

VILLAGE/TOWN OF MOUNT KISCO STREET/SIDEWALK OPENING/POLE REPLACEMENT PERMIT APPLICATION

SUBMISSION CHECKLIST

- Completed Application
- Contractor insurance – liability, disability and workers compensation certificates all listing Village/Town of Mount Kisco as additional certificate holder
- Plans, construction details, and detail of the proposed connections
- Specifications of backfill material, controlled placement, and method of compaction
- Restoration plan
- Fees and Deposit to be determined
- Village must be notified for a pre-construction meeting and for inspection before backfilling and when project is completed. Please call the Highway Department at 666-8193 to schedule any inspections

PROCESS

The Building Department will accept applications, fees and deposits, insurance and plans; forward the application to DPW for review and then process the permit once approved. When the project is complete and signed off, the Building Department will close the permit.

The DPW Foreman will review plans for compliance; advise if any additional permits are required; will conduct all site inspections; sign off when project is complete and advise when the permit can be closed.

VILLAGE/TOWN OF MOUNT KISCO

APPLICATION FOR STREET/SIDEWALK OPENING AND POLE REPLACEMENT

Applicant's Name: _____
Applicant's Address: _____
Applicant's Phone: _____ Email: _____

Scope of Work: _____

Work Location: _____

Estimated Start Date: _____ Estimated Completion Date: _____

Cut size and information:

Multiple cuts:

<u>Length</u>	<u>Width</u>	<u>Square Footage</u>	<u>Cut Location</u>	<u>Material</u>
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Other Cuts or Structures: _____
(curb, gutter, manhole, etc.)

Total Number of cuts: _____ Total Square Footage: _____

Applicant's Signature: _____

Approved by: _____ Date: _____
DPW Foreman

Conditions: _____

FOR OFFICE USE ONLY

Permit Fee: _____ Date: _____
Permit in Effect Through: _____