

Dash to the Dunes 5K

- Applicant: Grand Dunes Master Association
- When: October 2, 2021
- Time: 8:00 a.m. - 11 am
- Where: Grand Dunes Marina, Marina Parkway & Multi purpose path and Marina park
- Set-up and Take Down: Day of
- Expected Attendance: 250
- Road Closures: small portion of Marina Pkwy.
- SE Committee: approved

APPLICATION FOR SPECIAL EVENTS PERMIT
Within the City of Myrtle Beach, SC
(Please print legibly or type)
(Must be submitted 90 days prior to the event)

1. Name of Activity/Event: Dash to the Dunes
2. Type and Purpose of Event: The Dunes Dash is a 5k run/walk to promote healthy living in accordance with Freehold Communities' guiding principles. Though it will be held in Grande Dunes, it is open to all Myrtle Beach area residents.
3. Location of Event: The event will start and end in Grande Dunes Marina Park and follow the route outlined in the attached document.
4. Organization: Grande Dunes Master Association
5. Applicant: Grande Dunes Master
- | | |
|--|---|
| <p>6. <u>Cheryl Lynn Foster-Gerton</u>
Primary contact person
<u>980 Cipriana Drive, Unit A8</u>
<u>Myrtle Beach, South Carolina 29572</u>
Primary address
<u>(854) 854-6079</u>
Primary telephone/fax number
<u>cherylfg@waccamawmanagement.com</u>
Primary email address</p> | <p><u>Joshua Julian</u>
Alternate contact person's name
<u>980 Cipriana Drive, Unit A8</u>
<u>Myrtle Beach, South Carolina 29572</u>
Alternate address
<u>(843) 315-0300</u>
Alternate telephone/fax number
<u>joshj@waccamawmanagement.com</u>
Alternate email address</p> |
|--|---|
7. Date(s) of event: Saturday, October 2, 2021 Hours of operation: 9:00 a.m. - 12:00 p.m.
8. Date of set-up: Friday, October 1, 2021 Take Down Completed By: Saturday, October 2, 2021 by 5:00 p.m.
9. Expected attendance: 250
10. Charitable Benefactor (if applicable): N/A
Is group a non-profit organization: ☐ Yes ☒ No If yes, attach copy of 501 IRS letter.
If no, what portion of proceeds will go to charitable organizations: _____
11. How will you publicize the event?
This event will be advertised via email, social media and on a handful of race-related websites.
12. Are public funds being used? ☐ Yes ☒ No
13. Does the applicant intend to gate the event and charge an admission fee: ☒ Yes ☐ No
If so, please detail the amount of the fee and describe as to how the event will be gated: The event will not really be gated, but there is an admission fee of \$25.00 to participate in the race. This fee covers professional timing and a t-shirt. The route will be marked with traffic cones and basic signage.
14. Entertainment Description (show on site plan): A professional DJ with Joyful Entertainment will provide music before and after the race in Marian Park.
- Speakers/microphone needed: ☐ Yes ☐ No Electrical hook-ups needed: ☐ Yes ☒ No
15. Is a fireworks display planned in conjunction with this event? ☐ Yes ☒ No
Fireworks displays require a SC State Permit obtained by a SC Licensed Pyrotechnician.

The fee of approximately \$300 - \$600 is based upon when the permit is issued.
(15 or more days prior to the event \$300; 14 days or less \$600).

16. To what extent has the applicant communicated with adjacent property owners, and what responses have been received? The race route primarily follows a portion of Marian Parkway where the land is still in the very early stages of development, so there is little to no impact. The Grande Dunes Marina is aware of the event and understands that there may be a brief period of time (about 15 minutes) when foot traffic at the marina might be impacted.

17. Signage: Will any signs, banners or pennants be posted or hung? Describe the proposed location(s) and include specific details on site plan. Temporary directional signage will be posted along the race route using either the traffic cones as base holders or using metal yard sign holders. Nothing will be hung.

18. Parking requirements:(show on site plan): No. of spaces available 272 No. of handicap 6
If required, has permission been granted for use of Event location by entity other than the City of Myrtle Beach? ☒ Yes ☐ No If yes, please attached proof of authorization.

19. Alcohol:

Will alcoholic beverages be made available to the public? ☐ Yes ☒ No

If yes, provide the following information:

What type of alcohol will be made available? ☐ Spirituous Liquor ☐ Beer ☐ Wine

List the exact locations and times for alcohol sales:

Location: _____ Times: _____

Have the City and State permits been applied for and/or obtained? ☐ Yes ☐ No

*Permits approved for the events will be amended if ABC permits are not granted. Applicants are required to provide proof of issuance before the event.

