

## **MOUNT KISCO WALL OF HONOR AT LEONARD PARK**

### **Instructions for Application**

In accordance with the Village Board of Trustees resolution dated July 16<sup>th</sup>, 2018, a “Wall of Honor” at Leonard Park was constructed to honor residents of the Village/Town of Mount Kisco. The guidelines for the nomination and acceptance of honorees are the following:

#### **Honorees:**

1. Honorees, living or deceased, must be, or have been, residents of the Village of Mount Kisco (i.e., voting and paying taxes to the municipality.)
2. Honorees may not have received any past or expected future monetary payment or benefit for their service.
3. Honorees must have served on Mount Kisco village boards, councils, committees, commissions or other Village government attached organizations, for at least 15 years.
4. In considering any application on behalf of a potential Honoree, the Leonard Park Committee and the Village board of Trustees shall consider but not be limited to the following factors:
  - Degree of participation
  - Significance of involvement
  - Effectiveness of contributions
  - Leadership positions
  - Commitment
  - Collaboration with colleagues

#### **Procedure:**

Applications on behalf of a potential honoree shall be submitted to the Leonard Park Committee on a form approved by said Committee. The application shall include the following:

- Name and address.
- Mount Kisco boards, councils, committees, and commissions on which the proposed honoree has served.
- Dates of service on each such entity.
- Statement of services on each such entity.
- Statement describing why the proposed honoree should be recognized on the wall of honor.

The Leonard Park committee shall review all applications. Once approved the application shall be passed on to the Village Board of Trustees for review of the application and to make the final determination for approval.

**Requirements:**

1. The application must be accompanied by the signatures of a minimum of 50 residents of the Village of Mount Kisco.
2. The application shall be accompanied by a non-refundable fee of \$50.00.
3. If approved, the applicant(s) will pay \$275.00 for the manufacture and installation of the recognition plate on the "Wall of Honor."

**Additional Eligibility:**

The Leonard Park Committee determined that, in addition to the provisions of the Village Board of Trustees resolution, it will consider nominations for honorees that have not been affiliated with a governmental organization as listed in "Honorees tab 3" above, but have made major contributions to Mount Kisco and its residents. Factors will include leading program initiatives and directing activities.

**Note:**

Being honored on a public monument is a huge honor that is intended for people whose actions have been transformative. So please list and describe the specific initiatives and actions that the nominee has taken, and describe in detail the results that have benefited large numbers of residents of Mount Kisco and the Village.