



Recreational Authority of Roseville & Eastpointe Board Meeting Agenda

City Manager's Conference Room - Roseville City Hall
29777 Gratiot Ave., Roseville, MI 48066
3:30 pm - March 13, 2019

- A. Roll Call
- B. Approval of Minutes for meeting on February 13, 2019
- C. Approval of Disbursements and Budget Report.
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
 - 1. Update from Andy Sowinski on HVAC issue items.
 - 2. Review and discuss 2019-20 Recreational Authority of Roseville & Eastpointe Proposed Budget Draft.
 - 3. Review items for discussion at the Eastpointe Parks & Recreation Commission meeting at 6:00pm on March 13, 2019.
 - 4. Discussion on Survey for information gathering from residents for the 5-Year Recreation Master Plan.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

City Manager's Conference Room – Roseville City Hall

29777 Gratiot Ave., Roseville, MI 48066

3:30 pm – February 13, 2019

Meeting called to order 3:33 p.m.

A. Roll Call

- a. Mr. Frontera, Mr. Hogan, Mr. Switalski, Mr. Merucci and Mr. Adkins are all present.

B. Approval of Minutes for meeting on January 9, 2019

- a. Motion to approve the November minutes was made by Mr. Merucci with two minor changes, supported by Mr. Hogan. Changes are to amend to wordage for the Request from Life Skills Center to waive rental fees to use a room at the Recreation Authority Center to say Motion failed as presented and to correct Karen Mouradjian's spelling of last name. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

- a. Motion to approve the Disbursements was made by Mr. Merucci and supported by Mr. Switalski. Motion to approve the Budget Report was made by Mr. Merucci and supported by Mr. Switalski. All approved, none opposed. Motion passed.

D. Communication

- a. Mr. Lipinski had provided in the packet an information sheet from the Michigan Humanities Council and a letter from the Senior Office.

E. Old Business

- a. **Request from Life Skills Center to waive rental fees to use a room at the Recreation Authority Center.**
 - i. Mr. Lipinski spoke with April Mauro in regards to charging a \$10 fee per hour (or \$30 per date) for the room rather than having a free rental as discussed prior. April was not opposed to the proposed rate. The rate proposed is fairly close to the non-profit rate that the Recreational Authority has. Mr. Lipinski also discussed having the group doing a community service project such as weeding or planting flowers out front of the Recreational Authority Building. A motion to approve the \$10 per hour or \$30 per date was made by Mr. Switalski and supported by Mr. Frontera. All approved, none opposed. Motion passed.
- b. **Discussion on policy/procedure and limits for Hearing of Public at meetings.**
 - i. Provided in the packet is an amended policy for a public hearing. It consists of having two hearings, one at the beginning for agenda items only and a second hearing on any comments. Motion to approve the amended policy for Hearing of Public was made by Mr. Switalski and supported by Mr. Hogan. All approved, none opposed. Motion passed.

F. New Business

- a. **Request approval for the re-appointment of Mr. Dan Hogan as and Eastpointe Appointee on the Recreation Authority Board for a three-year term**
 - i. Mr. Lipinski contacted Mayor Pixley to verify board terms and verify recommendation to still have Mr. Dan Hogan appointed on the board. Mr. Adkins questioned the board meeting terms and changing Mr. Hogan's term ending to January 1, 2022. Mr. Merucci commented that Mr. Hogan and himself are off cycle, they were appointed in August 1, 2017 for 3 years. Mr. Merucci would like to talk with Eastpointe City Council to have Mr. Hogan reappointed to coincide with the R.A.R.E. Board terms.
- b. **Election of Officers for the Recreational Authority Board**
 - i. Chairperson – Scott Adkins
 - ii. Vice Chairperson – Charles Frontera
 - iii. Mr. Switalski motioned to keep the currant Chairperson and Vice Chairperson the same as it is right now; as Mr. Scott Adkins as Chairperson and Mr. Charles Frontera as Vice Chairperson; supported by Mr. Merucci. Mr. Adkins and Mr. Frontera agreed to fill the roles as presented. All approved, none opposed. Motion passed.

- c. **Discussion and approval request of 2018-19 Recreational Authority of Roseville & Eastpointe mid-year Budget Adjustments**
 - i. Motion to approve 2018-19 Recreational Authority of Roseville & Eastpointe mid-year Budget Adjustments was made by Mr. Merucci and supported by Mr. Hogan. All approved, none opposed. Motion passed.
- d. **Discussion on procedure for adopting a 5 Year Recreation Master Plan for the Recreational Authority of Roseville & Eastpointe.**
 - i. The Recreational Authority does have a Master Plan draft from about four or five years ago. Mr. Lipinski stated that we would be able submit a joint plan, whereas before were told each entity would have to have their own plan. A Consultant should be worked with to make sure everything is in place, along with having the City of Eastpointe, City of Roseville and the Recreational Authority contributing to the development of the Master Plan. Essentially having a Master Plan in place by this time next year with the DNR and the State. Mr. Lipinski suggests having a public hearing at the City of Eastpointe Council, City of Roseville Council and the R.A.R.E. Board Meetings to take in public comments and suggestions. Years ago, the Roseville Parks & Recreation had put up site plans of all the parks and residents would come in and write down a suggestion that had for each individual park. Mr. Adkins commented that he believes this is the right approach to go in together. Mr. Merucci found a plan that was adopted in 2014, looked it over and believes we need a consultant and to start working on a new Master Plan as soon as possible.

G. Hearing of the Public

- a. No public present at meeting

H. Discussion by Director

- a. January 23rd was a grant review session and got a lot of good information on preparing a Master Plan. The Recreational Authority has had to cancel quite a few programs due to school closing. Current policy is when Roseville and Eastpointe Schools are closed the Recreational Authority is closed for programs. This policy is going to be reviewed during the Recreational Authority Staff meeting. Had a minor miscommunication with the Operations Coordinator of Eastpointe Community Schools with building usage, a meeting was requested and got everything clarified and things are running smoothly. Randy Altimus has contacted the Recreational Authority in regards to conducting the Concerts in the Plaza this year. We will be helping with booking some concerts for this year and beginning in 2020 we are looking at booking concerts in the park in conjunction with the Walk Michigan event. Mr. Lipinski met with representatives from Michigan Lighting Systems in regards to updating our lighting to LED in the Recreational Authority. The upfront cost would be around \$11,000 and rebates would be around \$2,500 and payback would be less than two years. This past weekend was the Recreational Authority's overnight family fun trip to Kalahari, it was sold out in about two weeks, and was very successful. The Senior Center has been very busy with the taxes and tax appointments, our appointments are full and 220 spots have filled. Our Spring/Summer Newsletter is out in the mail. Mr. Sowinski was contacted mainly in regards to the Senior Office and the main Conference Room. Mr. Sowinski is due to be at the March Board meeting.

I. Discussion by Board Members

- a. **Mr. Switalski** – nothing at this time
- b. **Mr. Frontera** – nothing at this time
- c. **Mr. Hogan** – nothing at this time
- d. **Mr. Merucci** – Questioned the Snow Day policy and staffing on snow days. Mr. Lipinski responded that the staff is still in the building but schedules may be adjusted. Mr. Merucci commented on the packet being online and asked about the disbursements and budget report not being included. Mr. Merucci asked to include the January packet online. Questioned the fitness room and time limits, if those could be extended.
- e. **Mr. Adkins** – Commented on the closings due to weather, the City of Roseville reduced hours for City Hall. The Parks & Rec Board will be meeting March 11th to talk about planning.


Meeting adjourned – 4:22 p.m.

Recreational Authority of Roseville & Eastpointe
Disbursement # 8

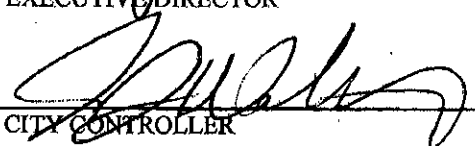
February 1, 2019	<u>160,358.23</u>
AP Total	<u>160,358.23</u>
Pay #16 (02/06/2019)	24,504.33
Pay #17 (02/20/2019)	26,651.86
Payroll Total	<u>51,156.19</u>
Grand Total	211,514.42

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:



EXECUTIVE DIRECTOR



CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

DATE

BOARD CLERK / TREASURER

Check Register
February 2019
RARE

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-652.000	RECREATION USE AND ADMISSION ASPIRE		BIG BIRD RUN DISBURSEMENT	PR25450	02/06/19	248.46	4837
208-101-652.000	RECREATION USE AND ADMISSION CATHY FARMER		REFUND	117612	02/06/19	25.00	4839
208-101-652.000	RECREATION USE AND ADMISSION CHRISTINA JONES		REFUND	117588	02/06/19	100.00	4840
208-101-652.000	RECREATION USE AND ADMISSION DARREL OWENS		REFUND	117587	02/06/19	50.00	4842
208-101-652.000	RECREATION USE AND ADMISSION JACQUES CHRISTIAN		REFUND	117666	02/06/19	100.00	4847
208-101-652.000	RECREATION USE AND ADMISSION JESSICA TAYLOR		REFUND	117493	02/06/19	53.00	4849
208-101-652.000	RECREATION USE AND ADMISSION KIMBERLY PATTERSON		REFUND	117668	02/06/19	87.00	4851
208-101-652.000	RECREATION USE AND ADMISSION MALISSA BUTZU		REFUND	117589	02/06/19	100.00	4853
208-101-652.000	RECREATION USE AND ADMISSION PAMELA THOMPSON		REFUND	117590	02/06/19	100.00	4854
208-101-652.000	RECREATION USE AND ADMISSION ROSEVILLE GOODFELLOWS		BIG BIRD RUN DISBURSEMENT	PR25450	02/06/19	403.73	4856
208-101-652.000	RECREATION USE AND ADMISSION ROSEVILLE HIGH SCHOOL BA		BIG BIRD RUN DISBURSEMENT	PR25450	02/06/19	621.13	4857
208-101-652.000	RECREATION USE AND ADMISSION ROSEVILLE LIONS CLUB		BIG BIRD RUN DISBURSEMENT	PR25450	02/06/19	465.85	4858
208-101-652.000	RECREATION USE AND ADMISSION ROSEVILLE OPTIMIST CLUB		BIG BIRD RUN DISBURSEMENT	PR25450	02/06/19	776.41	4859
208-101-652.000	RECREATION USE AND ADMISSION ROSEVILLE/WARREN KIWANI		BIG BIRD RUN DISBURSEMENT	PR25450	02/06/19	590.07	4860
208-101-652.000	RECREATION USE AND ADMISSION SHERRI WIRICK		REFUND	117544	02/06/19	69.00	4861
208-101-652.000	RECREATION USE AND ADMISSION HELEN MURRAY		REFUND	117708	02/14/19	325.00	4893
208-101-652.000	RECREATION USE AND ADMISSION HOLLY BRUMM		REFUND	117736	02/14/19	100.00	4894
208-101-652.000	RECREATION USE AND ADMISSION LINDA BROWN		REFUND	117734	02/14/19	100.00	4895
208-101-652.000	RECREATION USE AND ADMISSION NANCY BRADLEY		REFUND	117735	02/14/19	100.00	4896
208-101-652.000	RECREATION USE AND ADMISSION TOMMY BELL		REFUND	117732	02/14/19	15.00	4897
208-101-652.000	RECREATION USE AND ADMISSION CHRISTINA GORE		REFUND	117998	02/26/19	100.00	4907
208-101-652.000	RECREATION USE AND ADMISSION CIERRA DAVIS		REFUND	117999	02/26/19	100.00	4908
208-101-652.000	RECREATION USE AND ADMISSION DESTINY THORNTON		REFUND	117995	02/26/19	100.00	4914
208-101-652.000	RECREATION USE AND ADMISSION DONTE NORFOLK		REFUND	117855	02/26/19	100.00	4916
208-101-652.000	RECREATION USE AND ADMISSION EARL SHAW		REFUND	117997	02/26/19	100.00	4917
208-101-652.000	RECREATION USE AND ADMISSION ERIC WILLIAMSON		REFUND	118136	02/26/19	100.00	4919
208-101-652.000	RECREATION USE AND ADMISSION GARY SIRES		REFUND	117856	02/26/19	100.00	4920
208-101-652.000	RECREATION USE AND ADMISSION GERALD ARMBRISTER		REFUND	118135	02/26/19	100.00	4921
208-101-652.000	RECREATION USE AND ADMISSION KEIANA CONLEY		REFUND	117854	02/26/19	100.00	4924
208-101-652.000	RECREATION USE AND ADMISSION MEGAN NICKEL		REFUND	118000	02/26/19	100.00	4929
208-101-652.000	RECREATION USE AND ADMISSION MICHELLE GIRARD		REFUND	117021	02/26/19	69.06	4930
208-101-652.000	RECREATION USE AND ADMISSION PAMELA OWENS		REFUND	118134	02/26/19	100.00	4931
208-101-652.000	RECREATION USE AND ADMISSION ROSALINDA GUERRERO		REFUND	118133	02/26/19	100.00	4932
208-101-652.000	RECREATION USE AND ADMISSION SANDRA GRYS		REFUND	118137	02/26/19	100.00	4933
208-101-652.000	RECREATION USE AND ADMISSION TOSHIANA CLEMENTS		REFUND	117996	02/26/19	100.00	4936
208-101-719.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	DUE FROM RARE 7/1/18-9/30/18	9/30/18	02/06/19	46,004.17	4865
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	OFFICE SUPPLIES, COPIES, POSTAGE AND UPS	1363	02/06/19	116.46	4841
208-101-728.000	OFFICE SUPPLIES	SAM'S CLUB	SUPPLIES	PR25452	02/06/19	57.93	4866
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	JANUARY 2019 CHARGE BACKS	1376	02/26/19	22.48	4909
208-101-728.000	OFFICE SUPPLIES	SYNCH/ AMAZON	SUPPLIES	PR25459	02/26/19	197.41	4945
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	OFFICE SUPPLIES, COPIES, POSTAGE AND UPS	1363	02/06/19	253.75	4841
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	DUE FROM RARE 7/1/18-9/30/18	9/30/18	02/06/19	523.09	4865
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	JANUARY 2019 CHARGE BACKS	1376	02/26/19	2,632.93	4909
208-101-740.000	SUPPLIES	SWEET TREAT SISTERS	COOKIES	2/12/19	02/26/19	210.00	4944
208-101-740.000	SUPPLIES	SYNCH/ AMAZON	SUPPLIES	PR25459	02/26/19	488.98	4945
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	AD-TECH AGENCY INC	AUTHORITY STAFF SHIRTS	47379	02/14/19	313.00	4867
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	AD-TECH AGENCY INC	CHEERLEADER TEES	47408	02/14/19	75.00	4867
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	SYNCH/ AMAZON	SUPPLIES	PR25459	02/26/19	105.95	4945
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	WOODS TROPHIES	8 TROPHY WITH CUSTOM ENGRAVING	0219-8171	02/26/19	187.60	4949
208-101-801.000	PROFESSIONAL SERVICES	ABEL ELECTRONICS INC	WORK DONE 1/22/19	150072	02/06/19	85.00	4836
208-101-801.000	PROFESSIONAL SERVICES	PRIMA WELDING & EXPERIM	BACKBOARD	44140	02/06/19	40.00	4855
208-101-801.000	PROFESSIONAL SERVICES	TEE PEE INC	SPINDLER PARK	19264	02/06/19	85.00	4862
208-101-818.000	CONTRACTUAL SERVICES	FIRST SERVE LLC	HOLIDAY TENNIS TOURNAMENT	1/14/19	02/06/19	114.24	4846
208-101-818.000	CONTRACTUAL SERVICES	JANSSEN, ANDREA	WINTER PIEROGIE CLASS	1/21/19	02/06/19	144.84	4848
208-101-818.000	CONTRACTUAL SERVICES	KANAKRY, JOHN	HITTING AND FIELDING LATE REGISTRATIONS	1/22/19	02/06/19	74.12	4850
208-101-818.000	CONTRACTUAL SERVICES	TINY TUMBLERS GYMNASI	1/10/19-3/2/19	WINTER	02/06/19	1,698.75	4863
208-101-818.000	CONTRACTUAL SERVICES	ALIOTTA, MICHAEL	SCOREKEEPER	PR25453	02/14/19	215.00	4868
208-101-818.000	CONTRACTUAL SERVICES	AMARA, MADALINE	SCOREKEEPER	PR25453	02/14/19	190.00	4869
208-101-818.000	CONTRACTUAL SERVICES	BEHNKE, LOGAN	SCOREKEEPER	PR25453	02/14/19	135.00	4870
208-101-818.000	CONTRACTUAL SERVICES	CARROL, DALLAS	OFFICIALS	PR25455	02/14/19	221.00	4871
208-101-818.000	CONTRACTUAL SERVICES	DEAN, JOSEPH	SCOREKEEPER	PR25453	02/14/19	130.00	4877
208-101-818.000	CONTRACTUAL SERVICES	DELISO, DANA	SCOREKEEPER	PR25453	02/14/19	200.00	4878
208-101-818.000	CONTRACTUAL SERVICES	DONALD, KAREN	OFFICIALS PAY	PR25454	02/14/19	50.00	4879
208-101-818.000	CONTRACTUAL SERVICES	ELLIS, ROBERT	OFFICIALS PAY	PR25454	02/14/19	96.00	4880
208-101-818.000	CONTRACTUAL SERVICES	HARRIS, LEVONTE	OFFICIALS	PR25455	02/14/19	150.00	4882
208-101-818.000	CONTRACTUAL SERVICES	HOPP, BRIAN	OFFICIALS PAY	PR25454	02/14/19	248.00	4883
208-101-818.000	CONTRACTUAL SERVICES	JANSSEN, ANDREA	TAMALE CLASS	2/3/19	02/14/19	78.88	4884
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, RYAN	OFFICIALS	PR25455	02/14/19	221.00	4885
208-101-818.000	CONTRACTUAL SERVICES	KILLU, CHRISTOPHER	OFFICIALS PAY	PR25454	02/14/19	50.00	4886
208-101-818.000	CONTRACTUAL SERVICES	KLEIN, ROSS	OFFICIALS PAY	PR25454	02/14/19	591.00	4887
208-101-818.000	CONTRACTUAL SERVICES	LALONDE, BRANDON	SCOREKEEPER	PR25453	02/14/19	30.00	4888
208-101-818.000	CONTRACTUAL SERVICES	MASTERSON, BRYAN JR	SCOREKEEPER	PR25453	02/14/19	210.00	4889
208-101-818.000	CONTRACTUAL SERVICES	SOKOL, ANTHONY	OFFICIALS PAY	PR25454	02/14/19	344.00	4890
208-101-818.000	CONTRACTUAL SERVICES	VACHON, STEVEN	OFFICIALS PAY	PR25454	02/14/19	96.00	4892
208-101-818.000	CONTRACTUAL SERVICES	ALIOTTA, MICHAEL	SCOREKEEPER/REFEREE PAYMENT	PR25457	02/26/19	175.00	4901
208-101-818.000	CONTRACTUAL SERVICES	AMARA, MADALINE	SCOREKEEPER/REFEREE PAYMENT	PR25457	02/26/19	200.00	4902
208-101-818.000	CONTRACTUAL SERVICES	BARKER, JOSEPH	WINTER LINE DANCING	2/19/19	02/26/19	217.60	4903
208-101-818.000	CONTRACTUAL SERVICES	BEHNKE, LOGAN	SCOREKEEPER/REFEREE PAYMENT	PR25457	02/26/19	45.00	4904

