



Recreational Authority of Roseville & Eastpointe Board Meeting Agenda

Conference Room - Recreation Authority Center
18185 Sycamore, Roseville, MI 48066
4:00 pm - November 13, 2019

- A. Roll Call
- B. Approval of Minutes for Regular meeting on October 9, 2019
- C. Approval of Disbursements and Budget Report.
 - 1. Disbursement #4
 - 2. Revenue/Expense Report
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
 - 1. Award presentation to the Hurlbert Family, 29590 Quinkert, Roseville, MI, winners of the "2019 Halloween Lights Contest".
 - 2. Report from Andy Sowinski to discuss repairs made on building issues
 - 3. Update from Chris Nordstrom, Carlisle-Wortman, on Recreation Master Plan.
 - 4. Plante-Moran Audit presentation.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00 pm – October 9, 2019

Meeting called to order 4:03 p.m.

A. Roll Call

- a. Mr. Frontera, Mr. Hogan, Mr. Merucci, Mr. Switalski and Mr. Adkins are present.

B. Approval of Minutes for meeting on September 11, 2019

- a. Motion to approve the September meeting minutes was made by Mr. Switalski and supported by Mr. Merucci. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. Disbursement #3

- i. Motion to approve disbursement #3 was made by Mr. Switalski, supported by Mr. Merucci. All approved, none opposed. Motion passed.

b. Revenue/Expense Report

- i. Motion to approve the revenue/expense report was made by Mr. Switalski, supported by Mr. Merucci. Mr. Merucci questioned the footnote for AEW. Mr. Lipinski responded that is from the back-parking lot work. Mr. Switalski questioned the amount for the Fitness Court at Huron Park. Mr. Lipinski responded that the amount stated is the portion paid by R.A.R.E. and the City of Roseville is responsible for the remaining. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. Mr. Harvey Creech, Eastpointe Resident, commented on having a shuffleboard court put in the Recreation Authority Center. Mr. Creech also commented on the Eastpointe Memorial Football Field and the condition it currently is in.
 - i. It was agreed upon by the Board members to look into making a temporary court until a permanent court is able to be determined.

E. Communications

- a. Mr. Lipinski has nothing at this time.

F. Old Business

a. Request to set a date for meeting for Goal-setting session

- i. Mr. Lipinski stated that there was a Goal-setting session postponed. The new date for the session is Thursday, November 14th from 10:00 a.m. – 2:00 p.m.

G. New Business

a. Update from Chris Nordstrom, Carlisle-Wortman, on Recreation Master Plan and Survey Results

- i. Mr. Nordstrom was not available to attend the meeting. Mr. Lipinski provided the summary survey results in the packets. The results were from the Resource Fair. Mr. Nordstrom plans on having a draft available next week to look over. The next meeting possibilities would be either in November or December. First meeting in December would be better for City Council Meetings.

b. Review of current Building Use Policy, Pavilion Rental Policy and Field Rental Policy

- i. Mr. Lipinski stated that the current policies are being worked on to be better published. There will be more to review at the next meeting. Mr. Adkins and Mr. Merucci both requested to see and possibly add some changes to the Pavilion/Park Policies.

H. Hearing of the Public

- a. Mr. Harvey Creech, Eastpointe Resident, has been speaking with some Eastpointe Residents and they're asking/commenting on wanting a swimming pool in the city.

I. Discussion by Director

- a. Mr. Lipinski stated the Recreational Authority will still be pursuing using the school pools for programs. The week of the youth dance classes starting the dance director called and canceled the entire program causing refunds to be

processed after some classes had already taken place. The fitness court was installed and today at 5:30 p.m. is the launch for that. Mr. Lipinski has been working with Travelers on the audit, which is all online this year. Would like to thank the controller's office for the extra help. Last week a senior hit the building, she had hit the gas instead of the break. The bricks on the outside does have some damage but no structural damage to the interior. Mr. Lipinski will be speaking with the Engineering department in regards to getting taller parking blocks or bollards. The Mom/Son event was held on October 4th at the Recreation Authority Center, we had 69 participants attend. We are taking nominations for the Halloween Contest. The Trick or Treat Trail held at Veteran's Memorial Park in Roseville is on October 26th. November 1st is the Rumbly Tumbly Pumpkin Roll down. Thank you to Joe and the City of Eastpointe for getting the speaker system installed at the Football Field. Sunday, November 10th is the 41st Annual Big Bird Run. Would still like to pursue a meeting with Eastpointe and Roseville Parks boards in January.

J. Discussion by Board Members

- a. **Mr. Switalski** – Nothing at this time.
- b. **Mr. Frontera** – Nothing at this time.
- c. **Mr. Merucci** – Thanked Mr. Lipinski for the help with the speaker system. With respect to letting the Roseville Football Team using the football field, kudos. The football stadium is a natural grass field and meant to be used. If the field needs work done after a season, then work will be done.
- d. **Mr. Hogan** – Is doing a play in Eastpointe, it's Scrooge the radio program on either December 6th & 7th OR December 7th & 8th at the High School.
- e. **Mr. Adkins** – Nothing at this time.


Meeting adjourned – 4:50 p.m.

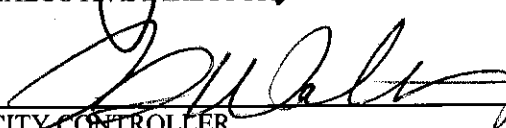
Recreational Authority of Roseville & Eastpointe
Disbursement # 4

October 2019	<u>71,757.34</u>
AP Total	<u>71,757.34</u>
Pay #7 (10/2/2019)	32,039.82
Pay #8 (10/16/2019)	31,773.59
Pay #9 (10/30/2019)	28,949.20
Payroll Total	<u>92,762.61</u>
Grand Total	164,519.95

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:


EXECUTIVE DIRECTOR


CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

DATE

BOARD CLERK / TREASURER

Check Register
Oct 2019
RARE

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-402.000	CURRENT PROPERTY TAXES	MACOMB COUNTY TREASURY	PARCEL# 02-14-32-256-014/RICHFIELD FUNDING	101019	10/22/19	230.32	5812
208-101-652.000	RECREATION USE AND ADMISSION BASILIO, JEDCER		REFUND FOR RESERVATION CHANGE (9/20)	121972	09/26/19	100.00	5749
208-101-652.000	RECREATION USE AND ADMISSION COOPER, SCHIANTI		9/21-REFUND FOR RESERVATION CHANGE	121975	09/26/19	200.00	5750
208-101-652.000	RECREATION USE AND ADMISSION ECHOLS, TASHYLA		9/22 REFUND FOR RESERVATION CHANGE	121971	09/26/19	100.00	5751
208-101-652.000	RECREATION USE AND ADMISSION MOTLEY, BREANNA		9/21 RESERVATION CHANGE REFUND	121970	09/26/19	100.00	5753
208-101-652.000	RECREATION USE AND ADMISSION PALMER, MARVIN		9/21 RESERVATION CHANGE REFUND	121973	09/26/19	100.00	5754
208-101-652.000	RECREATION USE AND ADMISSION POPE-HAMPTON, LAKENDRA		9/22 RESERVATION CHANGE REFUND	121978	09/26/19	130.00	5755
208-101-652.000	RECREATION USE AND ADMISSION WOODARD, ANGELA		9/17 RESERVATION CHANGE REFUND	121974	09/26/19	100.00	5757
208-101-652.000	RECREATION USE AND ADMISSION BYARS, RAVEN		REFUND-RESERVATION CHANGE	122322	10/09/19	100.00	5762
208-101-652.000	RECREATION USE AND ADMISSION CASTO, ASHLEY		CANCELLATION OF PROGRAM	122348	10/09/19	60.00	5763
208-101-652.000	RECREATION USE AND ADMISSION CASTO, ASHLEY		REFUND (2) FOR CANCELLATION OF PROGRAM	122034	10/09/19	120.00	5763
208-101-652.000	RECREATION USE AND ADMISSION EVANS, MICHAEL		REFUND FOR CANCELLATION OF RENTAL	122037	10/09/19	150.00	5771
208-101-652.000	RECREATION USE AND ADMISSION FIELDS, SEANTE		REFUND FOR CANCELLATION OF PROGRAM	122143	10/09/19	30.00	5772
208-101-652.000	RECREATION USE AND ADMISSION FLATON, BEVERLY		REFUND FOR CANCELLATION OF PROGRAM	122055	10/09/19	45.00	5774
208-101-652.000	RECREATION USE AND ADMISSION FOX, JAMIE		REFUND FOR CANCELLATION OF PROGRAM	122179	10/09/19	90.00	5775
208-101-652.000	RECREATION USE AND ADMISSION GIJSBERS, ERICA		REFUND FOR CANCELLATION OF PROGRAM	121968	10/09/19	60.00	5776
208-101-652.000	RECREATION USE AND ADMISSION GRINDSTAFF, MICHELLE		REFUND FOR CANCELLATION OF PROGRAM	122056	10/09/19	45.00	5777
208-101-652.000	RECREATION USE AND ADMISSION HEINRICH, CHERYL		REFUND FOR CANCELLATION OF PROGRAM	122057	10/09/19	45.00	5778
208-101-652.000	RECREATION USE AND ADMISSION HENRY, MARIA		REFUND-RESERVATION CHANGE FOR 9/29/19	122157	10/09/19	100.00	5779
208-101-652.000	RECREATION USE AND ADMISSION KILLPRAN, JOAN		REFUND FOR CANCELLATION OF PROGRAM	122058	10/09/19	45.00	5780
208-101-652.000	RECREATION USE AND ADMISSION LONG, TAMEKO		9/29 REFUND-RESERVATION CHANGE	122155	10/09/19	200.00	5781
208-101-652.000	RECREATION USE AND ADMISSION MCFARLAND, SHANEE		10/6 REFUND-RESERVATION CHANGE	122323	10/09/19	100.00	5782
208-101-652.000	RECREATION USE AND ADMISSION MCGEE, FRED		REFUND FOR CANCELLATION OF PROGRAM	122144	10/09/19	30.00	5783
208-101-652.000	RECREATION USE AND ADMISSION WALKER-MCCLINTON, TARA		10/5 REFUND-RESERVATION CHANGE	122321	10/09/19	100.00	5790
208-101-652.000	RECREATION USE AND ADMISSION WILSON, SHARON		9/28 REFUND-RESERVATION CHANGE	122154	10/09/19	200.00	5791
208-101-652.000	RECREATION USE AND ADMISSION WOLFE-SEARCY, TANEA		REFUND FOR CANCELLATION OF PROGRAM	122145	10/09/19	30.00	5792
208-101-652.000	RECREATION USE AND ADMISSION WOODARD, LEON		REFUND FOR CANCELLATION OF PROGRAM	122248	10/09/19	75.00	5793
208-101-652.000	RECREATION USE AND ADMISSION BROWN-LEWIS, SHARON		10/13 RESERVATION CHANGE-REFUND	122447	10/22/19	100.00	5801
208-101-652.000	RECREATION USE AND ADMISSION DODD, JASMINE		10/13 RESERVATION CHANGE-REFUND	1122448	10/22/19	100.00	5805
208-101-652.000	RECREATION USE AND ADMISSION JOURDAN, CHARLES		CANCELLATION OF PROGRAM-REFUND	122382	10/22/19	94.00	5811

