

**CITY OF MOUNDS VIEW
CITY COUNCIL MEETING AGENDA
MOUNDS VIEW CITY HALL**

Monday, April 24, 2023

Immediately After Closed Session which begins at 6:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Hull, Meehlhause, Cermak, Gunn, Lindstrom

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

- A. Approval of Minutes: April 10, 2023
- B. Just and Correct Claims
- C. Resolution 9740, Approving the Hire of Amanda Bruzer to Accountant
- D. Resolution 9741, Approving the Tentative Hire of Rachel Potter to GIS Specialist

6. PUBLIC COMMENT

Citizens may speak to issues not on tonight's agenda. Before speaking, please give your full name and address for the minutes. Also, please limit your comments to three minutes.

7. SPECIAL ORDER OF BUSINESS

- A. Building Safety Month

8. COUNCIL BUSINESS

- A. Resolution 9737, Approving the Purchase of One Police Utility Administrative Vehicle along with Additional Equipment and Setup Costs.
- B. Resolution 9744, Approving Police Referral Policy and Police Tuition Reimbursement Policy
- C. Resolution 9745, Supporting State Legislation Addressing Law Enforcement Retention and Recruitment by Funding Peace Officer Insurance Premiums
- D. Resolution 9746, Removing Bid Alternates 3 and 4 from the 2022-2023 Street Reconstruction Project of Spring Lake Road and Pleasant View Drive
- E. Resolution 9747, Approving Change Order 17 with MBI for Water Treatment Plant 2 Maintenance

- F. Resolution 9742, Approving 2022 Citizen of the Year
- G. Resolution 9743, Approving 2022 Coach of the Year

9. REPORTS

- A. Reports of Mayor and Council
- B. Reports of Staff
- C. Reports of City Attorney

10. NEXT COUNCIL WORK SESSION: Monday, May 1, 2023 at 6:00 pm
NEXT COUNCIL MEETING: Monday, May 8, 2023 at 6:00 pm

11. ADJOURNMENT

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Mounds View City Hall
2401 Mounds View Boulevard, Mounds View, MN 55112
6:14 P.M.

Ayes – 4 Nays – 0 Motion carried.

C. Resolution 9735, Authorizing Separation Compensation for Police Chief Nate Harder.

Council Member Gunn read Resolution 9735 in full for the record and thanked Police Chief Nate Harder for his dedicated service to the City of Mounds View.

MOTION/SECOND: Gunn/Cermak. To Adopt Resolution 9735, Authorizing Separation Compensation for Police Chief Nate Harder.

Council Member Lindstrom wished Police Chief Harder all the best in the future.

Acting Mayor Meehlhause believed one of the City's best hires was hiring Nate Harder as Police Chief. He thanked Police Chief Harder for changing the culture within the Mounds View Police Department. In addition, he appreciated the mentorship Police Chief Harder provided to incoming Police Chief Zender.

Council Member Gunn thanked Police Chief Harder for his dedicated service to the City of Mounds View and wished him well in his next venture.

Ayes – 4 Nays – 0 Motion carried.

D. Resolution 9736, Approving the Promotion of Benjamin Zender to Chief of Police.

Council Member Gunn read Resolution 9736 in full for the record and commended Benjamin Zender on being named the Chief of Police for the Mounds View Police Department effective April 10, 2023.

MOTION/SECOND: Gunn/Lindstrom. To Adopt Resolution 9736, Approving the Promotion of Benjamin Zender to Chief of Police.

Council Member Lindstrom wished Police Chief Zender all the best in his new position and thanked him for his dedicated service to the community over the past 19 years.

City Administrator Zikmund commented further on the interview process that was followed for the Chief of Police position.

Ayes – 4 Nays – 0 Motion carried.

6. PUBLIC COMMENT

Aaron Pratt, 2940 Springview Lane, stated he knew many of the Councilmembers. He reported things have been said lately that he did not believe were becoming of the City Council. He explained one was a quote that says there were times the Council had to make decisions regardless of the majority view. He indicated this quote was originally from Abraham Lincoln that referred to slavery and not the City-organized collection of garbage. He urged the City Council to hear the

1 concerns of the residents and to remember they work for the people. He recommended the garbage
2 issue be put on the ballot, along with the community center and that these issues not just be pushed
3 through by the City Council.
4

5 Rene Johnson, 7385 Pleasant View Drive, stated words can hurt and they have power. She noted
6 she was an Air Force vet who has traveled all over the world and has chosen to live in Mounds
7 View. She reported she has lived in this town for 40 years and her husband has lived in the
8 community for over 60 years. She commented further on how long her neighbors have lived on
9 this street. She stated last week she heard a Councilmember say, the people on Pleasant View are
10 not going to like the trail, but they will not live there forever. She reiterated that words can hurt
11 and words have power. She explained she has paid taxes in Mounds View for over 40 years, has
12 voted in this community and has served as an election judge. She indicated her neighborhood has
13 the largest Night to Unite party in Mounds View and not a single Councilmember attended last
14 year. She discussed how welcoming and safe her neighborhood was. She reported 100% of her
15 neighbors had petitioned against the proposed trail. She asked the Council to consider if any
16 Mounds View resident has asked for this trail. She understood other agencies feel the trail was
17 needed. She recommended the money for the proposed two block trail be invested in the Mounds
18 View Police Department.
19

20 Bob King, 7408 Silver Lake Road, stated he would like to see more information on how the
21 residents of Mounds View would be impacted by City-organized trash collection and how his bill
22 would be impacted. He encouraged the City to not chase away residents by increasing taxes.
23

24 Jim Trane, 8145 Long Lake Road, explained the Arden Avenue project was ongoing. He reported
25 he would like his neighbors to understand this development would extend Woodlawn north to
26 Arden with housing on the east and west side of Woodlawn Drive.
27

28 **7. SPECIAL ORDER OF BUSINESS**

29 **A. Resolution 9720, Appreciation to Jason French for his Service on the Mounds**
30 **View Planning Commission.**
31

32 Acting Mayor Meehlhause read a Resolution of appreciation in full for the record recognizing
33 Jason French for his dedicated service on the Mounds View Planning Commission. A round of
34 applause was offered by all in attendance.
35

36 Jason French stated it has been his pleasure to serve on the Planning Commission.
37

38 MOTION/SECOND: Lindstrom/Gunn. To Adopt Resolution 9720, Appreciation to Jason French
39 for his Service on the Mounds View Planning Commission.
40

41 Acting Mayor Meehlhause thanked Mr. French for his service on the Planning Commission and
42 wished him all the best in the future.
43

44 Ayes – 4 Nays – 0 Motion carried.
45

46 **B. SBM Quarterly Report – SBM Fire Chief Dan Retka.**

SBM Fire Chief Retka provided the Council with a quarterly report from the SBM Fire Department. He discussed a recent structure fire that occurred on Groveland Road and noted the number of structure fires was on the rise. He commented on how the fire department would be focusing heavily on fire prevention and noted they would be working with the business community and school districts. He provided further information on staffing within the fire department noting his staff has been cut in half. He explained calls for service were on the rise and his crews were overburdened. He commented on how the pay for firefighters was being reconsidered, along with transitioning to duty crews in 2024. He thanked the City of Mounds View for their continued support.

Council Member Gunn thanked Fire Chief Retka for his presentation to the City Council.

Council Member Lindstrom thanked the SBM Fire Department for their great work during the recent structure fire.

C. Arbor Day Proclamation (Public Works).

Acting Mayor Meehlhause read a proclamation in full for the record declaring Saturday, April 22 to be Earth Day and Friday, April 28 to be Arbor Day in the City of Mounds View.

8. COUNCIL BUSINESS

A. Public Hearing: Resolution 9728, Authorizing the Issuance, Sale and Delivery of its Conduit Multifamily Housing Revenue Bonds for the Sherman Forbes Project; Adopting a Housing Program; Authorizing the Execution and Delivery of the Bonds and Related Documents; Providing for the Security, Rights and Remedies with Respect to the Bonds; and Granting Approval for Certain Other Actions with Respect Thereto.

Finance Director Beer requested the Council authorize the issuance, sale and delivery of conduit multifamily housing revenue bonds for the Sherman Forbes Project, adopting a housing program, and authorizing the execution and delivery of the bonds. He explained preliminary approval for these bonds of up to \$18 million were approved under Resolution 9651. He stated the conduit debt would generate a fee of 1% for the City. He reported the City would have no obligation to these bonds, but rather that would fall to the borrower. Staff commented further on the request and recommended the Council hold a public hearing and authorize the issuance of the bonds.

Council Member Lindstrom asked what fee would be generated from the bonds for the City. Finance Director Beer reported the City would generate approximately \$158,000.

Acting Mayor Meehlhause opened the public hearing at 7:16 p.m.

Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 7:17 p.m.

MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9728, Authorizing the Issuance, Sale and Delivery of its Conduit Multifamily Housing Revenue Bonds

for the Sherman Forbes Project; Adopting a Housing Program; Authorizing the Execution and Delivery of the Bonds and Related Documents; Providing for the Security, Rights and Remedies with Respect to the Bonds; and Granting Approval for Certain Other Actions with Respect Thereto.

Ayes – 4 Nays – 0 Motion carried.

B. Resolution 9730, Adopting a Calendar for the Preparation of the 2024 Budget.

Finance Director Beer requested the Council adopt a calendar for the preparation of the 2024 budget. He reviewed the proposed budget calendar in detail with the Council and recommended approval.

MOTION/SECOND: Lindstrom/Cermak. To Waive the Reading and Adopt Resolution 9730, Adopting a Calendar for the Preparation of the 2024 Budget.

Ayes – 4 Nays – 0 Motion carried.

C. Resolution 9729, Continue with No Mow May Initiative.

Public Works/Parks and Recreation Director Peterson requested the Council adopt a Resolution that would allow the city to continue with the No Mow May initiative. He reported the Council supported No Mow May in 2022 and 65 residents participated. He explained staff received positive feedback from the program and recommended approval of the proposed Resolution.

MOTION/SECOND: Gunn/Cermak. To Waive the Reading and Adopt Resolution 9729, Continue with No Mow May Initiative.

Council Member Lindstrom asked if the City would be providing signs to residents. Public Works/Parks and Recreation Director Peterson reported the City would be printing signs again and the funds for this expense would be coming from the Storm Water Fund.

Ayes – 4 Nays – 0 Motion carried.

D. Resolution 9732, Authorizing the Purchase of Automated Lift for the Sanitary Sewer Inspection Camera.

Public Works/Parks and Recreation Director Peterson requested the Council authorize the purchase of an automated lift for the Sanitary Sewer Inspection Camera. He discussed how the Public Works Department inspects the sewer lines with a camera and noted the automated lift would assist with performing these inspections. It was noted the lift would cost \$12,400 and the purchase would come out of the Sanitary Sewer Fund.

MOTION/SECOND: Lindstrom/Cermak. To Waive the Reading and Adopt Resolution 9732, Authorizing the Purchase of Automated Lift for the Sanitary Sewer Inspection Camera.

Ayes – 4 Nays – 0 Motion carried.

E. Resolution 9733, Approving a Tree Removal Contract with Precision Landscape and Tree.

Public Works/Parks and Recreation Director Peterson requested the council approve a tree removal contract with Precision Landscape and Tree. He discussed how the Public Works Department oversees the City's forest. He reported a tree removal bid was put together by staff and noted Precision Landscape and Tree provided the low bid. Staff recommended the Council approve the three year contract with Precision Landscape and Tree.

Finance Director Beer recommended the contract be approved contingent upon a satisfactory background check.

Council Member Lindstrom questioned what other cities Precision Landscape and Tree has worked with. Public Works/Parks and Recreation Director Peterson reported he was waiting to hear from the contractor regarding this matter.

Acting Mayor Meehlhause questioned if the rates would be changing throughout the three year contract period. Public Works/Parks and Recreation Director Peterson explained he did not believe there was rate inflation within this contract.

MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9733, Approving a Tree Removal Contract with Precision Landscape and Tree as amended requiring the contractor to complete a satisfactory background check.

Ayes – 4 Nays – 0 Motion carried.

F. Resolution 9734, Approve a 2020 Municipal Inflow and Infiltration Grant Request to the Metropolitan Council.

Public Works/Parks and Recreation Director Peterson requested the Council approve a 2020 Municipal Inflow and Infiltration Grant Request to the Metropolitan Council. He stated the Met Council grant was designed to assist member cities with inflow and infiltration, along with sealing or grouting sanitary sewer lines and manholes. He reported the City has participated in this grant in previous years.

MOTION/SECOND: Lindstrom/Gunn. To Waive the Reading and Adopt Resolution 9734, Approve a 2020 Municipal Inflow and Infiltration Grant Request to the Metropolitan Council.

Ayes – 4 Nays – 0 Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn reported the memorial committee met and has a preliminary design in place for the park.

Council Member Gunn explained she serves on the Nine North Cable Commission. She commented on Senate File 3039 which was introduced to the State Senate Tax Committee. The purpose of the bill was further discussed. Further discussion ensued regarding PEG and franchise fees.

MOTION/SECOND: Gunn/Cermak. To direct staff to offer the City of Mounds View's support for Senate File 3039.

Ayes – 4 Nays – 0 Motion carried.

Council Member Lindstrom stated last Wednesday he was featured in the *Star Tribune* for his testimony regarding leniency. He explained he was grateful for this opportunity.

Council Member Cermak reported the Mounds View Police Foundation would be meeting on Tuesday, April 11 at 5:30 p.m. at Hodges Park.

Council Member Cermak stated CPY would be holding their Annual Luncheon on Tuesday, April 18.

Acting Mayor Meehlhause commented last week Councilmember Gunn, City Administrator Zikmund and himself testified at the capitol regarding the City's sales tax bill.

Acting Mayor Meehlhause reported on Thursday, April 20 the Community Support Center would be hosting a luncheon at Messiah Lutheran.

Acting Mayor Meehlhause noted the Mounds View/New Brighton Rotary would be hosting their gold plate dinner on Friday, April 21 which would raise funds for NYFS.

Acting Mayor Meehlhause stated last Tuesday he attended the Rotary Luncheon where Angela Lewis-Dmello, the executive director from NYFS was the guest speaker.

B. Reports of Staff.

Finance Director Beer noted he was working on budgets and five year plans.

Public Works/Parks and Recreation Director Peterson reported the Council would be holding a joint meeting with the Parks, Rec and Forestry Commission on April 27 at 6:30 p.m.

Public Works/Parks and Recreation Director Peterson stated mediation with the water treatment plant contractor would be held on Monday, April 24. He requested the Council make a motion to allow City Administrator Zikmund and himself to act on the City's behalf at this mediation.

City Administrator Zikmund reported a member of the City Council could also be in attendance.

1 MOTION/SECOND: Gunn/Cermak. To authorize staff to act on behalf of the City of Mounds
2 View at the mediation with the water treatment plant contractor, which would be held on Monday,
3 April 24, 2023.

4
5 Ayes – 4 Nays – 0 Motion carried.
6

7 City Administrator Zikmund stated community meetings would begin Thursday, April 13 at 10:00
8 a.m., 1:30 p.m. and 7:00 p.m. at the Community Center. He noted these community meetings
9 would be held again on Tuesday, April 18. He commented further on the timing of the proposed
10 sales tax bill.
11

12 City Administrator Zikmund discussed the organized garbage collection issue. He stated an
13 ordinance was introduced and the haulers have been invited to attend a future meeting.
14

15 Jordan Erwin, Boy Scout Troop #417, introduced himself to the Council and noted he was
16 attending the meeting in order to earn his Citizenship in the Community badge. The Council
17 wished him well as he worked towards being an Eagle Scout.
18

19 **10. Next Council Work Session: Monday, May 1, 2023, at 6:00 p.m.**
20 **Next Council Meeting: Monday, April 24, 2023, at 6:00 p.m.**
21

22 **11. ADJOURNMENT**
23

24 The meeting was adjourned at 8:07 p.m.
25

26 Transcribed by:

27
28 Heidi Guenther
29 *Minute Maker Secretarial*

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPROVING JUST AND CORRECT
CLAIMS AGAINST CITY FUNDS**

WHEREAS, the City of Mounds View, pursuant to Minnesota Statute 412.141, has full authority over the financial affairs of the City and;


WHEREAS, the City Council has reviewed the claim number

<u>20231</u>	<u>through</u>	<u>20245</u>	<u>in the amount of</u>	<u>\$7,664.20</u>
<u>505</u>	<u>through</u>	<u>510</u>	<u>in the amount of</u>	<u>\$113,985.00</u>
<u>152671</u>	<u>through</u>	<u>152763</u>	<u>in the amount of</u>	<u>\$ 318,300.12</u>

TOTAL AMOUNT OF CLAIMS PRESENTED **\$439,949.32**

And has found said claims to be just and correct;

It was moved that the City Council of Mounds View hereby approve the Attached list of claims dated 04/25/23 by vote _____ ayes _____ nays.