160,358,23

Fund Totals:

Fund 208 PARK/RECREATION FUND

160,358,23

Total For All Funds:

160,358,23

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JOURNALS POSTING REPORT
POSTING REPORT

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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
02/06/2019	PR	S	452297 357	SUMMARY PR 02/06/2019		
208-000-001.001				CASH RECR AUTH		14,583.53
208-000-258.000				ACCURED TAXES PAYABLE		3,118.46
208-000-258.001				OTHER PAYROLL WITHHOLDING		6,802.34
208-101-706.000				WAGES- PERMANENT EMPLOYEES	11,965.13	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	6,043.65	
208-101-715.000				FICA-EMPLOYER'S	1,337.23	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,034.07	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,902.25	
208-691-715.000				FICA-EMPLOYER'S	222.00	
					24,504.33	24,504.33
					24,504.33	24,504.33

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JOURNALS POSTING REPORT
POSTING REPORT

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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
02/20/2019	PR	S	455219 358	SUMMARY PR 02/20/2019		
208-000-001.001				CASH RECR AUTH		16,069.74
208-000-258.000				ACCRUED TAXES PAYABLE		3,423.76
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,158.36
208-101-706.000				WAGES- PERMANENT EMPLOYEES	11,965.13	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,095.40	
208-101-715.000				FICA-EMPLOYER'S	1,417.69	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,034.07	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	3,845.38	
208-691-715.000				FICA-EMPLOYER'S	294.19	
					26,651.86	26,651.86
					26,651.86	26,651.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF ROSEVILLE										
PERIOD ENDING 02/28/2019										
% Fiscal Year Completed: 66.67										
GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 02/28/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED		
Revenues										
208-101-402.000	CURRENT PROPERTY TAXES	1,322,402.00	1,322,402.00	790,211.45	363,150.77	0.00	532,190.55	59.76%		
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	25,717.00	25,717.00	37,353.59	A 37,353.59	0.00	(11,636.59)	145.25%		
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	165.75	0.00	0.00	834.25	16.58%		
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	300,323.80	31,606.34	0.00	149,676.20	66.74%		
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	(1,436.55)	B 0.00	0.00	195,148.55	-0.74%		
208-101-654.000	SMART- FAREBOX REVENUE	29,237.00	29,237.00	5,521.00	625.00	0.00	23,716.00	18.88%		
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	2,287.00	0.00	0.00	0.00	2,287.00	0.00%		
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	2,500.00	0.00	0.00	(1,500.00)	250.00%		
TOTAL REVENUES		2,025,355.00	2,025,355.00	1,134,639.04	432,735.70	0.00	890,715.96	56.02%		
Expenditures										
208-101-706.000	WAGES- PERMANENT EMPLOYEES	302,039.00	338,135.00	199,937.55	23,930.26	0.00	138,197.45	59.13%		
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	280,010.00	280,010.00	168,043.72	13,139.05	0.00	111,966.28	60.01%		
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00%		
208-101-715.000	FICA-EMPLOYER'S	44,602.00	47,363.34	27,531.45	2,754.92	0.00	19,831.89	58.13%		
208-101-718.000	RETIREMENT FUND CONTRIBUTION	47,343.00	53,001.00	33,989.39	4,068.14	0.00	19,011.61	64.13%		
208-101-719.000	HEALTH, LIFE, DENTAL	208,830.00	228,415.38	57,270.00	C 52,754.17	0.00	171,145.38	25.07%		
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	27,665.00	7,732.00	4,824.34	0.00	0.00	2,907.66	62.39%		
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	5,176.37	394.30	909.69	1,003.63	83.76%		
208-101-730.000	POSTAGE	16,480.00	16,480.00	14,778.89	3,409.77	0.00	1,701.11	89.68%		
208-101-740.000	SUPPLIES	46,350.00	46,350.00	19,115.30	826.46	2,629.20	27,234.70	41.24%		
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	25,321.70	1,835.56	20,357.39	30,298.30	45.53%		
208-101-751.000	FUEL	5,150.00	5,150.00	857.69	0.00	0.00	4,292.31	16.65%		
208-101-801.000	PROFESSIONAL SERVICES	54,400.00	54,400.00	31,172.51	210.00	0.00	23,227.49	57.30%		
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	53,121.83	13,972.44	0.00	31,878.17	62.50%		
208-101-826.000	LEGAL FEES	206.00	206.00	0.00	0.00	0.00	206.00	0.00%		
208-101-850.000	COMMUNICATIONS	14,935.00	14,935.00	8,290.57	6,844.50	0.00	6,644.43	55.51%		
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	40.38	40.38	0.00	209.62	16.15%		
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	1,213.60	388.60	0.00	1,786.40	40.45%		
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	15,662.09	2,106.10	0.00	4,422.91	77.98%		
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	16,403.00	7,975.00	0.00	597.00	96.49%		
208-101-901.000	BANK FEES	6,720.00	6,720.00	3,173.69	1,619.74	0.00	3,546.31	47.23%		
208-101-910.000	INSURANCE AND BONDS	33,454.00	34,014.00	34,040.46	D 0.00	0.00	(26.46)	100.08%		
208-101-920.000	UTILITIES	28,840.00	28,840.00	17,928.48	2,925.40	0.00	10,911.52	62.17%		
208-101-930.000	REPAIRS	0.00	0.00	244.91	0.00	0.00	(244.91)	100.00%		
208-101-931.000	BUILDING MAINTENANCE	50,000.00	50,000.00	30,872.99	1,300.02	0.00	19,127.01	61.75%		
208-101-931.001	PARKS MAINTENANCE	0.00	0.00	197.00	0.00	0.00	(197.00)	100.00%		
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	9,987.34	0.00	0.00	(1,747.34)	121.21%		
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	1,886.33	154.86	0.00	5,113.67	26.95%		
208-101-940.000	RENTALS	2,000.00	2,000.00	1,195.00	85.00	0.00	805.00	59.75%		
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	1,431.50	0.00	0.00	568.50	71.58%		
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	700.00	0.00	0.00	1,800.00	28.00%		
208-101-961.000	CERTIFICATIONS & LICENSES	250.00	250.00	0.00	0.00	0.00	250.00	0.00%		
208-101-976.000	BUILDING ADDITION & IMPROVEMENT	10,000.00	10,000.00	3,825.00	0.00	11,875.59	6,175.00	38.25%		
208-101-982.000	MACHINERY	38,300.00	38,300.00	0.00	0.00	462.02	38,300.00	0.00%		
208-101-983.000	OFFICE EQUIPMENT	8,000.00	8,000.00	6,812.46	392.46	710.00	1,187.54	85.16%		
208-101-984.000	FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	100.00%		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ROSEVILLE									
PERIOD ENDING 02/28/2019									
% Fiscal Year Completed: 66.67									
		2018-19	2018-19	YTD BALANCE	ACTIVITY FOR				
GL NUMBER	DESCRIPTION	ORIGINAL	BUDGET	02/28/2019	MONTH 02/28/19	ENCUMBERED	UNENCUMBERED	% BDGT	
208-101-991.000	PRINCIPAL PAYMENTS	365,539.00	365,539.00	242,575.32	61,060.92	0.00	122,963.68	66.36%	USED
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0.00%	0.00%
208-101-993.001	VENDING EXPENSE	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00%	0.00%
208-101-995.000	INTEREST PAYMENTS	19,352.00	19,352.00	12,512.65	3,227.20	0.00	6,839.35	64.66%	64.66%
208-101-996.027	ADMINISTRATION COSTS	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.00%	0.00%
Total Expenditures - Dept 101-GENERAL DEPARTMENT		1,999,540.00	2,044,267.72	1,050,133.51	205,415.25	36,943.89	994,134.21	51.37%	51.37%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	126,360.00	126,360.00	64,171.71	6,747.63	0.00	62,188.29	50.78%	50.78%
208-691-715.000	FICA-EMPLOYER'S	9,667.00	9,667.00	4,909.15	516.19	0.00	4,757.85	50.78%	50.78%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	2,582.00	2,582.00	E	0.00	0.00	2,582.00	0.00%	0.00%
208-691-728.000	OFFICE SUPPLIES	0.00	0.00	357.52	0.00	0.00	(357.52)	#DIV/0!	#DIV/0!
208-691-740.000	SUPPLIES	750.00	750.00	4.00	4.00	0.00	746.00	0.53%	0.53%
208-691-801.000	FUEL	10,300.00	10,300.00	8,475.07	1,850.74	0.00	1,824.93	82.28%	82.28%
208-691-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	1,903.00	0.00	0.00	3,097.00	38.06%	38.06%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	2,825.00	0.00	0.00	2,325.00	54.85%	54.85%
208-691-850.000	COMMUNICATIONS	4,635.00	4,635.00	4,021.18	444.78	0.00	613.82	86.76%	86.76%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	935.24	0.00	0.00	4,064.76	18.70%	18.70%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	0.00	0.00	0.00	2,671.00	0.00%	0.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	1,743.45	1,743.45	0.00	1,969.55	46.96%	46.96%
208-691-983.000	OFFICE EQUIPMENT	27,750.00	27,750.00	0.00	0.00	0.00	27,750.00	0.00%	0.00%
208-691-996.027	ADMINISTRATION COSTS	19,371.00	19,371.00	0.00	0.00	0.00	19,371.00	0.00%	0.00%
Total Expenditures - Dept 691-SMART		222,949.00	222,949.00	89,345.32	11,306.79	0.00	133,603.68	40.07%	40.07%
TOTAL EXPENDITURES		2,222,489.00	2,267,216.72	1,139,478.83	216,722.04	36,943.89	1,127,737.89	50.26%	50.26%
TOTAL REVENUES - ALL FUNDS		2,025,355.00	2,025,355.00	1,134,639.04	432,735.70	0.00	890,715.96		
TOTAL EXPENDITURES - ALL FUNDS		2,222,489.00	2,267,216.72	1,139,478.83	216,722.04	36,943.89	1,127,737.89		
NET OF REVENUES & EXPENDITURES		(197,134.00)	(241,861.72)	(4,839.79)	216,013.66	(36,943.89)	(237,021.93)		
A The Authority received its personal property tax reimbursement check from the State in excess of what was initially budgeted.									
B The negative amount of SMART operating credits received relates to costs that were applied to the May and June 2018 invoices that RARE sent SMART. The May and June revenue was received in August 2018 (FY19) and therefore the revenue was accrued at 6/30/18 and reversed without consideration of the costs that offset the revenue received. No other SMART revenue has been received in FY19.									
C The second quarter invoice from City of Roseville for healthcare was not paid as of 2/28/19.									
D There was one payment made in July to MML that covers a full year of liability insurance for the Authority. There are no other costs expected within this account for the remainder of the fiscal year.									
E These expenditures are 100% recorded in department 101 and a portion will be allocated to department 691.									

