1. MEETING IS CALLED TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Bergeron, Gunn, Hull, Meehlhause, Mueller

   NOT PRESENT: None.

4. APPROVAL OF AGENDA
   A. Monday, July 22, 2019, City Council Agenda.

   MOTION/SECOND: Meehlhause/Bergeron. To Approve the Monday, July 22, 2019, agenda as presented.

      Ayes – 5    Nays – 0    Motion carried.

5. CONSENT AGENDA

   Council Member Gunn asked to remove Item 5F.

   City Administrator Zikmund recommended the Council pull Item 5E.

   A. Approval of Minutes: July 8, 2019.
   B. Just and Correct Claims.
   C. Renewal of an Agreement for Services between the City of Mounds View and Northeast Youth and Family Services.
   D. Approving Severance for Vanessa Van Alstine, Cable Television Coordinator.
   E. Approving Severance for Blaine Backes, Public Works Maintenance Worker.
   F. Resolution 9143, Permitting the Lake Region Hockey Association to Conduct Charitable Gambling at Moe’s American Grill, 2400 Mounds View Boulevard.
   G. Approving 2019 Mounds View Festival in the Park Agreement.

MOTION/SECONd: Meehlhause/Hull. To Approve the Consent Agenda as amended removing Items 5E and 5F.

Ayes – 5  Nays – 0  Motion carried.

E. Approving Severance for Blaine Backes, Public Works Maintenance Worker.

City Administrator Zikmund provided the Council with a handout regarding the severance for Blaine Backes, Public Works Maintenance Worker. He explained the City Attorney had made a clarification on the dates on the separation agreement and requested the Council approve the severance with this change.

MOTION/SECONd: Hull/Meehlhause. To Waive the Reading and Adopt Resolution 9141, Approving Severance for Blaine Backes, Public Works Maintenance Worker per the revised agreement.

Ayes – 5  Nays – 0  Motion carried.

F. Resolution 9143, Permitting the Lake Region Hockey Association to Conduct Charitable Gambling at Moe’s American Grill, 2400 Mounds View Boulevard.

Council Member Gunn questioned how the City would know if the Lake Region Hockey Association was spending 75% in the City of Mounds View or the seven-city area. She asked if the City received money from this charitable gambling operation. City Administrator Zikmund explained the gambling board regulates this organization. He reported the City receives reports and he understood the money was being reinvested in the community. He commented a 10% fee has not been paid to the City of Mounds View. He indicated the Council could address this matter at a future worksession if the Council wanted to discuss the item in further detail.

Council Member Meehlhause stated he was wondering about the 10% fee. City Attorney Riggs advised the Council could move forward with approving the permit for the Lake Region Hockey Association and could discuss the fee at a future worksession.

Council Member Gunn questioned who held the pull tab license at Moe’s currently and requested staff investigate this further.

Council Member Meehlhause asked if this item should be tabled. City Attorney Riggs stated he did not believe it was necessary to table action on this item, but rather the Council could direct staff to speak with the applicant regarding the 10% fee.
MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9143, Permitting the Lake Region Hockey Association to Conduct Charitable Gambling at Moe’s American Grill, 2400 Mounds View Boulevard.

Mayor Mueller asked if a stipulation should be added that a 10% fee will be added from the City.

Council Member Gunn and Council Member Meehlhause supported this recommendation. City Administrator Zikmund reported this information would be passed along when the license was issued to the applicant.

Ayes – 5  Nays – 0  Motion carried.

6. PUBLIC COMMENT

Tom Winiecki, 2748 Sherwood Road, stated he was disappointed with the City. He questioned where the Mounds View Police Department was and asked why they were not patrolling residential streets. He explained he visited the compost site this evening and noted this was the fourth time he was almost hit. He requested the Public Works Department put speed bumps at all four of the streets at the intersection near the compost site. He feared someone would be killed at this intersection.

Council Member Gunn explained the City of Mounds View had recently hired an additional officer to patrol residential streets. However, she noted this officer could not be at all places at once.

Mayor Mueller indicated this message would be passed along to the Mounds View Police Department.

7. SPECIAL ORDER OF BUSINESS
   A. Proclamation for “Night to Unite”.

Mayor Mueller read a proclamation in full for the record declaring Tuesday, August 6, 2019 to be Night to Unite in the City of Mounds View.

Council Member Gunn encouraged residents to register their neighborhood Night to Unite parties with the Mounds View Police Department.

8. COUNCIL BUSINESS
   A. Public Hearing: Resolution 9138, Approving a Temporary On-Sale Liquor License for Festival in the Park of Mounds View to Allow Welsh’s Big Ten Tavern to Sell and Service Liquor at the 2019 Festival in the Park.

City Administrator Zikmund requested the Council approve a temporary On-Sale Liquor License for Festival in the Park of Mounds View to allow Welsh’s Big Ten Tavern to sell and service liquor at the 2019 Festival in the Park. He reported all necessary paperwork and background
checks had been completed by the City. Staff commented further on the request and recommended approval.

Mayor Mueller opened the public hearing at 7:05 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 7:05 p.m.

