

May 28, 2019 - presented for 1st reading

2019 - 30 (1st READING): AN ORDINANCE TO LEVY TAXES & ESTABLISH A MUNICIPAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 & ENDING JUNE 30, 2020, & A CAPITAL IMPROVEMENTS PROGRAM FOR FISCAL YEARS 2020-2024.

Staff/Purpose: Staff/ to adopt a budget & set tax & fee rates for FY 2019-20.

Brief:

- Highlights of the proposed budget:
 - Proposed 3-mill tax increase to fund the 3rd year of the Police recruitment/ retention & staffing plans.
 - Proposed 7.0% Water & 5.0% Sewer rate increase.
 - \$4.75 Residential, \$2.00 Commercial (Rollout), and \$7.25 Commercial (8 cubic yard container) Solid Waste rate increase.
 - 1% Retirement contribution increase - \$495,000.
 - 4% Step Increase - \$490,000 (sworn Police only).
 - 0-3% Merit increase - \$601,000 (non-sworn employees).
 - 4% Health insurance premium increase - \$330,000.
 - Service level changes
 - 10 new Police Officer & support positions (\$1,036,077).
 - PT Admin. Asst. in Public Defender's Office (\$20,000).
 - Building Maintenance Office Assistant (\$50,092).
- Changes since budget retreat:
 - Increased TDF Credit by \$150k & reduced Hospitality Fee transfer by like amount.
 - Added revenues from service charges for Banquet Hall & Large Classroom Rental (\$25,000); Train Depot Rental (\$10,000); & Train Car Rental (\$10,000).
 - Added expenditures for:
 - Waves of Praise (\$137k funded by Chamber A-Tax hold-back funds).
 - Salaries & related costs for staffing of Charlie's Place (\$60,000).

Issues:

- General Assembly's is continuing a 1% retirement contribution offset.
- General Fund is balanced w/ ratio of recurring sources to recurring uses at 101% & fund balance at 15% of recurring expenditures.

Public Notification:

- Normal advertising for agenda items.
- Required Public Hearing will be held at 10 a.m. on May 28, 2019.

Alternatives: Council may make any change to proposed budget.

Financial Impact: Budget balanced w/ fund balance targets & ratios of recurring revenues to expenditure met. Neutral impact.

Manager's Recommendation: I recommend 1st reading (5/28/19).

Attachment(s): Proposed ordinance.

CITY OF MYRTLE BEACH
COUNTY OF HORRY
STATE OF SOUTH CAROLINA

AN ORDINANCE TO LEVY TAXES AND
ESTABLISH A MUNICIPAL BUDGET FOR THE
FISCAL YEAR BEGINNING JULY 1, 2019, AND
ENDING JUNE 30, 2020, AND A CAPITAL
IMPROVEMENTS PROGRAM FOR FISCAL YEARS
2020-2024.

WHEREAS, Section 5-13-30(3) of the Code of Laws of South Carolina requires that a municipal council shall act by ordinance to adopt budgets and to levy taxes pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the governing body of the City of Myrtle Beach, in Council duly assembled, and by the authority of the same, that taxes are hereby levied, and revenue estimates and appropriations are hereby established as set forth in the following Municipal Budget Ordinance for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020 (the "Ordinance").

Sec. 1. Levy of taxes.

For the support of general governmental functions of the City, an *ad valorem* tax to apply for the period July 1, 2019 through June 30, 2020, both inclusive, for the sums and in the manner set forth as follows, is and shall be levied, collected, and paid into the treasury of the City of Myrtle Beach, South Carolina, for the use and service thereof.

Tax Levy and Distribution (in mills)

Operations	77.5
Debt Service	<u>6.0</u>
Total Tax Levy (in mills)	83.5

Such tax is hereby levied upon the value of all real and personal property within the corporate limits of the City, except such as is exempt from taxation under the Constitution and Laws of the State of South Carolina, as such property is assessed for taxation for County and State purposes.

Sec. 2. Estimates of revenues and other financing sources, and establishment of appropriations.

A. Moneys from revenues and other financing sources are hereby estimated to be available to finance appropriations of the 2019-20 fiscal year in the manner and the amounts as set forth in Exhibit A, which is attached hereto and made a part hereof.

B. Exceptions for Certain Funds.

Provisions of Existing Statutes, Ordinances, Contracts and Covenants. Where existing statutes, ordinances, contracts and covenants govern the use of funds according to legislatively or contractually determined formulae, the estimates in this ordinance are illustrative rather than controlling and appropriations of those funds will be adjusted according to the applicable provisions of such statutes, ordinances, contracts and covenants.

Capital Project Appropriations. Appropriations in the General Capital Projects Fund shall not lapse at June 30, 2019, but each project appropriation shall remain in force for the life of the project and shall be closed out upon completion or other disposition of the project.

Tax Levies and Appropriations Established by Other Ordinances. Appropriations of bond proceeds for capital expenditure or investment, bond issuance costs or for annual installments of capitalized interest according to a predetermined schedule are established in the Bond Ordinance providing for the issuance of any bonded debt obligations. In the case of General Obligation Bonds, direction to levy taxes in amounts sufficient for the payment of debt service in annual installments are also given with instructions to the chief financial officer of the City

1 to advise the County Auditor of those amounts each year. Nothing in this ordinance shall
2 modify or amend the terms of any such ordinance.
3

4 **Sec. 3. Affirmation/amendment of various schedules of fees and charges.**

- 5 A. **Waterworks and Sewer System fees and charges.** Pursuant to provisions of the Code of
6 Ordinances of the City of Myrtle Beach, Sec. 21-9(a), the schedule of Water and Sewer System
7 Fees and Charges is hereby amended to read in its entirety according to the schedule attached
8 hereto as Exhibit B.
9 B. **Other Fees and Charges.** Various other fees and charges set by ordinance are hereby affirmed
10 or amended to read in their entirety according to the schedules appearing in Exhibits C
11 through L, attached hereto.
12
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14 **Sec. 4. FY2018-19 Encumbrances and Remaining Grant Authorizations Re-appropriated; Recording of**
15 **Commitments of Amounts Appropriated from Fund Balance.**

