



## Recreational Authority of Roseville & Eastpointe Board Meeting Agenda

Conference Room - Recreation Authority Center  
18185 Sycamore, Roseville, MI 48066  
4:00 pm - December 11, 2019

*New Board member John Walters to be sworn in prior to the meeting.*

- A. Roll Call
- B.
  - 1. Approval of Minutes for Regular meeting on November 13, 2019
  - 2. Approval of Minutes for Special meeting on November 14, 2019
- C. Approval of Disbursements and Budget Report.
  - 1. Disbursement #5
  - 2. Revenue/Expense Report
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
  - 1. Request approval of Auditor's Report presented by Plante-Moran, Inc.
  - 2. Request from Nancy Christ, Disaster Cycle Services, American Red Cross, to utilize the Recreation Authority Center as an Emergency Shelter.
  - 3. Election of Chairperson to the Board to complete the term vacated by the resignation of Mr. Adkins.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment





## **Recreational Authority of Roseville & Eastpointe Board Meeting Minutes**

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00 pm – November 13, 2019

**Meeting called to order 4:04 p.m.**

**A. Roll Call**

- a. Mr. Frontera, Mr. Hogan, and Mr. Merucci are present. Mr. Switalski and Mr. Adkins are absent.

**B. Approval of Minutes for meeting on October 9, 2019**

- a. Motion to approve the October meeting minutes was made by Mr. Merucci and supported by Mr. Hogan. All approved, none opposed. Motion passed.

**C. Approval of Disbursements and Budget Report**

**a. Disbursement #4**

- i. Motion to approve disbursement #4 was made by Mr. Merucci, supported by Mr. Hogan. All approved, none opposed. Motion passed.

**b. Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Merucci, supported by Mr. Hogan. Mr. Merucci questioned an account amount and if it was from the Fitness Court; Mr. Walters responded that it is from the Fitness Court. Mr. Lipinski responded that it was due to the installation costs being higher than expected. All approved, none opposed. Motion passed.

**D. Hearing of the Public – agenda items only**

- a. None at this time

**E. Communications**

- a. Mr. Lipinski received a few emails regarding the Big Bird Run indicating that they enjoyed the event.

**F. Old Business**

- a. No old business

**G. New Business**

**a. Award presentation to the Hurlbert family, winners of the “2019 Halloween Lights Contest”.**

- i. Mr. Lipinski, Ms. Sara Frederick and Mr. Frontera presented the Hurlbert family with the 2019 award. There was a total of 15 houses nominated between Roseville and Eastpointe.

**b. Report from Andy Sowinski to discuss repairs made on building issues**

- i. Mr. Sowinski stated that a number of corrections have been done by either warranty work, new items or corrections. The only items left are VAV boxes in Rooms 1, 2, and 3, and the Main Conference Room. The Main Conference Room has had component replacements with the exception of redoing duct work. A motion to have Mr. Sowinski to pursue getting reimbursed from the general contractor for the corrected work was made by Mr. Merucci, supported by Mr. Hogan. All approved, none opposed. Motion passed.

**c. Plante-Moran audit presentation**

- i. Mr. Ali Hijazi, Senior Manager, Nikki Acho, Manager, and Kim Diack, In-Charge, presented the Recreational Authority audit from Plante Moran. The reports are just a draft and can be modified with a final due date of December 31<sup>st</sup>. An emphasis of matter found this year is the SMART vehicles and was adjusted as an asset. Being this is a draft; a formal motion and approval will be at the next meeting.

**H. Hearing of the Public**

- a. None at this time

**I. Discussion by Director**

- a. Mr. Lipinski stated there has been some issues with a few of the treadmills in the Fitness Room, they have been repaired. The Spooktacular Trick or Treat Trail moved inside due to weather. Mr. Lipinski sat in a meeting regarding Goetz Park improvements and a meeting/walk through at Marsack Gravel Pit in regards to turning that into a local or regional park. The Pumpkin Rollover on November 1<sup>st</sup> went well and would like to thank the Roseville Optimist Club for providing the cider and doughnuts for the event. November 10<sup>th</sup> was the 41<sup>st</sup> Annual

Big Bird Run, there were just over 400 runners registered. Contacted by Councilman DeMonaco in regards to changing the date of the Eastpointe Tree Lighting, that date has been changed to Monday, December 2<sup>nd</sup> at 7:00 p.m. Roseville's Tree Lighting will be held on Thursday, December 5<sup>th</sup> at 6:30 p.m. December 12<sup>th</sup> is the Senior Holiday Party at Eastpointe Manor. Reminder that the Goal Setting meeting is tomorrow, November 14<sup>th</sup>, from 10:00 a.m. – 2:00 p.m. Mr. Lipinski would like to congratulate Mayor Pixley on her success as Mayor the past 12 years and congratulate new Mayor Owens on her appointment.

**J. Discussion by Board Members**

- a. **Mr. Merucci** – Voiced concern on the quality of and information from the Master Plan. Requested a copy of the Master Plan to have for Eastpointe City Council by Monday, November 18<sup>th</sup>.
- b. **Mr. Hogan** – Nothing at this time.
- c. **Mr. Frontera** – Nothing at this time.

**Meeting adjourned – 5:01 p.m.**



## **Recreational Authority of Roseville & Eastpointe Board Meeting Minutes**

Room 2 & 3 - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

10:00 am – November 14, 2019

### **Meeting called to order 10:09am**

#### **A. Roll Call**

- a. Mr. Hogan, Mr. Merucci, Mr. Switalski are present. Mr. Frontera and Mr. Adkins are absent.  
Also present from the Recreation Authority staff are: Sara Frederick, Mary Grant, Amanda Hughes, Kim Steele, Adam Just, Alyssa McKechnie,

#### **B. Update from Chris Nordstrom, Carlisle-Wortman, on the Joint Recreation Master Plan for the City of Eastpointe, City of Roseville and the Recreational Authority Roseville & Eastpointe.**

- a. Mr. Nordstrom provided an update on the status of the Recreation Master Plan

#### **C. Review and discuss Goals & Objective for the Recreational Authority of Roseville & Eastpointe, moderated by Chris Nordstrom of Carlisle-Wortman, Inc.**

- a. Goals and Objectives were discussed with the Board members and staff of the Recreational Authority. A number of goals were discussed and will be placed into the Master Plan.

#### **D. Hearing of the Public**

- a. None at this time

#### **E. Discussion by Director**

- a. None at this time

#### **F. Discussion By Board Members**

- a. **Mr. Merucci** – Requested a copy of the Master Plan to have for Eastpointe City Council by no later than Wednesday, November 20<sup>th</sup>.
- b. **Mr. Hogan** – Nothing at this time.
- c. **Mr. Switalski** – Felt this was a good discussion.

#### **G. Adjournment**

- a. Motion by Mr. Merucci; seconded by Mr. Switalski to adjourn. Passed.

**Meeting adjourned – 1:47 p.m.**


# Recreational Authority of Roseville & Eastpointe


## Disbursement # 5

November 2019	<u>131,188.93</u>
AP Total	<u>131,188.93</u>
Pay #10 (11/13/2019)	28,722.79
Vacation Pay-in-lieu 2 (11/20/2019)	3,630.99
Pay #11 (11/27/2019)	30,132.44
Payroll Total	<u>62,486.22</u>
Grand Total	<u>193,675.15</u>

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR  
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:

  
EXECUTIVE DIRECTOR

  
CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD CLERK / TREASURER

Check Register  
Nov 2019  
RARE

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-652.000	RECREATION USE AND ADMISSION	AVERITT, HEATHER	11/02 REFUND-RESERVATION CHANGE	123167	11/08/19	100.00	5827
208-101-652.000	RECREATION USE AND ADMISSION	CARLISI, JANE	09/23 CANCELLATION OF PROGRAM-REFUND	123143	11/08/19	39.00	5830
208-101-652.000	RECREATION USE AND ADMISSION	CLEM, WENDY	CANCELLATION OF PROGRAM-REFUND	122647	11/08/19	90.00	5831
208-101-652.000	RECREATION USE AND ADMISSION	COWART, HEATHER T	REFUND FOR BIG BIRD RUN REGISTRATION	111019	11/08/19	25.00	5834
208-101-652.000	RECREATION USE AND ADMISSION	CRIPPS, DAVID	REFUND FOR BIG BIRD RUN REGISTRATION	111019	11/08/19	20.00	5835
208-101-652.000	RECREATION USE AND ADMISSION	DURHAM, IVORY	RESERVATION CHANGE-REFUND	123168	11/08/19	100.00	5838
208-101-652.000	RECREATION USE AND ADMISSION	HUBBARD, LATOYA	REFUND-RESERVATION CHANGE	122986	11/08/19	200.00	5841
208-101-652.000	RECREATION USE AND ADMISSION	LAMAR, TIFFANY	RESERVATION CHANGE-REFUND	122988	11/08/19	100.00	5844
208-101-652.000	RECREATION USE AND ADMISSION	MCFARLAND, SHANEE	10/6 REFUND-RESERVATION CHANGE	122323	11/08/19	100.00	5847
208-101-652.000	RECREATION USE AND ADMISSION	POWELL-BARNES, AMIN	RESERVATION CHANGE-REFUND	122987	11/08/19	100.00	5850
208-101-652.000	RECREATION USE AND ADMISSION	RANDALL, KENYA	REFUND-RESERVATION CHANGE	123169	11/08/19	200.00	5851
208-101-652.000	RECREATION USE AND ADMISSION	REYES, SANDRA	CANCELLATION OF PROGRAM	122648	11/08/19	90.00	5853
208-101-652.000	RECREATION USE AND ADMISSION	STELMACH, MARIE	CANCELLATION OF PROGRAM	123053	11/08/19	69.00	5856
208-101-652.000	RECREATION USE AND ADMISSION	THOMPSON, GLEN	CANCELLATION OF PROGRAM	122646	11/08/19	180.00	5858
208-101-652.000	RECREATION USE AND ADMISSION	THOMPSON, VICKIE	REFUND-RESERVATION CHANGE	123166	11/08/19	200.00	5859
208-101-652.000	RECREATION USE AND ADMISSION	WHEELER, NINA	RESERVATION CHANGE-REFUND	122989	11/08/19	200.00	5860
208-101-652.000	RECREATION USE AND ADMISSION	WHYTE, DIANE	CANCELLATION OF PROGRAM	122649	11/08/19	90.00	5861
208-101-652.000	RECREATION USE AND ADMISSION	GILLIS, SHANNON	REFUND-RESERVATION CHANGE	123385	11/26/19	100.00	5883
208-101-652.000	RECREATION USE AND ADMISSION	HOWARD, LISA	REFUND-RESERVATION CHANGE	123383	11/26/19	200.00	5885
208-101-652.000	RECREATION USE AND ADMISSION	HUBBARD, LATOYA	REFUND-RESERVATION CHANGE	123295	11/26/19	200.00	5886
208-101-652.000	RECREATION USE AND ADMISSION	JOHNSON, APRIL	REFUND-RESERVATION CHANGE	123512	11/26/19	100.00	5888
208-101-652.000	RECREATION USE AND ADMISSION	KRUSE, JIM	CANCELLATION OF PROGRAM	123387	11/26/19	25.00	5889
208-101-652.000	RECREATION USE AND ADMISSION	KULIKOWSKI, CHUCK	REFUND-CANCELLATION OF PROGRAM	123182	11/26/19	69.00	5890
208-101-652.000	RECREATION USE AND ADMISSION	LONG, KIERIANNA	REFUND-RESERVATION CHANGE	123386	11/26/19	100.00	5894
208-101-652.000	RECREATION USE AND ADMISSION	RANKIN, KATI	REFUND-CANCELLATION	123278	11/26/19	100.00	5897
208-101-652.000	RECREATION USE AND ADMISSION	RICHARDS, NANCY	REFUND-RESERVATION CHANGE	123510	11/26/19	100.00	5898
208-101-652.000	RECREATION USE AND ADMISSION	RIPARI, JOSEPH	REFUND-CANCELLATION	123183	11/26/19	69.00	5899
208-101-652.000	RECREATION USE AND ADMISSION	STURKEY, DESIA	REFUND-RESERVATION CHANGE	123511	11/26/19	100.00	5901
208-101-652.000	RECREATION USE AND ADMISSION	TAYLOR, DEIRDRE	REFUND-RESERVATION CHANGE	123384	11/26/19	100.00	5902
208-101-652.000	RECREATION USE AND ADMISSION	TAYLOR, ILEANA	REFUND-RESERVATION CHANGE	123509	11/26/19	100.00	5903
208-101-652.000	RECREATION USE AND ADMISSION	WALKER, REBECCA	REFUND-RESERVATION CHANGE	123508	11/26/19	100.00	5905

208-101-719.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	16,840.00	5878
208-101-719.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	16,840.00	5878
208-101-719.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	13,469.96	5878
208-101-719.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	101.16	5878
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	OCTOBER 2019 POSTAGE/UPS	1477	11/26/19	59.30	5877
208-101-740.000	SUPPLIES	SAM'S CLUB / SYNCHRC	OCTOBER 2019 PURCHASES	PR25538	11/08/19	295.73	5855
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	WOODS TROPHIES	MEDALS/AWARDS/PLATES FOR BIG BIRD RUN	1119-10103	11/26/19	846.40	5906
208-101-801.000	PROFESSIONAL SERVICES	BALL, MATTHEW	12/12 ENTERTAINMENT	RE12122019	11/08/19	200.00	5828
208-101-801.000	PROFESSIONAL SERVICES	FITNESS THINGS	SERVICE CALL/TRIP CHARGES/MATERIALS/SHI	7739	11/08/19	1,300.54	5839
208-101-801.000	PROFESSIONAL SERVICES	PLANTE & MORAN PLLC	PRO SERVICES FOR 6/30/19 AUDIT	1751136	11/08/19	12,700.00	5849
208-101-801.000	PROFESSIONAL SERVICES	S & J CATERING INC	10/31 SENIOR HALLOWEEN PARTY	103119	11/08/19	921.85	5854
208-101-801.000	PROFESSIONAL SERVICES	BIANCO TOURS INC	11/7 FIREKEEPERS TRIP	11D86103	11/26/19	1,850.00	5873
208-101-801.000	PROFESSIONAL SERVICES	CARLISLE WORTMAN A	OCT 2019 SERVICES-255 JOINT RECREATION PI	2155092	11/26/19	7,315.00	5875
208-101-801.000	PROFESSIONAL SERVICES	EASTSIDE RACING COM	TIMED FINISH LINE SERVICES/BIB CHIPS	1194	11/26/19	1,060.00	5881
208-101-801.000	PROFESSIONAL SERVICES	SINCERELY CREATIVE	CHRISTMAS 2019 DECORATION INSTALL/REPA	SC538	11/26/19	1,272.75	5900
208-101-818.000	CONTRACTUAL SERVICES	ALMATHRAHI, JAMIL	7/22 & 8/5 OFFICIALS PAY	PR25539	11/08/19	135.00	5826
208-101-818.000	CONTRACTUAL SERVICES	BARKER, JOSEPH	9/17-10/22/19 LINE DANCING CLASSES	102219	11/08/19	156.40	5829
208-101-818.000	CONTRACTUAL SERVICES	DANIELS, BLAKE	7/22-7/23 & 8/5 OFFICIALS PAY	PR25539	11/08/19	180.00	5836
208-101-818.000	CONTRACTUAL SERVICES	KIELAR, ANGELA	9/11-10/30 BARRE TONING CLASSES	103119	11/08/19	346.50	5842
208-101-818.000	CONTRACTUAL SERVICES	KRISTIN JD WILSON	10/4-10/25 CHAIR YOGA	110119	11/08/19	148.24	5843
208-101-818.000	CONTRACTUAL SERVICES	LEWIS, DARIUS	9/27-11/1/19 HOOP CLASS	101419	11/08/19	1,156.00	5845
208-101-818.000	CONTRACTUAL SERVICES	REINHOLD, CONNOR	7/23 OFFICIALS PAY	PR25539	11/08/19	45.00	5852
208-101-818.000	CONTRACTUAL SERVICES	BLACKBURN, STEPHANI	GYMNASTICS 9/19-11/14/19	111119	11/26/19	1,625.63	5874
208-101-818.000	CONTRACTUAL SERVICES	FOSTER, JOSH	YOUTH WRESLING-FALL 9/18-11/6/19	110419	11/26/19	217.60	5882
208-101-818.000	CONTRACTUAL SERVICES	JANSSEN, ANDREA	11/2-PERFECT PIEROGIE	110519	11/26/19	155.72	5887
208-101-818.000	CONTRACTUAL SERVICES	LEMANSKI, CHRISTINE	9/23-12/6 FALL YOUTH/PRESCHOOL CLASSES	111119	11/26/19	3,127.50	5891
208-101-818.000	CONTRACTUAL SERVICES	LEWIS, DARIUS	9/27-11/1/19 FALL HOOP CLASS (DROP IN ONI	110519	11/26/19	108.80	5892
208-101-818.000	CONTRACTUAL SERVICES	MITTELBAACH, DEBRA	11/16/19-BABYSITTING CLINIC	111919	11/26/19	193.80	5896
208-101-850.000	COMMUNICATIONS	AT&T	PHONE SVC OCT 11-NOV 10 2019	5864455047	11/26/19	82.36	5872
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	1,462.93	5878
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	1,462.93	5878
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	451.18	5878
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	560.93	5878
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	567.65	5878
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	560.93	5878
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	4/1-6/30/19 DUE FROM RARE	FY 18-19	11/26/19	1,462.93	5878
208-101-880.000	COMMUNITY PROMOTION	SAM'S CLUB / SYNCHRC	OCTOBER 2019 PURCHASES	PR25538	11/08/19	343.06	5855
208-101-880.000	COMMUNITY PROMOTION	THAT'S GREAT NEWS	WOOD PLAQUE	396476	11/08/19	227.70	5857
208-101-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	SPORT-TEK BEANIE/PORT FLEECE HEADBAND	51098	11/26/19	261.00	5871