Accountant

4/18/2023 8:43 AM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 03382 Ck Date 4-20-2023 - 8

VENDOR SET: 01 City of Mounds View

**** CHECK LISTING ****

BANK: PYBNK Western Bank

Page 1-A

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C4300		Life Insurance Company of North						
	I-52020230420	AccCare, Hosp, Critical Ill	R	4/20/2023		201.65	020231	201.65
E9000		Fidelity Security Life Insuranc						
	I-62020230420	5000832-Eyemed	R	4/20/2023		117.22	020232	117.22
L0549		Law Enforcement Labor Services,						
	I-70020230420	Police Union Dues	R	4/20/2023		506.25	020233	506.25
L7160		The Lincoln Nat'l Life Insuranc						
	I-61020230420	LTD #1588135	R	4/20/2023		337.91	020234	337.91
L7160		The Lincoln Nat'l Life Insuranc						
	I-63020230420	STD # 10249130	R	4/20/2023		271.95	020235	271.95
L7165		The Lincoln National Life Insur						
	I-30120230420	Life Ins #400238774	R	4/20/2023		728.02	020236	728.02
VOID	020237	VOID CHECK	V	4/20/2023			020237	**VOID**
VOID	020238	VOID CHECK	V	4/20/2023			020238	**VOID**
M7152		MN Child Support Payment Center						
	I-99520230420	Case #0015244278	R	4/20/2023		838.94	020239	838.94
N0525		643400 - NCPERS MN Grp Life Ins						
	I-30020230420	NCPERS Life Ins	R	4/20/2023		56.00	020240	56.00
S4107		Secure Benefits Systems Corp.						
	I-50020230420	Flex Medical	R	4/20/2023		96.47	020241	
	I-50320230420	Flex Daycare	R	4/20/2023		583.32	020241	679.79

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	9	0.00	3,737.73	3,737.73
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	11	0.00	3,737.73	3,737.73

4/19/2023 1:53 PM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 03381 Ck Date 4-20-2023 - 7

VENDOR SET:

**** CHECK LISTING ****

Page 1-B

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	020243	VOID CHECK	V	5/01/2023			020243	**VOID**
VOID	020244	VOID CHECK	V	5/01/2023			020244	**VOID**
VOID	020245	VOID CHECK	V	5/01/2023			020245	**VOID**
H3000		HealthPartners Inc.						
	I-20020230406	Dental Expense	R	5/01/2023		2,041.63	020242	
	I-20020230420	Dental Expense	R	5/01/2023		1,884.84	020242	3,926.47

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	3,926.47	3,926.47
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	4	0.00	3,926.47	3,926.47

4/18/2023 10:31 AM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 03383 Ck Date 4-20-2023 - 9

VENDOR SET: 01 City of Mounds View

*** DRAFT/OTHER LISTING ***

BANK: PYBNK Western Bank

Page 1-C

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E1200		EFTPS-Direct						
	I-T1 20230420	Income Tax W/H	D	4/20/2023		16,852.67	000505	
	I-T3 20230420	FICA W/H	D	4/20/2023		13,463.38	000505	
	I-T4 20230420	Medicare W/H	D	4/20/2023		5,245.12	000505	35,561.17
H1016		HSA Bank						
	I-12520230420	C1211 HSA CONTRIBUTIONS	D	4/20/2023		10,512.57	000506	10,512.57
I0025		ICMA Retirement Trust - 457						
	I-40020230420	Payroll W/H	D	4/20/2023		1,771.15	000507	
	I-40220230420	Roth Payroll W/H	D	4/20/2023		505.00	000507	
	I-40320230420	Payroll W/H	D	4/20/2023		350.46	000507	
	I-41520230420	Payroll W/H	D	4/20/2023		3,359.30	000507	
	I-42020230420	Payroll W/H	D	4/20/2023		11,771.70	000507	17,757.61
M0658		MN State Retirement System						
	I-40120230420	#98995-01 MN	D	4/20/2023		3,935.70	000508	
	I-40420230420	#98995-01 MN ROTH	D	4/20/2023		150.00	000508	
	I-40520230420	#98995-01 MN	D	4/20/2023		611.96	000508	4,697.66
M7342		MN Dept of Revenue						
	I-T2 20230420	State Income Tax	D	4/20/2023		7,668.66	000509	7,668.66
P9250		Public Employees Retirement Ass						
	I-00120230420	PERA 643400	D	4/20/2023		14,448.76	000510	
	I-00220230420	PERP 643400	D	4/20/2023		23,226.05	000510	
	I-01020230420	DCP 643400	D	4/20/2023		112.52	000510	37,787.33

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	113,985.00	113,985.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	113,985.00	113,985.00

VENDOR SET: 01 City of Mounds View

BANK: * ALL BANKS

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	4/25/2023			152685		
C-CHECK	VOID CHECK	V	4/25/2023			152686		
C-CHECK	VOID CHECK	V	4/25/2023			152687		
C-CHECK	VOID CHECK	V	4/25/2023			152688		
C-CHECK	VOID CHECK	V	4/25/2023			152689		
C-CHECK	VOID CHECK	V	4/25/2023			152690		
C-CHECK	VOID CHECK	V	4/25/2023			152691		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	7 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	7	0.00	0.00	0.00
BANK: * TOTALS:	7	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	ELLIOTT, MARC							
I-000202304209125	US REFUND	R	4/25/2023			152671		
700 1152	UTILITY DELQ. RECIEVABLE	07-0440-00		23.39				23.39
A2300	AE2S							
I-86779	02/25 to 03/31/23 Gen I&C	R	4/25/2023			152672		
700 4823-7050	CONSTRUCTION	02/25 to 03/31/23 Ge		8,408.25				8,408.25
A5027	Allegra Print							
I-75003	Notary Stamps	R	4/25/2023			152673		
100 4180-1600	OPERATING SUPPLIES	Notary Stamps		87.41				87.41
A5513	Andover Football Association							
I-202304209124	Overpayment of Gambling Profit	R	4/25/2023			152674		
100 3649	CHARITABLE GAMBLING 10%	Overpayment of Gambl		1,965.87				1,965.87
A6400	American Public Works Assn.							
I-202304199118	7/1/2023 - 6/30/24 Membership	R	4/25/2023			152675		
100 4410-3610	MEMBERSHIPS	7/1/2023 - 6/30/24 M		238.75				
100 4470-3610	MEMBERSHIPS	7/1/2023 - 6/30/24 M		238.75				
730 4823-3610	MEMBERSHIPS	7/1/2023 - 6/30/24 M		238.75				
745 4415-3610	MEMBERSHIPS	7/1/2023 - 6/30/24 M		238.75				955.00
A7585	Aspen Mills							
I-311644	Initial Uniform and Equip: BK.	R	4/25/2023			152676		
100 4200-2400	UNIFORM & CLOTHING	Initial Uniform and		1,341.01				1,341.01
A8210	Athletic Outfitters							
I-103940	Black Shirts, Vests, Jackets	R	4/25/2023			152677		
252 4350-2400	UNIFORM & CLOTHING	Black Shirts, Vests,		2,668.49				2,668.49
B3045	Brian Beeman							
I-202304119104	April 2023 MREE, LMC	R	4/25/2023			152678		
230 4650-3800	MILEAGE & PARKING	MREE, LMC		57.12				
230 4650-3100	TELEPHONE	Phone		50.00				107.12
C0075	CMI, Inc.							
I-8056899	DMT Mouthpieces	R	4/25/2023			152679		
100 4200-1600	OPERATING SUPPLIES	DMT Mouthpieces		80.91				80.91
C0080	Center for Energy and Environm							
I-22429	PL: Orozco-Padilla 03/08/23	R	4/25/2023			152680		
100 4160-3030	OTHER PROFESSIONAL SERVICES	PL: Orozco-Padilla 0		150.00				150.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C3221	Central Turf & Irrigation Supp							
I-50253271-01	Fertilizer for Parks	R	4/25/2023			152681		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS Fertilizer for Parks			1,550.00				1,550.00
C3300	Central Sandblasting Co., Inc.							
I-49698	Sandblast Fire Hydrants	R	4/25/2023			152682		
700 4823-1250	SUPPLIES, UTILITIES Sandblast Fire Hydra			3,150.00				3,150.00
C3600	Certified Laboratories							
I-8169692	Blue Wizard	R	4/25/2023			152683		
700 4823-1210	SUPPLIES, BUILDING & GROUNDS Blue Wizard			40.00				
730 4823-1210	SUPPLIES, BUILDING & GROUNDS Blue Wizard			40.00				
745 4415-1230	SUPPLIES, EQUIPMENT Blue Wizard			40.00				
100 4470-1600	OPERATING SUPPLIES Blue Wizard			40.00				
100 4360-1600	OPERATING SUPPLIES Blue Wizard			41.52				
I-8170546	Cast Out, Good Riddance Advnc	R	4/25/2023			152683		
252 4350-1600	OPERATING SUPPLIES Cast Out, Good Ridda			424.35				625.87
C4510	Cintas - Chicago							
I-4145560344	CH/PD Floor Mats	R	4/25/2023			152684		
100 4160-1600	OPERATING SUPPLIES CH/PD Floor Mats			27.14				
I-4145560361	Mats & Towels	R	4/25/2023			152684		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			6.36				
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels							
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.50				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.17				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.06				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.84				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.51				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.95				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.18				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.13				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.06				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			11.31				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.39				
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.83				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels							
I-4145560615	Uniforms & Clothing	R	4/25/2023			152684		
100 4360-2400	UNIFORM & CLOTHING Uniforms & Clothing			22.83				
100 4360-2400	UNIFORM & CLOTHING Uniforms & Clothing			1.48				
100 4410-2400	UNIFORM & CLOTHING Uniforms & Clothing			2.24				
100 4460-2400	UNIFORMS & CLOTHING Uniforms & Clothing			0.75				
100 4465-2400	UNIFORMS & CLOTHING Uniforms & Clothing			5.33				
100 4470-2400	UNIFORMS & CLOTHING Uniforms & Clothing			9.17				
100 4472-2400	UNIFORMS & CLOTHING Uniforms & Clothing			9.93				
100 4475-2400	UNIFORMS & CLOTHING Uniforms & Clothing			2.24				
252 4350-2400	UNIFORM & CLOTHING Uniforms & Clothing			3.94				
700 4823-2400	UNIFORM & CLOTHING Uniforms & Clothing			11.84				

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C4510	Cintas - Chicago	CONT						
I-4145560615	Uniforms & Clothing	R	4/25/2023			152684		
700 4825-2400	UNIFORM & CLOTHING	Uniforms & Clothing		20.03				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		19.09				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		0.75				
745 4415-2400	UNIFORM & CLOTHING	Uniforms & Clothing		5.76				
745 4417-2400	UNIFORM & CLOTHING	Uniforms & Clothing		9.28				
I-4150791726	CH/PD Floor Mats	R	4/25/2023			152684		
100 4160-1600	OPERATING SUPPLIES	CH/PD Floor Mats		46.60				
I-4150791792	Mats & Towels	R	4/25/2023			152684		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			5.80				
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels							
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.45				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.15				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			1.88				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.51				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.20				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.87				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.90				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.77				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			1.88				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			10.33				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels							
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.19				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.76				
I-4150813053	MVCC Linens, Mats, Towels...	R	4/25/2023			152684		
252 4730-3030	OTHER PROFESSIONAL SERVICES	MVCC Linens, Mats, T		7.54				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMVCC Linens, Mats, T			50.18				
252 4350-1600	OPERATING SUPPLIES	MVCC Linens, Mats, T		17.80				
I-4151055214	Uniforms & Clothing	R	4/25/2023			152684		
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		21.63				
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		1.44				
100 4410-2400	UNIFORM & CLOTHING	Uniforms & Clothing		2.12				
100 4460-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		0.71				
100 4465-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		5.05				
100 4470-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		8.69				
100 4472-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		9.48				
100 4475-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		2.12				
252 4350-2400	UNIFORM & CLOTHING	Uniforms & Clothing		3.94				
700 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		11.22				
700 4825-2400	UNIFORM & CLOTHING	Uniforms & Clothing		19.61				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		18.09				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		0.71				
745 4415-2400	UNIFORM & CLOTHING	Uniforms & Clothing		5.46				
745 4417-2400	UNIFORM & CLOTHING	Uniforms & Clothing		8.99				
I-4151518795	MVCC Linens, Mats, Towels...	R	4/25/2023			152684		
252 4730-3030	OTHER PROFESSIONAL SERVICES	MVCC Linens, Mats, T		41.86				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMVCC Linens, Mats, T			50.18				

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C4510	Cintas - Chicago	CONT						
I-4151518795	MVCC Linens, Mats, Towels...	R	4/25/2023			152684		
252 4350-1600	OPERATING SUPPLIES	MVCC Linens, Mats, T		73.80				
I-4151747115	Uniforms & Clothing	R	4/25/2023			152684		
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		30.19				
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		1.72				
100 4410-2400	UNIFORM & CLOTHING	Uniforms & Clothing		2.96				
100 4460-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		0.99				
100 4465-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		7.05				
100 4470-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		12.13				
100 4472-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		12.64				
100 4475-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		2.96				
252 4350-2400	UNIFORM & CLOTHING	Uniforms & Clothing		3.94				
700 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		15.66				
700 4825-2400	UNIFORM & CLOTHING	Uniforms & Clothing		22.61				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		25.25				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		0.99				
745 4415-2400	UNIFORM & CLOTHING	Uniforms & Clothing		7.62				
745 4417-2400	UNIFORM & CLOTHING	Uniforms & Clothing		12.55				
I-4152220243	CH/PD Floor Mats	R	4/25/2023			152684		
100 4160-1600	OPERATING SUPPLIES	CH/PD Floor Mats		46.60				
I-4152220979	MVCC Linens, Mats, Towels...	R	4/25/2023			152684		
252 4730-3030	OTHER PROFESSIONAL SERVICES	MVCC Linens, Mats, T		7.54				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMVCC Linens, Mats, T			50.18				
252 4350-1600	OPERATING SUPPLIES	MVCC Linens, Mats, T		17.80				
I-4152471395	Uniforms & Clothing	R	4/25/2023			152684		
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		26.64				
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		1.50				
100 4410-2400	UNIFORM & CLOTHING	Uniforms & Clothing		6.78				
100 4460-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		2.26				
100 4465-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		7.02				
100 4470-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		11.00				
100 4472-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		11.71				
100 4475-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		2.32				
252 4350-2400	UNIFORM & CLOTHING	Uniforms & Clothing		3.94				
700 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		12.28				
700 4825-2400	UNIFORM & CLOTHING	Uniforms & Clothing		28.76				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		27.23				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		0.77				
745 4415-2400	UNIFORM & CLOTHING	Uniforms & Clothing		5.97				
745 4417-2400	UNIFORM & CLOTHING	Uniforms & Clothing		9.87				1,077.43
C8505	Crysteel Truck Equipment, Inc.							
I-F50613	PW# 709 Water Pump, Filters..	R	4/25/2023			152692		
700 4823-5120	SUPPLIES, VEHICLES	PW# 709 Water Pump,		473.75				
I-FP191329	PW# 460 Backrack, MTG Kit...	R	4/25/2023			152692		
100 4465-1220	SUPPLIES, VEHICLES	PW# 460 Backrack, M		1,305.18				1,778.93

