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Mounds View, MN 55112  
(763) 717-4050 \* Fax: (763) 717-4019

## Street Opening Information Sheet

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### A. TRAFFIC CONTROL

1. All detours shall be pre-arranged with the Public Works Department including designations made for routes, signing and barricades with approximate duration dates. (Detours, etc. shall be reported to the Police Department, (651) 484-9155 and Fire Department, (763) 786-4436, with a start and completion time and/or date.)
2. No City roadway will be closed at any time without 24-hour prior notification to the City Public Works Department. (Road closures shall be reported to the Police Department, (651) 484-9155 and Fire Department, (763) 786-4436 with a start and completion time and/or date.)
3. The applicants shall furnish an adequate number of flagmen to be on duty whenever a traffic lane is obstructed. Flagmen shall wear appropriate MN-OSHA approved garments (ANSI/ISEA 107-2010) and carry standard reversible signs reading stop and slow, meeting the MUTCD standard.
4. The applicant shall furnish all warning devices, barricades, flashers, etc.
5. Please reference the **Minnesota Temporary Traffic Control Zone Layout – Field Manual** for proper traffic control.

### B. CONSTRUCTION REQUIREMENTS

1. The applicant shall notify the Public Works Department 24 hours prior to commencing any work.
2. The Public Works Department reserves the right to inspect the applicant's equipment, tools or machinery prior to the start of any work. The Public Works Department may delay operations until all equipment they believe necessary for the satisfactory completion of the project is delivered to the job site.
3. Neither supplies nor excavated materials shall be placed in the bituminous surface at any time. Any damaged surface shall be

- replaced or repaired as directed by the Public Works Inspector.
4. No unprotected excavation shall remain open after working hours. Any exposed excavation must conform to MN-OSHA Regulations.
5. Compaction of all trenches is a MUST. NO EXCEPTIONS. Compaction shall be accomplished by approved mechanical means, with the materials placed in the trench in layers not exceeding 24 inches.
6. All culvert, ditches and boulevards shall be restored to their original condition immediately following the initial construction.
7. All roadway maintenance required within the construction limits of the utility project that are related to applicant's activities will be the sole responsibility of the applicant for one (1) year after completion of the project. The Inspector's approved completion date shall be the starting date of the applicant's one-year responsibility.
8. The Inspector reserves the right to stop the project until any defective work has been corrected.
9. In the event of willful negligence or neglect by said permittee or his employees to perform and comply with the prescribed condition, restrictions and regulations, the City may revoke and annul this permit and order said permittee to remove any and all structures or property belonging to said permittee from legal limits of the City property. In the event that the permittee leaves the street in a condition needing repairs, the City may repair such street and the cost of such repair shall be deducted from the street opening deposit.
10. Repair shall be gutter to the center line as a minimum; full width (gutter to gutter) repair if hole is in the center of the street.
11. Removal of curbing shall be to the nearest joint.
12. A cut sheet, if available, for the street section will be supplied by the City to the Contractor.

### C. BITUMINOUS RESTORATION

1. The Public Works Inspector shall approve locations and dimensions of all openings in the bituminous surface prior to any cutting or surface opening. All openings in bituminous surface shall be cut in a straight line with sides smooth and vertical. No ragged edges will be permitted. Cutting shall be done with a concrete saw, cutting wheel, jackhammer, or similar approved tools.
2. The minimum requirements for sub-grade replacement shall be the upper 12 inches of material and shall meet Minnesota Highway Department specifications for Class 5 placed in 6-inch layers compacted to 100 percent of maximum density. **(Cut sheet will supersede this requirement.)**
3. The Public Works Inspector shall approve the base construction prior to any surfacing.
4. Bituminous tack coating materials and application thereof shall conform to Minnesota Highway Department specification 2358, and applied to all edges of the street opening.
5. All bituminous surfacing shall be replaced as soon as practical after the base construction has been approved.
6. Two (2) bituminous lifts are required and shall be applied one (1) day apart.
7. All bituminous surfacing shall be machine laid. The Public Works Inspector must approve any exceptions.
8. Bituminous surfacing shall be replaced to original pavement depth. No surfacing shall be restored to compacted depth of less than 2 inches.
9. All bituminous surfacing shall be completed in accordance with Minnesota Highway Department specifications 2331, 2341, 2351, or 2361 as determined by the Public Works Inspector.
10. All surface restoration regardless of size shall conform to the existing grades.
11. If the excavation is made during the winter months and hot plant-mixed material is not available, the surfacing shall be temporarily patched with winter mix and replaced as described above when weather permits.
12. If failure to comply with the above regulations, the City reserves the right to revoke the applicant's license and retain the street opening deposit to repair the street to approved standards.

### Questions?

If you have questions about the information in this handout, please contact the Public Works Department at (763) 717-4050.

**This information is a guide to the most common questions and problems. It is not intended nor shall it be considered a complete set of requirements.**



Please remember if you are doing digging of any kind, call Gopher State One Call for utility locations at (651) 454-0002 or MN toll free at 1-800-252-1166. This is not an option—It is the law!

Call This Time and Every Time

(800) 252-1166  
or  
(651) 454-0002