208-101-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	HOODIES/COOLERS	51099	11/26/19	659.00	5871
208-101-880.000	COMMUNITY PROMOTION	GREAT LAKES SPORTS P	ADVERTISING-MICHIGAN RUNNER NEWSLETTE	30303	11/26/19	1,420.00	5884
208-101-880.000	COMMUNITY PROMOTION	WOODS TROPHIES	CUSTOM PLAQUE-HALLOWEEN HOUSE	1119-10120	11/26/19	30.00	5906
208-101-900.000	PRINTING & PUBLICATIONS	LITHO PRINTING SERVIC	NOV/DEC NEWSLETTER W/CALENDAR	87240	11/08/19	330.00	5846
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC 9/24-10/24/19	110119	11/08/19	221.33	5833
208-101-920.000	UTILITIES	CITY OF ROSEVILLE	WATER SVC #160018185 7/1-10/1/19	110119	11/26/19	1,371.06	5879
208-101-931.000	BUILDING MAINTENANCE	HOME DEPOT CREDIT S	9/23 PAINT FOR BACKROOM	092319	11/08/19	31.63	5840
208-101-931.000	BUILDING MAINTENANCE	SAM'S CLUB / SYNCHRC	OCTOBER 2019 PURCHASES	PR25538	11/08/19	147.20	5855
208-101-931.000	BUILDING MAINTENANCE	LIPINSKI, ANTHONY J	REIMBURSEMENT FOR VACUUM/SUPPLIES FO	PR25542	11/26/19	125.97	5893
208-101-931.000	BUILDING MAINTENANCE	LIPINSKI, ANTHONY J	REIMBURSEMENT FOR A/C ROOM DISPOSAL/S	PR25544	11/26/19	121.88	5893
208-101-931.000	BUILDING MAINTENANCE	VOSS LIGHTING	4000K GLASS INSTANTFIT 4'	20178827-00	11/26/19	315.00	5904
208-101-933.000	OFFICE EQUIPMENT MAINTENAN	MARCO TECHNOLOGIE	MTHLY COPIER CHGS #FUS805	INV6963976	11/26/19	49.87	5895
208-101-933.000	OFFICE EQUIPMENT MAINTENAN	MARCO TECHNOLOGIE	MTHLY COPIER CHGS #FUS805	INV6963977	11/26/19	184.58	5895
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF EASTPOINTE TF	NOVEMBER INTERLOCAL GOVERNMENT AGRE	C16403	11/26/19	15,600.81	5876
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF ROSEVILLE, TRE	NOVEMBER INTERLOCAL GOVERNMENT AGRE	C16402	11/26/19	15,600.81	5880
208-101-995.000	INTEREST PAYMENTS	CITY OF EASTPOINTE TF	NOVEMBER INTERLOCAL GOVERNMENT AGRE	C16403	11/26/19	471.22	5876
208-101-995.000	INTEREST PAYMENTS	CITY OF ROSEVILLE, TRE	NOVEMBER INTERLOCAL GOVERNMENT AGRE	C16402	11/26/19	471.22	5880
Total For Dept 101 GENERAL DEPARTMENT						130,630.06	
Dept 691 SMART							
208-691-801.000	PROFESSIONAL SERVICES	OCCUPATIONAL HEALTH	10/15-10/16 NON RE UDS 5 PNL RANDOM	712931655	11/08/19	147.00	5848
208-691-850.000	COMMUNICATIONS	COMCAST	SERVICE FROM 11/12-12/11/19	102819	11/08/19	84.90	5832
208-691-850.000	COMMUNICATIONS	DIRECT TV	SERVICE PERIOD 10/21-11/20/19	3682520602	11/08/19	326.97	5837
Total For Dept 691 SMART						558.87	
Total For Fund 208 PARK/RECREATION FUND						131,188.93	
Fund Totals:							
Fund 208 PARK/RECREATION FUND						131,188.93	
Total For All Funds:						131,188.93	



11/08/2019 01:42 PM

User: SIPESS

DB: Roseville

## JOURNALS POSTING REPORT

## POSTING REPORT

Page: 1/1

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
11/13/2019	PR	S	509717 378	SUMMARY PR 11/13/2019		
208-000-001.001				CASH RECR AUTH		18,111.71
208-000-258.000				ACCRUED TAXES PAYABLE		3,810.26
208-000-258.001				OTHER PAYROLL WITHHOLDING		6,800.82
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,370.57	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,920.20	
208-101-715.000				FICA-EMPLOYER'S	1,536.61	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	1,709.51	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,817.38	
208-691-715.000				FICA-EMPLOYER'S	368.52	
					<u>28,722.79</u>	<u>28,722.79</u>
					<u>28,722.79</u>	<u>28,722.79</u>

11/22/2019 10:04 AM

User: SIPPSS

DB: Roseville

## JOURNALS POSTING REPORT

Page: 1/1

## POSTING REPORT

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
11/27/2019	PR	S	511961 380	SUMMARY PR 11/27/2019		
208-000-001.001				CASH RECR AUTH		19,110.91
208-000-258.000				ACCRUED TAXES PAYABLE		3,973.94
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,047.59
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,370.57	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	9,673.51	
208-101-715.000				FICA-EMPLOYER'S	1,650.98	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	1,709.51	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,391.88	
208-691-715.000				FICA-EMPLOYER'S	335.99	
					<u>30,132.44</u>	<u>30,132.44</u>
					<u>30,132.44</u>	<u>30,132.44</u>

11/19/2019 10:45 AM

User: SIPESS

DB: Roseville

## JOURNALS POSTING REPORT

Page: 1/1

## POSTING REPORT

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
11/20/2019	PR	S	511485 379	SUMMARY PR 11/20/2019		
208-000-001.001				CASH RECR AUTH		2,559.89
208-000-258.000				ACCRUED TAXES PAYABLE		516.06
208-000-258.001				OTHER PAYROLL WITHHOLDING		555.04
208-101-706.000				WAGES- PERMANENT EMPLOYEES	3,372.96	
208-101-715.000				FICA-EMPLOYER'S	258.03	
					<u>3,630.99</u>	<u>3,630.99</u>
					<u>3,630.99</u>	<u>3,630.99</u>