- 16 A. Encumbrances in each fund at June 30, 2019, representing obligations made against 2018-19
17 appropriations outstanding as of that date, are hereby re-appropriated. The appropriations
18 shall be distributed to the 2019-20 budgetary accounts corresponding to the referenced
19 encumbrances and the expenditures will be charged to those accounts during the 2019-20
20 budget year as such obligations are satisfied, provided however, that such encumbrances,
21 when taken together with 2018-19 expenditures, would not have caused any fund to exceed
22 its budgetary authorization for the year ended June 30, 2019.
23 B. For each fund in which a re-appropriation occurs under Sec. 4.A. above, the amount of funds
24 appropriated hereunder shall be established in the fund balance of that fund as amounts
25 "Committed for Encumbrances."
26 C. For each fund in which the balanced budget for 2019-20 includes the use of fund balance, the
27 amount of fund balance so used shall be identified as "Committed for Current
28 Appropriations."
29 D. Appropriations for grants, the authorization for which extends beyond the end of the fiscal
30 year, shall not lapse at the end of the fiscal year. For grant authorizations with balances
31 remaining at the end of a fiscal year, the remaining balances are hereby re-appropriated
32 pursuant to the conditions of the respective grant agreements and the fund balance of the
33 respective funds shall show a corresponding amount "Restricted for Grants."
34 E. A portion of the fund balance of the General Fund in the amount of \$500,000 is hereby
35 committed for potential litigation expenditures.
36

37 **Sec. 5. Business Policies, Goals and Objectives.** The business policies, goals and objectives of the
38 FY2019-20 budget are hereby adopted by reference.
39

40 **Sec. 6. Certain supplemental appropriations.** Any funds received during the fiscal year as a result of
41 new grants awarded to the City and any increases in the appropriation of fund balances for grants
42 from the City to outside agencies, or appropriations of fund balance for Capital Projects approved
43 by motion or resolution of City Council, shall increase the original budget and shall not require a
44 supplemental budget ordinance.
45

46 **Sec. 7. Administration of the budget.** The City Manager or his designee shall administer the budget and
47 may authorize the transfer of appropriations within the allotments heretofore established as
48 necessary to achieve the goals of the budget provided, however, that no such transfers shall be
49 used to increase the total appropriation within any fund.
50

51 **Sec. 8. Validity of the budget ordinance.** If, for any reason, any sentence, clause, or provision of this
52 ordinance shall be declared invalid, such declaration shall not affect the remaining provisions
53 thereof.
54

1 **Sec. 9. Conflicts with preceding ordinances.** Except as otherwise provided herein, with respect to any
2 conflicts arising between this and other ordinances, this Ordinance shall prevail with respect to
3 the conflicting sections.
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9 _____
10 **Brenda Bethune, Mayor**

11 **Attest:**

12 _____
13 **Jennifer Stanford, City Clerk**

14
15 **First Reading: May 28, 2019**

16 **Second Reading:**
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Exhibit A. Estimated Revenues and Appropriations, Fiscal Year Ending June 30, 2020

EXHIBIT A. Statement of Revenues, Expenditures and Changes in Fund Balances/Fund Equity (Pro Forma)

	Governmental Operating Budget	Enterprise Operating Budget	Total Operating Budget	General Capital Improvements Budget	Total Manager's Recommended Budget
Revenues and Other Financing Sources					
Property Taxes	\$ 38,129,000	\$ -	\$ 38,129,000	\$ 510,000	\$ 38,639,000
Licenses and Permits	51,922,323	-	51,922,323	1,100,000	53,022,323
Fines and Forfeitures	1,152,000	-	1,152,000	-	1,152,000
Local Option Tourism Fees	29,707,500	-	29,707,500	-	29,707,500
Intergovernmental Revenue	14,829,700	-	14,829,700	762,000	15,591,700
Charges for Current Services	10,894,967	37,000,921	47,895,888	-	47,895,888
Miscellaneous Revenue	7,002,100	131,000	7,133,100	830,827	7,963,927
Proceeds of Long-term Obligations	-	-	-	-	-
Transfers from Other Funds	27,595,674	250,000	27,845,674	942,730	28,788,404
Capital Contributions	-	4,250,000	4,250,000	-	4,250,000
Net Use of Fund Balances	-	-	-	-	-
	<u>\$ 181,233,264</u>	<u>\$ 41,631,921</u>	<u>\$ 222,865,185</u>	<u>\$ 4,145,557</u>	<u>\$ 227,010,742</u>
Expenditures/Expenses					
General Government	\$ 13,857,722	\$ -	\$ 13,857,722	\$ 1,047,827	\$ 14,905,549
Public Safety	51,678,555	-	51,678,555	-	51,678,555
Transportation	7,885,749	-	7,885,749	-	7,885,749
Community and Economic Development	36,334,011	-	36,334,011	-	36,334,011
Culture and Recreation	14,212,421	-	14,212,421	-	14,212,421
Public Works	9,289,567	38,463,593	47,753,160	-	47,753,160
Capital Improvements & Acquisitions	3,354,520	-	3,354,520	2,808,900	6,163,420
Principal Retirement	8,835,154	-	8,835,154	-	8,835,154
Interest and Fiscal Charges	6,463,352	1,353,659	7,817,011	-	7,817,011
Bond Issuance Costs	-	-	-	-	-
Transfers to Other Funds	27,266,904	1,521,500	28,788,404	-	28,788,404
Increase in Fund Net Assets	2,055,309	293,169	2,348,478	288,830	2,637,308
	<u>\$ 181,233,264</u>	<u>\$ 41,631,921</u>	<u>\$ 222,865,185</u>	<u>\$ 4,145,557</u>	<u>\$ 227,010,742</u>
Add items previously appropriated and non-expense items					
Enterprise Capital Projects	-	3,799,300	3,799,300	-	3,799,300
Less Interfund Transfers	(27,266,904)	(1,521,500)	(28,788,404)	-	(28,788,404)
Grand Total FY2019 Recommended Budget	<u>\$ 153,966,360</u>	<u>\$ 43,909,721</u>	<u>\$ 197,876,081</u>	<u>\$ 4,145,557</u>	<u>\$ 202,021,638</u>

