



Recreation Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

February 21, 2024

Meeting called to order 4:09pm

A. Roll Call

- a. Mr. McCain, Mr. Switalski, and Mr. Merucci are present. Mr. Klinefelt, and Mr. Walters are absent.

Additions to Meeting Agenda: G.5. Schedule public hearing to take comments on Recreation Passport Grant for March 20, 2024 at 4:00pm.

B. Approval of Minutes

a. **Regular Meeting January 21, 2024**

- i. Motion to approve the January Regular Meeting minutes was made by Mr. Switalski, supported by Mr. McCain. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. **Disbursement #7**

- i. Motion to approve disbursement #7 was made by Mr. Switalski, supported by Mr. McCain. All approved, none opposed. Motion passed.

b. **Revenue/Expense Report**

- i. Mr. Merucci inquired regarding the two different accounts for insurance and bonds, Mr. Lipinski responded one account is for the Recreation Authority, the other account is for SMART. Motion to approve the revenue/expense report was made by Mr. McCain, supported by Mr. Switalski. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke.

E. Communications

- a. Mr. Lipinski shared the special event permit request for the Eastpointe Gratiot Cruise, Ms. Hughes received certificates of completion for typography and InDesign to move forward with typesetting the newsletter in-house. There are bids being received for the newsletter printing. Mr. Merucci inquired about the relationship with the current newsletter publisher and what inspired the change. Mr. McCain inquired about adding ads to the newsletter and to the sponsorship packet.

F. Old Business - none

G. New Business

a. **Request from Nancy Christ, Sheltering Lead for American Red Cross, to utilize the Recreation Authority Center as an Emergency Shelter.**

- i. A motion to approve the renewal request from Nancy Christ, Sheltering Lead for American Red Cross, to utilize the Recreation Authority Center as an Emergency Shelter was made by Mr. McCain, supported by Mr. Switalski. All approved, none opposed. Motion passed.

b. **Election of Officers**

- i. Chairperson – A motion to nominate Mr. Merucci as the Chairperson was made by Mr. Switalski, supported by Mr. McCain. All approved, none opposed. Motion passed.
- ii. Vice Chairperson – A motion to nominate Mr. Walters as the Vice Chairperson was made by Mr. Switalski, supported by Mr. McCain. All approved, none opposed. Motion passed.

c. **Review and discuss amendments to the By-Laws.**

- i. A motion to mirror the verbiage regarding the fifth board member from the Articles of Incorporation to the By-Laws was made by Mr. McCain, supported by Mr. Switalski. All approved, none opposed. Motion passed.

d. **Recreation Master Plan Update.**

- i. Mr. Lipinski shared about the kick-off meeting, and the park site plans set to be put out in the Recreation Authority lobby. There will be a meeting in March. No date for the meeting is set as of now.

e. Schedule Public Hearing to take comments on Recreation Passport Grant for March 20, 2024 at 4:00pm.

- i. A motion to approve to host the public hearing to take comments on the Recreation Passport Grant for March 20, 2024 at 4:00pm was made by Mr. McCain, supported by Mr. Switalski. All approved, none opposed. Motion passed.

H. Hearing of the Public

- a. No public spoke.

I. Discussion by Director.

- a. Mr. Lipinski shared about Ms. Frederick and Ms. Rademaker having a table at Eastpointe City Hall to speak to residents about RARE. One of the glass backboard systems had a bracket come down, causing games to be cancelled for one date, the backboard system is now fixed. A Hot Shot competition and Drive-in movie, both free events, were held on February 17th. The Recreation Authority hosted a Coffee Hour and is in the process of applying for the Recreation Passport Grant. Senior events include a smoothie day and Day Camp Snow day. The mParks conference is scheduled for February 27 – March 1, Mr. Just, Ms. Frederick, Ms. Hughes will be attending the entire conference, Mr. Lipinski will be attending one date. Sponsorship donations and in-kind donations are up compared to where we were last year with donations.

J. Discussion by Board Members.

- a. Mr. Switalski – Inquired about Summer staffing safety and procedures.
- b. Mr. McCain – Inquired about the accommodations and visions for the renovations for the Recreation Passport Grant project. Also inquired whether there were other grants the Recreation Authority was looking into.
- c. Mr. Merucci – Inquired about a past program and if the instructor would be back to host more classes.

Meeting adjourned – 5:08pm