

2021 Dragon Boat Festival

- Applicant: Ground Zero/Scott Paysuer
- When: April 24, 2021
- Time: 6:00 a.m. - 8:00 p.m.
- Where: Grand Park
- Set-up: Beginning April 18th
- Take Down: 8pm April 26th
- Expected Attendance: 5000-7000
- SE Committee Vote: Approved, with all Covid and social distancing restrictions (Local, State and Federal) that are in place at time of event.
 - (group will apply for state exemption)
 -
- In kind services: City Stage rental fee and the park rental fees for the practice, move-in, & move-out days, which totals \$4500.00

**CITY OF MYRTLE BEACH
EVENT RÉSUMÉ
(Please Print)**

Please complete this form in its entirety. If a question does not apply, please write N/A.

Applicant's Name: Ground Zero

Event Information:

Event Name: Ground Zero Dragon Boat Festival

Date & Time of Event: Saturday, April 24, 2021

Date & Time of Set-Up: Sunday April 18, 2021 Date & Time of Breakdown: Monday April 26, 2021

Public or Private Event: Public Expected Attendance: 5,000 - 7,000

Number of your staff who will be present: 5 staff / 60 volunteers

Will this be catered, have bands, or have any other outside vendors? (Y/N) Yes

If yes, please explain: DJ, inflatable games, vendors

What area of the park/facility do you plan to use? all of Grand Park including the Picnic Shelters (A, B, & C on Sat. the 25)

Details of Event:

Is your group or organization registered as non-profit (Y/N)? Yes

Is your event being sponsored by or for the benefit of a charity, religious organization, 501(c)3 corporation, civic group, fraternal organization, or mutual benevolent aid association (Y/N)? Yes If yes, please provide the name of the organization and attach a signed statement from that organization on its letterhead affirming the sponsorship or benefit to the organization. It's a fundraising event for Ground Zero

Will this event have an admission fee, require tickets, charge for food and beverage, or collect money for any purpose (Y/N)? Yes If yes, please explain: Free to attend / Food vendors will charge / charge for inflatables

Are you requesting alcohol to be approved for this event (Y/N)? No

Type? Wine _____ Beer _____ Liquor and/or mixed drinks _____

How will the alcohol be distributed?

Applicant provides for free: _____ Applicant sells to attendees: _____

Attendees bring their own: _____ Vendor sells to attendees: _____

Do you plan to decorate (Y/N)? Yes What type of decorations? some teams will decorate their team tent

Do you plan to display signage (Y/N)? Yes If yes, type, size and location? directional signs, sponsors, etc

Do you plan to have any structures: tents, stages, inflatables, etc. (Y/N)? Yes

If yes, what kind and size, when will they be installed and who will install them?

50-60 10x10 Team Tents / inflatables / Risk Wall / event office / storage containers / a few larger tents

Is this a wedding (Y/N)? No If so, who is the officiant? _____

Do you plan to cook on-site (Y/N)? Yes Gas Grill or Charcoal Grill _____

Crockpot _____ Hot Plate _____ Other Food vendors

Please describe set up requirements: _____

Do you plan to have entertainment (Y/N)? Yes If yes, what kind and who?

DJ

Are you requesting closing of streets (Y/N)? No Which ones? _____

What is your plan for parking? everyone is encouraged to use designated parking spaces - Request parking lot near picnic shelters to be block off for use by vendors (at the end of Forbes)

What is your plan for clean up? volunteers during the day and when wrapping up we will have a dumpster put

Remove all trash from trash cans and place in dumpster located in parking lot on near the Forbes Court.

near the picnic shelters and on Mueller St

Do you plan to use the electricity provided in the facility/park (Y/N)? Yes

(If yes, fill out the electrical attachment. You may need to rent a generator.)

Do you plan to hire off-duty police or private security (Y/N)? Yes If yes, who and how many? included in Security Plan

Has security been approved by Myrtle Beach Police Department? No for 2020
but yes for past years

What is your plan in case of medical/police emergency? Police + EMS onsite

Please explain all activities you plan to do at the facility: Picnic Shelters for people to use ~~during~~ to eat in vendor area / dragon boat races / inflatables / banana boat rides / stage + music / vendors

Does your event require rental of barricades? Yes If so, how many? 295

Does your event require extra trash cans? Yes If so, how many? 40

Site Plan: Please provide a site plan of your event. I can provide you aerial photos for your use if you need them.

(If this is a birthday party or family reunion, site plan is not required.)

Applicant Signature: [Signature]

Date: 8/31/20

Barricades

20 near picnic shelter

75 in grass @ main field (across from Orvis)

100 on concrete pad (across from Valor Park)

100 in grass area below decks (opposite side of main field)
of concrete

295 spread out in 4 sections of 25 along side walls

trash cans

20 near picnic shelter

10 in grass @ main field (across from Orvis)

5 on concrete pad (across from Valor Park)

5 in grass area below the decks (opposite of main field)
of concrete

40

EVENT RÉSUMÉ ADDENDUM **ELECTRICAL NEEDS**

What equipment do you plan to use that needs electricity? (If possible, give wattage and voltage for each.)