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D2610	MN Dept of Employment & Econom							
I-16193362	Acct# 07976137 ID:16193362 BB	R	4/25/2023			152693		
100 4160-0600	UNEMPLOYMENT	B.B.		218.61				218.61
D6513	Sydney Dison							
I-202304199112	Gas for Squad Car	R	4/25/2023			152694		
100 4200-1700	MOTOR FUELS & LUBRICANTS	Gas for Squad Car		17.59				17.59
D8015	Driver & Vehicle Services Div.							
I-202304199113	Forfeited Vehicle Title (1)	R	4/25/2023			152695		
225 4200-1600	OPERATING SUPPLIES	2002 Chevrolet Van		21.50				21.50
E7500	Rayla Ewald							
I-202304189107	Phone, Totes for Career Fairs	R	4/25/2023			152696		
100 4130-3100	TELEPHONE	Phone, Totes for Car		200.00				
100 4160-1230	SUPPLIES, EQUIPMENT	Phone, Totes for Car		53.14				253.14
F1010	Factory Motor Parts Co.							
I-1-8552669	PW# 314, 647 Lube Filter, Air	R	4/25/2023			152697		
100 4360-1220	SUPPLIES, VEHICLES	PW# 314 AIR PRMYRS		58.00				
745 4417-1230	SUPPLIES, EQUIPMENT	PW# 647 Lube Filter		58.59				
I-159-083060	PW# 320, 315 Lube Filters	R	4/25/2023			152697		
100 4360-1220	SUPPLIES, VEHICLES	PW# 320, 315 Lube Fi		57.86				174.45
F6010	PreCise MRM, LLC							
I-200-1042043	Feb Flat Data Plan 2023	R	4/25/2023			152698		
100 4472-3100	Telephone	Feb Flat Data Plan 2		216.00				216.00
G2300	Gertens							
I-735557/6	Arbor Day Tree-Princeton Elm	R	4/25/2023			152699		
100 4380-1200	SUPPLIES, LANDSCAPING	Arbor Day Tree-Princ		170.00				170.00
G5600	Gopher State One-Call, Inc.							
I-3030618	Locates	R	4/25/2023			152700		
700 4823-3030	OTHER PROFESSIONAL SERVICES	Locates		22.95				
730 4823-3030	OTHER PROFESSIONAL SERVICES	Locates		22.95				45.90
G8020	Grainger							
I-9659210257	Mower Blade Sharpener	R	4/25/2023			152701		
100 4360-1220	SUPPLIES, VEHICLES	Mower Blade Sharpene		77.13				
I-9664520666	Dual Check Valve	R	4/25/2023			152701		
252 4350-5110	REPAIRS, BUILDINGS & GROUNDS	Dual Check Valve		81.86				158.99

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H2805	Hawkins, Inc.							
I-6438219	Chlorine	R	4/25/2023			152702		
700 4825-1600	OPERATING SUPPLIES	Chlorine		2,407.00				2,407.00
H4035	Hillyard/Minneapolis							
I-605072889	Soap, Paper Products	R	4/25/2023			152703		
252 4350-1600	OPERATING SUPPLIES	Soap, Paper Products		194.55				
100 4460-1600	OPERATING SUPPLIES	Soap, Paper Products		194.55				389.10
H4055	Hirshfield's Paint Mfg, Inc.							
I-0019861-IN	Field Paint for Parks	R	4/25/2023			152704		
100 4360-1600	OPERATING SUPPLIES	Field Paint for Park		1,211.76				1,211.76
H7206	Horizon Commercial Pool Supply							
I-INV36025	Splash Pad: Sensor, Flow Kit..	R	4/25/2023			152705		
100 4360-1230	SUPPLIES, EQUIPMENT	Splash Pad: Sensor,		1,076.60				1,076.60
H7301	Home Depot Pro - Atlanta							
I-737799205	Mailbox Lumber	R	4/25/2023			152706		
100 4475-1600	OPERATING SUPPLIES	Mailbox Lumber		2,017.20				2,017.20
H7302	Home Depot Pro - Dallas							
I-738537265	Towels 2 PLY	R	4/25/2023			152707		
252 4350-1600	OPERATING SUPPLIES	Towels 2 PLY		35.34				
100 4460-1600	OPERATING SUPPLIES	Towels 2 PLY		224.85				260.19
I6560	Innovative Office Solutions, L							
I-IN4131840	PW:Office Supplies Paper, ENDR	R	4/25/2023			152708		
100 4460-1600	OPERATING SUPPLIES	PW:Office Supplies P		72.68				
I-IN4140929	PW Office Supplies, Cert Pins	R	4/25/2023			152708		
700 4823-1600	OPERATING SUPPLIES	PW Office Supplies,		4.35				
730 4823-1600	OPERATING SUPPLIES	PW Office Supplies,		4.36				
I-IN4150286	Magic Tape	R	4/25/2023			152708		
100 4160-1600	OPERATING SUPPLIES	Magic Tape		27.90				109.29
I6680	Instrumental Research, Inc.							
I-4743	March Water Testing	R	4/25/2023			152709		
700 4825-3030	OTHER PROFESSIONAL SERVICES	March Water Testing		165.00				165.00
KS020	Benjamin Knitter							
I-202304199114	Fuel for Squad 201	R	4/25/2023			152710		
100 4200-1700	MOTOR FUELS & LUBRICANTS	Fuel for Squad 201		36.83				36.83

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L1331	Lakes Area Electric, Inc.							
I-8737	Splash Pad Bldg: AMP CKTS,GFCI	R	4/25/2023			152711		
100 4360-1230	SUPPLIES, EQUIPMENT	Splash Pad Bldg: AMP		425.00				
100 4460-1600	OPERATING SUPPLIES	Splash Pad Bldg: AMP		425.00				
I-8738	Booster Station: New Outlets	R	4/25/2023			152711		
700 4823-5130	REPAIRS, EQUIPMENT	Booster Station: New		750.00				1,600.00
L5013	Sarah Le Voir							
I-202304199115	Computer Stand, Mouse, HDMI	R	4/25/2023			152712		
100 4200-3070	COPS EVENTS	Items 4 President Bi		32.33				
100 4200-1600	OPERATING SUPPLIES	Computer Stand and M		27.92				
100 4200-1600	OPERATING SUPPLIES	Computer HDMI Adapto		11.79				72.04
L5020	League of Minnesota Cities							
I-380314	2023 LMC Annual Conf: B Beeman	R	4/25/2023			152713		
100 4130-3630	TRAINING & CONFERENCES	2023 LMC Annual Conf		530.00				530.00
M0300	MMNTB							
I-202304119105	Feb 2023 Hotel Tax MV Lodging	R	4/25/2023			152714		
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	Feb 2023 Hotel Tax:		2,529.90				
I-202304199123	Mar. 2023 Hotel Tax: Days Inn	R	4/25/2023			152714		
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	Mar. 2023 Hotel Tax:		1,063.29				3,593.19
M0825	MR Sign Co., Inc.							
I-219179	No Vehicles, Large Arrow Signs	R	4/25/2023			152715		
100 4475-1600	OPERATING SUPPLIES	No Vehicles, Large A		181.48				181.48
M0900	MTI Distributing, Inc.							
I-1379175-00	PW# 318/319 Air Filters	R	4/25/2023			152716		
100 4360-1220	SUPPLIES, VEHICLES	PW# 318/319 Air Filt		145.32				
I-1379322-00	PW#318/319 Rocker Switch,Blad	R	4/25/2023			152716		
100 4360-1220	SUPPLIES, VEHICLES	PW#318/319 Rocker Sw		746.45				891.77
M1010	MacQueen Equipment, Inc.							
I-G01159	Camera Training	R	4/25/2023			152717		
730 4823-3630	TRAINING & CONFERENCES	Camera Training		107.50				
I-W11829	Crawler Leak	R	4/25/2023			152717		
730 4823-5130	REPAIRS, EQUIPMENT	Crawler Leak		1,832.31				
I-W11830	Camera Head Seal Replacement	R	4/25/2023			152717		
730 4823-5130	REPAIRS, EQUIPMENT	Camera Head Seal Rep		1,077.52				3,017.33
M1260	MMKR & Co., P.A.							
I-53829	2022 Audit through 3/31/23	R	4/25/2023			152718		
100 4150-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		1,597.70				
230 4650-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		307.25				
252 4730-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		153.63				
252 4732-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		460.87				
441 4650-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		92.18				

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M1260	MMKR & Co., P.A. CONT							
I-53829	2022 Audit through 3/31/23	R	4/25/2023			152718		
450 4650-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		307.25				
700 4820-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		1,505.52				
730 4820-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		1,505.52				
745 4415-3030	OTHER PROFESSIONAL SERVICES	Financial Audit		215.08				6,145.00
M1345	Mansfield Oil Company							
I-24180596	97 Oct. Unleaded 1,500 Gal	R	4/25/2023			152719		
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL97 Oct. Unleaded 1,			4,426.11				
I-24180599	87 Oct. Unleaded 503 Gal	R	4/25/2023			152719		
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL87 Oct. Unleaded 50			1,552.43				5,978.54
M2100	McClellan Sales, Inc.							
I-015737A	Insulated Bibs	R	4/25/2023			152720		
252 4350-2400	UNIFORM & CLOTHING	Insulated Bibs		98.09				
I-015954	Hard Hat	R	4/25/2023			152720		
700 4823-1600	OPERATING SUPPLIES	Hard Hat		78.00				176.09
M3505	Menards - Blaine							
I-48919	LEDs, EZ Starts, Stretch Wrap	R	4/25/2023			152721		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	LEDs, EZ Starts, Str		31.70				
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	LEDs, EZ Starts, Str		31.70				
I-49014	9" Hooks, LEDs	R	4/25/2023			152721		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	9" Hooks, LEDs		62.84				
I-49244	Gravel for Forestry	R	4/25/2023			152721		
100 4380-1200	SUPPLIES, LANDSCAPING	Gravel for Forestry		34.90				
I-49252	PVCs. Risers, Elbow	R	4/25/2023			152721		
100 4360-1230	SUPPLIES, EQUIPMENT	PVCs. Risers, Elbow		12.08				
I-49284	Painting Supplies	R	4/25/2023			152721		
100 4472-1230	SUPPLIES, EQUIPMENT	Painting Supplies		74.91				248.13
M4025	Metro Products, Inc.							
I-173022	RainX Additive, Iron Man	R	4/25/2023			152722		
100 4465-1700	MOTOR FUELS & LUBRICANTS - UNLRainX Additive, Iron			179.16				179.16
M4027	Metro-INET							
I-1189	April I.T. Support	R	4/25/2023			152723		
100 4160-5100	REPAIRS, COMPUTERS	April I.T. Support		10,682.00				
100 4200-5100	REPAIRS, COMPUTERS	April I.T. Support		5,718.00				
252 4350-3100	TELEPHONE	April I.T. Support		350.00				
252 4732-5130	REPAIRS, EQUIPMENT	April I.T. Support		325.00				17,075.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
M4600	Metro Council Environmental Se							
I-0001154530	May 2023 Waste Water S	R	4/25/2023			152724		
730 4823-3230	WASTE WATER DISPOSAL	May 2023 Waste Water		95,561.11				95,561.11
M5300	Midway Ford Company							
I-601121	PD# 143 Tie Rod Ends, Axle...	R	4/25/2023			152725		
100 4465-5120	REPAIRS, VEHICLES	PD# 143 Tie Rod End		2,270.82				
I-765910	PW# 646 BR Kit	R	4/25/2023			152725		
745 4415-1230	SUPPLIES, EQUIPMENT	PW# 646 BR Kit		55.54				
I-767230	PD# 161 Valve Asy, TP Kit	R	4/25/2023			152725		
100 4465-1220	SUPPLIES, VEHICLES	PD# 161 Valve Asy,		230.52				
I-767239	PD# 161 Element	R	4/25/2023			152725		
100 4465-1220	SUPPLIES, VEHICLES	PD# 161 Element		14.49				
I-767242	PW# 646 Cylinder, Element	R	4/25/2023			152725		
745 4415-1230	SUPPLIES, EQUIPMENT	PW# 646 Cylinder, E		161.89				
I-767372	PW# 646 Pin	R	4/25/2023			152725		
745 4415-1230	SUPPLIES, EQUIPMENT	PW# 646 Pin		14.24				2,747.50
M7315	MN Dept of Health							
I-202304199121	Brett B. Water Oper Renewal	R	4/25/2023			152726		
700 4823-3630	TRAINING & CONFERENCES	Brett Brisbois Water		23.00				
I-202304199122	Scott V Water Operator Renewl	R	4/25/2023			152726		
700 4823-3630	TRAINING & CONFERENCES	Scott VanderVegt Ren		23.00				46.00
M7326	MN Dept of Transportation							
I-P00016431	2022 Nov Inspections	R	4/25/2023			152727		
485 4470-7050-324	2022 STREET PROJECT	2022 Nov Inspections		632.66				632.66
M7346	MN Dept Labor & Industry							
I-March 2023	March 2023 Surcharge Report	R	4/25/2023			152728		
100 3280	BUILDING SURCHARGE	Building Surcharge		205.45				
100 3281	FIXED FEE BUILDING SURCHARGE	Fixed Fee Bldg Surch		35.51				
100 3282	MECHANICAL/COMMERCIAL SURCHARG	Mechanical/Comm Sur						
100 3283	HVAC SURCHARGE	HVAC Surcharge		74.92				
100 3284	PLUMBING SURCHARGE	Plumbing Surcharge		33.02				
100 3285	FIRE INSPECTION SURCHARGE	Fire Inspect Surchar		6.95				
100 3286	SEWER & WATER SURCHAGE	Sewer/Water Surch						
100 3287	COMMERCIAL PLBG SURCHARGE	Comm Plbg Surch						355.85
M7610	MN Petroleum Service							
I-0000124523	Gas was Pumping Slow for Site	R	4/25/2023			152729		
100 4465-5130	REPAIRS, EQUIPMENT	Gas was Pumping Slow		279.00				279.00