12/05/2019		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 11/30/2019							
		% Fiscal Year Completed: 41.80							
		2019-20		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2019-20	11/30/2019		MONTH 11/30/19	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
Fund 208 - PARK/RECREATION FUND									
Revenues									
208-101-402.000	CURRENT PROPERTY TAXES	1,418,198.00	1,418,198.00	1,187.53		10.64	0.00	1,417,010.47	0.08%
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-652.000	RECREATION USE AND ADMISSION FEE	450,000.00	450,000.00	122,309.15		28,252.50	0.00	327,690.85	27.18%
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	(2,661.51)	A	(84,845.89)	0.00	196,373.51	-1.37%
208-101-654.000	SMART- FAREBOX REVENUE	214,973.06	214,973.06	3,493.60		554.00	0.00	211,479.46	1.63%
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	2,287.00	0.00		0.00	0.00	2,287.00	0.00%
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
TOTAL REVENUES		2,281,170.06	2,281,170.06	124,328.77		(56,028.75)	0.00	2,156,841.29	5.45%
Expenditures									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	345,309.74	345,309.74	143,190.87		28,114.10	0.00	202,118.87	41.47%
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	353,182.00	353,182.00	154,416.19		17,593.71	0.00	198,765.81	43.72%
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-715.000	FICA-EMPLOYER'S	53,512.00	53,512.00	22,394.70		3,445.62	0.00	31,117.30	41.85%
208-101-718.000	RETIREMENT FUND CONTRIBUTION	54,676.00	54,676.00	19,509.23		3,419.02	0.00	35,166.77	35.68%
208-101-719.000	HEALTH, LIFE, DENTAL	229,617.00	229,617.00	59.80	D	(50,359.07)	0.00	229,557.20	0.03%
208-101-725.000	UNEMPLOYMENT & WORKERS COMPE	6,754.34	6,754.34	8,211.28	B	7,611.00	0.00	(1,456.94)	121.57%
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	172.77		0.00	1,351.45	4,655.78	2.80%
208-101-730.000	POSTAGE	16,928.00	16,928.00	6,045.00	D	(277.80)	0.00	10,883.00	35.71%
208-101-740.000	SUPPLIES	46,350.00	46,350.00	5,625.05	D	(2,182.56)	6,182.40	34,542.55	12.14%
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	14,289.80	D	(4,012.05)	27,919.92	13,410.28	25.69%
208-101-751.000	FUEL	5,150.00	5,150.00	0.00		0.00	0.00	5,150.00	0.00%
208-101-801.000	PROFESSIONAL SERVICES	54,500.00	54,500.00	45,685.16	C	25,487.64	0.00	8,814.84	83.83%
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	25,406.63		3,583.98	0.00	59,593.37	29.89%
208-101-826.000	LEGAL FEES	206.00	206.00	0.00	D	(132.00)	0.00	206.00	0.00%
208-101-850.000	COMMUNICATIONS	14,935.00	14,935.00	792.00	B	(6,806.83)	0.00	14,143.00	5.30%
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	0.00		0.00	0.00	3,000.00	0.00%
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	12,326.01		2,448.21	0.00	7,758.99	61.37%
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	7,851.00		330.00	0.00	9,149.00	46.18%

12/05/2019		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 11/30/2019							
		% Fiscal Year Completed: 41.80							
		2019-20		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2019-20	11/30/2019		MONTH 11/30/19	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
208-101-901.000	BANK FEES	6,720.00	6,720.00	1,725.53	D	(1,952.56)	0.00	4,994.47	25.68%
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	33,149.00	E	0.00	0.00	1,851.00	94.71%
208-101-920.000	UTILITIES	35,000.00	35,000.00	1,713.48	D	(70.29)	0.00	33,286.52	4.90%
208-101-931.000	BUILDING MAINTENANCE	51,000.00	51,000.00	19,431.38	D	(116.32)	0.00	31,568.62	38.10%
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	3,163.02		1,337.84	0.00	5,076.98	38.39%
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	0.00		0.00	0.00	7,000.00	0.00%
208-101-940.000	RENTALS	2,000.00	2,000.00	170.00		0.00	0.00	1,830.00	8.50%
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	1,199.23		827.08	0.00	800.77	59.96%
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	67.78		0.00	0.00	4,757.22	2.71%
208-101-961.000	CERTIFICATIONS & LICENSES	500.00	500.00	0.00		0.00	0.00	500.00	0.00%
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	10,000.00	10,000.00	33,935.00	F	0.00	11,875.59	(23,935.00)	339.35%
408-101-982.000	MACHINERY	25,400.00	25,400.00	0.00		0.00	462.02	25,400.00	0.00%
408-101-983.000	OFFICE EQUIPMENT	4,000.00	4,000.00	0.00		0.00	710.00	4,000.00	0.00%
408-101-984.000	FURNITURE	8,000.00	8,000.00	0.00		0.00	7,749.50	8,000.00	0.00%
208-101-991.000	PRINCIPAL PAYMENTS	375,719.00	375,719.00	154,149.05		31,201.62	0.00	221,569.95	41.03%
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00		0.00	0.00	120,000.00	0.00%
208-101-993.001	VENDING EXPENSE	600.00	600.00	0.00		0.00	0.00	600.00	0.00%
208-101-995.000	INTEREST PAYMENTS	9,149.00	9,149.00	6,571.25		942.44	0.00	2,577.75	71.82%
208-101-996.027	ADMINISTRATION COSTS	61,200.00	61,200.00	0.00		0.00	0.00	61,200.00	0.00%
208-101-999.000	TRANSFERS OUT	25,000.00	25,000.00	0.00		0.00	0.00	25,000.00	0.00%
Total Expenditures Dept 101 - GENERAL DEPARTMENT		2,158,283.08	2,158,283.08	721,250.21		60,432.78	56,250.88	1,403,904.10	33.42%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	126,220.00	126,220.00	45,825.94		9,209.26	0.00	80,394.06	36.31%
208-691-715.000	FICA-EMPLOYER'S	9,656.00	9,656.00	3,479.83		704.51	0.00	6,176.17	36.04%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPE	1,218.86	1,218.86	0.00	B	0.00	0.00	1,218.86	0.00%
208-691-740.000	SUPPLIES	750.00	750.00	164.79	D	(4.00)	0.00	585.21	21.97%
208-691-751.000	FUEL	10,300.00	10,300.00	(1,890.16)	G	(5,067.84)	0.00	12,190.16	-18.35%
208-691-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	196.00	D	(4,176.75)	0.00	4,804.00	3.92%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	0.00		0.00	0.00	5,150.00	0.00%
208-691-850.000	COMMUNICATIONS	4,635.00	4,635.00	2,148.92		32.36	0.00	2,486.08	46.36%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	177.82		0.00	0.00	4,822.18	3.56%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	0.00		0.00	0.00	2,671.00	0.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	548.06	D	(295.45)	0.00	3,164.94	14.76%
208-691-983.000	OFFICE EQUIPMENT	215,000.00	215,000.00	0.00		0.00	0.00	215,000.00	0.00%

12/05/2019		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 11/30/2019							
		% Fiscal Year Completed: 41.80							
		2019-20		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2019-20	11/30/2019		MONTH 11/30/19	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
208-691-996.027	ADMINISTRATION COSTS	19,371.20	19,371.20	0.00		0.00	0.00	19,371.20	0.00%
Total Expenditures Dept 691-SMART		408,685.06	408,685.06	50,651.20		402.09	0.00	358,033.86	12.39%
TOTAL EXPENDITURES		2,566,968.14	2,566,968.14	771,901.41		60,834.87	56,250.88	1,761,937.96	30.07%
Fund 208 - PARK/RECREATION FUND:									
TOTAL REVENUES		2,281,170.06	2,281,170.06	124,328.77		(56,028.75)	0.00	2,156,841.29	
TOTAL EXPENDITURES		2,566,968.14	2,566,968.14	771,901.41		60,834.87	56,250.88	1,761,937.96	
NET OF REVENUES & EXPENDITURES		(285,798.08)	(285,798.08)	(647,572.64)		(116,863.62)	(56,250.88)	394,903.33	
A Please note the large negative amount recorded during the month of November. This represents the reversal of accrued revenue that was posted at June 30, 2019. The Authority									
awaiting payment from smart for January through June 2019 operating credits. The year-to-date negative balance represents an over accrual at June 30, 2019.									
B Workers Comp premium is paid annually and no more expense is expected for the year. Amount is over budget, however a portion will need to be applied to SMART. A small budg									
adjustment may be required.									
C Large nonrecurring expenses were recorded during the month of Novemebr, \$12,700 to Plante Moran for the annual audit as well as \$7,315 to Carlisle Wortman for the Recreation									
Master Plan.									
D Please note the negative amount recorded during November 2019. This represents the reversal of the accrued expense that was posted at June 30, 2019. The year-to-date balance									
represents expenses paid for the months July 2019 through November 2019.									
E The annual insurance payment to the MML was paid in September. This covers the full year and no other expenses are expected in this account for the fiscal year.									
The Authority has received a rebate check from the MML in the amount of \$3,314. Annual costs are expected to be under budget.									
F The Authority budgeted \$10,000 in FY19 and \$10,000 in FY20 for the installation of a fitness court at Huron Park. No costs were incurred in FY19. The National Fitness Court									
indicated that costs exceeded what was initially quoted. The additional \$14,000 invoice was paid by the Authority.									
G The negative current month amount and the negative year-to-date amount are due to a reversal of an accrual at June 30, 2019. Part of that accrual represents fuel costs that relat									
to FY18 that were not paid as of June 30, 2019, therefore creating a negative current year-to-date balance.									