	Equipment	Watts	Volts
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

- Not all parks have electric circuits available. Please ask when filling out the application if the park you want to rent has electricity available.
- Equipment such as coffee makers, popcorn poppers, cotton candy machines and other cooking equipment or motor driven equipment may need to be on a circuit by itself. Please contact staff prior to your event to see if all of your equipment listed can be accommodated by the available electricity.
- If any of your equipment needs 240 volts, please check with staff to see if it is available.
- If 240 volt service is available, a licensed electrician must make any electrical "taps" required to make that equipment work.
- If a band is performing at your event and requires more than the 120 volt convenience outlets provided, please contact staff prior to tapping into the panel box. As listed above, a licensed electrician must make that tap.



CITY OF MYRTLE BEACH
BUSINESS LICENSE DIVISION
EVENT/VENDOR INFORMATION

P.O. BOX 2468 MYRTLE BEACH, SC 29578
921 N OAK STREET MYRTLE BEACH, SC 29577
(843)918-1200 Fax (843)918-1210
WWW.CITYOFMYRTLEBEACH.COM

Issue Date _____ First Draft Due Back 15 Days from Issue Date Due Date _____

Final Draft due back 15 days prior to event Due Date _____
If there are not any changes from the 1st draft then submit a statement as a final draft.

EVENT DATE(S) _____
EVENT NAME _____
TYPE OF EVENT _____
LOCATION OF EVENT _____
CONTACT PERSON _____
EMAIL ADDRESS _____



PHONE _____
PHONE _____

A Complete Event/Vendor Listing Consists of:

1. Complete name of person and/or business that will be a vendor or a service provider at the event. If this is not applicable then please indicate with a N/A in the appropriate section.
2. Complete mailing address of vendor or service provider and phone number.
3. Vendor or service provider's contract amount for the event.

All information must be completed in full when you return the Event/ Vendor Listing to the Business License Department.

If you have any person or business that is not being compensated for their services please list them in the provided space below.

Please Sign and date this Event/Vendor Listing and return it to the City of Myrtle Beach Business License Office.

Signature _____

Date _____

BUSINESS LICENSE DIVISION

EVENT PLANNER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

EQUIPMENT RENTAL

Eventhaus
COMPANY NAME [REDACTED] BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 18,000
MAILING ADDRESS _____
EMAIL ADDRESS _____

CATERER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

D.J.

COMPANY NAME DJ Pelaggy BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 1,500
MAILING ADDRESS _____
EMAIL ADDRESS _____

ENTERTAINMENT

COMPANY NAME MC Sound BUSINESS LICENSE NUMBER _____
CONTACT NAME Mike Cook HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 1,800
MAILING ADDRESS _____
EMAIL ADDRESS _____

PHOTOGRAPHER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

VIDEOGRAPHER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

FLORIST

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

CAKE/BAKER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

DECORATOR

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

OFFICIANT

COMPANY NAME	<u>N/A</u>	BUSINESS LICENSE NUMBER	_____
CONTACT NAME	_____	HOSPITALITY NUMBER	_____
TELEPHONE	_____	CONTRACT VALUE	\$ _____
MAILING ADDRESS	_____		
EMAIL ADDRESS	_____		

(Describe Business)

COMPANY NAME	_____	BUSINESS LICENSE NUMBER	_____
CONTACT NAME	_____	HOSPITALITY NUMBER	_____
TELEPHONE	_____	CONTRACT VALUE	\$ _____
MAILING ADDRESS	_____		
EMAIL ADDRESS	_____		

(Describe Business)

COMPANY NAME	_____	BUSINESS LICENSE NUMBER	_____
CONTACT NAME	_____	HOSPITALITY NUMBER	_____
TELEPHONE	_____	CONTRACT VALUE	\$ _____
MAILING ADDRESS	_____		
EMAIL ADDRESS	_____		

(Describe Business)

COMPANY NAME	_____	BUSINESS LICENSE NUMBER	_____
CONTACT NAME	_____	HOSPITALITY NUMBER	_____
TELEPHONE	_____	CONTRACT VALUE	\$ _____
MAILING ADDRESS	_____		
EMAIL ADDRESS	_____		

**CITY OF MYRTLE BEACH
FACILITY USE APPLICATION**
(Please Print)

APPLICANT NAME: Ground Zero

PHONE: _____ PHONE: 843-997-6886

(Residence)

(Business or Cell)

ADDRESS: PO Box 8279

CITY Myrtle Beach STATE SC ZIP 29578

EMAIL ADDRESS: scott@mygroundzero.com

ORGANIZATION: Ground Zero

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PICNIC SHELTER OR PARK TO BE USED: Shelter A, B & C @ Grand Park and

BEGINNING DATE: Sat, April 24 TIME: 6:00 am (2024) Grand Park

ENDING DATE: Sat, April 24 TIME: 8:00 pm (2024)

