CITY OF MOUNDS VIEW
CITY COUNCIL WORK SESSION AGENDA
MOUNDS VIEW CITY HALL
Monday April 2, 2018
6:30 p.m.

ROLL CALL: Mueller, Gunn, Hull, Meehlhause, Bergeron

PUBLIC COMMENT

Citizens may speak to issues not on tonight’s agenda. Before speaking, please give your full name and address for the minutes. Also, please limit your comments to three minutes.

**Agenda Items Discussed by Consensus – NOTE NEW FORMAT – Policy Issues defined and CONSENT CONSENSUS ITEMS**

1. Newport Midwest, LLC/Journey Home MN – Discuss “The Triton” Housing Project – Business Development Coordinator Beeman
   a. Rezone industrial land to multi-family
   b. TIF request
2. Norhart Homes – Mike Kaeding Apartment Proposal/Concept – Business Development Coordinator Beeman
   a. Repurpose park land to development
   b. Relocate compost site
3. Review Citizen of the Year Applications - Administrator Zikmund
   a. Decision on recipient (3 applications received)

**CONSENT CONSENSUS AGENDA**
The following items contain a staff memo that includes a recommendation that will be brought forward at the appropriate council meeting (typically next). If council wishes further discussion they can remove from this consent agenda or the council consent agenda.

4. Discussion of Comprehensive Plan Community Engagement – City Planner Sevald.
   a. Task Force narrowed questions, if council wishes to make changes item should be pulled for further input.
5. Discussion of Requesting a One-Year Extension to Complete the Comprehensive Plan – Sevald
   a. Approve one year extension
   a. Staff will be requesting a one year extension (considered routine) to allow additional time to gather community input and write plan.
6. Long Lake Road – Parking One Side – Public Works Director Peterson
   a. Council resolution supporting parking one side only.

7. Replace water main at the Long Lake and Hillview intersection – Public Works Director Peterson.
   a. Non-budgeted item, up to $50,000. Identify funding source

8. Town Hall Meeting – Written Update – No Action Requested – Administrator Zikmund

9. City Hall/Public Facilities Update/Upgrade – Written Report scoping issues, information only, action/discussion during April 16 retreat session. Administrator Zikmund

Next Work Session: Monday, May 7, 2018 at 6:30 pm
Next City Council Meeting: Monday, April 9, 2018 at 6:30 pm
City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Brian Beeman, Business Development Coordinator
Item Title/Subject: Discuss “The Triton” Housing Project

Introduction:
Newport Midwest, LLC is partnering with Journey Home MN to create 61 units of affordable housing including four units set aside for military veterans and their families at 4889 Old Highway 8 at the Skyline Motel site. Newport envisions a four-story "L"-shaped structure with underground parking as well as a small surface parking lot. All units will be affordable to individuals and families with incomes at or below 50% of AMI. 57 units will be less than or equal to 50% AMI and 4 units will be less than or equal to 30% AMI.

The developer has submitted an application for a Housing TIF to the City in order to meet the gap in financing the project. If the Council is supportive of this project, the developer has requested that the City Council approve both preliminary concept approval of the overall project and approval of the City’s intent to pursue Housing TIF, subject to all applicable laws. The developer has also requested a letter of support similar to what the City did for MWF Properties. Their projected TIF request will be $375,000 for 15 years. They must submit their MHFA application for 9% Tax Credits by June 14, 2018. Last year, Business Development Coordinator, Brian Beeman and Blake Huffman met with the owners of BioClean who would like to do an expansion, and to Bauer Welding who is requesting access for their trucks onto Old Hwy 8. Newport is willing to work with these local businesses to accommodate their needs. Newport is also asking if the City owned low land adjacent to Towns Edge Terrace Mobile Home Park can be used as part of the development for water retention. This would allow room for BioClean to do their expansion project. The project will not happen without the Council’s support for both TIF and a rezoning.

Background:
Journey Home MN and Newport Midwest met with Business Coordinator Brian Beeman in 2017 to introduce their project. Since that time, the developer has negotiated a purchase agreement which is in effect until the end of 2018. The developer is cooperating with the surrounding businesses to allow them access and/or expansion space. The adjacent businesses are in support of the project. The owner will be a for-profit entity and therefore the project will generate property taxes.

Discussion:
Hear a presentation by Newport & Journey Home MN. Discuss the project, financing, zoning, overall concept and layout, and provide feedback to the developer and City staff on the Council’s desires for or against the project. City Planner Sevald will review the zoning and Ehler’s will review the TIF run.

Recommendation:
Hear and discuss the developer presentation and overall project both pros’ & cons’ then provide City staff direction. If the Council decides by consensus that the project should move forward, agrees to a change in the zoning, and is generally supportive of pursuing TIF then staff will place the Resolution, Letter of Support, and preliminary TIF run on the April 23, 2018 Council meeting for consideration. The timing in the approval of these documents is necessary in order to include the documents in the Tax Credit application before the June 14, 2018 deadline.

Respectfully submitted,

Brian Beeman, Business Development Coordinator

Attachment(s):
1) Site Plan
2) Letter of Support
3) Draft Resolution
4) Ehler’s TIF Run
April 9, 2018

Minnesota Housing Finance Agency  
400 Sibley Street, Suite 300  
St. Paul, MN 55101-1998

RE: Letter of Support for Newport Midwest, LLC & Journey Home Minnesota

The City of Mounds View is supportive of Newport Midwest, LLC & Journey Home Minnesota’s application for Minnesota Housing Tax Credits to construct a 61-unit apartment building (the “Project”) for affordable housing. The City intends to undertake the process of establishing a Tax Increment Financing district supporting the Project, including a 15-year TIF Note in an amount up to $375,000 in principal to address an estimated funding gap for the Project. The City will process the TIF application pursuant to all applicable laws and rules.

Mounds View is located in the northwest corner of Ramsey County, at the convergence of US Highway 10 and Interstate 35W. The City’s Population (2015) is 12,914. The City is nearly built out, and is characterized by single-family homes on large lots, with scattered site multi-family apartment complexes and businesses located along the Mounds View Boulevard corridor.

The proposed project is located along Old Hwy 8 and Mustang Drive. The neighborhood is characterized by a mix of mobile homes and industrial businesses along Mustang Drive. The project is two blocks from the Mermaid MTC transit stop connecting downtown Minneapolis and approximately three blocks from the MTC transit stop connecting downtown St. Paul, MN. Edgewood Middle School is one mile away, Irondale High School, approximately 1.3 miles, and Sunnyside Elementary School, a 12 minute walk from the proposed housing development with a nearby walking trail. In 2016, the City completed a paved trail along Mounds View Boulevard with connections to the existing restaurants, library, City Hall, and shopping & entertainment areas. The trail also crosses over I-35W from Mounds View, MN to Arden Hills, MN on the eastern edge of town, connecting to the planned 427-acre Rice Creek Commons site (TCAAP) and the Rice Creek Regional Trail.

School-aged residents of the proposed 60-unit apartment project will attend school in the highly-regarded Mounds View School District (ISD 621), which includes Pinewood Elementary, Edgewood Middle and Irondale High schools. These schools include two teachers nominated by Education Minnesota for Teacher of the Year (2017). In addition, ISD 621 produced ten National Merit Scholars in the 2015/2016 school year.

Within Mounds View, major employers (and number of employees) include Medtronic (4,100), Sysco (470), MultiTech Systems (200), Midwest Medical Systems (142) and Allina Ambulance (140). Other employment corridors, such as Central & University Avenues, and the US Highway 10, I-35W, and I-694 triangle, are located in neighboring cities.

Mounds View is a community of neighborhoods, quality schools, places of worship, and convenient access to interstates. It is our desire that the residents of this workforce housing project will remain in the City of Mounds View and continue to be a part of our community as the families’ incomes increase above the median income eligibility thresholds.

