1. **MEETING IS CALLED TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Bergeron, Gunn, Hull, Meehlhause, Mueller

   **NOT PRESENT:** None.

4. **APPROVAL OF AGENDA**

   A. **Monday, October 14, 2019, City Council Agenda.**

   MOTION/SECOND: Meehlhause/Bergeron. To Approve the Monday, October 14, 2019, agenda as presented.

   Ayes – 5  Nays – 0  Motion carried.

5. **CONSENT AGENDA**

   Mayor Mueller asked to remove Item 5E.

   A. Approval of Minutes: September 23, 2019.
   B. Just and Correct Claims.
   C. Resolution 9169, Designating Polling Places for the 2020 State Primary and State General Election.
   D. North Metro Mayors Updated Joint Powers Agreement.
   E. Resolution 9171, Approving *The Press* as the City of Mounds View’s Official Newspaper for the Remainder of 2019.

   MOTION/SECOND: Gunn/Bergeron. To Approve the Consent Agenda as amended removing Item 5E.

   Ayes – 5  Nays – 0  Motion carried.

   E. Resolution 9171, Approving *The Press* as the City of Mounds View’s Official
Newspaper for the Remainder of 2019.

Mayor Mueller stated the City was having to change its official newspaper due to the fact the Sun Focus would no longer be published. She reported a representative from The Press was in attendance.

Carter Johnson, representative from The Press, thanked the Council for their time and stated his goal was to be a source of information for the community. He explained his family run organization has publications that serve a variety of cities.

Mayor Mueller reported The Press would be printed every other week and copies are delivered for mass distribution for customer pick up. Mr. Johnson stated this would be the case and indicated he would be working with staff to decide where the publications should be placed. He added that all information within the printed publication would also be available online.

Council Member Meehlhause asked if The Press would consider distributing its publication at local churches. Mr. Johnson commented this had been done in the past in Hugo and Centerville and did not seem to work well.

Council Member Meehlhause questioned if The Press would consider covering the City of Mounds View. Mr. Johnson stated he did not want to overpromise anything at this time, but rather would like to begin a relationship with the City of Mounds View in order to create a relationship that was sustainable. He noted he currently does not have any routes in Mounds View, but added that subscriptions would be available for Mounds View residents at a cost of $32 per year.

Council Member Gunn inquired if local non-profits, such as the Lions could place advertisements in The Press to highlight upcoming events. Mr. Johnson reported his publication offers non-profits a discounted rate for advertisements. He noted he also had two pages for the Community Calendar which highlighted upcoming events that were free of charge.

MOTION/SECOND: Mueller/Meehlhause. To Waive the Reading and Adopt Resolution 9171, Approving The Press as the City of Mounds View’s Official Newspaper for the Remainder of 2019.

Ayes – 5  Nays – 0  Motion carried.

6. PUBLIC COMMENT

None.

7. SPECIAL ORDER OF BUSINESS
   A. Recognizing Theresa Cermak for her Service on the Festival in the Park of Mounds View Committee.
Mayor Mueller made declaration for the record recognizing Theresa Cermak for her years of dedicated service on the Festival in the Park Committee. A standing ovation and round of applause was offered by all in attendance.

8. COUNCIL BUSINESS
A. Public Hearing to receive Public Input and pass upon Resolution 9172 Adopting a Special Assessment Levy for Delinquent Public Utility Accounts.

Finance Director Beer requested the Council hold a public hearing and adopt a Resolution certifying special assessments for delinquent public utility accounts. He reported this action was taken on a yearly basis for property owners that were at least two quarters delinquent.

Mayor Mueller opened the public hearing at 6:49 p.m.

Bob King, 7408 Silver Lake Road, encouraged the Council to approve the special assessments.

Hearing no further public input, Mayor Mueller closed the public hearing at 6:50 p.m.

MOTION/SECOND: Hull/Bergeron. To Waive the Reading and Adopt Resolution 9172, Adopting a Special Assessment Levy for Delinquent Public Utility Accounts.

Ayes – 5  Nays – 0  Motion carried.

B. Public Hearing to Receive Public Input and Pass Upon Resolution 9173 Adopting a Special Assessment Levy for Unpaid Administrative Offense Charges, Unpaid Abatement Charges, and Unpaid Diseased Tree Charges.

Finance Director Beer requested the Council hold a public hearing and adopt a Resolution certifying special assessments for unpaid administrative offense charges, unpaid abatement charges and unpaid diseased tree charges. He reported this action was taken on a yearly basis for property owners that were at least two quarters delinquent. It was noted these were all one-year assessments.

Mayor Mueller opened the public hearing at 6:55 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 6:56 p.m.

MOTION/SECOND: Hull/Meehlhause. To Waive the Reading and Adopt Resolution 9173, Adopting a Special Assessment Levy for Unpaid Administrative Offense Charges, Unpaid Abatement Charges, and Unpaid Diseased Tree Charges.

Ayes – 5  Nays – 0  Motion carried.