DETAILED DESCRIPTION OF ACTIVITY: to use during Dragon Boat Festival

- THE SALE OR DISTRIBUTION OF ALCOHOLIC BEVERAGES IS STRICTLY PROHIBITED, UNLESS APPROVED BY THE CULTURAL AND LEISURE SERVICES SUPERINTENDENT.
- VEHICLES ARE NOT PERMITTED TO STOP, STAND OR PARK OTHER THAN IN DESIGNATED PARKING, LOADING OR UNLOADING ZONES EXCEPT WITH THE SPECIFIC WRITTEN PERMISSION OF THE POLICE DEPARTMENT (TO BE ATTACHED TO THIS DOCUMENT).
- THE CITY RESERVES THE RIGHT TO APPROVE OR DISAPPROVE THE TYPE, NUMBER AND PLACEMENT OF ALL STRUCTURES, INCLUDING BUT NOT LIMITED TO TENTS, BOOTHS, DISPLAYS AND COOKING APPARATUS.
- IT IS AGREED AND UNDERSTOOD THAT PERMITTEE IS SOLELY RESPONSIBLE FOR THE CONDITION AND CLEANLINESS OF FACILITY USED DURING THE TERM OF THIS PERMIT AND AGREES TO RETURN SAID PROPERTY IN THE SAME CONDITION AS FOUND, REASONABLE WEAR AND TEAR EXCEPTED.
- PERMITTEE AGREES TO ARRANGE FOR AND ASSUME THE COST OF PROVIDING SECURITY AND CROWD CONTROL WHEN SUCH IS DEEMED NECESSARY BY THE CITY.
- PERMITTEE AGREES TO CONDUCT ALL ACTIVITIES IN COMPLIANCE WITH THE LAWS OF THE STATE OF SOUTH CAROLINA AND ALL APPLICABLE CITY ORDINANCES.
- PERMITTEE AGREES TO PURCHASE AND MAINTAIN IN FORCE FOR THE FULL TERM OF THIS PERMIT A GENERAL LIABILITY POLICY MEETING THE FOLLOWING CRITERIA.
 - 1) Coverage shall be written on an occurrence basis and provide Premises/Operations, Independent Contractors, Products/Completed Operations, Contractual and Broad Form Property Damage.
 - 2) Minimum limits of liability will be \$ 1 million combined single limit per occurrence for bodily injury and property damage.
 - 3) The City of Myrtle Beach shall be named as an "additional insured" and the policy endorsed to require that the City be provided thirty (30) days written notice in the event of coverage modification or cancellation.
 - 4) A certificate of insurance will be provided to the City ten (10) days prior to the beginning date of the event permitted herein.
 - 5) Additional limits may be required to address special or unusual hazards.

- PERMITTEE AGREES UPON DIRECTION OF THE CITY TO IMMEDIATELY CEASE ACTIVITY IN THE EVENT OF INSURANCE CANCELLATION UNTIL PROOF OF COVERAGE SATISFACTORY TO THE CITY IS RESUBMITTED.
- PERMITTEE AGREES TO PROTECT, DEFEND, INDEMNIFY, AND HOLD THE CITY, ITS OFFICERS, EMPLOYEES AND AGENTS FREE AND HARMLESS FROM AND AGAINST ANY AND ALL LOSSES, PENALTIES, DAMAGES, SETTLEMENTS, COSTS, CHARGES, PROFESSIONAL FEES OR OTHER EXPENSES AND LIABILITIES OF EVERY KIND AND CHARACTER ARISING OUT OF THIS PERMIT.
- PERMITTEE AGREES AND UNDERSTANDS THAT THE CITY MAY REVOKE AND TERMINATE THIS PERMIT UPON A FINDING BY THE CITY THAT PERMITTEE'S USE OF THE FACILITY IS DETRIMENTAL TO THE SAFETY, WELFARE, HEALTH OR BEST INTERESTS OF THE CITIZENS OF THE CITY OF MYRTLE BEACH.
- PERMITTEE UNDERSTANDS THAT VENDORS, PERSONS, OR BUSINESSES PARTICIPATING IN THE EVENT OR PROVIDING PAID SERVICES TO THE ORGANIZER OF THE EVENT MAY BE REQUIRED TO PURCHASE A CITY OF MYRTLE BEACH BUSINESS LICENSE. IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THAT EACH PERSON OR BUSINESS IS IN COMPLIANCE WITH THE BUSINESS LICENSE ORDINANCE. ANY QUESTIONS REGARDING THIS REQUIREMENT SHOULD BE DIRECTED TO THE CITY BUSINESS LICENSE OFFICE AT 843-918-1200.

 8/31/20
 APPLICANT SIGNATURE DATE

ARE YOU REQUESTING ALCOHOL TO BE APPROVED FOR THIS PERMIT? ☐ YES ☒ NO

APPROVED: _____ DISAPPROVED: _____

CONDITIONS: _____

REASON FOR DISAPPROVAL: _____

 PARK SUPERINTENDENT'S SIGNATURE DATE

APPROVED: _____ DISAPPROVED: _____

CONDITIONS: _____

REASON FOR DISAPPROVAL: _____

 PARK ADMINISTRATION'S SIGNATURE DATE

APPROVED: _____ DISAPPROVED: _____

CONDITIONS: _____

REASON FOR DISAPPROVAL: _____

 POLICE DEPARTMENT OFFICER'S SIGNATURE DATE

MAIL, EMAIL, OR FAX APPLICATIONS TO:
CITY OF MYRTLE BEACH
ATTN: RHONDA EDGE
PO BOX 2468
MYRTLE BEACH, SC 29578
REDGE@CITYOFMYRTLEBEACH.COM
OFFICE: 843-918-2332
FAX: 843-918-2340

Section 19-127 (c) (6) of the Code of Ordinances of Myrtle Beach provides: In consideration of current demands on public resources made during the month of May, no special event permit, noise variance, or facility use permit with outdoor vending, merchandise, or food or beverage sales, as otherwise permitted by law, may be issued from May 1 through midnight of May 31 of every year, if such permit or variance overlaps or coincides with an unpermitted rally that is held forth as occurring on specified days and is reasonably perceived by the council acting in its discretion as being held in furtherance of or to take advantage of an unpermitted rally, to include either five days before or five days after the time of the rally as set forth.