208-101-652.000	RECREATION USE AND ADMISSIONS	NOLEN, ANNETTE	10/13 RESERVATION CHANGE-REFUND	122450	10/22/19	200.00	5815
208-101-652.000	RECREATION USE AND ADMISSIONS	STARKS, LARRY	10/12 RESERVATION CHANGE-REFUND	122449	10/22/19	200.00	5816
208-101-652.000	RECREATION USE AND ADMISSIONS	WILLIAMS, ROSEZILLA	9/23 CANCELLATION OF PROGRAM-REFUND	122530	10/22/19	34.00	5820
208-101-652.000	RECREATION USE AND ADMISSIONS	WILLIAMS-SIMS, JESSICA	10/12 RESERVATION CHANGE-REFUND	122446	10/22/19	100.00	5821
208-101-652.000	RECREATION USE AND ADMISSIONS	WIERS, TERESA	REFUND FOR CANCELLATION OF PROGRAM	122233	10/22/19	70.00	5822
208-101-728.000	OFFICE SUPPLIES	SYNCB/ AMAZON	AUG-OCT 2019 CHARGES	PR25537	10/22/19	7.06	5818
208-101-730.000	POSTAGE	U.S.P.S.	BULK MAIL POSTAGE FOR BIG BIRD RUN FORM	PR25534	09/26/19	183.00	5756
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	SEP 2019 POSTAGE/UPS FOR RARE	1467	10/22/19	191.05	5803
208-101-740.000	SUPPLIES	NATIONAL ALLIANCE FOR YOUTH	PART KIT/MINI NEON BASKETBALL	186332	10/09/19	285.29	5784
208-101-740.000	SUPPLIES	SAM'S CLUB / SYNCHRONY B	AUG/SEP CHARGES	PR25535	10/09/19	428.32	5787
208-101-740.000	SUPPLIES	SYNCB/ AMAZON	AUG-OCT 2019 CHARGES	PR25537	10/22/19	408.35	5818
208-101-740.004	PLAYGROUND AND ATHLETIC SERVICES	SYNCB/ AMAZON	AUG-OCT 2019 CHARGES	PR25537	10/22/19	601.97	5818
208-101-801.000	PROFESSIONAL SERVICES	CRAZY GRINGO	SERVICES FOR 8/1 SIZZLIN SUMMER NIGHTS	092719	10/09/19	85.00	5768
208-101-801.000	PROFESSIONAL SERVICES	FITNESS THINGS	SERVICE CALL, LABOR CALLS	INV0395	10/09/19	395.02	5773
208-101-801.000	PROFESSIONAL SERVICES	BIANCO TOURS INC	10/10 OLD ROAD DINNER TRAIN (36 PPL)	10D86107	10/22/19	3,492.00	5798
208-101-801.000	PROFESSIONAL SERVICES	CARLISLE WORTMAN ASSOCIATES	SEP 2019 JOINT RECREATION PLAN	2154652	10/22/19	5,177.50	5802
208-101-801.000	PROFESSIONAL SERVICES	DUNBAR MECHANICAL INC	PERIOD ENDING 10/15/19	71743	10/22/19	315.00	5807
208-101-801.000	PROFESSIONAL SERVICES	TEE PEE INC	OCT PARTY TOILET/SPINDLER PARK	20042	10/22/19	85.00	5819
208-101-801.000	PROFESSIONAL SERVICES	TEE PEE INC	OCT PARTY TOILET/MEMORIAL PARK	20049	10/22/19	85.00	5819
208-101-818.000	CONTRACTUAL SERVICES	BLACKBURN, STEPHANIE	9/21-11/9/19 FALL GYMNASTICS	092319	10/09/19	740.63	5761
208-101-818.000	CONTRACTUAL SERVICES	BOHL, JESSICA	9/28-11/2 START SMART BASKETBALL (12 PPL)	100519	10/22/19	297.84	5799
208-101-818.000	CONTRACTUAL SERVICES	BOHL, JESSICA	9/28-11/2 START SMART SOCCER (10 PPL)	100519	10/22/19	269.76	5799
208-101-818.000	CONTRACTUAL SERVICES	CRAIG, NICHOLAS	9/28-11/2 1&2 GRADE B-BALL	101819	10/22/19	255.00	5804
208-101-818.000	CONTRACTUAL SERVICES	FAZIO, CHIP	9/10-10/15 FALL TENNIS INDOOR SESSION 1	101519	10/22/19	747.32	5808
208-101-818.000	CONTRACTUAL SERVICES	JABLONSKI, ROMAN	UMPIRE SCHEDULING FEE (248 GAMES) @ \$5	PR25536	10/22/19	1,240.00	5810
208-101-850.000	COMMUNICATIONS	SPRINT	BILLING PERIOD 8/24-9/23/19	250391517	10/09/19	176.08	5788
208-101-850.000	COMMUNICATIONS	AT&T	PHONE SVC SEP 11-OCT 10 2019	586445507	10/22/19	85.51	5797
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC 8/23-9/23/19	203052738	10/09/19	156.95	5767
208-101-920.000	UTILITIES	DTE ENERGY	BILLING SERVICE 9/7-10/8/19	100119	10/22/19	37.87	5806
208-101-931.000	BUILDING MAINTENANCE	GREAT LAKES PEST CONTROL	PEST CONTROL - 9/18/19	52106	09/26/19	40.00	5752
208-101-931.000	BUILDING MAINTENANCE	PPG ARCHITECTURAL FINISHES	PAINT SUPPLY ORDER	946103082	10/09/19	181.93	5785
208-101-931.000	BUILDING MAINTENANCE	SAM'S CLUB / SYNCHRONY B	AUG/SEP CHARGES	PR25535	10/09/19	215.94	5787
208-101-931.000	BUILDING MAINTENANCE	SUPPLYDEN	MAT BERBANCE 3X10 BEIGE BERBER SCRAPER	421271-01	10/09/19	110.90	5789
208-101-931.000	BUILDING MAINTENANCE	BRIGHT HORIZON SERVICES INC	10/1 FERTILIZER TREATMENTS FOR PARKS	34456	10/22/19	3,735.00	5800
208-101-931.000	BUILDING MAINTENANCE	GREAT LAKES PEST CONTROL	PEST CONTROL - 10/16/19	52619	10/22/19	40.00	5809
208-101-931.000	BUILDING MAINTENANCE	SUPPLYDEN	MAT BERBANCE 3X10 BEIGE BERBER SCRAPER	422070-00	10/22/19	106.92	5817
208-101-931.000	BUILDING MAINTENANCE	SYNCB/ AMAZON	AUG-OCT 2019 CHARGES	PR25537	10/22/19	561.80	5818
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	BASE RATE 10/5-11/4/19 USAGE CHARGE 9/5-11/4/19	INV685907	10/22/19	\$2.38	5813