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Exhibit B. Schedule of Water and Sewer User Charges

Water

Base Charge

<u>Meter Size</u>	<u>Inside City</u>	<u>Outside City</u>
3/4" & 5/8"	3.05	6.10
1"	5.08	10.16
1.5"	10.15	20.30
2"	16.24	32.47
3"	35.51	71.01
4"	50.72	101.45
6"	101.42	202.85

Volumetric Charge

(per 1,000 gal)		
Tier 1: 0-4	1.60	3.21
Tier 2: 5-15	3.02	6.05
Tier 3: 16-30	3.39	6.79
Tier 4: >30	3.61	7.23

Sewer

Base Charge

<u>Meter Size</u>	<u>Inside City</u>	<u>Outside City</u>
3/4" & 5/8"	4.04	8.07
1"	6.76	13.53
1.5"	13.51	27.01
2"	21.58	43.15
3"	47.24	94.48
4"	67.48	134.95
6"	134.93	269.86

Volume Charge

(per 1,000 gal)	3.81	7.63
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¹ All consumption registered on flow meters (cooling towers) and irrigation meters is assessed at the Tier 3 rate beginning with the first thousand gallons of consumption registered.

Exhibit C. Schedule of Solid Waste Fees and Charges

For purposes of this section, "standard residential service" shall mean:

- 1) once per week curbside collection of general waste, once per week recycling service, once per week yard waste collection, and bulky trash service for a single service address with one or two roll-out containers, or
- 2) once per week service to each residential service address utilizing a shared 8 cubic yard container.

For customers with more than two containers, each additional container is serviced at an additional charge

"Container fee" shall mean an assessment to cover the initial cost and replacement cost of one residential container and one recycle container.

"Eight cubic yard (8 yd³) container service" shall mean one instance of collecting and removing the contents of one solid waste container with a rated capacity of eight cubic yards;

"Call-back service" refers to each incidence of unscheduled service above and beyond the rate for which the customer has subscribed;

"Compactor service" shall mean one instance of collecting and removing the contents of one compaction unit.

"Transfer station customers" are private haulers, private individuals or firms doing business as landscapers, or other individuals or firms not falling into a previously defined class, who collect waste and deliver it to the transfer station to be transferred to the landfill by city forces.

		<u>Collection</u>	<u>Landfill Disposal</u>
<u>Standard Residential Service:</u>			
Service to one or two containers	\$	22.90 / month	\$ 5.90 / month
Service to each additional container	\$	9.80 / month per container	Included in rate
Container fee	\$	2.00 / month	
<u>Commercial Services:</u>			
8 yd³ Container Service:			
Once per week schedule	\$	155.25 / month	Included in rate
All other service schedules	\$	42.50 / service	Included in rate
Call-Back Service (8 cu. yd.)	\$	63.00 / service	Included in rate
Compactor Service	\$	132.50 / service	Contemporary landfill Tipping rate
<u>Roll-out container service:</u>			
One container twice per week	\$	38.30 / month	\$ 11.80 / month
Each additional service per week	\$	18.15 / month	\$ 5.90 / month
Each additional container (up to a Maximum of five (5))	\$	9.80 / month per container	Included in rate
<u>Transfer Station Customers:</u>			
Transfer Station Processing Fees	\$	23.00 / ton	Contemporary landfill tipping rate
Landscaping Waste Fees	\$	23.00 / ton	Contemporary landfill tipping rate

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Adult	18-54	\$ 5.00
Senior	55 and up	\$ 3.00
<u>Monthly Membership Fitness Fees</u>		
Teen	13-17	\$ 20.00
Adult	18-54	\$ 30.00
Senior	55 and up	\$ 25.00
Add a Family Member		\$ 15.00
<u>Three-month Membership Fitness Fees</u>		
Teen	13-17	\$ 45.00
Adult	18-54	\$ 75.00
Senior	55 and up	\$ 60.00
Add a Family Member		\$ 40.00
<u>Annual Membership Fitness Fees</u>		
Teen	13-17	\$ 100.00
Adult	18-54	\$ 175.00
Senior	55 and up	\$ 125.00
Add a Family Member		\$ 30.00

Guests under 14 are not permitted in the weight room

B. Facility Fees

Rental Fees

Rates for facility rental to City residents and businesses are as follows. Non-resident persons or businesses shall be charged at 1.67 times the expressed resident rates. Non-city fees shall be computed by multiplying the city fee by 167% and rounding up to the nearest \$5.00 increment. Rental fees cover the exclusive use of facilities only. Additional fees for services in connection with use of the facilities may be charged.

C. Staffing Fees & Labor Costs

Additional fees for services in connection with the use of the facilities are as follows and rates are the same for civic or non-civic users. After hours gymnasium rentals require a minimum of 3 hours rental and a minimum of 2 staff members at overtime rates. Staffing fees will be charged for facility rentals during non-business hours to include overtime and/or holiday rates. The fees stated herein are expressed as ordinary rates and are designed to recover costs. In the event that actual costs are materially higher or lower under given circumstances, the City Manager or his designee may negotiate such different rates as may be appropriate in order to cover the City's costs.

Basic Labor during regular business hours	\$ 20.00/hour/person
Overtime Rate during non-business hours	\$ 30.00/hour/person
Holiday Rate (On a City Holiday if staff is available)	\$ 50.00/hour/person
Cleanup	\$100.00-\$1,200.00/site/use

Charges are based upon the amount of clean-up required. Materials are provided at cost. A minimum cleaning charge of \$100 will be charged for any rental event attended by 50 or more persons.

D. Pool Rental*

City will furnish up to 3 lifeguards for rentals. Additional lifeguards may be required depending on type of function and number of participants. See staffing fees above for additional cost of lifeguards.