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M7635	MN Pollution Control Agency							
I-202304199119	Ben G. Wastewater Cert Renwl	R	4/25/2023			152730		
730 4823-3630	TRAINING & CONFERENCES	Benjamin Geisbauer R		23.00				
I-202304199120	Bruce M. Wastewater Cert Renwl	R	4/25/2023			152730		
730 4823-3630	TRAINING & CONFERENCES	Bruce Meehan Renewal		23.00				46.00
M8225	Motorola Solutions, Inc.							
I-8281601375	Squad 231: Mobile Radio	R	4/25/2023			152731		
225 4200-1230	SUPPLIES, EQUIPMENT	Squad 231: Mobile Ra		5,000.72				5,000.72
M8250	Mounds View Animal Hospital							
I-385983	Ace: Physical & Vaccinations	R	4/25/2023			152732		
100 4200-3080	VETERINARY SERVICES	Ace: Physical & Vac		95.24				95.24
N4009	NineNorth							
I-2023-049	Mar.2023 Meetings	R	4/25/2023			152733		
210 4350-3030	OTHER PROFESSIONAL SERVICES	Mar.2023 Meetings		897.41				897.41
N6300	Northern Safety Technology, In							
I-55563	PW# 460,459 LEDs, Beacon	R	4/25/2023			152734		
100 4465-1220	SUPPLIES, VEHICLES	PW# 460,459 LEDs, Be		713.40				
I-55611	PW# 445 Endcap Kit, Lens	R	4/25/2023			152734		
100 4465-1220	SUPPLIES, VEHICLES	PW# 445 Endcap Kit,		349.02				1,062.42
N7007	Northland Temporaries							
I-855919	Janitor: 03/26/23 DR	R	4/25/2023			152735		
252 4730-3030	OTHER PROFESSIONAL SERVICES	Janitor: 03/26/23 DR		162.00				
I-855945	Janitor: 04/02/23 DR	R	4/25/2023			152735		
252 4730-3030	OTHER PROFESSIONAL SERVICES	Janitor: 04/02/23 DR		299.70				
I-855995	Janitor: 04/09/23 DR	R	4/25/2023			152735		
252 4730-3030	OTHER PROFESSIONAL SERVICES	Janitor: 04/09/23 DR		229.50				691.20
N8525	Nystrom Publishing Co.							
I-46547	April 2023 Special Edition	R	4/25/2023			152736		
100 4160-3430	PRINTING	April 2023 Special E		2,863.14				2,863.14
O5531	Optum Health							
I-0001431590	Mar. 2023 COBRA, Direct...	R	4/25/2023			152737		
100 4160-3030	OTHER PROFESSIONAL SERVICES	Mar. 2023 COBRA, Dir		60.50				60.50
P1000	PLEAA							
I-202304199109	2023 Spring Training: AB	R	4/25/2023			152738		
100 4200-3630	TRAINING & CONFERENCES	2023 Spring Training		45.00				
I-202304199110	2023 Spring Training: HK	R	4/25/2023			152738		
100 4200-3630	TRAINING & CONFERENCES	2023 Spring Training		45.00				90.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
P1565	Dave Perkins Contracting, Inc.							
I-28486	2647 MV Blvd - Sunday	O.T.	R 4/25/2023			152739		
700 4823-5155	REPAIR, WATER SERVICE		2647 MV Blvd - Sunda	11,142.00				11,142.00
P4123	Pioneer Press							
I-0323578399	Ord: 1000, 1001, 1002, Forbes		R 4/25/2023			152740		
100 4160-3410	LEGAL NOTICES		Ordinance No. 1000	40.67				
100 4160-3410	LEGAL NOTICES		Ordinance No. 1001	92.61				
100 4160-3410	LEGAL NOTICES		Ordinance No. 1002	205.80				
100 4160-3410	LEGAL NOTICES		Sherman Forbes	76.44				415.52
Q1047	Quadient Finance USA, Inc.							
I-202304119106	Postage Download 04/10/23		R 4/25/2023			152741		
100 4160-3300	POSTAGE		Postage Download 04/	2,000.00				2,000.00
R3002	Ramsey County							
I-EMCOM-010738	Mar. Fleet Suport - PD		R 4/25/2023			152742		
100 4200-5100	REPAIRS, COMPUTERS		Mar. Fleet Suport -	174.72				
I-EMCOM-010753	Mar. Fleet Support - PW		R 4/25/2023			152742		
700 4823-3100	TELEPHONE		Mar. Fleet Support -	7.28				
745 4415-3100	TELEPHONE		Mar. Fleet Support -	7.28				
730 4823-3100	TELEPHONE		Mar. Fleet Support -	7.28				
I-EMCOM-010768	Mar. 911 Dispatch - PD		R 4/25/2023			152742		
100 4200-3050	DISPATCHING - CONTRACTUAL		Mar. 911 Dispatch -	6,774.39				
I-EMCOM-010785	Mar. CAD Services - PD		R 4/25/2023			152742		
100 4200-3050	DISPATCHING - CONTRACTUAL		Mar. CAD Services -	1,127.21				
I-PUBW-020195	Brine: Jan-March 2023		R 4/25/2023			152742		
100 4472-1600	OPERATING SUPPLIES		Brine: Jan-March 202	410.12				8,508.28
R6007	Revolutionary Sports							
I-0369	MVCC Basketball: 3/9 - 4/6		R 4/25/2023			152743		
252 4732-3030	OTHER PROFESSIONAL SERVICES		MVCC Basketball: 3/9	546.00				546.00
S2400	City of St. Paul							
I-IN53370	Radio Maint & Service (4)		R 4/25/2023			152744		
100 4200-5130	REPAIRS, EQUIPMENT		Radio Maint & Servic	611.45				611.45
S4287	Shank Constructors, Inc.							
I-20	Aug 2021-Nov.2022 2019 WTP Reh		R 4/25/2023			152745		
700 4823-7050	CONSTRUCTION		Aug 2021-Nov.2022 20	60,884.00				60,884.00
S5750	Snap-On Industrial							
I-ARV/56765845	Scaler		R 4/25/2023			152746		
100 4465-1600	OPERATING SUPPLIES		Scaler	239.06				239.06

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S8000	Star Tribune							
I-202304199111	PW: April 6th - July 6th	R	4/25/2023			152747		
700 4823-3030	OTHER PROFESSIONAL SERVICES	12572447 - Mar. 19,		82.45				82.45
S8802	Streicher's - Minneapolis							
I-11627187	135 Badge and 136 Badge	R	4/25/2023			152748		
100 4200-2400	UNIFORM & CLOTHING	135 Badge and 136 Ba		734.00				734.00
T4003	Kari Tholkes							
I-202304199116	Milage for Art Materials	R	4/25/2023			152749		
100 4160-1230	SUPPLIES, EQUIPMENT	Milage for Art Mater		11.27				11.27
T5000	Toll Gas & Welding Supply							
I-40171941	Propane	R	4/25/2023			152750		
730 4823-1600	OPERATING SUPPLIES	Propane		24.06				24.06
T5019	Rise LLC							
I-1007	PD Car Washes	R	4/25/2023			152751		
100 4200-3030	OTHER PROFESSIONAL SERVICES	PD Car Washes		30.00				30.00
T5039	Sandwich King							
I-Loan 4/2023	EDA Forgivable Loan Program	R	4/25/2023			152752		
230 4650-9300	BUSINESS LOANS/SUBSIDIES	EDA Forgivable Loan		5,000.00				5,000.00
T6022	Trane U.S. Inc.							
I-313489780	CH QTR Maint. 04/01/23	R	4/25/2023			152753		
100 4460-3030	OTHER PROFESSIONAL SERVICES	CH QTR Maint. 04/01/		1,697.00				
I-313495011	MVCC QTR Maint: 04/01/23	R	4/25/2023			152753		
252 4350-5130	REPAIRS, EQUIPMENT	MVCC QTR Maint: 04/0		3,276.00				4,973.00
T6100	Tri State Bobcat							
I-A18628	PW# 430 Hyd Fluid	R	4/25/2023			152754		
100 4465-1700	MOTOR FUELS & LUBRICANTS - UNLPW# 430 Hyd Fluid			120.86				
I-A19080	PW# 315, 320 Oil	R	4/25/2023			152754		
100 4360-1220	SUPPLIES, VEHICLES	PW# 315, 320 Oil		83.94				204.80
T7085	Twin Cities North Chamber of C							
I-2021809	Manufacturing Cohort	R	4/25/2023			152755		
100 4160-3610	MEMBERSHIPS	Manufacturing Cohort		1,000.00				1,000.00
T8505	Track Inc.							
I-IN94633	PW# 307 Ball Bearings	R	4/25/2023			152756		
100 4360-1220	SUPPLIES, VEHICLES	PW# 307 Ball Bearing		42.40				42.40

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
U5626	Upper Cut Tree Services							
I-5496	Diseased Tree Removal: (6)	R	4/25/2023			152757		
100 4380-3520	TREE REMOVAL	Diseased Tree Remova		19,050.00				
I-5497	5435 Erickson/ 8360 Sunnyside	R	4/25/2023			152757		
100 4380-3520	TREE REMOVAL	5435 Erickson/ 8360		1,575.00				
I-5499	Diseased Tree Removal (5)	R	4/25/2023			152757		
100 4380-3520	TREE REMOVAL	Diseased Tree Remova		9,210.00				
I-5501	5219 Irondale	R	4/25/2023			152757		
100 4380-3520	TREE REMOVAL	5219 Irondale		1,955.00				31,790.00
U7653	Utility Logic							
I-13877	50' Material Winch Steel Rope	R	4/25/2023			152758		
730 4823-1230	SUPPLIES, EQUIPMENT	50' Material Winch S		222.02				
700 4823-1250	SUPPLIES, UTILITIES	50' Material Winch S		220.00				
745 4415-1230	SUPPLIES, EQUIPMENT	50' Material Winch S		220.00				662.02
V4105	Verizon Wireless							
I-9930908242	Feb-Mar Staff Phones	R	4/25/2023			152759		
100 4130-3100	TELEPHONE	CH Admin						
100 4180-3100	TELEPHONE	Comm Dev		194.39				
100 4200-3100	TELEPHONE	PD		965.09				
100 4360-3100	TELEPHONE	Parks & Forestry		106.33				
100 4410-3100	Telephone	PW Admin		82.28				
100 4460-3100	Telephone	Buildings & Grounds		24.05				
100 4465-3100	TELEPHONE	Vehicle		41.14				
100 4470-3100	TELEPHONE	Streets		65.18				
100 4472-3100	Telephone	Snow & Ice Control						
252 4350-3100	TELEPHONE	Community Center		167.77				
700 4823-3100	TELEPHONE	Water		198.44				
730 4823-3100	TELEPHONE	Sanitary Sewer		233.45				
745 4415-3100	TELEPHONE	Storm Water		117.29				2,195.41
V4110	Vessco, Inc.							
I-090530	1/2" Ball Valve: Well 5 & 6	R	4/25/2023			152760		
700 4823-5130	REPAIRS, EQUIPMENT	1/2" Ball Valve: Wel		88.74				
I-090600	1/2" Check Valve	R	4/25/2023			152760		
700 4823-5130	REPAIRS, EQUIPMENT	1/2" Check Valve		90.00				178.74
W0565	Walters Recycling & Refuse Inc							
I-0006895776	Apr Garbage & Recycling	R	4/25/2023			152761		
100 4460-3530	REFUSE COLLECTION	Apr Garbage & Recycl		1,221.75				
252 4350-3530	REFUSE COLLECTION	Apr Garbage & Recycl		593.37				
290 4420-3530	REFUSE COLLECTION	Apr Garbage & Recycl		212.09				
I-6890055	Sewer Dumpster	R	4/25/2023			152761		
730 4823-5160	REPAIRS, SYSTEM MAINTENANCE	Sewer Dumpster		100.30				2,127.51

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W1602	Water Conservation Service, In							
I-13135	2647 MV Blvd., 5180 Bona	R	4/25/2023			152762		
700 4823-5150	REPAIRS, UTILITY	2647 MV Blvd., 518		1,420.86				1,420.86
Z2050	Benjamin Zender							
I-202304199117	ETI Training & Fuel.	R	4/25/2023			152763		
100 4200-1700	MOTOR FUELS & LUBRICANTS	ETI Training & Fuel		30.26				
100 4200-3630	TRAINING & CONFERENCES	ETI Training & Fuel		411.72				441.98

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	86	318,300.12	0.00	318,300.12
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 3280	BUILDING SURCHARGE	205.45
100 3281	FIXED FEE BUILDING SURCHARGE	35.51
100 3283	HVAC SURCHARGE	74.92
100 3284	PLUMBING SURCHARGE	33.02
100 3285	FIRE INSPECTION SURCHARGE	6.95
100 3649	CHARITABLE GAMBLING 10%	1,965.87
100 4130-3100	TELEPHONE	200.00
100 4130-3630	TRAINING & CONFERENCES	530.00
100 4150-3030	OTHER PROFESSIONAL SERVICES	1,597.70
100 4160-0600	UNEMPLOYMENT	218.61
100 4160-1230	SUPPLIES, EQUIPMENT	64.41
100 4160-1600	OPERATING SUPPLIES	148.24
100 4160-3030	OTHER PROFESSIONAL SERVICES	210.50
100 4160-3300	POSTAGE	2,000.00
100 4160-3410	LEGAL NOTICES	415.52
100 4160-3430	PRINTING	2,863.14
100 4160-3610	MEMBERSHIPS	1,000.00
100 4160-5100	REPAIRS, COMPUTERS	10,682.00
100 4180-1600	OPERATING SUPPLIES	87.41
100 4180-3100	TELEPHONE	194.39

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 4200-1600	OPERATING SUPPLIES	120.62
100 4200-1700	MOTOR FUELS & LUBRICANTS	84.68
100 4200-2400	UNIFORM & CLOTHING	2,075.01
100 4200-3030	OTHER PROFESSIONAL SERVICES	30.00
100 4200-3050	DISPATCHING - CONTRACTUAL	7,901.60
100 4200-3070	COPS EVENTS	32.33
100 4200-3080	VETERINARY SERVICES	95.24
100 4200-3100	TELEPHONE	965.09
100 4200-3630	TRAINING & CONFERENCES	501.72
100 4200-5100	REPAIRS, COMPUTERS	5,892.72
100 4200-5130	REPAIRS, EQUIPMENT	611.45
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	1,644.54
100 4360-1220	SUPPLIES, VEHICLES	1,211.10
100 4360-1230	SUPPLIES, EQUIPMENT	1,513.68
100 4360-1600	OPERATING SUPPLIES	1,253.28
100 4360-2400	UNIFORM & CLOTHING	107.43
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	12.16
100 4360-3100	TELEPHONE	106.33
100 4380-1200	SUPPLIES, LANDSCAPING	204.90
100 4380-3520	TREE REMOVAL	31,790.00
100 4410-2400	UNIFORM & CLOTHING	14.10
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	0.95
100 4410-3100	Telephone	82.28
100 4410-3610	MEMBERSHIPS	238.75
100 4460-1600	OPERATING SUPPLIES	917.08
100 4460-2400	UNIFORMS & CLOTHING	4.71
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	0.32
100 4460-3030	OTHER PROFESSIONAL SERVICES	1,697.00
100 4460-3100	Telephone	24.05
100 4460-3530	REFUSE COLLECTION	1,221.75
100 4465-1220	SUPPLIES, VEHICLES	2,612.61
100 4465-1600	OPERATING SUPPLIES	239.06
100 4465-1700	MOTOR FUELS & LUBRICANTS - UNL	300.02
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL	5,978.54
100 4465-2400	UNIFORMS & CLOTHING	24.45
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	3.94
100 4465-3100	TELEPHONE	41.14
100 4465-5120	REPAIRS, VEHICLES	2,270.82
100 4465-5130	REPAIRS, EQUIPMENT	279.00
100 4470-1600	OPERATING SUPPLIES	40.00
100 4470-2400	UNIFORMS & CLOTHING	40.99
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	7.35
100 4470-3100	TELEPHONE	65.18
100 4470-3610	MEMBERSHIPS	238.75
100 4472-1230	SUPPLIES, EQUIPMENT	74.91
100 4472-1600	OPERATING SUPPLIES	410.12

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 4472-2400	UNIFORMS & CLOTHING	43.76
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	6.71
100 4472-3100	Telephone	216.00
100 4475-1600	OPERATING SUPPLIES	2,198.68
100 4475-2400	UNIFORMS & CLOTHING	9.64
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	1.82
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	3,593.19
	*** FUND TOTAL ***	101,585.19
210 4350-3030	OTHER PROFESSIONAL SERVICES	897.41
	*** FUND TOTAL ***	897.41
225 4200-1230	SUPPLIES, EQUIPMENT	5,000.72
225 4200-1600	OPERATING SUPPLIES	21.50
	*** FUND TOTAL ***	5,022.22
230 4650-3030	OTHER PROFESSIONAL SERVICES	307.25
230 4650-3100	TELEPHONE	50.00
230 4650-3800	MILEAGE & PARKING	57.12
230 4650-9300	BUSINESS LOANS/SUBSIDIES	5,000.00
	*** FUND TOTAL ***	5,414.37
252 4350-1600	OPERATING SUPPLIES	763.64
252 4350-2400	UNIFORM & CLOTHING	2,782.34
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	156.62
252 4350-3100	TELEPHONE	517.77
252 4350-3530	REFUSE COLLECTION	593.37
252 4350-5110	REPAIRS, BUILDINGS & GROUNDS	81.86
252 4350-5130	REPAIRS, EQUIPMENT	3,276.00
252 4730-3030	OTHER PROFESSIONAL SERVICES	901.77
252 4732-3030	OTHER PROFESSIONAL SERVICES	1,006.87
252 4732-5130	REPAIRS, EQUIPMENT	325.00
	*** FUND TOTAL ***	10,405.24
290 4420-3530	REFUSE COLLECTION	212.09
	*** FUND TOTAL ***	212.09
441 4650-3030	OTHER PROFESSIONAL SERVICES	92.18
	*** FUND TOTAL ***	92.18
450 4650-3030	OTHER PROFESSIONAL SERVICES	307.25
	*** FUND TOTAL ***	307.25
485 4470-7050-324	2022 STREET PROJECT	632.66
	*** FUND TOTAL ***	632.66

