

Mount Kisco Recreation Commission
Meeting Minutes – March 11, 2020

Attendance: {check all present}

Linda Cindrich _x_ Kathy Feeney _x_ Christy McGinn _____ex_____
Eileen Polese _x_ Kim Terlizzi _x_ Gallo Trujillo _ex_____ Bob Byrns _x_
Joanne Aquilino _x_ George Price _ab_____
Leonard Park Committee: None
Other: Assistant Village Manager, Ken Famulare

Meeting called to order @ 7:00pm

Minutes of Meeting: Review minutes of January 15, 2020 (enclosed)

No Meeting February 12, 2020

Motion to accept minutes by Kathy Feeney.
Seconded by Kim Terlizzi and Eileen Polese.
All in favor.

⇒ ***Review of Income and Expenses (enclosed):***

Joanne reported that there hasn't not been a drastic change, it has been on a steady incline as expected. Parks and Playground is over budgeted due to the power outage in summer 2019. Invoices and bill are still coming in.

Superintendent's Report:

⇒ ***Camp Update***

Camp registration for Tiny Tot, Camp Iroquois and Teen Travel has been slow since the start of registration on February 3rd, but Joanne explained that our residents wait to the last minute to sign up. As of today, there is 30 registered for Camp Iroquois, 14 for Teen Travel and 1 in Tiny Tot Camp. Joanne stated that she has but out a flyer to the schools about camp and what we are offering coming up. Linda questioned does rec. offer a discount for early registration. Joanne stated that rec. does not but would be something to consider for next year.

Superintendent's Report cont....:

⇒ Pool Update

Joanne reported that she had spoken to Norberto Construction, about when they would like to start working on the dive pool again to complete the work that was already started. She would like to start working back on that sooner rather than later. Joanne met with a concrete contractor to work on some of the concrete slabs around the pool that are hazardous. The proposed quote was much higher than she expected. Some of the issues must be fix for safety purposes. Linda questioned what it would cost to do the repairs. Joanne stated to do everything that the company says should be done was about \$47,000. for all the concrete and an additional \$7,500. for the tile work. Ken stated that this project did not go out to bid because some of the work is done on an “emergency work” basis. We have a current vendor on staff for just issues like this. Joanne stated that some of the work does not need to be done on an “emergency” basis because the pool isn’t being used at this time. Ken stated that he thought that a “risk assessment” person should be brought in to determine what needed to be done immediately.

⇒ Park Update

Working on the fields. Clay should be delivered next week for Little League I and II, resetting home plate on both fields. Clay should be delivered next week. Rebuilding the mounds the best she can with her budget. Doing cleanup around the pond. Starting spring clean-up and plantings. Approved by Ed Brancati to go out to bid for the Tennis Courts, hopeful very soon. Joanne has met with “Geese Relief” to chase the geese away. Chris from Geese Relief uses border collies to chase them. He has proposal is to come 7 days a week, twice a day, every week to get this issue under control. Joanne reported that the weekly cost of this would be \$275. for 2 locations.

Superintendent's Report cont....:

Staffing the pool-

Joanne has hired a Pool Manager-Jorge Robles-30 years' experience. He will do re-certification's along with lifeguard training. Paul Harkins will be taken on more of the roll of pool/facility maintenance. He will be dealing with the hands on problems that come up with running the pool on a day to day basis. Phil Cutrone will be coming back and will be training Jorge and Paul how to use "While I Work" new online scheduling/payroll software. Sophia O'Connor, who has been a lifeguard for us for a number of years has been promoted to a managerial spot. Eileen asked if Phil was going to be at the pool for the entire summer.

Joanne stated yes except for maybe 1 week. Linda asked when the Lifeguard Orientation would be and has Joanne sent out intent to return letters. Joanne stated that she is going to send out letters this week and that she has already has contracts ready for potential pool staff. The orientation would be in May.

There are 22 returning guards and 12 returning desk staff members. She also has 2/3 potential applicants already for a desk position and 3 potential applicants for lifeguard. Linda wanted to know if Joanne had a swim team coach and dive coach. Joanne responded that Erin Boddie is coming back as the swim team coach and the Emily and John Marple will be returning as dive coaches. Eileen questioned if we have the right number of guards to staff the pool.