Tony Lipinski (Roseville Eastpointe Recreation Authority)

From: Andrew Sowinski <ASowinski@partnersinarch.com>
Sent: Wednesday, February 13, 2019 4:04 PM
To: Tony Lipinski (Roseville Eastpointe Recreation Authority)
Cc: Michael Malone; David Gassen; Salim Sessine
Subject: RARE
Attachments: Recreational Authority of Rosevill1.doc; Rec Authority 23685.pdf; Rec Authority 23686.pdf; Rec Authority 23687.pdf

Tony,

Reviewing the corrections and operation of the HVAC system after repairs with both the Repair contractor and the Mechanical Engineer there are issues that will need additional investigation and alteration to fully correct the temperature issues although the operation and conditions have been improved.

These include:

- **E131:** all repairs and replacement of the EDH have been completed and the temperature issues still exist in a lessened state. The EDH is not tripping the internal safety but still operates with a +/- 9 degree temperature lag. Additional field review will be necessary to identify / correct the problem which may be located in the original duct system modified for this area of the building. A field meeting with the repair contractor and mechanical engineer is being set up for next week.
- **Addition Small Office Areas:** The thermostat was rewired and the air modulating damper reconnected and adjusted. Addition of an EDH has been recommended by the Mechanical Engineer.
- **Addition Small Office Areas:** attached is the quotation for the return air grille hoods for your review and approval. The Hoods block above ceiling air from dropping through the return grille above the seating and work areas.
- **VAV Quote:** Quotation is still outstanding from Repair Contractor. This is for the Existing multipurpose rooms adjacent to the recreation lobby.

Also attached are the contractor invoices; they still owe us the breakdown for the costs associated with the repair, correction to original work, and new scope work.

the breakdown is only necessary in dealing with the original contractor and not a condition for payment to Alliance Mechanical.

We will coordinate the meeting day and time. There will be above ceiling investigation.
Contact our office with any Questions.

Thank you,

Andy Sowinski, RA
Project Manager
PARTNERS In Architecture, PLC
65 Market Street, Suite 200 | Mount Clemens, MI 48043
p: 586-469-3600 | f: 586-469-3607
ASowinski@partnersinarch.com | www.partnersinarch.com

Take a look our updated website



Disclaimer

Recreational Authority of Roseville & Eastpointe



2019–2020 Annual Budget & Five Year Financial Forecast

Submitted by: Anthony J. Lipinski, Executive Director

Recreational Authority of Roseville-Eastpointe

18185 Sycamore, Roseville, MI 48066

586-445-5480



Recreational Authority of Roseville & Eastpointe

Board Members

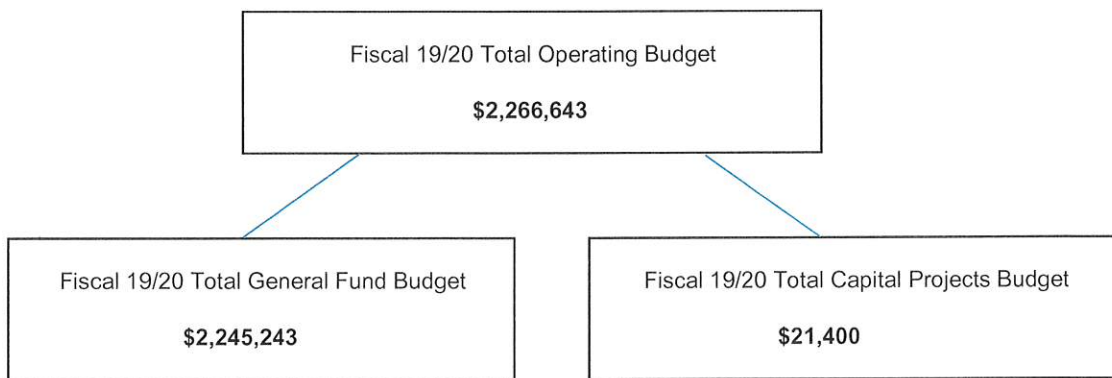
Scott Adkins, Chairperson

Charles Frontera, Vice Chair

Joe Merucci

Dan Hogan

Mickey Switalski



							Prop tax open

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - GENERAL FUND		Actual Revenues 2017-2018	Fiscal 18-19		Estimated Revenues 2019-2020
			Estimated Revenues 2018-2019	Revised Est. Revenues 2018-2019	
ACCOUNT NO.	ACCOUNT NAME				
	PROPERTY TAX REVENUES				
	0.9841 MILLS LEVIED - CITY OF ROSEVILLE	\$ -	\$ 879,601	\$ 879,601	\$ 892,853
	0.9841 MILLS LEVIED - CITY OF EASTPOINTE	-	456,159	456,159	464,494
	TOTAL TAXES - BEFORE ADJUSTMENTS:	-	1,335,760	1,335,760	1,357,347
	PLUS: PERSONAL PROPERTY TAX REIMBURSEMENT	-	25,717	25,717	25,717
	LESS: 1% ESTIMATED TAX REFUNDS & ADJUSTMENTS	-	(13,358)	(13,358)	(13,573)
208-101-402-000	TOTAL PROPERTY TAX REVENUES	\$ 1,417,521	1,348,119	1,348,119	1,369,490
208-101-652-000	PROGRAM & RENTAL REVENUES	423,514	450,000	450,000	450,000
	SMART PROGRAM REVENUES				
208-101-653-000	SMART - OPERATING CREDITS - MUNICIPAL	164,104	78,432	78,432	78,432
208-101-653-000	SMART - OPERATING CREDITS - COMMUNITY	-	115,280	115,280	115,280
208-101-654-000	SMART - FARE BOX REVENUES	8,706	29,237	29,237	27,995
	TOTAL SMART PROGRAM REVENUES	172,810	222,949	222,949	221,707
	OTHER REVENUES				
208-101-614-000	VENDING REVENUES	287	1,000	1,000	1,000
208-101-667-000	BUILDING RENTAL - COMMUNITY CENTER	21,610	-	-	-
208-101-674-000	CONTRIBUTIONS & DONATIONS	-	1,000	1,000	1,000
208-101-502-000	STATE GRANT - CGAP GRANT	-	-	-	-
208-101-613-000	COMMUNITY CENTER SALE PROCEEDS	380,461	-	-	-
208-101-664-000	INTEREST INCOME & DIVIDENDS	2,577	2,287	2,287	2,312
	TOTAL OTHER REVENUES	404,935	4,287	4,287	4,312
	TOTAL ESTIMATED REVENUES - GENERAL FUND	\$ 2,418,780	\$ 2,025,355	\$ 2,025,355	\$ 2,045,509

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST						
		Prop tax open	Prop tax open	Prop tax open	Prop tax open	Prop tax open
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - GENERAL FUND		Estimated Revenues 2020-2021	Estimated Revenues 2021-2022	Estimated Revenues 2022-2023	Estimated Revenues 2023-2024	Estimated Revenues 2024-2025
ACCOUNT NO.	ACCOUNT NAME					
	PROPERTY TAX REVENUES					
	0.9841 MILLS LEVIED - CITY OF ROSEVILLE	\$ 906,255	\$ 920,883	\$ 936,680	\$ 953,595	\$ 971,582
	0.9841 MILLS LEVIED - CITY OF EASTPOINTE	472,996	481,668	490,514	499,536	508,739
	TOTAL TAXES - BEFORE ADJUSTMENTS:	1,379,250	1,402,552	1,427,193	1,453,131	1,480,321
	PLUS: PERSONAL PROPERTY TAX REIMBURSEMENT	34,377	42,025	48,791	54,786	60,107
	LESS: 1% ESTIMATED TAX REFUNDS & ADJUSTMENTS	(13,793)	(14,025)	(14,272)	(14,531)	(14,803)
208-101-402-000	TOTAL PROPERTY TAX REVENUES	1,399,835	1,430,552	1,461,712	1,493,385	1,525,625
208-101-652-000	PROGRAM & RENTAL REVENUES	455,000	460,000	465,000	470,000	475,000
	SMART PROGRAM REVENUES					
208-101-653-000	SMART - OPERATING CREDITS -MUNICIPAL	78,432	78,432	78,432	78,432	78,432
208-101-653-000	SMART - OPERATING CREDITS - COMMUNITY	115,280	115,280	115,280	115,280	115,280
208-101-654-000	SMART - FARE BOX REVENUES	29,126	30,294	31,498	32,739	34,013
	TOTAL SMART PROGRAM REVENUES	222,838	224,006	225,210	226,451	227,725
	OTHER REVENUES					
208-101-614-000	VENDING REVENUES	1,030	1,061	1,093	1,126	1,159
208-101-667-000	BUILDING RENTAL - COMMUNITY CENTER	-	-	-	-	-
208-101-674-000	CONTRIBUTIONS & DONATIONS	1,000	1,000	1,000	1,000	1,000
208-101-502-000	STATE GRANT - CGAP GRANT	-	-	-	-	-
208-101-613-000	COMMUNITY CENTER SALE PROCEEDS	-	-	-	-	-
208-101-664-000	INTEREST INCOME & DIVIDENDS	2,337	2,362	2,387	2,412	2,437
	TOTAL OTHER REVENUES	4,367	4,423	4,480	4,538	4,596
	TOTAL ESTIMATED REVENUES - GENERAL FUND	\$ 2,082,040	\$ 2,118,980	\$ 2,156,402	\$ 2,194,374	\$ 2,232,945

[illegible]

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND		Actual Expenditures 2017-2018	Fiscal 18-19		
			Approved Expenditures 2018-2019	Revised Expenditures 2018-2019	Proposed Expenditures 2019-2020
ACCOUNT NO.	ACCOUNT NAME				
RECREATION PROGRAMS & SENIOR ACTIVITIES					
208-101-706-000	WAGES- PERMANENT EMPLOYEES	\$ 307,702	\$ 302,039	\$ 338,135	\$ 344,865
208-101-707-000	WAGES- PART TIME / TEMPORARY EMPLOYEES	282,729	280,010	280,010	280,010
208-101-709-000	WAGES- OVERTIME	-	1,000	1,000	1,000
208-101-715-000	FICA-EMPLOYER'S	44,164	44,602	47,363	47,879
208-101-718-000	RETIREMENT FUND CONTRIBUTION	51,897	47,343	53,001	54,055
208-101-719-000	HEALTH, LIFE, DENTAL	200,800	208,830	228,415	229,615
208-101-725-000	UNEMPLOYMENT & WORKERS COMP	9,468	27,665	7,732	6,635
208-101-728-000	OFFICE SUPPLIES	3,440	6,180	6,180	6,180
208-101-730-000	POSTAGE	15,942	16,480	16,480	16,480
208-101-740-000	PROGRAM SUPPLIES	34,446	46,350	46,350	46,350
208-101-740-004	PLAYGROUND & ATHLETIC SUPPLIES	53,294	55,620	55,620	55,620
208-101-751-000	FUEL	-	5,150	5,150	5,150
208-101-801-000	PROFESSIONAL SERVICES	56,190	54,400	54,400	54,400
208-101-818-000	CONTRACTUAL SERVICES	89,890	85,000	85,000	85,000
208-101-826-000	LEGAL FEES	803	206	206	206
208-101-850-000	COMMUNICATIONS	34,049	14,935	14,935	14,935
208-101-861-000	AUTO EXPENSE ALLOWANCE	108	250	250	250
208-101-864-000	CONFERENCE & WORKSHOPS	2,220	3,000	3,000	3,000
208-101-880-000	COMMUNITY PROMOTION	19,434	20,085	20,085	20,085
208-101-900-000	PRINTING AND PUBLISHING	15,254	17,000	17,000	17,000
208-101-901-000	BANK FEES	6,703	6,720	6,720	6,720
208-101-910-000	INSURANCE AND BONDS	29,220	33,454	34,014	35,000
208-101-920-000	UTILITIES	32,461	28,840	28,840	28,840
208-101-931-000	BUILDING MAINTENANCE	59,980	50,000	50,000	50,000
208-101-931-001	PARKS MAINTENANCE	432	-	-	-
208-101-933-000	OFFICE EQUIPMENT MAINTENANCE	6,554	8,240	8,240	8,240
208-101-939-000	VEHICLE MAINTENANCE	6,936	7,000	7,000	7,000
208-101-940-000	RENTALS	3,586	2,000	2,000	2,000
208-101-955-000	MISCELLANEOUS EXPENSES	675	-	-	-
208-101-958-000	MEMBERSHIPS AND DUES	1,540	2,000	2,000	2,000
208-101-960-000	EDUCATION AND TRAINING	2,645	2,500	2,500	2,500
208-101-961-000	CERTIFICATIONS & LICENSES	100	250	250	250
208-101-991-000	LOAN REPAYMENTS -6/30/XX	355,634	365,539	365,539	375,719
208-101-993-000	LAND USE FEE	90,000	120,000	120,000	120,000
208-101-993-001	VENDING EXPENSE	-	1,200	1,200	1,200
208-101-995-000	INTEREST EXPENSE	29,279	19,352	19,352	9,149
208-101-996.010	COMMUNITY CENTER PROCEEDS DISTRIBUTION	378,971	-	-	-
208-101-996-027	ADMINISTRATIVE SERVICE FEE	60,000	60,000	60,000	61,200
208-101-999-000	TRANSFER OUT - CAPITAL PROJECTS	94,117	25,000	25,000	25,000
TOTAL RECREATION PROGRAMS & SENIOR ACTIVITIES		2,380,663	1,968,240	2,012,968	2,023,536

