



**Recreation Authority of Roseville & Eastpointe Board**  
**Wednesday, October 16, 2024 - 4:00pm**  
**Conference Room - Recreation Authority Center**  
**Meeting Agenda**

- A. Roll Call
- B. Approval of Minutes for Regular Meeting on September 18, 2024.
- C. Approval of Disbursements and Budget Report.
  - 1. Disbursements #3
  - 2. Revenue/Expense Report
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
  - 1. Request approval adopting a policy restricting political campaigning at Recreation Authority Special Events, programs and property.
- G. New Business
  - 1. Request from Dave Bommarito, Roseville Historical & Genealogical Society, to hold monthly meetings at Rec. Authority Center for several months, with a waiver of fees, until their meeting location is available.
  - 2. Update on status of Park Development Spark Grant Project.
  - 3. Review of Goals, Action Plans, Inventory & Timeline for Joint Parks & Recreation Master Plan.
  - 4. Request approval to move the Recreation Authority millage collection from a winter tax collection to a summer tax collection beginning in July1, 2025 to comply with state statute.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment

*Next meeting is scheduled for Wednesday, November 20, 2024 at: 4:00pm.*



## Recreation Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room – Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

September 18, 2024

### Meeting called to order 4:00pm

#### A. Roll Call

- a. Mr. Blum, Mr. Switalski, and Mr. Walters are present. Mr. Klinefelt, and Mr. McCain are absent.

#### B. Approval of Minutes

##### a. **Regular Meeting August 21, 2024**

- i. Motion to approve the August Regular Meeting minutes was made by Mr. Switalski, supported by Mr. Blum. All approved, none opposed. Motion passed.

#### C. Approval of Disbursements and Budget Report

##### a. **Disbursement #2**

- i. Motion to approve disbursement #2 was made by Mr. Blum, supported by Mr. Switalski. All approved, none opposed. Motion passed.

##### b. **Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Switalski, supported by Mr. Blum. All approved, none opposed. Motion passed.

#### D. Hearing of the Public – agenda items only

- a. No public attendance

#### E. Communications

- a. Mr. Lipinski shared a couple newspaper articles regarding Recreation Authority events and the First Amendment event held in the City of Eastpointe.

#### F. Old Business

##### a. **Request approval adopting a policy restricting political campaigning at Recreation Authority Special Events, programs and property.**

- i. Mr. Tomlinson had responded back to Mr. Lipinski that he needed time to do more research on the subject. An update will be made at the October meeting.

#### G. New Business

##### a. **Request from Matt Belz, Roseville Neighborhood Watch, to hold monthly meetings at Recreation Authority Center for several months, with a waiver of fees, until their meeting location is available.**

- i. A motion to approve the request to host the Roseville Neighborhood Watch meetings at the Recreation Authority Center for the length of 6 months at no cost starting in November, 2024 was made by Mr. Switalski, supported by Mr. Blum. All approved, none opposed. Motion passed.

##### b. **Review of survey results and update on the Joint Recreation Master Plan process.**

- i. The online survey has ended, results were sent to the board to view. A summary from the maps, and survey are being put together. An update will be made at the October meeting.

#### H. Hearing of the Public

- a. No public attendance

#### I. Discussion by Director.

- a. Mr. Lipinski shared about the building shutdown, the removal and replacement of the shadowboxes that were formerly in the main lobby and an update on the new vehicles for SMART. Recent events and programs include the Backyard Bash, Family Bake-Off, Fall Craft Class, and Parking Lot Party. The auditors have been in touch and have been collecting information from the 23/24 fiscal. Eastpointe Memorial Football Field has some issues with the lights, this is being worked on and bulbs replaced. Adult softball has ended, and went well. Upcoming events are the Senior Trick or Treat event, Senior Holiday Party, RARE Nightmare, Pumpkin Rolldown and the Big Bird Run.

#### J. Discussion by Board Members.

- a. Mr. Blum – Inquired about the partnership between RARE and Eastpointe Community Schools.
- b. Mr. Switalski – Inquired about park rentals and how they went this summer.
- c. Mr. Walters – The auditors will have a draft report for November, with approval for December.

Meeting adjourned – 4:15pm


**Recreational Authority of Roseville & Eastpointe**


Disbursement #3

September 2024	66,417.37
AP Total	<u>66,417.37</u>
Pay #6 (9/11/24)	35,189.49
Pay #7 (9/25/24)	<u>40,583.19</u>
Payroll Total	<u><u>75,772.68</u></u>
Grand Total	<b>142,190.05</b>

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR  
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:

  
EXECUTIVE DIRECTOR

  
CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD CLERK / TREASURER

**CHECK REGISTER**  
**SEPTEMBER 2024**  
**RARE**

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO BELL, SHANISE		REFUND	82824	9/12/2024	52.00	10284
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO HARMAN, LINDSAY		REFUND-CLASS CANCELLED	90524	9/12/2024	57.00	10290
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO JENKINS, LAKEITHIA		REFUND OF RENTAL DEPOSIT	82624	9/12/2024	100.00	10291
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO PLAGENS, DUANE		REFUND-CLASS CANCELLED	90524	9/12/2024	52.00	10292
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO SCHEUER-HAISLIP, ALEXUS		REFUND OF RENTAL DEPOSIT	90924	9/12/2024	200.00	10294
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO WINN, VERITA		REFUND OF RENTAL	82324	9/12/2024	350.00	10297
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO ANGVAL, JAMES		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10305
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO BIANCHI, CHRIS		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10306
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO BURKS, MARY		REFUND	91224	9/24/2024	65.00	10308
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO CARR'S MOTORCOACH		10/20 SHEPLER'S FERRY-MACKINAW	8546	9/24/2024	1395.00	10309
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO CARR'S MOTORCOACH		10/23 SHEPLER'S FERRY-MACKINAW	8547	9/24/2024	1395.00	10309
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO CICHOWLAS, ROBERT		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10310
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO CORWIN, LEE		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10311
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO DIXON, DEANA		REFUND	91724	9/24/2024	91.00	10312
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO FARVER, DAVID		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10317
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO GAFFKE, MARK		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10319
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO HODGES, SANDY		REFUND	91124	9/24/2024	85.00	10321
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO MCGOUGH, THOMAS		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10326
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO MOSBY, NIKELL		REFUND	91624	9/24/2024	85.00	10328
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO ROARK, KYLE		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10330
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO ROGAN, YVONNE		REFUND OF RENTAL DEPOSIT	91624	9/24/2024	200.00	10331
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO SAAD, MICHAEL		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10332
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO TIBEUDO, TIMOTHY		FORFEIT FEE REFUNDS FOR ADULT SOFTBALL	PR25990	9/24/2024	100.00	10337
208-101-652.000	RECREATION USE AND ADMISSION FEE-RO WILLIAMS, MARNEESHA		REFUND OF RENTAL DEPOSIT	91624	9/24/2024	100.00	10338
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSA	MICHIGAN MUNICIPAL LEAGUE	2024 3RD QTR UNEMPLOYMENT COMPENSATION	93024	9/24/2024	76.73	10327
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	AUG 2024 POSTAGE	2159	9/12/2024	270.48	10287
208-101-740.000	SUPPLIES	RADIMAKER, CHELSEA	REIMBURSEMENT FOR SUPPLIES FOR BACKYARD BASH	PR25994	9/24/2024	44.78	10329
208-101-801.000	PROFESSIONAL SERVICES	CHIMENTI, PAUL	9/19 DANCE PARTY PERFORMANCE	09192024A	9/12/2024	275.00	10286
208-101-801.000	PROFESSIONAL SERVICES	ROSEVILLE COMMUNITY SCHOOLS	SUMMER DAY CAMP BUS TRANSPORT	PR25987	7/4/2024	1992.05	10293
208-101-801.000	PROFESSIONAL SERVICES	ROSEVILLE COMMUNITY SCHOOLS	SUMMER DAY CAMP BUS TRANSPORT	PR25987	9/12/2024	3573.70	10293
208-101-801.000	PROFESSIONAL SERVICES	DRIVERGENT, INC.	2/2/25 BUS TRIP FOR PISTON GAME	3542	9/24/2024	405.00	10313
208-101-801.000	PROFESSIONAL SERVICES	GREAT LAKES SECURITY HARDWARE	INSTALL EXIT DEVICES ON DOORS/REPAIRS	74132	9/24/2024	5165.00	10320
208-101-818.000	CONTRACTUAL SERVICES	FIRST SERVE LLC	6/24/24 TENNIS #4	91224	7/4/2024	468.75	10318
208-101-818.000	CONTRACTUAL SERVICES	FIRST SERVE LLC	7/1-7/29/24 TENNIS #4	91224	9/24/2024	2345.75	10318
208-101-818.000	CONTRACTUAL SERVICES	JOYCE, BOB	8/22-8/30 OFFICIALS PAY	PR25992	9/24/2024	200.00	10322
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, DENNIS	8/22-9/6 OFFICIALS PAY	PR25992	9/24/2024	520.00	10323
208-101-818.000	CONTRACTUAL SERVICES	KRZEZEWSKI, AL	8/22-8/30 OFFICIALS PAY	PR25992	9/24/2024	320.00	10324
208-101-818.000	CONTRACTUAL SERVICES	SMITH, TYRONE	8/22-9/6 OFFICIALS PAY	PR25992	9/24/2024	520.00	10333
208-101-818.000	CONTRACTUAL SERVICES	SPRINGER, ASHLEY	7/9-8/13/24 ADVANCED TUMBLING #3	91024	9/24/2024	225.00	10335
208-101-818.000	CONTRACTUAL SERVICES	SPRINGER, ASHLEY	7/9-8/13/24 INTRO TO TUMBLING #3	91024	9/24/2024	1125.00	10335
208-101-818.000	CONTRACTUAL SERVICES	SPRINGER, ASHLEY	7/9-8/13/24 PARENT/TOT TUMBLING #3	91024	9/24/2024	562.50	10335
208-101-818.000	CONTRACTUAL SERVICES	SUMINSKI, THOMAS	8/29 OFFICIALS PAY	PR25992	9/24/2024	120.00	10336



208-101-818.000	CONTRACTUAL SERVICES	SMITH, TYRONE	SCHEDULING FEE - 168 GAMES	PR25997 9/30/2024	840.00	10339
208-101-850.000	COMMUNICATIONS	T-MOBILE	SEPT 2024-CELLPHONE CHARGES	993247005 9/12/2024	121.89	10296
208-101-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	WALK MI SHIRTS-8	67468 9/24/2024	171.00	10302
208-101-900.000	PRINTING & PUBLICATIONS	AMERICA'S FINEST PRINTING AND GRAP	2024 BIG BIRD RUN BROCHURE	51063 9/24/2024	378.00	10303
208-101-920.000	UTILITIES	DTE ENERGY	ELEC SVC 9100 026 8010 6	90924 9/24/2024	128.84	10314
208-101-931.000	BUILDING MAINTENANCE	BRIGHT HORIZON SERVICES INC	8/13 MONTHLY BED MAINTENANCE	44672 9/12/2024	125.00	10285
208-101-931.000	BUILDING MAINTENANCE	SUPPLYDEN	TISSUE/TOWEL ROLLS	527427-00 9/12/2024	386.22	10295
208-101-931.000	BUILDING MAINTENANCE	BRIGHT HORIZON SERVICES INC	8/29 CLEAN CARPETS AND CHAIRS	44828 9/24/2024	2147.00	10307
208-101-931.000	BUILDING MAINTENANCE	DU-ALL CLEANING INC	VCT STRIP/WAX, STEAM CLEAN TILE, WINDOW CLEANING	17222 9/24/2024	5713.78	10315
208-101-931.000	BUILDING MAINTENANCE	DUNBAR MECHANICAL INC	WO#169210 INSTALL NEW PRESSURE RELEASE VALVE	106157 9/24/2024	1009.24	10316
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV12929939 9/24/2024	214.78	10325
208-101-976.000	BUILDING ADDITON & IMPROVEMENT	SPALDING DEDECKER	PROJ#UD24001.OC 5 YEAR REC MASTER PLAN	100216 9/24/2024	6500.00	10334
Total For Dept 101 GENERAL DEPARTMENT					41173.49	
Dept 691 SMART						
208-691-850.000	COMMUNICATIONS	COMCAST	9/12-10/11/24 SERVICES	82824 9/12/2024	86.90	10288
208-691-850.000	COMMUNICATIONS	DIRECT TV	8/21-9/20 CHARGES	008724326X240822 9/12/2024	196.98	10289
Total For Dept 691 SMART					283.88	
Total For Fund 208 PARK/RECREATION FUND					41457.37	
Fund 408 CAPITAL PROJECTS FUND - RARE						
Dept 101 GENERAL DEPARTMENT						
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	ANDERSON, ECKSTEIN AND WESTRICK IN PROJ#	1556-0004-0 PARK DEVELOPMENT PROJECT	153313 9/24/2024	24960.00	10304
Total For Fund 408 CAPITAL PROJECTS FUND - RARE					24960.00	
Fund Totals:						
Fund 208 PARK/RECREATION FUND					41457.37	
Fund 408 CAPITAL PROJECTS FUND - RARE					24960.00	
Total For All Funds:					66417.37	

JOURNALS POSTING REPORT  
POSTING REPORT

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
09/11/2024	PR	S	865537 514	SUMMARY PR 09/11/2024		
208-000-001.001				CASH RECR AUTH		20,841.51
208-000-258.000				ACCRUED TAXES PAYABLE		4,433.78
208-000-258.001				OTHER PAYROLL WITHHOLDING		9,914.20
208-101-706.000				WAGES- PERMANENT EMPLOYEES	18,159.56	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	8,980.73	
208-101-715.000				FICA-EMPLOYER'S	2,029.68	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	3,087.13	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,751.96	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	695.39	
208-691-715.000				FICA-EMPLOYER'S	187.21	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	297.83	
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					35,189.49	35,189.49
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					35,189.49	35,189.49

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JOURNALS POSTING REPORT  
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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
09/25/2024	PR	S	867485 515	SUMMARY PR 09/25/2024		
208-000-001.001				CASH RECR AUTH		24,881.25
208-000-258.000				ACCRUED TAXES PAYABLE		5,179.32
208-000-258.001				OTHER PAYROLL WITHHOLDING		10,522.62
208-101-706.000				WAGES- PERMANENT EMPLOYEES	19,035.54	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	11,474.66	
208-101-715.000				FICA-EMPLOYER'S	2,287.49	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	3,236.04	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,751.96	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,197.50	
208-691-715.000				FICA-EMPLOYER'S	302.17	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	297.83	
					<hr/>	<hr/>
					40,583.19	40,583.19
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					40,583.19	40,583.19

