



Charter  
Commission

Chair  
Russell Warren  
763-786-3591

Vice Chair  
Rebecca Scholl  
651-503-3999

2<sup>nd</sup> Vice Chair

Secretary  
Brian Amundsen  
763-786-5699

Dennis Erickson  
612-270-5293

Edeth James  
763-443-5655

Matthew Meehan  
763-221-1436

Jerry Peterson  
612-607-3953

Aaron Pratt  
612-743-7494

Gary Quick  
763-786-4631

**CHARTER COMMISSION MEETING**  
**Mounds View City Hall**  
**6:30 PM Tuesday, November 15, 2022**

**Preliminary AGENDA**

- 1. Call to Order.**
- 2. Roll Call.**

<input type="checkbox"/> Brian Amundsen	<input type="checkbox"/> Dennis Erickson	<input type="checkbox"/> Edeth James
<input type="checkbox"/> Matthew Meehan	<input type="checkbox"/> Jerry Peterson	<input type="checkbox"/> Aaron Pratt
<input type="checkbox"/> Gary Quick	<input type="checkbox"/> Rebecca Scholl	<input type="checkbox"/> Russell Warren
- 3. Approval of Agenda and Minutes.**
  - a. Review and approve Agenda.
  - b. Review and approve September 20, 2022, Minutes.
- 4. Citizen Comments from the floor.**
- 5. Reports of the Chair.**
- 6. Reports of Members.**
- 7. Unfinished Business.**
- 8. New Business.**

15 min	Annual report to the Court
15 min	Severability Clause of Charter
15 min	Charter Codification process
- 9. Next Regular Meeting Date.** Tuesday, January 17, 2023, at 6:30 PM
- 10. Adjournment.**

Mounds View Charter Commission Minutes - DRAFT  
Tuesday, September 20, 2022

1. Call to Order. Regular meeting came to order at 6:30 PM.
2. Roll Call. Present: B. Amundsen (Secretary), B. Clawson, D. Erickson, J. Peterson, G. Quick, R. Warren  
Excused: R. Scholl  
Absent: Bob King Jr., M. Munson  
Also present: Council Liaison Gary Meehlhause, City Administrator Nyle Zikmund, and City Attorney Joe Sathe of Kennedy and Graven (K&G)
3. Approval of Agenda and Minutes.
  - A. Approve Agenda.

Chair R. Warren introduced the Preliminary Agenda.  
**MOTION**, by J. Peterson, **and seconded**, by B. Clawson, **to adopt the Preliminary Agenda as presented.**  
Discussion for changes was requested, none were offered. **Motion Adopted.**
  - B. Approve Minutes.

Chair R. Warren asked for review of the Secretary's July 19, 2022, minutes.  
**MOTION**, by B. Amundsen, **and seconded**, by J. Peterson, **to approve the Minutes as presented.**  
Discussion for changes was requested, none were offered. **Motion Adopted.**
4. Citizens Comment from the Floor.

City Administrator Zikmund and K&G Joe Sathe clarified the Open Meeting allowance for electronic meetings, now that the health emergency has ended. Electronic meetings can only occur from public locations, with only a few exceptions for military and emergencies. This means publicly elected or appointed members can not join from a private location. Public locations are where the public has free access to join the meeting and listen and see all members participating. Chair R. Warren thanked them for the clarification and direction going forward for charter commissioners.
5. Reports of Chair.

Chair R. Warren acknowledged receipt of an email from the Court about the four openings, of the Charter Commission, which will be filled from applications received by the September deadline.
6. Reports of Members.