After hour pool rentals require a minimum of 3 hours rental and a minimum of 3 staff members (2 lifeguards & 1 center staff) at overtime rates.

Entire Pool (for all pools)	\$ 120.00/hour
Lane Rentals (at all pools)	\$ 15.00/lane/hour
Shallow End Only (Pepper Geddings)	\$ 30.00/hour
Timing System Rental	\$ 250.00/day
Timing System Operation	\$ 30.00/
Timing System Training Session*	\$ 200.00/person

*Renters may operate the timing equipment after completing a training session.

E. Recreation Facility Rental*

	<u>Civic</u>	<u>Non-Civic</u>
Small Classroom (City Resident)	\$ 20.00/hour	\$ 35.00/hour
Small Classroom (Non-City Resident)	\$ 35.00/hour	\$ 60.00/hour
Large Classroom (City Resident)	\$ 30.00/hour	\$ 45.00/hour
Large Classroom (Non-City Resident)	\$ 55.00/hour	\$ 80.00/hour
Small Gymnasium	\$ 65.00/hour \$ 250.00/day	\$ 90.00/hour \$ 360.00/day
Large Gymnasium	\$ 75.00/hour \$ 300.00/day	\$ 120.00/hour \$ 400.00/day
Ballroom/Banquet Hall (City Resident)	\$ 50.00/hour	\$ 85.00/hour
Ballroom/Banquet Hall (Non-City Resident)	\$ 85.00/hour	\$ 140.00/hour

Renters may request all available tables and chairs in the facility for their use. If additional tables and chairs are needed, they must be provided by the renter. Setup and delivery must be coordinated with the City.

See Staffing Fees and Labor Costs above for rentals that occur during non-business hours.

F. Athletic Fields/Courts/Rinks

	<u>Civic</u>	<u>Non-Civic</u>
<u>Hourly Rental-single field/court/rink</u>	\$ 30.00/hour	\$ 30.00/hour
<u>Daily Rental-Rate</u> (Covers initial daily preparation, use of any existing press box and lights as needed to maintain the safety of players and spectators. The City retains the right to assess a fee to recover the cost of lighting used during other periods of time.)	\$ 200.00/field, rink or court/day	\$ 200.00/field, rink or court/day
<u>Ashley Booth Rental Fee</u>	\$ 300.00/day	\$ 1,000.00/day
<u>Doug Shaw Memorial Stadium</u>	\$ 1,000.00/day	\$ 3,125.00/day
• Additional Field Lines	\$ 540.00	\$ 540.00
• Video Display Operator (if provided by the City)	\$ 50.00/game	\$ 20.00/hr/non-game function

1	• Scorekeeper	\$ 50.00/game	\$ 20.00/hr/non-game
2			function
3	• Cleanup Fee	\$ 500.00/function	\$ 500.00/function
4		maximum	maximum

5 *(Clean up fee to be discussed with applicant and cleaning deposit may be required.)*

6 This facility must be staffed at all times, with a minimum of 2 staff members. Use of track areas or size
7 of event may require additional staffing. See Staffing Fees and Labor Costs above for rentals.

9 **G. Recreation Activities and Instructional Programs**

10 For recreation activities, fitness classes, and instructional programs offered by the City on a fee basis,
11 non-residents shall be charged at a rate of 1.67 times the rate established for City residents. Non-city
12 fees shall be computed by multiplying the city fee by 1.67 and rounding up to the nearest \$5.00 increment.

14 **H. Youth Sports Fees**

15 For each sport

16 City resident	\$ 15.00
17 Non-resident	\$ 50.00

19 **I. Special Program Fees**

20 Fees will be set as necessary to cover costs, with reasonable preference granted to City residents.

22 **J. Sponsorships**

23 The recreation department may sell sponsorships to support sports programs. Sponsorship fees may be
24 negotiated with the donors.

26 **K. Train Station Fees and Charges**

28 City Resident	\$ 75.00 50.00 /hour
29 Non-Resident	\$ 125.00 100.00 /hour
30 Meeting Car (City Resident)	\$ 50.00/hour
31 Meeting Car (Non-Resident)	\$ 75.00/hour
32 Kitchen Car	\$ 150.00 Flat Fee
33 Staffing Charge for events during non-business hours	\$ 30.00/hour
34 Holiday Staffing Rate (if staff is available)	\$ 50.00/hour
35 Table/Chair Set-up Fee	\$ 25.00 Flat Fee
36 Cleanup Fee	\$ 100.00/hour with one-hour 37 minimum.

38 Exceptions may be made for events with fewer than 50 attendees. (12 tables and 50 chairs are
39 available as part of the rental. If additional tables and chairs are needed, they must be provided by
40 the renter. Setup and delivery must be coordinated with the Facility Attendant.)

42 **L. City/County Professional Baseball Stadium Rental Fee Schedule**

43 Category 1, Commercial Use - any event staged by a group or individual for profit or business purposes.
44 (i.e., entertainment shows, concerts, corporate events, trade shows, fantasy camps, company picnics,
45 etc.)

47 Category 2, Non Profit - use by Myrtle Beach, Horry County, State, or Federal non-profit organizations
48 staging an event with the purpose of generating revenue for charitable organizations. Must be registered
49 with the State as a non-profit organization. A minimum of 40 % of the gross revenues must be contributed
50 to the listed charitable organization.

Category 3, Government and Public School - use by any municipal government in Horry County, by Horry County Government, or by Horry County Public Schools for the purpose of providing recreational opportunities, public service opportunities or educational opportunities to their citizens.