Theresa Cermak, Festival in the Park Committee President, explained beer would be served on Saturday at Festival in the Park in Silver View Park and would not be served at the dance on Friday night.

Mayor Mueller asked if the beer sales would occur in a fenced in area. Ms. Cermak reported this was the case and noted wrist bands would be used after ID’s were checked.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 9138, Approving a Temporary On-Sale Liquor License for Festival in the Park of Mounds View to Allow Welsh’s Big Ten Tavern to Sell and Service Liquor at the 2019 Festival in the Park.

Mayor Mueller thanked Theresa Cermak and Bob King for their efforts in planning Festival in the Park.

Ayes – 5  Nays – 0  Motion carried.

B. Second Reading and Adoption of Ordinance 960 Amending City Code, Chapter 1204, and the 2019 Fee Ordinance, related to Park Dedication Fees.

City Administrator Zikmund requested the Council adopt Ordinance 960 which would amend City Code Chapter 1204 and the 2019 Fee Ordinance related to Park Dedication Fees. Staff reviewed the proposed amendments which would change the fee from a square foot calculation to a set fee with the Council in further detail and recommended approval.

MOTION/SECOND: Hull/Gunn. To Waive the Second Reading and Adopt Ordinance 960 Amending City Code, Chapter 1204, and the 2019 Fee Ordinance, related to Park Dedication Fees directing staff to publish and Ordinance summary.

ROLL CALL: Bergeron/Gunn/Hull/Meehlhause/Mueller.

Ayes – 5  Nays – 0  Motion carried.

C. Resolution 9140, Accept Improvements and Approve Final Payment for the Construction of the Public Works Facility.

Public Works Director Peterson requested the Council accept improvements and approve final payment for the construction of the Public Works Facility. He reported this action would close out the construction project for the new building. He noted Ebert Construction substantially
completed this project in February of 2018 for the City and has been working on punch list items since that time. He reviewed the expense of the project and recommended the Council approve the final payment.

Council Member Meehlhause asked if the City paid permit fees to itself. Public Works Director Peterson reported this did occur.

Mayor Mueller questioned if all items on the punch list had been completed. Public Works Director Peterson stated all work had been completed.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9140, Accept Improvements and Approve Final Payment for the Construction of the Public Works Facility.

Ayes – 5  Nays – 0  Motion carried.

D. Authorizing Advertisement for Hiring a Maintenance Worker in the Public Works Department.

Human Resources Technician Ewald requested the Council authorize the advertisement for hiring a maintenance worker in the Public Works Department.

Mayor Mueller asked if the Human Resources Committee had addressed this matter. Human Resources Technician Ewald reported this was the case and noted the Human Resources Committee supported the recommendation.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 9142, Authorizing Advertisement for Hiring a Maintenance Worker in the Public Works Department.

Mayor Mueller asked where this position would be posted. Public Works Director Peterson explained the position would be posted internally first and if no applications were received the position would be posted on the League of Minnesota Cities website.

Ayes – 5  Nays – 0  Motion carried.

9. REPORTS
A. Reports of Mayor and Council.

Council Member Hull stated he would like to learn more about how the City manages tenant/landlord complaints. He explained he would like to see the City becoming tougher with landlords to ensure tenants are being heard.

City Administrator Zikmund indicated Council Member Hull had brought this concern to him and he stated he would review the City’s licensing process. He stated reviewing call volume
from the Police Department could become problematic. He described the inspection process that was followed on a yearly basis.

Council Member Gunn reported the I-35W Coalition met and a decision was made to dissolve the group. She explained this group has done their due diligence and the I-35W improvement project was underway. She indicated the necessary paperwork has been forwarded to the City Administrator for signature. She anticipated the City would be receiving a small amount of funds back from this group.

Council Member Gunn invited all residents to attend the National Night Out Pre-Party at City Hall on Saturday, August 3rd from 2:00 p.m. to 4:00 p.m. She explained National Night Out would be held on Tuesday, August 6th. She encouraged residents to register their neighborhood parties with the Mounds View Police Department.

Council Member Gunn reported Festival in the Park would be held on Saturday, August 17th at Silver View Park.

Council Member Meehlhause reported the Twin Cities Convention and Visitor’s Bureau met at Moe’s last week. He thanked Steve Markuson and Al Stauffacher for their tremendous marketing efforts. He then reviewed the hotel hospitality tax revenues for 2019.

Mayor Mueller stated she received a letter from the Mayor of North Oaks thanking her for her service on the League of Minnesota Cities Committee that helped complete the awards judging.

Mayor Mueller noted she attended a Five Cities meeting last Monday where workforce and market rate housing was discussed.

Mayor Mueller reported on Monday, July 15th she toured the affordable workforce housing project that is being constructed at the corner of Mounds View Boulevard and Groveland Road. She discussed the amenities that would be included in the housing units and indicated this was shaping up to be a beautiful facility. Fall 2019 occupancy is planned.

Mayor Mueller wished Vanessa Van Alstine all the best in her retirement.

Mayor Mueller reported the Festival in the Park Committee was seeking volunteers to assist with setting up for the Car Show on Friday, August 16th. She noted there was also a need to help with parking the cars.