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
700 1152	UTILITY DELQ. RECIEVABLE	23.39
700 4820-3030	OTHER PROFESSIONAL SERVICES	1,505.52
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	71.70
700 4823-1250	SUPPLIES, UTILITIES	3,370.00
700 4823-1600	OPERATING SUPPLIES	82.35
700 4823-2400	UNIFORM & CLOTHING	51.00
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	7.90
700 4823-3030	OTHER PROFESSIONAL SERVICES	105.40
700 4823-3100	TELEPHONE	205.72
700 4823-3630	TRAINING & CONFERENCES	46.00
700 4823-5120	SUPPLIES, VEHICLES	473.75
700 4823-5130	REPAIRS, EQUIPMENT	928.74
700 4823-5150	REPAIRS, UTILITY	1,420.86
700 4823-5155	REPAIR, WATER SERVICE	11,142.00
700 4823-7050	CONSTRUCTION	69,292.25
700 4825-1600	OPERATING SUPPLIES	2,407.00
700 4825-2400	UNIFORM & CLOTHING	91.01
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	3.94
700 4825-3030	OTHER PROFESSIONAL SERVICES	165.00
	*** FUND TOTAL ***	91,393.53
730 4820-3030	OTHER PROFESSIONAL SERVICES	1,505.52
730 4823-1210	SUPPLIES, BUILDING & GROUNDS	40.00
730 4823-1230	SUPPLIES, EQUIPMENT	222.02
730 4823-1600	OPERATING SUPPLIES	28.42
730 4823-2400	UNIFORM & CLOTHING	92.88
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	24.03
730 4823-3030	OTHER PROFESSIONAL SERVICES	22.95
730 4823-3100	TELEPHONE	240.73
730 4823-3230	WASTE WATER DISPOSAL	95,561.11
730 4823-3610	MEMBERSHIPS	238.75
730 4823-3630	TRAINING & CONFERENCES	153.50
730 4823-5130	REPAIRS, EQUIPMENT	2,909.83
730 4823-5160	REPAIRS, SYSTEM MAINTENANCE	100.30
	*** FUND TOTAL ***	101,140.04
745 4415-1230	SUPPLIES, EQUIPMENT	491.67
745 4415-2400	UNIFORM & CLOTHING	24.81
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	3.02
745 4415-3030	OTHER PROFESSIONAL SERVICES	215.08
745 4415-3100	TELEPHONE	124.57
745 4415-3610	MEMBERSHIPS	238.75
745 4417-1230	SUPPLIES, EQUIPMENT	58.59
745 4417-2400	UNIFORM & CLOTHING	40.69
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	0.76
	*** FUND TOTAL ***	1,197.94

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VENDOR SET: 01	BANK: APBNK	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
			86	318,300.12	0.00			318,300.12
BANK: APBNK	TOTALS:		86	318,300.12	0.00			318,300.12
REPORT TOTALS:			86	318,300.12	0.00			318,300.12

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Item No: 5.C.
Meeting Date: April 24, 2023
Type of Business: Consent Agenda
Administrator review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: Resolution 9740, Approving the Hire of Amanda Bruzer to the Position of Accountant

Background

Accountant Agnes Quasabart submitted her notice of retirement February 1, 2023. Council made a motion to post the Accountant position at the February Work Session.

Discussion

A posting based on the job description was announced for one-month with eight (8) candidates applying for the position. Four (4) candidates interviewed, with two (2) returning for second interviews. The first interview panel consisted of Finance Director Beer and HR Director Ewald. The second interview panel consisted of Accountant Quasabart, Utility Billing Technician Kane, Permit Technician Nelson, and A.M. Receptionist O'Connell. It was the consensus of both interview panels to recommend Ms. Bruzer to the position of Accountant. Ms. Bruzer has a solid work history in Accounting and a strong desire to work for the City. If hired, Ms. Bruzer would start at Step 1 of the pay scale (\$35.43/hour); would be on probation for six (6) months; and advance to Step 1.5 (\$36.54/hour) subject to a satisfactory performance evaluation. Ms. Bruzer would report directly to the Finance Director. Following is the 2023 wage schedule:

2023 Hourly Wage Schedule:					
Step 1	Step 1.5	Step 2	Step 3	Step 4	Step 5
\$35.43	\$36.54	\$37.65	\$39.86	\$42.08	\$44.29

Ms. Bruzer successfully passed the required hiring assessment and all required reporting. Staff is requesting to begin employment of Ms. Bruzer as soon as a time is suitable for both Ms. Bruzer and the City (on or after April 25, 2023), allowing sufficient time for training by our current Accountant.

Strategic Plan Strategy/Goal:

Create a culture where employees desire to work.

Financial Impact:

None.

Recommendation:

Staff recommends the City Council adopt Resolution 9740, Approving the Hire of Amanda Bruzer to the Position of Accountant.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attached: Resolution 9740

RESOLUTION NO. 9740

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPROVING THE HIRE OF AMANDA BRUZER
TO THE POSITION OF ACCOUNTANT**

WHEREAS, the City of Mounds View posted for an Accountant; and

WHEREAS, eight (8) applications were received, scored, and four (4) interviews were conducted,
and

WHEREAS, an interview panel comprised of the Finance Director and Human Resource Director
conducted a first interview with the four (4) candidates, selecting two (2) top candidates; and

WHEREAS, a second interview panel comprised of Accountant Quasabart, Utility Billing
Technician Kane, Permit Technician Nelson, and A.M. Receptionist O'Connell interviewed the top two (2)
candidates; and

WHEREAS, both panels selected Amanda Bruzer as the top candidate for the Accountant
position; and

WHEREAS, Ms. Bruzer has a solid work history in Accounting, staff requests to begin
employment of Amanda Bruzer at a starting wage of Step 1 of the 2023 Pay Plan, and advance to Step
1.5 after successfully completing a six (6) month probationary period:

2023 Hourly Wage Schedule:					
Step 1	Step 1.5	Step 2	Step 3	Step 4	Step 5
\$35.43	\$36.54	\$37.65	\$39.86	\$42.08	\$44.29

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mounds View,
Ramsey County, Minnesota does hereby:

- Appoint Amanda Bruzer to the position of Accountant
- Starting date effective on or after April 25, 2023, to allow training by current Accountant
- Starting wage at Step 1 of the 2023 pay plan (\$35.43/hour)
- Ms. Bruzer will be subject to a six-month probationary period, and upon successful
completion, will then advance to Step 1.5 (\$36.54/hour); then advance accordingly per
City Policy

Adopted this 24th Day of April, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)



Item No: 05D
Meeting Date: April 24, 2023
Type of Business: Consent Agenda
Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: Resolution 9741, Approving the Hire of Rachel Potter to the GIS Specialist Position

Background:

GIS Technician Garibay resigned in December. Council made a motion to post the position during the January Work Session. Prior to leaving the City, Mr. Garibay made suggestions of change for the GIS Technician job description. The position was posted with several of the suggested revisions.

Discussion

A posting based on the revised job description, which included an updated job title to GIS Specialist, was announced with an unstated job posting end date. The intent was to receive ample candidates in order to interview qualified individuals. A total of 18 applications were received and interviews were scheduled for eight (8) candidates; three (3) were invited to return for second interviews.

The first interview panel consisted of Public Works/Parks and Recreation Director Peterson, Public Works Superintendent Szurek, Engineering Technician Holman, Public Works Administrative Assistant Juell, and HR Director Ewald. The second interview panel consisted of Public Works/Parks and Recreation Director Peterson and Engineering Technician Holman. Staff consensus was to recommend Ms. Rachel Potter to the position of GIS Specialist. Ms. Potter has five (5) years' experience as a GIS Operator. She has successfully completed each of the background processes, with the exception of the hiring assessment, which is scheduled for April 25, 2023. If hired, Ms. Potter would start at Step 1 of the pay scale (\$31.02/hour); would be on probation for six (6) months; and advance to Step 1.5 (\$31.99/hour) subject to a satisfactory performance evaluation. Ms. Potter would report directly to the Public Works/Parks and Recreation Director. Following is the 2023 wage schedule:

2023 Hourly Wage Schedule:					
Step 1	Step 1.5	Step 2	Step 3	Step 4	Step 5
\$31.02	\$31.99	\$32.95	\$34.89	\$36.83	\$38.77

A start date would be assigned to Ms. Potter upon successful completion of the hiring assessment after April 25, 2023.

Strategic Plan Strategy/Goal:

Create a culture where employees desire to work.

Financial Impact:

None.

Recommendation:

Staff recommends the City Council adopt Resolution 9741, Approving the Hire of Rachel Potter to the Position of GIS Specialist.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attached: Resolution 9741
GIS Specialist Job Description

RESOLUTION NO. 9741

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION APPROVING THE REVISED GIS TECHNICIAN JOB DESCRIPTION
TO GIS SPECIALIST AND APPROVING THE HIRE OF RACHEL POTTER TO THE POSITION
OF GIS SPECIALIST**

WHEREAS, Council authorized a recruitment process for the GIS Technician position, and the job description was revised to more accurately reflect the position by renaming it to GIS Specialist and updating job duties prior to being posted; and

WHEREAS, the GIS Specialist job was posted with an unstated closing date to ensure ample candidates, which allowed staff to receive 18 applications over a two (2) month period; and

WHEREAS, staff interviewed eight (8) candidates, inviting three (3) candidates to return for second interviews; and,

WHEREAS, staff selected Rachel Potter, an experienced GIS Operator, for the position of GIS Specialist; and,

WHEREAS, Reference checks, drug testing, and background checks for Ms. Potter returned clear; and,

WHEREAS, Ms. Potter is scheduled to complete the final process, the hiring assessment, on Tuesday, April 25, 2023; and,

WHEREAS, Ms. Potter is available to start employment after clearance is received from the hiring assessment dated April 25, 2023, at the starting wage of Step 1, \$31.02/hour; and,

2023 Hourly Wage Schedule:					
Step 1	Step 1.5	Step 2	Step 3	Step 4	Step 5
\$31.02	\$31.99	\$32.95	\$34.89	\$36.83	\$38.77

WHEREAS, Ms. Potter will be subject to a six month probationary period and eligible for a wage increase to Step 1.5 of the City's pay plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mounds View, Ramsey County, Minnesota does hereby:

- Approve revisions made to the GIS Technician Job Description to GIS Specialist
- Tentatively Appoints Rachel Potter to the position of GIS Specialist, provided the hiring assessment returns with a positive review
- Starting date effective on or after April 26, 2023
- Starting wage at Step 1 of the 2023 pay plan (\$31.02/hour)
- Ms. Potter will be subject to a six-month probationary period, and upon successful completion, will then advance to Step 1.5 (\$31.99/hour); then advance accordingly per City Policy

Adopted this 24th day of April, 2023.

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)

CITY OF MOUNDS VIEW
POSITION DESCRIPTION

Position Title: Engineering GIS Technician Specialist
Department: Public Works – Engineering Division
Accountable To: Public Works/Parks and Recreation Director
Status: Non-Exempt

PRIMARY OBJECTIVE OF POSITION

This is a skilled position serving as the City's technical GIS expert. With limited supervision, maintain technical and engineering work related to operation of geographic information system (GIS) Asset management, Pavement Management and Right of way (ROW) management and applications. Perform field inspections, pavement ratings, and other technical fieldwork.

SUPERVISION RECEIVED

Work under the general guidance and direction of the Public Works/Parks and Recreation Director.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Mapping & Geographic Information System

- Coordinates in the conversion of paper maps and tabular information into computer drawings and databases. Manages both the computer records and the original hard copy information so that it is accessible to all staff.
- Develops the City's geographic information system through data entry, coordination with other departments, and overseeing consultants hired for this purpose.
- Provides reporting on work history, asset history, and state mandated requirements.
- May provide assistance to other departments by preparing maps and presentation materials, collecting data and developing data base systems.
- Maintains the City's Asset Management data base.
- Provide Drone aerial mapping and inspections if/when certified as FAA Part 107 Remote Pilot.

Engineering & Field Inspection

- Participates in obtaining field information necessary for the City to manage its infrastructure, including collecting traffic counts, and other field data. Maintains and updates as-built drawings of water, sewer, storm sewer and other systems.
- Assists with inspection of public works projects by measuring work completed, documenting conditions and procedures of work, and insuring compliance with plans and specifications.
- Maintains records and enters data necessary for the pavement management system, and for obtaining MSA funding for road improvements.
- Coordinate activities and attend meetings related to capital improvements and infrastructure projects of other government agencies that affect City infrastructure, operations, and other interests.

PERIPHERAL DUTIES

- Provides information to the public on a variety of topics including wetland maps, map resources in general, City infrastructure, grading and drainage issues, and public works projects and development projects.
- Performs other duties as assigned by the Public Works/Parks and Recreation Director.
- Assist and participate in development of the Capital Improvement Program (CIP).

MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Two year associates degree from an accredited community college or technical school in Geography & GIS with a GIS Professional Certificate or equivalent combination of education and experience in a related field.
- (B) Two years' experience using AutoCAD, ArcMap and ArcGIS Pro, or equivalent, drafting, map reading, computer entry, construction inspection, surveying, plan and permit review.

Desired Qualifications:

- (A) Previous experience using asset management software.
- (B) Experience or knowledge of Esri ArcGIS Online suite of products.
- (C) Currently licensed or willing to attain FAA Part 107 Remote Pilot Certificate

LICENSES AND CERTIFICATIONS

Possess a valid Minnesota driver's license with good driving record.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

- (1) Ability to read and understand technical information and the ability to explain and write technical procedures and system information in an easily understood and non-technical manner.
- (2) Practical knowledge of GIS hardware, software, server-based applications, and web-based applications and how geographic information systems are designed, developed and maintained.
- (3) Ability to track and report on the condition of the City's infrastructure by collecting and analyzing data, and by preparing maps and as-built drawings. Ability to use computers to create databases and prepare reports.
- (4) Ability to create drawings and maps, either through hand-drafting or computerized techniques; ability to solve basic design problems.
- (5) Ability to read and interpret construction plans and specifications, grading and drainage plans, wetland maps and to inspect field work for compliance for approved plans and specifications.
- (6) Ability to assist with utility locates, traffic counts, and other types of field work.
- (7) Ability to research and prepare equipment specifications.
- (8) Ability to maintain accurate records and manage well-organized filing systems.
- (9) Ability to communicate effectively in English, both verbally and in writing in a clear, concise manner.
- (10) Ability to analyze situations and information, formulate alternatives, and use sound judgment in drawing conclusions and making decisions. Ability to develop a course of action and maintain momentum to reach successful conclusions to assignments within agreed upon time frames and with minimal supervision.
- (11) Ability to maintain effective working relationships with supervisors, other staff members, Council and Commission members, citizens, property owners, developers and others.
- (12) Ability to follow verbal and written instructions.
- (13) Ability to handle stressful situations and effectively deal with difficult or angry people.

SPECIAL REQUIREMENTS

None.

TOOLS AND EQUIPMENT USED

Personal computer, including word processing, spreadsheet, database, CAD, mapping and specialized software; plotter; motor vehicle; telephone; mobile or portable radio; drafting and surveying equipment; pipe locator; blueprint; engineering calculator, copier, fax and other office machines.