No Commission members made reports.
7. Unfinished Business.
  - A. Chapter 4 Nominations and Elections. Chair R. Warren asked Secretary B. Amundsen to discuss the status of the resolutions regarding Chapter 4 and thanked K&G Attorney Joe Sathe for writing the exhibit documents included with each resolution. Discussion occurred on how to proceed with the resolutions. The Commission consensus was to address each resolution individually and not as a group.
    - Item 1) Resolution 2022-03 regarding definition of vacancy.  
**MOTION**, by B. Amundsen, **and seconded**, by J. Peterson, **to approve Resolution 2022-03 amending Chapter 4.05, subdivision 1, as presented in the resolution and exhibit and recommended the Council adopt by ordinance.** Discussion occurred with review of the resolution and exhibit to amend Chapter 4.05 with a reference to vacancy determination found in Chapter 2.05. **Motion Adopted.**
    - Item 2) Resolution 2022-04 Special Election timing.  
**MOTION**, by B. Amundsen, **and seconded**, by J. Peterson, **to approve Resolution 2022-04 amending Chapter 4.05 subdivision 1 and 2, as presented in the resolution and exhibit and recommend the Council adopt by ordinance.** Discussion occurred. Attorney Joe Sathe explained that he had updated the

Mounds View Charter Commission Minutes - DRAFT  
Tuesday, September 20, 2022

exhibit language for readability and clarity.

**MOTION**, by B. Amundsen, **and seconded**, by B. Clawson, **to amend the language and drop the proposed sentence regarding estimated time.** Discussion occurred. **Motion to amend adopted.** Chair R. Warren asked for any further discussion on the original motion as amended, none was made.

**Original Motion as amended was Adopted.**

Item 3) Resolution 2022-05 to remove Chapter 4, Section 4.02, Subdivision 2 Term Limits. **Motion**, by B. Amundsen, **and seconded**, by B. Clawson, **to approve Resolution 2022-05 amending Chapter 4.02, subdivisions 2 and 3, removing the language from the Charter, renumbering subdivision 4 to 2, and recommend the Council adopt by ordinance.** Discussion occurred that this language has been found to be unconstitutional by the MN Supreme Court and it is unlikely to ever be applicable without legal challenges. **Motion Adopted.**

8. New Business

None was presented.

9. Next Regular Meeting.

The next regular meeting of the Commission is November 15, 2022, at 6:30 PM.

Secretary B. Amundsen indicated that the Annual Report to the Court will be on the agenda.

10. Adjournment: With no other items for the Commission to consider, the Chair asked for motion to adjourn.

**Motion to adjourn**, by B. Amundsen, **and seconded**, by J. Peterson.

Chair R. Warren adjourned the meeting at 7:22 PM.

Respectfully submitted,

Brian Amundsen,

Secretary, Charter Commission of Mounds View MN



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**CHARTER COMMISSION of MOUNDS VIEW**  
**Annual Report**

Honorable Chief Judge Leonardo Castro  
1350 Courthouse  
15 West Kellogg Boulevard  
St. Paul, MN 55102

Summary of Commission Activity: January 2022 to November 2022

**January 18, 2022**, Motions to approve agenda and previous meeting minutes were adopted. Subcommittee established to identify updates to Charter Chapter 4 Nomination and Elections section. Resolution for meeting dates March through July was adopted. Meeting was held by electronic zoom and roll-call votes were taken.

**March 15, 2022**, Motions to approve agenda and previous meeting minutes were adopted. Subcommittee reported findings of possible amendments to Chapter 4, Nominations and Elections, but tabled for action at next meeting.

**May 17, 2022**, Motions to approve agenda and previous meeting minutes were adopted. Further discussion of amendment for Chapter 4, Nominations and Elections. Commission determined only three points of amendment were warranted and directed draft language be presented at July meeting.

**July 19, 2022**, Motions to approve agenda and previous meeting minutes were adopted. Resolution for adding “vacancy” definition was tabled for handling with two additional resolutions to be drafted for Chapter 4, Nomination and Elections. Motions to prepare draft resolutions to modify Chapter 4.02, and 4.05 with specific language were adopted. Motion for meeting dates from September through January 2023 was adopted.

**September 20, 2022**, Motions to approve agenda and previous meeting minutes were adopted. Three resolutions for Chapter 4, Nominations and Elections, were adopted. 2022-03 adds reference to 4.05 Subd 1 for where to find definition of vacancy (of office). 2022-04 amends Special Election for vacancy of office and timing to comply with Uniform Election dates, 2022-05 removes unconstitutional language on Term Limits.

