

OVERVIEW OF SERVICES

PUBLIC WORKS | CITY OF MOUNDS VIEW



1. SUPPLY DRINKING WATER

- Pump and treat raw ground water
- Store and distribute treated water to consumers
- Provide fire protection
- Operate, maintain, repair, inspect, and improve infrastructure

2. COLLECT WASTEWATER

- Collect and transport wastewater
- Operate, maintain, repair, inspect, and improve infrastructure

3. MANAGE STORMWATER

- Provide flood control
- Collect and treat stormwater runoff
- Maintain surface water quality
- Operate, maintain, repair, inspect, and improve infrastructure

4. MANAGE ROADWAYS, PATHWAYS, & RIGHT-OF-WAY

- Operate, maintain, repair, inspect, and improve roadway pavements, curbing, sidewalks, trails, traffic signs, pavement markings, street lighting, and traffic signals
- Snow and ice removal from roadways, sidewalks, and trails
- Manage public and private utilities in Right-of-Way

5. MANAGE VEHICLES AND EQUIPMENT

- Maintain and repair Public Works, Parks, Police, and staff vehicles and equipment
- Manage vehicle and equipment replacement

6. MANAGE PARKLAND AND PARK FACILITIES

- Maintain turf (mowing, fertilizing, weed control, etc.)
- Maintain athletic facilities and fields (baseball, softball, soccer, etc.)
- Maintain playground equipment
- Maintain park buildings and shelters
- Operate, maintain, repair, inspect, and improve infrastructure

7. MANAGE BUILDING FACILITIES AND GROUNDS

- Clean, maintain, repair, inspect, and improve building facilities components including:
 - ✦ Exterior/Shell/Envelope
 - ✦ Mechanical/Electrical
 - ✦ Interior & Furnishings
 - ✦ Site/Grounds/Parking Lots

8. PROVIDE ENGINEERING

- Records management, design standards (specifications/details)
- Project development (plan, design/engineering, bid, construct)
- Contract and project administration/management
- Construction inspection/administration
- Computer and Information Systems

9. PUBLIC WORKS ADMINISTRATION

- Overall Department administrative duties, including:
 - ✦ Budgeting activities
 - ✦ Personnel matters
 - ✦ Regulatory reporting
 - ✦ Public communications

10. MANAGE CITY FOREST

- Manage trees in Right-of-Way, Parkland, & Building Grounds
- Oversee Shade Tree Ordinance (diseased trees)