PHYSICAL DEMANDS

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Work is performed in both office and field settings. Hand-eye coordination is necessary to operate drafting instruments, computers, and various pieces of office equipment including plotter, light table, blueprint machine, copier, etc. Field work includes sufficient mobility to navigate natural terrain and construction sites, which may include rough ground. Visual acuity sufficient to evaluate field conditions, construction practices, and work done and plans and drawings as necessary, as is the ability to communicate orally in person and over the telephone. Specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee is required to sit, stand, walk, talk and hear, use hands to finger, handle, feel or operate objects, tools, or controls; reach with hands and arms. The employee is occasionally required to climb, stoop, kneel, crouch or crawl.

The employee must regularly lift and/or move up to 50 pounds while doing field work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions and physical demands of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works in both office and field settings. When in the field, the employee is exposed to outside weather conditions, experiencing exposure to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock and vibration. The noise level in the work environment is usually moderate, but may be high where construction work is underway.

SELECTION GUIDELINES

~~Formal~~ Online application, cover letter, and resume; rating of training, education and experience; oral interview and possible job related tests; and, reference checks, hiring assessment, ~~physical examination and controlled substance~~ pre-employment drug screen, and BCA check.

The duties listed above are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____ Approval: _____
Acting Mayor City Administrator

Effective Date:04/2000

Revision History: 02/2023 (revised)
01/2018 (revised)
11/2017
04/2006
04/2000
06/1997
1995 ADA



Proclamation

Building Safety Month — May 2023

WHEREAS, the City of Mounds View, Minnesota, is committed to growth that depends on the safety of our homes, buildings and infrastructure, both in everyday life and when disasters strike, and;

WHEREAS, our confidence in the resilience of these buildings is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to support the highest-quality codes to protect us, and;

WHEREAS, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

WHEREAS, Building Safety Month serves to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to prosperity, and;

WHEREAS, “*It Starts with You*,” the theme for Building Safety Month 2023, encourages us all to raise awareness about building safety on a personal, local and global scale.

NOW, THEREFORE, I, Gary Meehlhause, Acting Mayor of the City of Mounds View, do hereby proclaim the month of May 2023 as Building Safety Month. Accordingly, I encourage our citizens to join in Building Safety Month activities.

Adopted this 24th Day of April, 2023

Attest:

(SEAL)

Gary Meehlhause, Acting Mayor

Nyle Zikmund, City Administrator

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City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Ben Zender, Chief of Police
Item Title/Subject: Resolution 9737 Approving the Purchase of One Police Utility administrative vehicle along with additional equipment and setup costs.

Introduction:

The police department is scheduled to replace one police administrative vehicle in 2023.

Discussion:

The department is requesting to purchase one 2023 police utility administrative vehicle to replace the older vehicle as scheduled.

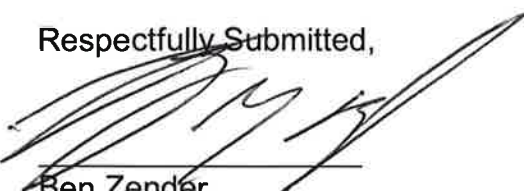
The Dodge Durango utility vehicle is offered at \$38,617.00 each, at state bid. The total for set up cost and equipment for this vehicle will be approximately \$8,978.24. Additional equipment to include the BCA lighting and siren package will be purchased out of forfeiture funds approximately \$ 5,748.24 (Fund 225-4200-1230).

The total purchasing cost and setup for the vehicle will be approximately \$47,595.24 (Fund 460 Department 4200 Account 7040). The total equipment cost will be approximately \$5,748.24 (Fund 225-4200-1230).

Recommendation:

Staff recommends authorizing the purchase of one police utility administrative vehicle along with additional equipment and setup costs.

Respectfully Submitted,



Ben Zender
Chief of Police

RESOLUTION NO.9737

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPROVING THE PURCHASE OF ONE POLICE UTILITY ADMINISTRATIVE
VEHICLE ALONG WITH ADDITIONAL EQUIPMENT AND SETUP COSTS**

WHEREAS, the Mounds View Police Department maintains a replacement schedule of police vehicles to ensure that the police department can provide reliable quality service to the community with dependable police vehicles, and;

WHEREAS, the Mounds View Police Department planned and budgeted for the replacement of one administrative vehicle in 2023;

WHEREAS, the Mounds View Police Department is in immediate need to replace one administrative vehicle,

WHEREAS, Dodge of Burnsville has the state bid for Dodge Police utility vehicles available at \$38,617.00 with additional equipment and set up cost at approximately \$8,978.24.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mounds View, Ramsey County, Minnesota to authorize the purchase of one 2023 Dodge Durango Police Utility Administrative Vehicle at an approximate cost of \$38,617 plus additional equipment and setup costs of approximately \$8,978.24 each for a total expense of \$47,595.24 in the 2023 budget funded from Account 460-4200-7040, and additional equipment total of approximately \$5,748.24 from Account 225-4200-1230.

Adopted this 24th day of April 2023.

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)



Item No: 8.B.

Meeting Date: April 24, 2023

Type of Business: Council Business

Administrator review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: Resolution 9744, Approving Police Referral and Retention Bonus Policy and Police Tuition Reimbursement Policy

Background

The Police Department is currently down four (4) Police Officers and seeking to fill these positions in a tight job market. In order encourage recruitment and retention at the City, staff is creating programs to incentivize employees.

Discussion

During the April Work Session, Police Chief Zender and Human Resource Director Ewald presented City Council with suggestions on ways to encourage recruitment, retention and marketing. Staff prepared and presented the following two (2) policies to the HR Committee on April 20, 2023: Police Department Referral Incentive and Retention Bonus Policy; and, Police Department Tuition Reimbursement Policy. The HR Committee supported both policies.

Staff will continue to work on recruitment, retention and marketing ideas, continuing to encourage staffing of our Police Department.

Strategic Plan Strategy/Goal:

Create a culture where employees desire to work.

Financial Impact:

Police Department referral incentive policy will be dependent upon referred employees (\$2500/referral completing FTO). Police Department retention bonus will be dependent upon new hires experience (\$3000/entry level; \$6000 lateral). Police Department tuition reimbursement policy will be dependent upon usage of program (annual maximum of \$5000).

Recommendation:

Staff recommends the City Council adopt Resolution 9744, Approving Police Department Referral and Retention Bonus Policy and Police Department Tuition Reimbursement Policy.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attached: Resolution 9744
Police Department Referral Incentive and Retention Bonus Policy
Police Department Tuition Reimbursement Policy

RESOLUTION NO. 9744

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPROVING POLICE DEPARTMENT REFERRAL AND RETENTION BONUS
POLICY AND POLICE DEPARTMENT TUITION REIMBURSEMENT POLICY**

WHEREAS, the City of Mounds View Police Department is currently seeking to fill positions in a tight job market; and

WHEREAS, staff is creating incentives to encourage recruitment, retention and marketing for available positions within the Police Department; and

WHEREAS, a referral incentive and retention bonus policy specific to the Police Department has been credited to encourage all staff to encourage Police Officers to apply at the City of Mounds View; and

WHEREAS, if a referred candidate is hired and completes Field Training, the referring staff member will receive a \$2,500 staffing bonus; and

WHEREAS, if the referred candidate is a new Police Officer with no Police Officer experience, they will receive a total of \$3,000 per the policy;

WHEREAS, if the referred candidate is a lateral Police Officer with Police Officer experience, they will receive a total of \$6,000 per the policy.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mounds View, Ramsey County, Minnesota does hereby approve:

- Attachment 1: The Police Department Referral Incentive and Retention Bonus Policy
- Attachment 2: The Police Department Tuition Reimbursement Policy

Adopted this 24th Day of April, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)

Section X.XX Police Department Referral Incentive and Retention Bonus Policy

Referral Incentive

The Police Department views all members of the organization, especially Police Officers, as recruiters for the department. In an effort to encourage and reward staff for aiding in the recruitment of licensed peace officers, the City is activating a referral incentive program which will pay a one-time lump sum payment of \$2,500 (less taxes), to any employee who recruits a Police Officer.

To qualify for the Referral Incentive payment, the following conditions must be met:

- A. The employee recruiting a licensed peace officer must reach out to the candidate before:
 - a. Approaching the City for a ride along;
 - b. Applying for a Police Officer position;
 - c. Provide evidence to the Police Chief and/or Deputy Chief of ways they encouraged the candidate to apply for the position;
 - d. City staff maybe considered for referral incentive if they meet the above criteria.
- B. The referred licensed peace officer candidate must inform the Police Chief or Deputy Chief of the name of the referring City Police Officer or staff member via email at the time their application is submitted.
- C. All referring employees are strongly encouraged to confirm Referral Incentive eligibility at the time of referral. Approval of a Referral Incentive form by the Police Chief or Deputy Chief is required.
- D. After the candidate is hired, and successfully completes their Field Training (FTO), the referring employee will then receive \$2,500 (less taxes) payment. FTO takes approximately three (3) months to complete.
 - a. No payment is made if the candidate is not hired.
 - b. No payment is made if the candidate fails FTO.

The following conditions disqualify an employee from receiving the Referral Incentive:

- A. Referrals originating from formal department recruitment efforts are excluded. Formal department recruiting efforts include, but are not necessarily limited to: career fairs, recruiting tables at colleges, speaking to SKILLS classes, and candidates who proactively reach out to the department looking for information. Internal candidates, such as Community Service Officers or Reserves, are excluded. Any recruiting efforts performed as part of an employee's normal duties are exempt from the referral bonus.
- B. The Police Chief, Department Directors, Assistant City Administrator, and City Administrator are not eligible to participate, however are encouraged to recruit candidates.

Entry Level Hiring Bonus – New Police Officer

The City will pay an Entry Level hiring bonus of \$3,000 to new Police Officers.

- A. Upon successful completion of Field Training (FTO), the Entry Level Police Officer will receive \$1,500 (less taxes).
- B. Upon successful completion of probation (one-year of employment), the Entry

Level Police officer will receive the remaining \$1,500 (less taxes).

- C. All hiring bonus amounts must be re-paid in full to the City in the event the new Officer's employment ends, voluntarily or involuntarily, within two (2) years of the date of hire.

Lateral Level Hiring Bonus – Experienced Police Officer

The City will pay a Lateral Level hiring bonus of \$6,000 to experienced Police Officers.

- A. Upon successful completion of Field Training (FTO), the Lateral Level Police Officer will receive \$3,000 (less taxes).
- B. Upon successful completion of probation (one-year of employment), the Lateral Level Police officer will receive the remaining \$3,000 (less taxes).
- C. All hiring bonus amounts must be re-paid in full to the City in the event the Lateral Officer's employment ends, voluntarily or involuntarily, within two (2) years of the date of hire.

The Police Department Employee Referral Incentive and Retention Bonus Policy may expire when the department is fully staffed.

Section X.XX Police Department Tuition Reimbursement Policy

The Police Department encourages its licensed Police personnel, or aspiring to become licensed Police personnel, to prepare for success within the Department through educational development and personal growth. The City may share the cost of education which directly relates to the performance of the employee in the employee's present assignment which prepares the employee for advancement with the City in the foreseeable future, up to an annual maximum cost of \$5,000. The City may reimburse eligible regular full-time and regular part-time employees for tuition reimbursement, providing the following conditions are met:

- A. Employees are eligible to participate if they have completed their probation with the City. Approval of a Police Department Tuition Reimbursement form is required for the process to proceed.
- B. Courses must be in pursuit of a Degree program (Associate, Bachelor, Master, Doctorate, etc.), and must be taken from accredited institutions of higher learning or vocational-technical schools.
- C. Courses must relate to the Police Department field of study. Courses not related, which may be required for the degree, will necessitate the employee documenting why the course is needed, and receiving approval from the Police Chief or Deputy Chief. The City Administrator has the final authority in approving or denying the request. An explanation of approval for less than requested amounts or denials will be provided.
- D. Employees will receive 50% payment for the course prior to taking the class.
 - a. Reimbursement is for tuition only and does not include books, parking, online fees, supplies, room and board, etc.
 - b. A completed reimbursement request form, along with a receipt for the course, or proof of class registration and cost of program, along with all signatures on the form, must be submitted prior to receiving approval and/or payment.
- E. Coursework/studying must be done outside regular work hours.
- F. The employee must present a photocopy of their grade of B or better to the Police Chief or Deputy Chief. A request will be submitted for reimbursement of the remaining 50% payment (up to, but not to exceed the annual allotment of \$5,000 per employee) to the Human Resource Department, and reimbursement will be requested from Finance.
- G. If an employee receives less than a B, or if they drop the course, they will be required to reimburse the City for the initial 50% payment within 15 calendar days from end of school quarter/semester.
- H. If an employee terminates (voluntary/involuntary) before the one-year timeframe has lapsed since the conclusion of their last course, they will be required to pay back any educational costs taken within the last 12-months of employment.
 - a. Emergency situations should be discussed with the Police Chief, Deputy Chief, Human Resources or City Administrator.

Employees receiving assistance from other sources (such as grants), are not eligible to receive tuition reimbursement from the City for the same courses.

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City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Ben Zender, Chief of Police
Item Title/Subject: Resolution 9745 Resolution Supporting State Legislation Addressing Law Enforcement Retention and Recruitment by Funding Peace Officer Insurance Premiums.

Introduction:

The Police Executive Research Forum recently noted that police departments both small and large are experiencing severe difficulties in hiring, as resignations and retirements are rising" (PERF, 2022). Chuck Wexler, the director for PERF, called the shrinking profession of law enforcement "a national crisis" (Peterson, 2019). In fact, 14 Minnesota law enforcement agencies have closed since 2017 (Kolls, 2022), and more agencies are on the brink of folding due to the inability to hire peace officers. According to the Associated Press, law enforcement is in the midst of a 25-year low for new officers entering the field (AP, 2022). Failing to achieve proper staffing levels negatively impacts budgets, officer morale, training, physical and mental health, officer and community safety, community and police relationships, and retention.

According to a 2022 study of 13,085 U.S. employees (Wigert, 2022) which asked what was most important to them when deciding whether to accept a new job offered by a new employer, they responded:

1. A significant increase in income or benefits (64% said "very important")
2. Greater work-life balance and better personal wellbeing (61%)

In another 2022 study (Charaba, 2022) on what benefits attract and retain employees the most, compiled in an Employee Benefits Survey Report, 87% of the employees surveyed value health insurance benefits.

In a survey of 194 police departments of all sizes throughout the US, the Police Executive Research Forum (PERF, 2021) discovered the following:

Hiring

- For the April 2019-March 2020 period, responding agencies on average hired 8.67 officers per 100 current officers.
- During the same period a year later, agencies hired only 8.21 new officers per 100 current officers.
- 5% decrease in the hiring rate.

Resignations

- For the 2019-20 period, responding agencies reported 4.15 resignations per 100 officers.
- During the same period a year later, 4.91 officers resigned per 100 officers.
- 18% increase in the resignation rate.

Retirements

- For the 2019-20 period, agencies reported 2.85 retirements per 100 officers.
- During the same period a year later, 4.14 officers retired per 100 officers.
- 45% increase in the retirement rate.

The amounts equate to an 8.21 per 100 officer hiring rate, and a 9.05 per 100 retire / resign rate.