Sincerely,

Carol A. Mueller  
Mayor, City of Mounds View

www.ci.mounds-view.mn.us  
Equal Opportunity Employer
RESOLUTION 18-EDA-XXX

CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA

RESOLUTION CONSENTING TO THE PROCESS FOR THE CREATION OF A HOUSING TAX INCREMENT FINANCING DISTRICT IN SUPPORT OF THE PROPOSED TRITON MULTIPLE FAMILY HOUSING PROJECT

WHEREAS, the City of Mounds View Economic Development Authority (the “EDA”) is a municipal corporation and political subdivision duly organized and existing under the Constitution and laws of the State of Minnesota; and,

WHEREAS, Pursuant to Minnesota Statutes §469.174 – §469.1799, the City of Mounds View is authorized to use Tax Increment Financing (“TIF”) to carry out the public purposes described and contemplated thereby; and,

WHEREAS, Newport Midwest, LLC, in partnership with non-profit Journey Home Minnesota, has submitted a proposal (“The Triton”) to construct sixty one units of multiple-family rental housing (the “Project”) at or near Old Hwy 8 and Mustang Drive, with 100% of the units being affordable to households with incomes at or below 50% of the area median income; and,

WHEREAS, Newport Midwest, LLC has submitted plans and applications for approval by the City of Mounds View for an amendment to the Zoning Map and a Conditional Use Permit for a Multiple Family Dwelling for the Project; and,

WHEREAS, the EDA supports the Project and will endeavor to work with Newport Midwest, LLC to facilitate (TIF) assistance through the creation of a Housing TIF District with such actions being subject to Newport Midwest, LLC securing an allocation of Housing Tax Credits from the Minnesota Housing Finance Agency for the Project; and,

WHEREAS, the EDA cannot create a Housing TIF District in support of the Project until all statutory requirements have been fully satisfied, including the consideration of comments from the public and affected governmental jurisdictions following a public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the City of Mounds View Economic Development Authority, that the recitals and exhibits, if any, set forth in this Resolution are incorporated into and made a part of this Resolution.
NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City of Mounds View Economic Development Authority does hereby support the Project subject to final determination by the City Council in its sole discretion of Project eligibility, statutory requirements, public hearings and required reviews, public input, and without surrendering its legislative discretion.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City of Mounds View Economic Development Authority supports the creation of a Tax Increment Financing district for the Project, including a 15-year TIF Note in an amount up to $375,000 in principal, to address a funding gap for the Project.

NOW, THEREFORE, BE IT FINALLY RESOLVED, that the City of Mounds View Economic Development Authority hereby authorizes City staff and City consultants to work on Tax Increment Financing assistance for the Project upon receipt of a complete TIF application from Newport Midwest, LLC and non-profit partner Journey Home for the Project.

Adopted this 9th day of April, 2018

Carol A. Mueller, EDA President

ATTEST:

Nyle Zikmund, EDA Executive Director

(seal)
Memo

To: Brian Beeman, Business Development Coordinator
City of Mounds View

From: Jason Aarsvold and James Leinhoff, Ehlers

Date: March 29, 2018

Subject: The Triton Apartments TIF Request

Newport Midwest LLC, (the "Developer") submitted a request to the City of Mounds View (the "City") for $350,000 in Tax Increment Financing (TIF) assistance to construct 61 new affordable apartment units at 4889 Old Highway 8 (Skyline Hotel Site). The $15.7 million project includes a mix of 1, 2, and 3-bedroom units. The Developer is currently requesting a resolution of support from the City Council to supplement its application to Minnesota Housing for an allocation of Low Income Housing Tax Credits. The tax credits will provide most of the funding for the project.

The Developer's numbers are still preliminary and shifting as of the date of this memorandum. Ehlers did, however, conduct a thorough review of the Developer's current pro forma based on industry standards for total development costs, financing structure, revenue and operating expenses. Based on the results of the pro forma analysis, the project does demonstrate a funding gap of at least $350,000.

This preliminary review establishing a gap in the project is sufficient to proceed with a resolution of support for TIF in the requested amount. We recommend, however, that if the project receives its tax credit funding, that there is an analysis of the final numbers. This would happen before creating a TIF district and entering into an agreement with the Developer to provide TIF assistance.

Tax Increment

The requested $350,000 of TIF assistance represents approximately 2% of total project costs. Depending on the project type, TIF assistance for LIHTC projects is commonly in the range of 4-10% of total project costs. This project is also seeking additional outside funding and is doing some additional fundraising, which is limiting the need for TIF assistance.

The City would provide TIF assistance on a "pay-as-you-go" basis with interest at the lesser of 5.25% or the developer's actual financing rate. Based on our tax increment projections for this project, we estimate this assistance could be repaid within 10 to 11 years.

Please reach out with any questions at 651-697-8512.
To: Honorable Mayor and City Council
From: Brian Beeman, Business Development Coordinator
Item Title/Subject: Discuss Norhart Homes Market Rate Apartment Proposal

Introduction:
Norhart Homes is a company who has apartment's buildings in Forest Lake and Blaine. The Blaine apartments are called the Emberwood Apartments and the proposed Mounds View apartments would be similar. The company started small and has become more sophisticated by growing into constructing larger multi-family apartment structures.

Background:
Norhart Homes met with City staff and discussed their ideas to build two higher end apartment projects in Mounds View. If the City allows the developer to build at the Arden Park site then the developer is committing to improving the trail system, constructing a dog run, and allowing a space for public parking to serve like a trail head. Please see the Legacy Apartments Letter. (Attached)

The developer is proposing an approximately 180 unit Class A 4-story apartment building with heated underground parking, in-unit washer & dryer, private balcony, granite countertops, modern shaker style cabinets a walk-in closet in all master bedrooms, fiber optics for smart home technologies, a central space for a large work out facility, yoga studio, on-site staffing office, lounge area, fireplace, and game room. The outdoor amenities include a hot tub, grilling area, and lounge space, dog run, car wash and pet wash in underground heated garage. The exterior will be constructed of high quality materials, privacy fence along the back and side of the property to act as a buffer for the nearby neighborhood and park, on site indoor storage available, advanced package management system for tenants. They would offer competitive pricing to compete with similar luxury-style apartments in the surrounding area.

Discussion:
Hear a presentation (attached) by Newhart Homes concerning their proposal to construct two apartment buildings. Their first choice for location is the five parcels east of the Bel-Rea, however they have run into some resistance from property owners. Their second location is in and around Arden Park. The developer will provide more details during the Works session. The developer may be asking for a public subsidy. This could be in the form of a land write-down, TIF, Tax Abatement, or some combination thereof.

Recommendation:
Hear and discuss the developer presentation and overall project both pros' & cons' then provide City staff direction. If the Council decides by consensus that the project should move forward and is generally supportive of relocating or eliminating the compost site then staff will work on a preliminary development agreement for the Arden Park site. The developer has indicated that he may request TIF for the project. If the Council is generally supportive of using TIF for this project then staff will move forward in obtaining a financial analysis from Ehler's.
In the meantime, Jon Sevald and Don Peterson will begin the relocation or elimination or contacting Ramsey County to redirect residents to the existing compost site across I-35 in Arden Hills.

The Council should consider:

1) Is this a good project, meaning is this the highest and best use for Arden Park and does the Council support repurposing the current City land use?

2) Where do we relocate the compost site or do we redirect residents to the County operated Arden Hills site? Is a compost pile needed and what value do we place on compost? As an example, if the estimated market value for this project were $14 million dollars then according to Ramsey County calculations, the total multi-unit apartment property tax could be approximately $256,215.63 annually for the Mounds View area.

Respectfully submitted,

Brian Beeman, Business Development Coordinator

Attachment(s):
1) Legacy Apartments Letter
2) Legacy Apartments Presentation
March 16th, 2018

Mr. Brian Beeman
City of Mounds View - Planning Department
2401 County Hwy 10
Mounds View, MN 55112

Matter: Legacy Apartments, Proposed Apartment Development
Ardan Park Area, Multifamily Lot
Long Lake Road & Ardan Avenue in Mounds View

Dear Mr. Beeman,

We are excited for the opportunity to present an apartment development project to the City of Mounds View. Our newest project, Legacy Apartments, aims to be a modern, amenity rich building that can attract a variety of potential residents to the Mounds View area. We hope to honor the legacy of our founder, Ed Kaeding, and continue the great work he started when he began building apartments many decades ago.