ADA Notice: The City of Myrtle Beach will not discriminate against qualified individuals on the basis of disability in its services, programs or activities. The city will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy its programs, services and activities. For more information, contact Docshee Moore at Canal Street Recreation Center (843-918-1465), Kevin Morris at Pepper Geddings Recreation Center (843-918-2280), Rob Cardella at Crabtree Memorial Gymnasium (843-918-2355), Dustin Jordan at Base Recreation Center (843-918-2380), Troy Marron at the Train Depot (843-918-4906), Rhonda Edge for Parks and Picnic Shelter rental (843-918-2332) or ADA Coordinator Coleman Randall (843-918-1113).

Application for Mobile Stage Rental

Please return this form (make copy for your records) along with the appropriate payment at least 5 days prior to your event to:

City of Myrtle Beach Special Events Coordinator
PO Drawer 2468
Myrtle Beach, SC 29578-2468

Date of Application: 8/31/20 Date(s) Stage Requested: Sat. April 24, 2021
(Application must be received at least 90 days prior to request)

Reason for Request: Ground Zero Dragon Boat Festival

Location of Event: Grand Park Market Common
(Must be within the limits of Horry County)

Expected Event Attendance: 5,000 - 7,000

Explanation of how will the stage is to be used:
Morning rally - Lunch Time Drummer Costume Pageant / Awards / DJ

Name of Person Responsible for Request: Scott Payseur

Address: PO Box 8279/MB, SC 29578 Phone # 843-997-6886

Location where the stage is to be set-up:
main field

(State location where the stage is to be located at the event, include a map if possible)

Event Type	Set-up Time What time do you want the stage delivered?	Event Start Time	Event End Time	Take Down What time do want the stage removed?
Fundraiser	Friday morning or Thursday evening	Sat. 4/24 8am	Sat. 4/24 4:30pm	any time after 5:00

I accept responsibility for care of any equipment rented and agree to pay for any damages or loss and to provide insurance coverage as necessary. I will be responsible for reserving the location where the mobile stage is to be placed and will meet City of Myrtle Beach Special Events Staff to assure proper stage placement. I understand that once the mobile stage is in place, it will not be moved until the date mutually agreed upon by myself and the City of Myrtle Beach. I also understand the mobile stage may only be moved by City of Myrtle Beach Special Events Staff.

Scott Payseur
Signature of Applicant

8/31/20
Date

Application for Mobile Stage Rental

Stage Rental Cost:

- (1) Day Event
\$2250.00
- (2-3) Day Event
\$3500.00

Set-Up / Take down - (1) day set-up included. \$500.00 each additional day. The City holds the discretion of the take down.

Labor cost:

- Event Stage Monitor / Operator
 - \$20.00 per hour (Basic rate)
 - \$30.00 per hour (Overtime rate)
 - \$50.00 per hour (Holiday rate)

Deposit:

- = 50% of the rental fee.

Rules and Regulations

- All fees and deposit must be received by the City of Myrtle Beach prior to the delivery of the stage.
- All organizations are required to pay for any damage to the equipment that occurs during the periods of use. Assessed damage costs may exceed the amount of the damage deposit.
- The mobile stage can only be transported by City of Myrtle Beach Special Events Staff personnel and cannot be moved once it is in place. Transportation fees may be added to the rental cost of the stage if the stage is going to be used in an area that is not accessible by the City's transportation vehicle.
- No posters, banners, signs or other materials can be adhered to the stage without prior approval from the City of Myrtle Beach. No tape, glue or adhesive material may be used on stage walls, floors, ceiling or any other part of the stage. Any failure to comply with this provision could result in loss of deposit and possible additional repair charge.
- The site supervisor will monitor stage use as well as weather conditions and will have the authority to shut down the stage if conditions become adverse. Adverse conditions include, but are not limited to, winds over 25mph, lightning, rain, and/or use deemed inappropriate or dangerous. If the stage is closed for reasons deemed necessary by the site supervisor, a refund will not be issued. Refunds will not be issued for advance cancellations made by renter.
- The renting party shall provide the City with a certificate of insurance evidencing general liability insurance in the amount of \$1 million per occurrence and \$2 million aggregate. The policy shall name the City of Myrtle Beach and the renter as insured parties, and the renter shall provide a certificate of insurance prior to the commencement of operations under the

contract. The renter and its insurer shall notify the City within ten (10) days of any insurance cancellation. The individual or organization renting the mobile stage agrees to release, hold harmless and indemnify the City of Myrtle Beach, and its officers, employees, agents and assigns from any and all claims that may arise as a result of the individual/organization's use of the mobile stage. This includes, but is not limited to, claims for personal injury and property damage, whether such claims may be brought by the renting individual/organization, or by any third party.