10/08/2024		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 09/30/2024							
		% Fiscal Year Completed: 25.00							
		2024-25		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2024-25	09/30/2024		MONTH 09/30/24	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
Fund 208 - PARK/RECREATION FUND									
Revenues									
208-101-402.000	CURRENT PROPERTY TAXES	1,765,642.00	1,765,642.00	(857.34)	A	0.00	0.00	1,766,499.34	-0.05%
208-101-613.000	MISCELLANEOUS REVENUE	500.00	500.00	0.00		0.00	0.00	500.00	0.00%
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	485,000.00	485,000.00	80,281.02		39,697.02	0.00	404,718.98	16.55%
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	77,934.41		46,263.91	0.00	115,777.59	40.23%
208-101-654.000	SMART- FAREBOX REVENUE	121,210.00	121,210.00	1,314.00		508.00	0.00	119,896.00	1.08%
208-101-664.000	INTEREST AND DIVIDENDS	3,500.00	3,500.00	0.00		0.00	0.00	3,500.00	0.00%
208-101-674.000	CONTRIBUTIONS AND DONATIONS	2,000.00	2,000.00	1,400.00		1,300.00	0.00	600.00	70.00%
TOTAL REVENUES		2,572,564.00	2,572,564.00	160,072.09		87,768.93	0.00	2,412,491.91	6.22%
Expenditures									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	434,329.00	434,329.00	135,456.42		37,195.10	0.00	298,872.58	31.19%
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	489,105.00	489,105.00	146,661.76		20,455.39	0.00	342,443.24	29.99%
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	38.25		0.00	0.00	961.75	3.83%
208-101-715.000	FICA-EMPLOYER'S	73,507.00	73,507.00	21,233.68		4,317.17	0.00	52,273.32	28.89%
208-101-718.000	RETIREMENT FUND CONTRIBUTION	80,029.00	80,029.00	21,906.12		6,323.17	0.00	58,122.88	27.37%
208-101-719.000	HEALTH, LIFE, DENTAL	176,102.00	176,102.00	24,916.19		15.00	0.00	151,185.81	14.15%
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	7,188.00	7,188.00	6,395.73	B	76.73	0.00	792.27	88.98%
208-101-728.000	OFFICE SUPPLIES	8,000.00	8,000.00	538.86		462.11	1,189.02	7,461.14	6.74%
208-101-730.000	POSTAGE	17,000.00	17,000.00	435.60		270.48	0.00	16,564.40	2.56%
208-101-740.000	SUPPLIES	50,000.00	50,000.00	7,383.78		2,778.76	5,242.68	42,616.22	14.77%
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	58,000.00	58,000.00	4,896.58		210.19	0.00	53,103.42	8.44%
208-101-751.000	FUEL	4,000.00	4,000.00	0.00		0.00	0.00	4,000.00	0.00%
208-101-801.000	PROFESSIONAL SERVICES	99,583.00	99,583.00	25,797.06		20,393.85	0.00	73,785.94	25.91%
208-101-818.000	CONTRACTUAL SERVICES	130,000.00	130,000.00	106,552.13	C	7,248.00	0.00	23,447.87	81.96%
208-101-826.000	LEGAL FEES	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-850.000	COMMUNICATIONS	30,000.00	30,000.00	5,235.86		143.30	0.00	24,764.14	17.45%
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-864.000	CONFERENCE & WORKSHOPS	4,500.00	4,500.00	0.00		0.00	0.00	4,500.00	0.00%
208-101-880.000	COMMUNITY PROMOTION	29,550.00	29,550.00	6,537.17		1,508.93	0.00	23,012.83	22.12%
208-101-900.000	PRINTING & PUBLICATIONS	30,000.00	30,000.00	8,303.92		378.00	0.00	21,696.08	27.68%
208-101-901.000	BANK FEES	6,000.00	6,000.00	1,647.64		0.00	0.00	4,352.36	27.46%
208-101-910.000	INSURANCE AND BONDS	42,000.00	42,000.00	38,685.00	B	0.00	0.00	3,315.00	92.11%
208-101-920.000	UTILITIES	30,000.00	30,000.00	2,950.28		128.84	0.00	27,049.72	9.83%
208-101-931.000	BUILDING MAINTENANCE	61,500.00	61,500.00	17,756.18		10,311.57	0.00	43,743.82	28.87%
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,000.00	8,000.00	956.57		214.78	0.00	7,043.43	11.96%
208-101-939.000	VEHICLE MAINTENANCE	5,000.00	5,000.00	70.00		35.00	0.00	4,930.00	1.40%
208-101-940.000	RENTALS	6,000.00	6,000.00	100.00		0.00	0.00	5,900.00	1.67%
208-101-958.000	MEMBERSHIPS AND DUES	3,000.00	3,000.00	314.00		0.00	0.00	2,686.00	10.47%
208-101-960.000	EDUCATION AND TRAINING	5,000.00	5,000.00	516.59		116.97	0.00	4,483.41	10.33%
208-101-961.000	CERTIFICATIONS & LICENSES	2,000.00	2,000.00	0.00		0.00	0.00	2,000.00	0.00%
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00		0.00	0.00	120,000.00	0.00%
208-101-993.001	VENDING EXPENSE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-996.027	ADMINISTRATION COSTS	68,894.00	68,894.00	0.00		0.00	0.00	68,894.00	0.00%

10/08/2024		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 09/30/2024							
		% Fiscal Year Completed: 25.00							
		2024-25		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2024-25	09/30/2024		MONTH 09/30/24	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
208-101-999.000	TRANSFERS OUT	199,340.00	199,340.00	0.00		0.00	0.00	199,340.00	0.00%
Total Expenditures - Dept 101-GENERAL DEPARTMENT		2,280,127.00	2,280,127.00	585,285.37		112,583.34	6,431.70	1,694,841.63	25.67%
208-691-706.000	WAGES- PERMANENT EMPLOYEES	69,712.00	69,712.00	12,188.87		3,503.92	0.00	57,523.13	17.48%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	104,505.00	104,505.00	11,661.20		2,892.89	0.00	92,843.80	11.16%
208-691-715.000	FICA-EMPLOYER'S	13,328.00	13,328.00	1,824.55		489.38	0.00	11,503.45	13.69%
208-691-718.000	RETIREMENT FUND CONTRIBUTION	11,852.00	11,852.00	2,072.09		595.66	0.00	9,779.91	17.48%
208-691-719.000	HEALTH, LIFE, DENTAL	37,355.00	37,355.00	0.00		0.00	0.00	37,355.00	0.00%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,266.00	1,266.00	1,266.00	B	0.00	0.00	0.00	100.00%
208-691-740.000	SUPPLIES	4,000.00	4,000.00	0.00		0.00	0.00	4,000.00	0.00%
208-691-751.000	FUEL	16,000.00	16,000.00	0.00		0.00	0.00	16,000.00	0.00%
208-691-801.000	PROFESSIONAL SERVICES	12,000.00	12,000.00	3,050.05		850.00	0.00	8,949.95	25.42%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	0.00		0.00	0.00	5,150.00	0.00%
208-691-850.000	COMMUNICATIONS	6,500.00	6,500.00	1,190.99		283.88	0.00	5,309.01	18.32%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	0.00		0.00	0.00	5,000.00	0.00%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	2,671.00	B	0.00	0.00	0.00	100.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	0.00		0.00	0.00	3,713.00	0.00%
208-691-983.000	OFFICE EQUIPMENT	2,500.00	2,500.00	0.00		0.00	0.00	2,500.00	0.00%
208-691-996.027	ADMINISTRATION COSTS	19,371.00	19,371.00	0.00		0.00	0.00	19,371.00	0.00%
Total Expenditures - Dept 691-SMART		314,923.00	314,923.00	35,924.75		8,615.73	0.00	278,998.25	11.41%
TOTAL EXPENDITURES		2,595,050.00	2,595,050.00	621,210.12		121,199.07	6,431.70	1,973,839.88	23.94%
Fund 208 - PARK/RECREATION FUND:									
TOTAL REVENUES		2,572,564.00	2,572,564.00	160,072.09		87,768.93	0.00	2,412,491.91	
TOTAL EXPENDITURES		2,595,050.00	2,595,050.00	621,210.12		121,199.07	6,431.70	1,973,839.88	
NET OF REVENUES & EXPENDITURES		(22,486.00)	(22,486.00)	(461,138.03)		(33,430.14)	(6,431.70)	438,652.03	

10/08/2024		REVENUE AND EXPENDITURE REPORT FOR RARE						
PERIOD ENDING 09/30/2024								
% Fiscal Year Completed: 25.00								
		2024-25		YTD BALANCE	ACTIVITY FOR			
		ORIGINAL	2024-25	09/30/2024	MONTH 09/30/24	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
Fund 408 - CAPITAL PROJECTS FUND - RARE								
Revenues								
408-101-699.000	TRANSFER IN	199,340.00	199,340.00	0.00	0.00	0.00	199,340.00	0.00%
TOTAL REVENUES		199,340.00	199,340.00	0.00	0.00	0.00	199,340.00	0.00%
Expenditures								
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	273,698.00	273,698.00	68,809.30	24,960.00	0.00	204,888.70	25.14%
408-101-982.000	MACHINERY	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
408-101-984.000	FURNITURE	29,800.00	29,800.00	0.00	0.00	714.99	29,800.00	0.00%
TOTAL EXPENDITURES		328,498.00	328,498.00	68,809.30	24,960.00	714.99	259,688.70	20.95%
Fund 408 - CAPITAL PROJECTS FUND - RARE:								
TOTAL REVENUES		199,340.00	199,340.00	0.00	0.00	0.00	199,340.00	
TOTAL EXPENDITURES		328,498.00	328,498.00	68,809.30	24,960.00	714.99	259,688.70	
NET OF REVENUES & EXPENDITURES		(129,158.00)	(129,158.00)	(68,809.30)	(24,960.00)	(714.99)	(60,348.70)	
A Property taxes for the Authority are currently collected in the winter. Current balance primarily represents payment made to Macomb County Treasuser for EMPP exemption.								
B Annual insurance premium is paid in July and covers the remainder of the fiscal year. No further significant expenditures are anticipated for the fiscal year in these accounts.								
C Amount is currently running overbudget due to payment to MPARKS for the Grand Experience of \$73,329 made in August 2024. This amount will be fully reimbursed through the Recreation Use and Admission Fee account. A budget amendment will most likely be required to gross up the budgets of these two accounts.								



## ROSEVILLE HISTORICAL AND GENEALOGICAL SOCIETY

Dave Bommarito  
President

~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~

September 26, 2024

To Whom It May Concern:

My name is Dave Bommarito and I am the president of the Roseville Historical and Genealogical Society.

The society has been in existence for over thirty years and our goal is to continue to educate the public of our history.

For many of those years, we have provided programs free of charge to the public.

An example would be, on September 17, 2024 we featured the War Dog Hero Cemetery in South Lyon, Mi. Our speaker educated the audience on the heroics and dedication of the K-9's that served in various wars. Other programs included, observing D-Day, Hudson's department store, The Village of Fairview, just to name a few and many of which were well attended. In addition, we would love to tap into the resources of the local residents to satisfy the interest expressed on social media by new residents.

As the Roseville Historical Society strives to bring positive vibes to our community, I feel it is crucial to continue to offer these opportunities. Our goal is to educate the younger generation, mainly our residents and to enlighten them of the rich history in the city.

The temporary loss of a physical location, due to construction of the library, will greatly hamper our ability to keep continuing these programs.

I am asking respectfully, to have use of a room at the Recreation Authority Center from approximately 6:00 p.m. to 7:30 p.m., the third Tuesday of each month, to allow us to continue our programs until we can again use the Erin auditorium.

I am also requesting a waiver of the room use fees, as we have limited funding.

Your support in this matter will be greatly appreciated.

### OUR MISSION STATEMENT

To bring together people interested in history in order to promote an understanding of occupations, transportation, communication, social life, leisure activities and in general; conditions, events and activities of the past.

Sincerely,

Dave Bommarito  
President





RECREATION AUTHORITY OF  
ROSEVILLE & EASTPOINTE  
#1556-0004



ANDERSON, ECKSTEIN & WEST  
CIVIL ENGINEERS - SURVEYORS -



# 4. Recreation Inventory





# 4 - Recreation Inventory

## Overview

### Purpose

The recreation inventory is an essential item to any Parks and Recreation Plan. It allows cities and recreation authorities to assess the quantity, type, and location of existing facilities. It also explains the variety of programs and events offered and where there may be opportunities for new programs and events. It serves to help identify where new facilities should be built and demonstrates where ADA upgrades are needed. The facilities inventory should be continually updated as renovations and additions occur so that the list is always up-to-date.

### Park Classification

The National Recreation and Parks Association published guidelines for park classification based on size and service area. These categories were used to classify the parks in the City of Roseville and the City of Eastpointe. The classifications used in this report are as follows:

Classification	General Description	Location Criteria	Size Criteria
Mini-Park	Used to address limited, isolated or unique recreational needs.	Less than a 1/4 mile distance in residential setting.	Between 2500 sq. ft. and 1 acre in size.
Neighborhood Park	Neighborhood park remains the basic unit of the park system and serves as the recreation and social focus of the neighborhood. Focus is on informal active and passive recreation.	1/4 to 1/2 mile distance and uninterrupted by non-residential roads and other physical barriers.	5 acres is considered minimum size. 5 to 10 acres is optimal.
School-Park	Depending on circumstances, combining parks with school sites can fulfill the space requirements for other classes of parks, such as neighborhood, community, sports complex and special use.	Determined by location of school district property.	Variable – depends on function.
Community Park	Serves broader purpose than neighborhood park (see appendix for definition of “neighborhood park”). Focus is on meeting community-based recreation needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves two or more neighborhoods and 1/2 to 3 mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.

Table 4.1: NRPA Recommended Classification System for Local and Regional Recreation Open Space and Trails



## Accessibility Assessment

Complying with accessibility standards and planning for universal design are two extremely important efforts that a municipality must undertake in its effort to protect the health, safety and welfare of its people. This is true not only for those disabled by birth or by accident, but also for the growing population of people entering old age who are finding normal tasks more and more challenging to do. Many able-bodied persons forget that disability is often an eventuality as one grows older. Therefore, the City of Roseville and City of Eastpointe should seek to improve the accessibility of its environment not simply to comply with law, but to think more broadly and take steps towards developing a compassionate, inclusive, and accessible community, unencumbered by physical barriers.

This plan rates the accessibility of its existing park facilities, both the facilities themselves (as appropriate), as well as the access routes to them. This rating system is from the Michigan DNR's guidelines for recreation plans. It is intended to establish a baseline so that accessibility needs can be assessed and incorporated into capital improvement projects. This evaluation is not comprehensive and does not identify specific deficiencies.

The following ranking system was applied to each park:

Accessibility Grade	Definition
1	None of the facilities/park areas meet accessibility guidelines.
2	Some of the facilities/park areas meet accessibility guidelines.
3	Most of the facilities/park areas meet accessibility guidelines.
4	The entire park meets accessibility guidelines.
5	The entire park was developed/renovated using the principals of universal design.

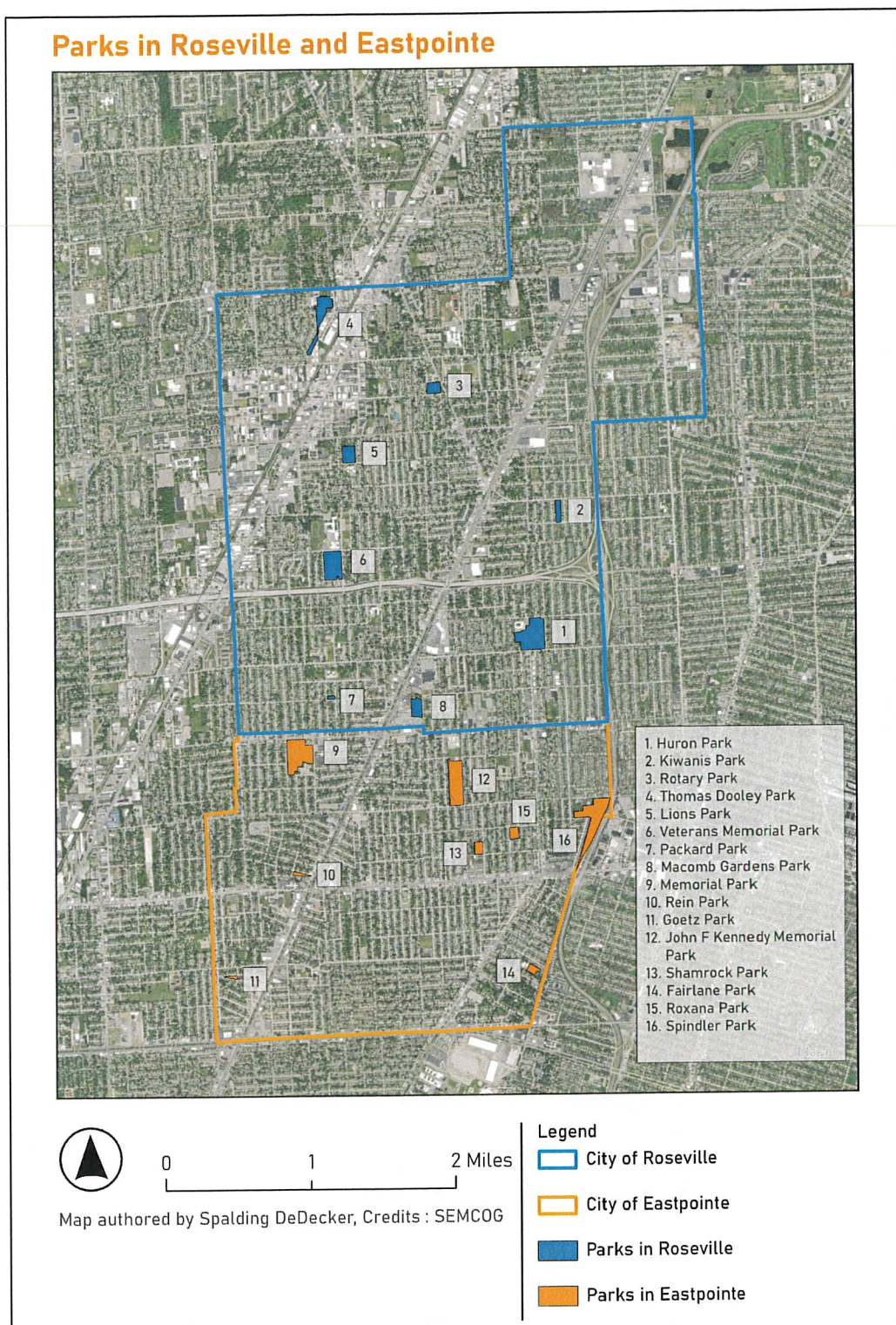
Table 4.2: Accessibility Assessment Table

## Open Spaces in Roseville and Eastpointe

There are sixteen (16) public parks in Roseville and Eastpointe. There are eight (8) parks in each city. In the following pages, all the parks in the City of Roseville and the City of Eastpointe are described in detail with aerial photographs, on-site pictures, and park highlights. From an analysis of the neighborhood service area, there are some residential areas in both cities that lack access to parks and green spaces within a five (5) minute walk. The residents in the northeastern part of Roseville do not have access within a short walking distance to a park. Also, residents in the central portion in the south of Eastpointe do not have access to a park within a short walking distance.