Area		Category 1	Category 2	Category 3
Entire stadium	per day	\$4,000.00	\$2,400.00	\$800.00
	per hour*	\$ 800.00	\$ 480.00	\$ 240.00
Picnic area	per day	\$ 600.00	\$ 360.00	\$ 200.00
	per hour*	\$ 120.00	\$ 72.00	\$ 40.00
Concourse	per day	\$ 600.00	\$ 360.00	\$ 200.00
	per hour *	\$ 120.00	\$ 72.00	\$ 40.00
Playing field	per day	\$1,000.00	\$ 600.00	\$ 300.00
	per hour*	\$ 200.00	\$ 120.00	\$ 60.00
Parking lot	per day	\$1,200.00	\$ 720.00	\$ 360.00
	per hour*	\$ 240.00	\$ 144.00	\$ 72.00

Parking lot rates are for exclusive use of the paved area only and do not include any access to the stadium.

* Three hour minimum rental requirement applies in all areas. Must include set up and tear down time. Move-in and Move out days will be charged at 50% of one day's rental.

Additional Charges

Users will be required to pay for services provided by the Myrtle Beach Pelicans according to the terms of the Lease agreement among the City, Horry County and the Team, as amended through the current date. Such services may include, but may not be limited to, the following examples. In certain cases, holiday rates may apply. The City will bill all such services at its cost, as indicated in invoices from the Myrtle Beach Pelicans.

Examples of services that may be required:

- Head Groundskeeper
- Grounds Crewmen
- Cleaning Fees
- Field Lights
- Video Board Operator
- PA System Operator
- Scoreboard Operator
- Scorekeeper
- Programs and Novelty Sales
- Stadium/Field Damages
- 8-ft. folding tables
- Folding chairs
- Security Officers
- Usher, Ticket-taker, Parking Attendant
- Geotextile fabric installation (required for all events utilizing the playing field)

M. Library Cards

The current schedule of fees and charges for Library Cards is hereby affirmed as follows:

1	<u>Class</u>	<u>Annual Fee</u>
2	City/Participating County resident	No charge
3	Non-resident 90-Day Card	
4	Primary Card	\$ 8.00
5	Additional cards for other family member(s)	\$ 2.00 per card
6	Non-resident annual card	
7	Primary Card	\$ 20.00
8	Additional cards for other family member(s)	\$ 8.00 per card

9

10 **N. Events, Cancellation and Tiered Refund Policy**

11

12 Actual rates for any given event shall be the prevailing market rates, which shall be subject to negotiation

13 between the event promoters and the Recreation Services staff.

14

15 Half of the total event fees are due at the time of rental application submittal. The total rental amount

16 is due 30 days prior to an event. In the situation where the event is booked within 30 days prior to the

17 rental date, total rental fees are due at the time of application submission.

18

19 Cancellation refunds will be provided as follows:

- 20 1. 60 days prior to event- Customer receives full refund.
 - 21 2. 59-30 days prior to event- Customer receives refund of 50% of rental fee (initial down payment).
 - 22 3. 29-0 days prior to event- Customer forfeits all fees paid for event.
- 23
- 24
- 25

Exhibit E. Schedule of Parks Fees and Charges

Rates for facility rental to City residents and businesses are as follows. Non-resident persons or businesses shall be charged at 1.67 times the expressed resident rates. Non-city fees shall be computed by multiplying the city fee by 167% and rounding up to the nearest \$5.00 increment. Rental fees cover the exclusive use of facilities only. Additional fees for services in connection with use of the facilities may be charged.

Any event of more than 250 people lasting more than 3 hours will be required to provide additional portable toilets at the expense of the Facility Use Permit holder.

Post-event clean-up of the park is the responsibility of Facility Use Permit holder. Any event of more than 250 will require payment of a clean-up fee. (See "Staffing Fees & Labor Costs")

<u>Parks</u>	<u>Civic</u>	<u>Non-civic</u>
<i>All City Parks except Grand Park & Valor Park</i>	\$ 250.00/day	\$ 500.00/day
<i>Plyler Park, H.B. Springs and Anderson Park for periods of 2 hours or less</i>	\$ 50.00	\$ 50.00
<i>Valor Park</i>	\$ 500.00/day	\$ 2,000.00/day
<i>Grand Park Park Area surrounding Lake (excluding Ballfields and Picnic Shelters)</i>	\$ 500.00/day	\$ 2,000.00/day
<i>Esplanade/Dock</i>	\$ 125.00/day	\$ 500.00/day
<i>Lake Front Area</i>	\$ 375.00/day	\$ 1,500.00/day
<i>Per Move-In/Move-Out Day</i>	50% of one-day rental	50% of one-day rental
<i>Small Picnic Shelter(Capacity of 20)</i>	\$ 50.00/day	\$ 50.00/day
<i>Large Picnic Shelter (Capacity of 96)</i>	\$ 150.00/day	\$ 150.00/day
<i>Events or Rentals that require a Roll-Off Container</i>	\$ 350.00	\$ 350.00

Staffing Fees & Labor Costs

Additional fees for services in connection with the use of the facilities are as follows and rates are the same for civic or non-civic users. Staffing fees will be charged for facility rentals during non-business hours to include overtime and/or holiday rates. The fees stated herein are expressed as ordinary rates and are designed to recover costs. In the event that actual costs are materially higher or lower under given circumstances, the City Manager or his designee may negotiate such different rates as may be appropriate in order to cover the City's costs.

Basic Labor during regular business hours	\$ 20.00/hour/person
Overtime Rate during non-business hours	\$ 30.00/hour/person
Holiday Rate (On a City Holiday if staff is available)	\$ 50.00/hour/person
Cleanup	\$100.00-\$1,200.00/site/use

Charges based upon amount of clean-up required. Materials provided at cost.
A minimum cleaning charge of \$100.00 will be charged for any rental event attended by 50 or more persons.

Stage Rentals

1 day event*	\$2,250.00
2-3 day event*	\$3,500.00
Set-up/Take down	\$ 500.00/day

If additional stage elements are needed from the MB convention Center, such as frames, decks or risers, the renter may be required to pay for the rental of the materials and the labor fees.

*Rental includes one advance set-up day if necessary. Additional set-up days will

Stage Staffing Fees & Labor Costs

Rental of the City stage requires the engagement of at least one City Event Stage Monitor/Operator.