The Police Executive Research Forum (PERF, 2021) provided qualitative data from Police Administrators throughout the country:

- "My department is getting younger as my experienced personnel retire/resign and are replaced with new officers. We are struggling to keep up with salaries for neighboring larger departments who are recruiting my experienced officers."
- "We have seen an approximate 40% reduction in applicant packets this last fiscal year. In addition, we are seeing fewer 'above average' candidates. The current rhetoric and negativity surrounding law enforcement is having a negative impact on the number and quality of applicants we recruit."
- "Applications have decreased dramatically, making hiring extremely difficult. And our officers have fatigue from working long shifts and covering backfill slots to supplement staffing."
- "We've had a more than 50% reduction in the number of applicants for the recruit academy, from an average of 450 per year, to only 205 in 2020. And we've seen a 100% reduction in qualified lateral recruits, with zero hired in 2020, compared to an average of 3 to 4 annually since 2008."
- "We have seen the most dramatic increase in retirements / resignations in my six years as chief. Officers who became eligible to retire have done it at the first opportunity. We had a lieutenant resign with 16 years who was not eligible for retirement."
- "In 2020 and 2021, most of our officers who left did not leave for another department. They left the profession."
- "It has been difficult to hire back to our full complement for the past five years. With over 25% of our department retiring since 2016, the candidate pool has gotten smaller and smaller. With another large wave of retirements due in the next three years, it could be an insurmountable task for an agency our size."
- "We are fortunate to work in a community that still supports its police department. However, the negative climate surrounding law enforcement has definitely affected morale. Officers are researching other careers in preparation to retire once they complete their 20 years of service and are

eligible for retirement. This is different from a few years ago, when officers were planning to stay 30 to 40 years with the department.”

- “We have found that traditional incentives do not resonate with the applicants applying to be an officer.”

Mounds View Police Department Impact:

The Mounds View Police Department is currently short-staffed. We have experienced recent retirements as well as resignations. Officers who have resigned have done so to pursue careers in the private sector.

Vacancies continue to be a hinderance to officer safety, officer morale, and proper use of vacation and leave hours. Additional overtime costs are rising in order to fill vacant shifts to maintain minimum staffing and safety, which forces a responsive only model of policing.

Recent recruitment and retention strategies have included:

- Minneapolis Police Department - \$7,000 hiring bonus after FTO and probationary period
- Edina Police Department - Longevity pay after 4, 7, 10 and 13 years of service
- Hopkins Police Department - \$5,000 for lateral transfers
- East Grand Forks Police Department - Hiring Bonus of \$5,000.00 & \$2,500.00 in moving expenses
- Centennial Lakes Police Department - \$5,000 hiring bonus for officers 3 + years of experience.
- Elk River Police Department - Tuition reimbursement \$3,000 per year
- Brooklyn Park Police Department - \$5,000 for lateral transfers; 48 hours of frontloaded vacation time
- Golden Valley Police Department - Elevated PTO accrual and front-loaded PTO; \$3,000 after FTO; \$2,000 after probation; \$5,000 incentive upon completion of three years of service
- St. Cloud Police Department - Single insurance is 100% employer paid; family insurance is 90% of employer paid (employee monthly premium of 10% = \$201.96/month for 2022).
- Meeker County Sheriff's Office - \$1,000 Hiring bonus, vacation bank upon hire; Student Loan Assistant Program
- U of M Police Department - \$5,000 hiring bonus; 75% coverage for tuition.
- Prairie Island Police Department - \$5000 hiring bonus - \$2000 after FTO; \$3000 after probation; Lateral: \$6000
- Bessemer (Alabama) Police Department - Hiring 14 recently retired BPD officers to work as part-time officers; Part-time officers not paid benefits
- San Francisco (California) Police Department - Hiring retired officers for patrol
- Norfolk (Virginia) Police Department - Short 250 police officers, hiring retired officers to respond to emergency calls for service; Implementing online citizen reporting application

- Pierce County (Washington) Sheriff's Office - Short 50 deputies, \$10,000 retention bonus for each deputy; Offers a \$15,000 lateral transfer bonus for current officers and deputies
- Los Angeles Police Department - Housing for Hires program - \$24,000 housing subsidy for 24 months

Why a new, permanent solution is vital to public safety

The current strategies being utilized for recruitment and retention are failing.

Failing to achieve proper staffing negatively impacts budgets, officer morale, training, health, officer and community safety, community and police relationships, and retention. The rising lateral officer movement does not solve the problem, as it negatively impacts one community. The problem is the diminishing interest in the profession for current officers and the lack of interest in the profession in the next generations. We need to retain our officers and the trust they have developed within their communities. We need to become a destination state for attracting talented, diverse, new officers. Minnesota state education requirements for peace officers needs to be met with an appropriate job benefit that matches the time, effort, commitment, and financial burden of obtaining a degree. People are not moving to Minnesota to become officers, they are likely leaving to pursue this profession, if interested.

We need to retain our current officers and the trust they have developed within their communities. We need to attract the next generation, especially non-traditional and minority populations to this profession. We need a comprehensive, equitable, approach to recruitment and retention, that ensures all agencies are retaining and attracting quality officers to serve their communities – not just the most affluent. We need to rebrand the profession as one that is supported. We need to decrease the professional stigma against receiving health care – physical and mental.

Law Enforcement cannot compete with private sector perks and realities of little stress, safety, flexible schedules, and remote work. Smaller departments cannot compete with the financial incentives being offered by the larger departments. Small to mid-size departments will fold and relationships between police and the community will suffer, and crime will increase. Trusted officers, with a history of professional service to their communities and building relationships are leaving the profession. Officers are being lured by financial incentives, instead of a commitment to service and professional values of the agency that aligns with their own moral compass. Agencies are being pitted against each other as they all fight for the same depleted, nearly obsolete, applicant pool.

The daily demands and responsibilities of police officers are harder and more stressful than ever. The demands and stressors compound when there are fewer people to fulfill the demands. The ones that are here work harder and harder to try to meet them. Eventually that will lead to burnout, compassion fatigue, unhappiness, health issues, and resignations. In a paper on the deterrence of crime in the 21st century, Nagin (2013) asserted that “the certainty of being caught is a vastly more powerful deterrent than the punishment”

(Nagin, 2013) and “police deter crime by increasing the perception that criminals will be caught and punished” (Nagin, 2013).

If there are fewer law enforcement officers present to respond to growing crime, there is even less hope they will be able to successfully deter crime in our communities.

RECOMMENDATION:

Respectfully requesting the support of the Mounds View City Council on a future bill that would provide Minnesota Legislature funding for healthcare costs for all active Minnesota Peace Officers. Support for this legislation will provide a permanent equitable solution to the recruitment and retention crisis facing all Minnesota Law Enforcement agencies, while also dramatically improving agency efforts towards diversity, morale, and wellness.

State funded medical and dental care for single and family insurance plans – for all licensed peace officers in Minnesota for the duration of their careers. The following areas would be significantly impacted for the benefit of all agencies and communities:

Recruitment

- Minnesota becomes a desirable career destination for local, regional, and national candidates.

Retention

- Officers will stay in the profession if they can obtain health care benefits unrivaled by private sectors

Wellness

- Officers will be motivated to seek mental health services, prevent and recover from PTSD, and be healthier, happier people.

Diversity

- A new strategy to attract diverse populations, women, and non-traditional applicants to Minnesota peace officer careers.

Equity

- Current rising healthcare costs have a greater impact on smaller agencies, making them less desirable to retain and attract officers.
- Medical and dental care for all officers will provide equity to all agencies, communities, and budgets, by making all agencies as attractive as the next in the benefits that matters most – healthcare.

Morale

- Elected official support would drastically improve the depleted morale among officers in every agency by sending the message that our elected leaders support officers and public safety, and that will improve recruitment and retention immediately.

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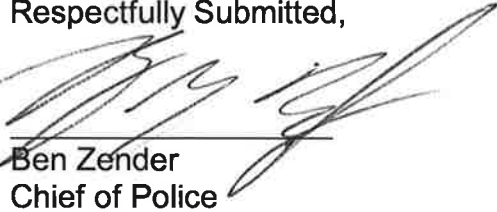
Attachment

- None

Recommendation:

Staff recommends authorizing the resolution supporting state legislation addressing law enforcement retention and recruitment by funding peace officer insurance premiums.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Ben Zender', is written over a horizontal line.

Ben Zender
Chief of Police

RESOLUTION NO. 9745

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION SUPPORTING STATE LEGISLATION ADDRESSING LAW
ENFORCEMENT RETENTION AND RECRUITMENT BY FUNDING PEACE OFFICER
INSURANCE PREMIUMS**

WHEREAS, the law enforcement profession is experiencing severe difficulties in hiring and retaining police officers, while resignations and retirements are increasing and

WHEREAS, the shrinking profession of law enforcement and depleted interest of new applicants has been considered a national crisis; and

WHEREAS, the resignation and retirement rates of police officers throughout the United States have exceeded the rate of hiring; and

WHEREAS, failing to achieve proper staffing levels negatively impacts budgets, officer morale, training, physical and mental health, officer and community safety, community and police relationships, trust, retention, and emergency service response effectiveness; and

WHEREAS, low officer staffing levels create additional stress, burnout, compassion fatigue, mental and physical deterioration of officers, and increased officer response times to emergencies; and

WHEREAS, numerous officers have resigned from their peace officer positions due to the dangers, hazards, stress, absence of community support and post-traumatic stress disorder that is caused by or present in law enforcement work; and

WHEREAS, trusted peace officers, with a history of professional service to their communities and building positive relationships are leaving the profession; and

WHEREAS, small to mid-size departments cannot compete with the financial incentives being offered by the larger departments and these agencies and communities face the greatest risk of increasing crime and disbanding of their police departments; and

WHEREAS, we need to retain our current officers and the trust they have developed within their communities; and

WHEREAS, we need to increase interest in peace officer careers, especially from nontraditional applicants, women, and minority populations; and

WHEREAS, we need a comprehensive, equitable, approach to recruitment and retention, that ensures all agencies are retaining and attracting quality officers to serve their communities; and

WHEREAS, we need to rebrand the profession as one that is supported; and

WHEREAS, we need to decrease the professional stigma against receiving mental and physical health care in law enforcement and focus on wellness and healing from the negative impacts of the profession; and

WHEREAS, we need to become a competitive state for attracting talented, diverse, new and current peace officer applicants; and

WHEREAS, potential officers are likely not drawn to becoming peace officers in Minnesota due to our unique and extensive educational and licensing requirements, but instead are likely leaving Minnesota to pursue law enforcement careers in other states where there are less requirements; and

WHEREAS, the Minnesota Peace Officer education requirements needs to be met with an appropriate employment benefit that is equivalent to the time, effort, commitment, and financial burden of obtaining a degree and achieving our licensing and hiring requirements; and

WHEREAS, law enforcement agencies are all competing for the same depleted, nearly obsolete, applicant pools of as well as current employees of other agencies; and

WHEREAS, the current strategies being utilized to recruit and retain police officers by many agencies throughout the country are not effective and lateral officer movement from one agency to another does not help solve the hiring and retention crisis in law enforcement; and

WHEREAS, law enforcement agencies cannot compete with private sector employment perks or the realities of jobs with little stress, safety, flexible schedules, and remote work; and

WHEREAS, research has found that traditional employment incentives do not appeal to many potential police officer applicants; and

WHEREAS, research has found that medical insurance benefits are a primary importance to current potential job candidates; and

WHEREAS, a new, long-term, effective solution to the law enforcement hiring and retention crisis is to provide state legislator funding for single and family medical and dental insurance premiums for all licensed peace officers in Minnesota for the duration of their careers; and

WHEREAS, this solution will effectively improve recruitment, retention, wellness, diversity, equity, and morale in all Minnesota Law Enforcement agencies.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mounds View, Ramsey County, Minnesota fully supports all legislative action by the Minnesota Legislator to develop and pass a bill that fully funds all health and dental insurance premium costs for all licensed peace officers in Minnesota annually, for the entire duration of each licensed peace officer's career service.

Adopted this 24th day of April, 2023.

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works/Parks and Recreation
Item Title/Subject: Resolution 9746, Removing Bid Alternates 3 and 4 from the 2022-2023 Street Reconstruction Project of Spring Lake Road and Pleasant View Drive

Background/Discussion:

The City is in the process of rehabilitating streets throughout the City that were not included in the 2007 Street Rehabilitation Plan. The 2022/2023 proposed project includes Spring Lake Road from County Road J to County Road H2, and also Pleasant View Drive North of Mounds View Blvd to 84th Avenue NE. Spring Lake Road is a major arterial road from County Road J to County Rd. H2 and also a State Aid Road. Pleasant View Drive, Pleasant View Court are minor collectors, North of Mounds View Boulevard to 84th Avenue NE. Included also in the project is the continuation of two trail sections on Mounds View Blvd. The North trail section is from the Boulevard Apartments to Spring Lake Road, while the South trail continues from CVS Pharmacy to Spring Lake Road in the City of Spring Lake Park.

The City Council approved Resolution 9561, including Bid Alternates 1 through 4 awarded to T.A. Schifsky & Sons for the 2022-2023 Street Rehabilitation Project:

- Alternate 1, addition of trail section on Spring Lake Road from County Rd J to Mounds View Blvd. at \$70,202.00
- Alternate 2, addition of trail section on Spring Lake Road from Knollwood Drive to County Road I at \$40,949.00.
- Alternate 3, addition of trail section on Spring Lake Road from County Rd I to County Rd H2 at \$51,862.50.
- Alternate 4, adding lights to the section of trail located within the City of Spring Lake Park on Mounds View Blvd at \$32,203.50.

City Council further instructed Staff to look into moving the trail on Spring Lake Road between County Road I and County Road H2 (Bid Alternate 3) to Pleasant View Drive/Stinson Road.

Staff along with Stantec, the City's consulting engineer, began the preliminary design plans to include moving the trail to Pleasant View Drive. The trail installation would coincide with the adopted City Comprehensive plan(s) regarding the master trail and sidewalk plan.

At the April 3, 2023 Work Session, Staff requested further direction on the trail locations as the 2023 construction season was approaching. City Council directed Staff to remove the trail from Spring Lake Road.

Bid Alternate #4 was the addition of trail lights on Mounds View Boulevard that included the section located in the City of Spring Lake Park; the City Council for Spring Lake Park did not approve their portion of Bid Alternate 4.

Strategic Plan Strategy/Goal: Maintain and Plan for Infrastructure Improvements.

Financial Impact: No Financial Impact to 2023 Budget as the 2023 Street Improvement Project Fund, account 485-4470-7050-324 has \$1,828,000.00 for this project.

Recommendation:

Staff recommends City Council adopt the attached resolution authorizing the removal of Bid Alternate 3 for the addition of a trail section on Spring Lake Road from County Rd I to County Rd H2, and Bid Alternate 4, installing lights to the section of trail in the of City of Spring Lake Park on Mounds View Blvd from the 2022-2023 Street Reconstruction Project of Spring Lake Road and Pleasant View Drive

Respectfully submitted,



Don Peterson, Director of Public Works/Parks and Recreation

RESOLUTION NO. 9746

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**REMOVING BID ALTERNATE 3 AND 4 FOR THE 2022-2023 STREET
RECONSTRUCTION PROJECT OF SPRING LAKE ROAD AND PLEASANT VIEW DRIVE**

WHEREAS, the City of Mounds View is considering to rehabilitate Spring Lake Road from County Road J to County Road H2 and Pleasant View Drive North of Mounds View Boulevard to 84th Avenue NE; and

WHEREAS, the City Council approved Resolution 9561, including Bid Alternates 1 through 4, awarding the contract to T.A. Schifsky & Sons for the 2022-2023 Street rehabilitation; and

WHEREAS, City Council further instructed Staff to move the trail, Bid Alternate 3, on Spring Lake Road between County Road I and County Road H2 (Bid Alternate 3) to Pleasant View Drive/Stinson Road; and

WHEREAS, Staff along with Stantec, the City's consulting engineer, began the preliminary design plans to relocate the trail to Pleasant View Drive; and

WHEREAS, Bid Alternate 4 was the addition of trail lights on Mounds View Boulevard that included the section located in the City of Spring Lake Park, the City Council for Spring Lake Park did not approve their portion of Bid Alternate 4.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

- 1). The Removal of Bid Alternate 3 the addition of trail section on Spring Lake Road From County Rd I to County Rd H2, from the 2022-2023 Street Reconstruction Project of Spring Lake Road and Pleasant View Drive
- 2). The Removal of Bid Alternate 4 adding lights to the section of trail in the of City of Spring Lake Park on Mounds View Blvd. from the 2022-2023 Street Reconstruction Project of Spring Lake Road and Pleasant View Drive
- 3). The Mayor and City Administrator are hereby authorized and directed to execute all appropriate documents to effectuate the actions contemplated by this Resolution.
- 4). The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Adopted this 24th day of April, 2023

ATTEST:

(seal)

Gary Meehlhause, Acting Mayor

Nyle Zikmund, City Administrator

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Item No: 8E
Meeting Date: April 24, 2023
Type of Business: CB
Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works/Parks and Rec
Item Title/Subject: Resolution 9747, Approving Change Order #17 for Additional Work at Water Treatment Plant #2

Introduction:

The City Council approved Resolution 9201 on December 9, 2019 authorizing the Water Treatment Plant Rehabilitation Project (City Project No. 2016-C06).