Map 4.1: Parks in Roseville and Eastpointe



## Existing Recreation Facilities Inventory Table

Legend: X = one or more units | Y = Yes | M = Mini Park, N = Neighborhood Park, and C = Community Park

### Accessibility Assessment:

- 1 = none of the facilities/park areas meet accessibility guidelines
- 2 = some of the facilities/park areas meet accessibility guidelines
- 3 = most of the facilities/park area meet accessibility guidelines
- 4 = the entire park meets accessibility guidelines



Roseville  
MICHIGAN



	Acres	Park Classification	Accessibility Assessment	Baseball/Softball Field	Basketball Courts	Disc Golf Course	Dog Park	Football Field/Stadium	Grill	Roller Hockey	Horseshoe Pits	Large Open Green-space	Parking	Pavilion	Pickleball Courts	Picnic Shelters	Picnic Tables	Playground Equipment	Restrooms	Shuffleboard Courts	Slate Park	Sledging Hill	Soccer Field	Tennis Courts	Volleyball Court	Walking/Jogging Path	Weight/Exercise Station	Notes
<b>Parks in Roseville</b>																												
Alley at Erin's Commons	0.09	M	-	-	-	-	-	-	-	-	-	-	Y	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Huron Park	22.1	C	3	4	1	-	-	-	-	-	-	-	Y	-	-	1	X	-	-	-	1	-	1	2	1	Y	1	(2) Parking lots, (2) Baseball courts are lighted and have a score booth
Lions Park	6.4	N	2	1	-	-	-	-	-	-	-	Y	Y	-	-	-	-	-	-	-	-	1	-	-	-	-	-	Small bleachers
Macomb Gardens Park	5.7	N	2	1	3	-	-	X	-	6	Y	Y	Y	-	X	-	-	Y	-	-	-	-	-	-	Y	-	-	-
Optimist Park (Previously known as Kiwanis Park)	3.2	N	1	-	-	-	-	-	-	-	-	Y	Y	-	-	-	-	2	-	-	-	-	-	-	Y	-	-	Gravel parking lot
Packard Park	0.7	M	1	-	1	-	-	X	-	-	-	N/A	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	Basketball court with no hoop-stops
Rotary Park	4.2	N	1	1	1	-	-	X	-	-	Y	Y	-	-	Y	X	1	X	-	-	-	-	-	-	-	-	-	Basketball courts has no hoop-stops, (2) bleacher sets
Thomas Dooley Park	11.1	N	2	2	-	-	-	X	-	-	-	Y	-	-	1	-	2	Y	-	-	-	-	-	-	Y	-	-	-
Veterans Park	14.8	C	2	1	2	-	-	X	-	3	-	Y	1	-	2	-	1	X	-	-	-	1	-	1	Y	-	-	(2) Parking lots, (2) Basketball half courts, (1) Light Soccer fields, and Lighted walking path
<b>Parks in Eastpointe</b>																												
Fairlane Park	1.9	M	2	-	1	-	-	-	-	-	-	Y	Y	-	-	-	-	2	-	-	-	-	1	-	-	-	-	-
Goetz Park	0.7	N	4	-	-	-	-	-	-	-	Y	N/A	-	-	-	-	-	1	-	-	-	-	-	-	Y	-	-	-
John F. Kennedy Park	17.7	C	4	1	-	-	-	X	1	4	Y	Y	1	1	2	30*	1	1	2	-	-	1	-	-	Y	-	-	Roller Hockey, Baseball and Pavilion are lighted
Memorial Park	21.2	C	2	6	2	-	1	1	X	-	2	-	Y	-	-	1	X	-	X	X	-	-	-	1	Y	-	-	(4) small and (2) big Baseball fields, all areas are mostly lighted
Michigan Military Technical and Historical Society	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	Tennis courts available for high school team events/matches
Rein Park	1.2	M	1	-	-	-	-	-	-	-	-	Y	N/A	-	-	-	-	-	-	-	-	-	-	-	Y	-	-	Green space to remain natural
Roxana Park	3.0	N	2	1	-	-	-	X	-	-	Y	N/A	-	-	Y	X	1	-	-	-	-	-	-	-	Y	-	-	-
Shamrock Park	3.1	N	1	-	-	-	-	-	-	-	-	Y	N/A	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Spindler Park	20.6	C	3	-	-	10	-	X	-	4	Y	Y	-	-	Y	30*	1	X	6	-	1	2	2	1	Y	-	-	Tennis court is lighted, 1 soccer field does not have backstops, (2) corn-holes
<b>Recreation Authority Center</b>																												
Recreation Authority Center - Exterior	5.2	-	-	-	-	-	-	-	-	-	-	Y	-	-	-	-	-	Y	-	-	-	1	-	-	-	-	-	-
Recreation Authority Center - Interior																												(3) Multipurpose room (can be rented), Large and small gym with lockers, Game room, 1 Large multipurpose room (cannot be rented), Youth room, Kitchenette
Senior Center																												Computer room, Gym, Senior drop-in Activity Room, Restrooms

Table 4.3: Existing Recreation Facilities Inventory Table





## Recreation Authority Center

### Facility Description

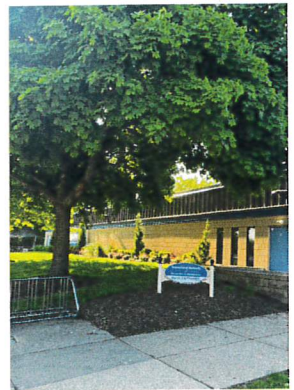
The Recreation Authority Center is equipped with both indoor and outdoor amenities. Residents from both Roseville and Eastpointe can access this facility and most programs for free. In terms of outdoor amenities, this facility has a soccer field and a playground. The building has four (4) multipurpose rooms, two (2) gyms with lockers, fitness center, game room, youth room, kitchenette, computer room, senior activity drop-in, and restrooms.

### Park Aerial Map and Photos



### Facility Highlights

- Acres = 1.07 acres (indoor), 4.29 acres (outdoor)
- ADA rating = 3
- Multipurpose rooms (can be rented)
- Gyms with lockers and fitness center
- Senior Activity drop-in rooms





# Parks in Roseville

## Alley at Erin Commons

### Park Description

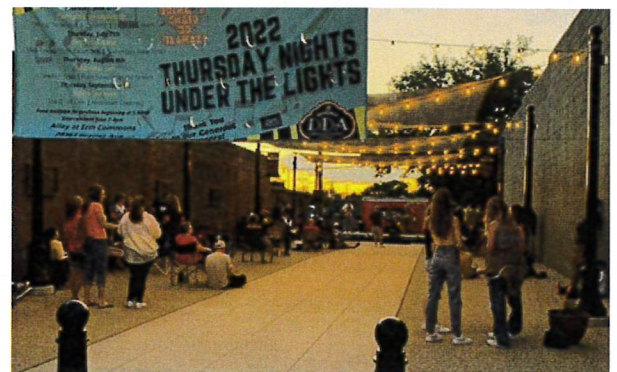
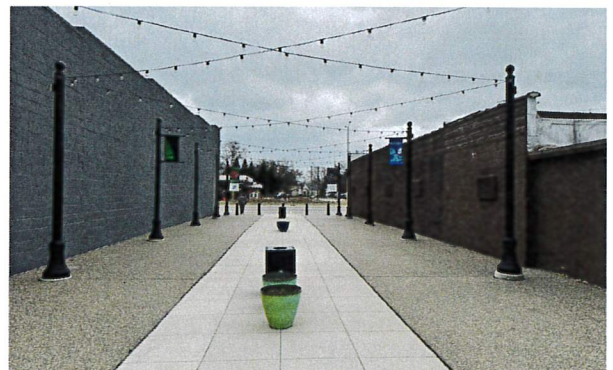
This is a new pocket park near the intersection of Gratiot and Utica Road adjacent to the Roseville DDA building. According to the previous Joint Parks and Recreation plan this was called Erin Commons Pocket Park. This alley serves as an event spaces for concerts and festivals.

### Park Aerial Map and Photos



### Park Highlights

- Acres = 0.07 (3,218 sq.ft)
- ADA Rating = 3
- Space for concerts and festivals





## Huron Park

### Park Description

Huron Park is a 22.1 acre community park in Roseville. This park has a large green open space, four (4) baseball fields, basketball court, playground equipment, restrooms, picnic shelters, tables, tennis courts, volleyball courts, two youth soccer fields, skate park, walking/jogging path, and fitness court. To the north of the park is the Ruth H. Green Elementary School. The park is surrounded by residential homes to the west, east, and south. This park also has two (2) parking lots.

### Park Aerial Map and Photos



### Park Highlights

- Acres = 22.1
- ADA Rating = 3
- Weight/Exercise Station
- Tennis Court
- Skate park



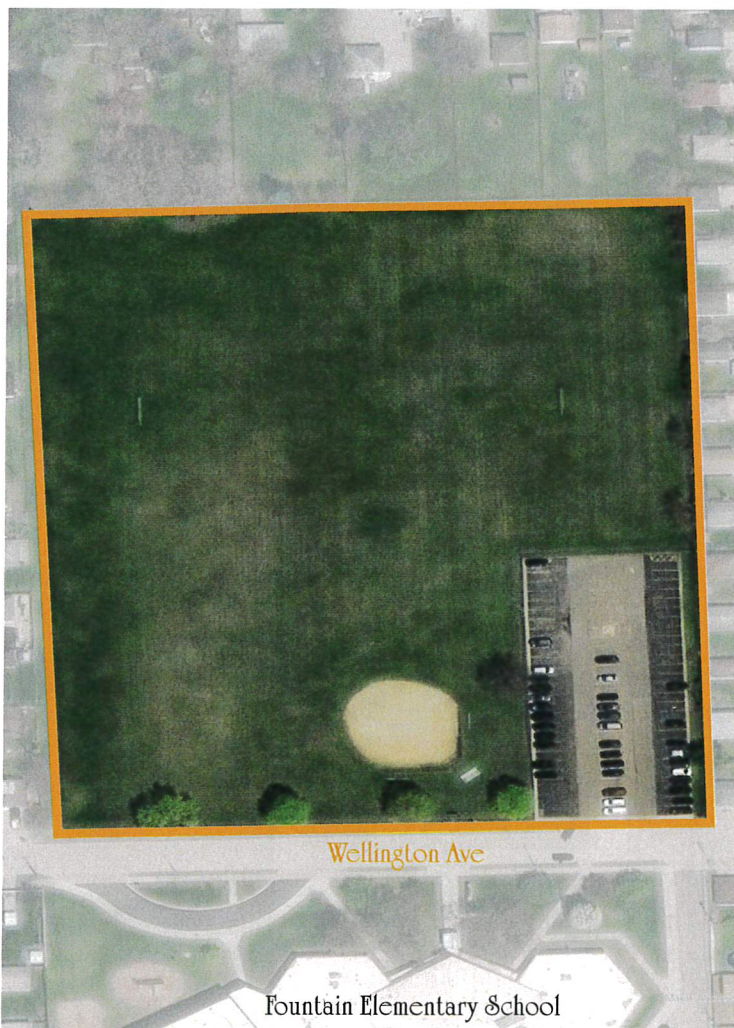


## Lions Park

### Park Description

Lions Park is a 6.4 acre neighborhood park. It is located in a residential neighborhood and has a large green open space, a baseball field, and soccer field. The pathways in the park do not connect to the bleachers, which makes it less accessible. This park is surrounded by residential homes to the north, east, and west. South of this park is the Fountain Elementary School.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 6.4
- ADA Rating = 2
- Baseball/Softball Field
- Soccer Field





## Macomb Gardens Park

### Park Description

Macomb Gardens Park is a 5.7 acre neighborhood park. It has a baseball field, basketball court, horseshoe pits, pavilion, picnic shelters, grills, playground equipment, restrooms, and a walking path. This park also has a small birch over mounds in the northeast part of the park. There are commercial businesses on the north and west side of the park and residences on the east side. To the south there is Leslie's Mobile Home Park.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 5.7
- ADA Rating = 2
- Horseshoe Pits
- Baseball/Softball Field
- Picnic Area





Update Photos

## Optimist Park (Previously known as Kiwanis Park)

### Park Description

Optimist Park (previously known as Kiwanis Park) is a 3.2 acre neighborhood park. It is a fenced park in the middle of a residential block. Optimist Park has a walking path that connects Martin Road and Meier Street. It also has a playground and a gravel parking lot on Martin Road.

### Park Aerial Map and Photos



### Park Highlights

- Acres = 3.2
- ADA Rating = 1
- Playground
- Walking Path





## Packard Park

### Park Description

Packard Park is a 0.7 acre mini park. It is located in a residential neighborhood and has a large green open space, a playground, benches, and a basketball court, although there are not any hoops. The playground has a wooden fence around it. The park is abutting residences to the north, and sidewalks in other directions. Packard Park has a thick tree canopy.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 0.7
- ADA Rating = 1
- Playground
- Benches





Update Photos

## Rotary Park

### Park Description

Rotary Park is a 4.2 acre neighborhood park. It is located in a residential neighborhood and has a baseball field, basketball court, (without hoops), playground equipment, restrooms, picnic shelters, tables, and grills. This park is highly visible from Utica Road. As of May 2024, the city is developing plans to install a splash pad intended to open during the summer of 2025.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 4.2
- ADA Rating = 1
- Baseball Field
- Basketball Field
- Play area
- Picnic area





## Thomas Dooley Park

### Park Description

Tomas Dooley Park, also known as Dooley Park, is a 11.1 acre neighborhood park. It has a walking path, baseball field, playground equipment, restrooms, picnic shelters, grills, and parking lot. This park can be accessed from 13 Mile road and Dolphin Street. There are industrial businesses to the east, residences and Dooley Center Little Learner's Preschool & Daycare to the west. The northern part of the park is more open and wide. There is a second parking lot located at the southern side adjacent to Dolphin Street.

### Park Aerial Map and Photos



### Park Highlights

- Acres = 11.1
- ADA Rating = 2
- Playground
- Baseball Field
- Play area
- Picnic area





## Veterans Memorial Park

### Park Description

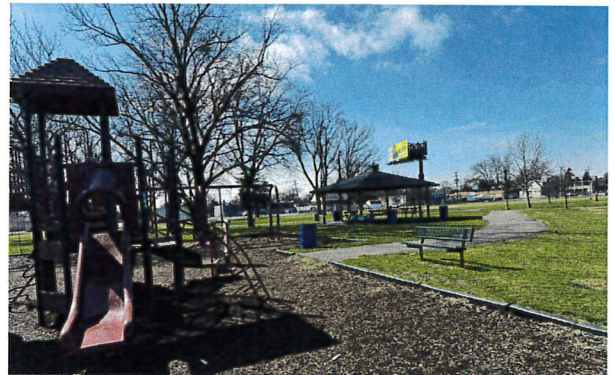
Veterans Memorial Park is a 14.8 acre community park. This park has a baseball field, basketball court, roller hockey, horseshoes pits, pavilion, picnic table, shelters, grills, restrooms, a full-size soccer field with lights, a youth soccer field, two (2) sand volleyball courts, gazebo, walking path, and large green open space. The Joseph G. Steenland Elementary School is to the north of the park. The park is surrounded by residences on the other three sides.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 14.8
- ADA Rating = 2
- Horseshoe pits
- Volleyball courts
- Roller hockey





# Parks in Eastpointe

## Fairlane Park

### Park Description

Fairlane Park is a 1.9 acre mini park. This park is a part of the Koepsell Early Childhood Center. The only way to access this park is through the daycare's driveway. It has a large green open space, playground equipment, soccer field and a basketball court.