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST						
		Prop tax open	Prop tax open	Prop tax open	Prop tax open	Prop tax open
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND		Proposed Expenditures 2020-2021	Proposed Expenditures 2021-2022	Proposed Expenditures 2022-2023	Proposed Expenditures 2023-2024	Proposed Expenditures 2024-2025
ACCOUNT NO.	ACCOUNT NAME					
RECREATION PROGRAMS & SENIOR ACTIVITIES						
208-101-706-000	WAGES- PERMANENT EMPLOYEES	\$ 351,766	\$ 358,801	\$ 365,977	\$ 373,297	\$ 380,763
208-101-707-000	WAGES- PART TIME / TEMPORARY EMPLOYEES	280,010	280,010	280,010	280,010	280,010
208-101-709-000	WAGES- OVERTIME	1,000	1,000	1,000	1,000	1,000
208-101-715-000	FICA-EMPLOYER'S	48,331	48,869	49,418	49,978	50,549
208-101-718-000	RETIREMENT FUND CONTRIBUTION	55,136	56,239	57,364	58,511	59,681
208-101-719-000	HEALTH, LIFE, DENTAL	238,800	205,368	147,865	147,865	147,865
208-101-725-000	UNEMPLOYMENT & WORKERS COMP	6,834	7,039	7,250	7,467	7,691
208-101-728-000	OFFICE SUPPLIES	6,365	6,556	6,753	6,956	7,164
208-101-730-000	POSTAGE	16,974	17,484	18,008	18,548	19,105
208-101-740-000	PROGRAM SUPPLIES	47,741	49,173	50,648	52,167	53,732
208-101-740-004	PLAYGROUND & ATHLETIC SUPPLIES	57,289	59,007	60,777	62,601	64,479
208-101-751-000	FUEL	5,305	5,464	5,628	5,796	5,970
208-101-801-000	PROFESSIONAL SERVICES	56,032	57,713	59,444	61,228	63,065
208-101-818-000	CONTRACTUAL SERVICES	87,550	90,177	92,882	95,668	98,538
208-101-826-000	LEGAL FEES	212	219	225	232	239
208-101-850-000	COMMUNICATIONS	15,383	15,845	16,320	16,809	17,314
208-101-861-000	AUTO EXPENSE ALLOWANCE	250	250	250	250	250
208-101-864-000	CONFERENCE & WORKSHOPS	3,000	3,000	3,000	3,000	3,000
208-101-880-000	COMMUNITY PROMOTION	20,688	21,308	21,947	22,606	23,284
208-101-900-000	PRINTING AND PUBLISHING	17,000	17,000	17,000	17,000	17,000
208-101-901-000	BANK FEES	6,720	6,720	6,720	6,720	6,720
208-101-910-000	INSURANCE AND BONDS	36,050	37,132	38,245	39,393	40,575
208-101-920-000	UTILITIES	29,705	30,596	31,514	32,460	33,433
208-101-931-000	BUILDING MAINTENANCE	51,500	53,045	54,636	56,275	57,964
208-101-931-001	PARKS MAINTENANCE	-	-	-	-	-
208-101-933-000	OFFICE EQUIPMENT MAINTENANCE	8,487	8,742	9,004	9,274	9,552
208-101-939-000	VEHICLE MAINTENANCE	7,000	7,000	7,000	7,000	7,000
208-101-940-000	RENTALS	2,000	2,000	2,000	2,000	2,000
208-101-955-000	MISCELLANEOUS EXPENSES	-	-	-	-	-
208-101-958-000	MEMBERSHIPS AND DUES	2,000	2,000	2,000	2,000	2,000
208-101-960-000	EDUCATION AND TRAINING	2,500	2,500	2,500	2,500	2,500
208-101-961-000	CERTIFICATIONS & LICENSES	250	250	250	250	250
208-101-991-000	LOAN REPAYMENTS -6/30/XX	159,621	-	-	-	-
208-101-993-000	LAND USE FEE	120,000	120,000	120,000	120,000	120,000
208-101-993-001	VENDING EXPENSE	1,236	1,273	1,312	1,351	1,392
208-101-995-000	INTEREST EXPENSE	733	-	-	-	-
208-101-996.010	COMMUNITY CENTER PROCEEDS DISTRIBUTION	-	-	-	-	-
208-101-996-027	ADMINISTRATIVE SERVICE FEE	62,424	63,672	64,946	66,245	67,570
208-101-999-000	TRANSFER OUT - CAPITAL PROJECTS	30,721	235,763	304,397	315,457	326,479
TOTAL RECREATION PROGRAMS & SENIOR ACTIVITIES		1,836,613	1,871,214	1,906,293	1,941,917	1,978,134

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE					
GENERAL FUND					
ESTIMATED REVENUES & EXPENDITURES					
FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST					
					Prop tax open
		Fiscal 18-19			
		Actual Expenditures 2017-2018	Approved Expenditures 2018-2019	Revised Expenditures 2018-2019	Proposed Expenditures 2019-2020
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE					
ESTIMATED EXPENDITURES - GENERAL FUND					
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>				
<u>SMART PROGRAM</u>					
208-691-707-000	WAGES- TEMPORARY EMPLOYEES	\$ 92,080	\$ 126,360	\$ 126,360	\$ 126,360
208-691-715-000	FICA-EMPLOYER'S	7,044	9,667	9,667	9,667
208-691-725-000	UNEMPLOYMENT & WORKERS COMP	1,881	2,582	2,582	1,340
208-691-740-000	SUPPLIES	963	750	750	750
208-691-751-000	FUEL	12,659	10,300	10,300	10,300
208-691-801-000	PROFESSIONAL SERVICES	54	5,000	5,000	5,000
208-691-818-000	CONTRACTUAL SERVICES	8,780	5,150	5,150	5,150
208-691-850-000	COMMUNICATIONS	4,557	4,635	4,635	4,635
208-691-880-000	COMMUNITY PROMOTION	141	5,000	5,000	5,000
208-691-910-000	INSURANCE AND BONDS	2,003	2,671	2,671	2,671
208-691-939-000	VEHICLE MAINTENANCE	1,303	3,713	3,713	3,713
208-691-983-000	OFFICE EQUIPMENT	-	27,750	27,750	27,750
208-691-996-027	ADMINISTRATIVE SERVICE FEE	15,146	19,371	19,371	19,371
TOTAL SMART PROGRAM		<u>146,611</u>	<u>222,949</u>	<u>222,949</u>	<u>221,707</u>
TOTAL ESTIMATED EXPENDITURES - GENERAL FUND		<u>2,527,274</u>	<u>2,191,190</u>	<u>2,235,917</u>	<u>2,245,243</u>
208-101-965-000	CONTINGENCY - NET INCOME (LOSS)	\$ (108,494)	\$ (165,834)	\$ (210,562)	\$ (199,735)
FUND BALANCE - GENERAL FUND @ 7/1/2017		\$ 1,410,766		\$ 1,302,272	\$ 1,091,710
FUND BALANCE - GENERAL FUND @ 6/30/2018		\$ 1,302,272		\$ 1,091,710	\$ 891,976
<u>FUND BALANCE - DESIGNATIONS</u>					
Reserve - Capital Improvements		\$ 69,117		\$ -	\$ -
Undesignated Fund Balance		<u>1,233,155</u>		<u>1,091,710</u>	<u>891,976</u>
FUND BALANCE - GENERAL FUND @ 6/30/2018		<u>\$ 1,302,272</u>		<u>\$ 1,091,710</u>	<u>\$ 891,976</u>

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST						
		Prop tax open	Prop tax open	Prop tax open	Prop tax open	Prop tax open
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND		Proposed Expenditures 2020-2021	Proposed Expenditures 2021-2022	Proposed Expenditures 2022-2023	Proposed Expenditures 2023-2024	Proposed Expenditures 2024-2025
ACCOUNT NO.	ACCOUNT NAME					
SMART PROGRAM						
208-691-707-000	WAGES- TEMPORARY EMPLOYEES	\$ 126,360	\$ 126,360	\$ 126,360	\$ 126,360	\$ 126,360
208-691-715-000	FICA-EMPLOYER'S	9,667	9,667	9,667	9,667	9,667
208-691-725-000	UNEMPLOYMENT & WORKERS COMP	1,379	1,420	1,463	1,507	1,552
208-691-740-000	SUPPLIES	750	750	750	750	750
208-691-751-000	FUEL	10,609	10,927	11,255	11,593	11,941
208-691-801-000	PROFESSIONAL SERVICES	5,150	5,305	5,464	5,628	5,796
208-691-818-000	CONTRACTUAL SERVICES	5,305	5,464	5,628	5,796	5,970
208-691-850-000	COMMUNICATIONS	4,774	4,917	5,065	5,217	5,373
208-691-880-000	COMMUNITY PROMOTION	5,150	5,305	5,464	5,628	5,796
208-691-910-000	INSURANCE AND BONDS	2,751	2,834	2,919	3,006	3,096
208-691-939-000	VEHICLE MAINTENANCE	3,824	3,939	4,057	4,179	4,304
208-691-983-000	OFFICE EQUIPMENT	27,750	27,750	27,750	27,750	27,750
208-691-996-027	ADMINISTRATIVE SERVICE FEE	19,371	19,371	19,371	19,371	19,371
TOTAL SMART PROGRAM		222,838	224,006	225,210	226,451	227,725
TOTAL ESTIMATED EXPENDITURES - GENERAL FUND		2,059,451	2,095,219	2,131,502	2,168,368	2,205,859
208-101-965-000	CONTINGENCY - NET INCOME (LOSS)	\$ 22,588	\$ 23,762	\$ 24,899	\$ 26,006	\$ 27,087
FUND BALANCE - GENERAL FUND @ 7/1/2017		\$ 891,976	\$ 914,564	\$ 938,326	\$ 963,225	\$ 989,231
FUND BALANCE - GENERAL FUND @ 6/30/2018		\$ 914,564	\$ 938,326	\$ 963,225	\$ 989,231	\$ 1,016,317
FUND BALANCE - DESIGNATIONS						
Reserve - Capital Improvements		\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance		914,564	938,326	963,225	989,231	1,016,317
FUND BALANCE - GENERAL FUND @ 6/30/2018		\$ 914,564	\$ 938,326	\$ 963,225	\$ 989,231	\$ 1,016,317

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE					
CAPITAL PROJECTS FUND					
ESTIMATED REVENUES & EXPENDITURES					
FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST					

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - CAPITAL PROJECTS FUND		Actual Revenues 2017-2018	Fiscal 18-19		Estimated Revenues 2019-2020
			Estimated Revenues 2018-2019	Revised Est. Revenues 2018-2019	
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>				
408-101-699-000	TRANSFER FROM GENERAL FUND	94,117	25,000	25,000	25,000
408-000-390-000	APPROPRIATION FROM SURPLUS	-	31,300	31,300	-
TOTAL ESTIMATED REVENUES - CAPITAL PROJECTS FUND		\$ 94,117	\$ 56,300	\$ 56,300	\$ 25,000

		Fiscal 18-19			
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		Actual Expenditures 2017-2018	Approved Expenditures 2018-2019	Revised Expenditures 2018-2019	Proposed Expenditures 2019-2020
ACCOUNT NO.	ACCOUNT NAME				
408-101-976-000	MISCELLANEOUS COMMUNITY CENTER IMPROVEMENTS	5,782	-	-	-
408-101-976-000	REPLACE CARPET IN STAFF OFFICES	-	-	-	-
408-101-976-000	REPLACE HOT WATER TANK	14,075	-	-	-
408-101-976-000	FITNESS COURT INSTALLATION	-	10,000	10,000	-
408-101-976-000	PARK IMPROVEMENTS	-	-	-	-
408-101-982-000	DIGITAL MESSAGE BOARD	-	30,000	30,000	-
408-101-982-000	FITNESS ROOM EQUIPMENT	8,270	-	-	5,500
408-101-982-000	REPLACE FLOOR MATS IN GYM	-	1,000	1,000	1,500
408-101-982-000	REPLACE COMPUTERS IN SENIOR CENTER	-	2,400	2,400	2,400
408-101-982-000	REPLACE STAFF COMPUTERS	-	2,400	2,400	6,000
408-101-982-000	REPLACE SCOREBOARD IN GYM	-	2,500	2,500	-
408-101-983-000	DUPLICATOR MACHINE	-	8,000	8,000	-
408-101-983-000	DISC GOLF EQUIPMENT	-	-	-	-
408-101-984-000	REPLACE BANQUET TABLES & CHAIRS	7,750	-	-	6,000
408-101-984-000	REPLACE FURNITURE IN STAFF OFFICE	3,600	-	-	-
408-000-390-000	SURPLUS	54,640	-	-	3,600
TOTAL ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		\$ 94,117	\$ 56,300	\$ 56,300	\$ 25,000

Statement of Fund Balance

	BEGINNING FUND BALANCE - CAPITAL PROJECT FUND	\$ -	\$ 54,640	\$ 23,340
	NET CHANGE IN FUND BALANCE - CAPITAL PROJECTS FUND	\$ 54,640	\$ (31,300)	\$ 3,600
	ENDING FUND BALANCE - CAPITAL PROJECTS FUND	\$ 54,640	\$ 23,340	\$ 26,941

