

Mount Kisco Recreation Commission
Meeting Minutes – November 6, 2019

Attendance: {check all present}

Linda Cindrich x Kathy Feeney x Christy McGinn x
Eileen Polese x Kim Terlizzi x Gallo Trujillo x Bob Byrns x
Joanne Aquilino x George Price ex
Leonard Park Committee: None
Other:None

Meeting called to order @ 7:02pm

Minutes of Meeting: Review minutes of October 2, 2019(enclosed)

Motion to accept minute's by Bob Byrns.

Seconded by Christy McGinn.

All in favor.

⇒ ***Review of Income and Expenses (enclosed):***

Joanne stated that we are within our normal range with the exception of the power outage in the park this summer. Joanne submitted the last of the bills regarding this matter. The amount of the bills submitted was a little over \$47,000 in damages. Kim asked if any were paid as of today, Joanne wasn't sure. She will double check on it. She would like a more itemized bill from the electrician. Revenue lines are down year to date due to the deposits being submitted after the October 31st date but they will be reflected in the November report.

Superintendent's Report:

⇒ ***Camp Update***

Joanne met with Doreen Caravello, payroll administrator, on how best to set up going forward for the 2020 payroll for camp employees and an incentive program for staff to stay for the 7th week. So there would be 2 separate contracts, one for 6 weeks and one for the 7th week, paid at a higher rate for that week only.

⇒ ***Pool Update***

Joanne reported that she was hoping to have the pools closed for the season. The filters should be out tomorrow, depending on the weather. The pool work was not completed, so the company doing the work is going to wait until spring 2020 to do the remaining work. The company has stated to Joanne that the remaining work would take about 1 more week before completion. Joanne is expecting a change order from the company and will be in contact with them for this change order. By the end of this week all pools will be closed for the season.

Superintendent's Report:

⇒ Parks Update

Northern Westchester Hospital had their Gala on November 2nd and again they requested to use our parking lot for additional parking for their event. The first couple of days, there were some issues but were straighten out and everything after that seem to work out. Joanne had some lines painted and also had some spots reserved for residents for park use by the Teahouse and the Playground area.

⇒ New Programs

Joanne reported that a notice was sent in the water bill to make people aware what programs we are offering and to sign up. Also working on a flyer for the schools to let school age children that we are accepting registration and what programs we are offering. The Haunted House was a great success. About 500 people attended. Paul Harkins did an amazing job and continues to grow this community event. Joanne stated that she would like to have some of the commission members in attendance for our special events. Costume Carnival wasn't as well attended as hoped. Joanne stated that it could be because of the weather, rain and cold. We had about 24 Merchant Scarecrows for the Merchant Scarecrow Contest. Voting on our website is still available.

⇒ Brochure

Trying to get the corrections for the Spring/Summer 2020 brochure out by the end of the week. Still waiting to hear back from a few vendors for dates, times etc. Joanne is hoping to have it off to the printers next Wednesday for the first round of corrections and changes. After getting it back from them there is usually a 24 hour turn around. Ken Famulare, Assistant Village Manager, would like to see if it is possible to get some completed brochures ahead of time to be able to give out to upcoming special events. So as to reach even more possible participants. This being said Joanne is hoping to have it for early December. The goal is to have it sent to the post office after Christmas.

Superintendent's Report con....:

⇒ Capital Projects

Joanne state that if it is the Commission decision, there needs to have some repairs done to the pool, her number 1 issue. She is going to go to Ed Brancati, Village Manager, to request for \$11,000. to complete all the repairs that should be done before the spring starts. Joanne stated to the Commission that they need to decide if we are going to proceed redoing the Tennis Courts. Kim asked how much was the estimated costs to do the Tennis Courts. Joanne stated about \$220,000. Kathy asked if there would be some drainage put in place for the Tennis Courts. Joanne state that drainage is only a part of the problem. Joanne asked the Commission when they would like to do the Tennis Courts, spring, summer or fall. Eileen asked if it was between the tennis courts or the pool. Joanne stated that they both have to be done. Kathy asked where Joanne would get the money if the pool filter isn't done and the filter breaks. Joanne stated the pool filter that is there now, is in better shape than in the one that was just replaced. She also stated that she can budget for a new filter that is \$4,000. and have it done at any off time. If we were to do the tennis courts we really need to be moving on that now. Kim suggested lumping the pool filter in along with the tennis courts. Kathy asked it redoing the tennis courts has to be put out to bid. The answer is absolutely. Eileen asked if redoing the tennis courts means starting from scratch and everything would be new. Joanne explained the procedure. Kathy stated that at her complex, they are redoing their tennis courts and that they were giving a guarantee and that she would let Joanne know the name of the company performing the work.

Joanne suggested to have the tennis courts redone in summer 2020. A suggestion was made to put up a sign about what is being done at the courts, and that they would not be able to be used. Motion to move forward with repairs needed for pool and the tennis court project by Kim. Seconded by Kathy. All in favor.

Old/Unfinished Business:

⇒ Leonard Park Rules(enclosed)

Page 2 under #3E add to read "of the State of New York"

4C- add to read" New York State Law"

Page 3 E- Fishing in any waters in the park whether by hook and line, by net

5-B - to read alcohol

Page 4

Add 5-G -no idling motors in the park

A-Commercial Activity-Yellow Highlighted should be removed.