208-101-933.000	OFFICE EQUIPMENT MAINTEN/ MARCO TECHNOLOGIES LLC	BASE RATE 10/5-11/4/19	USAGE CHAGE 9/5-10/22/19	INV685907	10/22/19	199.25	5813
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF EASTPOINTE TREASU	INTERLOCAL GOVERNMENT AGREEMENT	C16400	10/09/19	15,565.14	5764
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF ROSEVILLE, TREASUR	INTERLOCAL GOVERNMENT AGREEMENT	C16401	10/09/19	15,565.14	5765
208-101-995.000	INTEREST PAYMENTS	CITY OF EASTPOINTE TREASU	INTERLOCAL GOVERNMENT AGREEMENT	C16400	10/09/19	506.89	5764
208-101-995.000	INTEREST PAYMENTS	CITY OF ROSEVILLE, TREASUR	INTERLOCAL GOVERNMENT AGREEMENT	C16401	10/09/19	506.89	5765
Total For Dept 101 GENERAL DEPARTMENT						56,718.02	

Dept 691 SMART							
208-691-850.000	COMMUNICATIONS	COMCAST	SERVICES FROM-10/12-11/11/19	092819	10/09/19	84.90	5766
208-691-850.000	COMMUNICATIONS	DIRECT TV	SERVICE CHARGES 9/21-10/20/19	367254196	10/09/19	326.97	5769
208-691-850.000	COMMUNICATIONS	SPRINT	BILLING PERIOD 8/24-9/23/19	250391517	10/09/19	192.45	5788
Total For Dept 691 SMART						604.32	

Total For Fund 208 PARK/RECREATION FUND	57,322.34
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Fund 408 CAPITAL PROJECTS FUND - RARE

Dept 101 GENERAL DEPARTMENT

408-101-976.000	BUILDING ADDITON & IMPROV	NATIONAL FITNESS CAMPAIG	FITNESS COURT & NATIONAL CAMPAIGN RESO	INV-0244	10/22/19	14,435.00	5814
Total For Dept 101 GENERAL DEPARTMENT						14,435.00	

Total For Fund 408 CAPITAL PROJECTS FUND - RARE	14,435.00
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Fund Totals:

Fund 208 PARK/RECREATION FUND	57,322.34
Fund 408 CAPITAL PROJECTS FUND - RARE	14,435.00

Total For All Funds:	71,757.34
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09/27/2019 11:34 AM
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JOURNALS POSTING REPORT
POSTING REPORT

Page: 1/1

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
10/02/2019	PR	S	500861 375	SUMMARY PR 10/02/2019		
208-000-001.001				CASH RECR AUTH		20,388.70
208-000-258.000				ACCRUED TAXES PAYABLE		4,244.84
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,406.28
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,370.57	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	11,602.82	
208-101-715.000				FICA-EMPLOYER'S	1,798.47	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	1,709.51	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,234.50	
208-691-715.000				FICA-EMPLOYER'S	323.95	
					<u>32,039.82</u>	<u>32,039.82</u>
					<u>32,039.82</u>	<u>32,039.82</u>

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JOURNALS POSTING REPORT
POSTING REPORT

Page: 1/1

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
10/16/2019	PR	S	504425 376	SUMMARY PR 10/16/2019		
208-000-001.001				CASH RECR AUTH		20,198.31
208-000-258.000				ACCRUED TAXES PAYABLE		4,206.96
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,368.32
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,370.57	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	11,249.03	
208-101-715.000				FICA-EMPLOYER'S	1,771.39	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	1,709.51	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,341.00	
208-691-715.000				FICA-EMPLOYER'S	332.09	
					<u>31,773.59</u>	<u>31,773.59</u>
					<u>31,773.59</u>	<u>31,773.59</u>

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
10/30/2019	PR	S	507028	377	SUMMARY PR 10/30/2019	
208-000-001.001				CASH RECR AUTH		18,205.51
208-000-258.000				ACCRUED TAXES PAYABLE		3,816.24
208-000-258.001				OTHER PAYROLL WITHHOLDING		6,927.45
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,370.57	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	8,333.74	
208-101-715.000				FICA-EMPLOYER'S	1,554.13	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	1,709.51	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,627.26	
208-691-715.000				FICA-EMPLOYER'S	353.99	
					<hr/>	<hr/>
					28,949.20	28,949.20
					<hr/>	<hr/>
					28,949.20	28,949.20

11/08/2019		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 10/31/2019							
		% Fiscal Year Completed: 33.33							
		2019-20		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2019-20	10/31/2019		MONTH 10/31/19	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
Fund 208 - PARK/RECREATION FUND									
Revenues									
208-101-402.000	CURRENT PROPERTY TAXES	1,418,198.00	1,418,198.00	1,176.89		(211.78)	0.00	1,417,021.11	0.08%
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	94,056.65		38,825.50	0.00	355,943.35	20.90%
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	82,184.38		0.00	0.00	111,527.62	42.43%
208-101-654.000	SMART- FAREBOX REVENUE	214,973.06	214,973.06	2,939.60		880.60	0.00	212,033.46	1.37%
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	2,287.00	0.00		0.00	0.00	2,287.00	0.00%
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
TOTAL REVENUES		2,281,170.06	2,281,170.06	180,357.52		39,494.32	0.00	2,100,812.54	7.91%
Expenditures									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	345,309.74	345,309.74	115,076.77		37,111.71	0.00	230,232.97	33.33%
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	353,182.00	353,182.00	136,822.48		31,185.59	0.00	216,359.52	38.74%
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-715.000	FICA-EMPLOYER'S	53,512.00	53,512.00	18,949.08		5,123.99	0.00	34,562.92	35.41%
208-101-718.000	RETIREMENT FUND CONTRIBUTION	54,676.00	54,676.00	16,090.21		5,128.53	0.00	38,585.79	29.43%
208-101-719.000	HEALTH, LIFE, DENTAL	229,617.00	229,617.00	50,418.87		0.00	0.00	179,198.13	21.96%
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	6,754.34	6,754.34	600.28		0.00	0.00	6,154.06	8.89%
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	172.77		61.28	1,351.45	6,007.23	2.80%
208-101-730.000	POSTAGE	16,928.00	16,928.00	6,322.80		191.05	0.00	10,605.20	37.35%
208-101-740.000	SUPPLIES	46,350.00	46,350.00	7,807.61		3,922.91	6,182.40	38,542.39	16.84%
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	18,301.85		9,488.71	27,919.92	37,318.15	32.91%
208-101-751.000	FUEL	5,150.00	5,150.00	0.00		0.00	0.00	5,150.00	0.00%
208-101-801.000	PROFESSIONAL SERVICES	54,500.00	54,500.00	20,197.52		10,539.52	0.00	34,302.48	37.06%
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	21,822.65		3,550.55	0.00	63,177.35	25.67%
208-101-826.000	LEGAL FEES	206.00	206.00	132.00		0.00	0.00	74.00	64.08%
208-101-850.000	COMMUNICATIONS	14,935.00	14,935.00	7,598.83	A	306.59	0.00	7,336.17	50.88%
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	0.00		0.00	0.00	3,000.00	0.00%
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	9,877.80		1,509.98	0.00	10,207.20	49.18%
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	7,521.00		0.00	0.00	9,479.00	44.24%
208-101-901.000	BANK FEES	6,720.00	6,720.00	3,678.09	B	1,725.53	0.00	3,041.91	54.73%
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	33,149.00	C	(3,314.00)	0.00	1,851.00	94.71%
208-101-920.000	UTILITIES	35,000.00	35,000.00	1,783.77		194.82	0.00	33,216.23	5.10%
208-101-931.000	BUILDING MAINTENANCE	51,000.00	51,000.00	19,547.70		5,751.57	0.00	31,452.30	38.33%
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	1,825.18		251.63	0.00	6,414.82	22.15%
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	0.00		0.00	0.00	7,000.00	0.00%
208-101-940.000	RENTALS	2,000.00	2,000.00	170.00		0.00	0.00	1,830.00	8.50%
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	372.15		0.00	0.00	1,627.85	18.61%
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	67.78		67.78	0.00	2,432.22	2.71%
208-101-961.000	CERTIFICATIONS & LICENSES	500.00	500.00	0.00		0.00	0.00	500.00	0.00%
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	10,000.00	10,000.00	33,935.00	D	14,435.00	11,875.59	(23,935.00)	339.35%
408-101-982.000	MACHINERY	25,400.00	25,400.00	0.00		0.00	462.02	25,400.00	0.00%
408-101-983.000	OFFICE EQUIPMENT	4,000.00	4,000.00	0.00		0.00	710.00	4,000.00	0.00%
408-101-984.000	FURNITURE	8,000.00	8,000.00	0.00		0.00	7,749.50	8,000.00	0.00%