- Persons renting the stage must have a valid and up to date City of Myrtle Beach Business License.
- The renting party shall be responsible for compliance with all State laws and regulations, including those governing special events and the use of stages.
- The City of Myrtle Beach shall at all times reserve the right to withhold approval of stage rental based upon availability and/or purpose for rental.



PARKS DIVISION RENTAL RULES AND REGULATIONS

- Customers must complete the Facility Use Application below and provide a deposit.
- Please abide by requested time of rental. Allow for set-up and clean-up time in your request.
- Picnic shelters are "first come, first served," unless you reserve an individual shelter.
- All parks are public property and may be used by the general public at any time. Approved rental of the park gives you priority use of the immediate facilities, but may not give you the right to prohibit the public from other areas of the park.
- The Parks Division must approve all structures, including stages, tents, inflatables, portable toilets, concession trailers, etc., and their proposed locations. We recommend that you get approval when you make your reservation and before you contract with any provider. The city shall not be liable for expenses incurred by the user should structures not be approved. Approval must be received a minimum of 14 days prior to your event.
- The city has a noise ordinance that applies to all events, parks and picnic shelter rentals. Any noise or sound that is projected from one property onto another is measured in decibels at the boundary line of the property. Any sound exceeding the decibel standard is a violation of the ordinance. Decibel levels are measured and enforced by the Myrtle Beach Police Department. **Amplified sound before 8:00 a.m. and after 10:00 p.m. is prohibited.** Please discuss any proposed use of sound with the Parks Division prior to making your reservation.
- All parks have underground utilities and irrigation; therefore, stakes may **NOT** be driven into the ground to support any structure. Tents may be anchored by sandbags or concrete buckets.
- Traffic cones are sometimes used in the grass to mark irrigation water valve boxes, so please do not move them.
- The irrigation system usually runs between midnight and 7:00 a.m. If you plan to be in the park during these hours, make sure to notify us so the irrigation system can be turned off.

- Vehicles are not allowed on any grassed area due to underground utilities and irrigation. Advance arrangements must be made with the Parks Division for loading and unloading. **At Grand Park, private vehicles are not allowed to drive or park on the grass, along the walking path around the lake, or on the bridges without specific permission in advance of your event.** It is the responsibility of the applicant to make sure that guests, vendors, suppliers, delivery drivers, etc. are aware of these rules. The applicant will be liable for any damages.
- The applicant may be required to provide portable toilets if more than 250 people are expected and the event is scheduled to last more than three hours.
- Clean-up of the park after your event is the responsibility of the person or organization to whom the city granted the Facility Use Permit. Park users are expected to leave the area as clean as it was found. Trash must be placed in approved containers. Please bring extra trash bags.
- Cooking equipment must be approved prior to your event and is subject to all fire department rules and regulations. Grease and other waste must be disposed of properly. Grease or oil should be poured back into the original containers and placed in the trash receptacles. Do not pour grease or oil into drainage basins, on the grass or in lakes or ditches.
- Swimming is not allowed in any city owned lake.
- Motorized watercraft are not allowed in any city owned lake. Paddleboats, canoes, kayaks, etc. that can be carried by hand and placed in the lake at Grand Park are acceptable. Vehicles are not allowed to trailer boats into the lakes.
- Extension cords cannot be run across sidewalks or areas designated for foot traffic without being covered by an OSHA-approved method.
- Do not use nails, screws, glue or duct tape to attach decorations to any structure.
- Electrical outlets are provided at some picnic shelters and parks. We do our best to inspect them regularly; however, outdoor electrical outlets are exposed, and we cannot guarantee that they will be workable on the day of your event.
- No potable water supply exists in the parks.

I understand these rules and regulations and agree to abide by them.


Applicant Signature

8/31/20

Date

Center Staff Signature

Date

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 26 2002

GROUND ZERO INC
C/O SCOTT PAYSEUR
2226 COLLEGE RD
JOHNSON CITY, TN 37601-1744

Employer Identification Number:
62-1751085
DIN:
17053221052002
Contact Person:
THOMAS C KOESTER ID# 31116
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
DECEMBER 31
Form 990 Required:
YES
Addendum Applies:
NO

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(i).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the

Letter 947. (DO/CG)