7-Added under "A" –And with the deed conveying Leonard Park to the Village/Town of Mount Kisco.

Old/Unfinished Business cont..:

C-Operating Policies- “there shall be no charges, fees, admissions, needs to include” providing the proceeds less reasonable expenses, should be paid to the Commission for the use of the park for uses. Change to “Provided the proceeds are paid to the park” money will be deposited and used for park and recreational purposes.”

Linda questioned about “paid to the Commission any money brought into the park”.

Joanne questioned if it would be “ok” to remove “Commission” from that statement.

Joanne stated that she is still waiting to hear from Whitney Singleton, Village Attorney, about the amount of liability needed to rent our facilities.

Page 5- Permit Policy-

Kim requested to go back to Page 4C-“Paid to the Commission and used by the Commission” Joanne suggested to have it read “Paid to Leonard Park Committee and to be used by Leonard Park Committee.”

Linda questioned the wordage. A motion to adopt these changes as amended by Kim. Seconded by Bob. All in favor. Christy will be attending the Leonard Park Committee Meeting on behalf of the Recreation Commission on November 14.

⇒ Pool Hours

Memorial Day Weekend, 5/23, 24, 25 & 26(No school). Wading Pool Open at 12:00pm instead of 11:00am at the height of the season. All changes are proposed changes from the handout. The reason for the change of the hours is to help with the staffing hour issues. Issue # 1. The minimum age of people to be at the pool alone. Discussion about the age of children allowed to be at the pool alone. Joanne suggested to have children under the age of 12 not permitted without parental supervision. Kim suggested to deal with a problem with an underage child on a case by case basis. Bob suggested that children under the age of 10 need to be accompanied by an adult. Issue # 2. The age of permit holder who would be allowed to bring guests to the pool. Children attending camp must have a pool permit and therefore a 3 year old Tot Camp participant can bring and is responsible for these guests. Joanne asked if we were going to change the age of our permit holders.

Old/Unfinished Business cont...:

Eileen questioned why the pool permit isn't included in the camp fee. Joanne questioned about the start of registration and if it was going to change from March 1st to February 3rd. Linda suggested to change back to the beginning of February. Joanne introduced a "Couples Permit". This would give a break to a two party membership at a discounted rate. Eileen stated that it becomes complicated. Christy suggested that the punch card could be used not only by the name on the punch card but to their guests as well. 1 fee for the punch card. Eileen questioned if you could purchase a punch card at the pool. Christy also suggested to be able to purchase a punch card at the pool desk. Pool Guest issue. Joanne suggested that the rule should be: Guest must be accompanied by the Pool Permit holder and pay the Pool Guest Fees. No guest privileges with Punch Cards. The Commission agreed to allow anyone to come in on a Guest Card. All people entering the pool facility must abide by all the rules and regulations set forth by the Commission. Motion to accept the fees for the punch card and omit the "Couple Fees" by Kathy. Seconded by Linda. All in favor.

New Business:

⇒ Rec. Commission Monthly Meeting Dates

Joanne handed out the Meeting Dates for the year 2020. The only date in question was the Jewish Holidays. Joanne pointed out the November Meeting is Veteran's Day, Village Offices are closed, so move the date to either November 4 or November 18. The Commission decided to meet on November 4th. Joanne pointed out to Bob that the Egg Hunt is going to be on March 28, 2020, making sure that Bob knows this and the Little League Opening Day will not be on the same day as it was in 2019. Commission agreed that there should not be too many events on the same day.

Open Discussion:

⇒ Joanne wanted to acknowledge the Mt. Kisco Seniors Knitting Group that was featured in the Bedford Magazine on what they do and the Writing Group had a feature article in the Westchester Magazine. Linda wanted to acknowledge all the work the seniors do besides the Knitting Group and the Writing Group. Linda stated that they also participated, organized, run and dismantle the Tag Sale which was successful. Kathy questioned where the money that they raise goes. Linda responded that all the money that is raised goes to charity and none of it is used to defray costs for trips, etc. Linda mentioned that the Seniors are also having a Craft Fair and that you can see a sample of items that will be for sale in the Village Hall. The sale will be held at the Library on November 15th & 16th and it starts at 12:00pm.

Linda also wanted to mention that Liz Dieter does a great job. Joanne mentioned that the staff would like to see Commission Members at some of our events.

Open Discussion cont....:

The Commission agreed. Eileen stated the West Patent School has a knitting club and they have been knitting hats for the people in California that have lost their house and thought that maybe the Seniors would like to knit something for them. Joanne forwarded the information to the Seniors from the meeting. Linda requested that when the final adjustments to the Monthly Rec. Meeting dates have be decided to have that information sent out to all the Commission Members. November 4 was the only change. Joanne stated that she is away November 15 and December 13, 19 & possibly the 20th.

Linda brought up about Gallo and if he had gotten back to Joanne about his Soccer Group and using any of our facilities. Gallo responded that his phone is no longer working and that he lost valuable information but that he is working on it.

Good and Welfare:

Adjournment: Motion to adjourn by: Linda.

Seconded by: Kim.

All in favor.

Respectively submitted by: Gail Hall

Date: 11/6/19

Time: 8:25pm

Next scheduled meeting: Wednesday, January 8, 2020 at 7:00 pm