### Park Aerial Map and Photos



### Park Highlights

- Acres = 1.9
- ADA Rating = 2
- Play area
- Basketball Court



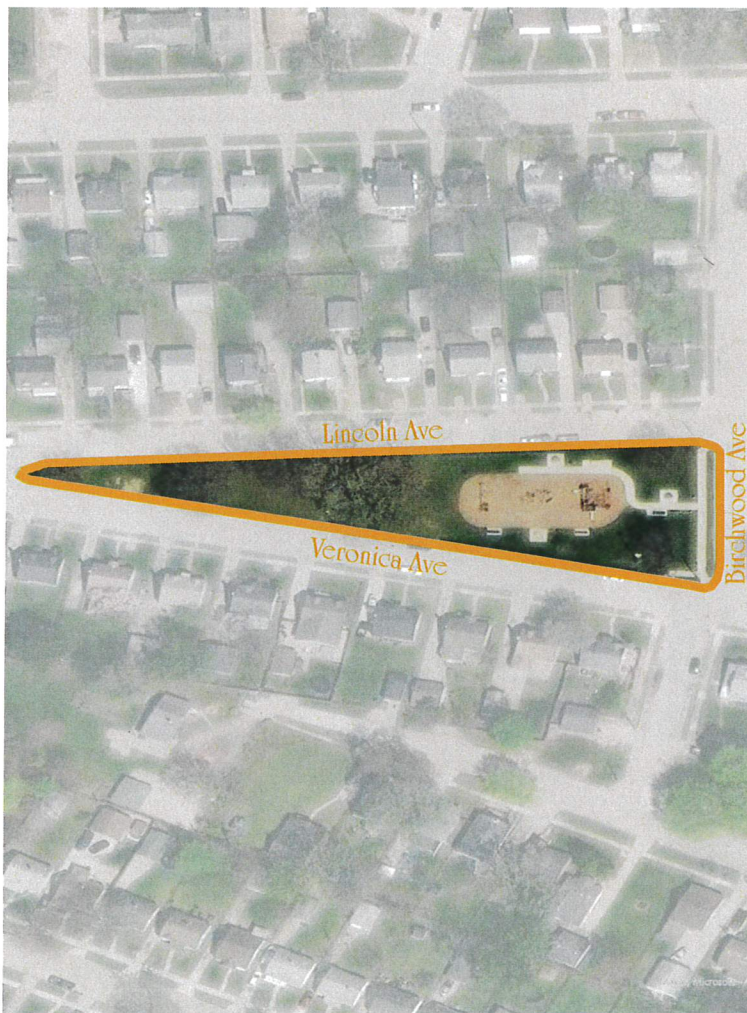


## Goetz Park

### Park Description

Goetz Park is a 0.7 acre neighborhood park. It is shaped like a triangle and resides in between the Lincoln Ave and Veronica Ave. It has a walking path leading to the playground equipment and some benches. From all sides it is surrounded by residences.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 0.7
- ADA Rating = 4
- Play area
- Benches



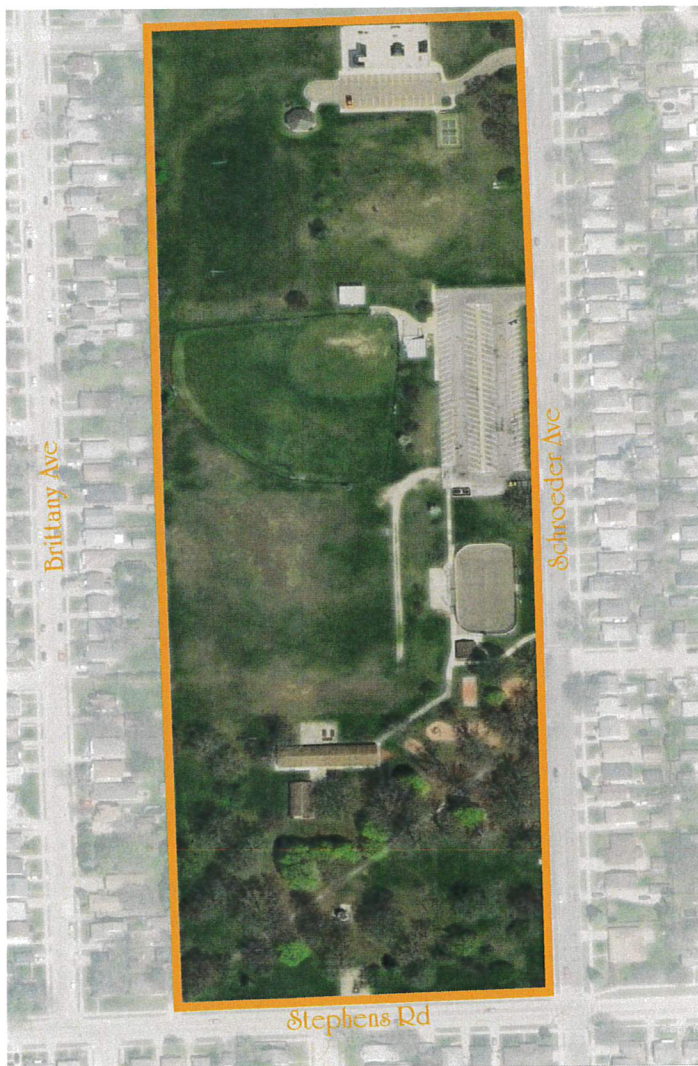


## John F. Kennedy Park

### Park Description

John F. Kennedy Park is a 17.7 acre community park. It has horseshoe pits, pavilion, playground equipment, picnic shelter, picnic tables, grills, a soccer field and a pickle-ball court. A skate part is part of the premise but is not included in the park limits. This park has two (2) parking lots. This park had a swimming pool, but it was removed due to maintenance and personnel costs. As of May, 2024, the city plans to install a pad to open in the summer of 2025.

### Park Aerial Map and Photos



### Park Highlights

- Acres = 17.7
- ADA Rating = 4
- Pickle-ball court
- Roller hockey rink
- Shuffleboard courts
- Skate Park





## Memorial Park

### Park Description

Memorial Park is a 21.2 acre community park in Eastpointe. It has baseball fields, basketball court, dog park, football stadium, horseshoe pits, picnic shelters, picnic tables, grills, restrooms, playground equipment, and shuffleboard courts. The Bellview Elementary School is located in the southeast corner of the park. The MI dog park was installed in 2015, and the access is managed by RARE. Residents of Roseville and Eastpointe can access this facility by paying an annual fee.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 21.2
- ADA Rating = 2
- Dog park
- Horseshoe pits
- Shuffleboard courts





## Michigan Military Technical and Historical Society

### Park Description

Michigan Military Technical and Historical Society is a museum dedicated to preserving the stories of Michigan citizens who served and sacrificed, here and abroad, from WWI to the present. Towards the south side of this museum there are seven (7) tennis courts owned by the City of Eastpointe. The museum is open to visitors only on the weekends and other times by appointment. The Tennis Courts are open during the week and also on the weekends.

### Park Aerial Map and Photos



### Park Highlights

- Acres = 2.31
- ADA Rating = 2
- Tennis Courts





## Rein Park

### Park Description

Rein Park is a 2.1 acre neighborhood park in Eastpointe. It is located in between residential homes and serves as a large green open space with memorial trees. This park does not have any amenities and is accessible by the sidewalk.

### Park Aerial Map and Photos



*Include:  
Walking Path  
need to update  
inventory*

#### Park Highlights

- Acres = 2.1
- ADA Rating = 1
- Memorial trees
- Natural large green space



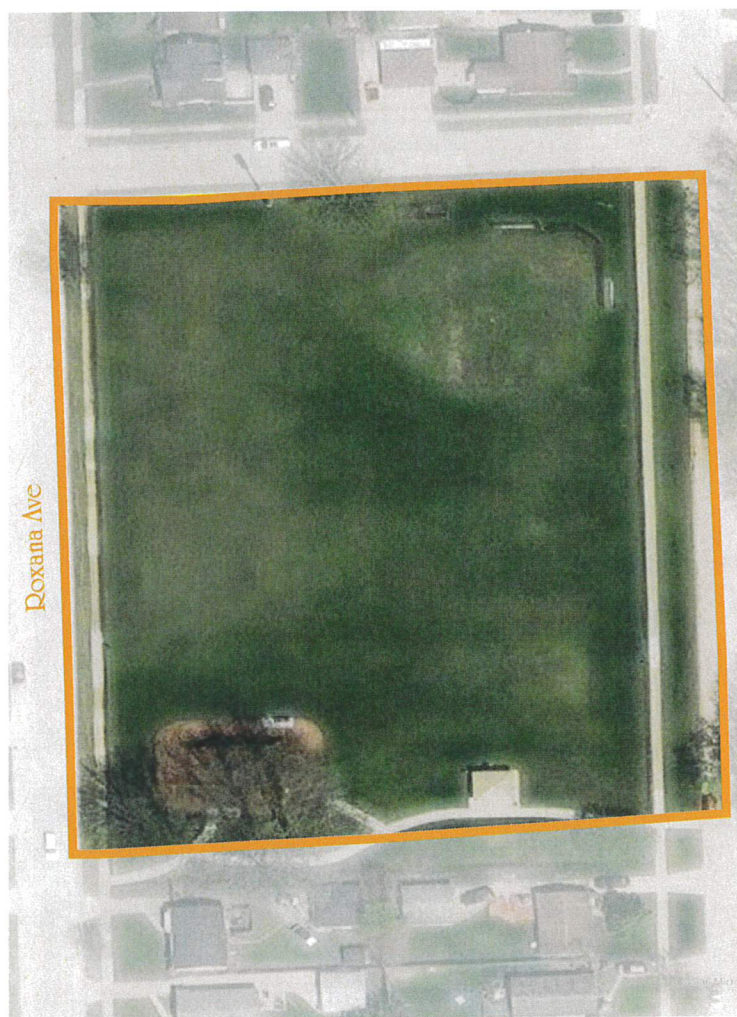


## Roxana Park

### Park Description

Roxana Park is a 3 acre neighborhood park. It is a rectangular park located in a residential neighborhood. It has a large green open space, playground equipment, picnic shelter, picnic table, grills, and a baseball field. It has a walking path but the pathways do not connect to the bleachers.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 3.0
- ADA Rating = 3
- Play area
- Picnic area
- Baseball field



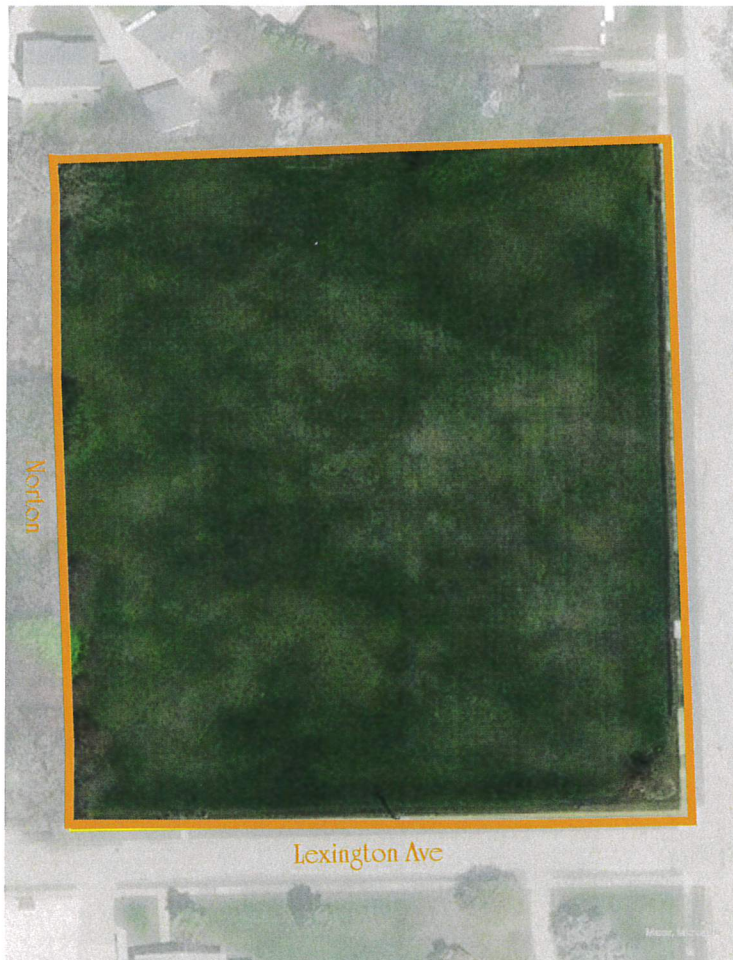


## Shamrock Park

### Park Description

Shamrock Park is a 3.1 acre neighborhood park. It is a rectangular park located in a residential neighborhood. It has a large green open space and soccer fields.

### Park Aerial Map and Photos



#### Park Highlights

- Acres = 3.1
- ADA Rating = 1
- Soccer field



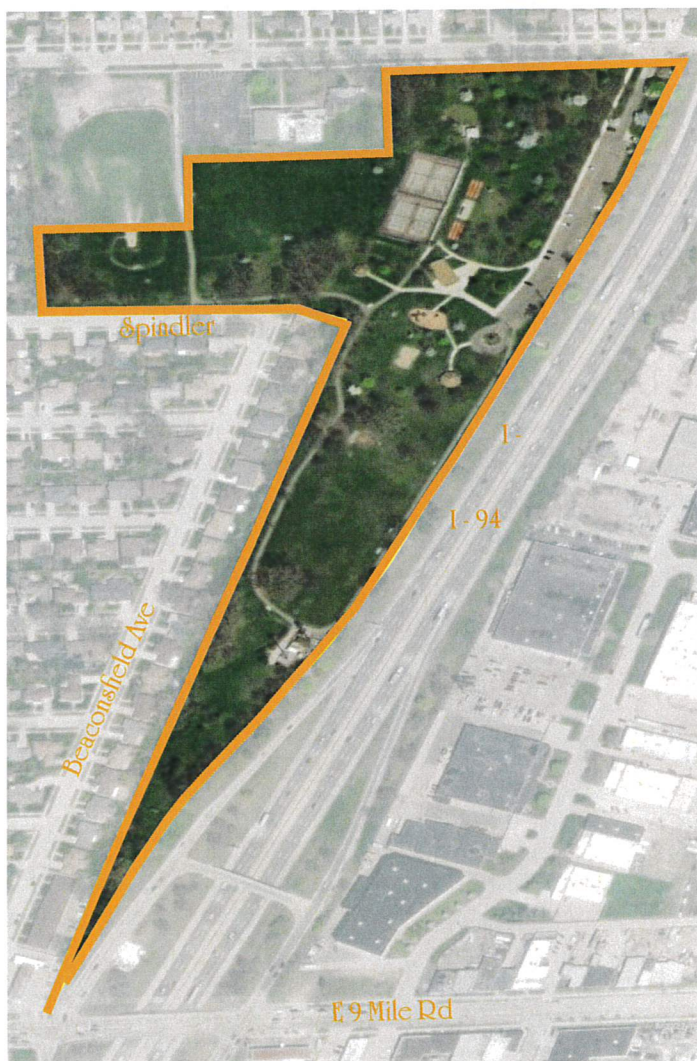


## Spindler Park

### Park Description

Spindler Park is a 20.6 acre community park in Eastpointe. It has disc golf course, horseshoe pits, tennis courts, picnic shelters, picnic tables, grills, restrooms, sledding hill, tennis courts, soccer field, volleyball court, and a walking path. This park acts as a “Central park” of the city and draws visitors from Eastpointe and neighboring cities. The Patriot Building is also located in the park. The building has a classroom and restrooms and hosts meetings and occasional events.

### Park Aerial Map and Photos



### Park Highlights

- Acres = 20.6
- ADA Rating = 3
- Sledding hill
- Disc golf course
- Volleyball court





School Facilities in Roseville and Eastpointe



0 1 2 Miles

Map authored by Spalding DeDecker

This map shows all the open/green spaces located within the city of Roseville and the city of Eastpointe.

Legend

- City of Roseville
- City of Eastpointe
- Eastpointe Community Schools
- Roseville Community Schools
- Fraser Public School
- South Lake Schools

Date Exported: 4/15/2024 2:38 PM

Map 4.3 : School Facilities in the City of Roseville and the City of Eastpointe





### Park Acreage and Access Evaluation

#### Park Acreage Evaluation

The following table shows current park acreage in Roseville and Eastpointe. Although the National Recreation and Park Association (NRPA) provides recommendations for parks and facilities, they recognize that every community is unique, and many factors should be considered when evaluating deficiencies and priorities. These additional factors can include age and income distribution, neighborhood structure, and recreation interests of the community, as well as the recreation opportunities available in nearby communities.

The NRPA recommends an ideal range of 5.5 to 15.9 acres per 1,000 people for a well-balanced park system. In the case of Roseville and Eastpointe, the current park acreage per 1,000 people falls below this recommended range. However, understanding the specific recreational needs and preferences of both Roseville and Eastpointe is crucial. This plan aims to explore opportunities to acquire additional land for parks, evaluate the parks for potential enhancements, and to improve accessibility to maximize the use of the parks.