Do the alcohol vendors presently hold a license for on-premise consumption? ☐ Yes ☐ No

If so, Name _____ Address _____
Telephone _____

If alcohol will be sold or given away, and the vendor is not a license holder for on-site consumption, list the person(s) who will apply for the alcoholic beverage license:

If so, Name _____ Address _____
Telephone _____

The applicant agrees that all alcohol sales at the event will cease no later than one hour before the scheduled end of each day of the festival. ☐ Yes ☐ No

20. Parades:

Is there a parade planned with this event? ☐ Yes ☒ No

If yes, please state the day, time, location, and anticipated number of participants, routes, times, staging area, disbanding area, review stand, and alternate dates: _____

(If the parade is planned for state or municipal roads, please provide written permission or approval from SCDOT and/or the City of Myrtle Beach.)

21. Vendors:

Will vendors be present at this event ? ☒ Yes ☐ No

If yes, describe in detail on a separate sheet the number of vendors involved, specify the goods or services being vended and indicate whether the vendors are specifically contracted or regularly

licensed. Please indicate exact location of vendors on the site plan.

22. FOOD SERVICE:

Will food be prepared at this event? ☒ Yes ☐ No

If yes, describe in detail on a separate sheet how the food will be prepared, type and location of cooking appliances and type of fuel to be used for cooking.

A commercially licensed food truck - the Smoothie Chemist - will be on hand to sell food to attendees. Additionally, some pre-packaged food items from a commercial grocer, such as energy bars and bottled water, will be distributed to race participants.

23. Prior Events:

Is this a first time event? ☒ Yes ☐ No

Has this event occurred five (5) or more times in the preceding years? ☐ Yes ☐ No

If so, please list the years: _____

24. Emergency Medical Services:

An approved EMS plan is required to receive a permit for the event.

Please attach appropriate documentation (attach additional pages as necessary).

(Call City of Myrtle Beach Fire Department at 918-1109 for questions.)

25. Security Plan:

(Call City of Myrtle Beach Police Department at 918-1366 for questions.)

Has the Police Department approved a security plan? ☐ Yes ☐ No

Detail your security plans during event. (attach additional pages as necessary).

(The plan shall specify

- a. The number of POST-certified off-duty law enforcement personnel and private security guards which the applicant plans to hire – where the number of off-duty law enforcement personnel shall be the same or more than the number of private security guards.
- b. The arrangements the applicant has made for hiring them.
- c. Details of the plan for payment.

If no, you must engage qualified security consultants to provide the Police Department with a security plan for approval. A security plan must be approved in order to receive a permit for this event.

If yes, please attach appropriate documentation.

26. Cleanup of Event Area:

Detail your plan to keep site and adjacent public and private property free of trash and debris generated by this activity: The event area and race route will be cleaned up immediately after the event by a combination of volunteers and a paid vendor.

If using a private sanitation company, give name, contact person and telephone number: _____

Mongold and Sons - Ray Mongold - (843) 427-4645

Will additional trash receptacles need to be placed in the event area? ☐ Yes ☒ No If Yes, please contact the City of Myrtle Beach Solid Waste Division (843-918-2160), and they will assist in determining the number of receptacles needed as well as the cost for providing the additional service. If this service is used, payment is due five (5) days before the event.

27. Street Closings:

(Please attach documents from SCDOT and/or City of Myrtle Beach authorizing this closure.)

Streets to be closed: Marina Parkway between 71st Avenue and 82nd Avenue

Day/Dates: Saturday, October 2, 2021

Closing Time: 8:00 a.m.

Opening Time: 11:00 a.m.

28. Insurance: (Certificate of Insurance to be sent to City of Myrtle Beach Risk Department; for questions call 918-1007.)

- 1) Coverage shall be written on an occurrence basis and provide Premises/Operations:
Independent Contractors: Products/Completed Operations: Contractual and Broad Form
Property Damage.
- 2) Minimum Limits of Liability will be \$1,000,000 combined single limit per occurrence for bodily
injury and property damage.
- 3) The City of Myrtle Beach shall be named as "additional insured" and the policy endorsed to
require that the City be provided thirty (30) days written notice of coverage modification or
cancellation.
- 4) A certificate of insurance will be provided to the City ten (10) days prior to the beginning date of
the event permitted herein.
- 5) Additional limits or coverages may be required by the Risk Manager to address specific special
or unusual hazards.