Background/Discussion:

After the startup up and during the test running of the WTP#2, the plant did not function as designed. Staff along with the Advance Engineering Services (AE2S), City engineer for the project, has been attempting to work with the general contractor to remedy and correct the problems on how the plant is operating, to date the contractor has refused and the matter is in litigation. Additional work is required to ensure that the treatment plant functions as designed and with the goal to have the plant operational by peak - water demand season for 2023.

Municipal Builders Inc. (MBI) is currently working on phase 2 of the water treatment project and has submitted a cost for Change Order #17 to complete this work at WTP #2 of \$_____.

Advance Engineering Services (AE2S) has submitted at cost proposal for inspections and oversite of the repairs at WTP#2 at a cost of \$_____.

Strategic Plan Strategy/Goal: Maintain and Plan for Infrastructure Improvements. Ensure Clean Water and Work.

Financial Impact: No financial Impact to the 2023 Budget. The 2023 Water Fund budget includes \$175,000.00 for Water Treatment Plant and Engineering Design.

Recommendation:

Staff recommends the City Council approve the attached Resolution accepting the proposal from Municipal Builders Inc. for Change Order #17 for \$_____ and the cost proposal from Advance Engineering Services (AE2S) for engineering inspections and oversite of the repairs for \$_____ to be funded from the 2023 Water Fund budget, account 700-4823-7050, which includes \$175,000.00 for Water Treatment Plant and Engineering Design.

Respectfully submitted,

Don Peterson, Director of Public Works/Parks and Recreation

RESOLUTION 9747

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPROVING CHANGE ORDER #17 FOR ADDITIONAL WORK AT WATER
TREATMENT PLANT #2**

WHEREAS, the City Council approved Resolution 9201 on December 9, 2019 authorizing the Water Treatment Plant Rehabilitation Project (City Project No. 2016-C06); and

WHEREAS, Staff along with the Advance Engineering Services(AE2S), City Engineer for the project, has been attempting to work with the general contractor to remedy and correct the problems on how the plant is operating; to date the contractor has refused and the matter is in litigation; and

WHEREAS, the additional work is required to ensure that the treatment plant functions as designed and with the goal to have the plant operational by peak - water demand season for 2023

WHEREAS, Municipal Builders Inc. (MBI) has submitted a cost for Change Order #17 to complete the repairs at a cost of \$_____; and

WHEREAS, Advance Engineering Services (AE2S) has submitted a cost proposal for inspections and oversight of the repairs at WTP#2 at a cost of \$_____; and

WHEREAS, Staff recommends the City Council approve the proposal from Municipal Builders Inc. for Change Order #17 for required additional work; and

WHEREAS, Staff recommends the City Council approve the proposal from Advance Engineering Services (AE2S) for engineering inspections and oversight of the repairs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

1. Accepts the Proposal from Municipal Builders Inc. for Change Order #17 at a cost of \$_____ for the additional work at Water Treatment Plant 2 to be funded from 700-4823-7050.
2. Accepts the Proposal from Advance Engineering Services (AE2S) for engineering inspections and oversight of the repairs at a cost of \$_____ at Water Treatment Plant 2 to be funded from 700-4823-7050.

3. The Director of Public Works is authorized to make approvals related to contract modifications during construction of the Project on behalf of the City Council as per the Purchasing Policy.
4. The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Adopted this 24th day of April, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(Seal)

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City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: Resolution 9742, Appointing the 2022 Citizen of the Year

Background:

The City of Mounds View Citizen of the Year Award recognizes ordinary citizens who have demonstrated initiative to improving the community. Past recipients of this award include:

2004	David Jahnke	2013	Gary Stevenson
2005	Frank Silvis	2014	Theresa Cermak
2006	Ed Lanz	2015	Gordy Fedor and Paul Fedor
2007	Don Hodges	2016	Virgil Beyer
2008	Barbara Haake	2017	Betty Wall
2009	Diane Wuori	2018	Penny Howard
2010	Jean Miller	2019	Amy Hodges
2011	Jerry Skelly	2020	George Winiecki
2012	Greg Belting	2021	Chuck Howard

Discussion:

The City of Mounds View Citizen of the Year Award recognizes ordinary citizens who have demonstrated initiative to improving the community, whose service or performance exemplifies the spirit of giving back and who inspire others in their volunteer efforts.

The City received one nomination application for the Mounds View Citizen of the Year Award. The nomination was reviewed by the City Council and made a decision to designate the 2022 Mounds View Citizen of the Year Award to Kathie Anderson.

The Mounds View Citizen of the Year Award is scheduled to be presented at the May 8, 2023 City Council Meeting, located at Mounds View City Hall.

Strategic Plan Strategy/Goal:

Increase community engagement. A place where residents can work, live, and play safely, and show pride in the community.

Financial Impact:

No direct costs to the City or budget, future revenue and savings potential.

Recommendation:

Approve Resolution 9742, Recognizing Kathie Anderson as the 2022 Mounds View Citizen of the Year.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attachments: Resolution 9742, Citizen of the Year
Award to be presented at the May 8, 2023 City Council Meeting

RESOLUTION NO. 9742

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION DESIGNATING THE
2022 MOUNDS VIEW CITIZENS OF THE YEAR AWARD**

WHEREAS, the Mounds View Citizen of the Year Award recognizes ordinary citizens who have demonstrated initiative to improving the community, whose service or performance exemplifies the spirit of giving back and who inspire others in their volunteer efforts; and

WHEREAS, nominations were solicited from the public and were reviewed by the City Council; and

WHEREAS, Kathie Anderson, has lived in the City of Mounds View for 35+ years, where she has served in some capacity as a volunteer to the community, was selected for the 2022 award and meets the criteria outlined in the policy; and

WHEREAS, Kathie Anderson has exemplified the courage and determination to follow her values; volunteering for the Mounds View Lions Club, Special Olympics, and the City of Mounds View; and

WHEREAS, Mrs. Anderson has demonstrated drive and initiative in her approach to citizenship and has worked steadfastly with various community groups and organizations including the Mounds View School District, Mounds View Festival in the Park, Mounds View Lions Club and the Mounds View Police Foundation; and

WHEREAS, Mrs. Anderson volunteered a significant amount of time, passion and energy to further community causes and issues, acting as Mrs. Claus for a variety of holiday events, serving twice as President of the Lions Club and holding various other liaison and representative positions; and

WHEREAS, her efforts have generated positive results for the community; and

WHEREAS, Mrs. Anderson has contributed her efforts unselfishly, not expecting anything in return; and

WHEREAS, Mrs. Anderson's commitment and dedication to the community has been unwavering.

NOW, THEREFORE BE IT RESOLVED, that the Mounds View City Council does hereby present the 2022 Mounds View Citizen of the Year to Mrs. Kathie Anderson, in sincere gratitude and appreciation for her efforts as a Mounds View role model.

Adopted this 24th day of April, 2023.

Gary Meehlhause, Acting Mayor

Theresa Marie Cermak, Councilmember

Sherry Gunn, Councilmember

Zach Lindstrom, Councilmember

ATTEST:

(seal)

Nyle Zikmund, City Administrator

(AWARD TO BE PRESENTED AT THE MAY 8, 2023 CITY COUNCIL MEETING)

2022 MOUNDS VIEW CITIZEN OF THE YEAR AWARD

Presented to

KATHIE ANDERSON

In recognition of many years of community participation and dedicated service as a resident of Mounds View

WHEREAS, Kathie Anderson has exemplified the courage and determination to follow her values; volunteering for the Mounds View Lions Club and Special Olympics and the City of Mounds View; and

WHEREAS, Mrs. Anderson has demonstrated drive and initiative in her approach to citizenship and has worked steadfastly with various community groups and organizations including the Mounds View School District, Mounds View Lions Club, Mounds View Festival in the Park, and the Mounds View Police Foundation; and

WHEREAS, Mrs. Anderson volunteered a significant amount of time, passion and energy to further community causes and issues, acting as Mrs. Claus for a variety of holiday events, serving twice as President of the Lions Club and holding various other liaison and representative positions; and

WHEREAS, Mrs. Anderson unselfishly gave her efforts, not expecting anything in return; and

WHEREAS, her efforts have generated positive results for the community; and

WHEREAS, Mrs. Anderson's commitment and dedication to the community has been unwavering.

NOW, THEREFORE BE IT RESOLVED, that the City Council does hereby present the 2022 Mounds View Citizen of the Year Award to Kathie Anderson, in sincere gratitude and appreciation for her efforts as a resident and role model of Mounds View.

Presented by the
MOUNDS VIEW CITY COUNCIL
May 8, 2023

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City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: Resolution 9743, Appointing the 2022 Coach of the Year

Background:

The City of Mounds View Coach of the Year Award recognizes ordinary citizens who have given unselfishly of their time by coaching Mounds View youth and who are dedicated to teaching sportsmanship and leadership skills to the youth of our community.

Discussion:

Nominations were solicited from the public. The Parks, Recreation, and Forestry Commission recommended Adnan Omanovic and Robert Turner as their 2022 Coach of the Year during their February 2023 meeting.

The Mounds View Coach of the Year Award is scheduled to be presented at the May 8, 2023 City Council Meeting, located at Mounds View City Hall.

Strategic Plan Strategy/Goal:

Increase community engagement. A place where residents can work, live, and play safely, and show pride in the community.

Financial Impact:

No direct costs to the City or budget, future revenue and savings potential.

Recommendation:

Approve Resolution 9743, Recognizing Adnan Omanovic and Robert Turner as the 2022 Mounds View Coach of the Year.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attachments: Resolution 9743
Adnan Omanovic 2022 Coach of the Year Award
Robert Turner 2022 Coach of the Year Award

RESOLUTION NO. 9743

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION RECOGNIZING THE 2022 MOUNDS VIEW
COACH OF THE YEAR ADNAN OMANOVIC AND ROBERT TURNER**

WHEREAS, the Mounds View Coach of the Year Award recognizes ordinary citizens who have given unselfishly of their time by coaching and mentoring Mounds View youth and who are dedicated to teaching sportsmanship and leadership skills to the youth of our community; and

WHEREAS, nominations were solicited from the public and were reviewed by the Parks, Recreation, and Forestry Commission; and

WHEREAS, Adnan Omanovic and Robert Turner were selected for the 2022 award and meet the outlined selection criteria; and

WHEREAS, Mr. Omanovic and Mr. Turner are both Mounds View residents that have coached third and fourth grade soccer for the Mounds View Recreation league; and

WHEREAS, Mr. Omanovic and Mr. Turner demonstrate exemplary sportsmanship both on and off the field and coached their team with leadership, humor, and enthusiasm while instilling fundamental skills in the players; and

WHEREAS, Mr. Omanovic and Mr. Turner were able to bring their expertise into the Mounds View Recreation league by breaking down the fundamentals so each child was able to understand, while managing a large and diverse group of third and fourth graders; and

WHEREAS, Mr. Omanovic and Mr. Turner unselfishly gave of their time and coached with calmness and a high level of enthusiasm and dedication which allowed the players to improve and grow while still enjoying the experience of learning and playing the game of soccer; and

WHEREAS, Mr. Omanovic and Mr. Turner consistently showed respect to each player, and received respect from the players, which showed their level of commitment and enjoyment of the game.

NOW, THEREFORE BE IT RESOLVED, that the Mounds View City Council does hereby present the 2022 Mounds View Coach of the Year to Adnan Omanovic and Mr. Turner in sincere gratitude and appreciation for their support and dedication to the players, parents, and the athletic community of the City of Mounds View.

Adopted this 24th day of April, 2023.

Acting Mayor Gary Meehlhause

Councilmember Theresa Marie Cermak

Councilmember Sherry Gunn

Councilmember Zach Lindstrom

Attest:

Nyle Zikmund, City Administrator



2022 VOLUNTEER COACH OF THE YEAR AWARD

In Honor of Patrick “Homer” Holmes

Presented to

Adnan Omanovic

In recognition of your commitment and dedication to teaching sportsmanship and leadership skills to the youth of our community.

WHEREAS, the Mounds View Coach of the Year Award recognizes ordinary citizens who have given unselfishly of their time by coaching and mentoring Mounds View youth and who are dedicated to teaching sportsmanship and leadership skills to the youth of our community; and

WHEREAS, Adnan Omanovic is a Mounds View resident who has coached third and fourth grade soccer for the Mounds View Recreation league; and

WHEREAS, Mr. Omanovic demonstrates exemplary sportsmanship both on and off the field and coached his team with humor and enthusiasm while instilling leadership skills in the players; and

WHEREAS, Mr. Omanovic, was able to bring his expertise into the Mounds View Recreation league by breaking down the fundamentals so every child was able to understand, while enthusiastically managing a large group of third and fourth graders; and

WHEREAS, Mr. Omanovic unselfishly gave of his time and coached with calmness and a high level of enthusiasm and dedication which allowed the players to improve and grow while still enjoying the experience of learning and playing the game of soccer; and

WHEREAS, Mr. Omanovic consistently showed respect to each player and received respect from the players, which showed their level of commitment and enjoyment of the game.

NOW, THEREFORE BE IT RESOLVED that the Mounds View City Council does hereby present the 2022 Mounds View Coach of the Year Award to Adnan Omanovic in sincere gratitude and appreciation for efforts shared as a Mounds View resident.

Presented by the
MOUNDS VIEW CITY COUNCIL
May 8, 2023



2022 VOLUNTEER COACH OF THE YEAR AWARD

In Honor of Patrick “Homer” Holmes

Presented to

Robert Turner

In recognition of your commitment and dedication to teaching sportsmanship and leadership skills to the youth of our community.

WHEREAS, the Mounds View Coach of the Year Award recognizes ordinary citizens who have given unselfishly of their time by coaching and mentoring Mounds View youth and who are dedicated to teaching sportsmanship and leadership skills to the youth of our community; and

WHEREAS, Robert Turner is a Mounds View resident who has coached third and fourth grade soccer for the Mounds View Recreation league; and

WHEREAS, Mr. Turner demonstrates exemplary sportsmanship both on and off the field and coached his team with leadership while instilling fundamental skills in the players; and

WHEREAS, Mr. Turner, with humor and kindness, was able to bring his experience into the Mounds View Recreation league by breaking down the fundamentals so every child was able to understand, while enthusiastically managing a diverse group of third and fourth graders; and

WHEREAS, Mr. Turner unselfishly gave of his time and coached with humor and a high level of enthusiasm which allowed the players to improve and grow while enjoying the experience of learning and playing the game of soccer; and

WHEREAS, Mr. Turner consistently encouraged participation and only asked that players do their best while encouraging them to show support for their teammates. He is especially recognized for his praise and support of all the children, including everyone, and helping the children become the best they can be.

NOW, THEREFORE BE IT RESOLVED that the Mounds View City Council does hereby present the 2022 Mounds View Coach of the Year Award to Robert Turner in sincere gratitude and appreciation for efforts shared as a Mounds View resident.

Presented by the

MOUNDS VIEW CITY COUNCIL

May 8, 2023