C. Public Hearing: Second Reading and Adoption of Ordinance 964, Amending City Code, Section 503.04 related to 3.2% Malt Liquor License Regulations.
City Administrator Zikmund requested the Council adopt an Ordinance amending City Code relating to 3.2% malt liquor license regulations. He reviewed the proposed changes to City Code and recommended approval.

Mayor Mueller opened the public hearing at 6:57 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 6:58 p.m.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Second Reading and Adopt Ordinance 964, Amending City Code, Section 503.04 related to 3.2% Malt Liquor License Regulations.

ROLL CALL: Bergeron/Gunn/Hull/Meehlhause/Mueller.

Ayes – 5  Nays – 0  Motion carried.

D. Resolution 9174, Authorizing AE2S Inc. (Advanced Engineering and Environmental Services, Inc.) to complete final design plans and prepare documents and specifications for bidding for the Water Treatment Plant Rehabilitation Project.

Public Works Director Peterson requested the Council authorize AE2S to complete the final design plans and prepare documents and specifications for bidding the Water Treatment Plant Rehabilitation project. He explained staff has been talking about rehabilitating the City’s water treatment plants given the fact all of these facilities were over 40 years old. He discussed how AE2S would be assisting the City with this project and recommended the Council authorize completion of the final design plans. Staff commented further on the proposed timeline for this project.

Finance Director Beer asked if the City would be purchasing a generator as part of this project. Public Works Director Peterson explained if the bids come in too high this item could be removed from the project.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 9174, Authorizing AE2S Inc. (Advanced Engineering and Environmental Services, Inc.) to complete final design plans and prepare documents and specifications for bidding for the Water Treatment Plant Rehabilitation Project.

Ayes – 5  Nays – 0  Motion carried.

E. First Reading, Ordinance 967 Lateral Sewer Line Inspection.

City Administrator Zikmund requested the Council introduce an Ordinance relating to lateral sewer line inspections. He stated the City would like to roll out a sewer line inspection program
in January of 2020. He commented on the cost the City incurred to pump and treat water. He
discussed the process that would be followed for home sales and described how properties would
be required to be scoped. He indicated a $250 fee would be charged for staff time. He explained
the MPCA has $2 million in zero interest loans available for people that cannot pay these fees.
He commented this new program would assist the City in addressing homes that have leaks
outside of the City’s system. Staff commented further on the proposed Ordinance and
recommended the Council hold the First Reading.

Council Member Gunn asked if the City would be charging to inspect sump pumps if property
owners have a certificate for an I&I. City Administrator Zikmund stated the City would not be
charging for sump pump inspections.

Mayor Mueller requested further information on the expense to fix or replace a lateral sewer line.
City Administrator Zikmund commented further on the expense that would occur if a line were
scoped and was in need of repair. He noted it would take two to four hours to scope a line. If a
problem were found, he stated it would cost $2,000 to reline a lateral sewer line and upwards of
$10,000 to fully excavate and replace.

Council Member Gunn questioned who would take care of this expense if a home were turned
over to the bank. Finance Director Beer commented this would become the bank’s
responsibility.

Council Member Gunn requested staff review the language within the Ordinance further
pertaining to if a person can advertise the home for sale without the I&I certificate in place. City
Administrator Zikmund stated he would speak with Kennedy & Graven further regarding this
matter.

Mayor Mueller encouraged staff to also speak with the City of Shoreview given the fact they
have a similar program in place. She asked when this program would go into effect. City
Administrator Zikmund indicated it was the City’s intent to have the program in place by January
1, 2020.

Mayor Mueller stated it was her understanding this program would impact 100 residential
properties in Mounds View each year. City Administrator Zikmund reported this was the case.
He noted multi-family residential and commercial properties would also be impacted.

Mayor Mueller questioned if the proposed program would pertain to manufactured home parks.
City Administrator Zikmund stated the manufactured home parks have private metered water
systems. Public Works Director Peterson stated he would have further information regarding the
manufactured home park metering information at an upcoming worksession meeting for the
Council to review.

Council Member Bergeron asked how conservation efforts would impact the City. City
Administrator Zikmund discussed how conservation efforts would assist the City and overall
metro area if outflow rate levels were decreased. He explained another water treatment plant
would be extremely expensive for the metro area to construct and maintain. He commented further on the goals within the HOPP program. Public Works Director Peterson stated the City also has to address its man holes as these were letting stormwater runoff into the sanitary system.

Council Member Bergeron indicated he believed this was a very worthy program.

Council Member Hull questioned if the City would be charging businesses and multi-family buildings a higher fee. City Administrator Zikmund commented staff has been focusing on residential lines at this time, but noted multi-family and commercial properties would also need to be inspected. He reported fees would be established for each type of property within the 2020 fee schedule.

Further discussion ensued regarding the low interest loans that were available from the MPCA.

MOTION/SECOND: Gunn/Bergeron. To Waive the First Reading and Introduce Ordinance 967 Lateral Sewer Line Inspection.