29. Special Requirements:

Are there any special or unusual requirements that may be imposed or created by virtue of the
proposed event activity? ☐ Yes ☒ No

If Yes, please explain: _____

SITE PLAN

(The site plan must accompany your Special Event application or the application
will be considered incomplete and returned to the applicant.)

Site Plan Size Requirement:

The City may be able to provide a base map of the area upon request.

Must be presented on 8 ½" x 11" letter size paper

Site Plan must include the following:

- 1) Location and number of all structures with respect to the existing buildings, property lines,
roads and walkways, to include
 - ☐ Tents/detail description of size/state if tent is fully or partially enclosed/number of tents;
Indicate activity in each tent.
 - ☐ Grandstands/size/capacity
 - ☐ Stage – include electrical hook-ups and engineer certification
 - ☐ All electrical hook-ups/generators
 - ☐ All speakers/hook-ups
 - ☐ Vendor booths, size and description of goods sold
 - ☐ Refreshment stands
 - ☐ Restroom accommodations (include number of handicap accessible); please advise if you
will require a source of potable water.
 - ☐ Tables
 - ☐ Trash and recycling receptacles
 - ☐ Signs with size indicated (must identify all signs visible from public roadway)
 - ☐ Parking areas/include handicap spaces available and number
 - ☐ Vehicle/trailer locations
 - ☐ Perimeter fencing, barricades, barriers, and all entry/exit points.

Additional applications/licenses or permits required:

- 1) Tent permit from City Construction Services Department (843-918-1111).
- 2) Business licenses from City Business Office for all vendors (843-918-1151). (The business license form is also available on the City website.
- 3) Liquor license and/or beer/wine license from the State of South Carolina.
- 4) Street closure permits from SCDOT and/or the City of Myrtle Beach.

REVIEW YOUR APPLICATION PRIOR TO SUBMITTAL !!

Please fill out the application completely. All applications are considered new and "same as last year" is not an appropriate answer. A complete application includes the required site plan of the correct size and security plans described herein.

By my signature below, I certify that I have actual authority to make this application, and to bind the organization, if any, sponsoring the event, and that I, or the organization, will be financially responsible for any costs or fees that may be imposed for the Event.

Date Submitted: 08/06/21 Signature of Applicant: 

APPLICATION FOR SPECIAL EVENTS PERMIT

Addendum for Dash to the Dunes

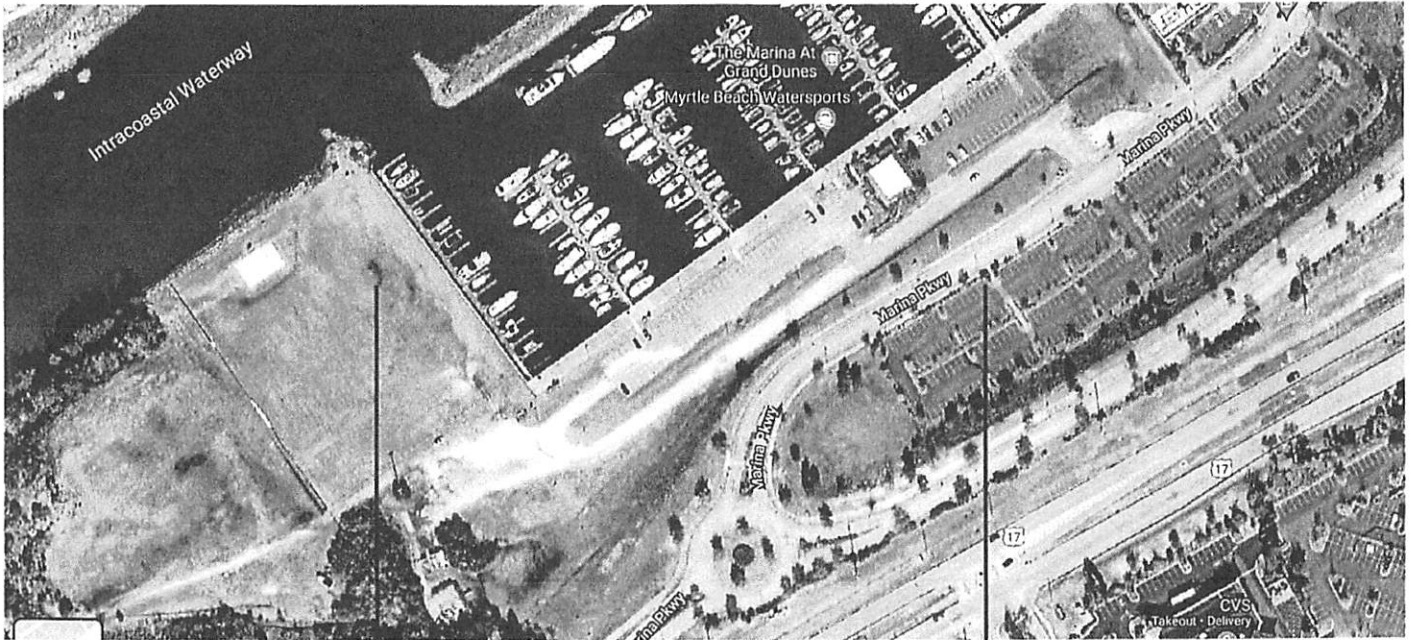
21. **Vendors:** At this time, the only committed vendor is the Smoothie Chemist food truck, which will sell healthy food options and is a regularly licensed vendor. I will be offering tent space to area partners like the Grande Dunes Members Club, Grande Dunes Properties, Grande Dunes Resort Club, Grande Dunes tennis Club and the local YMCA, and I am hoping to secure a few athletic gear and wear retailers as well. The total number of exhibitors will not to exceed thirteen (13) in total, including the food truck. I would require that all be regularly licensed.

