



Recreation Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

January 11, 2023

Meeting called to order 4:08pm

A. Roll Call

- a. Ms. Brown, Mr. Klinefelt, Mr. Switalski, Mr. Walters and Mr. Merucci are present.

B. Approval of Minutes

- a. **Approval of Minutes for Regular Meeting on December 14, 2022**
 - i. Motion to approve the December Regular Meeting minutes was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

- a. **Disbursement #6**
 - i. Motion to approve disbursement #6 was made by Mr. Klinefelt, supported by Mr. Walters. All approved, none opposed. Motion passed.
- b. **Revenue/Expense Report**
 - i. Motion to approve the revenue/expense report was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke

E. Communications

- a. Mr. Lipinski shared the Senior Newsletter and letters of request for board member reappointment.

F. Old Business

G. New Business

- a. **Discuss Board member renewals for 2023**
 - i. Ms. Brown's renewal from 2022 was just for that year, it was requested that the City of Eastpointe reappoint Ms. Brown for the complete term ending January 1, 2025. Mr. Merucci's term ended January 1, 2023, it was requested that the City of Eastpointe reappoint Mr. Merucci for the term ending January 1, 2026. Mr. Switalski's term ended January 1, 2023, it was requested that the City of Roseville reappoint Mr. Switalski for the term ending January 1, 2026.
- b. **Discuss date/time for 2023/24 Budget Development meeting**
 - i. A motion to approve date/time for 2023/24 Budget Development meeting scheduled for February 15, 2023 at 4:00pm was made by Mr. Klinefelt, supported by Mr. Switalski. All approved, none opposed. Motion passed.
- c. **Discuss and approve Recreation Authority meeting schedule for 2023**
 - i. A motion to keep the board meetings on the second Wednesday of the month at 4:00pm was made by Mr. Klinefelt, supported by Mr. Switalski. All approved, none opposed. Motion passed.
- d. **Review plan for restructuring Recreation Authority staff, adding additional programming position.**
 - i. Mr. Lipinski shared charts with old responsibilities vs new responsibilities and a staff comparison chart from local recreation authorities. Mr. Merucci requested an organizational chart from the compared authorities.
- e. **Discuss and approve request for Holiday Leave schedule to include Martin Luther King Day.**
 - i. A motion to approve the request for full-time clerical staff to receive Martin Luther King Day starting in 2023 as a Holiday Leave date was made by Mr. Klinefelt, supported by Ms. Brown. All approved, none opposed. Motion passed.
- f. **Update on 2022 DNR MNRTF Grant Application**
 - i. Mr. Lipinski shared that the DRN MNRTF Grant was not approved. The same project with some slight enhancements was submitted for the SPARK Grant.

H. Hearing of the Public

- a. No public spoke

I. Discussion by Director

- a. Mr. Lipinski shared about the Jam Session with the Pistons Academy, boys basketball, girls volleyball and cheerleading. The Digital sign permit was approved, working with Phillips Sign and Lighting about installation. Mr. Lipinski attended meetings for the Roseville Parks and Recreation Board, Chamber of Commerce Coffee Hour and Eastpointe Community Schools Administration. The City of Roseville appointed a new City Manager and the City of Eastpointe appointed a new City Council Member.

J. Discussion by Board Members

- a. **Ms. Brown** – Nothing at this time.
- b. **Mr. Klinefelt** – Nothing at this time.
- c. **Mr. Switalski** – Nothing at this time.
- d. **Mr. Walters** – Nothing at this time.
- e. **Mr. Merucci** – Inquired about recognition to Mr. Adkins for his time on the RARE Board.

Meeting adjourned – 4:37pm