Our company has been dedicated to creating a better way for our residents to live and help the people in our communities to thrive. For example:

- Our first project in Blaine, Emberwood Apartments, has the highest reviews of any multifamily building in the entire Blaine area with more than one review
- In a joint effort with our residents, we have raised thousand of dollars to help fight against homelessness by partnering with Stepping Stone Emergency Housing
- We have promoted other local businesses in the Twin Cities metro area, including some restaurants in which we sponsor gift cards for our tenants to enjoy food over the holiday season
- As a company, we have been featured in area papers such as the Forest Lake Times and Finance & Commerce for our work in the community as well as our efforts to develop and implement smart home technology for the apartment market

Below is a summary of what our project can offer to the community:

- 180 units of Class A type apartments
- 4-story building in addition to a heated underground parking facility
- A mix of unit types; Approximately 18% Studio, 40% 1-Bedroom, 28% 2-Bedroom, and 14% 3-Bedroom
- Building will be constructed over two years beginning the first phase in a ‘T’ shape, housing a lobby at the center of the building, and ending with the second phase adding a straight extension to the north end
- All 2 and 3-bedroom units will have two bathrooms
- Each unit will have their own washer and dryer
- Each unit will have a private balcony space
• Interior unit amenities will consist of granite countertops, modern shaker style cabinets, luxury vinyl plank floors, modern white trim work with neutral walls, central heat and air conditioning, spacious closets including a walk-in closet in every master bedroom
• Units will be equipped with top of the line fiber optic lines for gigabit internet
• Smart home technologies will be incorporated into the units featuring smart thermostats, light switches, outlets and door locks
• Two story central amenity space will consist of a large work out facility, yoga studio, on-site staffing office, lounge area, fireplace, and game room
• An impressive outdoor area with a hot tub, grilling area, and lounge space
• An outdoor dog run area
• A car wash and pet wash in our underground heated garage
• Exterior design will consist of a variety of high quality materials
• Privacy fence along the back and side of the property to act as a buffer for the nearby neighborhood and park
• On site indoor storage available
• Advanced package management system for tenants

We would offer competitive pricing to compete with similar luxury-style apartments in the surrounding areas. Our project would also provide a similar number of amenities and events compared to these apartments.

In addition to constructing our apartment, we would be happy to help improve the neighboring areas. At the moment, the wetland to the southeast has very little use outside of aesthetic appeal, but we would be willing to build some amenity and paths throughout the area. The paths would be made of a crushed stone or wood chip material that could be built over the wetland. This improvement would potentially be integrated into the trail system in Mounds View through a connection with our proposed Ardan Park property or the dead end to the south on Woodlawn Drive.

We look forward to meeting with the city staff this coming Monday, April 2nd. A lot of thought and consideration was taken in the design of this building. We toured dozens of high end properties in the downtown and south metro areas for inspiration. Together, with city staff, we know that we can produce a project that would provide the first luxury apartments in the city of Mounds View and produce them in a way in which the city will feel proud to have.

Best Regards,

[Signature]

Tyler Stadler
Norhart, LLC & Kason Inc.
Project Management
tyler.stadler@norhart.com
651-955-4386
Ardan Park Luxury
Apartment Proposal

Long Lake Road & Ardan Ave
Mounds View, MN 55112

4 Stories - 180 Units
1st and Largest Luxury Apartment in Mounds View

NORTHART
In Unit Amenities:

- Washer & Dryer
- Private Balcony
- Granite Countertops
- Stainless Steel Appliances
- Luxury Vinyl Plank Flooring
- Central Heat and A/C
- Smart Home Technology
- Fiber Optic Gigabit Internet
- Walk-in Closet in Master Bedrooms

Apartment Amenities
Building Amenities:
- Heated Underground Parking
- On-Site Staffing Office
- Community Room
- Game Room
- Internet Café
- Fitness Center / Yoga Studio
- Fenced in Dog Run with Interior Pet Wash Station
- Outdoor Lounge
- Hot Tub / Pool Area
- Available Storage
Wetland Park

- Woodchip or Crushed Stone Trails
- Connection through Ardan Park Property and Woodlawn Drive
- Add Value to Unused Land
- Quiet Neighborhood
- Picnic Area
Additional Details

- 180 Units
- 4 Stories – Approximate Unit Split:
  - Studio  - 32  - 18%
  - 1 Bed  - 72  - 40%
  - 2 Bed  - 52  - 29%
  - 3 Bed  - 24  - 13%
- 2 Year Timeline; 1 Phase per Year
To: Honorable Mayor and City Council  
From: Jon Sevald, City Planner/Supervisor  
Item Title/Subject: Discussion of Relocation of Ardan Park Compost Site

INTRODUCTION
Norhart Homes has submitted a sketch plan for the redevelopment of Arden Park for a residential use. Arden Park consists of a Yard Waste drop off site for use by Ramsey County residents. If the park is to be repurposed, consideration should be given to the relocation of the yard waste drop-off.

DISCUSSION
Arden Park has been used as a yard-waste drop off site since 1984¹, and collects leaves, grass, garden waste, and organics. The City and Ramsey County maintain an agreement for its operation. Ramsey County operates seven collection sites. Other than Mounds View, the nearest sites are in Arden Hills and White Bear Township. Both of these sites are larger and collect branches, and dirt/sod (White Bear).

The Yard Waste area at Arden Park includes a fenced area approximately 200' by 225' (0.8 acres) with two entrance points. When busy, Long Lake Road is used for car stacking.

The Arden Hills site is located at Tony Schmidt Regional Park, and includes about 1.3 acres, with a ¼ mile dead-end road used for car stacking (one access).

The White Bear site is located on county land, and includes about 4.8 acres, with a 250' driveway. Sherwood Rd (Co Rd 4) is used for car stacking (one access).

Referring to the three above sites as guidelines, options (good & bad) investigated by Staff for relocating the Yard-Waste site are attached. This is a work in progress, as there is no clear solution of relocated the yard waste site within the City. Staff has discussed with Ramsey County Parks if county land is available near the DMV/MnDOT Truck Station on Co Rd I. Use of this parkland is restricted to recreational uses, by covenants when acquired from TCAAP.

RECOMMENDATION
Staff recommends that the City Council consider the highest and best use for Ardan Park, whether that be as a Yard Waste site, a residential use, or a recreational use.

The yard waste site at Ardan Park has been an amenity and convince to Mounds View and Ramsey County residents for many years. However, there are better uses for park land. It is Staff's opinion that yard waste (grass, leaves, and organics) can be accommodated by resident's waste haulers without a subsidy by the City (i.e. land). If redevelopment of Ardan Park for residential use can be accommodated with public amenities (e.g. trails, etc), this would maintain the use of the land as park land.

¹ Agreement between Ramsey County and the City of Mounds View, Aug 10, 1984.
Respectfully,

Jon Sevald, AICP
City Planner / Supervisor

Attachments
1 Alternative Sites
<table>
<thead>
<tr>
<th></th>
<th>SITE</th>
<th>SIZE</th>
<th>CAR STACKING</th>
<th>PROS</th>
<th>CONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>Public Works</strong>, between water tower and water treatment building</td>
<td>0.75 acres</td>
<td>Bronson Dr</td>
<td>City owned, two access points</td>
<td>Area has been previously used as a soccer field, most recently used by PW for storage during construction, and has been identified as a potential parking lot for the Splash Pad.</td>
</tr>
<tr>
<td>2</td>
<td><strong>Greenfield Park (NW)</strong></td>
<td>1.2 acres</td>
<td>Sherwood Rd</td>
<td>City owned, two access points</td>
<td>Requires crossing of a ditch.</td>
</tr>
<tr>
<td>3</td>
<td><strong>Greenfield Park (NE)</strong></td>
<td>2.3 acres</td>
<td>Quincy St</td>
<td>City owned</td>
<td>Narrow area. Potential for odor, nuisance to Towns Edge Mobile Home park. One access.</td>
</tr>
<tr>
<td>4</td>
<td><strong>Community Center</strong>, in wooded area</td>
<td>1 acre</td>
<td>Community Center parking lot</td>
<td>City owned</td>
<td>Potential for odor, nuisance to adjacent homeowners, one access.</td>
</tr>
<tr>
<td>5</td>
<td><strong>Co Rd J (between Sysco &amp; Medtronic)</strong></td>
<td>2+ acres</td>
<td>Access road (non-existing)</td>
<td>City owned</td>
<td>All floodplain. Staff is investigating if it is feasible to fill floodplain for yard waste. Because of the remote area, it is questionable if residents would cross Hwy 10 to use.</td>
</tr>
<tr>
<td>6</td>
<td><strong>Fed Tech</strong>, vacant parking lot to north</td>
<td>1.3 acres</td>
<td>Mustang Dr</td>
<td>Flat and paved.</td>
<td>Owner will not sell land for a yard waste site.</td>
</tr>
<tr>
<td>7</td>
<td><strong>Del Com</strong>, vacant woods south of building</td>
<td>1.25 acres</td>
<td>Mustang Cr</td>
<td>Owner will not sell land for a yard waste site.</td>
<td></td>
</tr>
</tbody>
</table>
4 Community Center

5 Co Rd J (Sysco/Medtronic)

6 & 7 Fed Tech, and Del Com sites
CITIZEN OF THE YEAR NOMINATION FORM

Name of Nominee: Betty Wall
Title, if applicable:
Address: Deceased
City, Zip Code:
Phone: Fax:
Email:

Nominated By: See Below.
Organization (if any): Mv Lions Club
City, Zip Code:
Phone: Fax:
Email:

(Attach additional pages as necessary).

1.) How long have you known the nominee and in what capacity?