11/08/2019		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 10/31/2019							
		% Fiscal Year Completed: 33.33							
		2019-20		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2019-20	10/31/2019		MONTH 10/31/19	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
208-101-991.000	PRINCIPAL PAYMENTS	375,719.00	375,719.00	122,947.43		31,130.28	0.00	252,771.57	32.72%
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00		0.00	0.00	120,000.00	0.00%
208-101-993.001	VENDING EXPENSE	600.00	600.00	0.00		0.00	0.00	600.00	0.00%
208-101-995.000	INTEREST PAYMENTS	9,149.00	9,149.00	5,628.81		1,013.78	0.00	3,520.19	61.52%
208-101-996.027	ADMINISTRATION COSTS	61,200.00	61,200.00	0.00		0.00	0.00	61,200.00	0.00%
208-101-999.000	TRANSFERS OUT	25,000.00	25,000.00	0.00		0.00	0.00	25,000.00	0.00%
Total Expenditures - Dept 101-GENERAL DEPARTMENT		2,158,283.08	2,158,283.08	660,817.43		159,376.80	56,250.88	1,497,465.65	30.62%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	126,220.00	126,220.00	36,616.68		13,202.76	0.00	89,603.32	29.01%
208-691-715.000	FICA-EMPLOYER'S	9,656.00	9,656.00	2,775.32		1,010.03	0.00	6,880.68	28.74%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,218.86	1,218.86	0.00		0.00	0.00	1,218.86	0.00%
208-691-740.000	SUPPLIES	750.00	750.00	168.79		0.00	0.00	581.21	22.51%
208-691-751.000	FUEL	10,300.00	10,300.00	3,177.68		0.00	0.00	7,122.32	30.85%
208-691-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	4,372.75	E	0.00	0.00	627.25	87.46%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	0.00		0.00	0.00	5,150.00	0.00%
208-691-850.000	COMMUNICATIONS	4,635.00	4,635.00	2,116.56		604.32	0.00	2,518.44	45.66%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	177.82		177.82	0.00	4,822.18	3.56%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	0.00		0.00	0.00	2,671.00	0.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	843.51		0.00	0.00	2,869.49	22.72%
208-691-983.000	OFFICE EQUIPMENT	215,000.00	215,000.00	0.00		0.00	0.00	215,000.00	0.00%
208-691-996.027	ADMINISTRATION COSTS	19,371.20	19,371.20	0.00		0.00	0.00	19,371.20	0.00%
Total Expenditures - Dept 691-SMART		408,685.06	408,685.06	50,249.11		14,994.93	0.00	358,435.95	12.30%
TOTAL EXPENDITURES		2,566,968.14	2,566,968.14	711,066.54		174,371.73	56,250.88	1,855,901.60	27.70%
Fund 208 - PARK/RECREATION FUND:									
TOTAL REVENUES		2,281,170.06	2,281,170.06	180,357.52		39,494.32	0.00	2,100,812.54	
TOTAL EXPENDITURES		2,566,968.14	2,566,968.14	711,066.54		174,371.73	56,250.88	1,855,901.60	
NET OF REVENUES & EXPENDITURES		(285,798.08)	(285,798.08)	(530,709.02)		(134,877.41)	(56,250.88)	244,910.94	
A Most communication invoices are paid by the City of Roseville on behalf of RARE and subsequently invoiced to RARE on a quarterly basis. This represents the January - March 2019 invoice. \$7,292 of this expense is recorded in FY ending 6/30/19 and will be adjusted out of FY ending 6/30/2020 once all of the reversal entries are posted.									
B Bank fees are charged quarterly. Two of the four quarters have been charged. The annual expense is expected to be close to what has been budgeted.									
C The annual insurance payment to the MML was paid in September. This covers the full year and no other expenses are expected in this account for the fiscal year. The Authority has received a rebate check from the MML in the amount of \$3,314. Annual costs are expected to be under budget.									
D The Authority budgeted \$10,000 in FY19 and \$10,000 in FY20 for the installation of a fitness court at Huron Park. No costs were incurred in FY19. The National Fitness Court indicated that costs exceeded what was initially quoted. The additional \$14,000 invoice was paid by the Authority.									
E AEW invoices were paid in August 2019 totaling \$4,324 for professional services rendered related to the SMART car port construction. It is likely a budget adjustment will be needed for this account. This expense will be offset by a reimbursement in Community Credits, which will need a budget adjustment as well.									

From: Andy Sowinski <asowinski@partnersinarch.com>

Date: 11/5/19 5:09 PM (GMT-05:00)

To: "Tony Lipinski (Roseville Eastpointe Recreation Authority)" <alipinski@RARE-MI.ORG>

Subject: RARE Roofing

Tony,

In regards to the roof, the installer 2 year warranty has expired so you would need to contact the manufacturer for warranty repairs.

If the leak is due to damage the repair may not be covered by the warranty. Attached is the warranty number for Johns Manville (800) 922-5922.

The following roofing contractors also do repair work and are certified JM installers as an option to contacting Krill.

laDuke Roofing. Sam Hussein samh@ladukeroofing.com

schenar Roofing. Rob Bittner rbittner@schenarroofing.com

Also attached is the quote for the VAV boxes and the invoices for the completed work from the Repair Contractor.

I think you elected to not add the VAV boxes at this time. The quote for the return grille is also attached. All of the repair work should have been accomplished as of 4/01/19.

If the EDH in the conference room is not operating properly the repair contractor could be contacted to diagnose the problem.

Darin Driscoll from Alliance Mechanical 248 968 7400.

Andy Sowinski, RA

Project Manager

PARTNERS in Architecture, PLC

65 Market Street, Suite 200 | Mount Clemens, MI 48043

p: 586-469-3600 | f: 586-469-3607

ASowinski@partnersinarch.com | www.partnersinarch.com

Take a look our updated website





Alliance Mechanical

20800 Hubbell
Oak Park, MI 48237
Est. 1969

Phone: (248) 968-7400

Fax: (248) 968-6620

Invoice Number

24613

Invoice Date

3/13/2019

Dispatch Number: 6784

Work Order

Bill To: RECREATIONAL AUTHORITY
18185 SYCAMORE

ROSEVILLE, MI 48066

Site: RECREATIONAL AUTHORITY
18185 SYCAMORE

ROSEVILLE, MI 48066

Job Number	Customer Contract Number	Customer PO	Payment Terms	Due Date
291			Net 30 Days	4/12/2019
Description				Price

8/21/2018: Installed new thermostat thermostat and averaging sensors for the Multi purpose Rooms.

8/29/2018: Picked up materials from supply house. Installed airflow switches on each electric duct heater and set to 0.10"wc. Wired each switch to the interlock of electric duct heaters. EDH#3 Installed discharge air temperature controller and sensor for SCR control. And wired Aprilaire heat signal into a Rib relay. Replaced transformer and repaired wiring. EDH-2 for main office thermostat wire was found in drop ceiling below mezzanine. A new control wire will need to be ran across open lobby into main office. RTU-7 thermostat is located in the main office at this time.

9/11/2018: Pulled new control wire for EDH#1 to general office. Installed new Aprilaire thermostat for EDH #1 in general office. Terminated and test cycled heater. Cap off kitchen supply duct

Date	Itemized Description	Quantity
8/29/2018	RYAN DRISCOLL LABOR	1.00
9/11/2018	MATT HATMAKER LABOR	2.00
8/30/2018	MATT HATMAKER LABOR	3.50
8/30/2018	RYAN DRISCOLL LABOR	4.00
9/11/2018	RYAN DRISCOLL LABOR	2.00
8/21/2018	RYAN DRISCOLL LABOR	4.00
8/21/2018	MATT HATMAKER LABOR	4.00
8/31/2018	DPDT RIB RELAY	2.00
8/29/2018	DUCT TEMPERATURE SENSOR	1.00
8/31/2018	18-4 CONTROL WIRING	100.00
8/29/2018	AIR PROVING SWITCHES	8.00
8/29/2018	1/4" TUBING	100.00
8/21/2018	APRILAIRE AVERAGING SENSORS	4.00



Alliance Mechanical

20800 Hubbell
Oak Park, MI 48237
Est. 1969

Phone: (248) 968-7400

Fax: (248) 968-6620

Invoice Number

24613

Invoice Date

3/13/2019

Work Order

Dispatch Number: 6784

Bill To: RECREATIONAL AUTHORITY
18185 SYCAMORE

ROSEVILLE, MI 48066

Site: RECREATIONAL AUTHORITY
18185 SYCAMORE

ROSEVILLE, MI 48066

Job Number	Customer Contract Number	Customer PO	Payment Terms	Due Date
291			Net 30 Days	4/12/2019
Description				Price

8/21/2018: Installed new thermostat thermostat and averaging sensors for the Multi purpose Rooms.

8/29/2018: Picked up materials from supply house. Installed airflow switches on each electric duct heater and set to 0.10"wc. Wired each switch to the interlock of electric duct heaters. EDH#3 Installed discharge air temperature controller and sensor for SCR control. And wired Aprilaire heat signal into a Rib relay. Replaced transformer and repaired wiring. EDH-2 for main office thermostat wire was found in drop ceiling below mezzanine. A new control wire will need to be ran across open lobby into main office. RTU-7 thermostat is located in the main office at this time.