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE CAPITAL PROJECTS FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST							
		Financial Forecast - 5 Year Plan					
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - CAPITAL PROJECTS FUND		1 Estimated Revenues 2020-2021	2 Estimated Revenues 2021-2022	3 Estimated Revenues 2022-2023	4 Estimated Revenues 2023-2024	5 Estimated Revenues 2024-2025	
ACCOUNT NO.	ACCOUNT NAME						
408-101-699-000	TRANSFER FROM GENERAL FUND	30,721	235,763	304,397	315,457	326,479	
408-000-390-000	APPROPRIATION FROM SURPLUS	-	-	-	-	-	
TOTAL ESTIMATED REVENUES - CAPITAL PROJECTS FUND		\$ 30,721	\$ 235,763	\$ 304,397	\$ 315,457	\$ 326,479	
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		1 Proposed Expenditures 2020-2021	2 Proposed Expenditures 2021-2022	3 Proposed Expenditures 2022-2023	4 Proposed Expenditures 2023-2024	5 Proposed Expenditures 2024-2025	
ACCOUNT NO.	ACCOUNT NAME						
408-101-976-000	MISCELLANEOUS COMMUNITY CENTER IMPROVEMENTS	-	-	-	-	-	
408-101-976-000	REPLACE CARPET IN STAFF OFFICES	-	-	5,000	-	-	
408-101-976-000	REPLACE HOT WATER TANK	-	-	-	-	-	
408-101-976-000	FITNESS COURT INSTALLATION	-	-	-	-	-	
408-101-976-000	PARK IMPROVEMENTS	83,434	285,070	348,657	365,490	379,323	
408-101-982-000	DIGITAL MESSAGE BOARD	-	-	-	-	-	
408-101-982-000	FITNESS ROOM EQUIPMENT	5,500	5,500	5,500	5,500	5,500	
408-101-982-000	REPLACE FLOOR MATS IN GYM	1,500	1,500	1,500	1,500	1,500	
408-101-982-000	REPLACE COMPUTERS IN SENIOR CENTER	2,400	-	-	-	-	
408-101-982-000	REPLACE STAFF COMPUTERS	-	-	-	-	-	
408-101-982-000	REPLACE SCOREBOARD IN GYM	-	-	-	-	-	
408-101-983-000	DUPLICATOR MACHINE	-	-	-	-	-	
408-101-983-000	DISC GOLF EQUIPMENT	-	-	-	-	-	
408-101-984-000	REPLACE BANQUET TABLES & CHAIRS	-	6,000	-	6,000	-	
408-101-984-000	REPLACE FURNITURE IN STAFF OFFICE	-	-	5,000	-	5,000	
408-000-390-000	SURPLUS	-	-	-	-	-	
TOTAL ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		\$ 92,834	\$ 298,070	\$ 365,657	\$ 378,490	\$ 391,323	
Statement of Fund Balance							
BEGINNING FUND BALANCE - CAPITAL PROJECT FUND		\$ 26,941	\$ 26,941	\$ 26,941	\$ 26,941	\$ 26,941	
NET CHANGE IN FUND BALANCE - CAPITAL PROJECTS FUND		\$ -	\$ -	\$ -	\$ -	\$ -	
ENDING FUND BALANCE - CAPITAL PROJECTS FUND		\$ 26,941	\$ 26,941	\$ 26,941	\$ 26,941	\$ 26,941	

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

Fiscal 2019-2020	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
Real Property	\$ 1,266,732,624	\$ 834,766,906	\$ 431,965,718
Personal Property	\$ 112,545,696	\$ 72,512,196	\$ 40,033,500
Total Value - Real & Personal Property Valuation	\$ 1,379,278,320	\$ 907,279,102	\$ 471,999,218
Tax Rate - Mills	0.9841	0.9841	0.9841
TOTAL	\$ 1,357,347	\$ 892,853	\$ 464,494

For Fiscal 2019-2020, the increase of real and personal property values capped by inflation continues to be the scenario plaguing the entire State of Michigan and not exclusive to the Cities of Roseville and Eastpointe. Beginning in fiscal 2016-2017, personal property taxes for commercial and industrial personal property began to be phased out, which has resulted in personal property taxable values for those types of property to decrease. However, the State of Michigan has indicated they will reimburse local taxing units for the lost revenue from this phase out. For fiscal 2019-2020, real property values in Roseville increased from approximately \$.785 billion to \$.815 billion or 3.8%. In Eastpointe, real property values increased 2.8% from approximately \$.412 billion to \$.423 billion. Personal property valuations in Eastpointe increased 0.5% from \$.0398 billion to \$.0403 billion. Personal property valuations decreased in Roseville from approximately \$.088 billion to \$.078 billion or 11.2% due to the personal property tax phase out mentioned above. In total, Eastpointe experienced an increase of approximately 2.6% in total taxable values and Roseville experienced an increase of approximately 2.3%, which parlays into approximately \$11,000 in additional revenue from property tax collections to support Authority programs and/or activities. The Authority expects to receive approximately \$26,000 in reimbursements for lost tax revenue from personal property taxes.

Fiscal 2020-2021	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
Real Property	\$ 1,296,241,111	\$ 855,636,079	\$ 440,605,032
Personal Property	\$ 105,294,476	\$ 65,260,976	\$ 40,033,500
Total Value - Real & Personal Property Valuation	\$ 1,401,535,587	\$ 920,897,055	\$ 480,638,532
Tax Rate - Mills	0.9841	0.9841	0.9841
TOTAL	\$ 1,379,250	\$ 906,255	\$ 472,996

For Fiscal 2020-2021, the Authority anticipates real property values in Eastpointe to increase by 2% and in Roseville to increase by 2.5%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not commercial or industrial property that is impacted by the phase out. Personal property in Roseville is anticipated to decrease 10% because Roseville's personal property is predominantly made up of commercial and industrial property, which is subject to the phase out. In total, property values are projected to increase from \$.894 billion to \$.906 billion in Roseville and from \$.464 billion to \$.472 billion in Eastpointe. This increase is expected to generate approximately \$21,000 in additional tax revenue compared to the amount budgeted for fiscal 2019-2020. The Authority expects to receive approximately \$34,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,326,444,114	\$ 877,026,981	\$ 449,417,133
Personal Property	\$ 98,768,379	\$ 58,734,879	\$ 40,033,500
Total Value - Real & Personal Property Valuation	\$ 1,425,212,492	\$ 935,761,859	\$ 489,450,633
Tax Rate - Mills	0.9841	0.9841	0.9841
TOTAL	\$ 1,402,552	\$ 920,883	\$ 481,668

For Fiscal 2021-2022, the Authority anticipates real property values in Eastpointe to increase by 2% and in Roseville to increase by 2.5%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not commercial or industrial property that is impacted by the phase out. Personal property in Roseville is anticipated to decrease 10% because Roseville's personal property is predominantly made up of commercial and industrial property, which is subject to the phase out. In total, property values are projected to increase from \$.906 billion to \$.920 billion in Roseville and from \$.472 billion to \$.481 billion in Eastpointe. This increase is expected to generate approximately \$22,000 in additional tax revenue compared to the amount budgeted for fiscal 2020-2021. The Authority expects to receive approximately \$42,000 in reimbursements for lost tax revenue from personal property taxes.

	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,357,358,131	\$ 898,952,655	\$ 458,405,476
Personal Property	\$ 92,894,890	\$ 52,861,390	\$ 40,033,500
Total Value - Real & Personal Property Valuation	\$ 1,450,253,022	\$ 951,814,046	\$ 498,438,976
Tax Rate - Mills	0.9841	0.9841	0.9841
TOTAL	\$ 1,427,193	\$ 936,680	\$ 490,514

For Fiscal 2022-2023, the Authority anticipates real property values in Eastpointe to increase by 2% and in Roseville to increase by 2.5%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not commercial or industrial property that is impacted by the phase out. Personal property in Roseville is anticipated to decrease 10% because Roseville's personal property is predominantly made up of commercial and industrial property, which is subject to the phase out. In total, property values are projected to increase from \$.920 billion to \$.935 billion in Roseville and from \$.481 billion to \$.489 billion in Eastpointe. This increase is expected to generate approximately \$23,000 in additional tax revenue compared to the amount budgeted for fiscal 2021-2022. The Authority expects to receive approximately \$49,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,389,000,058	\$ 921,426,472	\$ 467,573,586
Personal Property	\$ 87,608,751	\$ 47,575,251	\$ 40,033,500
Total Value - Real & Personal Property Valuation	\$ 1,476,608,807	\$ 969,001,721	\$ 507,607,086
Tax Rate - Mills	0.9841	0.9841	0.9841
TOTAL	\$ 1,453,131	\$ 953,595	\$ 499,536

For Fiscal 2023-2024, the Authority anticipates real property values in Eastpointe to increase by 2% and in Roseville to increase by 2.5%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not commercial or industrial property that is impacted by the phase out. Personal property in Roseville is anticipated to decrease 10% because Roseville's personal property is predominantly made up of commercial and industrial property, which is subject to the phase out. In total, property values are projected to increase from \$.935 billion to \$.951 billion in Roseville and from \$.489 billion to \$.498 billion in Eastpointe. This increase is expected to generate approximately \$25,000 in additional tax revenue compared to the amount budgeted for fiscal 2022-2023. The Authority expects to receive approximately \$55,000 in reimbursements for lost tax revenue from personal property taxes.

	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,421,387,191	\$ 944,462,133	\$ 476,925,058
Personal Property	\$ 82,851,226	\$ 42,817,726	\$ 40,033,500
Total Value - Real & Personal Property Valuation	\$ 1,504,238,417	\$ 987,279,859	\$ 516,958,558
Tax Rate - Mills	0.9841	0.9841	0.9841
TOTAL	\$ 1,480,321	\$ 971,582	\$ 508,739

For Fiscal 2024-2025, the Authority anticipates real property values in Eastpointe to increase by 2% and in Roseville to increase by 2.5%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not commercial or industrial property that is impacted by the phase out. Personal property in Roseville is anticipated to decrease 10% because Roseville's personal property is predominantly made up of commercial and industrial property, which is subject to the phase out. In total, property values throughout both Cities are projected to increase from \$.951 billion to \$.969 billion in Roseville and from \$.498 billion to \$.508 billion in Eastpointe. This increase is expected to generate approximately \$26,000 in additional tax revenue compared to the amount budgeted for fiscal 2023-2024. The Authority expects to receive approximately \$60,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM REVENUE
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED REVENUE 2019-2020</u>
208-101-652-000	<u>PROGRAM & RENTAL REVENUES</u>	\$ 450,000
208-101-653-000	<u>SMART OPERATING CREDITS - MUNICIPAL</u>	\$ 78,432
	This account reflects municipal credits according to the contract with the Suburban Mobility Authority for Regional Transportation for fiscal 19-20 as follows:	
	City of Eastpointe \$ 31,920	
	City of Roseville 46,512	
	Total \$ 78,432	
208-101-653-000	<u>SMART OPERATING CREDITS - COMMUNITY</u>	\$ 115,280
	This account reflects community credits according to the contract with the Suburban Mobility Authority for Regional Transportation for fiscal 19-20 as follows:	
	City of Eastpointe \$ 47,219	
	City of Roseville 68,061	
	Total \$ 115,280	
208-101-654-000	<u>SMART - FAREBOX REVENUE</u>	\$ 27,995
208-101-614-000	<u>VENDING REVENUE</u>	\$ 1,000
	This account reflects collections from vending services at the Community Center and at parks throughout the Cities of Roseville and Eastpointe for fiscal 19-20.	
208-101-674-000	<u>CONTRIBUTIONS AND DONATIONS</u>	\$ 1,000
208-101-664-000	<u>INTEREST AND DIVIDENDS</u>	\$ 2,287

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2019 - 2020

PROPOSED EXPENDITURES 2019-2020

ACCOUNT NO.	ACCOUNT NAME		
208-101-706-000	<u>WAGES - PERMANENT EMPLOYEES</u>	\$	344,869
	This account reflects salaries / wages budgeted for the following positions:		
	Executive Director	\$	96,787
	Recreation Asst. Director		77,141
	Senior Activities Director		59,235
	Adult/Youth Sports Coordinator		50,876
	Office Manager		33,925
	Contractual Payouts		26,905
	Total	\$	344,869
208-101-707-000	<u>WAGES - PART TIME / TEMPORARY EMPLOYEES</u>	\$	280,010
	This account reflects salaries / wages budgeted for the following positions:		
	<u>Non-Seasonal Part-Time Positions:</u>		
	Senior Clerical - Community / Marketing Specialist	\$	25,480
	Clerical Staff - Recreation Programs		29,120
	Clerical Staff - Senior Activities		22,750
	One (1) Special Event Staff		4,500
	Six (6) Building Supervisors		47,190
	One (1) Fitness Room Attendant		17,888
	Two (2) Building Attendants / Custodial Service		40,092
	Total	\$	187,020
	<u>Seasonal / Temporary Positions:</u>		
	Two (2) Summer Day Camp Directors	\$	9,625
	Summer Day Camp Asst. Director		4,331
	Eight (8) Summer Day Camp Counselors		31,570
	Lead Park Attendant		5,760
	Eight (8) Park Attendants		37,440
	Four (4) Life Guards - Summer Day Camp / Swim Club		4,264
	Total	\$	92,990
208-101-709-000	<u>WAGES- OVERTIME</u>	\$	1,000
208-101-715-000	<u>FICA - EMPLOYER'S</u>	\$	47,879
208-101-718-000	<u>RETIREMENT & OPEB CONTRIBUTION</u>	\$	54,055
208-101-719-000	<u>HEALTH, LIFE, DENTAL</u>	\$	229,615
208-101-725-000	<u>UNEMPLOYMENT & WORKERS COMPENSATION</u>	\$	6,635
208-101-728-000	<u>OFFICE SUPPLIES</u>	\$	6,180
	This account will be charged with all general stationary supplies.		
208-101-730-000	<u>POSTAGE</u>	\$	16,480
	This account will be charged with postage for Authority correspondence.		
	Fall Brochure	\$	6,000
	Winter/Spring Newsletter		6,000
	Big Bird Run		1,180
	Monthly Correspondence (\$275/month)		3,300
	Total	\$	16,480
208-101-740-000	<u>PROGRAM SUPPLIES</u>	\$	46,350
	This account will be charged with the purchase of operational supplies necessary for recreation programs, special activities and other needs not reflected in Acct. 728.000 Office Supplies or Acct. 740.004 Playground & Athletic Supplies.		
208-101-740-004	<u>PLAYGROUND AND ATHLETIC SUPPLIES</u>	\$	55,620
	This account will be charged with the purchase of supplies necessary for recreation programs such as uniforms and other related sporting equipment.		
208-101-751-000	<u>FUEL</u>	\$	5,150

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2019 - 2020

		PROPOSED EXPENDITURES 2019-2020
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	
208-101-801-000	<u>PROFESSIONAL SERVICES</u> This account will be charged with expenses incurred to hire specialized professional services as needed by the Authority. Audit \$ 15,500 Master Plan Consulting 7,500 Senior Tours - Bianco 14,000 Web Site Design & Maintenance 2,400 Other Event Costs 15,000 Total \$ 54,400	\$ 54,400
208-101-818-000	<u>CONTRACTUAL SERVICES</u> This account will be charged with expenses incurred to hire umpires, score keepers, referees, contract program instructors, and other related services.	\$ 85,000
208-101-826-000	<u>LEGAL FEES</u>	\$ 206
208-101-850-000	<u>COMMUNICATION</u> This account reflects costs incurred for telephone, cable and internet service to the Authority, in addition to cellular phone usage.	\$ 14,935
208-101-861-000	<u>AUTO EXPENSE ALLOWANCE</u> This account will be charged with mileage reimbursement incurred for Authority travel by authorized employees.	\$ 250
208-101-864-000	<u>CONFERENCE & WORKSHOPS</u>	\$ 3,000
208-101-880-000	<u>COMMUNITY PROMOTION</u> This account will be charged with costs incurred to advertise special event type activities. Big Bird Run \$ 3,000 Summer Day Camp Programs 3,750 Advertisement 3,335 Other Related Expenses (\$833/month) 10,000 Total \$ 20,085	\$ 20,085
208-101-900-000	<u>PRINTING AND PUBLISHING</u>	\$ 17,000
208-101-901-000	<u>BANK FEES</u>	\$ 6,720
208-101-910-000	<u>INSURANCE & BONDS</u> This account reflects general liability insurance coverage for Authority owned facilities and related assets.	\$ 35,000
208-101-920-000	<u>UTILITIES</u> This account reflects costs incurred for gas, electric and water service to Authority facilities	\$ 28,840