Recreational Authority of Roseville-Eastpointe  
18185 Sycamore, Roseville, MI 48066  
586-445-5480  
www.rare-mi.org

November 25, 2019

Plante & Moran, PLLC  
19176 Hall Road, Suite 300  
Clinton Township, MI 48038

Auditors:

We are providing this letter in connection with your audit of the basic financial statements of the Recreation Authority of Roseville and Eastpointe (the "Authority") as of June 30, 2019 and for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, changes in financial position, and cash flows, where applicable, of the Recreation Authority of Roseville and Eastpointe in accordance with accounting principles generally accepted in the United States (U.S. GAAP). We accept responsibility for the preparation and fair presentation of the financial position, changes in financial position, and cash flows, where applicable, in accordance with accounting principles generally accepted in the United States. We also confirm that we are responsible for the presentation of any required supplemental (RSI) or supplementary information (SI) to which you have provided an opinion in relation to the financial statements as a whole. We believe that this information, including its form and content, is fairly presented in accordance with the applicable criteria.

We acknowledge our responsibility for the completeness of the financial statements, and design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error and for the design, implementation, and maintenance of internal control to prevent and detect fraud. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud. We also acknowledge our responsibility for providing you with all relevant information and access.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

For purposes of disclosure in this letter, individual matters related to financial amounts and disclosures should be considered material if in excess of \$18,000. However, materiality limits do not apply to representations that are not directly related to amounts included in the financial statements or to any item regarding fraud by management or employees who have significant roles in internal control.

We confirm, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves, as of the date of this letter, the following representations made to you during your audit.

## Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated August 5, 2019, for the preparation and fair presentation of the basic financial statements in accordance with U.S. GAAP.
2. We are unaware of any violations of U.S. GAAP in the Authority's accounting principles and the practices and methods followed in applying them.
  - a. All appropriate component units, if any, have been included in the financial statements.
  - b. All funds and activities have been properly classified in accordance with GASB Statement No. 34, 54, and related Statements.
  - c. All funds that meet the quantitative criteria in GASB Statement No. 34 for presentation as major are identified and presented as such.
  - d. Capital assets, including infrastructure assets, are properly capitalized, reported and depreciated.
  - e. Net position components (net investment in capital assets; restricted; and unrestricted) and fund balance components (nonspendable, restricted, committed, assigned and unassigned) are properly categorized in accordance with GASB Statement No. 54.
  - f. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
  - g. Revenues are appropriately classified in the statement of activities as either program revenues or general revenues.
  - h. Interfund, internal and intra-entity activity and balances are appropriately classified and reported.
  - i. Special and extraordinary items are appropriately classified and reported.
  - j. Deposits and investment securities are properly classified in the Deposit and Investment footnote in accordance with GASB Statement No. 40 and GASB Statement No. 72.
  - k. All tax abatements requiring disclosure in accordance with GASB Statement No. 77, if any, have been appropriately reported.
3. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed, if any.
4. There have been no changes during the year in the Authority's accounting principles and practices or in the methods of applying them, other than adoption of GASB 88, *Certain Disclosures Relating to Debt, Including Direct Borrowings and Direct Placements*.
5. We are not aware of any litigation, claims, unasserted claims or assessments that should be accrued or disclosed in the financial statements. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with GASB 62, paragraphs 100-110, "Contingencies".
6. The Authority has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities or fund balance/net position.
7. There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in financial reporting practices.
8. There are no:



- a. Related party transactions and related amounts receivable or payable, including sales, purchases, loans, transfers, leasing agreements, guarantees and pledges of the Authority's assets as collateral, including the provision of products or services without charge except for transactions with the City of Roseville and City of Eastpointe which we have disclosed to you.
  - b. Guarantees or pledges, whether written or oral, under which the Authority is contingently liable.
  - c. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances.
  - d. Lines-of-credit or similar arrangements.
  - e. Agreements to repurchase assets previously sold.
  - f. Violations or possible violations of laws or regulations whose effect should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
  - g. Circumstances that we are aware of that make it reasonably possible that the Authority would be named a responsible party in the remediation of environmental contamination.
  - h. Other material liabilities or loss contingencies for which the risk that the Authority will suffer a loss in excess of \$18,000 is more than remote.
9. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
10. Adequate provision has been made to cover possible losses that may result from:
  - i. The collection of receivables.
  - j. Significant purchase or sales commitments.
  - k. Permanent declines in the value of investments.
  - l. Impairments of long-lived assets.
11. The Authority has satisfactory title to all owned assets and there are no liens or encumbrances on such assets nor has any asset been pledged.
12. All significant contracts and contracts not in the normal course of business entered into by the Authority have been presented to you for your evaluation.
13. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
14. The adoption, approval and amendments of budgets have been done in accordance with state law.
15. All significant estimates and material concentrations, as hereinafter defined, known to us have been disclosed to you. Significant estimates are those estimates used in the development of accounting information that could change materially within the next year. Material concentrations refer to concentrations in the volume of business, revenue sources, or the sources of supply that make us vulnerable to events that could occur within the next year that would have a significant disruptive effect on the Authority.
16. There are no interim financial statements available as of a date subsequent to the date of the statements you are auditing.

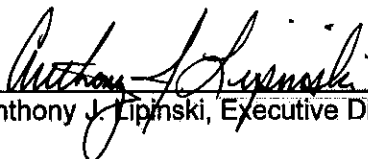
17. If we publish our financial statements in any manner that includes your auditor's report or any other reference to Plante Moran, it is understood that we will allow you to review such publication prior to production.
18. Required supplementary information (RSI) has been measured and presented within prescribed guidelines. Methods of measurement or presentation of the RSI or SI have not changed from those used in the prior period.
19. We have disclosed to you all significant assumptions or interpretations underlying the measurement or presentation of the RSI and SI.
20. Expenditures incurred during the fiscal year for all federal programs totaled less than \$750,000.

#### **Information Provided**

1. We have provided you with:
  - a. Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
  - b. Additional information that you have requested from us for the purpose of the audit;
  - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence;
  - d. Minutes of meetings of the legislative body held to the date of this letter, or summaries of actions of recent meetings for which minutes have not yet been prepared.
2. All material transactions have been recorded in the accounting records and are reflected in the financial statements.
3. We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - a. Management;
  - b. Employees who have significant roles in internal control; or
  - c. Others when the fraud could have a material effect on the financial statements.
4. We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
5. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
6. Management has reviewed, approved, and taken responsibility for proposed audit adjustments, including approving the appropriate account classification. Management understands the nature of the proposed entities and the impact the entries have on the financial statements.
7. Management has received assistance from you, the auditors in the drafting of the financial statements and related notes. We acknowledge that we have assumed responsibility for the preparation of these statements, have designated an individual, John Walters, with suitable skill, knowledge and experience to oversee this preparation, have evaluated the adequacy and results of these services performed and have accepted responsibility for the results of these services.
8. Management has identified and disclosed to the auditor the requirements of laws, regulations and the provisions of contracts and grant agreements that are considered to

have a direct and material effect on the determination of financial statement amounts. Management has made available all documentation related to the compliance requirements. Management's interpretations of any compliance requirements that have varying interpretations have been provided.

9. Management has a process to track the status of audit findings and recommendations.

  
Anthony J. Lipinski, Executive Director

  
John Walters, Controller



## Facility Use Agreement

The American National Red Cross ("Red Cross"), a non-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disasters strike. The disaster relief activities of the Red Cross are made possible by the American public who support the Red Cross with generous donations. The Red Cross's disaster services are also supported by facility owners who permit the Red Cross to use their buildings as shelters and other service delivery sites for disaster victims. This agreement is between the Red Cross and a facility owner ("Owner") so the Red Cross can use the facility to provide services during a disaster. This agreement only applies when Red Cross requests use of the facility and is managing the activity at the facility.