Basic Labor	\$ 20.00/hour/person
Overtime Rate	\$ 30.00/hour/person
Holiday Rate	\$ 50.00/hour/person

Special Event Fee for Qualifying Special Event \$ 5.00 (per vendor and/or per participant)

Events, Cancellation and Tiered Refund Policy

Actual rates for any given event shall be the prevailing market rates, which shall be subject to negotiation between the event promoters and the Recreation Services staff.

Half of the total event fees are due at the time of rental application submittal. The total rental amount is due 30 days prior to an event. In the situation where the event is booked within 30 days prior to the rental date, total rental fees are due at the time of application submission.

Cancellation refunds will be provided as follows:

1. 60 days prior to event- Customer receives full refund.
2. 59-30 days prior to event- Customer receives refund of 50% of rental fee (initial down payment).
3. 29-0 days prior to event- Customer forfeits all fees paid for event.

Exhibit F. Schedule of Sports Tourism Fees and Charges

	<u>Civic</u>	<u>Non-Civic</u>
<u>Facility</u>		
<i>Ashley Booth Rental Fee</i>	\$ 300.00/day	\$ 1,000.00/day
<i>Doug Shaw Memorial Stadium</i>		
• <i>Additional Field Lines</i>	\$ 150.00/field, rink, or court/day	\$ 150.00/field, rink or court/day
• <i>Video Display Operator (if Provided by City)</i>		
• <i>Scorekeeper</i>		
• <i>Clean Up Fee</i>		
<i>(Clean up fee to be discussed with applicant and cleaning deposit may be required.)</i>		
This facility must be staffed at all times, with a minimum of 2 staff members. Use of track areas or size of event may require additional staffing. See Staffing fees and Labor Costs above for rentals.	\$ 300.00/day	\$ 1,000.00/day
Preparation of Facility (in excess of initial preparation for turf) for softball or Baseball	\$ 25.00/prep	\$ 3,125.00/day \$ 540.00/field \$ 20.00/hr/non- game function \$ 20.00/hr/non- game function \$ 500.00/function Maximum
If additional lines are required to be painted on natural grass for events such as		
<i>Football, Soccer, Lacrosse or Rugby</i>	\$ 250.00/field	\$ 25.00/prep \$ 250.00/field
If additional lines are required to be painted on synthetic turf	\$ 540.00/field	\$ 540.00/field
Facility Lighting		
<i>Youth Fields (baseball, softball) and Courts</i>	\$ 5.00/hour	\$ 5.00/hour
<i>Adult Fields (softball)</i>	\$ 9.00/hour	\$ 9.00/hour
<i>Football, Soccer fields, Doug Shaw Memorial Stadium</i>	\$ 12.00/hour	\$ 12.00/hour
Concessions	The City of Myrtle beach retains all concession rights for all city facilities.	The City of Myrtle Beach retains all concession rights for all city facilities.

Venue Usage Fee and In-City Lodging Incentive

A Venue Usage Fee shall be charged for sports tourism events to cover initial daily preparation, use of any existing press box, and lights as needed to maintain the safety of players and spectators. The Venue Usage Fee shall be determined in one of the following ways:

1) Calculated Venue Usage Fee

Calculated Venue Usage Fee = Total Athlete Count x Seasonal Multiplier x Number of Event Days x Venue Usage Rate, where the Seasonal Multiplier and the Venue Usage Rate shall be charged according to the following schedules:

Table of Seasonal Multipliers

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Youth	2	2	2.5	2.5	2	3	3	3	2.5	2.5	2	2
College	1.25	1.25	2	2	1.25	3	3	3	2	2	1.25	1.25
Adult	1.5	1.5	2	2	1.5	3	3	3	2	2	1.5	1.5
Senior	1.5	1.5	2	2	1.5	3	3	3	2	2	1.5	1.5

Venue Usage Rate

Calendar Year
2020

Venue Usage Rate
\$ 1.50

2) Minimum Daily Venue Fee

In the case of events with fewer than 240 athletes, the Venue Usage Fee will be the greater of the calculated Venue Usage Fee from item (1) above or a Minimum Daily Venue Fee. Minimum Daily Venue Fees for each of the following facilities are:

Grand Park Athletic Complex: \$200.00 per field per day (3 field minimum per day)
Ned Donkle Field Complex: \$200.00 per field per day (3 field minimum per day)
Ashley Booth Field: \$300.00 per day
Doug Shaw Memorial Stadium: \$1,000.00 per day

The Venue Usage Fee may be collected through a gate admission charge that City staff will collect and manage. Daily minimum rates shall be \$ 5.00 for adults (18+) and \$ 4.00 for ages 5-17 and for Seniors 62 or more years of age. *Event Owner and City staff may mutually agree to higher rates.*

Should the after-tax venue admission revenue fail to cover the Venue Usage Fee the event owner will be invoiced for the difference.

Should the after-tax venue admission revenue exceed the Venue Usage Fee the Event Owner and City will split the excess revenue at the following percentages:

Calendar Year 2020: 50/50 (Event Owner/City)

In-City Lodging Incentive

Under certain conditions based upon verifiable in-city lodging data, the City may discount the Venue Usage Fee.

The formula for discounts shall be based on the number of athletes that can be documented to have stayed in paid accommodations within the City limits during the athletes scheduled event:

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240-348 athletes - 10% discount.
349-468 athletes - 15% discount.
469-588 athletes - 20% discount.
589+ athletes - 25% discount.

Deposits and Cancellations

A deposit of 50% of the estimated venue usage fee is required for each activity, event, or rental date(s) requested. The deposit must be included with the signed "Licensing Agreement" for the City's designee to schedule an activity, event, etc. If the total fees are submitted when an agreement is executed a deposit is not required, however an amount equal to the normally required deposit is subject to forfeiture per the following cancellation terms. Tournament directors may cancel a tournament up to 90 days before the event date and receive a full refund of the deposit. If a tournament director cancels 89 days or less before an event date, the deposit is non-refundable.

