

Mounds View Charter Commission Minutes - APPROVED

Tuesday, November 15, 2022

1. Call to Order. Regular meeting came to order at 6:31 PM.
2. Roll Call. Present: B. Amundsen (Secretary), D. Erickson, Ed James, Matthew Meehan, J. Peterson, Aaron Pratt, G. Quick, R. Scholl, R. Warren
Excused:
Absent:
Also present: Council Liaison Gary Meehlhause, and City Administrator Nyle Zikmund
3. Approval of Agenda and Minutes.
 - A. Approve Agenda.

Chair R. Warren introduced the Preliminary Agenda.
MOTION, by R. Scholl, **and seconded**, by G Quick, **to adopt the Preliminary Agenda as presented.**
Discussion occurred. **MOTION**, by B. Amundsen, **and second**, by R. Scholl, **to amend the agenda and add Resolution 2022-06 Reaffirming Resolutions 2022-03, 2022-04, and 2022-05, the amendments for Chapter 4, Nominations and Elections, at beginning of New Business. Amending Motion Adopted**
Further discussion on the amended agenda was requested. **Original Motion as amended Adopted.**
 - B. Approve Minutes.

Chair R. Warren asked for review of the Secretary's September 20, 2022, minutes.
MOTION, by G. Quick, **and seconded**, by R. Scholl, **to approve the Minutes as presented.** Discussion for changes was requested, none were offered. **Motion Adopted.**
4. Citizens Comment from the Floor.

None present offered to speak.
5. Reports of Chair.

Chair R. Warren reviewed that the September Charter Amendments were not acted on by the Council due to one Council member being absent and amendments require a unanimous five member vote to be adopted, Therefore the Commission tonight will need to reaffirm the resolutions again under new business.
6. Reports of Members.

Secretary B. Amundsen asked all members to review and notify City Administrator Zikmund and himself if any corrections are required to the membership information list sent by email last week.
7. Unfinished Business.

None.
8. New Business
 - A. Resolution 2022-06. Secretary B. Amundsen, explained this item was presented because Joseph Sathe, Kennedy and Graven, the City Attorney, sent a Memorandum, dated 11/15/2022 and presented to all members this evening in printed form, advising the Commission that due to a Council member absence last night the timeline for action by the Council on the Commission Resolutions 2022-03, 2022-04, and 2022-05 for Chapter 4, Nominations and Elections, would expire before the Council can act on the resolutions. Council action to address the amendments would require the Commission to reaffirm its recommendation to the Council to adopt the amendments. The City Attorney included Resolution 2022-06, with language appropriate to accomplish that action by the Commission. The Chair asked for discussion and offered time for all members to read the resolution. **Motion**, by G. Quick, **and seconded**, by M. Meehan, **to adopt Resolution 2022-06 Resolution Recommending Amendment of the Mounds View Charter by Ordinance according to Exhibit A, Commission resolutions 2022-03, 2022-04, and 2022-05, and waived any further reading.** Discussion requested. **Motion Adopted.**

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8. New Business (cont)

B. Annual Report to the Court. Chair R. Warren presented the Annual Report for review and comments. Secretary B. Amundsen was directed to update the report with Resolution 2022-06, adopted this evening, and to bring for Chair's signature before sending to the Court. There were no other comments from the Commission.

C. Severability Clause of the Charter. Secretary B. Amundsen introduced the topic. This issue is before the Commission as a result of a question to the City Attorney whether the entire Charter should have a severability clause rather than just Chapter 4? The City Attorney's felt it would be prudent for the Commission to consider adding a whole Charter clause, examples from other charters were also provided for consideration. The Commission consensus was to pursue this issue at the next meeting.

D. Charter Codification process. Secretary B. Amundsen explained that some punctuation issues have been brought to the Chair and Secretary's attention by American Legal, who the City has contracted to codify the Charter amendments. The City Attorney feels these issue need to be addressed by the Commission with a resolution to amend the Charter. The Secretary was directed to work with the City Attorney to present a resolution, to the Commission, so that the corrections can be codified with the levy limit and special election amendments already passed by the Commission and Council.

9. Next Regular Meeting.

The next regular meeting of the Commission is January 17, 2023, at 6:30 PM.

Secretary B. Amundsen indicated that the Bylaws review, election of officers, future meeting dates, and severability issues are slated for the next meeting. He also suggested, and City Administrator agreed, that a joint meeting with the new Council should be setup for 2023.

10. Adjournment: With no other items for the Commission to consider, the Chair asked for motion to adjourn.

Motion to adjourn, by E. James, **and seconded**, by A. Pratt.

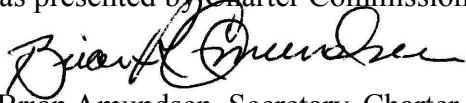
Chair R. Warren adjourned the meeting at 6:56 PM.

Respectfully submitted,

Brian Amundsen,

Secretary, Charter Commission of Mounds View MN

Approved as presented by Charter Commission, on January 17, 2023



Attesting, Brian Amundsen, Secretary, Charter Commission of Mounds View, MN