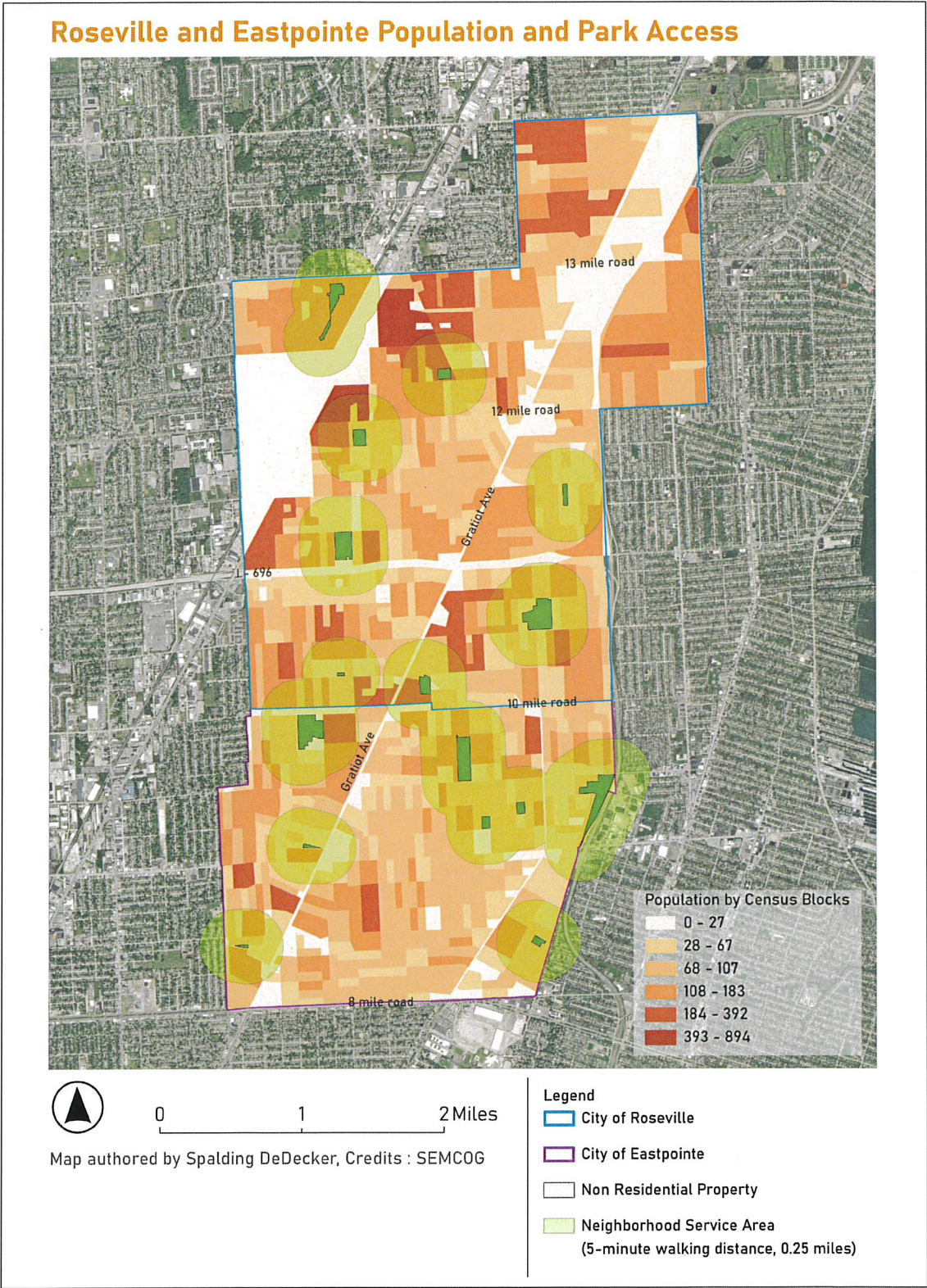
Jurisdiction	Total Park Acres	Population (2020)	Acres/1,000 People
Roseville	68.29	47,710	1.43 acres per person
Eastpointe	69.40	34,318	2.02 acres per person
Combined	137.69	82,028	1.68 acres per person

Table 4.3: NRPA Park Acreage Evaluation

#### Parks Access

Although the current park acreages do not meet the NRPA's suggested range, Roseville and Eastpointe's mini, neighborhood, and community parks fulfill important roles in serving the needs of nearby residents. The Population and Parks Access map shows parks serve residential areas within a five (5) minute walking distance of the park. However, gaps in park access are evident along Gratiot Avenue, from Eleven Mile Road to the southeast corner of Roseville, as well as in the center of Eastpointe. To address these gaps and enhance connectivity, there are opportunities to expand access through the development of linear parks, greenways, or shared-use paths. These strategies could help mitigate the current park acreage shortfall and improve overall access to recreational spaces.





Map 4.2: Roseville and Eastpointe Population and Park Access





# 5. Planning Process





## 5 - Planning Process

### Introduction

Joint Parks and Recreation Plan was developed over the course of 2024. Early planning began with a kick-off meeting with staff from RARE, City of Roseville, and City of Eastpointe to establish project scope and direction. The resulting plan uses demographic data, field data, public input, and best practices to create a road map for future park improvements and enhancements.

### Public and Stakeholder Engagement

Public and stakeholder input guided the creation of the joint Parks and Recreation Plan. The consultant team used the following methods to engage residents, stakeholders, and community leaders:

- 1. Regular Meetings with RARE, City of Roseville, and City of Eastpointe Staff:** The consultant team met with staff X times during the planning process. These meetings facilitated an understanding of local context, constraints, and community priorities related to parks.
- 2. On-site Analysis and Inventory of Existing Conditions:** In addition to staff meetings, the team conducted site visits to each park in Roseville and Eastpointe. They gathered inventory data and took photographs of each park for inclusion in the plan.
- 3. Focus Groups:** Two (2) focus group sessions were held with RARE staff, Roseville and Eastpointe City staff, and other stakeholders actively involved in RARE's programming initiatives.
- 4. Online Community Survey:** The consultant team developed and conducted a public survey that was launched on March 14, 2024, and was available until August 31, 2024. The survey was accessible via QR code displayed on yard signs placed at all Roseville and Eastpointe parks and the Recreation Center and on business cards that were handed out during multiple community events. The survey was also shared via social media posts, city newsletters and email distribution lists, and posted on RARE and eacy city's websites.
- 5. Posters:** Posters displaying park locations and feedback questions were placed at Eastpointe City Hall and the RARE Center. Residents wrote on the posters about what they liked about each park and what else they would like to see in each park.
- 6. Pop-up and Drop-in Engagement:** The team engaged residents and distributed the survey cards at three (3) public events, including:

Date	Event	Survey Cards Distributed
Saturday, June 15, 2024	Eastpointe Gratiot Cruise Car Show and Roseville Rosefest	250
Thursday, July 18, 2024	Pride in the Park	100
Wednesday, August 14, 2024	RockN Summer Night	150

Table 5.1: Public Event Attendance

- 7. Public hearing:** On X, a public hearing was held as an opportunity for the public to review and comment on the drafted Parks Plan. X comments were received, and recommended revisions were incorporated into the plan document.



### Online Community Survey Findings Summary

The following summarizes the feedback shared from the Online Community Survey:

- The majority of survey respondents reside in the City of Roseville (55.3 percent) and 34.8 percent of respondents reside in the City of Eastpointe. Other respondents, approximately 10 percent, were from adjacent communities such as Warren, Fraser, and Grosse Pointe.
- Most respondents prefer to learn about park locations, activities, programs, and/or special events through the Recreation Authority website (47.8 percent), social media (41.0 percent), and emails (38.8 percent).
- In the past year, 32.1 percent of respondents visited a park or recreation center multiple times a week, while 26.2 percent visited a few times a year, and 8.3 percent visit daily.
- Out of 111 responses to the survey question “list any recreational programs offered by RARE that you have participated in,” the responses highlight the popularity of youth sports (mentioned 44 times), including programs like basketball (14 respondents), soccer (12 respondents), and baseball (seven (7) respondents).
- While many respondents are actively engaged, 13.7 percent do not visit or do not participate in any activities.
- 64.2 percent of respondents are satisfied or very satisfied with the appearance, maintenance, and cleanliness of the parks and facilities in the cities.
- 46.2 percent of respondents chose parks based on their proximity to home, while 41.9 percent considered accessibility and parking availability in their selection.
- Safety concerns were the most commonly reported barrier preventing or discouraging park use (23.1 percent), followed by a perceived the lack of good programs (15.4 percent), and the perception that parks were not clean (12.2 percent). A notable 37.8 percent of respondents indicated that nothing prevented them from using the parks.
- When asked how important various park amenities were to respondents, the most favored amenities were playgrounds (52.7 percent) and bike paths (60.1 percent).
- When asked about new amenities or facilities respondents would like to see, respondents expressed a strong desire for more benches/seating (45.8 percent), a concession stand/cafe (42.6 percent), and nature/habitat restoration (29.0 percent).
- Respondents expressed a desire for in walking and jogging paths (56.8 percent), splash pads (52.3 percent), outdoor fitness equipment (25.2 percent), and picnic shelters (23.9 percent).

### Focus Groups Input Summary

The following summarizes the feedback shared from the Staff at RARE, City of Roseville, and City of Eastpointe and other stakeholders:

- Staff expressed that there is a need to rebalance events and programming, with more activities needed in Eastpointe to match the level of offerings in Roseville.
- Strengthening communication between cities and RARE could lead to better maintenance and improvement planning.
- Aligning responsibilities for maintenance could ensure more efficient operations.
- Developing a comprehensive park improvement plan presents a great opportunity to enhance the parks.
- There is a potential to increase joint programming for greater community engagement.
- Expanding access to indoor facilities will accommodate year-round activities.
- Improving accessibility to ensure everyone can enjoy the parks is a priority.
- Expanding drop-in programs could increase participation.

The feedback shared at these focus group sessions highlights key opportunities for enhancing the parks and recreational services in both cities.





## Community Comments and Requests, by Park

From February 26 to April 29, 2024, large posters displaying the parks in Roseville and Eastpointe were mounted at the recreation authority center and both city hall buildings. Residents were invited to share their thoughts on improvements and amenities they'd like to see in their local parks. The feedback gathered from these sessions, categorized by each park, is summarized below. These results were used to inform the goals, objectives, and actions in this plan.

### Roseville Parks:

- **Huron Park:** Suggestions include extending the skatepark, improving restroom facilities, adding more trees, and ensuring better maintenance of sports fields.
- **Lions Park:** There are several requests for a pool, walking paths, and soccer fields.
- **Macomb Gardens Park:** The community expresses interest in disc golf, improved parking, and more benches along walkways.
- **Optimist Park (Previously known as Kiwanis Park):** Suggestions include adding more benches, updating playgrounds, and introducing a water park, splash pad, and fenced dog area.
- **Packard Park:** The community requests updates to the playground, the addition of trees, and the installation of a skate park.
- **Rotary Park:** Residents call for more restrooms, a splash pad, and a skatepark, along with additional playground equipment.
- **Thomas Dooley Park:** Feedback highlights the need for improved walkways, more playgrounds, and better lighting, along with a desire for disc golf facilities and a pool.
- **Veterans Park:** Residents recommend the addition of more trees, benches along pathways, a fenced dog park, and improved restroom access.

### Eastpointe Parks:

- **Fairlane Park:** Suggestions include the addition of walking/bike paths, more benches, and updated playground equipment.
- **Goetz Park:** Comments focus on the park's limited potential due to its small size, with requests for benches, flowers, and a playscape.
- **John F. Kennedy Park:** Numerous suggestions include adding more pickleball and basketball courts, upgrading playgrounds, adding walking paths, and improving existing facilities such as the hockey rink.
- **Memorial Park:** Residents recommend better maintenance of bike/walk paths and more engaging playground equipment.
- **Rein Park:** Residents request more frequent cleaning, additional benches, and measures to discourage loitering and smoking after hours.
- **Roxana Park:** Feedback emphasizes the need for walking paths, a properly maintained ball diamond, and potential additions like pickleball courts and a playground.
- **Shamrock Park:** Residents express a strong desire for enhanced walking/bike paths, a splash pad, updated playgrounds, and a dog park.
- **Spindler Park:** Suggestions include creating a dog park area, improving existing walkways, adding a splash pad, and ensuring regular maintenance of the flower beds and trash disposal.

The community comments and online survey results provide valuable insights into community preferences and areas for improvement, which can guide the development and enhancement of parks and recreation facilities in Roseville and Eastpointe.



### SWOT Analysis

Conclusions from the community survey, the public and stakeholder engagement, community feedback of parks, past plan review, and field visits are summarized in the SWOT (Strengths, Weaknesses, Opportunities, and Threats) Matrix shown below. The SWOT analysis provides a current assessment of the parks. The following chapters, 6 - Goals and Objectives and 7 - Action Program seek to leverage the strengths and opportunities while minimizing weaknesses and threats.



Figure 5.1: SWOT Analysis of All Parks





# 6. Goals & Objectives





# 6 - Goals and Objectives

## Overview

The following goals and objectives are intended to provide an operational framework for future decision-making related park improvements and maintenance in the cities of Roseville and Eastpointe. These goals and objectives should be reviewed annually and modified as necessary. The goals and objectives in this chapter can be advanced by following the recommended actions in Chapter 7 of this plan. The plan acts as an advisory tool, and implementation will depend on funding availability, staff resources, and political will.

### Mission

“We strive to create opportunities for friends and neighbors to escape their daily routines and enjoy the simpler elements of life. We offer programs that support healthy lifestyles, promote leisure activity, athletics, educational pursuits and family-like support for the entire community.”

~ RARE Mission Statement

## Goal #1: Foster community understanding of responsible agencies and roles as well as ways to get involved in parks and recreation planning and decision-making.

### Objectives

- 1.1 Promote existing parks and recreation programs.
- 1.2 Establish regular opportunities for residents to provide feedback on parks and recreation offerings and report maintenance concerns or other issues.
- 1.3 Enhance and showcase local parks and recreation volunteer opportunities.
- 1.4 Educate residents about parks and recreation funding and budget processes.

## Goal #2: Develop a robust parks and recreation system by enhancing coordination between the City of Eastpointe, City of Roseville, and RARE.

### Objectives

- 2.1 Establish a formal communication framework to discuss community needs, provide project updates, and advance the implementation of this plan.
- 2.2 Work collectively to pursue funding opportunities for plan implementation.
- 2.3 Integrate individual communities’ projects with RARE and the broader recreational network.
- 2.4 Review the Joint Parks and Recreation Master Plan annually, and update as needed, to establish priorities and ensure alignment with City CIPs and the RARE budget.
- 2.5 Evaluate the funding and administrative structure for the recreation authority and consider alternatives to achieve shares goals and objectives, including maintenance.





**Goal #3: Expand resident recreational opportunity by pursuing connections between regional trails/non-motorized transportation systems and local parks/recreation destinations.**

Objectives	
3.1	Develop a non-motorized transportation plan.
3.2	Collaborate with local and regional stakeholders to establish connections between local parks and pathways and regional non-motorized transportation systems and trails.
3.3	Increase non-motorized access to existing parks and recreational amenities from residential neighborhoods.
3.4	Expand wayfinding and community branding efforts to showcase existing amenities, advertise safe routes between destinations, and improve safety for park users.

**Goal #4: Improve user experiences by maintaining and enhancing parks and recreational opportunities and providing clean, functional, safe, and attractive environments.**

Objectives	
4.1	Evaluate and improve universal accessibility at all parks.
4.2	Maintain and update existing park equipment and amenities as needed, including playground equipment, hard pavement surfaces, and landscaped areas.
4.3	Promote the inclusion of green space, trail connections, and recreation amenities as needed when development or redevelopment occurs.
4.4	Identify opportunities to pair parks and recreation projects with other community needs, such as the inclusion of green infrastructure to reduce flood risk.
4.5	Coordinate parks and recreation investments with community beautification efforts.
4.6	Explore opportunities for acquisition of park lands and open spaces as they become available.



# 7. Action Program





# 7 - Action Program

## Introduction

This chapter highlights a series of recommended actions that support the implementation of the goals and objectives identified in the previous chapter. The action plan serves as a reference to the Recreational Authority, City of Roseville, and City of Eastpointe in helping guide budgeting and decision-making processes regarding park improvements, maintenance, and levels of service for Roseville and Eastpointe residents and visitors from adjacent communities for the next five (5) years and beyond.

The action program was developed to address community needs and further the cities' and Recreation Authority's parks vision. It was developed based upon the recreation inventory and input gathered from the online community survey, focus group sessions, public poster comments, adjacent local and regional planning efforts, demographic data, and land use trends.

Recommended actions are broken out into two (2) categories. Included tables identify capital projects for facility improvements, including improvements for accessibility and development of new amenities. These action items correspond with Goals 3 and 4 from the previous chapter. Actions listed below the tables signify program, policy, and other administrative actions that emphasize improving public understanding of agency roles, enhancing communication between Roseville, Eastpointe, and RARE, and optimizing funding for park improvements and infrastructure. These actions correspond primarily to Goals 1 and 2 and consider non-motorized connections (including to regional networks along 9 Mile Road and 12 Mile Road, ensuring greater accessibility and integration with county-wide mobility efforts). The Action Program is designed to address current needs while looking ahead to long-term park and recreation development.

### Important Note

The capital improvements in the tables are listed in no particular order. The tables provide a priority level, project description, and estimate of likely costs. The Joint Parks and Recreation Plan represents a long-range planning document that will continue to evolve as community needs change. All listed projects are subject to the availability of funding and the approval of City Councils/Commissions and the Recreation Authority.