Betty was a significant role player in Unity Hospital’s history. She passed away at the age of 91 just 10 hours before her husband Cal. Betty, a long time resident, 67 years on Quincy St, leaves behind a long time legacy as the Founder of Unity Hospital. She was CEO of the North Suburban Hospital District for 43 years. The Mayor of 9 Suburbs and Betty formed the First Hospital. She raised money door to door and convinced neighbors to donate for this cause.

Written by Keith Anderson
Additional information from Amy Hodges, Dan Hodges, Paul Fedor, Gondy Fedor, Gary Meekhouse, Randy Wall.
2.) Describe briefly specific contributions the nominee has made to the community as it relates to the selection criteria:

Betty formed and began the Pinewood PTA in a corner of the Fedor Store.
The Pinewood Club moved to Hyjo where donations & pies are currently.

3.) What special circumstances make the nominee's achievements outstanding?

Betty was the Master of Ceremonies for the Mounds View City Appreciation dinners held at the Bell Rae Ballroom each year for many years. Always came up with many stories of various employees and citizens.

4.) Share any additional information about the nominee you would like considered:

Any one of these significant accomplishments would be an outstanding consideration.
CITIZEN OF THE YEAR NOMINATION FORM

Name of Nominee: Bill Urbanski (William)

Title, if applicable:

Address: 2367 Sherwood Rd
Mounds View MN 55112-

City, Zip Code: 763-786-4978 Fax: cell: 612-388-2389

Phone: 

Email: 

Nominated By: Carol Mueller

Organization (if any):

City, Zip Code: Mounds View MN 55112-

Phone: 763-458-2719 Fax: 

Email: Mueller4dc@gmail.com

(Attach additional pages as necessary).

1.) How long have you known the nominee and in what capacity?

I have known Bill for 10 or 12 years through his community engagement efforts. He is very civic minded, and a dedicated volunteer for his political party; but mostly I see him volunteering for non-partisan issues that come up in the city.

I worked with Bill on the Streets + Utilities Task Force and greatly appreciated his inclusive thinking and problem-solving.
2.) Describe briefly specific contributions the nominee has made to the community as it relates to the selection criteria:

Bill is a tireless volunteer for matters that he considers to be detrimental to our city. He has organized groups, created & distributed flyers and held neighborhood meetings to inform residents of potential changes in the city. I feel Bill takes these actions to make our city stronger and better. I don't think he is looking for fame. He has strong values and will promote them over others not as vocal.

3.) What special circumstances make the nominee's achievements outstanding?

Bill has lived in Mound View over 40 years and was part of the solution for financing without assessment on our street utility projects. He also led the group that opposed a gin-club and bingo (in Mound View). He continues to come up with creative ideas for the Crossrail Points Development that he feels might better suit the majority of our residents. He currently serves on our Comprehensive Plan Committee, too.

In addition to asking pertinent questions, Bill provides research & other data to council and staff to further his position on an issue.

4.) Share any additional information about the nominee you would like considered:

I think Bill served on past comp plan committee as well. He is a good neighbor and speaks highly of our city to friends and acquaintances.
Mounds View Citizen of the Year Nomination Form

Name of Nominee: Bill Urbanski  
Title: Retired Educator  
Address: 2367 Sherwood Road  
City, Zip Code: Mounds View, 55112  
Phone: 763-786-4978  
Email: bjurba@gmail.com

Nominated by: Vern Rice  
Organization (if any): Personal  
City, Zip Code: 55112  
Phone: 763-785-4013  
Email: vernrice2000@yahoo.com

1) How long have you known the nominee and in what capacity?

I have known Bill for about ten years. We have been part of a group that has met, discussed and taken action on issues that concern our community. I have attended many city council work sessions and meetings with him. He has become a trusted friend and a colleague in community action.

2) Describe briefly specific contributions the nominee has made to the community as it relates to the selection criteria (Courage, Initiative, Time Commitment, Effectiveness, and Unselfishness).

A) Served on the Mounds View Streets and Utility Commission helped develop a plan to replace our streets and utility infrastructure without imposing expensive assessments on Mounds View property owners.

B) Served on the streets and Utilities Committee for two years until project A) was completed.

C) Helped form and lead the Mounds View Sound Wall Committee. Worked with State Representatives and State Senators in a non-partisan way to get state funding to complete the Sound Wall along US HWY #10. Gave testimony at least at 3 public hearings for the MN House and MN Senate Transportation Committees at the State Capitol.

E) Worked with the North Suburban Progressives to form the "Mounds View Together" group which stands for positive economic development along the Mounds View Blvd. corridor including the Crossroad Pointe development site which brings the community together rather than dividing the community.

F) Currently serving on the Mounds View Comprehensive Plan Task Force that is developing a ten year development plan that will be submitted to the Metropolitan Council later this summer.
Bill has done all these things with courage and determination, following his values. He is so capable of initiating thoughtful action in all of the above volunteer activities. He has made amazing time commitment as is seen in the number of his contributions. He has been extremely effective as can be seen from the results listed above. Bill serves unselfishly, always open to suggestions and willing to share leadership.

3) What special circumstances make the nominee's achievements outstanding?

Bill is in touch with needs and issues that have come before our community. He studies the issues and is able to identify relevant resources needed to address the needs. He then shares all this with a network of concerned citizens or city task forces. Without rushing, he is always moving toward actions that can help solve community challenges.

4) Share any additional information about the nominee you would like considered:

Bill is a teacher. He has served many years as a teacher and administrator in schools in our community. Being a history teacher, he sees current issues in the context of what we can learn from the past. He is a faithful Roman Catholic and has devoted his life to carrying out the benevolence which we all have from our Creator. He works creatively with all people of good will no matter what their belief system might be.

Sincerely,

[Signature]

3/29/15
Application Process

Nominations must be in writing. You are encouraged to submit any background information, letters of support, or any other material that demonstrates the nominee’s contribution to the community as it relates to the selection criteria. All materials must be received by the close of the nomination period, and become the property of the City of Mounds View.

Eligibility

Nominee must possess and demonstrate a generous community spirit. Nominee has proven his or her commitment and has a pattern of effort directed toward the community. Nominee is a role model in the community and thereby raises the standards of social responsibility. Please note that City employees, City contractors, or past Citizen of the Year Award recipients are ineligible.

Selection Criteria

In assessing the candidates for the Mounds View Citizen of the Year Award, the City Council will select a nominee who meets the following criteria:

- Exemplifies courage and determination to follow one’s own values.
- Demonstrates drive and initiative in his/her approach and overcoming challenges along the way.
- Volunteers a significant amount of time and energy to further a cause or issue; more than just financial contributions.
- Generates positive results for the community.
- Does not expect anything in return for his/her actions, i.e. financial compensation, fame, or political notoriety.

Submission

Completed nomination forms and supporting information shall be sent to the address noted below and be received no later than Friday, March 30, 2018 at 4:30 p.m.

Mounds View Citizen of the Year Award
2401 Mounds View Boulevard
Mounds View, MN 55112
Fax: 763-717-4019
email: info@moundsviewmn.org

If you have any questions about the nomination process, please contact us at 763-717-4000.
Brian and Valerie Amundsen Amundsen
3048 Woodale Drive
Mounds View MN 55112
Cell: 763-786-5699
Fax: 763-458-2719

Carol Mueller, Mayor
8349 Groveland Rd, Mounds View MN 55112

1. How long have you known the nominee and in what capacity? (Over 14 years)
Both Brian and Valerie have volunteered to serve in Mounds View in multiple capacities individually and as a team.

They were very involved with activities and sports programs with their children as they were growing up and continued to stay involved in the community even after they became "empty nesters."

In the early 2000's, the Amundsen's helped sponsor a petition to encourage the city to reconsider the typical street reconstruction process and assessments.

They served on the Street & Utilities Task Force and helped the city design and implement our 10 year Street Reconstruction Program. Valerie served several years on the Streets & Utilities Commission while Brian has served for many terms on our Charter Commission. Most recently, Valerie volunteered to serve on the Website Redesign Committee and also spent several hours testing the website prior to roll out.
2.) Describe briefly specific contributions the nominee has made to the community as it relates to the selection criteria:

In addition to comments written in space #1, Brian and Valerie are active in their neighborhood watch and strong supporters of the Night to Unite annual event.

*Note: With their support and guidance, the 10-year street project was completed without assessment to the residents.*

3.) What special circumstances make the nominee's achievements outstanding?

Brian and Valerie have served the city of Mounds View with passion and energy for over 25 years. Their united and individual contributions have greatly enhanced our community and created a better quality of life for all of us in our city.