### Parties and Facility

#### Owner:

Full Name of Owner	Recreational Authority of Roseville and Eastpointe
Address	18185 Sycamore Roseville MI 48066
24-Hour Point of Contact Name and Title Work Phone Cell Phone	
Address for Official Notices (only if different from above address)	

#### Red Cross:

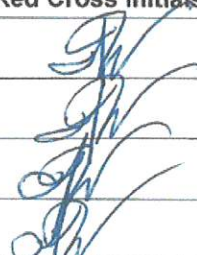
Chapter Name	Southeast Michigan Chapter
Chapter Address	7800 West Outer Drive Detroit MI 48235
24-Hour Point of Contact Name and Title Work Phone Cell Phone	Jessica Warfield, Disaster Program Manager 800-774-6066 313-348-0935
Address for Official Notices	American Red Cross, Disaster Cycle Services Logistics, 8550 Arlington Blvd., Fairfax, VA 22031

#### Facility:

Insert name and complete street address of building or, if multiple buildings, write "See attached facility list," and attach facility list, including complete street address of each building that is part of this agreement. If the Red Cross will use only a portion of a building, then describe the portion of the building that the Red Cross will use.

## Terms and Conditions

1. **Use of Facility:** Upon request and if feasible, Owner will permit the Red Cross to use and occupy the Facility on a temporary basis to conduct emergency, disaster-related activities. The Facility may be used for the following purposes (both parties must initial all that apply):

Facility Purpose	Owner Initials	Red Cross Initials
Service Center (Operations, Client Services, or Volunteer Intake)		
Storage of supplies		
Parking of vehicles		
Disaster Shelter		

2. **Facility Management:** The Red Cross will designate a Red Cross official to manage the activities at the Facility ("Red Cross Manager"). The Owner will designate a Facility Coordinator to coordinate with the Red Cross Manager regarding the use of the Facility by the Red Cross.
3. **Condition of Facility:** The Facility Coordinator and Red Cross Manager (or designee) will jointly conduct a survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Red Cross's **Facility/Shelter Opening/Closing Form** to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment in the Facility that the Red Cross should not use. The Red Cross will exercise reasonable care while using the Facility and will not modify the Facility without the Owner's express written approval.
4. **Food Services** (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request by the Red Cross, and if such resources are available, the Owner will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate meals at the direction of and in cooperation with the Red Cross Manager. The Food Service Manager will establish a feeding schedule and supervise meal planning and preparation. The Food Service Manager and Red Cross Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies before the Facility is turned over to the Red Cross. When the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the Red Cross's activities at the Facility.
5. **Custodial Services** (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request of the Red Cross and if such resources are available, the Owner will make its custodial resources, including supplies and workers, available to provide cleaning and sanitation services at the Facility. The Facility Coordinator will designate a Facility Custodian to coordinate these services at the direction of and in cooperation with the Red Cross Manager.
6. **Security/Safety:** In coordination with the Facility Coordinator, the Red Cross Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any security and safety issues at the Facility.
7. **Signage and Publicity:** The Red Cross may post signs identifying the Facility as a site of Red Cross operations in locations approved by the Facility Coordinator. The Red Cross will remove such signs when the Red Cross concludes its activities at the Facility. The Owner will not issue press releases or other publicity concerning the Red Cross's activities at the Facility without the written consent of the Red Cross Manager. The Owner will refer all media questions about the Red Cross activities to the Red Cross Manager.



8. Closing the Facility: The Red Cross will notify the Owner or Facility Coordinator of the date when the Red Cross will vacate the Facility. Before the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator will jointly conduct a post-occupancy inspection, using the second page of the *Shelter/Facility Opening/Closing Form*, to record any damage or conditions.
9. Fee (*This paragraph does not apply when the Facility is used as a shelter. The Red Cross does not pay fees to use facilities as shelters.*): Both parties must initial one of the two statements below:

- a. Owner will not charge a fee for the use of the Facility.  
Owner initials: \_\_\_\_\_ Red Cross initials: SP
- b. The Red Cross will pay \$ \_\_\_\_\_ per day/week/month (circle one) for the right to use and occupy the Facility. Owner initials: \_\_\_\_\_ Red Cross initials: SP

10. Reimbursement: Subject to the conditions in paragraph 10(e) below, the Red Cross will reimburse the Owner for the following:

- a. *Damage to the Facility or other property of Owner*, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for facility damage will be based on replacement at actual cash value. The Red Cross, in consultation with the Owner, will select from bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.
- b. *Reasonable costs associated with custodial and food service personnel and supplies* which would not have been incurred but for the Red Cross's use of the Facility. The Red Cross will reimburse at per-hour, straight-time rate for wages actually incurred but will not reimburse for (i) overtime or (ii) costs of salaried staff.
- c. *Reasonable, actual, out-of-pocket costs for the utilities indicated below*, to the extent that such costs would not have been incurred but for the Red Cross's use of the Facility. (Both parties must initial all utilities that may be reimbursed by the Red Cross):

	Owner Initials	Red Cross Initials
Water		<u>SP</u>
Gas		<u>SP</u>
Electricity		<u>SP</u>
Waste Disposal		<u>SP</u>

- d. The Owner will submit any request for reimbursement to the Red Cross within 60 days after the occupancy of the Red Cross ends. Any request for reimbursement must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked.
- e. If the disaster is a Federally-declared disaster and Owner is a municipal or state government entity, then the Owner will work with appropriate emergency management agencies to seek cost reimbursement through the Federal Emergency Management Agency's program for administering Public Assistance Category B under the Robert T. Stafford Act. The Red Cross is not obligated to reimburse the Owner for costs covered by Public Assistance Category B.

11. Insurance: The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.

12. Indemnification: The Red Cross shall defend, hold harmless, and indemnify Owner against any legal liability, including reasonable attorney fees, in respect to claims for bodily injury, death, and property damage arising from the negligence of the Red Cross during the use of the Facility.
13. Term: The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party.

\_\_\_\_\_  
Owner (Legal Name)

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

The American National Red Cross

\_\_\_\_\_  
(Legal Name)

\_\_\_\_\_  
By (Signature)

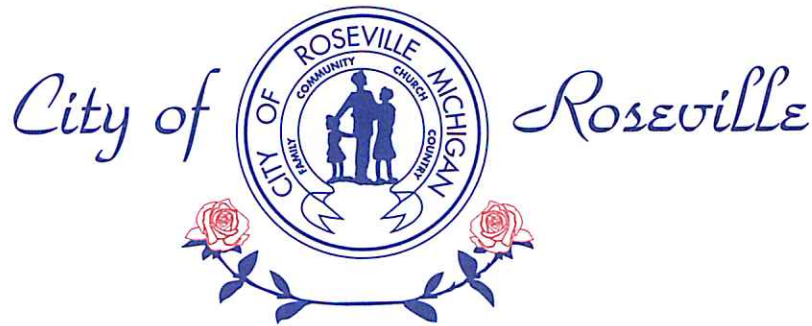
\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

MAYOR  
ROBERT TAYLOR  
  
MAYOR PRO TEM  
JAN HAGGERTY

CITY COUNCIL  
CHARLES A. FRONTERA  
CATHERINE J. HAUGH  
COLLEEN MCCARTNEY  
BILL SHOEMAKER  
STEVEN WIETecha



CITY MANAGER  
SCOTT A. ADKINS

CITY CLERK  
RICHARD M. STEENLAND

CITY TREASURER  
MICHAEL SWITALSKI

*Office of the City Manager*

November 27, 2019

Mr. Tony Lipinski, Executive Director  
Recreational Authority of Roseville and Eastpointe  
18185 Sycamore Street  
Roseville, MI 48066

Dear Mr. Lipinski,

Please accept this as my letter of resignation from the R.A.R.E. Board of Directors, effective immediately. As you are aware in your position, we tend to be balancing numerous tasks, wants, and needs all at the same time and I do not believe that I can commit the necessary time to the board to do justice to the organization and our residents.

Mr. John Walters will be assuming my board appointment for the remainder of my term as one of the City of Roseville appointees. He will be appointed officially by the Roseville City Council at their December 10, 2019 meeting.

I will continue to assist R.A.R.E. as much as possible in my role of City Manager and also Liaison to the Roseville Park and Recreation Board.

I certainly appreciate having been able to serve the past several years and look forward to seeing the continued progress of R.A.R.E.