**CITY OF MYRTLE BEACH POLICE DEPARTMENT
EXTRA DUTY EMPLOYMENT CONTRACT**

Business Information			
Business Name: <i>Ground Zero</i>			
Current Address: <i>PO Box 8279</i>			
City: <i>Myrtle Beach</i>	State: <i>SC</i>	ZIP Code: <i>29578</i>	
Suite #:	Bldg #:	Room #:	
Work # <i>843-945-9440</i>	Email address: <i>scott@mygroundzero.com</i>		
Party Responsible for Payment			
Name: <i>Scott Payson</i>			
Address: <i>PO Box 8279</i>			
City: <i>Myrtle Beach</i>	State: <i>SC</i>	ZIP Code: <i>29578</i>	
Work #: <i>843-945-9440</i>	Cell Number: <i>843-997-6886</i>		
Email: <i>scott@mygroundzero.com</i>			
Job Site Location Information			
Location Name: <i>Grand Park @ Market Common</i>			
Address: <i>1153 Farrow Parkway</i>			
City: <i>Myrtle Beach</i>	State: <i>SC</i>	ZIP Code: <i>29577</i>	
Contact Person on Site: <i>Scott Payson</i>			
Contact Number: <i>843-997-6886</i>		Email: <i>scott@mygroundzero.com</i>	
Requested Shift Schedule and Officers			
Date: <i>8/24/20</i>	Start Time: <i>8am</i>	End Time: <i>4pm</i>	# of Officers: <i>4</i>
Date: <i>4/24/21</i>	Start Time: <i>8am</i>	End Time: <i>4pm</i>	# of Officers: <i>4</i>
Date:	Start Time:	End Time:	# of Officers:
Date:	Start Time:	End Time:	# of Officers:
Number of Hours:	# of Supervisors:	# of Officers:	Total Cost:
Job Information Section			
Type of event – (i.e., parade, concert, traffic control, festival, race, etc.)			
Describe the job duties requested of the officers: (i.e., event security, traffic control, etc.)			
<i>See security plan.</i>			
Alcohol sold: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Estimated crowd size:	
Are there any other agencies working the detail, to include private security: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			
If yes, which agency?			

In accordance with SC Code of Law 23-24-30 and 23-24-10, and Attorney General Opinion 1994 WL 738179:

This agreement is entered into this day *31* of *February* *August*, by and between the City of Myrtle Beach Police Department and the aforementioned Individual(s)/Business desire to enter into an agreement for the purpose of employing off-duty officers for the duties described above. In consideration of the conditions and promises contained herein, the City of Myrtle Beach Police Department and the aforementioned Individual(s)/Business hereby agree as follows:

**CITY OF MYRTLE BEACH POLICE DEPARTMENT
EXTRA DUTY EMPLOYMENT CONTRACT**

PURPOSE: Extra Duty employment assignments are specifically designed for special assignments occurring on city-owned property or private property, lasting for a duration of less than seven consecutive days, when the applicant for the activity is responsible for cost associated with the event. Applicants will be required to use police officers from the Myrtle Beach Police Department unless other security measures have been authorized and approved by the Special Events Coordinator for the Myrtle Beach Police Department or his/her chain of command.

1. EMPLOYMENT: It is agreed and understood that the Myrtle Beach Police Department will allow uniformed or non-uniformed (Circle appropriate choice), off-duty officers to be employed to perform the aforementioned duties at the designated location. **The Myrtle Beach Police Department reserves the right of their discretion to allow the use of Private Security Contractors for positions that do not require police officers.**

2. PRIMARY RESPONSIBILITY: It is agreed and understood that the Myrtle Beach Police Department is the primary employer of the officers and work hours must be scheduled in a manner that does not conflict or interfere with the officer's performance of duty. It is further understood the officers are subject to be called back for duty in the case of emergencies and may have to leave unexpectedly.

3. AUTHORITY AND JURISDICTION: Any Myrtle Beach Police Officer working under this agreement retains, at all times, all law enforcement authority and jurisdiction for the purpose of investigation, arrest, or any other law enforcement function. Likewise, such officers may wear their uniform and use their weapons and like equipment while performing extra-duty employment, and will be expected and required to uphold the laws of the state of South Carolina and the ordinances of the City of Myrtle Beach.

4. SUPERVISION: Any officer working under this agreement shall be subject to the lawful orders and commands of the designated Myrtle Beach Police Department on-scene supervisor. In the absence of the on-scene supervisor, the officer will be under the direction of the on-duty Watch Commander. All officers are expected to act in accordance with the established policies and procedures of the Myrtle Beach Police Department at all times.

5. COMPENSATION AND BENEFITS: The requesting Individual(s)/Business agree to pay \$35.00 per hour for each officer employed. If four or more officers are requested for the job, the fifth officer must be a supervisor. The requesting Individual(s)/Business agree to pay \$40.00 per hour for the supervisor employed for the event. It is understood by the aforementioned Individuals/Business that keeping the officer(s) past the ending time will result in an additional \$10.00 for each 15 minutes increment they work. The aforementioned Individual(s)/Business agrees to pay the City of Myrtle Beach in the form of cash check no later than 8/31/20. In the event the officer is required to work longer than contracted for, the requesting Individual(s)/Business will be required to deliver the additional amount to the City of Myrtle Beach by the close of the next business day. The aforementioned Individual(s)/Business further agree to pay each officer a minimum of 2 (two) hours should the extra-duty employment be cancelled without proper notice. Proper notice of cancellation/modification must be made a minimum of 8 (eight) hours prior to the scheduled start time. In the event an extra-duty special is cancelled/closed after the arrival of the officer(s), each will be compensated for time worked or 2 (two) hours of agreed upon wages, whichever is greater. Cancellation can be made by calling: **(843)918-1976 or (843)251-8927.**

6. INSURANCE: It is agreed and understood that the City of Myrtle Beach shall be responsible for maintaining all insurance coverage, to include workers compensation insurance, for any officer working for the aforementioned Individual(s)/Business.