4.) Share any additional information about the nominee you would like considered:

Their leadership example and willingness to mentor and volunteer are inspirational!

(City staff may know of other ways that Brian and Valerie have served that I have failed to list.)
Application Process

Nominations must be in writing. You are encouraged to submit any background information, letters of support, or any other material that demonstrates the nominee’s contribution to the community as it relates to the selection criteria. All materials must be received by the close of the nomination period, and become the property of the City of Mounds View.

Eligibility

Nominee must possess and demonstrate a generous community spirit. Nominee has proven his or her commitment and has a pattern of effort directed toward the community. Nominee is a role model in the community and thereby raises the standards of social responsibility. Please note that City employees, City contractors, or past Citizen of the Year Award recipients are ineligible.

Selection Criteria

In assessing the candidates for the Mounds View Citizen of the Year Award, the City Council will select a nominee who meets the following criteria:

- Exemplifies courage and determination to follow one’s own values.
- Demonstrates drive and initiative in his/her approach and overcoming challenges along the way.
- Volunteers a significant amount of time and energy to further a cause or issue; more than just financial contributions.
- Generates positive results for the community.
- Does not expect anything in return for his/her actions, i.e. financial compensation, fame, or political notoriety.

Submission

Completed nomination forms and supporting information shall be sent to the address noted below and be received no later than Friday, March 3, 2017, at 4:30 p.m.

Mounds View Citizen of the Year Award
2401 Mounds View Boulevard
Mounds View, MN 55112
Fax: 763-717-4019
email: info@ci.mounds-view.mn.us

If you have any questions about the nomination process, please contact us at 763-717-4000.
City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Jon Sevald, City Planner/Supervisor
Item Title/Subject: Discussion of Comprehensive Plan Community Engagement

INTRODUCTION
During the March 12th City Council meeting, Staff was directed to prepare a public opinion survey to be distributed through the Utility Billing statements, Mounds View Matters, and posted on the city's website.

During the March 27th Comprehensive Plan Taskforce, a list of 45 questions was narrowed to about 25 questions. Staff is working on wordsmithing these questions, and formatting the survey. Volunteers from the Taskforce will review.

Mid-April Utility Billing statements mailed
Mid-May Mounds View Matters mailed
May 31 Date requested to return survey

Attached are the questions (stricken = questions removed).

RECOMMENDATION
If there are any questions the Council would like to include, please provide to Jon Sevald.

Attached
Draft Survey

Respectfully,

Jon Sevald, AICP
City Planner / Supervisor
April, 2018

The City of Mounds View is conducting this Community Survey as part of its update of the Comprehensive Plan. The Comprehensive Plan is a document that guides land use and redevelopment through the years 2020-2040.

This Community Survey is being mailed with the April, 2018 utility bills, and mailed to all Mounds View addresses which do not receive utility bills. Please complete this survey by May 31, 2018 (due date for utility bills), and mail to the City at the address provided at the bottom of this page. Alternatively, this survey may be completed online at www.moundsviewmn.org.

Blue text represents either background information about a question, or statistics.

1. Are you a Resident or Business Operator?
   - [ ] Mounds View Resident
   - [ ] Mounds View Business

2. When did you move into your home in Mounds View?
   - [ ] 2015 - 2018 (4.2%)
   - [ ] 2010 - 2014 (32.9%)
   - [ ] 2000 – 2009 (27.1%)
   - [ ] 1990 – 1999 (14.9%)
   - [ ] 1980 – 1989 (7.6%)
   - [ ] Before 1980 (13.3%)

3. How long do you expect to live in Mounds View?
   - [ ] Less than 2 years
   - [ ] 2 – 5 years
   - [ ] 5 – 10 years
   - [ ] I don’t plan to move

4. If you were to move from your current home in Mounds View, how committed would you be to stay in Mounds View?
   - [ ] Very Committed
   - [ ] Somewhat Committed
   - [ ] Not Too Committed
   - [ ] I’m Leaving Mounds View ASAP

5. If you were to move from your current home in the Mounds View School District, how committed would you be to stay?
   - [ ] Very Committed
   - [ ] Somewhat Committed
   - [ ] Not Too Committed
   - [ ] I don’t want to live in the MV School Dist.

---

1 US Census, American Fact Finder (2016)

2401 Mounds View Blvd. * Mounds View, MN 55112 * (763) 717-4000 * Fax (763) 717-4019

www.moundsview-mn.org * info@moundsviewmn.org
6. Why would you recommend that someone move to Mounds View?
   □ Convenient location
   □ Neighborhood
   □ Schools
   □ Feels safe
   □ Friendly people
   □ Close to family
   □ Close to job
   □ Parks & Trails
   □ Open/Green Space
   □

7. Which do you feel the closest connection to?
   □ City
   □ School District
   □ Work
   □ Church
   □ Neighborhood
   □ Family/Friends
   □

8. What do you like most about Mounds View?
   □ Convenient location
   □ Neighborhood
   □ Quality of homes
   □ Schools
   □ Feels safe
   □ Friendly people
   □ Close to family
   □ Close to job
   □ Parks & Trails
   □ Open/Green Space
   □ Low Property Taxes
   □

9. What do you like least about Mounds View?
   □ Traffic Congestion
   □ Traffic Speeding
   □ Empty Businesses
   □ Lack of Restaurants
   □ High Property Taxes
   □ Neighbors
   □

10. What do you think are the most serious issues facing Mounds View today?
    □ Property taxes
    □ Crime
    □ Traffic
    □ Lack of retail
    □ Appearance of businesses
    □ Aging population
    □ Cost of housing
    □

11. Do you think things in Mounds View are generally headed in the right direction, or do you feel things are off on the wrong track?  
☐ Right Direction  
☐ Wrong track

12. If "Wrong Track", why do you feel this way?  
☐ High property taxes  
☐ Increased crime  
☐ Growing diversity  
☐ Appearance along MV Blvd.

13. What is your average commute time to your job?  
☐ 10 minutes or less  
☐ 11 to 20 minutes  
☐ 21 to 30 minutes  
☐ 23.1 min avg.  
☐ Over 30 minutes  
☐ Not Applicable

14. What businesses or conveniences would you frequent (e.g. weekly) if in Mounds View.  
☐ Gas Station  
☐ Coffee Shop  
☐ Bakery  
☐ Child Daycare  
☐ Pet Daycare  
☐ Convenience (small) Grocery Store  
☐ Dry Cleaner  
☐ Discount Retail Store  
☐ Liquor Store  
☐ Fast Food Restaurant  
☐ Fast Casual Restaurant (e.g. Arepa Bite)  
☐ Family Sit-Down Restaurant  
☐ Restaurant/Bar  
☐ Ice Cream Shop/Desert Specialty  
☐ Health/Fitness Club  
☐ Bank  
☐ Barber, Hair/Nail Salon

15. How often do you or your family go out for dinner at a restaurant?  
☐ Daily  
☐ Twice or more per week  
☐ Weekly  
☐ Two/three times per month  
☐ Hardly ever

--

2 US Census, American Fact Finder (2016)
16. What is missing from Mounds View which would greatly improve your quality of life?

☐ Restaurants
☐ Neighborhood stores
☐ Big-box stores
☐ Parks (more sports fields)
☐ Parks (more playgrounds)
☐ Parks (more trails)
☐ Activities for kids
☐ Activities for teens
☐ Activities for seniors
☐ Apartments (affordable)
☐ Apartments (luxury)
☐ Apartments (for seniors)
☐ Assisted-living facilities
☐ Townhomes
☐ Single-Family homes (affordable)
☐ Single-Family homes (luxury)
☐ Nothing

17. Do you think Mounds View has too much, too little, or about the right amount of the following:

<table>
<thead>
<tr>
<th>Service</th>
<th>Too Much</th>
<th>About Right</th>
<th>Too Little</th>
<th>Don’t Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Affordable Rental Apartments</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Luxury Rental Apartments</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Condominiums</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Townhomes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Affordable, Owner-Occupied Housing</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>“Move-Up” Housing (single-family)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Higher-end Housing (single-family)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assisted Living Facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family Sit-Down Restaurants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fast-Casual Restaurants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fast Food Restaurants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retail/Service Businesses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical Clinics</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks and Open Space</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The City is considering a number of development proposals for apartment buildings in Mounds View, consisting of both affordable housing and market rate housing.

