1. MEETING IS CALLED TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Bergeron, Gunn, Hull, Meehlhause, Mueller

   NOT PRESENT: None.

4. APPROVAL OF AGENDA
   A. Monday, November 25, 2019, City Council Agenda.

   MOTION/SECOND: Gunn/Bergeron. To Approve the Monday, November 25, 2019, agenda as amended moving Item 7 – Special Order of Business prior to the Consent Agenda.

   Ayes – 5  Nays – 0  Motion carried.

7. SPECIAL ORDER OF BUSINESS
   A. Marcus Lowry – Ramsey County Library Mounds View Branch Manager.

   Marcus Lowry, Ramsey County Library Manager, thanked the Council for their time. He discussed what was new at the Ramsey County Library and encouraged residents to consider looking into the virtual library. He described the maker spaces and vast array of media that was available at the library.

   Council Member Meehlhause asked what the hours of operation were for the library. Mr. Lowry reported the Mounds View Library was open Monday and Thursday from 1:00 p.m. to 8:00 p.m., and Wednesday, Friday and Saturday from 10:00 a.m. to 5:00 p.m.

   Mayor Mueller questioned if Mr. Lowry had met with representatives from The Boulevard. Mr. Lowry stated he had not met with any representatives but noted he would drop in to provide this new development with information on the local library.
Mayor Mueller inquired if the library still had a weekly story time. Mr. Lowry reported the children’s story time was held on Wednesdays at 10:30 a.m. and a baby story time was held at 9:45 a.m. on Fridays.

Finance Director Beer recommended Mr. Lowry work with the Cable provider to do a PSA to describe all of the great services the public library provides. The Council supported this recommendation.

Council Member Meehlhause commented on the new Adult Americans Academy and thanked Mr. Lowry for participating in this program.

**B. Resolution 9191, Appreciation to Teresa Muckala for her Service on the Economic Development Commission.**

Mayor Mueller read a Resolution of Appreciation thanking Teresa Muckala for her years of dedicated service to the City of Mounds View on the Economic Development Commission.

MOTION/SECOND: Hull/Meehlhause. To Waive the Reading and Adopt Resolution 9191, Appreciation to Teresa Muckala for her Service on the Economic Development Commission.

Ayes – 5  Nays – 0  Motion carried.

**5. CONSENT AGENDA**

- **A. Approval of Minutes: November 12, 2019.**
- **B. Just and Correct Claims.**
- **C. Resolution 9192, Approving the Recording Secretary Service Agreement Amendment with Minute Maker Secretarial (formerly TimeSaver OffSite Secretarial, Inc.).**

MOTION/SECOND: Gunn/Bergeron. To Approve the Consent Agenda as presented.

Ayes – 5  Nays – 0  Motion carried.

**6. PUBLIC COMMENT**

None.

**8. COUNCIL BUSINESS**

- **A. Ordinance 969 – First Reading, Amending Chapter 900, Sump Pump Discharge and Water Meter Ownership/Installation.**

City Administrator Zikmund requested the Council introduce an Ordinance that would amend Chapter 900 of City Code regarding Sump Pump Discharge and water meter ownership/installation. He reviewed an updated Ordinance with the Council and commented on the program the City would be undertaking to install new water meters throughout the City of
Mounds View. He explained the MPCA would now allow the discharge of sump pumps into the stormwater system. He commented further on the proposed Ordinance and recommended the Council hold the First Reading.

Mayor Mueller encouraged residents to manage ice buildup on sidewalks and streets during the winter months from sump pump discharge lines.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the First Reading and Introduce Ordinance 969, Amending Chapter 900, Sump Pump Discharge and Water Meter Ownership/Installation.

Ayes – 5  Nays – 0  Motion carried.

B. Ordinance 970 – First Reading, Amending Title 1100 of City Code, Zoning Code.

City Administrator Zikmund requested the Council introduce an Ordinance that would amend Title 1100 of City Code with regard to the Zoning Code. He reviewed the proposed amendments in further detail with the Council and recommended the Council hold the First Reading.

MOTION/SECOND: Gunn/Hull. To Waive the First Reading and Introduce Ordinance 970, Amending Title 1100 of City Code, Zoning Code.