9/11/2018: Pulled new control wire for EDH#1 to general office. Installed new Aprilaire thermostat for EDH #1 in general office. Terminated and test cycled heater. Cap off kitchen supply duct

Date	Itemized Description	Quantity
8/21/2018	APRILAIRE THERMOSTATS	2.00
9/11/2018	8" CAP	1.00
9/11/2018	2X4 EGG CRATE	1.00
8/21/2018	18-2 CONTROL WIRING	100.00
8/21/2018	18-8 CONTROL WIRING	100.00
3/13/2019	MISCELLANEOUS WIRING FITTINGS	1.00

THIS INVOICE REFLECTS THE ADDED SCOPE OF WORK

We appreciate your business!

**Alliance Mechanical****20800 Hubbell
Oak Park, MI 48237
Est. 1969****Phone: (248) 968-7400****Fax: (248) 968-6620****Invoice Number**

24614

Invoice Date

3/13/2019

Dispatch Number: 6786

Work Order

Bill To: RECREATIONAL AUTHORITY
18185 SYCAMORE

ROSEVILLE, MI 48066

Site: RECREATIONAL AUTHORITY
18185 SYCAMORE

ROSEVILLE, MI 48066

Job Number	Customer Contract Number	Customer PO	Payment Terms	Due Date
291			Net 30 Days	4/12/2019

Description**Price**

08/21/2018 - INSTALLED AND WIRED A 75VA TRANSFORMER WITH A RIB RELAY FOR SENIOR OFFICE DAMPER ACTUATOR AND THERMOSTAT CONTROL. REWIRED THERMOSTAT FOR SENIOR OFFICE TO HEATING AND COOLING FOR SINGLE DAMPER ACTUATOR OPERATION. EDH-4 IN MEDIA ROOM FOR POWER SWITCH OFF AIRFLOW TUBING ON THE LOW SIDE OF PRESSURE SWITCH, AND WIRED FOR 1 OF 2 STAGES OF HEATING ONLY. MOVED PRESSURE TUBING TO HIGH SIDE OF THE PRESSURE SWITCH. REWIRED AND PROGRAMMED SENSI THERMOSTAT FOR HEATING ONLY. CONFIRMED 1ST STAGE HEAT IS FUNCTIONAL. WILL NEED TO PULL A 4 CONDUCTOR TO CONTROL BOTH STAGES OF HEATING. WHILE STARTING UP ELECTRIC HEATERS FOUND MULTIPLE EXISTING PRESSURE SWITCHES WITH TUBING ON LOW SIDE. CORRECTED AND INSTALLED ON HIGH SIDE OF PRESSURE SWITCH. EDH 1 FOUND TRANSFORMER BLOWN DUE TO PINCHED CONTROL WIRING. REPLACED TRANSFORMER AND REPAIRED WIRING. EDH 2 FOR MAIN OFFICE THERMOSTAT WIRE WAS FOUND IN DROP CEILING BELOW MEZININE. A NEW CONTROL WIRE WILL NEED TO BE RAN ACROSS OPEN LOBBY INTO MAIN OFFICE. RTU 7 THERMOSTAT IS LOCATED IN THE MAIN OFFICE AT THIS TIME.

Date	Itemized Description	Quantity
8/21/2018	MATT HATMAKER LABOR	4.00
8/21/2018	RYAN DRISCOLL LABOR	4.00
8/30/2018	MATT HATMAKER LABOR	3.00
8/30/2018	RYAN DRISCOLL LABOR	3.00
8/30/2018	75VA TRANSFORMER	1.00
8/30/2018	MISCELLANEOUS ELECTRICAL	1.00
8/30/2018	DPDT RIB RELAY	1.00
8/30/2018	18-4 CONTROL WIRING	80.00
	TRUCK CHARGE	1.00

We appreciate your business!



Alliance Mechanical

20800 Hubbell
Oak Park, MI 48237
Est. 1969

Phone: (248) 968-7400

Fax: (248) 968-6620

Invoice Number

24612

Invoice Date

3/13/2019

Work Order

Dispatch Number: 6785

Bill To: RECREATIONAL AUTHORITY
18185 SYCAMORE

ROSEVILLE, MI 48066

Site: RECREATIONAL AUTHORITY
18185 SYCAMORE

ROSEVILLE, MI 48066

Job Number	Customer Contract Number	Customer PO	Payment Terms	Due Date
291			Net 30 Days	4/12/2019
Description				Price

08/20/2018 - EDH-3 WAS FOUND TO BE AN SCR HEATER. WILL NEED TO ORDER SPECIFIC MODULATING SIGNAL CONTROLS FOR OPERATION. UNABLE TO ACCESS LOBBY AND MAIN OFFICES EDHs AT THIS TIME DUE TO FLOORS BEING RESURFACED. CHECKED EDH-8 AND FOUND MANUAL HIGH LIMIT TRIPPED ALONG WITH THERMOSTAT SET FOR COOLING. RESET LIMIT AND SETUP SENSI THERMOSTAT TO HEATING ONLY. TEST CYCLED HEATING AND HEATING ELEMENTS ARE FUNCTIONAL AT THIS TIME. WILL NEED TO TO INSTALL AIRFLOW INTERLOCK ON DUCT HEATERS. CHECKED EDH-5 AND 6 FOUND WORKING AT THIS TIME. REPROGRAMMED SENSI THERMOSTATS TO HEATING ONLY.

09/11/2018 - FLATTENED DAMPER IN ACTIVITIES ROOM DUCTOWRK. INSTALLED AND WIRED A RIB RELAY FOR ACTUATOR CONTROL. REWIRED THERMOSTAT IN ACTIVITIES ROOM. TESTED ACTUATOR SUCCESSFULLY. INSTALLED NEW DUCT HEATER IN CONFERENCE ROOM. CYCLED UNIT TO ENSURE PROPER OPERATION.

Date	Itemized Description	Quantity
8/20/2018	MATT HATMAKER LABOR	1.50
8/21/2018	MATT HATMAKER LABOR	4.00
8/21/2018	RYAN DRISCOLL LABOR	4.00
9/11/2018	MATT HATMAKER LABOR	4.00
9/11/2018	RYAN DRISCOLL LABOR	5.00
9/11/2018	18-4 CONTROL WIRING	80.00
9/11/2018	ELECTRIC DUCT HEATER	1.00
9/11/2018	MISCELLANEOUS WIRING CONNECTORS / TERMINALS	1.00
	TRUCK CHARGE	1.00

***THIS INVOICE REFLECTS ORIGINAL CONTRACT WORK (MAYBE WARRANTY UNLESS INCORRECTLY INSTALLED) ***

We appreciate your business!

October 8, 2019

Recreation Authority of
Roseville and Eastpointe
29777 Gratiot Avenue
Roseville, MI 48066

Dear Board Members:

We are in the process of planning for the audit of the financial statements of the Recreation Authority of Roseville and Eastpointe ("RARE") for the year ended June 30, 2019. An important aspect of planning for the audit is communication with those who have responsibility for overseeing the strategic direction of RARE and obligations related to the accountability of RARE. At RARE these responsibilities and obligations are held by the RARE Board of Directors, collectively and individually; therefore, it is important for us to communicate with each of you in your role as a member of the RARE Board of Directors.

As part of this communication process, we will speak with Scott Adkins regarding our responsibilities under generally accepted auditing standards and the planned scope and timing of our audit. The purpose of this letter is to provide each of you with a summary of those discussions and to provide you with the opportunity to communicate with us on matters that may impact our audit.

Our Responsibility Under Generally Accepted Auditing Standards

As stated in our engagement letter addressed to Anthony Lipinski and dated August 5, 2019, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Overview of the Planned Scope and Timing of the Audit

Our audit fieldwork will include three phases. The planning and preliminary information-gathering phase and the risk assessment phase occurred in August and September; and the rest of our audit procedures will be performed during October.

To plan an effective audit, we must identify significant risks of misstatement in the financial statements and design procedures to address those risks.

We identified the following significant risks of misstatement:

- Accounting for proper cutoff of revenues and expenditures
- Accounting for related party transactions is accurate

In response to these identified significant risks, we will perform the following:

- Review invoices that were received after year-end to determine the appropriate period for recognition in the accounting records. Review recording of significant revenues to ensure proper recording on both the modified and full accrual funds.
- Review a sample of related party transactions to ensure they are accounted for properly.

We will gain an understanding of accounting processes and key internal controls through a review of the accounting procedures questionnaires and control procedures questionnaires prepared by management. We will confirm through observation and inspection procedures that accounting procedures and controls included in the questionnaires have been implemented. We will not express an opinion on the effectiveness of internal control over financial reporting; however we will communicate to you significant deficiencies and material weaknesses identified in connection with our audit.

The concept of materiality is inherent in our work. We place greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than with those items of lesser importance or those in which the possibility of material error is remote.