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2019-2020</u>
208-101-931-000	<u>BUILDING MAINTENANCE</u> This account reflects costs incurred to maintain Authority owned facilities: <div style="margin-left: 40px;"> Building Maintenance Service Agreements - HVAC \$ 14,000 Special Cleaning Projects (Floors) - Outside Vendors 11,500 Building Maintenance Supplies (\$1,000/month) 12,000 Exterior Building Maintenance 12,500 <div style="text-align: right;">Total \$ 50,000</div> </div>	\$ 50,000
208-101-933-000	<u>OFFICE EQUIPMENT MAINTENANCE</u> This account will be charged with maintenance service contracts for office-type mechanical equipment, monitoring of the alarm system, and fire extinguisher replacement service.	\$ 8,240
208-101-939-000	<u>VEHICLE MAINTENANCE</u> This account reflects costs incurred for leased vehicles utilized by Authority personnel including vehicle usage, fuel, routine maintenance and insurance.	\$ 7,000
208-101-940-000	<u>RENTALS</u> This account reflects costs incurred to utilize school facilities, such as gymnasiums, swimming pools and room space, due to expanded programs and/or scheduling conflicts at Authority facilities.	\$ 2,000
208-101-958-000	<u>MEMBERSHIP & DUES</u> This account reflects memberships in various professional organizations including NRPA & MRPA.	\$ 2,000
208-101-960-000	<u>EDUCATION & TRAINING</u> This account reflects training and/or training aids related to computer applications, CPR classes, as well as one-day seminars pertaining to job-related items.	\$ 2,500
208-101-961-000	<u>CERTIFICATIONS & LICENSES</u> This account will be charged with expenses incurred to have personnel attend required classes to maintain certifications.	\$ 250
208-101-991-000	<u>BOND PRINCIPAL PAYMENTS</u> This account reflects the loan repayments for fiscal 18-19 under the terms of a signed intergovernmental agreement, to reimburse the Cities of Roseville and Eastpointe amounts loaned to the Authority plus 2.75% annual interest over a 5 year period. The proceeds from the loan from the Cities were used to finance renovations to the Sycamore facility.	\$ 375,719

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2019-2020</u>
208-101-993-000	<u>LAND USE FEE</u> This account reflects the annual reimbursement to member communities for cost incurred to prepare City parks, ball fields and other facilities utilized by the Authority for sponsored events and activities. <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> Park Maintenance & Set Up Fee - Roseville \$ 45,000 Special Park Improvements - Roseville 15,000 Park Maintenance & Set Up Fee - Eastpointe 45,000 Special Park Improvements - Eastpointe 15,000 <hr/> Total \$ 120,000 </div> </div>	\$ 120,000
208-101-993-001	<u>VENDING EXPENSE</u> This account will be charged with supplies to stock and maintain vending machines.	\$ 1,200
208-101-995-000	<u>INTEREST EXPENSE</u> This account represents interest expense on the loan from the Cities of Roseville and Eastpointe to finance the renovations to the Sycamore facility. The interest rate on the loan is 2.75%.	\$ 9,149
208-101-996-027	<u>ADMINISTRATIVE SERVICE FEE</u>	\$ 61,200
208-101-999-000	<u>TRANSFER OUT - CAPITAL PROJECTS</u> This account reflects a transfer from the General Fund to the newly created Capital Projects Fund for equipment replacement.	\$ 25,000
208-691-707-000	<u>WAGES - TEMPORARY EMPLOYEES</u> This account reflects salaries / wages budgeted for the following positions: <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> One (1) SMART Senior Dispatcher \$ 33,670 One (1) SMART Clerical Support 20,930 Eight (8) SMART Bus Drivers 71,760 <hr/> Total \$ 126,360 </div> </div>	\$ 126,360
208-691-715-000	<u>FICA - EMPLOYER'S</u>	\$ 9,667
208-691-725-000	<u>UNEMPLOYMENT & WORKERS COMPENSATION</u>	\$ 1,340
208-691-740-000	<u>PROGRAM SUPPLIES</u> This account will be charged with the purchase of office supplies and other operational needs required to administer SMART programs and/or special activities.	\$ 750
208-691-751-000	<u>FUEL</u>	\$ 10,300
208-691-801-000	<u>PROFESSIONAL SERVICES</u> This account will be charged with expenses incurred to hire specialized professional services as needed by the Authority for SMART related projects.	\$ 5,000
208-691-818-000	<u>CONTRACTUAL SERVICES</u> This account reflects costs incurred for charter bus services to transport area residents to scheduled Authority sponsored events.	\$ 5,150
208-691-850-000	<u>COMMUNICATION</u> This account reflects costs incurred for telephone service including cellular phones for SMART personnel.	\$ 4,635
208-691-880-000	<u>COMMUNITY PROMOTION</u>	\$ 5,000
208-691-910-100	<u>INSURANCE AND BONDS</u>	\$ 2,671
208-691-939-000	<u>VEHICLE MAINTENANCE</u>	\$ 3,713
208-691-983-000	<u>OFFICE EQUIPMENT</u> This amount varies each year and is based on amounts of excess municipal and community credits available for capital equipment purchases after operations are reimbursed.	\$ 27,750
208-691-996-027	<u>ADMINISTRATION SERVICE FEE</u> This account reflects administrative costs charged by SMART and is calculated as 10% of municipal and community credits.	\$ 19,371

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE
ESTIMATED REVENUES
FISCAL YEAR 2019-2025

<u>Account No.</u>	<u>Account Name</u>
208-101-652-000	<u>Program & Rental Revenues</u> <div>Budgeted amount represents total revenues generated from all recreation and senior programs and/or activities. This account also reflects all revenues collected from room and park pavilion rentals. Budgeted amounts for fiscal 19-20 are expected to continue increase due to the the facility's enhanced size. Total budgeted revenues for fiscal 2020-2025 are expected to increase further due to the expansion of the Authority's youth sports programs and/or leagues.</div>
208-101-653-000	<u>SMART - Operating Credits - Municipal</u> <div>Budgeted amounts are consistent with total amounts received from SMART for fiscal 18-19 by both the City of Roseville and City of Eastpointe.</div>
280-101-653-000	<u>SMART - Operating Credits - Community</u> <div>Budgeted amounts are consistent with total amounts expected to be received each year from SMART by both the City of Roseville and City of Eastpointe to offset the costs of operations.</div>
208-101-654-000	<u>SMART - Fare Box Revenues</u> <div>Amount represents estimated bus fares paid by users of the SMART transportation system. Budgeted amount are relatively consistent with amounts collected by SMART drivers in prior years by both the City of Roseville and City of Eastpointe.</div>
208-101-614-000	<u>Vending Revenues</u> <div>Amount represents proceeds generated from vending machines located in the Authority's buildings.</div>
208-101-667-000	<u>Building Rental - Community Center</u> <div>Amount represents rental revenue from the leasing of the Authority's 8 Mile facility. Due to the sale of the facility during fiscal 18-19, no future rental revenue is expected for fiscal 2020-2025.</div>
208-101-674-000	<u>Contributions & Donations</u> <div>Amount budgeted is consistent with amounts received in prior year.</div>
208-101-664-000	<u>Interest Income & Dividends</u> <div>Amount estimated based on the current interest rate on a 12 month \$205,000 CD (current market conditions).</div>

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2020 - 2025

Expenditures

Recreation Programs & Senior Activities

Salaries & Wages - Permanent

Future salary and wage amounts reflect a 2% wage increase for budgetary purposes for fiscal 19-20 and beyond.

Salaries & Wages - Temporary

Due to the Authority's budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable. In fiscal 19-20 and beyond, wage ranges have been assigned for various positions, however amounts have been calculated to reflect a 0% increase annually for budgetary purposes for fiscal years 20-21 and beyond.

Salaries & Wages - Overtime

Due to the Authority's budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable that sometimes work over 40 hours in a single week or over 8 hours in a single day. Amount is based on management's estimated costs for these instances in a single fiscal year.

Employers' Social Security

Amounts calculated based on estimated payroll.

Retirement Fund Contribution

Amounts calculated based on base wages per terms of contractual agreements for full-time Authority personnel. The employer contribution rate is 15% plus an additional 2% for retiree health care for fiscal 19-20 and for fiscal years thereafter.

Health - Life, Dental Insurance

The amounts budgeted for fiscal 19-20 and beyond do not reflect any potential savings that may be realized from employee contributions and/or additional benefit restructuring. Healthcare increases are forecasted to continue increasing by approximately 4% annually for fiscal 20-21 and decrease by approximately 14% in fiscal 21-22 and further decrease by approximately 28% in fiscal 22-23 to the rolling five year average of annual claim costs, which is the estimated cost for fiscal 23-24 and 24-25 also.

Unemployment & Worker's Comp

Workers' compensation insurance expense has been forecasted based on review of past claims, as well as the expertise of the Authority's agent of record. Unemployment & Workers' Comp insurances are forecasted to continue increasing by approximately 3% annually for fiscal 19-20 and beyond.

Office Supplies

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, office supplies expenditures reflect a 3% annual inflationary increase.

Postage

The amount budgeted typically reflect routine usage plus postage rate increases expected to occur. For fiscal 20-21 and beyond, postage amounts reflect a 3% annual increase to offset future postal increases.

Program Supplies

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, program supplies expenditures reflect a 3% annual inflationary increase.

Playground & Athletic Supplies

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, playground supplies expenditures reflect a 3% annual inflationary increase.

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2020 - 2025

Expenditures

Recreation Programs & Senior Activities

Fuel

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, fuel expenditures reflect a 3% annual inflationary increase.

Professional Services

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, professional service expenditures reflect a 3% annual inflationary increase.

Contractual Services

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, contractual service expenditures reflect a 3% annual inflationary increase.

Legal Fees

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, legal fees reflect a 3% annual inflationary increase.

Communication

For fiscal 20-21 and beyond, communication amounts typically reflect a 3% annual increase in anticipation of higher communication costs.

Auto Expense Allowance

The amount budgeted for this account is typically consistent with amounts paid in prior year.

Conference & Workshops

The amount budgeted for this account is typically consistent with the amount allocated in the prior year.

Community Promotion

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, promotion related expenditures reflect a 3% annual inflationary increase.

Printing and Publishing

Printing and publishing expenditures have historically been recorded in the Community Promotion account. Amounts budgeted for this account are typically consistent with actual printing and publishing expenditures recorded in the Community Promotion account in prior years. Amounts budgeted for this account in fiscal 20-21 and beyond is consistent with what has been allocated in fiscal 19-20.

Bank Fees

The amount budgeted for fiscal 19-20 and beyond is based on the bank fees charged in fiscal 18-19.

Insurance & Bonds

Insurance and bond amounts are forecasted based on review of premium history, as well as the expertise of the Authority's agent of record. For fiscal 19-20 and beyond, insurance related amounts typically reflect a 3% annual increase in anticipation of premiums.

Public Utilities

For fiscal 19-20 and beyond, amounts typically reflect a 3% annual increase in anticipation of higher utility costs.

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2020 - 2025

Expenditures

Recreation Programs & Senior Activities

Building Maintenance

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 19-20 and beyond, maintenance related expenditures reflect a 3% annual inflationary increase of costs to maintain the Sycamore facility.

Office Equipment Maintenance

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, equipment maintenance related expenditures reflect a 3% annual inflationary increase.

Vehicle Maintenance

The amount budgeted for this account in fiscal 19-20 is consistent with actual amounts incurred in the prior year and have increased slightly from the amount budgeted in prior years due to the aging of vehicles available for use by the authority. Amounts budgeted for in fiscal 20-21 and beyond reflect a 3% annual inflationary increase.

Rentals

Amounts budgeted for in fiscal 20-21 and beyond are consistent with the budgeted amount in fiscal 19-20.

Memberships & Dues

The amount budgeted for this account for fiscal 19-20 is consistent with the actual expenditures incurred in the prior year and have increased slightly from what has been budgeted in prior years. Amounts budgeted in fiscal 20-21 and beyond are consistent with amounts budgeted in fiscal 19-20.

Education & Training

The amount budgeted for this account is typically consistent with amounts paid in prior year.

Certification & Licenses

The amount budgeted for this account is typically consistent with amounts paid in prior year.

Loan Principal Payments

The amount budgeted for this account is consistent with the repayment terms of the intergovernmental agreements the Authority entered into with the Cities of Roseville and Eastpointe.

Land Use Fee

The amount budgeted for this account is consistent with contractual amounts with the Cities of Roseville and Eastpointe.

Vending Expense

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 19-20 and beyond, vending machine supplies reflect a 3% annual inflationary increase.

Interest Expense

The amount budgeted for this account is consistent with the interest associated with the terms of the intergovernmental agreements the Authority entered into with the Cities of Roseville and Eastpointe at the annual rate of 2.75%.

Administrative Service Fee

For fiscal 19-20 and beyond, administrative expenditures reflect a 2% annual inflationary increase.

Transfer Out - Capital Projects

For fiscal 19-20 and beyond, the Authority has budgeted for \$25,000 to be transferred to the capital projects fund annually.

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2020 - 2025

Expenditures

SMART Programs

Salaries & Wages - Temporary

Due to the Authority's continued budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable under negotiated contracts. For fiscal 19-20 and beyond, future wage amounts for the Senior Dispatcher and for all other SMART personnel have been calculated based on a 0% wage increase.

Employers' Social Security

Amounts calculated based on estimated payroll.

Unemployment & Worker's Comp

Workers' compensation insurance expense has been forecasted based on review of past claims, as well as the expertise of the Authority's agent of record. Unemployment & worker Comp insurances are forecasted to increase by approximately 3% annually for fiscal 19-20 and beyond.

Supplies

The amount budgeted for this account is typically consistent with amounts allocated in fiscal 19-20.

Gasoline, Oil & Diesel Fuel

For fiscal 20-21 and beyond, gasoline, oil & diesel fuel related amounts typically reflect a 3% annual increase in anticipation of higher prices where necessary.