Ayes – 5  Nays – 0  Motion carried.

C. Ordinance 971 – First Reading, Amending Chapter 1012, Rental Licensing Provisions.

City Administrator Zikmund requested the Council introduce an Ordinance that would amend Chapter 1012 of City Code pertaining to Rental Licensing Provisions. He reviewed the proposed amendments in further detail with the Council and recommended the Council hold the First Reading.

Mayor Mueller asked if the City had information from Ramsey County or the State regarding ownership of group homes. Community Development Director Sevald discussed the difference between rental properties located in single family homes versus group homes. He reported Ramsey County inspected the group homes in Mounds View.

MOTION/SECOND: Hull/Bergeron. To Waive the First Reading and Introduce Ordinance 971, Amending Chapter 1012, Rental Licensing Provisions.

Ayes – 5  Nays – 0  Motion carried.

9. REPORTS
   A. Reports of Mayor and Council.
Council Member Gunn reported she attended the Anoka County Fire Protection Board meeting and the group voted to amend the bylaws noting the budgeting process for the Fire Board would now align with the City’s budgeting process.

Council Member Meehlhause thanked everyone who attended the Mounds View Police Foundation Waffle Breakfast that was sponsored by the Mounds View Lions.

Council Member Meehlhause commented on the Twin Cities Gateway Board meeting he attended last week noting 2019 would be the second-best year for hotel hospitality tax collection for the organization.

Council Member Meehlhause reported the YMCA Advisory Committee would be meeting on Monday, December 2nd at 11:00 a.m.

Mayor Mueller stated she attended the Eight City Mayors Meeting and a North Metro Mayors meeting last week.

Mayor Mueller reported she attended the Ramsey County League of Local Government Annual Meeting on Thursday, November 21st where the group heard from a speaker about growing leadership and IT skills.

Mayor Mueller explained the Festival in the Park Committee met on Tuesday, November 19th and would meet next on Tuesday, December 17th. She indicated the group was seeking volunteers to assist with fundraising for the 2020 event.

Mayor Mueller congratulated City Administrator Nyle Zikmund and his wife, Terry, for receiving Master Gardener Badges.

Mayor Mueller reported Nora Slawik would be stepping down from Metro Cities.

Mayor Mueller wished Deputy Police Chief Steven Bernard well in his retirement and thanked him for his 23 years of dedicated service to the community. She noted his last day with the Police Department would be Wednesday, November 27th.

B. Reports of Staff.

City Administrator Zikmund discussed a potential challenge course/playground that was being proposed by Council Member Gunn. He reviewed the cost for the equipment and noted the Park, Recreation and Forestry Commission supported the endeavor. He indicated a corporate partner would be pursued to assist with covering the installation of the turf.

The City Council supported staff pursuing a corporate partner to assist with covering the expense to install turf for the proposed challenge course. The Council recommended staff also seek grant opportunities for the challenge course equipment.
Finance Director Beer reported the Truth In Taxation Hearing would be held on Monday, December 2nd at 6:00 p.m. in the City Council Chambers at City Hall.

1. **Cancellation of December 23, 2019 City Council Meeting**

City Administrator Zikmund requested the Council consider canceling the December 23rd City Council meeting.

The City Council supported staff canceling the December 23, 2019 City Council meeting.

C. **Reports of City Attorney.**

City Attorney Riggs provided the Council with an update.

Council Member Meehlhause stated he had a resident ask him when the Council can meet in a Closed Executive Session. City Attorney Riggs reviewed the scenarios where the Council can meet in a Closed Executive Session, which included labor negotiations, to discuss any type of private or confidential data, the purchase of real estate, to evaluate employees for disciplinary purposes, for litigation, and for security situations.

10. **Truth In Taxation Hearing:** Monday, December 2, 2019, at 6:00 p.m.
    **Next Council Work Session:** Monday, December 2, 2019, at 6:30 p.m.
    **Next Council Meeting:** Monday, December 9, 2019, at 6:30 p.m.

11. **ADJOURNMENT**

The meeting was adjourned at 9:04 p.m.

Transcribed by:

Heidi Guenther
*TimeSaver Off Site Secretarial, Inc.*