Respectfully,

Scott A. Adkins

29777 GRATIOT AVENUE • ROSEVILLE, MICHIGAN 48066-9021  
FAX (586) 445-5402  
[www.roseville-mi.gov](http://www.roseville-mi.gov)

Bldg. Inspections..... 445-5450  
City Assessor..... 445-5430  
City Clerk..... 445-5443  
City Manager ..... 445-5410  
Code Enforce ..... 445-5447

Community Develop..... 445-5423  
Controller ..... 445-5417  
District Court..... 773-2010  
D.P.W..... 445-5470  
Engineering ..... 445-5445

Fire..... 445-5444  
Housing..... 778-1360  
Library..... 445-5407  
Personnel ..... 445-5412  
Police..... 775-2100

Purchasing..... 445-5425  
Recreation (Parks)..... 445-5480  
Senior Center..... 777-7177  
Treasurer..... 445-5420  
Water (Billing)..... 445-5460  
Water (Garage) ..... 445-5466



## OATH OF OFFICE

STATE OF MICHIGAN )  
COUNTY OF MACOMB ) SS  
CITY OF ROSEVILLE & EASTPOINTE )

**I DO SOLEMNLY SWEAR that I will support the Constitution of the United States, the Constitution of the State of Michigan and the Articles of Incorporation for the Recreational Authority of Roseville and Eastpointe; and to endeavor to secure and maintain an honest and efficient administration of the affairs of the Recreational Authority, free from partisan distinction or control, and to perform the duties of a Member of the Recreational Authority of Roseville and Eastpointe according to the best of my ability.**

## John Walters

**Subscribed and sworn to before me  
This 11<sup>th</sup> day of December, 2019.**

**Richard Steenland, City Clerk**  
**City of Roseville**



Recreational Authority of Roseville-Eastpointe  
18185 Sycamore, Roseville, MI 48066  
586-445-5480  
www.rare-mi.org

November 21, 2019

Ms. Sydni Pierce

XXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

Dear Sydni,

Congratulations! The Principal at Crescentwood Elementary selected you to be their student representative to turn on the Holiday Lights at the City of Eastpointe Tree Lighting Event! You were selected because you are a hard-working student and a leader at your school.

The event is scheduled for **Monday, December 2 at 7:00 pm at Eastpointe City Hall.** I look forward to meeting you and having you help out at the event. As a student helper, you will be asked to greet Santa as he arrives in the City of Eastpointe. You and another student will then flip the switch with Santa to light up the City of Eastpointe for the Holidays.

Please call me at 586-445-5480 to confirm that you received this invitation and that you will be at the event. Enclosed is a program for you for the event. Please arrive at Eastpointe City Hall by 6:45pm and ask for me (Tony) so I can explain what you will do. If you have any questions prior to the event you may call my cell at 586-634-0228.

Once again, congratulations! I look forward to meeting you.

Sincerely,

Tony Lipinski, Executive Director  
Recreation Authority of Roseville & Eastpointe

CC: Recreational Authority of Roseville & Eastpointe Board



Recreational Authority of Roseville-Eastpointe  
18185 Sycamore, Roseville, MI 48066  
586-445-5480  
www.rare-mi.org

November 21, 2019

Ms. Leilani Gruenberg

XXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

Dear Leilani,

Congratulations! The Principal at Forest Park Elementary selected you to be their student representative to turn on the Holiday Lights at the City of Eastpointe Tree Lighting Event! You were selected because you are a hard-working student and a Leader at your school.

The event is scheduled for **Monday, December 2 at 7:00 pm at Eastpointe City Hall.** I look forward to meeting you and having you help out at the event. As a student helper, you will be asked to greet Santa as he arrives in the City of Eastpointe. You and another student will then flip the switch with Santa to light up the City of Eastpointe for the Holidays.

Please call me at 586-445-5480 to confirm that you received this invitation and that you will be at the event. Enclosed is a program for you for the event. Please arrive at Eastpointe City Hall by 6:45pm and ask for me (Tony) so I can explain what you will do. If you have any questions prior to the event you may call my cell at 586-634-0228.

Once again, congratulations! I look forward to meeting you.

Sincerely,

Tony Lipinski, Executive Director  
Recreation Authority of Roseville & Eastpointe

CC: Recreational Authority of Roseville & Eastpointe Board

# *michigan* **RUNNER** **News & Views**

Registration - November 17 - Plymouth

<https://usainmotion.events/races/KONA/hotchocMob/signup.php>

## **MICHIGAN RUNNER NEWS & VIEWS - November 15, 2019 - Volume 20 No. 20**

*Publisher / Editor: Art McCafferty*  
*Associate Publisher / Editor: Jennie McCafferty*

### **News and Views**

- \_\_\_/ 41st Annual - Roseville's Big Bird 10K, 4K and 1 Mile Runs
- \_\_\_/ Soaring With The Big Bird Run, by Bill Kalmar
- \_\_\_/ Close to Perfect Weather for Big Bird Run, by Ron Marinucci
  
- \_\_\_/ Happy November, the Start of the "Eating Season", by Nancy Clark
- \_\_\_/ 4 Star and 4 Miles
- \_\_\_/ MHSAA LP Cross Country Finals
  
- \_\_\_/ Michigan Runner of the Year Update
- \_\_\_/ Best of Minzey's Musings
- \_\_\_/ Upcoming Shows
- \_\_\_/ Carter Sherline Photos - Big Ten Cross Country Championships, Nov. 3, 2019

### **News and Views**



## 41st Annual – Roseville/Eastpointe's Big Bird 10K, 4K and 1 Mile Runs



*Photos by Carter Sherline / Frog Prince Studios*

For the past 41 years, the Roseville Big Bird Run has been a harbinger of the Thanksgiving season. Obviously, its longevity has given the race a rich history and thousands of memories. It also benefits from a classic urban course, with a lengthy enclosed metal bridge spanning I-96. Runners experience the bridge twice at the two and five mile mark, with the bridge giving runners a bit of a thrill and it has a tendency to bounce and sway when you run through it.

Tony Lipinski, who has helmed this race for decades, noted that this race pretty much had this date to themselves for many years, until lately. He indicated that more races has caused the race numbers to dwindle, although they were up this year.

We have a variety of shows for our viewers as noted below. Also, this same address, will open up to reveal a hundred or more shows of the race since we started to video tape them back in 2003. Yes, frequent runners can get younger as they go back in time as do the people who take the video.

Big Bird 4K Run

<https://youtu.be/kboUht8jhlk>

Big Bird 10K Run

<https://youtu.be/NpmgaRq-sFg>

Big Bird One Mile Run

<https://youtu.be/HzjLzirSpAY>

Race Winner Interviews - Tim Martin - 4K

John Worthington & Clint Verran 10K

<https://youtu.be/DfKJDwJnsF4>

The Roseville High School Band

<https://youtu.be/hDE5A6rIC50>

Captain America a.k.a. Kevin Sherwood

<https://youtu.be/n7Ja56i5cSY>

Kevin Hanson - Sponsor and Fan of Big Bird

<https://youtu.be/nH3Thusd6lY>

Tony Lipinski - Roseville-Eastpointe Recreational Authority

<https://youtu.be/HZasDzO4Vcg>

Harrison Hensley - Run Thru Hell RD

[https://youtu.be/1T22T1\\_Wal4](https://youtu.be/1T22T1_Wal4)

Video Gallery <http://glsp.com/bigbird/>



## Big Bird Run *Television Network*

**2019**



**2018**



**2017**



**2016**



**2015**



**2014**



©C. Sherline / Frog Prince Studios

<http://glsp.com/bigbird/>

## Soaring With The Big Bird Run, by Bill Kalmar



*Bill Kalmar*

The 41st Roseville Big Bird Run was another success on Sunday November 10. Registrations were up over last year and the race continues to attract runners from all over Michigan including Canada. In fact, in deference to our Northern neighbors, the Canadian National Anthem is played every year by the Roseville High School Band before the races. The United States Star Spangled Banner is then next and with both anthems being played so magnificently it is always a wonderful moment!

The Big Bird consists of a one mile, a 4K and a 10K race. This event has become a classic over the years under the leadership of Tony Lipinski and his talented team of workers and volunteers. The shirts are always colorful and are so popular that the previous year's shirts are always on sale at the registration table. Some shirts are from multiple years ago but always seem to find an anxious buyer.