“Affordable Housing” generally means an annual household income of $27,120 - $54,240 for a family of four, or monthly gross rent of $705 - $1,410 for three bedrooms.3

The median household income in Mounds View is $37,179 for renters, and $70,410 for homeowners. The median monthly housing costs in Mounds View is $869 for renters, and $1,031 for homeowners.4

---

3 Minnesota Housing Finance Agency, Housing Tax Credits & Tax Exempt Bond Income and Rent Limits, Table J, Ramsey County, effective April 14, 2017.
4 US Census, American Community Survey (2016).
The cost of constructing an apartment building for affordable housing is similar to a market-rate apartment. For example, the proposed “Boulevard” apartment building on Grovenland Rd will cost an estimated $244,000 per unit to build.

18. Do you think that there is a need for additional affordable housing in Mounds View?  
☐ Yes ☐ No

19. Other than voting, how often do you or members of your household use the Mounds View Community Center (YMCA)?  
☐ Twice or more per week ☐ Weekly  
☐ Two/three times per month ☐ Monthly  
☐ 4 – 6 times per year ☐ Not at all

20. How often do you use the Library in Mounds View?  
☐ Twice or more per week ☐ Weekly  
☐ Two/three times per month ☐ Monthly  
☐ 4 – 6 times per year ☐ Not at all

21. Within the past three years, have you or members of your household attended the “Festival in the Park”?  
☐ Yes ☐ No

22. Are there any changes or improvements which would induce you to attend the “Festival in the Park”?  
☐ ☐ ☐

23. Within the past three years, have you or members of your household attended “National Night Out”?  
☐ Yes ☐ No

24. How frequently (weather permitting) do you or members of your household use City trails?  
☐ Twice or more per week ☐ Weekly  
☐ Two/three times per month ☐ Monthly  
☐ 4 – 6 times per year ☐ Not at all

25. If frequently using the trails, why?  
☐ Exercise/Recreation ☐ To get from Point A to Point B

26. Are there any areas of the City that lack trails or sidewalks, and if so, where?
27. Are there additional park facilities you or your family would like to see in Mounds View (please rank; 1 = highest)

☐ Farmers Market
☐ Splash Pad
☐ Indoor Swimming Pool
☐ Outdoor Swimming Pool
☐ Skate Park
☐ Mountain Bike Trail
☐ Botanical Garden
☐ Community Garden
☐ Fishing Pond
☐ Indoor Ice Arena
☐ Outdoor Ice Skating
☐ Frisbee Golf
☐ Baseball/Softball
☐ Soccer/Lacrosse/football
☐ Picnic Shelters
☐ Band Shell
☐ Tennis Courts
☐ Outdoor Basketball Courts
☐ Gymnasium
☐ Pedestrian Bridge over MV Blvd
☐ ________________
☐ ________________
☐ ________________

For every $1 collected in property taxes, it is divided by the City of Mounds View (27c), Ramsey County (38c), School District (32c), and other taxing districts (3c). Mounds View’s 2018 Property Tax Levy per capita is $377.93, and is the lowest in comparison to adjacent cities.5

28. Do you consider the City portion of your property taxes to be:

☐ Very high
☐ Somewhat high
☐ About right
☐ Somewhat low
☐ Very low

29. Would you favor or oppose a referendum, increasing your property taxes to support:

Support ☐  ☐  ☐  ☐  ☐
Oppose ☐  ☐  ☐  ☐  ☐

☐ Additional Park Facilities
☐ Additional Park Programs
☐ Additional Redevelopment along Mounds View Blvd.
☐ Additional Redevelopment of apartment buildings
☐ Additional Home Improvement Programs
☐ Pedestrian bridge over Mounds View Blvd
☐ Landscaping along

5 City of Mounds View, Adopted 2018 Budget
30. How would you rate the appearance of Mounds View? □ Excellent    □ Good    □ Fair    □ Poor    □ No Opinion    □

31. If "Fair" or "Poor", why do you feel this way? □ Rundown Homes    □ Messy Yards    □ Rundown Businesses    □ Junk Cars

(Insert explanation of proactive vs reactive)

32. Do you support the City taking a **proactive** approach to property maintenance and code enforcement, or **reactive** approach? □ Support Proactive Enforcement    □ Support Reactive Enforcement

33. Do you use the Yard-Waste drop-off at Ardan Park? □ Weekly (spring, summer, & fall)    □ Seasonally (once in the spring and fall)    □ Rarely or Not at all

34. If the Yard-Waste drop-off at Ardan Park closed, would you: □ Want it to be relocated elsewhere in MV    □ Use the Arden Hills site    □ Compost in Backyard    □ Mulch grass/leaves and leave it in yard    □ Burn it    □ Throw away in Garbage

35. What is your primary source of information about things happening in Mounds View? □ Sun Focus (weekly)    □ The Bulletin (weekly)    □ Mounds View Matters (quarterly)    □ City Website    □ Mounds View TV (cable TV)    □ Facebook    □ NextDoor    □ Twitter    □ Neighbors (word of mouth)    □

Please tell us how many people in each of the following age groups live in your household.

36. Persons aged 65 or over □ None    □ One    □ Two or more

37. Persons between the ages of 35 and 64 years of age □ None    □ One    □ Two or more
38. Persons between the ages of 18 and 35 years of age
   □ None
   □ One
   □ Two or more

39. School aged children (K – 12)
   □ None
   □ One
   □ Two
   □ Three or more

40. Children, 0 – 4 (pre-Kindergarten)
   □ None
   □ One
   □ Two
   □ Three or more

41. Which of the following best describes your household:
   □ Single, no other family at home
   □ Single parent w/children at home
   □ Married/Partner w/children at home
   □ Married/Partner w/o children at home
   □ Something else

42. Which best describes your home?
   □ Apartment (1-4 units)
   □ Apartment (5+ units)
   □ Townhouse
   □ Duplex or Twin-Home
   □ Single-Family Detached Home
   □ Mobile Home
   □ Assisted Living

43. Do you own or rent your present home?
   □ Own
   □ Rent

44. Which of the following categories represents your ethnicity
   □ White
   □ African-American
   □ Hispanic-Latino
   □ Asian-Pacific Islander
   □ Native American
   □ Something Else
   □ Mixed/Bi-Racial
   □ Don't Know

45. Do you live north or south of Mounds View Blvd?
   □ North
   □ South

THANK YOU FOR YOUR PARTICIPATION

Please complete this survey by May 31, 2018 (due date for utility bills), and mail to the City at the address provided at the bottom page 1. Alternatively, this survey may be completed online at www.moundsviewmn.org.
An Open House for the Comprehensive Plan will be held on Monday April 30, 2018, immediately following the Annual Mounds View Town Hall meeting, held at City Hall, 2401 Mounds View Blvd.
To: Honorable Mayor and City Council  
From: Jon Sevald, City Planner/Supervisor  
Item Title/Subject: Discussion of Requesting an Extension to Complete the Comprehensive Plan

Discussion:
The Comprehensive Plan is a 20-year plan for land use and related topics, required by MN Statute to be updated every ten years. The Draft Plan is to be submitted to neighboring jurisdictions for a six-month review period (e.g. June 29, 2018), prior to the City Council submitting the final plan to the Metropolitan Council by December 31, 2018 for their review.

Due to time constraints of Staff, Staff is requesting the City Council's consent to requesting an extension from the Metropolitan Council. This extension will allow Staff time to work on current projects, and to continue to work on the Comprehensive Plan as time allows.

In order for an extension to be granted, the Metropolitan Council requires a formal request accompanied by a resolution. Approval of a resolution will be requested at the April 9th City Council meeting.

Recommendation:
No action is required at this time. Formal action will be requested at the April 9th City Council meeting.

ATTACHMENTS
1. 2040 Comp Plan Extension Request  
2. Resolution XXXX

Respectfully,

Jon Sevald, AICP  
City Planner / Supervisor
2040 COMP PLAN EXTENSION REQUEST

Please send your completed request form and accompanying Resolution via email or mail to the Reviews Coordinator at the Metropolitan Council by May 31, 2018. Your responses to the following questions will provide the Metropolitan Council with information needed to review your extension request.

1. Please provide the following information:

<table>
<thead>
<tr>
<th>Community Name</th>
<th>City of Mounds View</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Person</td>
<td>Jon Sevald</td>
</tr>
<tr>
<td>Request Date</td>
<td>April 9, 2018</td>
</tr>
<tr>
<td>Phone Number</td>
<td>(763) 717-4022</td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:jon.sevald@moundsvwmn.org">jon.sevald@moundsvwmn.org</a></td>
</tr>
</tbody>
</table>

2. PLANNING PROCESS TIMELINE: Please provide the target dates for each step of the planning process identified below. If you have already completed a step, indicate “completed” with the date in the table.