7. MODIFICATION: This agreement shall not be modified, amended, or changed in any manner except upon the express written consent of the parties hereto.

8. TERMINATION: This agreement may be terminated at any time upon reasonable written notice to the other party hereto. Otherwise this agreement will terminate on: --.

In witness whereof, the parties have caused this agreement to be signed.

Print Name: <u>Scott Payson</u> <u>8/31/20</u> Date: <u>8/31/20</u>	Sign Name: <u>[Signature]</u> <u>8/31/20</u> Date: <u>8/31/20</u>
MBPD Print Name:	MBPD Signature:

Ground Zero

Dragon Boat Festival Security Plan

Saturday, April ~~25, 2020~~ 24, 2021

Grand Park, Market Common

Ground Zero's Annual Dragon Boat Festival is the non-profit's largest fundraising event. The festival mainly centers on the boat races for the 50+ teams of 21 paddlers. We average 1,100 participants and have seen up to 7,000 spectators. In order to make the festival more enjoyable we include live entertainment, a Family Fun Zone with inflatables, food vendors and tent space for festival sponsors. The festival takes place at the Grand Park in Market Common. Each team is given a 10X10 tent that lines the walkway around the water to observe the races. Ground Zero Staff arrive on site around 6:30 am while participants are expected to arrive at 7:30 am, we begin the races precisely at 9 am and expect to finish no later than 4:30. The cleanup process can last until 9 pm.

We will ask the city to provide and set up barricades in the grass a long side Farrow Parkway between the road and the sidewalk from the cross walk at PF Changs to the cross walk at Iris Street only leaving openings at each cross walk. This will keep people from pulling up on site and force individuals to use the cross walks for safer crossing.

Off duty Police Officers (5) and EMS personnel (2) will station in/around the Event Tent or if they prefer with their ATV. One (1) officer will be stationed in the Skywatch Tower provided by the city, three (3) officers will be used to roam the festival site through the day and one (1) officer will provide security for the Event Tent and help with money drops. All Officers and EMS personnel will be introduced at 8am to the Ground Zero security volunteers. At that time they can discuss final details on how best to contact each other throughout the festival. We ask that at least one officer stay at the Event Tent at all times as our main source of communication with the other officers and EMS personnel.

In addition to the Officers and EMS we would like to request Water Rescue to be provided in case of a boat capsizing. Usually this would be with 2 jet skis and/or a small boat. They would need to be there at 8 to put in and ready for the races to start at 9. They would be needed until the final race is over which would be around 4:30.

All volunteers will know to bring emergencies to the Event Tent if situation allows. Such as but not limited to lost child, injuries, and/or complaints that would involve an officer. The officers will be our direct line to additional emergency personnel if needed.

Officers are asked to roam the festival site to help enforce city laws. Issues in the past include: participants having alcohol on festival grounds, crowd control and keeping the flow for sidewalks and street traffic. Ground Zero does not have a permit for alcohol and every effort has been made to educate participants to not bring alcohol onto festival grounds.

Officers will also be needed to escort volunteers who handle petty cash. The majority of cash will be in the Event Tent, as this event is a fundraiser, this is the location participants are turning in what they've raised. Below are the specific times and locations for watching money:

- 8am – meet with Ground Zero security volunteers at the Event Tent for briefing
- 8am – 12pm Event Tent – participants turning in money
- 12pm – 2 pm Event Tent – pre-registration for next year
- 3pm – Drummer Board taken down and counted in Event Tent
- 4-5pm – Ground Zero Tent and Family Fun Zone will be tearing down and will need escort to bring money to the Event Tent.

Our Parking Plan will consist of the following:

- Based on past festivals we seem to have plenty of parking in the Market Common area (side streets and parking garages). We believe our parking concerns are due to what appears to be available parking closer to the festival site especially in the grassy areas down from Iris Street. We're asking the city to place visible No Parking signs at the entrance to these areas. Then also place other directional signs encouraging people to use the Parking Garages and street parking toward the back of Market Common.
- We will encourage people to use only marked designated parking spots throughout Market Common.
- We would request Electronic Message Boards to be placed on Farrow Parkway notifying patrons of street parking down Iris Street and of both Parking Garages
- We would request signs to be placed at the entrances to the grassy fields next to Iris Street indicating there will be no parking allowed (WE WOULD LIKE TO HAVE THIS SET UP ON MONDAY SO THAT PEOPLE DO NOT PARK THERE DURING THE EVENING PRACTICES).
- We will inform our captains and team members at meetings about parking details. We will also use social media and other in house communications to inform festival guests about parking details.

Ground Zero will provide bottled waters, snacks and a meal ticket for the Officers and EMS.

Site Map A (Vendors)



- Trash Cans
- Banners
- Security Racks
- Port-a-potties #
- Electrical

Vendor Check in Tent @ the entrance of the walking path near the parking lot.

Dumpster on the grass @ the entrance of the walking path near the parking lot.

