

## City of Myrtle Beach Fence Submittal Requirements

Submit the following for fence submittal to [planreviewer@cityofmyrtlebeach.com](mailto:planreviewer@cityofmyrtlebeach.com):

- Fence permit application
- HOA approval (if applicable)
- Tree Statement
- Proposed site plan, drawn to a scale of at least **1 inch = 20 feet** indicating all existing structures on the parcel.

If property is residential or commercial ocean front, the fence will be presented to the Community Appearance Board (CAB) for approval by the applicant; see CAB submittal documents at

[https://www.cityofmyrtlebeach.com/services/forms\\_and\\_applications.php#revize\\_document\\_center\\_rz565](https://www.cityofmyrtlebeach.com/services/forms_and_applications.php#revize_document_center_rz565).

If fence has not already been installed, an associated pool permit cannot be released until a fence or pool enclosure application has been received.



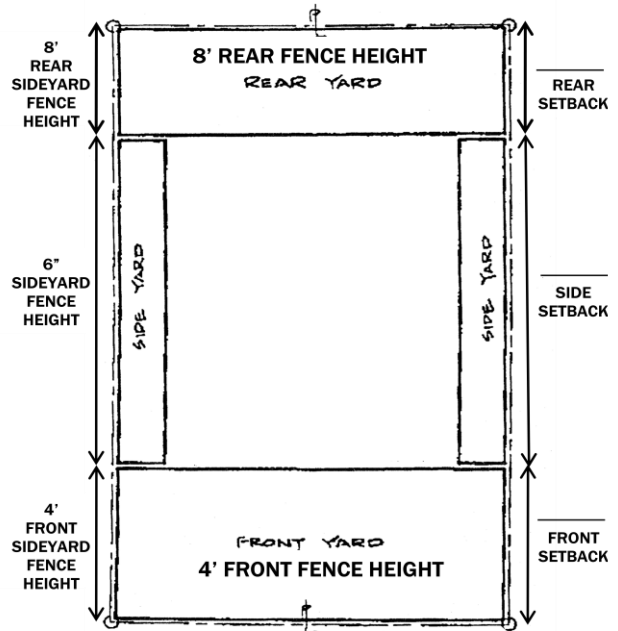
## CITY OF MYRTLE BEACH CONSTRUCTION SERVICES DEPARTMENT FENCE PERMIT APPLICATION

|   |                   |                 |                   |  |             |                    |               |
|---|-------------------|-----------------|-------------------|--|-------------|--------------------|---------------|
| Job Site/<br>Physical Address   |                   |                 |                   | Building <input type="checkbox"/> Commercial<br>Use <input type="checkbox"/> Residential |             | Zoning<br>District | Flood<br>Zone |
| Legal Description   | Lot #             | Block           | Section           |  | TMS/<br>PIN |                    |               |
| Owner of Property   |                   | Mailing Address |                   |  |             | Phone              |               |
| Lessee (if applicable)  |                   | Mailing Address |                   |  |             | Phone              |               |
| Contractor  |                   | Mailing Address |                   |  |             | Phone              |               |
|   |                   |                 |                   |  |             | City License #     |               |
|   |                   |                 |                   |  |             | State License #    |               |
| Work Classification<br><input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Remove |                   |                 |                   |  |             | Occupancy Group    |               |
| Description of Work   |                   |                 |                   |  |             |                    |               |
| Total Valuation   |                   |                 | Plan Review Fee   |  |             | Permit Fee         |               |
| Date Received   | CAB Approval Date |                 | BZA Approval Date |  | Date Issued | Permit #           |               |

Myrtle Beach Code 1702.A.2.f. Fences, walls or hedges.  
A solid fence, wall or hedge may project into or enclose required yards in all zones provided that maximum height, excluding posts and other structural components and excluding hedges in single family districts, as measured from grade at the fence, wall or hedge averaged across the length of the fence, wall or hedge does not exceed the following:

- i. Required front yards--4 feet;  
fences may exceed 4 feet provided that of any such excess height of the fence, the visibility through it shall not be less than 50 percent and shall be equally apportioned in the entire length of any such fence. The maximum height of any such fence shall not exceed 5 ft.
- ii. Required side yards--6 feet
- iii. Required rear yards--8 feet
- iv. All yards for oceanfront lots -- 4 feet, fences on oceanfront lots may exceed 4 feet on the sides and rear, provided that of any such excess height of the fence, the visibility through it shall not be less than 50 percent and shall be equally apportioned in the entire length of any such fence. The maximum height of any such fence shall not exceed 5 feet.
- v. Posts and other structural components may extend an additional 12" above the height limits of i-iv above.  
All fences are to be of similar appearance on both sides of the fence. All structural support features of a fence or wall which make a side dissimilar from the other side must be placed on the interior side of such wall or fence.

| Organization       | Required                 | Approval Signature |
|--------------------|--------------------------|--------------------|
| Zoning             | <input type="checkbox"/> |                    |
| Flood              | <input type="checkbox"/> |                    |
| Building           | <input type="checkbox"/> |                    |
| Landscaping        | <input type="checkbox"/> |                    |
| Engineering        | <input type="checkbox"/> |                    |
| Business Licensing | <input type="checkbox"/> |                    |



This permit becomes null and void if work or construction which is authorized is not commenced within six months of its issuance, or if work or construction is suspended or abandoned for a period of 6 consecutive months at any time after it is commenced. This permit does not grant any right or privilege to erect any structure or to use any premises herein described for any purpose or in any manner prohibited by the Zoning Ordinance of the City of Myrtle Beach.

*I hereby certify that I have read and examined, or have had read to me, this application and understand this application to be true and correct. Compliance with all provisions of laws and ordinances governing this type of work shall be assured whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provision of any federal, state or local laws regulating construction, or the performance of construction.*

|  |              |       |
|--|--------------|-------|
| Signature of Owner or Authorized Agent | Printed Name | Phone |
|  | Email        |       |



# Tree Statement

Construction Services  
City of Myrtle Beach

843-918-1111

[www.cityofmyrtlebeach.com](http://www.cityofmyrtlebeach.com)

921 N Oak St, Myrtle Beach, SC 29577

**Project Address:** \_\_\_\_\_

**Horry County PIN or TMS #:** \_\_\_\_\_

**Name of Property Owner:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Type of Construction:**     Commercial     Multi-family     Residential

**New Construction, Additions, Pools, Fences or Accessory Structures**  
*(Check all that apply and sign below)*

\_\_\_\_\_ Tree survey combined with the proposed site plan, drawn and sealed by a registered surveyor, showing the location, type and diameter of the tree in accordance with City of Myrtle Beach Zoning Code Section 903.H. Trees to be removed due to proposed construction should be clearly labeled on site plan.

\_\_\_\_\_ There are no trees on the property.

\_\_\_\_\_ Proposed construction will not affect any trees on the property; tree protection must be in place for all remaining trees. Inspection must be performed prior to plan approval; contact Charles Rowe at 843-918-1179 or [crowe@cityofmyrtlebeach.com](mailto:crowe@cityofmyrtlebeach.com)) or Matt Brooks at 843-918-1166 or [mbrooks@cityofmyrtlebeach.com](mailto:mbrooks@cityofmyrtlebeach.com).

\_\_\_\_\_  
**Signature of Applicant (Owner or Authorized Agent)**

\_\_\_\_\_  
**Printed Name of Applicant**

\_\_\_\_\_  
**Date**