Runners who compete in numerous races over the years know that most events have a special feature that differentiates that race from others. The Free Press Marathon boasts the underwater mile as runners traverse the tunnel and of course the run over the Ambassador Bridge. The Ten Mile Crim has the famous Bradley Hills and the Grosse Pointe 10K Fun Run has runners enjoy the beauty of Lake Shore Drive and the tranquil waters of Lake St. Clare.

Not to be outdone, the Big Bird Run has participants ramble twice over the I-696 pedestrian walkway. The view from the top of cars passing underneath and the subtle movement of the bridge as runners trudge across is always a treat. The Big Bird always has a vast array of recognition prizes which go three deep in

each age category. This year the 4K race raised the "55 and over" age group to "65 and over". As a 76 year old myself, I thought this would allow me to garner a prize but alas I came in 11th and was beat by some youngsters in their sixties! Maybe they should be urine tested! Just kidding of course! On the other hand, I think I wore the best turkey "big bird" drumsticks! (below) Incidentally, had I run the 10K, I could have finished third or better in the "75 and over" age group because there were only two finishers in that age group. Oh well, something to ponder for next year.

One of the really neat features of the Big Bird is that each runner deposits a drawing tag in a barrel before the races begin and upon returning from the races there are numerous prizes that are given to the runners courtesy of long time sponsors Petitpren Distributors and Hanson's Running Shops. There are lots of frozen turkeys courtesy of Christian Financial Credit Union (we have won several over the years) and this year there was a TV! Other prizes include jackets and hats all embossed with the Big Bird logo.

So as you put your running plans together for 2020 make sure you include the Roseville Big Bird on your schedule. As a reminder, as you are driving the I-696 expressway you will see the pedestrian walkway near the Gratiot exit and that will be a way of contemplating your running across it next November 8, 2020. So see you there!

## **Close to Perfect Weather for Big Bird Run, by Ron Marinucci**



*Race director  
Tony Lipinski*

Roseville (November 10)—Race director Tony Lipinski joked two days after the 41st annual Big Bird runs, "I asked Mother Nature to wait a day!" She did and the almost 400 participants at this festive race were glad of that. Twenty-four hours after the Big Bird, much of southeast Michigan was buried in six inches to a foot of early season snow.

But race day was close to perfect, at least according to most of the runners. Temperatures were in the low 40s at race start and climbed a few degrees by the finish. Several times the sun tried to compete with the clouds, but mostly



lost out. Runners didn't seem to mind the overcast morning. There was a slight, if steady, wind coming out of the west. A few runners mentioned it, but most didn't think it had much effect.

Over the four decades of Big Bird history, the course has remained pretty much the same, with only slight changes. It is flat and fast, the only "hills," as Lipinski called them at the starting line, were the climbs of the pedestrian overpass across I-696, out and back.

Many of the runners used the Big Bird to launch into the holiday season. It's always festive, with the Roseville High School band, the Roseville/Eastpointe recreation gym full of chatting runners and walkers, and the raffle of a couple of dozen turkeys, "big birds," compliments of Christian Financial Credit Union. Swag bags included a bright blue long-sleeved tee shirt, the annual running gloves courtesy of Hanson's Running, and a mini-flashlight.

Sara Gerhardt used her 40:29 to finish first among the 10K women. It was her initial win at the Big Bird, "although I was second a few times." Although "a bit disappointed at my time," she was very happy about her victory and the turkey it brought. Finishing three minutes ahead of the second place woman, Renee Cholyway, "There were no women to push me," she later said. "I ran with Rick Straughen and a small group of other friends." Gerhardt also remarked, "It was a little breezy out there. I noticed it."

John Worthington won the overall 10K race in his fourth Big Bird. "It's always a good course" and he found "perfect conditions this year." His 34:29 didn't see him pull away for the victory; he had to work to the end for it. "Second place pushed me," he complimented with a smile. "He was on me the whole time. I couldn't get him off me." "Second place" was former United States World Marathon Team member Clint Verran. Verran was only two ticks behind in claiming the masters crown. Both enjoyed winning their turkeys.

Rebecca Hendren coaches cross country at Regina High School in Warren. This was not her first Big Bird! "I ran the Big Bird in the snow storm in '84," she recalled with a laugh. "I love it. It's always so well run." Her son, David (27 years old), also ran it and he is a long-time racer here. Mom revealed, "He ran the one mile when he was a year and a half." That was in 1993!

Hendren also had other ties to this year's race. She coaches the Girls Running Club sponsored by the Roseville/Eastpoint Recreation Authority. Lipinski noted, "Alyssa McKechnie from our office approached me with the idea of a girls running club. I asked her to contact Rebecca to get it started. They've both done a very good job with the program. It's one we'll continue."

Two of the Girls Running Club members did well in the 4K, getting to the awards stand. Saniya Thurman (age 7) started with the program "eight weeks ago." Her first Big Bird, she finished second in her age group and was "excited" to have her winner's medal hanging around her neck. Teammate Tiffany Olinger (11) had a

third place age-group finish also in her first Big Bird. She noted that, for practices, the team runs “around the Roseville Recreation property.” That she also won a raffled turkey brought an even bigger smile to her face.

There were some more seasoned runners, too. David Rau thought it was “a great day to run.” He counted “fifteen or sixteen Big Birds” to his credit, “maybe twenty.” The 73-year old “started [here] in my 40s.” His age-group win (52:23) capped off a good year of running for him. Earlier in the summer, Rau qualified for and ran four events in the National Senior Games in Albuquerque, New Mexico--the 400, 1500, 5K, and 10K, winning one ribbon. A bonus was having his two daughters, one from Kentucky and the other from Arizona, join him there.

Finishing the mile were Solomon Warner (80) and Donald Clark (93). Eighty-three year old Pat Brege was the senior woman. Norm Killop (81) and Marvin Stevenson (84) returned to finish the 10K.

Harrison Hensley (87) ran the 4K. When asked how many Big Birds he has run, he paused before replying, “I can’t tell, a ton of them. I’ve been coming here a long time.” He noted the day before he ran the Salute to Veterans 5K in Milan. That was his “86th 5K of the year,” he noted. “I try to get in 100 a year.” Last year he finished 113 of them, acknowledging that he enjoys the “social” nature of racing.



*Ella Willis (left) and Jacqueline Boyle accept 4K awards. Photo by Carter Sherline / Frog Prince Studios.*

Another recognized face at the Big Bird was Ella Willis. Long-time area runners will recall Willis is a four-time Detroit Free Press Marathon winner. This year she ran the Free Press Half Marathon. At the Big Bird, Lipinski noted, "She set the women's course record in 1983 with a time of 35:20." He added, "In 1993, she set the 35-39 age-group record at 36:29. So, ten years later she was only one minute slower!" The past "five years or so" she said she's run the 4K here. This morning, the 62-year old won her age-group with an 18:05, good for 15th overall. Asked about coming to next year's Big Bird, she enthusiastically responded with, "Oh yes! Definitely!"

One runner who was missed was Darrell McKee. He had run each of the previous forty Big Birds. But he recently had a hernia surgery that kept him out of this year's race. His absence was noted by more than a few.

As I arrived, I took it as a good sign that I had to park on the back soccer fields for the first time in several years. Granted there were only eleven or twelve cars parked there, but when I mentioned the soccer field parking to Lipinski, he grinned, "That's a good thing." Yes it was, as numbers for all three events were up by about fifty over the last couple of years.

I don't race much anymore, only entering a few races a year. But one I always put on my race calendar is the Roseville Big Bird. I've run it every year since 1988 and I am looking forward to the 42nd annual Big Bird in 2020.

## **Recreational Authority of Roseville and Eastpointe Board Members**

Meetings: The Recreation Authority Board meets monthly on the second Wednesday each month at 3:30pm at the Roseville City Hall, Manager's Conference Room.

Members: Two members appointed by Eastpointe City Council; Two members appointed by Roseville City Council; One at-large member appointed by the four board members.

Terms: Recreation Authority Board members are appointed to 3 year terms.

<b><u>NAME</u></b>	<b><u>Term Ending</u></b>
Scott Adkins, Chairperson - Roseville Council Appointee	January 1, 2021
Dan Hogan - Eastpointe Council Appointee	January 1, 2019
Joseph Merucci - Eastpointe Council Appointee	January 1, 2020
Michael Switalski - Roseville Council Appointee	January 1, 2020
Charles Frontera, Vice Chair – RARE Board Appointee	January 1, 2021