DROP
20 Barricades
20 Barrels

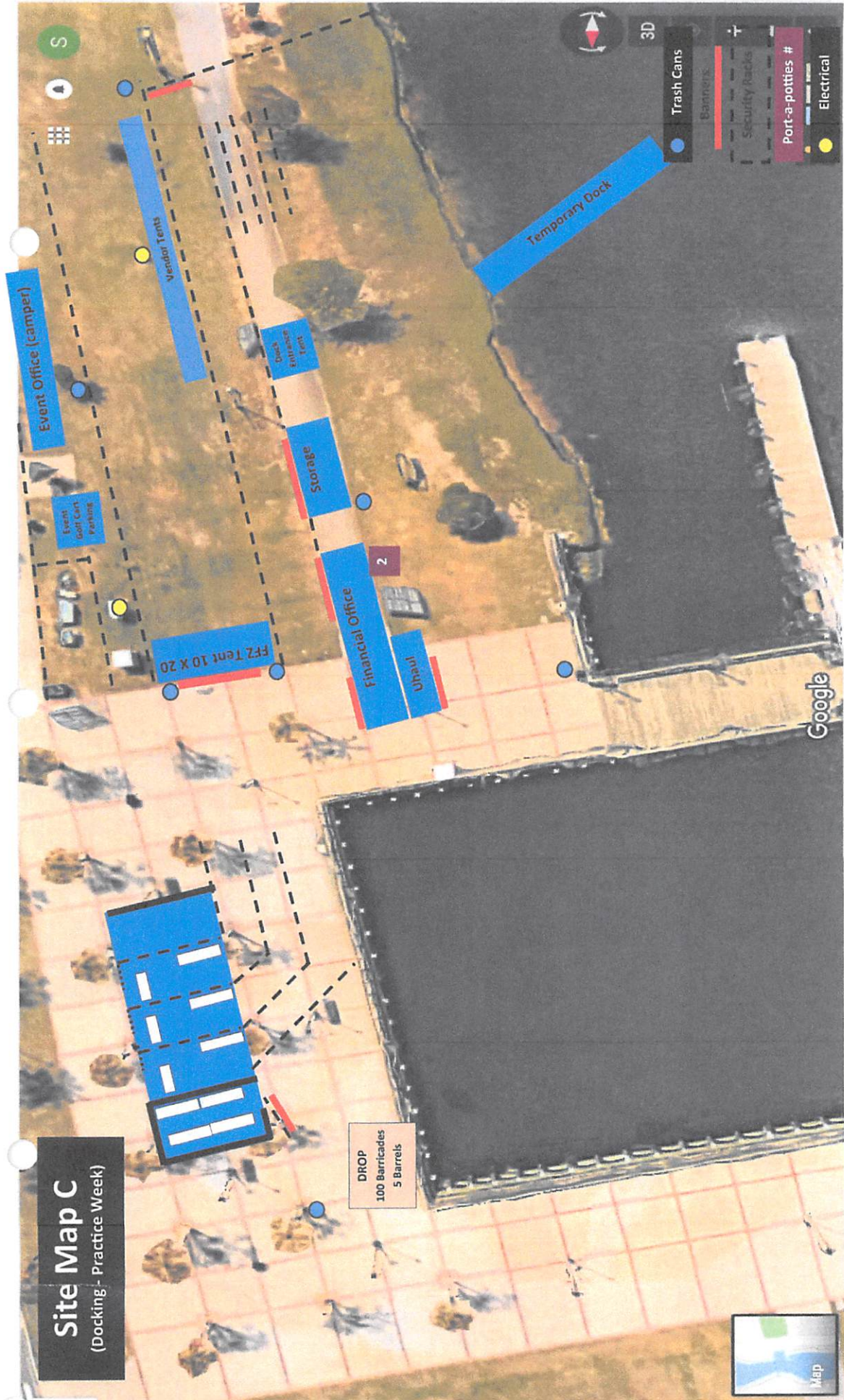
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Site Map B (Stage)



Site Map C

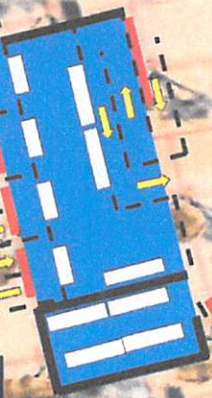
(Docking - Practice Week)



Site Map C (Docking - Day Of)

Take banners and
barriers down
after check in

DROP
100 Barricades
5 Barrels



FFZ Tent 10 X 20

Rockwall

2

Event
Golf Cart
Parking

Event Office

Vendor Tents

Deck
Entrance
Tent

Storage

Financial Office

2

Uhaul

Temporary Dock

3D

Trash Cans

Banners

Security Racks

Port-a-potties #

Electrical

Google





Site Map D (Family Fun Zone)

Farrow Pkwy

Impster on Hackler Street

2

Event Office

Vendor Tents

Event Golf Cart Parking

Batman

Princess

Meltdown

Big Red

Wipeout

Wrecking Ball

Jacob's Ladder

Battle Zone

Shuttle Slide

DROP 25 Barricades

DROP 25 Barricades

DROP 25 Barricades

DROP 25 Barricades 5 Barrels

Family Fun Zone (inflatables)

Banana Boat Rides Tent

Google

Map