

Mount Kisco Recreation Commission
Meeting Minutes – January 11, 2017

Attendance: {check all present}

Linda Cindrich __x__ Joe Amuso __ex__ Kristin Bruno _x__
Bob Byrns __x__ Kathy Feeney __x__ Eileen Polese __x__ Kim Terlizzi __x__
Joanne Aquilino __x__ Allison Eckhart __ex__ Gary Fisher __ex__
Leonard Park Committee: None
Other: None

Minutes of Meeting: Review minutes of November 9, 2016(enclosed)

Linda called the meeting to order @7:05pm and she tabled the November Minutes.

Review of Income and Expenses (enclosed): Joanne stated that she moved money from Printing 7144.427 into Outside Contracts 7144.417. And from Youth Outside Contracts 7145.0417 to Memorial Complex 7149.417 Outside Contracts.

Superintendent's Report:

⇒ Joe Luppino- Parks Update

Joe explained his connection to the park as the Highway Foreman. His goal along with Joanne's is to enhance the look of the park so it would be better for the residents. Joe also stated that he wants to work with the Rec. Commission and address their concerns and goals for the park. Joe has a number ideas that he would like to work together with Joanne, examples: clear out brush around the Tennis Courts, new guardrail by the stream, stain the park garage, and make the fencing uniform throughout the park. He wants to clean up the pond and make sure the aerators are working so as to keep the pond clean with less algae. Linda asked him if the electricity was all working. Linda asked Joe Luppino if the first speed bump could be shaved down a bit because cars tend to bottom out there.

⇒ Communications, Ed Brancati, Village Manager- Kathy Feeney reappointment to the Recreation Commission (enclosed)

Congrats and thank you to Kathy for resign up with the Recreation Commission.

⇒ Proposed Budget 2017-2018

Joanne stated that she is working on the 2017-2018 Proposed Budget and that it has to be to Trish in the Finance Department, by January 30th 2017. She has a budget meeting with Ed Brancati, Village Manager, on February 6th 2017. Joanne is working toward a 0% increase for each budget line except for personnel because of a contractual agreement. Should have a 2017-2018 Budget update for the next Rec. Commission Meeting.

Superintendent's Report cont.:

⇒ Field and Tea House Fees (enclosed)

Joanne asked if the fees were to stay the same or if there would be any changes. Eileen asked how many times we book the Tea House on any giving day. The Tea House is only rented out to 1 family/organization per day. Eileen motioned to keep the Tea House fees the same. Seconded by Kim. All in favor.

⇒ Participation Numbers (enclosed)

Joanne reported that we are teaching with our full time Rec. staff 2 out of the 3 preschool programs because of low enrollment numbers. Program # 3 has no one signed up.

⇒ Staff Time Balances

Joanne stated that all Staff Time Balances will reset June 1, 2017. As per contract.

⇒ New Year's Day Run

About 60-70 participants this year up from last year. Linda requested that Paula Maiorano, Village Manager's Office, put any special events on the Mt. Kisco Village website. Kristen was asking to do some marketing. Joanne stated that the department is trying to get the word out to our residents, via, email blasts, Facebook, etc. A request to have another sign be put up on Route 117.

Old/Unfinished Business:

⇒ Policy Review

Joanne explained that these are the policies in place. Eileen wanted to know if recreation does background checks. Joanne stated that she does background checks on everyone working for recreation. All policies to remain as stated except for Scholarships. Use new policy after removal of gender and type of aid requested.

⇒ Concessionaire Contract

Joanne informed that Commission that the entire contract is 27 pages with attachments. The contract is going to go out to bid, shortly. Joanne met with Ed Brancati, Village Manager, to go over the contract, line by line. #4 and #39 statements in the contract are in question and need to be discussed with the Commission. Kim wanted to know about the Swim Team Bake Sale that they have during swim meets. Joanne stated that Recreation charges and collects a fee for being on the swim team and therefore Swim Team brings in money to the park and is compliant with the Leonard Park Deed. Some outside non-profit and for-profit organizations collect a fee and the money is not brought back into the park. A possible violation of the Leonard Park Deed. Linda wants a policy in place for everyone using the park to be the same.

Old/Unfinished Business cont..:

⇒ Little League Concession Stand

Joanne contacted the Bob DiBono, the 2016 concessionaire, to see if he would be willing to open/run a concession stand near the Little League fields. He is not interested. Joe Amuso not at the meeting but came into the Rec Office and asked to table this to next Rec. Comm. Meeting and if it needs to be voted on he votes NO to an additional concession stand at the Little League Fields. Joanne had questions as to who would be responsible for the concession stand, who would hold the Board of Health Certificate, who is going to keep the area clean, etc. Linda said to table it. A questions was asked if the concession stand needed to be so big and it is not very appealing to look at. It was suggested to use a pop up tent. Kathy suggested to come up with some guide lines regarding this request. She asked Joanne to make a list of the different effects the concession will have on the park. Eileen state we need to find a way for Little League to make money. Joanne stated she would police whatever the commission decides. Linda asked the hours of operation. Linda asked the Commission to come up with some ideas for a policy to be reviewed for the concession stand. Joanne asked Linda to contact Whitney to come up with a policy.

New Business:

⇒ Scholarships

New scholarship form was approved as amended and 10 scholarships with no more than 30% for any one scholarship.

⇒ Field Use Request(enclosed)

Joanne reported that a baseball group rented the Fox Park Field in the fall and is interested in using it again. An outside camp group has expressed interest in renting 333 N. Bedford Road field during the summer for a camp program.

Adjournment: Motion to adjourn by Kathy. Seconded by Kristen. All in favor.

Date: 1/11/17

Time: 9:05pm

Next scheduled meeting: Wednesday, February 15, 2017 at 7:00 pm