Professional Services

The amount budgeted for this account is expected to be approximately \$5,000 per year. For fiscal 20-21 and beyond, professional service expenditures for SMART related activities reflect a 3% annual inflationary increase.

Contractual Services

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, contractual service expenditures reflect a 3% annual inflationary increase.

Communication

For fiscal 20-21 and beyond, communication amounts typically reflect a 3% annual increase in anticipation of higher communication costs.

Community Promotion

The amount budgeted for this account is expected to be approximately \$5,000 per year. For fiscal 20-21 and beyond, promotions for SMART related activities reflect a 3% annual inflationary increase.

Insurance & Bonds

Insurance and bond amounts are forecasted based on review of premium history, as well as the expertise of the Authority's agent of record. For fiscal 20-21 and beyond, expenditure amounts typically reflect a 3% annual increase in anticipation of insurance costs.

Vehicle Maintenance

The amount budgeted for this account is typically consistent with projected vehicle maintenance costs received from SMART. For fiscal 19-20 and beyond, vehicle maintenance expenditures reflect a 3% annual inflationary increase.

Office Equipment

The amount budgeted for this account for fiscal 20-21 and beyond is typically consistent with amounts allocated in the prior year, however is based on excess municipal and community credits available after operation costs are reimbursed.

Administrative Service Fee

The amount budgeted for this account is typically consistent with projected administrative costs received from SMART. For fiscal 20-21 and beyond, SMART administrative expenditures reflect 10% of municipal and operating credits each year.

Recreational Authority of Roseville & Eastpointe Personnel Staffing Fiscal 19-20 & Beyond															
Position	Hours	Current Rate of Pay	Current Salary	Proposed Rate of Pay	Contractual Payouts	Proposed Salary	Payroll Related Costs				Benefits			Total Benefits	Total Proposed Wage & Contractual Benefits
							FICA	Unemploy.	W/C Comp.	Total Proposed Wages - Before Benefits	Retirement Contribution (15% Salary)	Post H/C Contribution (2% Salary)	Est. H/C Benefit		
Recreation Programs & Senior Activities - Full Time Personnel															
Executive Director	2080 Hrs	45.62	94,890	46.53	8,190	104,977	8,031	6	1,087.00	114,101	14,518	1,936	52,208	68,662	\$ 182,762
Recreation Asst Director	2080 Hrs	36.36	75,629	37.09	6,527	83,668	6,401	6	866	90,942	11,571	1,543	52,208	65,322	\$ 156,263
Senior Activities Director	2080 Hrs	27.92	58,074	28.48	5,012	64,247	4,915	6	665	69,833	8,885	1,185	52,208	62,278	\$ 132,111
Adult/Youth Sports Coordinator	2080 Hrs	23.98	48,878	24.46	4,305	55,181	4,221	6	571	59,979	7,631	1,018	52,208	60,857	\$ 120,836
Office Manager	2080 Hrs	15.99	33,260	16.31	2,871	36,796	2,815	6	381	39,998	5,089	679	20,785	26,553	\$ 66,551
Total Recreation Programs & Senior Activities - Full Time Personnel							26,383	30	3,571	374,853	47,694	6,361	229,615	283,670	658,523
Recreation Programs & Senior Activities - Part Time Personnel (Non-Seasonal)															
1 - Senior Clerical Position - Community Relations / Marketing Specialist	35 Hrs/Week (52 Weeks)	14.00	25,480	14.00		25,480	1,949	6	264	27,699	-	-	-	-	\$ 27,699
1 - Clerical Staff - Recreation Programs	35 Hrs/Week (52 Weeks)	16.00	29,120	16.00		29,120	2,228	-	302	31,650	-	-	-	-	\$ 31,650
1 - Clerical Staff - Senior Activities	35 Hrs/Week (52 Weeks)	12.50	22,750	12.50		22,750	1,740	6	236	24,732	-	-	-	-	\$ 24,732
1 - Special Event Staff	30 Hrs/Week (15 Weeks)	10.00	4,500	10.00		4,500	344	6	47	4,897	-	-	-	-	\$ 4,897
2 - Building Supervisors - Level 1	15 Hrs/Week (52 Weeks)	9.50	14,820	9.50		14,820	1,134	11	153	16,118	-	-	-	-	\$ 16,118
2 - Building Supervisors - Level 2	15 Hrs/Week (52 Weeks)	10.00	15,600	10.00		15,600	1,193	11	162	16,966	-	-	-	-	\$ 16,966
2 - Building Supervisors - Level 3	15 Hrs/Week (52 Weeks)	10.75	16,770	10.75		16,770	1,263	11	174	18,238	-	-	-	-	\$ 18,238
1 - Fitness Room Attendant	32 Hrs/Week (52 Weeks)	10.75	17,888	10.75		17,888	1,368	6	185	19,447	-	-	-	-	\$ 19,447
2 - Building Attendants / Custodial Service	30 Hrs/Week (52 Weeks)	12.85	40,092	12.85		40,092	3,067	11	415	43,585	-	-	-	-	\$ 43,585
Total Recreation Programs & Senior Activities - Part Time Personnel (Non-Seasonal)							14,306	68	1,937	203,331					203,331
Recreation Programs - Seasonal Personnel															
2 - Summer Day Camp Directors	35 Hrs/Week (11 Weeks)	12.50	9,625	12.50		9,625	736	6	100	10,467	-	-	-	-	\$ 10,467
1 - Summer Day Camp Asst. Director	35 Hrs/Week (11 Weeks)	11.25	4,331	11.25		4,331	331	3	45	4,710	-	-	-	-	\$ 4,710
8 - Summer Day Camp Counselors	35 Hrs/Week (11 Weeks)	10.25	31,570	10.25		31,570	2,415	19	327	34,331	-	-	-	-	\$ 34,331
1 - Lead Park Attendant	20 Hrs/Week (24 Weeks)	12.00	5,760	12.00		5,760	441	3	60	6,264	-	-	-	-	\$ 6,264
8 - Park Attendants	20 Hrs/Week (24 Weeks)	9.75	37,440	9.75		37,440	2,864	22	388	40,714	-	-	-	-	\$ 40,714
4 - Life Guards - (Summer Day Camp / Swim Club)	8 Hrs/Week (13 Weeks)	10.25	4,264	10.25		4,264	326	3	44	4,637	-	-	-	-	\$ 4,637
Total Recreation Programs - Seasonal Personnel							7,113	56	963	101,122					101,122
SMART Program - Part Time Personnel															
1 - SMART Senior Dispatcher	35 Hrs/Week (52 Weeks)	18.50	33,670	18.50		33,670	2,576	6	343.35	36,595	-	-	-	-	\$ 36,595
1 - SMART Clerical Support	35 Hrs/Week (52 Weeks)	11.50	20,930	11.50		20,930	1,601	6	213	22,750	-	-	-	-	\$ 22,750
8 - SMART Bus drivers	15 Hrs/Week (52 Weeks)	11.50	71,760	11.50		71,760	5,490	39	732	78,021	-	-	-	-	\$ 78,021
Total SMART Program - Part Time Personnel							9,667	51	1,289	137,367					137,367
Part Time and Seasonal Personnel															
Overtime							77	-	10	1,087	-	-	-	-	\$ 1,087
TOTAL							57,546	205	7,769	817,759	47,694	6,361	229,615	283,670	1,101,429



CITY *of* EASTPOINTE

REVISED

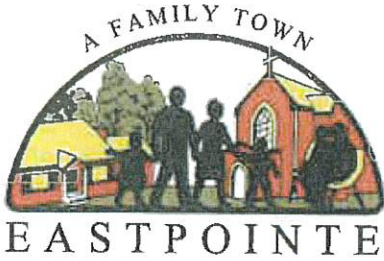
MUNICIPAL OFFICES
23200 GRATIOT AVENUE
EASTPOINTE, MI 48021
(586) 445-3661
Fax (586) 445-5191

Parks Commission Special Meeting
Monday, February 25, 2019 @ 6:00 pm
Spindler Park – Patriot Building, 19400 Stephens Avenue

- I. Roll Call
- II. Hearing of the Public
- III. Discussion with the Eastpointe Tiger Cats regarding the renovation of the Memorial Park concession stand/locker room building.
- IV. Discussion with the Eastpointe Community Schools regarding the Memorial Park concession stand/locker room building.
- V. Discussion of the Recreation Master Plan update.
- VI. Review of the preliminary design for Roxana Park.
- VII. Hearing of the Public
- VIII. Commissioner's, council liaison and staff comments
- IX. Adjournment

Re-posted: Thursday, February 21, 2019





CITY of EASTPOINTE

MUNICIPAL OFFICES
23200 GRATIOT AVENUE
EASTPOINTE, MI 48021
(586) 445-3661
Fax (586) 445-5191

Location and Time Change

Parks Commission Regular Meeting
Wednesday, March 13, 2019 @ 6:00 pm
Eastpointe City Hall Council Chambers – 23200 Gratiot Avenue

- I. Roll Call.
- II. Hearing of the Public.
- III. Review of the potential designs for the Roxana Park play structures.
- IV. Consideration of making a selection on the two (2) play structures for the Roxana Park improvements.
- V. Consideration of making a recommendation to the Eastpointe City Council regarding the Memorial Park concession stand/locker room building.
- VI. Discussion of the request to install tee boxes to the Spindler Park disc golf course.
- VII. Hearing of the Public.
- VIII. Commissioner's, council liaison and staff comments.
- IX. Adjournment.

Posted: March 7, 2019



Parks Commission
Appointments by Mayor with Approval of City Council
Three Year Terms

Betty Bishop
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BettyBishop2013@gmail.com

07/31/19

Jeff Zschernig (Mr. Z) 07/31/20
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07/31/21

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07/31/19

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07/31/20

Dan Hogan – RARE Board member
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07/31/21

Teresa.Stuck@eastpointeschools.org
Athletic Director

Gary Sasek
23796 Roxana Avenue
Eastpointe, MI 48021
(586) 773-1549 (home)
(586) 854-3487 (cell)
garysasek@yahoo.com

07/31/19

Meetings Held: 2nd Wednesday at 7:00 p.m.
Patriot Building 19400 Stephens

Staff Liaison: Joseph Merucci
(586) 204-3012
jmerucci@eastpointecity.org

Revised: January 2019

The Future of 5-Year Recreation Plans



Department of Natural Resources
2013 MRPA CONFERENCE

www.michigan.gov/dnr-grants

Presentation Overview



- 5-Year Plan Template and Time Frame
- Helpful Hints
- Changes to the Requirements
 - 5-Year Plans
 - Grant Scoring

Grants Staff



Steve DeBrabander – Section
Manager

Jon Mayes – Unit Manager

Sam Duncan – LWCF and
Recreation Passport Manager

Kelly Parker – Dam Management
Manager

Linda Harlow – Administrative
Assistant

Janet Liesman – Financial Staff

Grant Coordinators:

Shamika Askew-Storay

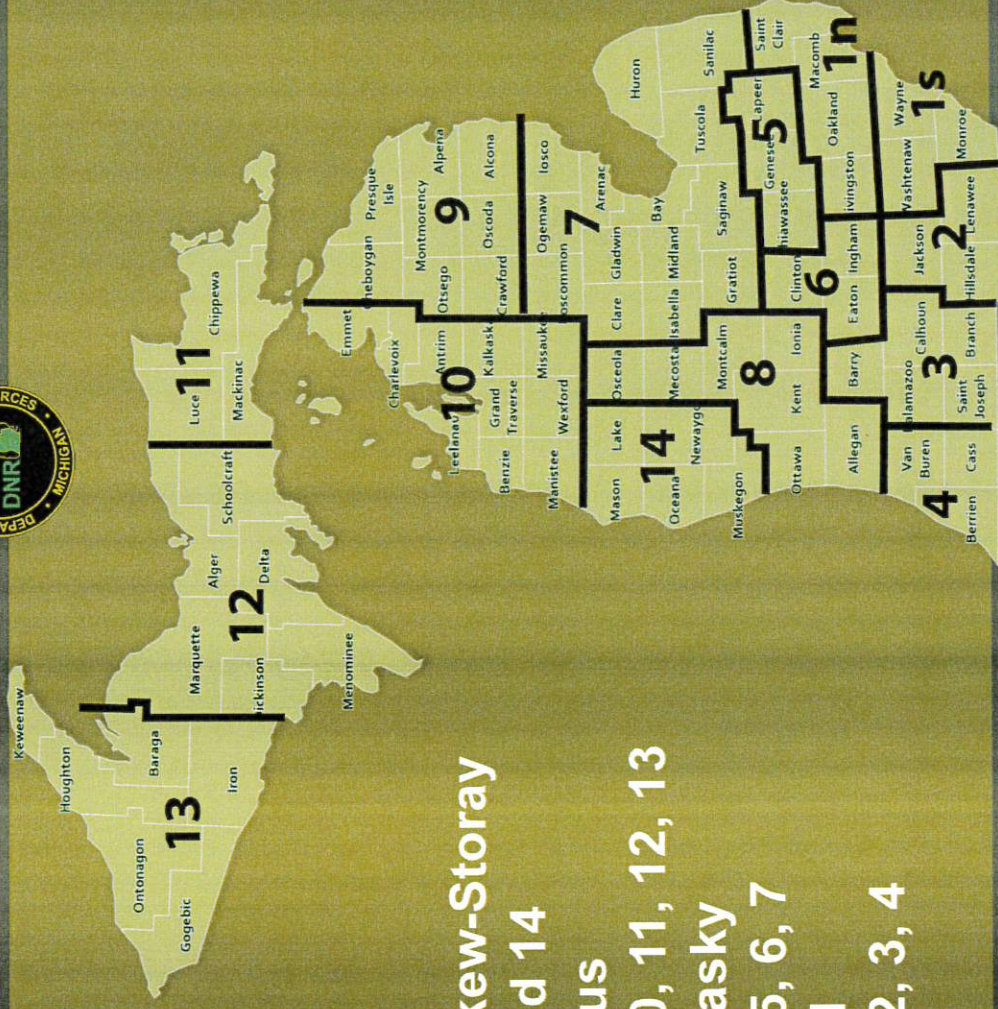
Christie Bayus

Tamara Jorkasky

Jule Stafford

Map of Staff Assignments

Michigan
(Mia Goyale)



Shamika Askew-Storay

8 and 14

Christie Bayus

9, 10, 11, 12, 13

Tamara Jorkasky

1n, 5, 6, 7

Jule Stafford

1s, 2, 3, 4

5-Year Plan – WHY??