### All Communities and RARE Action Program

Cities of Roseville and Eastpointe and RARE	Priority	Corresponding Goals	Estimated Cost
Develop a shared capital improvement plan that is updated annually, outlining priorities and timelines for joint park projects.	High	2.1, 2.4	
Collaborate with Macomb County planners, Michigan Economic Development Corporation (MEDC), Eastpointe DDA, Eastpointe Community Garden, and Suburban Mobility Authority (SMART) to integrate local park pathways with the regional non-motorized network along 9 Mile and 12 Mile, which is part of the Mobilize Macomb Non-Motorized Plan and 9 Mile Strategic Corridor Plan.	High	3.1, 3.2, 3.3	
Secure funding through regional and state transportation grants to support the construction of non-motorized connections.	High	3.2, 3.4	
Incorporate wayfinding signage and trail markers along the newly developed non-motorized routes to enhance user experience and safety.	Medium	3.4	
Evaluate and improve universal accessibility at all parks.	High	4.1	
Identify and acquire land for future park development in underserved areas. Form partnerships with organizations, schools, and stakeholders to collaborate on the design, funding, and development of a new park.	Medium to High	4.6	

#### Recommended maintenance and communication actions:

##### Communication and Outreach:

- Develop and distribute educational materials (digital and physical) to residents via newsletters, social media, and public events.
- Hold annual community meetings to explain RARE's role and gather feedback on recreational services.
- Create an accessible, user-friendly informational brochure and website section outlining RARE's organizational structure, roles, and responsibilities.
- Conduct surveys to assess public awareness and adjust communication strategies based on survey results.
- Make volunteer opportunities highly visible on City and RARE websites. Dedicate some staff time and resources to support volunteers.

##### Strategic and Policy Development:

- Develop policies and procedures that clearly outline the Recreation Authority's philosophy on parks, programs, facilities, and services to the customers and staff members.
- Set up a joint task force with representatives from both cities and RARE to coordinate large-scale park improvement initiatives and streamline decision-making processes.
- Establish a formalized communication framework with regular quarterly meetings between Roseville, Eastpointe, and RARE officials to discuss upcoming projects and funding needs.





- Review Joint Parks and Recreation Master Plan annually, and update as needed, to establish priorities and ensure alignment with the CIP.

**Budgeting and Funding:**

- Regularly review and adjust capital improvement budgets based on maintenance needs and projected infrastructure costs.
- Explore grant opportunities from state and federal programs, as well as private foundations, to support park improvements and infrastructure development.

**Park Maintenance and Operations:**

- Analyze park maintenance operations and implement plans to most efficiently maintain the parks using full-time, part-time, and seasonal staff, and contractual services.
- Develop a comprehensive annual park maintenance plan.

## Parks in Roseville Action Program

Huron Park, Roseville	Priority	Corresponding Goals	Estimated Cost
Evaluate adding pickleball court lines to the existing tennis courts.	Medium	4.2	
Update playground equipment.	High	4.2	
Add field lights.	Medium	4.2, 4.5	\$50,000
Install ADA-compliant restrooms.	High	4.1	
Add an infant swing to the existing swingset.	Low	4.2	

**Recommended maintenance and communication actions:**

- Increase frequency of maintenance for the large green open space.
- Increase programming related to sports and community events.

Lions Park, Roseville	Priority	Corresponding Goals	Estimated Cost
Add walking paths and picnic areas.	Medium	3.2, 3.3, 4.2, 4.5	

**Recommended maintenance and communication actions:**

- Maintain open spaces regularly.
- Add a doggy waste station.



## 7 - Action Program

Macomb Gardens Park, Roseville	Priority	Corresponding Goals	Estimated Cost
Install benches near walkways.	Medium	4.2, 4.5	
Evaluate adding a volleyball net.	Medium	4.2	
Expand parking capacity.	High	4.2	
Enhance the park's aesthetic appeal and tree cover by planting more trees.	Medium	3.4, 4.5	

### Recommended maintenance and communication actions:

- Evaluate working with the surrounding community to paint a mural on and/or plant flowers around the restroom building.

Optimist Park (previously known as Kiwanis Park), Roseville	Priority	Corresponding Goals	Estimated Cost
Create a pathway connection directly from the existing ADA curb ramp into the park.	High	4.1	
Update playground equipment.	High	4.2	
Install lights.	High	4.2	
Develop ADA-compliant parking.	High	4.1	

### Recommended maintenance and communication actions:

- Collaborate with community partners and/or neighborhood groups to develop a community garden.

Packard Park, Roseville	Priority	Corresponding Goals	Estimated Cost
Enhance the park's aesthetic appeal and tree cover by planting more trees.	Medium	3.4, 4.5	
Update playground equipment.	High	4.2	
Construct a paved walking path.	Medium	3.2, 4.2	

### Recommended maintenance and communication actions:

- Evaluate re-purposing the existing concrete pad for pickleball, a mini skate park, field hockey, or a new basketball court.





Rotary Park, Roseville	Priority	Corresponding Goals	Estimated Cost
Construct walking paths with shaded areas.	Medium	4.1, 4.2	
Construct restrooms.	High	4.2	
Update playground equipment.	High	4.2	

**Recommended maintenance and communication actions:**

- Preserve flexibility of existing open space for ongoing use to support community sports and recreational needs.
- Add a doggy waste station.
- Re-stripe the existing parking area.
- Add signage on Eastland Street.
- Evaluate re-purposing the existing concrete pad for pickleball, a mini skate park, field hockey, or a new basketball court.

Thomas Dooley Park, Roseville	Priority	Corresponding Goals	Estimated Cost
Improve and repave walking paths and install benches near walkways.	Medium	3.3, 4.2	
Develop a clear pathway connection to adjacent eateries.	Medium	3.2, 4.2	
Update playground equipment.	High	4.2	

**Recommended maintenance and communication actions:**

- Evaluate working with the surrounding community to paint a mural on and/or plant flowers around the restroom building.
- Make the park more visible by adding signage on Edison and/or 13 Mile Road.
- Evaluate adding additional amenities such as disc golf, exercise stations., and a dog park.

Veterans Memorial Park, Roseville	Priority	Corresponding Goals	Estimated Cost
Enhance the park's aesthetic appeal and tree cover by planting more trees.	Medium	3.4, 4.5	
Install benches near walkways.	Medium	4.2	
Update playground equipment, including roller rink.	High	4.2	
Construct restrooms.	High	4.1, 4.2	
Create an ADA-accessible entrance to the park from Barkman Street.	High	4.1	

**Recommended maintenance and communication actions:**

- Add a doggy waste station.
- Make park signage visible from Chestnut and Barkman Streets



## 7 - Action Program

All Parks, Roseville	Priority	Corresponding Goals	Estimated Cost
Improve the maintenance of existing basketball and tennis courts.	Medium	4.2	
Add lighting for extended use of parks in the evenings.	High	4.2	
Increase the number of dog parks or designate specific areas within parks where dogs are allowed off-leash.	Medium	3.3	
Develop and maintain walking and bike paths, ensuring they are accessible and connect various parts of the parks.	High	3.1, 3.3, 4.2	
Upgrade playground equipment to include more diverse and inclusive options, such as wheelchair-accessible swings and sensory play areas.	High	4.2	
Invest in landscaping, including the addition of flower beds, trees, and shaded seating areas. Regularly maintain these features.	Medium	4.5	
Add more restrooms, drinking fountains, and picnic areas to accommodate park visitors and enhance their overall experience.	High	4.2	
Incorporate green infrastructure to help manage stormwater and reduce flood risk as opportunities arrive. Green infrastructure may include pervious surface for parking areas and walkways, bioswales/rain gardens, or detention basins that serve dual purposes as sports fields.	Medium	4.4	
Install bike parking as needed near park entrances and amenities.	Medium	3.3	

### Recommended maintenance and communication actions:

- Design and install wayfinding signage to showcase community park amenities and enhance connections between parks and neighborhoods.
- Install signage with contact information for users wishing to report a maintenance need or other issue at the park.

### New Development:

- Update land use ordinances to set performance standards for the inclusion of parks, open space, and recreational amenities as part of residential development or redevelopment.
- Evaluate working with property owners to develop a new neighborhood park on vacant land adjacent to Kraft Boulevard.
- Evaluate working with property owners to develop a new linear park and shared use pathway behind the Meijer on Little Mack Avenue and connecting to Violet Street.
- Evaluate working with property owners to develop a new pocket park in the vacant space at the intersection of 14 Mile and Beaconsfield.





## Parks in Eastpointe, Action Program

Fairlane Park, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Replace mulch and surfacing around playground.	High	4.2	
Install edging barrier around playground equipment.	Medium	4.2	
Install bike racks.	Medium	3.3	

### Recommended maintenance and communication actions:

- Increase frequency of maintenance for the large green open space/soccer field.
- Increase programming related to sports and community events.

Goetz Park, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Enhance the traffic island with benches and flowers.	Medium	4.5	
Install bike racks.	Medium	3.3	

### Recommended maintenance and communication actions:

- Add park signage at the intersection of Veronica Avenue and Lincoln Avenue.
- Develop a reading garden on the west side of the park.

John F. Kennedy Park, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Develop a walking path around the park's perimeter and install benches near walkways.	High	3.3	
Install playground equipment.	High	4.2	
Align park pathways with the ADA-accessible curb ramp across Shroeder Avenue.	High	4.1	

### Recommended maintenance and communication actions:

- Add a doggy waste station.
- Trim trees and improve visibility of the existing sidewalk into the park.
- Preserve flexibility of existing open space for ongoing use to support community sports and recreational needs.
- Install park signage at the intersection of Shroeder Avenue and Forest Avenue.
- Evaluate the addition of pickleball courts and the usage rate of the existing court.
- Evaluate the usage of the existing hockey rink.



## 7 - Action Program

Memorial Park, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Resurface parking lot along Flower Avenue.	High	4.2	
Improve parking area near existing basketball court and make it ADA-compliant.	High	4.2	
Work with SMART to develop an improved bus stop adjacent to the park entrance.	Medium	3.1, 3.2, 3.3	

### Recommended maintenance and communication actions:

- Evaluate the usage of the existing open space; preserve flexibility of existing open space for ongoing use to support community sports and recreational needs.

Rein Park, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Install walkways with connection to sidewalks and install benches near walkways.	High	3.2	
Install a quiet reading garden and Free Little Library in the park.	Medium	4.2	

### Recommended maintenance and communication actions:

- Increase maintenance operations to keep the park clean.

Roxana Park, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Enhance the park's aesthetic appeal and tree cover by planting more trees along the perimeter of the park.	Medium	4.3, 4.5	\$12,000
Install a quiet reading garden.	Medium	4.2	

### Recommended maintenance and communication actions:

- Add park signage at corner of Semrau Avenue and Roxana Avenue.
- Evaluate the usage of the ball diamond and open green space.
- Add a doggy waste station.
- Evaluate developing a fitness loop and mile-marker signage connecting Roxana and Shamrock Parks. One (1) loop would be approximately one (1) mile.





Shamrock Park, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Install benches and seating areas.	Medium	4.2	\$1,500
Add restrooms	High	4.2	
Incorporate artwork installation and landscaping around the perimeter of the park.	Medium	4.5	

**Recommended maintenance and communication actions:**

- Add a doggy waste station.
- Evaluate developing a fitness loop and mile-marker signage connecting Roxana and Shamrock Parks. One (1) loop would be approximately one (1) mile.

Spindler Park, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Resurface the existing tennis courts and incorporate additional line markings to accommodate pickleball.	High	4.2	
Improve parking area near the sledding hill.	High	4.2	

**Recommended maintenance and communication actions:**

- Coordinate with partners and applicable transportation agencies to beautify the slope from Spindler Park down toward I-94. Discuss opportunities for community signage and landscaping along the slope.
- Evaluate adding rope railing from the base of the sledding hill to the top.
- Add a doggy waste station.



## 7 - Action Program

All Parks, Eastpointe	Priority	Corresponding Goals	Estimated Cost
Introduce or expand dog parks across multiple parks.	Medium	4.3	
Enhance and maintain walking and bike paths across all parks.	High	3.3	
Upgrade playgrounds and play equipment and make them special-needs friendly.	High	4.1, 4.2	
Install bike parking as needed near park entrances and amenities.	Medium	3.3	
Enhance connections between parks and neighborhoods.	Medium	3.3, 3.4	
Resurface parking lots.	High	4.2	

### Recommended maintenance and communication actions:

- Design and install wayfinding signage to showcase community park amenities.
- Ensure the proper maintenance of hockey rinks and open green spaces.
- Improve and maintain flower beds, landscaping, and add more benches throughout the parks.
- Include park information on the city website.
- Install signage with contact information for users wishing to report a maintenance need or other issue at the park.

### New Development:

- Update land use ordinances to set performance standards for the inclusion of parks, open space, and recreational amenities as part of residential development or redevelopment.
- Work with the School District on a joint agreement for maintenance and use of the field behind Pleasantville Elementary School (with access from Ash Avenue).
- Work with property owners to purchase the vacant site at the intersection of Hofer Street and Stephens Road; consider using the site for additional park space or indoor recreational facilities.





## **DRAFT Joint Parks and Rec Plan – RARE, Eastpointe, Roseville Plan Approval Timeline**

**October 21** – Tony distributes to RARE Board for review

### **Boards recommend distribution and approval**

**November 13** - Eastpointe Parks Commission recommends distribution and adoption, 7:00 p.m. at the Patriot Building in Spindler Park at 19400 Stephens,

[https://www.cityofeastpointe.net/government/boards\\_\\_commissionsgovernment/boards\\_\\_commissionsgovernment/boards\\_\\_commissions/parks\\_commission.php](https://www.cityofeastpointe.net/government/boards__commissionsgovernment/boards__commissionsgovernment/boards__commissions/parks_commission.php)

**November 20** – RARE recommends distribution and adoption

**November 20** – Roseville Parks and Recreation Board recommends distribution and adoption, 6 pm

<https://www.roseville-mi.gov/222/Parks-Recreation-Board>

\*Resolutions from RARE, Eastpointe Parks Commission and Roseville Parks and Recreation Board can also be included within supporting documentation.

### **Public Review Period**

**By November 26** – Roseville, Eastpointe and RARE notice for the 30-day review period

The notice for the 30-day review period should include the date of posting and instructions on how the public can view the draft plan and submit comments and should be certified by the publisher. If the notice is published in a newspaper, a full-page print of the posting or an affidavit of publication may be submitted. If the notice is published online or on a social media site, a screen print or screenshot – which includes the post dates – can be submitted, or the person who posted the notice can submit a signed statement with the date of posting. If a printed copy of the notice is posted at a physical location, such as a township hall or library, submit clerk certification with the location and dates of posting and a photo of the posted notice.

### **Public Hearing Notice**

**By December 26** – Roseville Notice of Public Hearing on January 14 City Council

**By December 26** – Eastpointe Notice of Public Hearing on January 21 City Council

The notice for the public hearing should include the date of posting and the date and location of the public hearing, should be certified by the publisher and should state that the recreation plan will be discussed at the meeting. Provide a copy of the notice for all public hearings, if more than one took place. If the notice is published in a newspaper, a full-page print of the posting or an affidavit of

publication may be submitted. If the notice is published online or on a social media site, a screen print or screenshot that includes the post dates can be submitted, or the IT director can certify posting dates. If a printed copy of the notice is posted at a physical location, such as a township hall or library, the person who posted the notice should submit a clerk-certified copy of the notice with the location and dates of posting and a photo of the posted notice.

### **Public Hearing and Approval**

**January 14** – Roseville City Council, 6:30 pm, public hearing and approval of plan

**January 21** – Eastpointe City Council, 7 pm, public hearing and approval of plan

Approved, clerk-certified meeting minutes should be submitted. Unapproved meeting minutes can be submitted to meet the submission deadline, but the approved, signed copy is required prior to DNR approval of the recreation plan. Include minutes from all public hearings, if more than one took place. Public comments should be recorded on the minutes.

Approved, clerk-certified meeting minutes should be submitted. Unapproved meeting minutes can be submitted to meet the submission deadline, but the approved, signed copy is required prior to DNR approval of the recreation plan. If the public hearing took place at the same meeting at which a resolution was passed, the public hearing portion of the meeting must have occurred prior to the resolution to adopt the plan and minutes must be provided for both the public hearing and the meeting where the resolution was passed.



**RECREATIONAL AUTHORITIES ACT**  
**Act 321 of 2000**

AN ACT to provide for the establishment of recreational authorities; to provide powers and duties of an authority; to authorize the assessment of a fee, the levy of a property tax, and the issuance of bonds and notes by an authority; and to provide for the powers and duties of certain government officials.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

*The People of the State of Michigan enact:*

**123.1131 Short title.**

Sec. 1. This act shall be known and may be cited as the "recreational authorities act".