24. **Emergency Medical Services:** I spoke with a representative from David BeLue, Police Corporal, on Thursday, August 5, 2021 regarding necessary services. He let me know that with the anticipated number of attendees, we would likely not need off-duty EMS personnel. However, we are already planning to hire two (2) EMS personnel through the City of Myrtle Beach as a precautionary measure.

25. **Security Plan:** I reached out to the City of Myrtle Beach regarding a security plan on Wednesday, August 4, 2021. The representative I spoke to let me know that he would be coordinating with the Special events permitting office to review and approve this permit and provide any necessary input regarding security. Additionally, the Grande Dunes Master Association will have its own team of four (4) or five (5) security personnel through Allied Security at the event to monitor the course and activities in Marina Park.

28. **Insurance:** A copy of the quote for an event insurance policy of \$5 million is attached. It is in the process of being bound and a copy of the Certificate of Insurance, naming the City of Myrtle Beach as an additionally insured, will be provided once available.

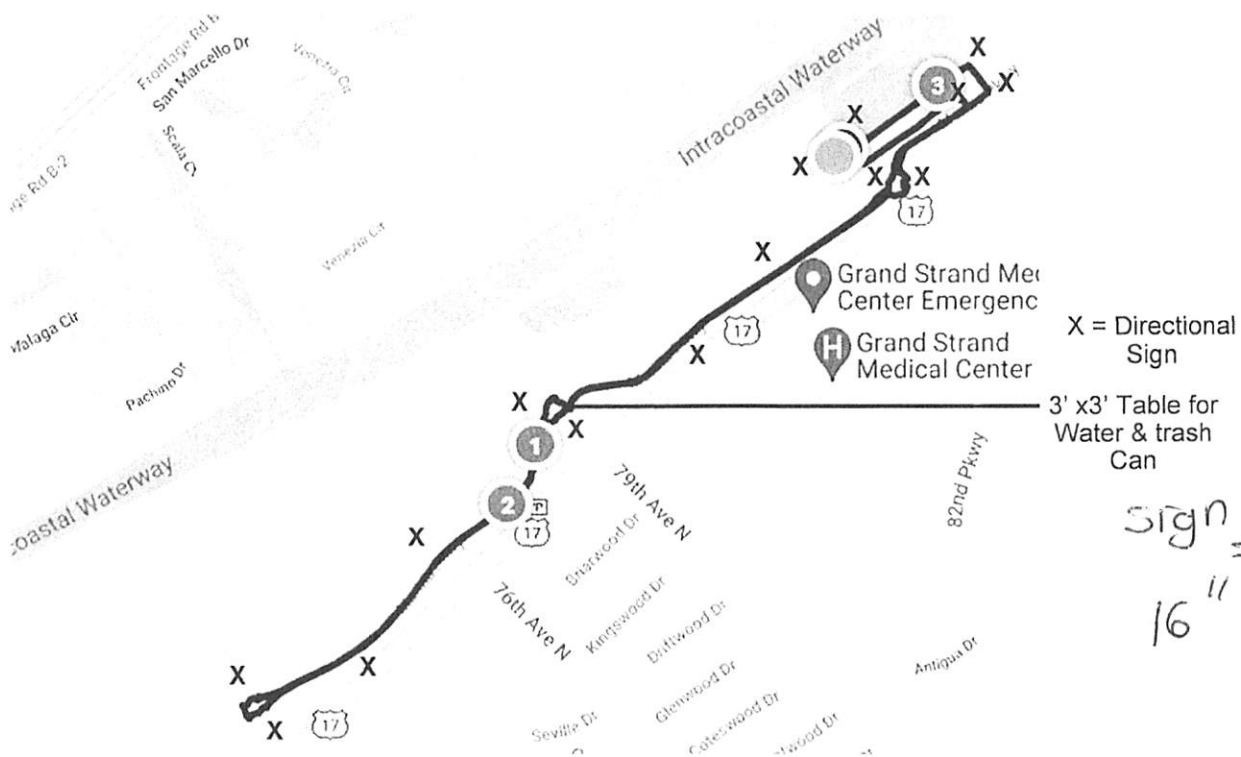
Dash to the Dunes Site Plan



Marina Park
(see attached
full site plan)

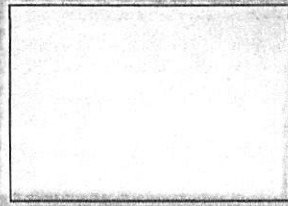
Parking

Dash to the Dunes Race Route



sign size
= 16" x 20"

Electrical



Electrical

10' x10;
DJ Tent

Smoothie
Chemist Truck

Restroom
trailer

ADA
Restroom

10' x10;
Vendor?
Tent

Resort
Club
Tent

10' x10;
Vendor?
Tent

10' x10;
Vendor?
Tent

6' table for
EMS

10' x10;
Vendor?
Tent

10' x10;
Vendor?
Tent

YMCA
Tent

10' x10;
Vendor?
Tent

10' x10;
Reg
Tent

GD
Tennis
Tent

10' x10;
Vendor?
Tent

GD
Properti
es Tent

Member
s Club
Tent

Finish line Inflatable
Arch

MSE021G1502

Quote is valid until 10/4/2021

