



CITY OF MYRTLE BEACH SERVICES & INFORMATION

Below is a helpful list of services with the appropriate points of contact, email addresses and/or numbers. For a list of online services, visit https://www.cityofmyrtlebeach.com/services/online_services.php.

Type of Service	Department Responsible	Email Address(es)	Telephone Number(s)
Abandoned Vehicles on Private Property	Planning & Zoning Department	Ron Gary, rgary@cityofmyrtlebeach.com	(843) 918-1198
Addressing & Street Names	Planning & Zoning Department	Lauren Hunt, laurenhunt@cityofmyrtlebeach.com	(843) 918-1063
After Hours Litter & Emergency Response (ALERT)	Public Works Department	After 4:00 p.m.	(843) 918-2160
Animal Control (MBPD)	Myrtle Beach Police Department	Steven Trott, strott@cityofmyrtlebeach.com Rebecca Ewing, rewing@cityofmyrtlebeach.com	(843) 918-1382
Beach Patrol	Myrtle Beach Fire and Police Departments	Brian J. Mitchell, bmitchell@cityofmyrtlebeach.com Kevin Larke, klarke@cityofmyrtlebeach.com	Non-Emergency Concerns (843) 918-1382 Emergency Concerns 9-1-1
Building Code	Construction Services Department	Patrick Ryan, pryan@cityofmyrtlebeach.com	(843) 918-1193

Building Inspections	Construction Services Department		(843) 918-1111
Building Permits	Construction Services Department	planreviewer@cityofmyrtlebeach.com	(843) 918-1111
Business Incentives	Downtown Development Office	Brian Schmitt, bschmitt@cityofmyrtlebeach.com	(843) 918-1055
Business Licenses	Financial Services Department	buslic@cityofmyrtlebeach.com	(843) 918-1200
Chapin Memorial Library	Parks, Recreation & Sports Tourism	reference@chapinlibrary.org	(843) 918-1275
City Asset Audits & Accidents	Insurance & Risk Services	Val Rosser, Director, vrosser@cityofmyrtlebeach.com	(843) 918-1007
City Clerk	City Manager's Office	Jennifer Adkins, City Clerk, jadkins@cityofmyrtlebeach.com	(843) 918-1004
City Council	Myrtle Beach City Council	dearcitycouncil@cityofmyrtlebeach.com	(843) 918-1004
City Manager's Office	City Manager's Office	Jonathan "Fox" Simons, City Manager, fsimons@cityofmyrtlebeach.com Brian Tucker, Assistant City Manager, btucker@cityofmyrtlebeach.com	(843) 918-1012
Clerk of Court	Municipal Court	Amy Sutter, Clerk of Court, asutter@cityofmyrtlebeach.com	(843) 918-1356
Construction Services, Permit & Plan Review Questions	Construction Services Department	planreviewer@cityofmyrtlebeach.com	(843) 918-1111
Convention Center Services	Myrtle Beach Convention Center	Brian Monroe, Director, bmonroe@cityofmyrtlebeach.com	(843) 918-1225
Crabtree Memorial Gymnasium	Parks, Recreation & Sports Tourism		(843) 918-2355
Debris Collection	Public Works Department	Ed Marr, emarr@cityofmyrtlebeach.com	(843) 918-2160

Diversity, Equity & Inclusion (DEI) Services & Information	Diversity, Equity & Inclusion Office	Kelvin Waites, Director, kwaites@cityofmyrtlebeach.com	(843) 918-1016
Downtown Master Plan Progress & Information	Downtown Development Office	Brian Schmitt, bschmitt@cityofmyrtlebeach.com	(843) 918-1055
Drainage System Maintenance	Public Works Department		(843) 918-2000
Emergency Operations Center – Emergency Management Division	Myrtle Beach Fire Department	Travis Glatki, tglatki@cityofmyrtlebeach.com	(843) 918-2319
Employee Benefits & Safety	Insurance & Risk Services	Val Rosser, Director, vrosser@cityofmyrtlebeach.com	(843) 918-1007
Engineering Division – Sign, Signal & Pavement Marking Inquires	Public Works Department	John C. Johnson, jcjohnson@cityofmyrtlebeach.com	(843) 918-2000
Facility Rentals	Parks, Recreation & Sports Tourism	https://www.myrtlebeachprst.com/	(843) 918-1188
Fire Department Administration	Myrtle Beach Fire Department	Tom Gwyer, Chief, tgwyer@cityofmyrtlebeach.com	(843) 918-1192
Fire Marshal	Myrtle Beach Fire Department	James Clement, jclement@cityofmyrtlebeach.com	(843) 918-1109
Floodplain Plan Review & Information	Construction Services Department	Emily Hardee, ehardee@cityofmyrtlebeach.com	(843) 918-1163
Freedom of Information Act (FOIA) Requests	Public Information Department	Mark Kruea, Director, mkruea@cityofmyrtlebeach.com	(843) 918-1014
General Robert H. Reed Recreation Center	Parks, Recreation & Sports Tourism	David Gleaton, dgleaton@cityofmyrtlebeach.com	(843) 918-2382
Hazards, Safety & Loss Control	Insurance & Risk Services Department	Val Rosser, Director, vrosser@cityofmyrtlebeach.com	(843) 918-1007
Hospitality Fee & Accommodations Tax Information	Financial Services Department	buslic@cityofmyrtlebeach.com	(843) 918-1200