Information from You Relevant to Our Audit

An important aspect of this communication process is the opportunity for us to obtain from you information that is relevant to our audit. Your views about any of the following are relevant to our audit:

- RARE's objectives and strategies, and the related business risks that may result in material misstatements
- Matters you consider warrant particular attention during the audit, and any areas where you want to request additional procedures be undertaken
- Concerns about RARE's internal control and its importance to the Authority, including how the Board of Directors oversees the effectiveness of internal control and the detection or possibility of fraud
- Significant communications with regulators
- The actions of the Board of Directors in response to developments in accounting standards, regulations, laws, previous communications from us, and other related matters

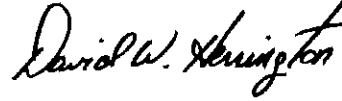
If you have any information to communicate to us regarding the above or any other matters you believe are relevant to the audit, or if you would like to discuss the audit in more detail, please call Dave Herrington at (586) 416-4924 or Ali Hijazi at (313) 496-8546 as soon as possible.

October 8, 2019

Thank you for your time and consideration in this important aspect of the audit process. You can expect to hear from us again after the completion of our audit when we will report to you the significant findings from the audit.

Very truly yours,

Plante & Moran, PLLC



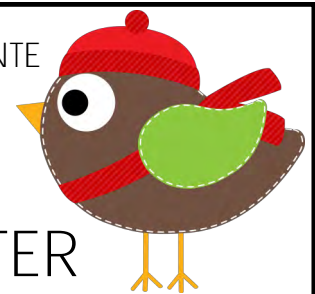
David W. Herrington
Partner



Ali H. Hijazi
Senior Manager



RECREATIONAL AUTHORITY OF ROSEVILLE-EASTPOINTE
18185 SYCAMORE, ROSEVILLE, MI 48066 586-777-7177
OFFICE HOURS: 8:30 A.M.—4:00 P.M. - MONDAY—FRIDAY
www.rare-mi.org



SENIOR ACTIVITIES NEWSLETTER

NOVEMBER-DECEMBER 2019

Mary L. Grant, Senior Director

Kim Steele, Office Support

Katie Birchall, Program Aide

ANNUAL SENIOR CENTER HOLIDAY PARTY

Sponsored by: HomeInstead Senior Care

Date: Thursday, December 12, 2019 **Time:** 11:00 a.m.—3:00 p.m.

Cost: \$22.00 Authority Member \$25.00 Non-Member

Location: Eastpointe Manor (24611 Gratiot Avenue)

LIMITED NUMBER OF TICKETS STILL AVAILABLE

“Joy to the World” will be the theme for our annual Holiday Party. All are welcome to join us for this winter wonderland extravaganza. The decorations, favors, and centerpieces will all have a “Joyful” theme. This festive holiday event will include a fabulous meal, entertainment by the Boogie Woogie Kid, Christmas Jingo, a photo with Santa, door prizes, and a 50/50 raffle. Tickets can be purchased through December 3rd or until filled. Space is limited so sign up early! Transportation to this event will be provided by S.M.A.R.T.

Call the Senior Office to set up a ride.

Senior Center Closure: Since the Holiday Party is being held off-site, the Center will be closed on Thursday, December 12th, this includes the Drop-In Room, Computer Room, and Game Room. The Fitness Room will be available for registered members.

SENIOR MARKETPLACE

Please join us for a unique shopping event here at the Senior Center. On Friday, December 6th from 10:00 a.m.—12:30 p.m., our Small Gym will be transformed into a Senior Marketplace. The event will feature an array of handmade items, new and gently used holiday decorations, as well as specialty food and gift items. If you are a crafter and are interested in purchasing a table, space is available for \$5.00. Please register at the Senior Center office. All proceeds benefit Senior Center programs.

“SNOW DAY” POLICY

When Roseville Community Schools and East Detroit Public Schools are closed due to inclement weather (i.e. “snow day”), all scheduled senior programs, drop-in activities, and the Fitness Room will be closed.

MARK YOUR CALENDAR

MEDICARE ASSISTANCE DURING OPEN ENROLLMENT

Sponsored by: Michigan Medicare/Medicaid Assistance Program
Medicare Open Enrollment is October 15—December 7, during this time you can review and change your Part D prescription drug plan or your Medicare Advantage plan. Michigan's Medicare Medicaid Assistance Program will be at the Center during this period so you can meet one-on-one with a counselor to review your coverage options: Fridays, Nov. 8, Nov. 15, and Dec. 6. You must make an appointment for this FREE, unbiased service.
Call 800-803-7174 to reserve your time slot or if you have questions about the program.

FOOT DOCTOR

Dr. Farrar is scheduled for Friday, November 8th from 9:30 a.m.—11:00 a.m. Dr. Murphy is scheduled to be here on Thursday, December 19th from 1:00 p.m.—2:00 p.m. They are both available to assist our seniors with their foot care needs. Appointments should be made in advance at the Senior Office. ***Please note: This is not a free screening. You must bring your insurance and Medicare cards with you.***

BELTONE HEARING SCREENING

On Wednesday, November 13th from 11:00 a.m.—1:00 p.m., Ginny Renas, Hearing Care Practitioner, from Beltone Hearing will be in our Conference Room to perform otoscopy, hearing screening, cleaning of hearing aids, and replace hearing aid batteries. All services are provided free as a part of Beltone's long standing commitment to Helping the World Hear Better since 1940.

LUNCH & LEARN SEMINAR

Sponsored by: Total Health Systems

Join us on Thursday, November 14th at Noon for a Lunch & Learn Seminar. Come learn about how you can reverse the pain, numbness, burning, and tingling associated with Peripheral Neuropathy. Dr. Stephen Cain has a specialty in Functional Neurology, which embodies natural ways to improve the health of the nerves in your body. He has over 10 years of experience in helping people successfully reduce their nerve pain. If you are interested in attending, please sign up at the Senior Office. Space is limited. Free lunch is provided!

WII—LEAGUE BOWLING

Our final week for bowling is November 25th—29th. Please mark your calendar for the Bowling Banquet which is scheduled for Friday, January 10th here at the Senior Center at Noon. All bowlers will be given a flyer with a registration form attached. Please return your form by Friday, January 3rd. The next session will begin the week of January 27th.

MACOMB COUNTY HEALTH DEPARTMENT OUTREACH

Susan Cusmano, a social worker with the MCHD, will be here on Wednesday, December 18th from 9:00 a.m.—Noon with information on all MCHD programs, as well as many other resources that are available to Macomb County Residents.

L.B. WILLIAMS “GOURMET GUILD”

The L. B. Williams Room is a student operated restaurant located in the Roseville Middle School. Students in the program learn about nutrition, cooking techniques, seasonings and flavorings, and food service career opportunities. Our seniors will meet for lunch at the restaurant on Friday, November 22nd and Tuesday, December 17th at 11:30 a.m. The cost for a complete meal is \$7.00 per person which includes gratuity. The outing provides the students with a taste of what a career in cooking is all about and we enjoy a wonderful lunch at a reasonable price. Registration is a must and is taken at the Senior Office.

COOKIES, COCOA, AND COLORING

All are welcome to join us on Monday, December 2nd at 1:00 p.m. for holiday treats and a little color therapy. The cost for this activity is \$4.00 per person and includes your very own holiday coloring book, supplies for coloring and cookies and cocoa. Registration is a must.

Please sign up at the Senior Office by Wednesday, November 27th.

We also offer coloring in the Drop-In Room each and every day. Extra coloring pages along with pencils and markers will be set-up for those who want to relax, color, and chat. All you need to bring is your imagination to participate in this fun and artful escape.

CHRISTMAS PHOTO TREE/CHRISTMAS CAROLS

We need your help, as we are going to create our very own photo Christmas tree, which will be part of our Holiday decorations at the Center. If you would like to donate a 4” x 6” picture (a selfie or a group of friends) please bring it to the Senior Office by Tuesday, December 3rd.

At 1:00 p.m. on Wednesday, December 4th, we will meet in the Drop-In Room for some Christmas Carols and to assemble the tree. This is a free event and all are welcome!

BLAST FROM THE PAST—“POP UP PARTY”

“The Santa Clause Movie”

On Friday, December 13th at 12:30 p.m., we are going to show this “1994” classic movie starring Tim Allen. He plays Scott Calvin a divorced father whose strained relationship with his son, Charlie, begins to mend only after a bizarre twist of fate transforms him into the new Santa. The cost is \$1.00 per person and includes a Christmas treat.

Please sign up at the Senior Office if you plan to join us.

***Coming
Soon***

VALENTINE'S DAY LUNCHEON

Date: Friday, February 14, 2020

Time: 11:30 a.m.—2:30 p.m.

Cost: \$12.00 per person—Authority Member
\$14.00 per person—Non-Member

***Coming
Soon***

Since our Seniors have such a special place in our hearts, we thought it would be appropriate for us to celebrate Valentine's Day together. All are invited to join us for an afternoon luncheon followed by a musical performance. Ticket price includes a catered lunch with dessert and beverages, entertainment, and a 50/50 raffle. Tickets are on sale now and can be purchased at the Senior Office thru Monday, February 3rd or until filled. Transportation will be provided by S.M.A.R.T. Call the Senior Office to schedule a ride.