1 **Exhibit G. Myrtle Beach Convention Center Fees and Charges**

2
3 **Convention Center Exhibition, Ballroom and Meeting Room maximum rates.**

4
5 These maximum rates cover events being planned as far as ten years into the future. This structure
6 allows the Convention Center marketing staff the flexibility to propose on conventions being planned in
7 the intermediate and more distant future without underselling the facility vis-à-vis its market. Actual
8 rates for any given time are subject to negotiation between the respective event planners and the
9 Convention Center marketing staff.
10

11 <u>Space</u>	11 <u>Maximum Rate</u>
12 Exhibit Hall ABC (100,800 sq. ft.)	12 \$ 14,500.00
13 Exhibit Hall A (36,000 sq. ft.)	13 \$ 6,400.00
14 Exhibit Hall B (28,800 sq. ft.)	14 \$ 5,500.00
15 Exhibit Hall C (36,000 sq. ft.)	15 \$ 6,400.00
16 Meeting Rooms (per day or portion thereof, each room)	16 \$ 350.00
17 Ballroom (per day or portion thereof)	17 \$ 8,000.00
18 Parking Charge (per space per day)	18 \$ 5.00
19 <i>Exception: Residents with City parking decal</i>	19 No charge
20 Other Convention Center services and Charges	20 Market Rates

21 **Deposits and Cancellations**

22 A deposit of 25% of the estimated venue usage fee is required for each activity, event, or rental *date(s)*.
23 Should Licensee cancel its event or fail to perform its obligations hereunder, the measure of damages
24 shall be Licensee's advance deposit fee, the license fee and any other fees or charges that are due at the
25 time of cancellation. The City shall have no duty to mitigate licensee's damages by re-licensing the
26 premises. However, if in the normal course of business, the City is able to relicense the premises for the
27 cancelled term, fees generated therefrom will be used by the city to off-set Licensee's damages.
28
29

Exhibit H. Schedule of Building Permit Charges

Construction Permit Fees

(i) Single-family construction; alterations of any structure, single-family or other:

<u>Total Valuation</u>	<u>Fee</u>
Less than \$1,000	No permit required
\$1,000 to \$5,000	\$ 50.00
\$5,000 to \$25,000	\$ 50.00 for the first \$5,000 plus \$ 5.00 for each \$1,000, or fraction thereof, over \$5000.
\$25,000 to \$150,000	\$ 175.00 for the first \$25,000 plus \$ 4.75 for each \$1,000, or fraction thereof, over \$25,000.
\$150,000 to \$250,000	\$ 769.00 for the first \$150,000 plus \$ 4.50 for each \$1,000, or fraction thereof, over \$150,000.
\$250,000 to \$750,000	\$1,244.00 for the first \$250,000 plus \$ 4.25 for each \$1,000, or fraction thereof, over \$250,000.
\$750,000 to \$5,000,000	\$3,619.00 for the first \$750,000 plus \$ 4.00 for each \$1,000, or fraction thereof, over \$750,000.
Over \$5,000,000	\$23,806.00 for the first \$5,000,000 plus \$ 3.00 for each \$1,000, or fraction thereof, over \$5,000,000.

(ii) All other permits for new construction:

Permit fees	\$ 0.30 per square foot
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(iii) In addition to the foregoing, there shall be a fee of 0.25% of the total valuation of the permitted project, provided that the first \$100,000 of total valuation shall be exempt from this fee. The proceeds of this fee shall be used exclusively to pay the costs of the City's Workforce Housing Program, including any administrative costs related thereto.

Manufacture Home Permit Fees

Base	\$ 35.00
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Trade Permit Fees

Trade permits are required in addition to the Construction and Manufactured Home permit fees of above.

Mechanical Permit

\$2,000 and less	\$ 35.00
Over \$2,000	\$35.00 plus \$2.00 for each \$1000, or fraction thereof, over \$2,000.

Plumbing Permit

Base Fee	\$ 25.00
Per Fixture	\$ 2.50

1	Sewer	\$ 5.00
2	Vacuum Breaker	\$ 2.50
3	Grease Trap	\$ 5.00
4	Gas Permit	
5	Base	\$ 25.00
6	Per Appliance	\$ 2.50
7		
8	Electrical Permit	
9	Base	\$ 25.00
10	Temporary Service Pole	\$ 10.00
11	Residential Service	\$ 10.00
12	Commercial Service	\$ 25.00
13	Each Sub-panel	\$ 10.00
14	Per 110 volt outlet	\$ 0.20
15	Per 220/440 volt outlet	\$ 2.00
16		
17		
18		

19 **Moving of Buildings or Structures**

20 For the moving of any building or structure, the fee shall be One Hundred Fifty Dollars (\$150.00).

21 **Demolition of Buildings or Structures**

22 For the demolition of any building or structure, the fee shall be One Hundred Fifty Dollars (\$150.00).

23 **Re- Inspection Fees**

24 All re-inspection fees will be \$ 100.00, which shall be paid before the re-inspection is made.

25 **Penalties**

26 Where work for which a permit is required by this code is started or proceeded prior to obtaining said
 27 permit, the fees herein specified shall be doubled; but the payment of such double fee shall not relieve
 28 any persons from fully complying with the requirements of this code in the execution of the work nor from
 29 any other prescribed penalties.

30 **Plan-Checking Fees**

31 When a plan is required to be submitted a plan-checking fee shall be paid at the time of permitting. The
 32 plan-checking fee shall be equal to 60% of the building permit fee as determined in accordance with sub-
 33 section (a) herein above. Such plan-checking fee is in addition to the building permit fee. In the event of
 34 excessive (8 or more) plan resubmissions, a \$ 150.00 fee will be incurred.

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1 **Sign Permit Fees**

2 Permit fees for signs shall be calculated in accordance with the Construction Permit Fees sub-section
3 herein above. Plan-check fees for all sign permit applications shall be \$ 15.00 per sign, payable at the
4 time the permit application is made.