Human Resources	Human Resources & Organizational Development	Kathy Berlinghoff, Director, kberlinghoff@cityofmyrtlebeach.com	(843) 918-1114
Infrastructure Concerns & Maintenance	Public Works Department	Chris Miller, camiller@cityofmyrtlebeach.com	(843) 918-2023 (<i>office</i>) (843) 457-8006 (<i>mobile</i>)
Mary C. Canty Recreation Center	Parks, Recreation & Sports Tourism	Docshee Moore, docmoore@cityofmyrtlebeach.com	(843) 918-1465 (<i>office</i>) (843) 360-7191 (<i>mobile</i>)
Mosquito Control Spraying Services	Public Works Department		(843) 918-2000
Myrtle's Market & Myrtle Beach Train Depot	Parks, Recreation & Sports Tourism	Adreanna Wilson, awilson@cityofmyrtlebeach.com	(843) 918-4906
Neighborhood Services	Neighborhood Services Department	Mary "Cookie" Goings, Director, mgoings@cityofmyrtlebeach.com	(843) 918-1062
Parks and Playgrounds	Parks, Recreation & Sports Tourism	J.C. Blackhurst, jblackhurst@cityofmyrtlebeach.com Dustin Jordan, Director, dustin.jordan@cityofmyrtlebeach.com	(843) 918-2390 (843) 918-1187
Pepper Geddings Recreation Center	Parks, Recreation & Sports Tourism	Chris Millsaps, cmillsaps@cityofmyrtlebeach.com	(843) 918-2280
Planning Services & Applications	Planning & Zoning Department	Kelly Mezzapelle, kmezzapelle@cityofmyrtlebeach.com Eileen Flynn, eflynn@cityofmyrtlebeach.com Preston Janco, pjanco@cityofmyrtlebeach.com	(843) 918-1073 (843) 918-1063 (843) 918-1059
Police Department Administration	Myrtle Beach Police Department	Amy Prock, Chief, astanley@cityofmyrtlebeach.com	(843) 918-1382
Police Department's Non-Emergency Calls	Myrtle Beach Police Department		Non-Emergency Concerns (843) 918-1382 Emergency Concerns 9-1-1

Property Maintenance Code Enforcement	Construction Services Department	Teresa Cannon, tcannon@cityofmyrtlebeach.com	(843) 918-1194
Purchasing Division	Financial Services Department	Ann Sowers, asowers@cityofmyrtlebeach.com	(843) 918-2170
Recreation Program Registration	Parks, Recreation & Sports Tourism	https://www.myrtlebeachprst.com/	
Residential Parking Decals & Parking Meters	Lanier Parking	Steve Robertson, steve.robertson@reefparking.com	(843) 626-7275
Rights-of-Way Maintenance	Public Works Department	Chad Hudson, chudson@cityofmyrtlebeach.com	(843) 918-2412
Solid Waste & Recycling Collection Services	Public Works Department	Ed Marr, emarr@cityofmyrtlebeach.com	(843) 918-2160
Special Events	Parks, Recreation & Sports Tourism	Troy Marron, tmarron@cityofmyrtlebeach.com	(843) 918-2338
Sports Tourism	Parks, Recreation & Sports Tourism	Tim Huber, thuber@cityofmyrtlebeach.com	(843) 918-2278
Street Division – Paving, Potholes, Sidewalks & Drainage Inquiries	Public Works Department	Eric Norris, enorris@cityofmyrtlebeach.com	(843) 918-2018
Third Party Claims	Insurance & Risk Services Department	Val Rosser, Director, vrosser@cityofmyrtlebeach.com	(843) 918-1007
Trade Permits & Master Trade Cards	Construction Services Department		(843) 918-1111
Tree Protection/Landscape	Planning & Zoning Department	Chris Ballatore, cballatore@cityofmyrtlebeach.com	(843) 918-1173
Utility Billing & Payments	Financial Services Department	mutilpay@cityofmyrtlebeach.com Janet Holliman, jholliman@cityofmyrtlebeach.com	(843) 918-1212

Water Service Requests (New Utility Customers or Termination Requests)	Financial Services Department	mutilpay@cityofmyrtlebeach.com	(843) 918-1212
Water Issues	Public Works Department	Ralph Lugo, rlugo@cityofmyrtlebeach.com	(843) 918-2000
Wastewater Issues	Public Works Department	Scott Osborne, sosborne@cityofmyrtlebeach.com	(843) 918-2000
Zoning Code, Signage, Lighting & Awnings	Planning & Zoning Department	Charles Rowe, crowe@cityofmyrtlebeach.com Matt Brooks, mbrooks@cityofmyrtlebeach.com	(843) 918-1179 (843) 918-1166