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

**123.1133 Definitions.**

Sec. 3. As used in this act:

- (a) "Articles" means the articles of incorporation of an authority.
- (b) "Authority" means a recreational authority established under section 5.
- (c) "Board" means the board of directors of the authority.
- (d) "District" means a portion of a municipality having boundaries coterminous with those of a precinct used for general elections.
- (e) "Electors of the authority" means the qualified and registered electors of the participating municipalities who reside within the territory of the authority.
- (f) "Largest county" means, of those counties in which a participating municipality is located, the county having the greatest population.
- (g) "Municipality" means a city, county, village, township, or school district.
- (h) "Park" means an area of land or water, or both, dedicated to 1 or more of the following uses:
  - (i) Recreational purposes, including, but not limited to, landscaped tracts; picnic grounds; playgrounds; athletic fields; camps; campgrounds; zoological and botanical gardens; living historical farms; boating, hunting, fishing, and birding areas; swimming areas; and foot, bicycle, and bridle paths.
  - (ii) Open or scenic space.
  - (iii) Environmental, conservation, nature, or wildlife areas.
- (i) "Participating municipality" means a municipality or district that is named in articles of incorporation or proposed articles of incorporation as joining in the original establishment of an authority, or a municipality or district that joins an existing authority and is added to the articles of incorporation, and that has not withdrawn from the authority.
- (j) "Public historic farm" means a parcel of public land and its buildings that are accessible to the public, and provides, but is not limited to, agricultural and historical programs, farming activities and animal husbandry, community recreation activities and events, programs held in common areas, meeting rooms, and community gardens, and access to surrounding parkland.
- (k) "Swimming pool" includes equipment, structures, areas, and enclosures intended for the use of individuals using or operating a swimming pool, such as equipment, dressing, locker, shower, and toilet rooms.
- (l) "Territory of the authority" means the combined territory of the participating municipalities that is served by an authority.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003;—Am. 2016, Act 174, Eff. Sept. 12, 2016.

**123.1135 Recreational authority; establishment; articles of incorporation; adoption; applicability of subsection (3); publication; filing copy with secretary of state; effect.**

Sec. 5. (1) Two or more municipalities or districts may establish a recreational authority. A recreational authority is an authority under section 6 of article IX of the state constitution of 1963.

(2) To initiate the establishment of an authority, articles of incorporation shall be prepared. The articles of incorporation shall include all of the following:

- (a) The name of the authority.
- (b) The names of the participating municipalities.
- (c) A description of the territory of the authority.
- (d) The size of the board of the authority, which shall be comprised of an odd number of members; the qualifications, method of selection, and terms of office of board members; and the filling of vacancies in the

office of board member. If board members are elected in at-large elections by the qualified and registered electors of the participating municipalities, voting collectively, the election of board members shall be conducted pursuant to the same procedures that govern an election for a tax under sections 13 to 17.

(e) The purposes for which the authority is established, which shall be the acquisition, construction, operation, maintenance, or improvement of 1 or more of the following:

- (i) A public swimming pool.
- (ii) A public recreation center.
- (iii) A public auditorium.
- (iv) A public conference center.
- (v) A public park.
- (vi) A public museum.
- (vii) A public historic farm.

(f) The procedure and requirements for a municipality or district to become a participating municipality in, and for a participating municipality to withdraw from, an existing authority or to join in the original formation of an authority. For a municipality or district to become a participating municipality in an existing authority or to join in the original formation of an authority, a majority of the electors of the municipality or district proposed to be included in the territory of the authority and voting on the question shall approve a tax that the authority has been authorized to levy by a vote of the electors of the authority under section 11. A municipality or district shall not withdraw from an authority during the period for which the authority has been authorized to levy a tax by the electors of the authority.

(g) Any other matters considered advisable.

(3) The articles shall be adopted and may be amended by an affirmative vote of a majority of the members serving on the legislative body of each participating municipality. If a participating municipality is a district, the articles shall be adopted and may be amended by an affirmative vote of a majority of the members serving on the legislative body of the entire municipality. Unless the articles provide otherwise, the requirements of this subsection do not apply to an amendment to the articles to allow a municipality or district to become a participating municipality in, or to allow a participating municipality to withdraw from, an existing authority.

(4) Before the articles or amendments to the articles are adopted, the articles or amendments to the articles shall be published not less than once in a newspaper generally circulated within the participating municipalities. The adoption of articles or amendments to the articles by a municipality or district shall be evidenced by an endorsement on the articles or amendments by the clerk of the municipality.

(5) Upon adoption of the articles or amendments to the articles by each of the participating municipalities, a printed copy of the articles or the amended articles shall be filed with the secretary of state by the clerk of the last participating municipality to adopt the articles or amendments.

(6) The authority's articles of incorporation, or amendments to the articles, take effect upon filing with the secretary of state.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003.

### **123.1137 Board of directors; vacancy; quorum; voting; reimbursement for expenses; conduct of public meeting; availability of writing; election of officers; adoption of bylaws.**

Sec. 7. (1) A vacancy occurs on the board on the happening of any of the events set forth in section 3 of 1846 RS 15, MCL 201.3. Appointed members of the board, if any, may be removed by the appointing authority for good cause after a public hearing. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(2) A majority of the members of the board constitutes a quorum for the purpose of conducting business and exercising the powers of an authority. Official action may be taken by an authority upon the vote of a majority of the board members present, unless the authority adopts bylaws requiring a larger number.

(3) A member of the board shall not receive compensation for services as a member of the board but is entitled to reimbursement for reasonable expenses, including expenses for travel previously authorized by the board, incurred in the discharge of his or her duties.

(4) The business that an authority may perform shall be conducted at a public meeting of the authority held in compliance with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275.

(5) A writing prepared, owned, or used by an authority in the performance of an official function shall be made available in compliance with the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

(6) At its first meeting, a board shall elect a chairperson, a secretary, a treasurer, and any other officers it considers necessary. A board shall meet at least quarterly.



(7) A board may adopt bylaws to govern its procedures.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1139 Powers of authority.**

Sec. 9. An authority may do 1 or more of the following:

(a) Acquire and hold, by purchase, lease with or without option to purchase, grant, gift, devise, land contract, installment purchase contract, bequest, or other legal means, real and personal property inside or outside the territory of the authority. The property may include franchises, easements, or rights of way on, under, or above any property. The authority may pay for the property from, or pledge for the payment of the property, revenue of the authority.

(b) Apply for and accept grants or contributions from individuals, the federal government or any of its agencies, this state, a municipality, or other public or private agencies to be used for any of the purposes of the authority.

(c) Hire full-time or part-time employees and retain professional services.

(d) Provide for the maintenance of all of the real and personal property of the authority.

(e) Assess and collect fees for services provided by and expenses incurred by the authority.

(f) Receive revenue as appropriated by the legislature of this state or a participating municipality.

(g) Enter into contracts incidental to or necessary for the accomplishment of the purposes of the authority.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1141 Public swimming pool, public recreation center, public auditorium, or conference center, or public park; tax levy; ballot proposal; vote; authorization; number of elections; proceeds; use.**

Sec. 11. (1) An authority may levy a tax of not more than 1 mill for a period of not more than 20 years on all of the taxable property within the territory of the authority for the purposes of acquiring, constructing, operating, maintaining, and improving a public swimming pool, public recreation center, public auditorium or conference center, or public park. The authority may levy the tax only upon the approval of a majority of the electors in each of the participating municipalities of the authority voting on the tax on November 6, 2001 or, thereafter, at a statewide general or primary election. The proposal for a tax shall be submitted to a vote of the electors of the authority by resolution of the board.

(2) A ballot proposal for a tax shall state the amount and duration of the millage and the purposes for which the millage may be used. A proposal for a tax shall not be placed on the ballot unless the proposal is adopted by a resolution of the board and certified by the board not later than 60 days before the election to the county clerk of each county in which all or part of the territory of the authority is located for inclusion on the ballot. The proposal shall be certified for inclusion on the ballot at the next eligible election, as specified by the board's resolution.

(3) If a majority of the electors in each of the participating municipalities of the authority voting on the question of a tax approve the proposal as provided under subsection (1), the tax levy is authorized. Not more than 2 elections may be held in a calendar year on a proposal for a tax authorized under this act.

(4) The proceeds of a tax levied under this section shall only be used by the authority for those purposes described in this section and shall not be used by the authority for either of the following:

(a) Except as otherwise provided in subsection (5), any general fund purposes by any participating municipality.

(b) Any school operating purposes, as that term is defined in section 20 of the state school aid act of 1979, 1979 PA 94, MCL 388.1620, by any participating municipality that is a school district.

(5) The proceeds of a tax levied under this section may be used for general fund purposes by a participating municipality if the proceeds used are directly related to managing the operation of the business of the authority pursuant to a contract between the authority and that participating municipality.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003;—Am. 2016, Act 173, Eff. Sept. 12, 2016.

### **123.1142 Preferences or benefits to be offered to residents.**

Sec. 12. If a majority of electors in each of the participating municipalities of the authority voting on the question of a tax as provided in section 11 approve the tax, the authority shall consider offering preferences or benefits for the residents of the participating municipalities that include, but are not limited to, any of the following:

(a) Discounted admission fees.

(b) Discounted membership fees.

(c) Discounts for school children.

(d) Access to educational programs.

**History:** Add. 2016, Act 173, Eff. Sept. 12, 2016.

### **123.1143 Tax election; ballots provided by county election commission; conduct; list of qualified electors.**

Sec. 13. (1) The county election commission of each county in which all or part of a participating municipality is located shall provide ballots for an election for a tax under section 11 for each participating municipality or part of a participating municipality located within the county.

(2) An election for a tax shall be conducted by the city and township clerks and election officials of the municipalities located within the territory of the authority.

(3) If an election on a proposal for a tax is to be held in conjunction with a general election or state primary election and if a participating village is located within a nonparticipating township, the township clerk and election officials shall conduct the election. Not later than 45 days preceding the election, the village clerk shall provide to the township clerk a list containing the name, address, and birth date of each qualified and registered elector of the village residing in the territory of the authority. Not later than 15 days before the election, the village clerk shall provide to the township clerk information updating the list as of the close of registration. A person appearing on the list as updated is eligible to vote in the election by special ballot.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1145 Notices of close of registration and election; publication; certification of election results.**

Sec. 15. (1) If an election for a tax under section 11 is to be held in conjunction with a general election or a state primary election, the notices of close of registration and election shall be published as provided for by the state election laws. Otherwise, the county clerk of the largest county shall publish the notices of close of registration and election. The notice of close of registration shall include the ballot language of the proposal.

(2) The results of an election for a tax shall be canvassed by the board of county canvassers of each county in which a participating municipality is located. The board of county canvassers of a county in which a participating municipality is located and that is not the largest county shall certify the results of the election to the board of county canvassers of the largest county. The board of county canvassers of the largest county shall make the final canvass of an election for a tax based on the returns of the election inspectors of the participating municipalities in that county and the certified results of the board of county canvassers of every other county in which a participating municipality is located. The board of county canvassers of the largest county shall certify the results of the election to the board of the authority.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1147 Tax election; costs; reimbursement; basis.**

Sec. 17. (1) A county clerk shall charge the authority and the authority shall reimburse the county for the actual costs the county incurs in an election for a tax under section 11 that occurs on November 6, 2001.

(2) If a participating municipality conducts an election for a tax, the clerk of that participating municipality shall charge the authority and the authority shall reimburse the participating municipality for the actual costs the participating municipality incurs in conducting the election if the election is not held in conjunction with a regularly scheduled election in that municipality.

(3) In addition to costs reimbursed under subsection (1) or (2), a county or municipality shall charge the authority and the authority shall reimburse the county or municipality for actual costs that the county or municipality incurs and that are exclusively attributable to an election for a tax authorized under this act.

(4) The actual costs that a county or municipality incurs shall be based on the number of hours of work done in conducting the election, the rates of compensation of the workers, and the cost of materials supplied in the election.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1149 Collection and distribution of tax.**

Sec. 19. The tax shall be collected with county taxes and distributed by the local tax collecting unit under the provisions of the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1151 Borrowing money or issuing bonds or notes.**

Sec. 21. (1) An authority may borrow money and issue bonds or notes to finance the acquisition, construction, and improvement of a public swimming pool, a public recreation center, a public auditorium, a



public conference center, or a public park, including the acquisition of sites and the acquisition and installation of furnishings and equipment for these purposes.

(2) An authority shall not borrow money or issue bonds or notes for a sum that, together with the total outstanding bonded indebtedness of the authority, exceeds 2 mills of the taxable value of the taxable property within the district as determined under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a.

(3) Bonds or notes issued by an authority are a debt of the authority and not of the participating municipalities.

(4) A tax levied to pay a bond or note obligation by a recreational authority under this act shall not exceed 5 years without the approval of a majority of the electors in each of the participating municipalities of the authority.

(5) All bonds or notes issued by a recreational authority under this act are subject to the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2002, Act 233, Imd. Eff. Apr. 29, 2002;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003.

### **123.1153 Issuance of general obligation unlimited tax bonds; submission of proposal for vote; ballot language; conduct of election; authorization and levy of tax.**

Sec. 23. (1) An authority may issue general obligation unlimited tax bonds upon approval of a majority of the electors in each of the participating municipalities of the authority voting on the question of issuing the bonds. The proposal to issue general obligation unlimited tax bonds shall be submitted to a vote of the electors of the authority by resolution of the board.

(2) The language of the ballot proposal shall be in substantially the following form:

"Shall [name of authority], formed by [names of participating municipalities], borrow the sum of not to exceed \_\_\_\_\_ dollars (\$\_\_\_\_\_) and issue its general obligation unlimited tax bonds for all or a portion of that amount for the purpose of \_\_\_\_\_?"

This is expected to result in an increase of \_\_\_\_\_ in the tax levied on property valued at \_\_\_\_\_ for a period of \_\_\_\_\_ years.

Yes [ ] No [ ]".

(3) The election shall be conducted in the manner provided in sections 11 to 17 for an election for a tax. Not more than 2 elections on the question of issuing general obligation unlimited tax bonds may be held in a calendar year.

(4) If an authority issues general obligation unlimited tax bonds under this section, the board, by resolution, shall authorize and levy the taxes necessary to pay the principal of and interest on the bonds.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003.

### **123.1155 Refunding outstanding debt obligations.**

Sec. 25. (1) An authority may borrow money and issue its negotiable bonds and notes for the purpose of refunding outstanding debt obligations of the district by resolution of the board, without submitting the question to the electors of the authority.

(2) Refunding bonds or the refunding part of a bond issue shall be considered to be within the 2-mill limitation of section 21(2).

(3) An authority may borrow money and issue bonds or notes for refunding all or part of existing bonded or note indebtedness only if the net present value of the principal and interest to be paid on the refunding bonds or notes, excluding the cost of issuance, will be less than the net present value of the principal and interest to be paid on the bonds or notes being refunded, as calculated using a method approved by the department of treasury.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1157 Audit; timing; preparation of budgets and appropriations acts; powers, duties, and immunities; filing financial plan to correct deficit condition; investment or deposit of funds.**

Sec. 27. (1) A board shall obtain an audit of the authority as required in this section, and report on the audit and auditing procedures, in the manner provided by sections 6 to 13 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.426 to 141.433. The audit must also be in accordance with generally accepted government auditing standards as promulgated by the United States Government Accountability Office and must satisfy federal regulations relating to federal grant compliance audit requirements.

(2) If an authority levies and collects a tax, or if an authority does not levy or collect a tax and has

\$100,000.00 or more in yearly expenditures, the board shall obtain an annual audit of the authority.

(3) If an authority does not levy or collect a tax and has less than \$100,000.00 in yearly expenditures, the board shall obtain an audit of its financial records, accounts, and procedures not less frequently than biennially. However, if any audit under this subsection discloses a material deviation from generally accepted accounting practices or from applicable rules and regulations of a state department or agency or discloses any fiscal irregularity, defalcation, misfeasance, nonfeasance, or malfeasance, the department of treasury may require an audit to be conducted in the next year.

(4) An authority shall prepare budgets and appropriations acts in the manner provided by sections 14 to 19 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.434 to 141.439.

(5) The state treasurer, the attorney general, a prosecuting attorney, bank, certified public accountant, certified public accounting firm, or other person has the same powers, duties, and immunities with respect to the authority as provided for local units in sections 6 to 20 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.426 to 141.440.

(6) If an authority ends a fiscal year in a deficit condition, the authority shall file a financial plan to correct the deficit condition in the same manner as provided in section 21(2) of the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.921.

(7) The board may authorize funds of the authority to be invested or deposited in any investment or depository authorized under section 1 of 1943 PA 20, MCL 129.91.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2019, Act 128, Imd. Eff. Nov. 21, 2019.