<table>
<thead>
<tr>
<th>Process Step</th>
<th>Target Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of draft plan text and mapping</td>
<td>September 3, 2018</td>
</tr>
<tr>
<td>Initiation of 6-month review/comment period by adjacent jurisdictions,</td>
<td>October 1, 2018</td>
</tr>
<tr>
<td>affected special districts, and school districts</td>
<td></td>
</tr>
<tr>
<td>Public hearing date</td>
<td>April 22, 2019</td>
</tr>
<tr>
<td>City Council / Town Board / County Board action</td>
<td>April 22, 2019</td>
</tr>
<tr>
<td>Date of plan submission to the Metropolitan Council</td>
<td>May 31, 2019</td>
</tr>
<tr>
<td>Completion of fiscal devises and official controls review/amendment</td>
<td>May 31, 2019</td>
</tr>
</tbody>
</table>

3. PLANNING ISSUES: Please identify the issue(s) below that are contributing to the need for the requested extension.

- [ ] Staff workload
- [ ] Contract planner delays
- [ ] Issues affecting adjacent communities
- [ ] Data/mapping/GIS
- [✓] Area development or redevelopment plan(s) in process
- [ ] Planning Commission/City Council/Board member concerns
- [ ] Population, household, employment forecast issues
- [ ] Sewer flow forecast issues
- [ ] MUSA/Growth staging plan
- [✓] Public participation process
- [✓] Density policy issues
- [ ] Community Designation considerations
  - [ ] Development of plan components:
    - [ ] Existing Land Use
    - [ ] Future Land Use
    - [ ] Housing
    - [ ] Surface Water Management
    - [ ] Transportation
    - [ ] Wastewater
    - [ ] Parks and Trails
    - [ ] Water Supply
    - [ ] Implementation
    - [ ] Mississippi River Corridor Critical Area (MRCCA)
- [ ] Other ____________________________

Continue to next page ➔
4. Mark all that apply to your community.
- Planning Grant recipient
- Mapping Services requested

5. ADDITIONAL INFORMATION: Please provide explanation of the planning issues checked on the previous page. Include a realistic appraisal of your community’s ability to submit your updated plan for review by indicated deadline, as well as the subsequent review/amendment of fiscal devices and official controls.

Mounds View Staff had initially planned in 2016 to write the Comprehensive Plan in-house, and to use a consultant for mapping. Due to considerable staff turnover in 2017 and increased workload, Staff was not able to maintain an internal schedule, necessitating an expanded role by consultants. Additionally, we are attempting to increase public outreach, requiring additional time.

Currently (spring 2018) the City has been presented with multiple redevelopment plans, stretching our staff capacity to conduct proper reviews. An extension by the Metropolitan Council for submitting the Comprehensive Plan will allow Staff time to conduct current planning, and more time to consider how these proposed changes may impact the pending 2020-2040 Comprehensive Plan.

The alternative is to conduct a quick-update of the 2010-2030 Comprehensive Plan, with the intention of amending it in 2019 as redevelopment applications are submitted to the City.

Please contact your Sector Representative if you need any assistance.
RESOLUTION XXXX

CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA

RESOLUTION REQUESTING ADDITIONAL TIME WITHIN WHICH TO COMPLETE COMPREHENSIVE PLAN “DECENNIAL” REVIEW OBLIGATIONS

WHEREAS, Minnesota Statutes section 473.864 requires local governmental units to review and, if necessary, amend their entire comprehensive plans and their fiscal devices and official controls at least once every ten years to ensure comprehensive plans conform with metropolitan system plans and ensure fiscal devices and official controls do not conflict with comprehensive plans or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, Minnesota Statutes section 473.864 authorizes the Metropolitan Council to grant extensions to local governmental units to allow local governmental units additional time within which to complete the “decennial” review and amendments; and

WHEREAS, any extensions granted by the Metropolitan Council must be submitted by May 31, 2018, and must include a timetable and plan for completing the review and amendment; and

WHEREAS, the City of Mounds View will not be able to complete its “decennial” review by December 31, 2018, due to staffing changes, and staff workload.

WHEREAS, the Mounds View City Council finds it is appropriate to request from the Metropolitan Council an extension so the City can have additional time to complete and submit to the Metropolitan Council for review an updated comprehensive plan and amend its fiscal devices and official controls.

NOW, THEREFORE, BE IT RESOLVED, that the City Administrator or their designee is directed to submit to the Metropolitan Council no later than May 31, 2018, an application requesting an extension to May 31, 2019; and,

NOW, THEREFORE, BE IT FINALLY RESOLVED, that the City Administrator or their designee, request a reasonably detailed timetable and plan for completing (a) the review and amendment by May 31, 2018; and (b) the review and amendment of the City’s fiscal devices and official controls.
Adopted this 9th Day of April, 2018

Carole A. Mueller
Mayor

Nyle Zikmund
City Administrator

(seal)
City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works
Item Title/Subject: Long Lake Road Improvements and Approval to Replace Water Main at Long Lake Road and Hillview Road

Introduction / Discussion:
Ramsey County will be performing road maintenance on Long Lake Road from County Road H2 to County Road J. The road maintenance will consist of milling the current pavement to a depth of 2 inches and re-surface with new asphalt. Ramsey County will re-stripe with the following:

- County Road H2 to County Road I, the striping layout proposed will have 11 foot drive lanes, 11 foot center turning lanes, 8.5 foot bike lane on both the East and West sides of the road. No Parking on either side.
- County Road I to Eastwood Road, the striping layout proposed will have 11 foot drive lanes, 7 foot bike lanes both on the East and West side, and 8 foot parking on the East side. There will be no parking on the West side of Long Lake Road.
- Eastwood Road to County Road J, the striping layout proposed with have 11 foot drive lanes, with a 5 foot reaction zone on each side. There will be No Parking on either sides of the roads.

The County will be placing a new trail segment on the North side of Long Lake Road from Eastwood Road to County Road J. The County will also be installing a right turn lane from Long Lake Road to Airport Road.

Ramsey County is requesting that the City Council approve, with a resolution, No Parking on the West side of Long Lake Road from County Road I to Eastwood Road and No Parking on both sides of the street from Eastwood Road to County Road J.

Ramsey County will host a community meeting for Wednesday, April 11 from 5:00-6:30 pm at the Mounds View Community Center to discuss the project.

Further Discussion:
In the past several years, there have been three water main breaks at the intersection of Long Lake Road and Hillview Road; Staff is proposing that the water main be replaced during Ramsey County’s project.

Staff reviewed the history of the water main breaks and considered the condition of the infrastructure along with the expenses to repair the road after each event it would be financially beneficial to replace the water main in conjunction with the County’s project.
Stantec has provided an estimate of $49,425 for water main replacement and pavement rehabilitation. Public Works will be coordinating with Ramsey County in the timing of the water main replacement in order to reduce the costs. The goal would be to have the water main replaced just prior to the mill and overlay and asking the County to include the asphalt restoration with their project.

Cost for the water main replacement, without asphalt restoration, is $30,250. Funding would be from Water Infrastructure, account 700-4823-7050, to include a 2018 budget adjustment.

**Recommendation:**
Ramsey County is seeking Council’s support for a City Resolution for no parking on the East side of Long Lake Road; Staff will bring this forward to the April 23, 2018 meeting.

Staff is requesting that Council approve replacing the water main at Long Lake Road and Hillivew Road with that also being brought forward to the April 23, 2018 meeting.

Respectfully submitted,

[Signature]

Don Peterson, Public Works Director

Attachments:
- Ramsey County – Community Meeting Notice
- Long Lake Road Resurfacing
- Long Lake Road Project Visualization
Long Lake Road Resurfacing

Between County Road H2 and County Road J

Community Meeting

Wednesday, April 11
5-6:30 p.m.

Mounds View Community Center
5394 Edgewood Drive
Mounds View, MN 55112

Learn more:
ramseycounty.us/longlakeroad
The 2018 resurfacing project was modified based on feedback provided by community members:

- Add a bicycle lane on both sides of the street through re-striping.
- Remove parking on the west side.
- Retain parking on the east side.

There are no assessments to property owners for this work.
Long Lake Road Resurfacing

The surface layer of the roadway on Long Lake Road between County Road H2 and County Road J in Mounds View will be removed and replaced with new, smooth pavement in 2018. Pedestrian curb updates will also take place and the road will be restriped to add bike lanes. As a result, parking will be removed on the east side of the roadway.

There will be no cost to property owners for this project.

Timeline

This project may take up to eight weeks. Driveway access will be maintained throughout the resurfacing.

County Road H2 to County Road I

Currently, this section of the roadway contains two drive lanes in each direction. The roadway will be restriped to include one travel lane in each direction, a painted median or turn lane and a bike lane on each side of the roadway.