JUST FOR FUN

FUN BINGO

It really is a lot of fun to play bingo here at the Center. Once a month, we host this popular activity at 1:00 p.m. A different theme is selected and all of our prizes are purchased with that theme in mind. We also have a grand prize drawing at the end of each session and we give away a \$10.00 gift card to a local business. The cost to play is Authority Members—\$1.00 and Non-Members—\$2.00 and the activity usually runs about an hour.

On Monday, November 18th we will have “Give Thanks and Be Grateful” Bingo and on Monday, December 9th we will have “Stockings Full of Fun” Bingo.

“SKIES OF WINTER” PAINT PARTY

Sponsored by: On The Gogh Studio

Join us on Thursday, November 21st at 1:00 p.m. for a fun-filled painting class, where you will follow step-by-step instructions given by a local artist to create a beautiful winter-themed canvas painting. You can see a sample of the painting on the class flyer or on the Senior News Bulletin Board. This class is fun and easy to follow along with, so it's perfect for every skill level. Sign up today and let us help you find your inner ‘Gogh’! The cost is just \$15.00.

Space is limited, so sign up early!

LET'S PLAY CARDS

If you like to play Rummy, please join us on Tuesday afternoons at 12:30 p.m. in the Activity Center. The group plays a version of crazy rummy, which incorporates a different wild card for each game. It's fun to play and easy to learn. Pinochle and Euchre players are welcome to join us for tournament play on Wednesday afternoons at 12:30 p.m. in the Multi-Purpose Room. We rotate each week between the two card games and the cost to play is \$2.00 which includes snacks and prize money. All sessions include a break for coffee and cookies and game play usually runs until 3:30 p.m.

SIT 'N KNIT/CROCHET

What's the reward in joining a knitting or crochet group? Knitters and crocheters love the relaxing time and stories they share while together. The yarn strand that brings them together, allows them to knit through life's ups and downs. If you enjoy either of these crafts, our groups meet on Mondays and Tuesdays at 11:00 a.m. If you are just a beginner, we will teach you or if you need a refresher course, we can do that too. Otherwise, simply work on your own project and enjoy the companionship of our group.

STROKE SUPPORT GROUP

Our Stroke Club is a support group for stroke survivors and their caregivers. We meet every Thursday at 12:30 p.m. for fellowship, games, and snacks. Membership is only \$1.00 each week, unless we have a special event planned. Our Stroke Club will be having their annual holiday luncheon here at the Senior Center on Thursday, December 19th at 12:00 p.m.

So mark your calendar!



WORDS TO LIVE BY

“It's the little things in life, that make up life!” Carol Hofer



HEALTH & FITNESS

SHAPE—UP

This fun one hour class combines chair fitness along with low impact aerobics. Join us for a great workout! The class is held on Mondays and Wednesdays at 10:30 a.m. The cost per class is: Authority Members—\$1.00 and Non-Members—\$2.00. ***Please note: There will be no Shape-Up on November 11th, December 23rd, and December 30th.***

LINE DANCE

Put on your dancing shoes and join us on Tuesdays at 10:00 a.m. You will learn repetitive steps to a wide variety of music. The cost per class is: Authority Members—\$1.00 and Non-Members—\$2.00. All are welcome!

PICKLEBALL

The Pickleball program is booming and better than ever, the small gym is available on Tuesdays and Thursdays from 1:00 p.m.—3:00 p.m. The fees are as follows: Authority Members—\$1.00 and Non-Members—\$2.00. Pickleball is a racquet sport that combines elements of badminton, tennis, and ping pong. All are invited to give it a try! ***Please note: There will be no Pickleball on December 12th, December 26th, and January 2nd.***

ZUMBA GOLD

Enjoy the Latin rhythms and dance yourself into fitness with Zumba Gold! You'll experience dances such as: meringue, salsa, cumbia, hip-hop, and more. Class is every Thursday from 10:00 a.m.—11:00 a.m. The drop in fee is \$6.00 per class. Why not give it a try? Your first class is FREE!
Please note: There will be no Zumba Gold on December 26th and January 2nd.

CHAIR YOGA

For many people over fifty, yoga is an ideal form of gentle, low impact exercise. Chair yoga is a great way for older adults to get the wonderful health benefits of yoga, while seated in a chair. Yoga is an excellent way to loosen and stretch painful muscles, reduce stress, and improve circulation. Our instructor, Kristin, will be offering a drop-in Chair Yoga class on Fridays in November. The class will take place in the Multi-Purpose Room from 10:30 a.m.—11:30 a.m. Due to the calming nature of this class, the doors will be closed promptly at 10:30 a.m. and no one will be admitted after that time. The drop-in fee is \$2.00 for Authority Members and \$3.00 for Non-Members. There will be a break during the month of December and classes will resume on January 17th.

FITNESS ROOM

The facility is available Monday – Friday from 8:30 a.m. – 8:00 p.m. and on Saturdays and Sundays from 12:00 p.m. – 6:00 p.m. The fee for Roseville and Eastpointe residents 55 years or older is \$30.00 per year, \$50.00 for residents 14—54 years of age, and \$150.00 for non-residents. Registrations are taken at the Senior Office and once you are registered you will be scheduled for an orientation at which time you will be given your ID card. Orientations are given Monday—Friday from 4:00 p.m.—7:30 p.m. You must bring your ID card with you each time you work out.

TRAVEL OPPORTUNITIES

FIREKEEPERS CASINO—SOLD OUT

Date: Thursday, November 7, 2019

Authority Member: \$39.00 Non-Member: \$44.00

Departs: 8:30 a.m. Returns: 6:30 p.m.

This trip includes: luxury motor coach transportation, free time at the casino where playing with fire is about to get way more fun! This exciting gambling trip takes you to Battle Creek's gaming hotspot. Firekeepers Casino has over 2,680 of the latest slot machines and video poker games, 78 table games, and five sizzling restaurants for your dining pleasure. Casino package includes a \$20.00 slot credit and \$5.00 to be used for food, slot play, or gift shop. You may register for this trip at anytime. Van transportation to the pick up point will be available from S.M.A.R.T. for \$1.00 each way. Call the Senior Office to arrange a ride.

AN OVERNIGHT HOLIDAY GETAWAY OGLEBAY-WINTER FESTIVAL OF LIGHTS

Date: Monday-Tuesday, December 9-10, 2019

Authority Member: \$224.00 per person/double occupancy

Non-Member: \$234.00 per person/double occupancy

This holiday themed overnight adventure includes: 1 night stay at the Mountaineer Racetrack and Gaming Resort (\$10.00 in coin and a \$10.00 food voucher each day), 1 dinner, a six mile drive through the Oglebay Festival of Lights, and a behind the scenes look at Fannie May/Harry London Chocolates. To hold your reservation, a deposit of \$20.00 per person is required.

UNHOLY TOLEDO

Date: Monday, January 20, 2020

Authority Member: \$71.00 Non-Member: \$76.00

Departs: 10:00 a.m. Returns: 6:00 p.m.

Instead of "Holy Toledo" this fun filled adventure focuses on "Unholy Toledo". The trip includes luxury motor coach transportation, lunch in Erie, MI at Angelo's Northwood Villa, a two hour guided tour as you escape into the Glass City's underworld, and dessert at Tony Packo's. Van transportation to the pick up point will be available from S.M.A.R.T. for \$1.00 each way. Call the Senior Office to arrange a ride.

MARDI GRAS AT WINDSOR CASINO

Date: Tuesday, February 25, 2020

Authority Member: \$29.00 Non-Member: \$34.00

Departs: 9:30 a.m. Returns: 4:45 p.m.

This fun filled gambling trip includes: luxury motor coach transportation, free time at Caesars Windsor Casino where you will receive a choice of a free lunch buffet OR a \$15.00 food voucher OR a \$15.00 coin voucher! This trip will also include coffee, paczkis, and special Mardi Gras entertainment. This tour will be going into Canada. US and Canadian passengers are required to present proof of citizenship. Van transportation to the pick up point will be available from S.M.A.R.T. for \$1.00 each way. Call the Senior Office to arrange a ride.

Detailed flyers on all our trips are available at the Senior Office.

FOR YOUR INFORMATION

ASK-A-LAWYER

Alyia M. Hakim, an attorney with Hakim & Hakim, PLLC, kindly offers free 20 minute legal consultations to our seniors on the third Thursday of each month. She has been practicing law for 11+ years focusing on estate planning, juvenile law, criminal defense, and family law.

She will be available on Thursday, January 16th and Thursday, February 20th from 1:00 p.m.—3:00 p.m. If you would like to schedule a free 20 minute appointment, please contact the Senior Office.

VETERANS SERVICES

The process of finding, applying for, receiving, and maintaining veterans benefits can be confusing and frustrating. The goal of the Veterans Services Department is to provide outstanding service to the veterans and their families who reside in Macomb County.

Marie, our Advocate, will be available to assist those with questions on Thursday, January 23rd and Thursday, February 27th from 9:00 a.m.—3:00 p.m. in the Conference Room.

Please call the Senior Office if you would like to set up an appointment.