Re: **Grande Dunes Master**

To:

Attn:

Commission: _____%

From: Allison Pigora

allison.pigora@amwins.com / (704) 749-2700

Please bind effective: _____
Insured email address: _____
Insured phone number: _____
Confirm optional coverages:
<input type="checkbox"/> Do not include any optional coverages.
<input type="checkbox"/> Include the following optional coverages from Section V
(Taxes & Fees may apply to optional premium if purchased)
<input type="checkbox"/> Option 1 - (add: \$50) - Rain Date Coverage
<input type="checkbox"/> Option 2 - (add: \$100) - Banner Coverage
<input type="checkbox"/> Option 3 - Terrorism Coverage

I. PREMIUM AND UNDERWRITING NOTES/REQUIREMENTS**COMMERCIAL LIABILITY POLICY INFORMATION**

Carrier:	United States Liability Insurance Company
Status:	Admitted
A.M. Best Rating:	A++ (Superior) - XII

GENERAL LIABILITY OCCURRENCE/AGGREGATE**GENERAL LIABILITY PREMIUM**

<input type="checkbox"/> \$1,000,000/\$2,000,000	\$325
<input type="checkbox"/> \$1,000,000/\$3,000,000	\$329
<input type="checkbox"/> \$2,000,000/\$2,000,000	\$374
<input type="checkbox"/> \$3,000,000/\$3,000,000	\$404
<input type="checkbox"/> \$4,000,000/\$4,000,000	\$728
<input type="checkbox"/> \$5,000,000/\$5,000,000	\$1,053

ADDITIONAL QUOTE INFORMATION

Policy Minimum Premium: \$195

Personal & Advertising Injury: Same as the Occurrence Limit

Products Aggregate: See L-535

Damages to Premises Rented: \$100,000

Medical Payments: \$1,000

Additional Limit Combinations may be available. Please contact your underwriter.

Refer to Covered Events section for event dates covered

Please contact us with any questions regarding the terminology used or the coverages provided.

****Read the quote carefully, it may not match the coverages requested****



Main Highway

route

Main Highway

8201

barricades

8199

17

Google

Dash to the Dunes Race Route

