

How to do business with Construction Services? Forms available at www.cityofmyrtlebeach.com

Building Permit Applications:

Email: planreviewer@cityofmyrtlebeach.com

- Residential Permits: 843-918-1164 Amy Carter
 - Commercial Permits: 843-918-1195 Colleen Hajnal
 - Other permits: 843-918-1161 Jacky Hogan
- Building permit applications and instructions are available at <https://www.cityofmyrtlebeach.com/services/forms>
 - You can fill out your permit application and email it to planreviewer@cityofmyrtlebeach.com.
 - Attach the construction drawings, survey, and any other required documents to the email.
 - Plan reviews take an average of 7-10 business days unless plan revisions are needed, and then it can take longer. You will be contacted as soon as your permit is ready to be picked up by email or phone.

Forms QR Code



Trade Permit Applications:

Email: permittech@cityofmyrtlebeach.com

Phone: 843-918-1111

Building Inspection Scheduling:

Phone#: 843-918-1111

What information to include in your inspection request:

- *Building Permit #*
- *Type of Inspection*
- *Job Site Address*
- *Contact Name/ Phone #/ Email*
- *Day of inspection*
- *A.M. (8-12) or P.M. (1-4) specify A.M. or P.M. Specific times are not available.*

Post stormwater surveys can be emailed to: postsw@cityofmyrtlebeach.com

Building Code Questions:

Email: mrcox@cityofmyrtlebeach.com

Phone #: 843-918-1193

Flood Zone Inquiries:

Email: ehardee@cityofmyrtlebeach.com

Phone #: 843-918-1163

Property Maintenance Code Enforcement:

Email: mfritz@cityofmyrtlebeach.com

Phone #: 843-918-1111

Payments: Phone, appointment, or mail to P.O. Box 2468, Myrtle Beach, SC 29578 and include attention Construction Services Department and project address. **Cashier's Phone #: 843-918-1162**