**Recreation Authority of Roseville-Eastpointe**

**18185 Sycamore, Roseville, MI 48066**

**586-445-5480**

**[www.rare-mi.org](http://www.rare-mi.org)**

October 3, 2024

TO: Ryan Monroe, Roseville City Manager  
FROM: Tony Lipinski, Executive Director, R.A.R.E.  
RE: 46th Annual Big Bird Run

Please consider this as our request to place on the City Council Agenda the approval to use city streets for the 46th Annual Big Bird Run on:

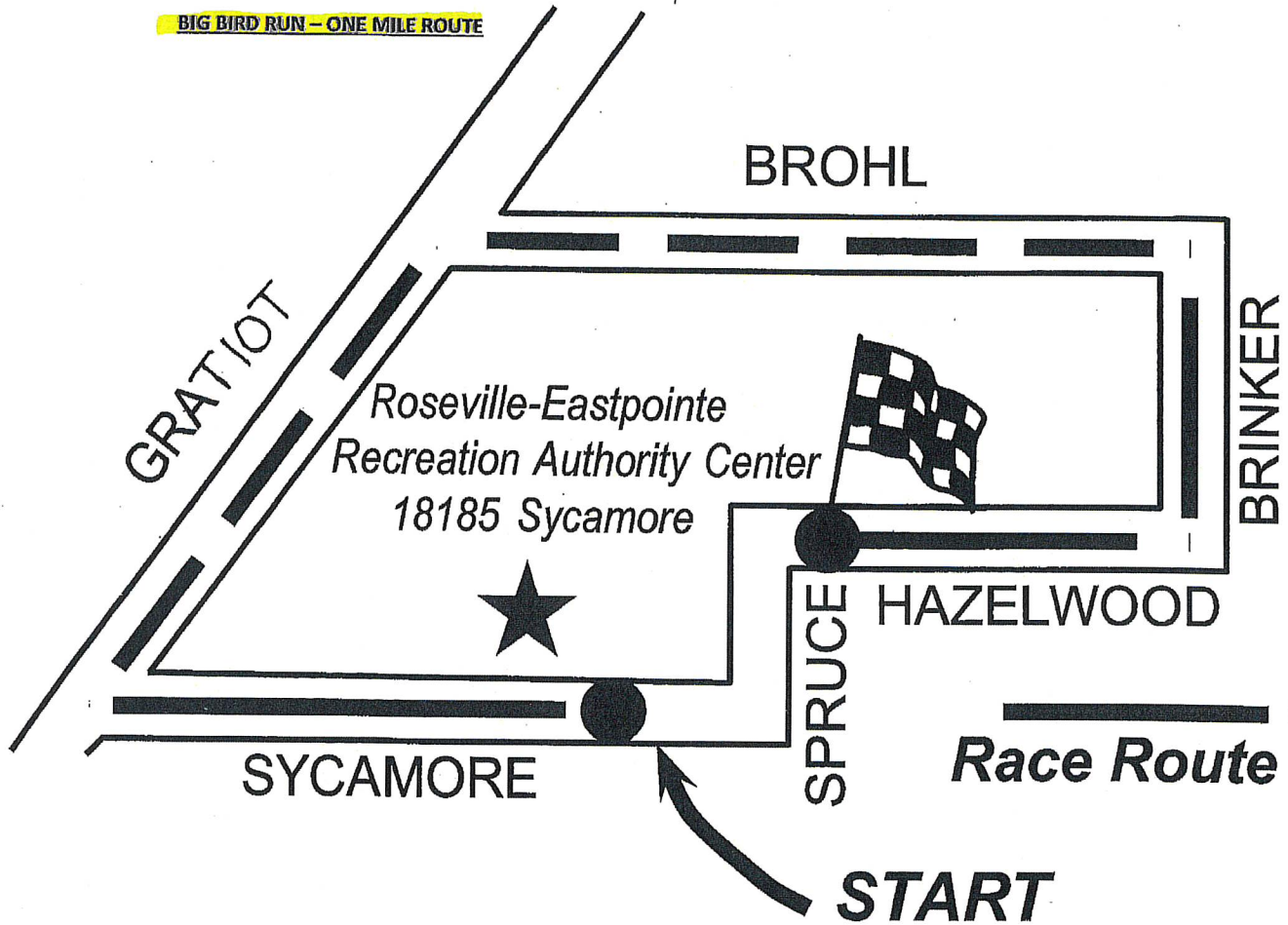
**Sunday, November 10, 2024 - 10:00 a.m. to 11:30 a.m.**

I will be meeting with Police Chief Berlin and DPS Director Rob DeBruyn to discuss details needed for the event and review items from past Big Bird Runs.

Attached is a map of the race course for your information. Please let me know if you require further information.

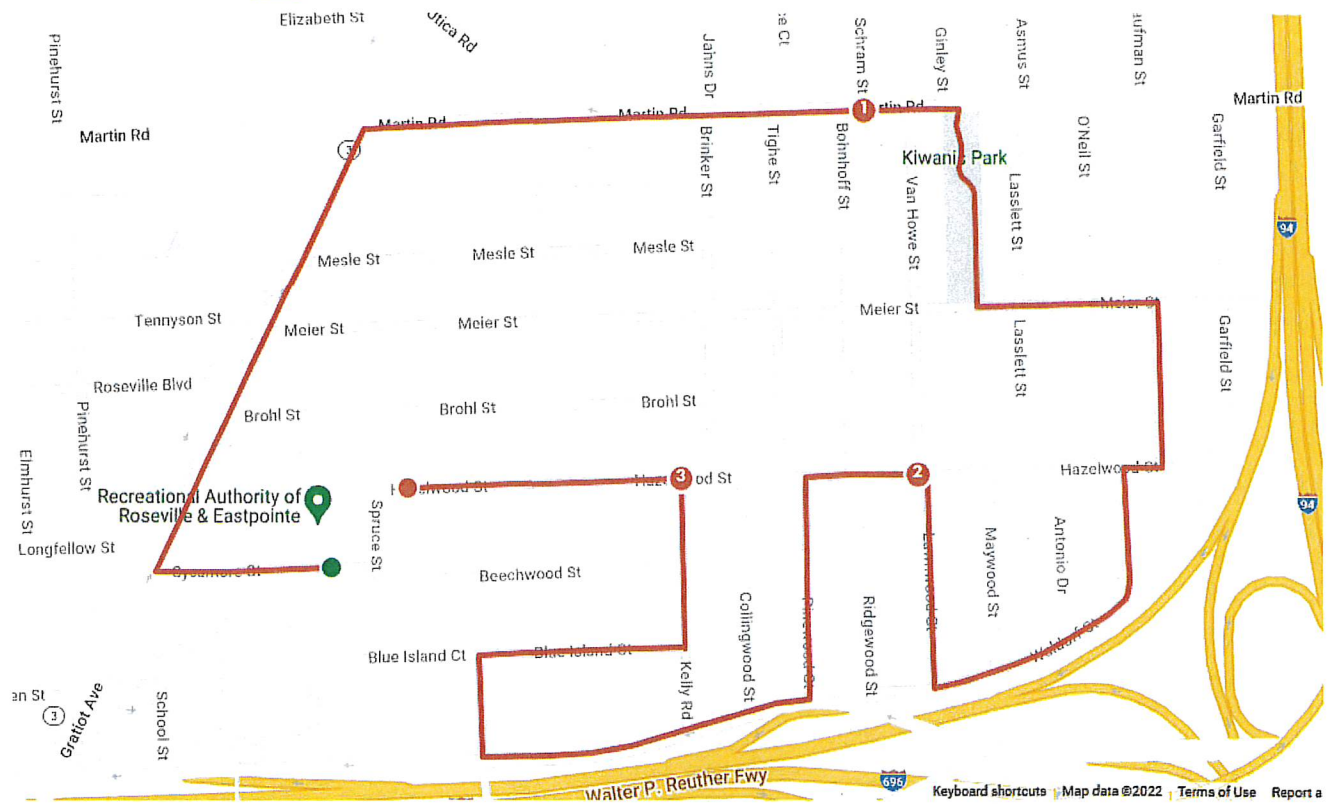
cc: Jennifer Zelmanski, City Clerk  
Mitch Berlin, Police Chief  
Rob DeBruyn, DPS Director  
Recreation Authority Board

**BIG BIRD RUN - ONE MILE ROUTE**





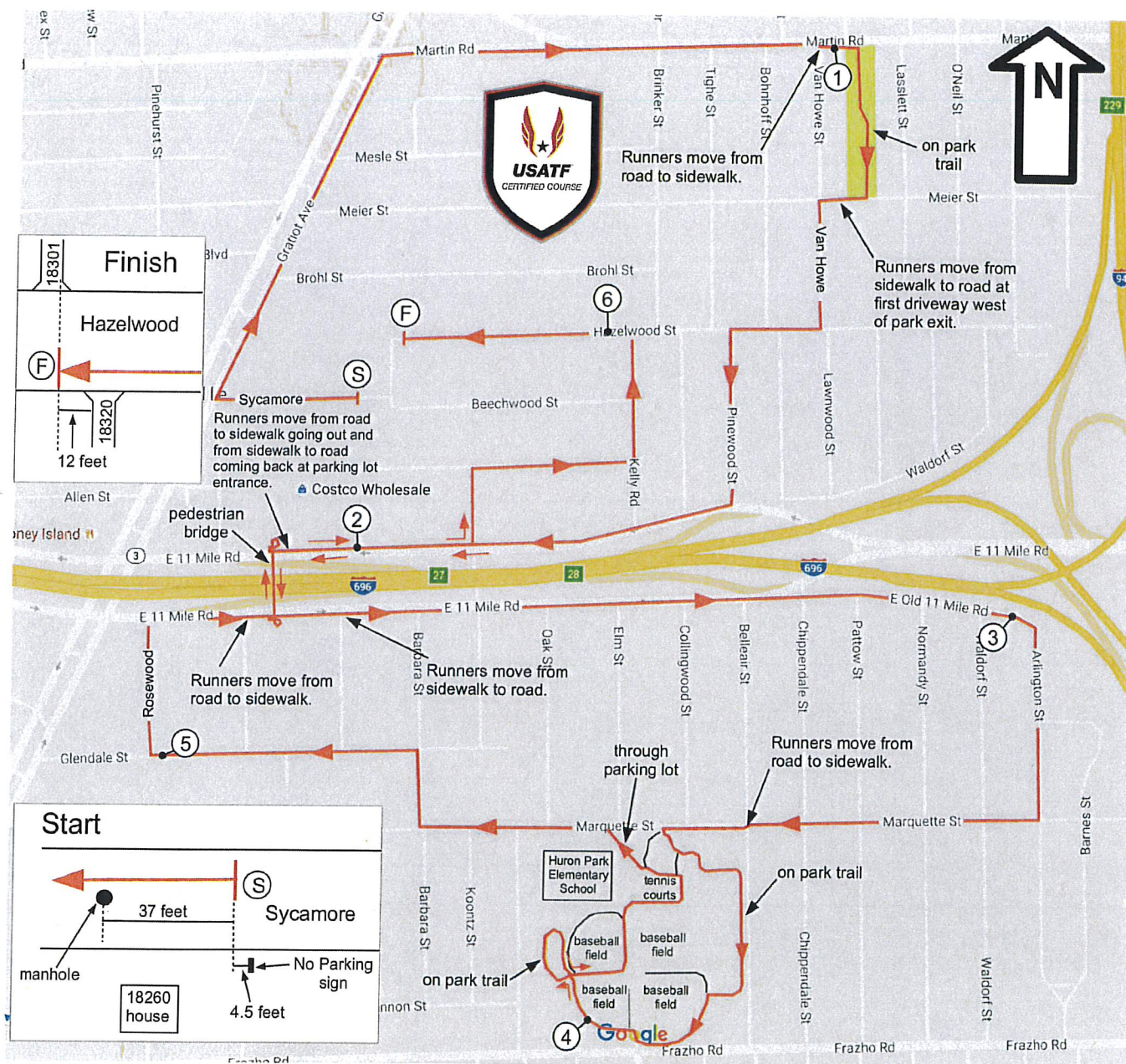
## Big Bird Run 5K Route



USATF Certificate  
MI16050MN

Big Bird Run  
10km  
Roseville, Michigan

Effective Dates  
22-AUG-2016 to 31-DEC-2026



**Start:** On Sycamore 37 feet east of the center of the manhole just west of 18260 house. 4.5 feet west of the No Parking sign.

**1-Mile:** On Martin 14 feet west of the west edge of driveway before the turn into the park.

**2-Mile:** 14 feet west of the No Parking sign west of 18221 E. 11-Mile Road.

**3-Mile:** On E. 11-Mile 6 feet west of sewer drain just before turn onto Arlington.

**4-Mile:** Along the outfield fence 10 feet before yellow pole at the edge of the parking lot.

**5-Mile:** On Glendale at the sewer drain just east of Rosewood.

**6-Mile:** On Hazelwood 2 feet west of the east edge of the 18620 house.

**Finish:** On Hazelwood even with the east edge of the 18301 driveway. 14.5 feet west of the west edge of the 18320 driveway.

Measured by  
Mark Neal  
runnermark@gmail.com  
14-AUG-2016

Unless otherwise noted, runners may use the entire width of all roads and trails in order to follow the shortest possible route.



September 24, 2024

Recreation Authority of Roseville and Eastpointe  
29777 Gratiot Avenue  
Roseville, MI 48066

Dear Board Members:

We are in the process of planning for the audit of the financial statements of Recreation Authority of Roseville and Eastpointe ("RARE") for the year ended June 30, 2024. An important aspect of planning for the audit is communication with those who have responsibility for overseeing the strategic direction of the RARE and obligations related to the accountability of the RARE. At RARE, these responsibilities and obligations are held by the RARE Board of Directors, collectively and individually; therefore, it is important for us to communicate with each of you in your role as a member of the RARE Board of Directors.

As part of this communication process, we have spoken at length with Mr. John Walters regarding our responsibilities under generally accepted auditing standards and the planned scope and timing of our audit. The purpose of this letter is to provide each of you with a summary of those discussions and to provide you with the opportunity to communicate with us on matters that may impact our audit.

### **Our Responsibility Under Generally Accepted Auditing Standards**

As stated in our engagement letter addressed to Mr. Anthony Lipinski and dated August 12, 2024, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

### **Overview of the Planned Scope and Timing of the Audit**

Ali H. Hijazi is the engagement partner responsible for supervising our services performed as part of this engagement. Our audit fieldwork will include three phases. The planning and preliminary information-gathering phase and risk assessment phase will occur during August 2024; and the rest of our audit procedures will be performed during September and October 2024.

To plan an effective audit, we must identify significant risks of misstatement in the financial statements, including those related to changes in the financial reporting framework or changes in the entity's environment, financial condition, or activities, and design procedures to address those risks.

Because management is in a unique position to perpetrate fraud due to its ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively, generally accepted auditing standards require that we always consider this to be a significant risk. In addition, we identified the following significant risk of misstatement:

- Appropriate recognition and classification of RARE's various revenue streams, including property taxes, grants and charges for services.

In response to these identified significant risks, we will perform the following:

- Testing of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements

- Testing of cash receipts during the year and year-end and obtaining underlying documentation such as the signed tax rate request (L-4029), grant agreements or other support to evaluate the existence, completeness, timing, accuracy and classification of revenue recorded in the financial statements.

We will gain an understanding of accounting processes and key internal controls through a review of the accounting procedures questionnaires and control procedures questionnaires prepared by management. We will confirm through observation and inspection procedures that accounting procedures and controls included in the questionnaires have been implemented. We will not express an opinion on the effectiveness of internal control over financial reporting; however, we will communicate to you significant deficiencies and material weaknesses identified in connection with our audit.

The concept of materiality is inherent in our work. We place greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than with those items of lesser importance or those in which the possibility of material error is remote.

### **Information from You Relevant to Our Audit**

An important aspect of this communication process is the opportunity for us to obtain from you information that is relevant to our audit. Your views about any of the following are relevant to our audit:

- RARE's objectives and strategies and the related business risks that may result in material misstatements
- Matters that you consider warrant particular attention during the audit and any areas where you want to request additional procedures be undertaken
- Significant communications between RARE and regulators
- Understanding of RARE's relationships and transactions with related parties that are significant to RARE and any concerns regarding those relationships or transactions
- The attitudes, awareness, and actions concerning:
  - RARE's internal control and its importance to RARE, including how the Board of Directors oversees the effectiveness of internal control and the detection or possibility of fraud
  - The detection or possibility of fraud, including whether Board of Directors has knowledge of any actual, suspected, or alleged fraud affecting RARE
  - Any significant unusual transactions RARE has entered into
- The actions of the Board of Directors in response to developments in accounting standards, regulations, laws, previous communications from us, and other related matters and the effect of such developments on, for example, the overall presentation, structure, and content of the financial statements, including the following:
  - The relevance, reliability, comparability, and understandability of the information presented in the financial statements
  - Whether all required information has been included in the financial statements and whether such information has been appropriately classified, aggregated or disaggregated, and necessary presented
- Other information included in the annual financial report comprises the letter of transmittal. In connection with our audit of the basic financial statements, our responsibility is to read the other



September 24, 2024

information and consider whether a material inconsistency exists between the other information and the basic financial statements or the other information otherwise appears to be misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Management expects that final versions of other information will be provided to us prior to the date of the auditor's report.

If you have any information to communicate to us regarding the above or any other matters you believe are relevant to the audit, or if you would like to discuss the audit in more detail, please call me at (586) 416-4975 as soon as possible.

Thank you for your time and consideration in this important aspect of the audit process. You can expect to hear from us again after the completion of our audit when we will report to you the significant findings from the audit.

Very truly yours,

**Plante & Moran, PLLC**

A handwritten signature in dark ink, reading "Ali Hijazi", with a stylized flourish at the end.

Ali H. Hijazi  
Partner