BLOOD PRESSURE TESTING

On Monday, November 25th from 12:00 p.m.—1:00 p.m., eldercare specialist Sally from Health Source Home Care, Inc. and our nurse, Luz, will be here to offer blood pressure testing. Join us in the Conference Room for this FREE service.

TREE LIGHTING CEREMONIES

All are welcome to join us as at City Hall as we kick off the holiday season:

City of Eastpointe—Wednesday, December 4th at 7:00 p.m.

City of Roseville—Thursday, December 5th at 6:30 p.m.

Both events are free and include a visit with Santa, a sing-a-long, and refreshments.

This is a perfect way to share a fun evening with family and friends in a festive environment.

SENIOR CENTER HOURS

The Senior Center which includes the Drop-In Room, Computer Room, and Game Room is open **Monday—Friday from 8:30 a.m.—4:00 p.m.** Please be mindful of the time when playing cards, working on the jigsaw puzzle, and any other activities that may delay your leaving on time. If you are using the Computer Room, please limit your sessions to approximately one hour with a maximum of three hours per day. Also eating and drinking in the Computer Room is prohibited. There is a set fee of 25 cents per page for all printed items.

Thank you for your assistance in keeping the Center on schedule.

SENIOR VAN TRANSPORTATION

Senior Van Transportation is available Monday—Friday from 8:30 a.m. to 3:30 p.m. The dispatchers will make reservations for Eastpointe and Roseville residents, on a first come, first serve basis. Rides must be scheduled in advance. The fee is \$1.00 per way. Vans will travel from 8 Mile to 15 Mile Roads and Jefferson to Hoover. For complete details, please contact the Senior Van Transportation lines Monday—Friday, 9:00 a.m. to 2:00 p.m.

Eastpointe residents should call 586-445-5085

Roseville residents should call 586-445-5482

HAPPENINGS

DINING SENIOR STYLE: The Senior Nutrition Program is available on weekdays here in the Activity Center. The MCCSA offers warm and delicious lunches which are served Monday through Friday at 11:30 a.m. A suggested cost-share donation is \$3.00.

Please note: There will be no meals served on November 11th, 28th, and 29th. Also, no meals will be served on December 24th, 25th, 31st and January 1st.

SENIOR DROP-IN ROOM: All are welcome to stop in each and every day to play cards (Skip-Bo, Hand & Foot, Pinochle, Euchre), dominoes, fix the puzzle, or read books/magazines. We are always in need of extra euchre players on Tuesdays and Fridays. The room is open everyday during regular business hours. Please stop in and join us! ***Please note: There will be no coffee, tea, or cookies in the Drop-In Room during special events.***

POOL/GAME ROOM: Calling all pool players...If you enjoy playing 8 ball, 9 ball, or any style of pool, you are welcome to stop in, during business hours, and play a game or two.

WALKING FOR FUN & FITNESS: We offer walking in the large gym Monday—Friday from 8:30 a.m.—9:30 a.m. Walking whether leisurely strolling or walking at a heart-pumping accelerated pace, is good for your body and emotions. If you walk between 7,500 and 10,000 each day, you will improve your sleep, decrease hypertension, and reduce your risk of heart attack and stroke. ***Please note: There will be no walking on Friday, November 8th.***

MORNING MILE: Monday, Wednesday, and Friday from 9:00 a.m.—9:30 a.m. It takes just a half hour to complete 2 miles and you are energized for the day. So join us to “Walk Away the Pounds” with the Leslie Sansone DVD.

HI-STEPS: This is a private organization of seniors devoted to social interaction and physical fitness. You must be 55 years or older to participate. They meet on Monday, Wednesday, and Friday in the large gym at the Recreational Authority building. Walking and floor exercise is from 9:30 a.m.—10:00 a.m. and exercise from 10:00 a.m.—10:30 a.m. There is no charge for membership. Any questions, please contact Ruth Samuel at 313-460-8578.

NEWSLETTER HOME DELIVERY

To receive a copy of the Recreational Authority Senior Newsletter by mail, fill out the form below, and mail it with a check or money order payable to: R.A.R.E.

You will receive 12 bi-monthly issues for \$6.00. Mail this form with your payment to:
Recreational Authority Senior Center, 18185 Sycamore, Roseville, MI 48066

NEWSLETTER SUBSCRIPTION

Name: _____


Address: _____

City: _____ Zip: _____ Phone: _____

NOVEMBER 2019 – SENIOR ACTIVITIES

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
Wii Bowling Week 6	FITNESS ROOM HOURS Monday-Friday 8:30am - 8:00pm Saturday-Sunday 12:00pm - 6:00pm				1 Drop In Activities Chair Yoga 10:30am	2
3 Wii Bowling Week 7	4 Shape-Up 10:30am Sit 'n Knit 11am	5 Line Dance 10am Crochet 11am Rummy 12:30pm Pickleball 1-3pm	6 Shape-Up 10:30am Pinochle 12:30pm	7 Firekeepers Trip Departs 8:30am Zumba Gold 10am Stroke Club 12:30pm Pickleball 1-3pm	8 NO WALKING IN THE GYM COMPUTER ROOM CLOSED Drop In Activities Open Enrollment Assistance (By Appt.) Dr. Farrar 9:30am Chair Yoga 10:30am	9
10 Wii Bowling Week 8	11 VETERANS DAY Drop In Activities NO Shape-Up NO LUNCH	12 Line Dance 10am Crochet 11am Rummy 12:30pm Pickleball 1-3pm	13 Shape-Up 10:30am Belton Hearing 11am-1pm Euchre 12:30pm	14 Zumba Gold 10am Lunch & Learn Seminar 12pm Stroke Club 12:30pm Pickleball 1-3pm	15 COMPUTER ROOM CLOSED Drop In Activities Open Enrollment Assistance (By Appt.) Chair Yoga 10:30am	16
17 Wii Bowling Week 9	18 Shape-Up 10:30am Sit 'n Knit 11am Fun Bingo 1pm	19 Line Dance 10am Crochet 11am Rummy 12:30pm Pickleball 1-3pm	20 Shape-Up 10:30am Pinochle 12:30pm	21 Zumba Gold 10am "Skies of Winter" Paint Party 1-3pm Stroke Club 12:30pm Pickleball 1-3pm	22 Drop In Activities Chair Yoga 10:30am Gourmet Guild 11:30am	23
24 Wii Bowling Week 10	25 Shape-Up 10:30am Sit 'n Knit 11am Blood Pressure 12-1pm	26 Line Dance 10am Crochet 11am Rummy 12:30pm Pickleball 1-3pm	27 Shape-Up 10:30am Euchre 12:30pm	28  SENIOR CENTER CLOSED	29	30

DECEMBER 2019 – SENIOR ACTIVITIES

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
1	2 Shape-Up 10:30am Sit 'n Knit 11am Cookies, Cocoa, & Coloring 1pm	3 Line Dance 10am Crochet 11am Rummy 12:30pm Pickleball 1-3pm	4 Shape-Up 10:30am Pinochle 12:30pm Christmas Photo Tree and Carols 1pm Eastpointe Christmas Tree Lighting 7pm	5 Zumba Gold 10am Stroke Club 12:30pm Pickleball 1-3pm Roseville Christmas Tree Lighting 6:30pm	6 COMPUTER ROOM CLOSED Drop In Activities Open Enrollment Assistance (By Appt.) Senior Marketplace 10am-12:30pm	7
8	9 Oglebay Trip Departs Shape-Up 10:30am Sit 'n Knit 11am Fun Bingo 1pm	10 Oglebay Trip Returns Line Dance 10am Crochet 11am Rummy 12:30pm Pickleball 1-3pm	11 Shape-Up 10:30am Euchre 12:30pm	12 Zumba Gold 10am HOLIDAY PARTY 11am-3pm  EASTPOINTE MANOR  FITNESS ROOM OPEN SENIOR CENTER CLOSED	13 Drop In Activities Blast from the Past Pop-Up Party 12:30pm	14
15	16 Shape-Up 10:30am Sit 'n Knit 11am	17 Line Dance 10am Crochet 11am Gourmet Guild 11:30am Rummy 12:30pm Pickleball 1-3pm	18 MCHD Outreach 9am - Noon Shape-Up 10:30am Pinochle 12:30pm	19 Zumba Gold 10am Stroke Club Holiday Luncheon 12:00pm Dr. Murphy 1-2pm Pickleball 1-3pm	20 Drop In Activities Until Noon NO COFFEE SERVICE TODAY	21
22	23 NO Shape-Up Drop In Activities	24  SENIOR CENTER CLOSED	25  SENIOR CENTER CLOSED	26 NO Zumba Gold Drop In Activities Computer Room Game Room Fitness Room	27 Drop In Activities Computer Room Game Room Fitness Room	28
29	30 NO Shape-Up Drop In Activities	31  SENIOR CENTER CLOSED	1	2 NO Zumba Gold Drop In Activities Computer Room Game Room Fitness Room	FITNESS ROOM HOURS Monday-Friday 8:30am - 8:00pm Saturday-Sunday 12:00pm - 6:00pm	