County Road I to Eastwood Road

The existing roadway has a drive lane in each direction with parking lane on either side. During construction, the road will be restriped to add a bike lane on the west side of the road and remove parking on the west side. Drive lanes will also be maintained.

Eastwood Road to 93rd Lane/County Road J

The existing roadway includes a drive lane in each direction with a gravel shoulder on each side. Drive lanes will be maintained in each direction. The gravel shoulders will be replaced with new, smooth asphalt. A detached, paved path is being proposed to connect the sidewalk at Long Lake and Eastwood roads with the paved trail along County Road J.

Bike Lane Information

The striping changes and new bike lanes on the roadway reflect the goals of the Ramsey County's Pedestrian & Bicycle Plan to make the community walkable
and bikable for people of all ages and abilities. Bike lanes will assist in creating a safe transportation system for bicyclists, pedestrians and motorists.

The benefits of bike lanes

Bike lanes provide a separated and designated travel space in the roadway. This is safer for bicyclists and motorists because each knows where to be. Bicyclists using sidewalks have increased safety risks due to conflicts with driveways and pedestrians.

Traffic Speed Impacts

While reconstruction will not require new speed reductions to be put in place, the average speed of vehicles generally slows due to decreasing the width of the roadway.

Long Lake Road Project Visualization
The Long Lake Road resurfacing project will be divided into three main sections:
- County Road H2 to County Road I.
- County Road I to Eastwood Road.
- Eastwood Road to 93rd Lane/County Road J.
The following visualizations include the existing and proposed roadway for each section.

County Road H2 to County Road I

Existing: Long Lake Road, County Road H2 to County Road I

Proposed: Long Lake Road, County Road H2 to County Road I
County Road I to Eastwood Road

Existing: Long Lake Road County Road I to Eastwood

Proposed: Long Lake Road County Road I to Eastwood
Eastwood Road to 93rd Lane/County Road J

Existing: Long Lake Road Eastwood to 93rd Lane

Proposed: Long Lake Road Eastwood to 93rd Lane
City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resources Coordinator
Item Title/Subject: Town Hall Meeting

Introduction:
The City has held an annual Town Hall Meeting since 2005. This year represents the 14th annual meeting.

Discussion:
Staff gathered to review last year’s meeting and suggested opening the booths from 5:30 - 6:00 p.m., closing them during the Council and staff presentations then re-opening the booths from 7:15 - 8:00 p.m. Additionally, Allina has been invited to have a booth at this year’s meeting. In an attempt to retain audience levels and not disrupt the Town Hall Meeting, the agenda has been altered by moving the presentation of awards to the end of the meeting. Another change for 2018 is removing the presentation of new staff to meeting attendees as introductions of new hires are included in the quarterly Mounds View Matters. The agenda for this year’s Town Hall Meeting is attached for Council review.

Booths for the 2018 Town Hall Meeting will be set up behind Council Chambers, in the previous Public Works area. The gate will be open and management will lock office doors. The vacant office (previous office location of Public Works Director Peterson) will be open with a map for the public to identify their properties. Additionally a large screen television (provided by City Administrator Zikmund for the event) will be installed in the open space for public overflow during the meeting. Refreshments will also be available in this space.

The actual meeting will be led by Mayor Mueller with introductions and the State of the City address. Council will have an opportunity to make statements, followed by the Vision, Mission and Goals for 2018 presented by City Administrator Zikmund. Staff will have time to give brief updates on their departments. Residents will have an opportunity to ask questions of Council after the presentation in Council Chambers. Staff will return to their booths answering questions for residents. The meeting is scheduled to conclude at 8:00 p.m. which is a half hour earlier than previous years as staff noted residents have vacated the building by 8:00 p.m. in prior years.

Recommendation:

Review and discuss the Town Hall Meeting agenda.

Respectfully submitted,

Rayla Sue Ewald
Human Resources Coordinator

Attachment: 2018 Town Hall Meeting Agenda
2018 Town Hall Meeting Agenda

Mounds View City Hall
Monday, April 30, 2018
5:30 – 8:00 p.m.

The City of Mounds View will be holding its 14th annual Town Hall Meeting on Monday, April 30, 2018 at Mounds View City Hall, located at 2401 Mounds View Boulevard. There will be displays and department exhibits. The City will also give a short presentation to discuss the vision and goals of the City for 2018 and present Citizen of the Year and Coach of the Year awards. If you are not able to attend in person, the meeting will be broadcast live on Mounds View Television, web streamed online, replayed on the cable channel, and available for “on demand” web replay.

There will be ample opportunities to ask questions of the Mounds View City Council and City staff. For more information, please refer to the City's website at www.moundsviewmn.org or contact Mounds View City Hall at 763-717-4016. Refreshments will be available.

5:30 – 6:00 p.m. City Exhibits/Refreshments
6:00 – 6:05 p.m. Welcome and Introductions
6:05 – 6:15 p.m. State of the City Address – Mayor Mueller
6:15 – 6:30 p.m. Councilmember Statements
6:30 – 6:45 p.m. Vision and Goals for 2018 – City Administrator Zikmund
6:45 – 7:00 p.m. Staff Updates
7:00 – 7:15 p.m. Presentation of Awards
(Conclusion of formal meeting - 7:15 p.m.)

Council Chambers - Council available for questions
Counter and Administrative Area - Staff available for questions

7:15 – 8:00 p.m. City Exhibits/Refreshments
• Allina
• Community Development Department
• Center for Energy and Environment
• Festival in the Park of Mounds View
• Finance Department
• Mounds View Community Theatre
• Mounds View Police Foundation
• Police Department (Niko the Police Dog)
• Public Works/Parks/Forestry
• SBM Fire Department (Keelin the Fire Dog)
• YMCA – Event Center

8:00 p.m. Town Hall Meeting Adjourns
To: Honorable Mayor and City Council
From: Nyle Zikmund, City Administrator
Item Title/Subject: City Hall/Public Facilities Upgrade

Background:
Since being offered and accepting the full time Administrator position I have been a vocal advocate of clean, organized, and functional workspace as a critical component to a effective and efficient work environment. To that end, we have made substantive progress in the records retention and storage of our data. This effort will result in significant space reclamation, primarily in the basement level of the building but also; but to a lesser degree, in the general office area as well.

The last substantive construction/enhancements made to City Hall were in 1992 or just over a quarter century ago. Recently, the Public Works division relocated all staff, including those housed at City Hall to their new facility. And finally, voters approved a bond referendum last fall adding an additional police officer to the police department.

Issues:
Based on the above and additionally, my one on one meetings and then just general observations and discussions the following are issues that I have identified for discussion purposes.

1. There are no showers in the building which poses an unacceptable situation for our law enforcement staff who from time to time, in the course of their duties, end of with undesirable contaminates on their clothing and body. The same was true for Public Works who now have complete showers.
2. Similarly, there are no laundry facilities for washing of soiled gear/uniforms.
3. The police department is lacking a detention room for individuals placed in custody. They currently handcuff them to a bench in the general work area of the patrol officers.
4. The PD entrance area is a cumbersome area.
5. PD would be better served if they had a second interview room.
6. Modifications can be made to the PD, that in combination with using the current conference rooms A & B, will address the shower facility issues.
7. The area vacated by Public Works can be converted into conference rooms; former PW Director Office will work well for a small conference room and would benefit from some AV upgrades.
8. The downstairs area will become mostly available once all the records retention and data storage plan is implemented. This provides an opportunity for expanded restrooms with showers, and a workout area for PD and City Hall staff or a conference room downstairs.
9. The paint and carpet throughout city hall are best described as “tired.”
10. The attendee chairs in the council chambers show signs of end of life use.
Loose Equipment/Technology/Other:
1. Council expressed desire to explore going digital on council packets using a tablet or IPad.
2. Flag pole maintenance is needed at City Hall
3. A more robust shredder could improve efficiency on the City Hall side (PD has a large volume shredder).

Cost Impacts:
Director Peterson has obtained very rough estimates that place the cost of the PD work and fabrication of a conference room in the former Public Works area at $200,000. Adding in furniture and AV might add another $50,000.

Financing Projects:
In speaking with Director Beer, he has opined that best option would be a bond and that issuance of anything less than $500,000 is cost prohibitive. To that end staff could endeavor to identify if there are any issues at the Community Center or Park Buildings or some other public infrastructure that would benefit from this upgrade/update. Director Beer has also shared we will be selling bonds in 2020 for the municipal water upgrades and adding onto those bonds would be cost effective.

Recommendation:
Information only at this point, we will schedule time on the April 16th retreat for more in-depth discussion on this and other fiscal challenges.