**B. Reports of Staff.**

Public Works Director Peterson reported seasonal employees will be off to college in the first weeks of August and noted he would be hiring fall seasonal employees shortly.

Public Works Director Peterson stated the Parks, Recreation and Forestry Commission was wondering if they should continue looking into a dog park.
Council Member Gunn stated she was uncertain where a dog park could be placed in the City. She did not support this type of park going forward.

Council Member Meehlhause did not support the City having a dog park.

The Council questioned who would be responsible for cleaning up a dog park. Public Works Director Peterson stated this would ultimately be the responsibility of Public Works.

Council Member Bergeron indicated he could support the Parks Committee researching this further.

Council Member Hull did not believe it was necessary to move forward with a dog park.

Mayor Mueller supported the Parks Committee researching the topic further.

Public Works Director Peterson indicated the Parks Committee was wondering if the splash pad should be named. The Council supported the splash pad being named Splash Down.

Public Works Director Peterson stated the fee schedule for renting park shelters was discussed by the Parks Committee. He explained the proposed fees would be $40 for a four-hour block and the block time would be flexible. The Council supported this recommendation.

Public Works Director Peterson reported the splash pad would be open on Wednesday, July 24th. He questioned when the Council wanted to hold a grand opening and ribbon cutting ceremony. The Council supported holding the grand opening and ribbon cutting ceremony on Friday, August 2nd at 1:00 p.m.

City Administrator Zikmund requested the Council consider holding a retreat surrounding the City’s 2020 strategic plan. He recommended this meeting be held Monday, August 19th or October 21st at Random Park. The Council supported meeting on Monday, August 19th at 6:00 p.m.

Human Resources Technician Ewald discussed the hiring process that was held for the TAC/Records Technician opening at the Police Department. She noted this position was now filled and staff would now be working to hire an administrative assistant for the Police Department.

City Administrator Zikmund reported he just learned from Police Chief Harder that the City would have a record number of traffic stops in 2019. He explained the police were present in the community and traffic citations were being written.

City Administrator Zikmund provided the Council with an update on the Charter Commission. He explained the court sent all Charter Commission members, himself, City Attorney Riggs and the Mayor a notice for a hearing. He indicated this hearing would be held to gather evidence on Monday, August 5th at 9:00 a.m.
City Administrator Zikmund reported the SBM Fire Department would be holding a recruiting open house on Tuesday, September 24th from 6:00 p.m. to 8:00 p.m.

City Administrator Zikmund explained he was working on the 2020 budget with staff.

City Administrator Zikmund reviewed the topics that would be discussed at the August worksession meeting.

City Administrator Zikmund stated he attended a meeting with Public Works and Community Development staff today. He recommended the City begin charging an engineering review fee for any type of construction, grading, fill or fence permit. He estimated half of the fences in the City were located in the utility easement. He stated the fee should be around $130.

Council Member Gunn supported the City charging an engineering fee.

Council Member Bergeron asked how many of these permits the City had on a yearly basis. City Administrator Zikmund estimated the City had 12 to 24 of these types of permits per year.

Mayor Mueller questioned what benefit was received by having an engineer review these permits. City Administrator Zikmund stated this was a combination of having an engineer review the grading and hydrology, along with seeing where the drainage and utility easements are located. Public Works Director Peterson explained the engineer would be ensuring that the proposed plans were not impacting the surrounding neighbors.

Mayor Mueller asked how other cities were handling these types of permits. City Administrator Zikmund stated he had not researched how other cities were managing these types of permits.

Council Member Gunn explained she supported the City stepping up by having an engineering firm reviewing all construction, grading, fill or fence permits. She recommended the fee be $170 to allow for the City to also collect an administrative fee.

Council Member Bergeron agreed with the proposed fee amount. He commented the proposed fee was the price of doing business and would ensure fences were not torn down in the future because they were located on the City’s utility easement.

Further discussion ensued regarding the importance of an engineer reviewing construction, grading, fill and fence permits.

Council Member Meehlhause supported the engineering review of these projects along with the proposed fee.

Council Member Hull agreed.
Mayor Mueller also supported the engineering review and anticipated this process would help alleviate problems in the future.

Council Member Bergeron stated it would cost the City a lot more to have a full time City Engineer versus hiring out when services were needed.

Mayor Mueller reported this was the case.

Council Member Gunn reminded the public that as of August 1st the State of Minnesota would be hands-free for cell phones. She noted first time offenders would receive a ticket of $50.

Bob King, 7408 Silver Lake Road, reported also on August 1st those driving in the left lane would be ticketed for not moving over to the right lane if there is space.

C. Reports of City Attorney.

City Attorney Riggs had nothing additional to report.

10. Next Council Work Session: Monday, August 5, 2019, at 6:30 p.m.
    Next EDA Meeting: Monday, August 12, 2019, at 6:00 p.m.
    Next Council Meeting: Monday, August 12, 2019, at 6:30 p.m.

11. ADJOURNMENT

The meeting was adjourned at 8:46 p.m.

Transcribed by:

Heidi Guenther

_TimeSaver Off Site Secretarial, Inc._