**November 15, 2022**, Motions to approve agenda and previous meeting minutes were adopted. Chair welcomed new members. Commission discussed the Chair's Annual Report to the District Court and the codification process of the Charter amendments passed since 2021.

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Russell Warren, Chair

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Brian Amundsen, Secretary

## MOUNDS VIEW CHARTER COMMISSION MEMBERS

Updated November 3, 2022

City Precinct	Name	Address/Email/Phone	Term(s)	Term(s) Served
3	Brian R. Amundsen <b>(Secretary)</b>	3048 Woodale Drive Mounds View, MN 55112 <a href="mailto:bvamundsen@yahoo.com">bvamundsen@yahoo.com</a> 763-786-5699-Preferred 612-963-8871-Cell	10/31/2002 – 10/31/2006 1/15/2009 – 10/31/2012 10/31/2012 – 10/31/2016 10/31/2016 – 10/31/2020 10/31/2020 – 10/31/2024	First Full Term Partial Term First Full Term Second Full Term Third Full Term
2	Dennis R. Erickson	2175 Terrace Drive Mounds View, MN 55112 763-784-4504-Cell	10/31/2016 – 10/31/2020 10/31/2020 – 10/31/2024	First Full Term Second Full Term
1	Russell A. Warren <b>(Chair)</b>	8044 Greenwood Drive Mounds View, MN 55112 <a href="mailto:russellawarren@gmail.com">russellawarren@gmail.com</a> 763-786-3591-Home	10/31/1994 – 10/31/1998 4/26/2018 – 10/31/2020 10/31/2020 – 10/31/2024	First Full Term Partial Term First Full Term
1	Jerry Peterson	8125 Red Oak Drive Mounds View, MN 55112 <a href="mailto:Jerry.Peterson@Q.com">Jerry.Peterson@Q.com</a> 612-607-3953-Cell	10/31/2016 – 10/31/2020 10/31/2020 – 10/31/2024	First Full Term Second Full Term
1	Gary C. Quick	8330 Knollwood Drive Mounds View, MN 55112 <a href="mailto:gary.quick@gmail.com">gary.quick@gmail.com</a> 612-716-0217-Cell 763-786-4631-Other	10/31/2020 – 10/31/2024	First Full Term
3	Edeth O. James	2390 Mounds View Blvd., #134 Mounds View, MN 55112 <a href="mailto:Edethola@yahoo.com">Edethola@yahoo.com</a> 763-443-5655	10/31/2022 – 10/31/2026	First Full Term
2	Matthew W. Meehan	2382 Pinewood Circle Mounds View, MN 55112 <a href="mailto:Meehan2382@gmail.com">Meehan2382@gmail.com</a> 763-221-1436	10/31/2022 – 10/31/2026	First Full Term
3	Aaron Pratt	2940 Spring View Lane Mounds View, MN 55112 <a href="mailto:classicautorepairmn@gmail.com">classicautorepairmn@gmail.com</a> 612-743-7494	10/31/2022 – 10/31/2026	First Full Term
2	Rebecca J. R. Scholl <b>(Vice-Chair)</b>	2467 Hillview Road Mounds View, MN 55112 <a href="mailto:rjrscholl@yahoo.com">rjrscholl@yahoo.com</a> 651-503-3999-Cell 763-780-5365-Other	10/31/2018 – 10/31/2022 10/31/2022 – 10/31/2026	First Full Term Second Full Term

Second Judicial District Court Staff	Contact
Leonardo Castro, Chief Judge Second Judicial District 1350 Courthouse 15 West Kellogg Boulevard St. Paul, MN 55102	651-266-8193
Laura Stevens, Probate Registrar Ramsey County Probate Court 170 Courthouse 15 West Kellogg Boulevard St. Paul, MN 55102 <a href="mailto:laura.stevens@courts.state.mn.us">laura.stevens@courts.state.mn.us</a>	651-266-8148