⇒ Programs

Joanne reported that we have been taken registration for spring/summer programs since February 3rd. Linda would like a list of the programs that we are offering and how many participants are in each program. Joanne stated that she would have those numbers for the next Rec. Commission Meeting.

⇒ Brochure

Going to start working on the fall/winter brochure next month. The goal is to have the brochure ready for hand out the last week of camp in August.

Superintendent's Report cont....:

⇒ Capital Projects

Many of the projects were already addressed in earlier statement. Joanne reported that Peter Harckham is giving a \$100,000 that have to be used in Leonard Park. Joanne stated that Leonard Park Committee is trying to raise money to redo the playground. To do “everything” in the playground, restrooms, shelters, shade structures, playground equipment, etc. The cost would be about \$1,000,000. Joanne thought that it would be a good idea to do this project in stages. Joanne stated that Burke- Playground Equipment Company is having a sale and the piece of equipment has been reduced \$41,000. There still would be an installation fee and a safety surface fee. The total amount would be \$163,834.31. Ken suggested to contact the Village Manager about paying the balance. Eileen suggested scaling back on the Tennis Courts to do the playground. Discussion about whether to use the money for the Tennis Courts or the Playground equipment. Motion to use the grant money for the Tennis Courts by Linda. Seconded by Kathy. All in favor.

Old/Unfinished Business:

⇒ Ice Rink

Joanne went to look at Pound Ridge who was planning to use a temporary ice rink. It did not work out for them, never froze. The cost to do this would be between \$10,000 and \$15,000 to buy and \$3,000 -\$10,000 for a company to come in with all the supplies, make their own ice etc. set it up and run it.

⇒ Fireworks

Lewisboro currently puts on a ½ hour show for about \$12,500 and the total cost of their one day event is about \$30,000.

⇒ Rules and Regulations

Joanne wanted the commission to go over the Facility Form including use of the Teahouse, soccer field, football field, flag football field, volleyball courts, basketball courts, picnic areas, ball fields etc. and all other facility rentals. Joanne pointed out that she thinks that the language needs to reflect rentals for large groups or corporations when wanting to rent/use facilities. Joanne wanted to know if the fees should stay the same for businesses. Eileen suggested to have only 1 form when renting any facility. Joanne stated that she would devise a form with all the rentals to present to the commission at the next commission meeting. Ken suggested to have this approved by the April meeting.

New Business:

⇒ Proposed Budget

Joanne had included in the monthly packets the Proposed Budget 2020-2021. Linda questioned if anything had been cut out of her proposed budget. Joanne replied “nothing has been cut” to her knowledge.

⇒ Opening Day

Is scheduled for April 18. Bob is working on the approval of the police escort for the parade. Not definitive time has been determined until he hears back from the village trustees and the mayor and to work it out with the Westchester County Police.

⇒ Parks Projects

East of Hudson water shed rebidding for the sand filler project.

⇒ Upcoming Special Events

Egg Hunt 3/27-7:45pm

⇒ Northern Westchester Hospital Gala

The hospital would like to use the Leonard Park Parking Lot and Complex for their gala the first Saturday in November 2. They would like to use the space for approximately 10 days. Their proposal states that they would provide a full plan and on the day of the event they would like to use the Complex for their staging, including office space and space for musicians and entertainers. Alcohol is served at this event which is against the deed of Leonard Park. The Commission decided to have Joanne contact Whitney to see if there can be a onetime special use permit to allow alcohol in the park.

INTO EXECUTIVE SESSION FOR DISCUSSION

Open Discussion:

Linda is concerned about our Senior Center remaining open and offering Tax Prep as we have done for many years and exposing seniors and anyone to the potential virus. Ken suggested to postpone the tax prep, especially if the government is not going to impose the April 15 Tax Day.

Good and Welfare: None

Adjournment: Motion to adjourn by: Linda Cindrich.

Seconded by: Kim Terlizzi.

All in favor.

Respectively submitted by: Gail Hall

Date: 3/11/2020

Time: 9:00pm

Next scheduled meeting: Wednesday, April 8, 2020 at 7:00 pm