Council Member Meehlhause stated he believed this was a worthwhile endeavor for the City to pursue.

Ayes – 5 Nays – 0 Motion carried.

F. First Reading, Ordinance 968, Title 1000, Chapter 1200 – Recreational Fires.

City Administrator Zikmund requested the Council introduce an Ordinance relating to recreational fires in Mounds View. He explained this amendment was being proposed by the City’s prosecuting attorney due to unclear language contained in this section of the Code. He reviewed the proposed language change with the Council and recommended introduction of the Ordinance.

MOTION/SECOND: Gunn/Hull. To Waive the First Reading and Introduce Ordinance 968, Title 1000, Chapter 1200 – Recreational Fires.

Ayes – 5 Nays – 0 Motion carried.

G. Resolution 9175, Approving the Installation of Various No Overnight Parking Signs and No Parking Signs.

Public Works Director Peterson requested the Council approve the installation of various No Overnight Parking signs and No Parking signs. He reviewed the location of the proposed signs, which included the Mounds View Community Center and near Irondale High School, and recommended approval.

Council Member Gunn commented on the motorhome that was parked at the Community Center.
Council Member Meehlhause asked if there were No Overnight Parking signs posted at Silver View Park. Public Works Director Peterson stated this was posted on the park rules sign.

**MOTION/SECOND:** Bergeron/Meehlhause. To Waive the Reading and Adopt Resolution 9175, Approving the Installation of Various No Overnight Parking Signs and No Parking Signs.

- **Ayes:** 5
- **Nays:** 0
- **Motion carried.**

**H. Resolution 9176, Approving Stantec to complete the final Street Design and Prepare Plans and Specifications and bidding documents for the 2020 Street Project (Quincy Street).**

Public Works Director Peterson requested the Council approve Stantec to complete the final street design and prepare plans and specifications and bidding documents for the 2020 Street Project. He reported Quincy Street would be included in this project. He commented on how Quincy Street would be narrowed and the sidewalk width would be expanded. He noted the City has been working with the school district given the fact Pinewood Elementary would like to improve their parking lot, while also making sidewalk improvements. Staff commented further on the proposed project and recommended the Council authorize Stantec to complete the final street design.

Council Member Hull asked if the asphalt standards would be improved for this roadway. City Administrator Zikmund explained truck traffic would be reduced on this roadway and noted Quincy Street would be constructed to 9-ton standards.

Council Member Meehlhause questioned if the City had sufficient funds within the Street Project Fund for this project. Finance Director Beer reported this was the case.

Mayor Mueller inquired if the reduced roadway width would mean Quincy Street could not be reclaimed. Public Works Director Don Peterson stated this project would be a full depth reclamation and not a mill and overlay. He reported the curbs on the west side of the street would remain in place with only spot replacement.

**MOTION/SECOND:** Meehlhause/Hull. To Waive the Reading and Adopt Resolution 9176, Approving Stantec to complete the final Street Design and Prepare Plans and Specifications and bidding documents for the 2020 Street Project (Quincy Street).

- **Ayes:** 5
- **Nays:** 0
- **Motion carried.**

9. **REPORTS**

A. **Reports of Mayor and Council.**

Council Member Bergeron reported he would be attending a CTV Sponsorship meeting on Thursday, October 17th.
Council Member Gunn commented there were three separate agencies available to help homeowners with furnace expenses or funding to pay utility bills, if a homeowner were in need of assistance. She reviewed these agencies and the services that could be provided and noted this information would be available at City Hall.

Council Member Gunn reported she attended the Taste of Northeast event and she was pleased to see the large number of people at this event.

Council Member Meehlhause reported he also attended the Taste of Northeast. He noted he would be attending three meetings with NYFS in the coming weeks.

Council Member Meehlhause invited all residents to attend the Mounds View Lions Spaghetti Dinner on Thursday, October 24th at the Kraus Hartig VFW in Spring Lake Park.

Mayor Mueller stated the Minnesota Women in City Government met on Friday, October 11th. She noted this group was planning a women’s suffrage event for the spring of 2020.

Mayor Mueller reported an election would occur on Tuesday, November 5th and encouraged all residents to vote.

Mayor Mueller explained the Council attended a ribbon cutting ceremony for The Boulevard apartment building on the corner of Groveland Road and Mounds View Boulevard. She stated over 30 families have moved into the building already and noted the building would be fully rented by the first of November.

**B. Reports of Staff.**

City Administrator Zikmund explained he had a conversation with the City of Blaine’s new City Manager Michelle Wolfe. He reported he also had a conversation with the new Ramsey County Administrator where the two discussed access issues concerns along Mounds View Boulevard.

**C. Reports of City Attorney.**

There was nothing additional to report.

10. **Next Council Work Session:** Monday, November 4, 2019, at 6:30 p.m.
**Next Council Meeting:** Monday, October 28, 2019, at 6:30 p.m.
11. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.