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911 ADDRESS REQUEST APPLICATION

(PLEASE PRINT OR TYPE ALL INFORMATION)

Community Development Services
Department
108 Second Street, Pleasanton,
Texas 78064
(830) 569-3867
permits@pleasantontx.gov

APPLICANT INFORMATION:

Applicant Name: _____
Mail Address: _____
City, State, Zip: _____
Phone #: _____
Cell #: _____
Email Address: _____

TYPE OF REQUEST:

- Assignment of a New Address
- Single-Family Residential
- Multi-Family Residential
- Multi-Tenant Building
- Single Commercial Building
- Other: _____

PROPERTY INFORMATION: (Legal Description) We only address for properties inside the City of Pleasanton. Help us identify your property by filling out as much information below as you can.

Property ID #: _____ Lot #: _____ Block #: _____

Geo ID #: _____ Subdivision Name: _____

Was this site included in a recent subdivision plat or land survey? Yes No

If you are standing at the road facing your property, what is:

The Nearest 911 Address to your Left is: _____

The Nearest 911 Address to Your Right is: _____

The Nearest 911 Address Across the Road is: _____

Other Helpful Information: _____

READ CAREFULLY AND SIGN AT THE BOTTOM:

Requirements: Street Address numbers must be clearly displayed so that the location can be identified easily from the road. You will not be issued a Certificate of Occupancy permit without the following:

Homes: Numbers shall be no less than 4 Inches high and made of a contrasting color, durable material, and visible from the road both day and night. Any home more than 50 feet from the road will be required to have the numbers adequately posted at the end of the driveway. Address Identification shall be maintained.

Multi-Family or Non-Residential: Shall be at least 6 inches in height and shall be placed on the front of the building facing the road or the end of the building facing the road. They shall be made of contrasting color, or of a durable material, and visible from the road both day and night. Address Identification shall be maintained.

Proper addressing is a key element in managing an effective address database for 911 emergency systems, the United States Postal Service, law enforcement agencies, firefighters, utility companies, property assessors, title companies, building permits, and inspections. Because of this, it is essential that the accurate assignment and verification of an address be conducted prior to permitting. An address consists of the street number and name, building number and/or suite/unit/apartment number. The City of Pleasanton reserves the right to change an existing address to ensure that first responders, firefighters, police, and emergency medical units are provided with accurate address information. Using inaccurate addresses may cause delays in emergency services response times, mail delivery problems, and slow the development process when applying for building permits and utility services.

By signing this you have read, understand, and agree to abide by the above conditions.

Applicant Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Approved Address: _____
Street # Street name Apt. Unit Suite #

Attached: Site Plan Floor Plan Plat ACAD

Review Completed by: _____ Date: _____