5
6 **Parking Lots, Driveways, and Associated Landscaping Permit Fees**

7 The permit fee for development of a parking lot or a driveway that is not associated with any other
8 building development will be based on the contract value of the developed lot, including all
9 landscaping, and be determined in accordance with Construction Permit Fees sub-section herein above.
10 Plan-checking fees will be sixty per cent (60%) of the permit fees, payable at the time the permit
11 application is made.

12
13 **Commercial Storm Water Review Fee**

14
15 Commercial projects that require a storm water plan review will be charged \$250.00.
16

1 **Exhibit I. Schedule of Planning Fees and Charges**

2	<u>Zoning Ordinance Text Change</u>	\$ 200.00
3	<u>Rezoning (Map Change)</u>	\$ 500.00 per new
4		Planned Unit Development
5		\$2,500.00 + \$1,000.00 per
6		applicant continuance
7	<u>Planned Unit Development Amendment</u>	\$1,250.00 + actual noticing costs
8		Encroachments
9		
10	<u>Residential, Right-of-Way</u>	\$ 100.00
11	<u>Residential, City Property</u>	\$ 250.00
12	<u>Commercial, Right-of-Way</u>	\$ 300.00
13	<u>Commercial, City Property</u>	\$ 600.00
14	<u>Subdivision Review (Minor Exempt)</u>	No charge
15	<u>Subdivision Review (Major)</u>	\$ 100.00 + \$ 25.00 per lot
16	<u>Annexation and Rezoning</u>	No charge
17		
18	<u>Street Naming Fees</u>	
19	With New Subdivision	\$ 100.00
20	Required of Private Drive	\$ 25.00 per street name
21		
22	<u>Plat Review (staff review)</u>	
23	Combination Plats	\$ 25.00
24	Site Plats	\$ 25.00
25	Easements	\$ 50.00
26	Subdivisions with lots > 5 ac.	\$ 100.00 per lot
27		
28	<u>Minor Subdivision Review (Planning Commission)</u>	\$ 50.00
29		
30	<u>Map Fees</u>	\$ 100.00
31		
32	<u>Re-review of Plats</u>	
33	First re-review	(No additional charge)
34	Second Re-review	\$ 50.00
35	Third Re-review	\$ 100.00
36	Fourth Re-review	\$ 150.00
37	Fifth and subsequent re-reviews	\$ 200.00
38	<u>Restrictive Covenant, failure to apply</u>	
39		
40	For failure to apply for annexation within one year	
41	of becoming contiguous to City limits, or within	
42	sixty (60) days of receiving a letter requesting	
43	compliance	\$ 500.00
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Non-tractor cutting:

\$25.00 per person per hour

\$100.00 per machine per deployment

Any use of heavy equipment: re: Brush/Debris/Tree Pickup:

\$150.00 per hour per unit

\$ 500.00

\$ 750.00

\$ 750.00

\$ 1,000.00

\$ 275.00

\$ 25.00

26

1 **Exhibit L. Miscellaneous Fees and Charges**

2

3 **Cemetery Fees and Charges**

4 Cemetery Plot Price, each	\$ 1,250.00
5 Niche, each	\$ 1,000.00
6 Pet Plot Price, each	
7 2ft. x 2ft.	\$ 400.00
8 2ft. x 4ft.	\$ 450.00
9 Continuing care charge	20% of Plot/Niche Price

10

11

12 **Fire and Emergency Medical Service Fees and Charges**

13

14 Basic Transport Charges (including	The Fire Department shall maintain
15 Basic Life Support (BLS) services,	reasonable rates designed to recoup the costs
16 Tier 1 and Tier 2 Advanced Life	of these services but not in excess of the
17 Support (ALS) services, mileage	current County rate schedule or, for items
18 charges and charges for a required	not included in the County rate schedule, not
19 Third Attendant, when necessary)	in excess of reasonable direct and indirect
20	costs.

21

22 Medications, fluids, supplies and	The above charges include all medications,
23 special treatments	fluids, supplies and special treatments
24	necessary to deliver required medical
25	treatments.

26

27 Hazardous Materials Incident Charges	The Fire Department shall maintain
28	reasonable rates sufficient to recoup the
29	costs of these incidents but not in excess of
30	the current County rate schedule or, for
31	items not included in the County rate
32	schedule, not in excess of reasonable direct
33	and indirect costs.

34

35 Facility Use Fee (Station #6 Training	For non-residents and businesses located
36 and Community Room)	outside the City, there shall be a charge of
37	\$50 for the first four hours or any fraction
38	thereof and an additional \$100 for a second
39	four hours or any fraction thereof in any
40	given day.

41

42

43

44 **Ambulance and Medical Personnel for Special Events**

45 The Fire Department shall, from time to time, establish reasonable rates sufficient to recoup the costs of

46 providing personnel and equipment for special events but not in excess of prevailing rates charged by

47 other providers operating in Horry County.

48

49 **Fire Training**

50 The Fire Department shall, from time to time, establish reasonable rates sufficient to recoup the costs

51 of providing personnel and equipment for special training per contractual agreements.

52

1	<u>False Alarms</u>	
2	An assessment of \$200.00 per false fire alarm will apply for each call for service resulting from a false	
3	alarm after the 3 rd such false alarm in any 365 day period.	
4	<u>Inspection Fees</u>	
5	The following fees shall apply for Fire Safety Inspections to be conducted on a routine basis, annual or	
6	biannual depending upon the type of facility:	
7		
8	Tier One (less than 1,000 sq. ft.)	\$ 75.00 per inspection
9	Tier Two (1,000 to 2,499 sq. ft.)	\$ 100.00
10	Tier Three (2,500 to 9,999 sq. ft.)	\$ 150.00
11	Tier Four (10,000 to 49,999 sq. ft.)	\$ 200.00
12	Tier Five (50,000 sq. ft. or more)	\$ 300.00
13		
14	Thirty day re-inspection (if required)	included in above fees
15	45 day and subsequent re-inspections	\$ 100.00 per inspection
16	Special Inspections	\$ 200.00 per inspection
17		
18	<u>Erection of Banners for Special Events</u>	\$ 35.00