- Inventory and assess current circumstances
- Determine need based on community input, existing conditions and future projections.
- Educate the community and government.
- Develop goals and objectives to address needs over five years.
- Strategic plan of action to accomplish goals of the plan.
- Establish eligibility for grant funding.

5-Year Plan – WHO??



- Local Units of Government (LUG)
- Recreation Authority
- Trailway Commission
- Two or more LUGs and/or school district
- School District (sole recreation provider)
- Federally Recognized Tribes (LWCF grants)

5-Year Plan Template



- Community Description
- Administrative Structure
- Recreation Inventory
- Resource Inventory (Optional)
- Planning Process
- Public Input Process
- Goals and Objectives
- Action Plan

Community Description



- Jurisdiction
- Social & Physical characteristics that influence NEED

COMMUNITY DESCRIPTION

REGIONAL SETTING

Located in central Livingston County, the Howell Area Parks and Recreation Authority includes the City of Howell and the area of the townships of Ocoila, Genoa, and Marion that are contained in the Howell Public School District (Figure 1). The major roads, which bisect the area, include Interstate 96 and Grand River Avenue connecting Brighton and the Detroit area to Howell and continuing west to Lansing, M-59 running east-west between Howell and US-23, and D-19 running north-south from Pinckney to Howell.

Livingston County is located in the northwest area of the Southeast Michigan Council of Governments (SEMCOG) region. SEMCOG is the regional planning agency that conducts planning studies and maintains a comprehensive database of information about the seven counties it includes. It is a source for some of the population and land use related data included in this report.

In planning for the future recreation needs of the area, it is essential to understand both the community of people to be served and the recreation resources which the communities have to offer. The first part of the master plan provides an overview of the population, physical, and recreational resources of the area. The second part of the master plan provides an overview of the recreation resources of the area. The third part of the master plan provides an overview of the recreation resources of the area.

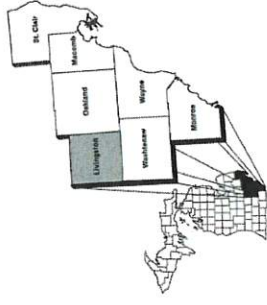
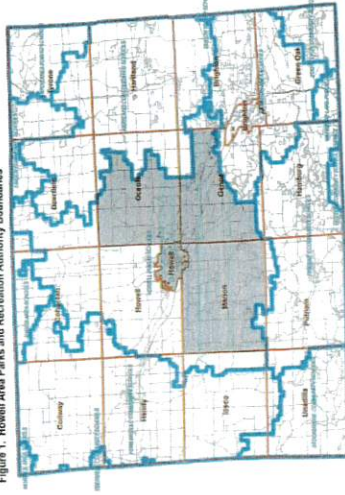


Figure 1. Howell Area Parks and Recreation Authority Boundaries



Howell Area Parks and Recreation Authority Plan - 9-11-08

Page 3

Community Description

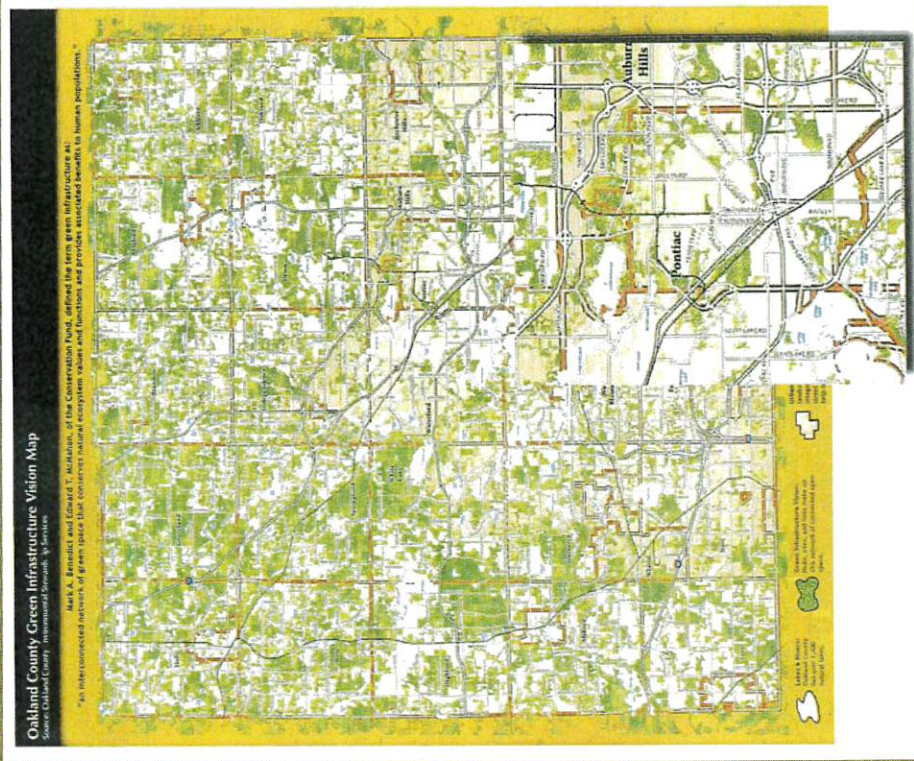


Figure 1
Selected Census Data for Comparison in DeWitt, DeWitt Township, and Michigan

	DeWitt	DeWitt Township	Michigan
Population – 2000 Census	4,702	12,143	9,938,444
Population – 2007 Estimate	4,427	13,107	10,071,822
% of Population 65 & older	5.4	12.5	12.3
% of population under 18	33.8	25.0	26.1
Median age	33.8	38.2	35.5
% bachelor's degree or higher	37.3	24.6	21.8
Median Household income	\$69,174	\$49,782	\$44,687
Per capita income	\$26,997	\$24,624	\$22,168
Average household size	2.89	2.49	2.56
Median housing value	\$147,300	\$125,300	\$115,600

Administrative Structure

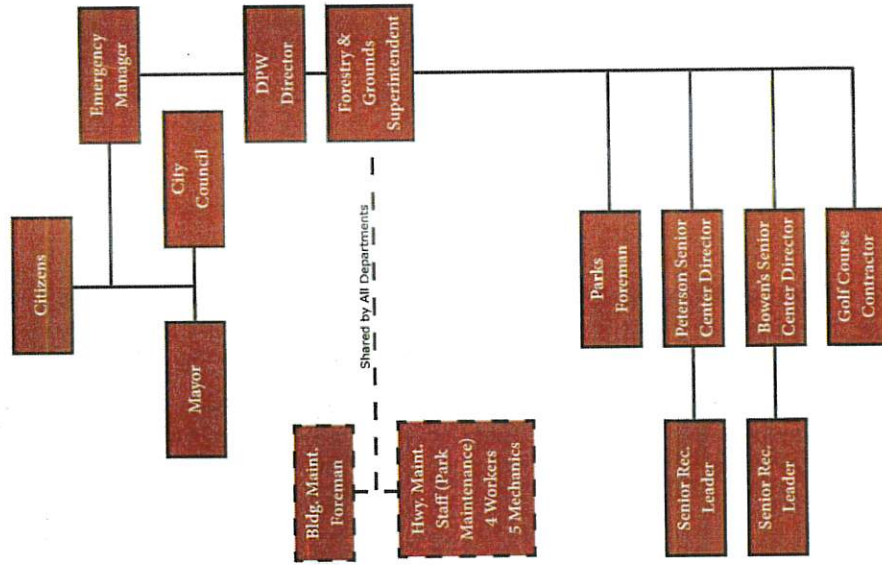


- How recreation is provided
- Organizational Chart
- Role of volunteers/partnerships/collaborative agreement
- Relationship with other recreation providers
- Current and projected budget and sources of funding
- Recreation Authorities
 - Articles of Incorporation
 - Participating Communities

Administrative Structure



City of Pontiac
Recreation Organizational Chart



City General Fund Revenues and Expenditures

Description	FY 2009/10 Actual	FY 2010/11 Estimated	FY 2011/12 Proposed
Revenues			
Property Taxes	\$12,066,732	\$10,734,919	\$8,187,270
Income Taxes	\$10,018,216	\$8,700,000	\$8,700,000
State Revenue Sharing	\$10,474,714	\$10,001,002	\$8,006,297
Other Revenues	\$12,311,690	\$9,191,264	\$8,782,125
Total Revenues	\$44,871,352	\$38,627,185	\$33,675,692
Expenditures			
Recreation Expenditures	\$833,776	\$887,553	\$613,748
Dial-a-Ride	\$169,916	\$137,799	\$121,456
Howard Bell Center	\$21,294	\$5,245	\$15,806
Galloway Park	\$15,031	\$16,855	\$8,494
Parks	\$552,778	\$598,617	\$464,867
Recreation	\$74,757	\$129,037	\$3,125
All Other Expenditures	\$42,502,928	\$36,093,099	\$41,619,014
Total Expenditures	\$44,170,480	\$37,868,205	\$42,846,510
Revenue Over (Under) Expenditures	\$700,872	\$758,980	(\$9,170,818)

Source: City of Pontiac Proposed Budget Fiscal Year 2011/2012

Other Recreation Related Funds

Fund	Estimated FY 2011/12 Revenues	Estimated FY 2011/12 Expenditures
Senior Activities Millage*	\$348,138	\$713,951
Community Development Block Grant (CDBG)**	\$50,000	\$50,000
Clinton River Linear Park Trail Grant	\$435,000	\$435,000
Golf Course Fund	\$16,047	\$16,047

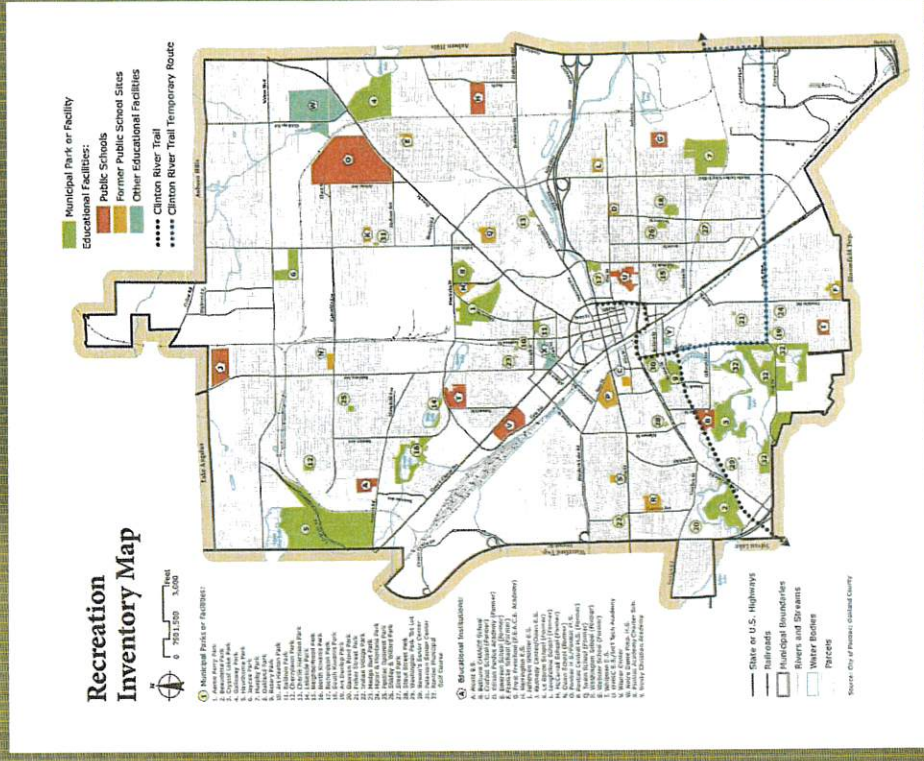
*After FY 2011/12, the Senior Activities fund balance will be estimated at \$702,536

Source: City of Pontiac Proposed Budget Fiscal Year 2011/2012

Recreation Inventory



- Parks – List and description
- Site Development Plans (if available)
- Accessibility Assessment (1-5 ranking)
- Location Map(s)
- Other recreation facilities in the community
- List and status of grant assisted land and facilities



Recreation Inventory



Inventory / Accessibility Assessment

Table 3.1
Public Parks and Recreation Facilities Inventory¹

Park/Facility Name	Acres	Accessibility ²	Baseball/Softball	Basketball Courts	Dog Park	Equestrian Ring	Fitness Center	Football	Golf Course	Grills	Gymnasium	Ice Skating Rink	Multi-Purpose Field ³	Parking	Picnic Table(s)	Picnic Shelter	Play Equipment/Structure	Restroom	Sledding Hill
Community Parks and Facilities																			
Hamburg Historical Society Museum	-	2	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	X	-
Hamburg Senior Community Center	-	3	-	-	-	-	-	-	-	-	-	-	-	X	X	-	-	X	-
Hamburg Township Library ³	384	2	-	-	-	-	-	3	-	X	-	-	X	X	X	X	2	X	-
Manly W. Bennett Memorial Park	0.91	2	4/5	-	-	-	-	-	-	X	-	-	-	X	X	X	1	-	-
Winkelhaus Park																			
School Parks and Facilities																			
Country Elementary School	11.94	2	3/0	1.5	-	-	-	-	-	-	1	-	X	X	-	-	1	X	-
Hamburg Elementary School	13.15	2	-	0.5	-	-	-	-	-	-	-	-	X	X	-	-	1	-	-
Lakeland Elementary School	20.34	2	1/0	1.5	-	-	-	-	-	-	1	-	X	X	-	-	1	X	-
Navigators/Patfinder Middle School	51.89	2	1/2	2.5	-	-	1	-	-	-	1	-	X	X	-	-	-	X	-
Pinckney High School	101.03	2	2/2	3	-	-	1	2	-	-	1	-	X	X	-	-	-	X	-
TOTAL	583.26	-	11/9	9	-	-	2	5	-	X	5	-	X	X	X	X	6	X	-

¹ Some facilities included in the inventory are not open to the public because they are school facilities.

² See Chapter 3 (Barrier Free Accessibility) for further information regarding the accessibility assessment.

³ The Township Library and Senior Community Center are located on the 384-acre Bennett Park.

Draper Twin Lake Park

Location	1181 Inwood Road
Size (acres)	90
Acquisition	2005
Endowment	N/A
Predominant Usage	Passive Recreation
Accessibility Assessment	Level 3

Asset Inventory

Park Asset/Amenity	Quantity	Condition	Comments
Benches	5	Excellent	2 @ dock 1 @ trailhead, 2 along trail
Boardwalk/Fishing Docks	1	Excellent	
Parking Lot	1	Excellent	22 cars & trailers, gravel
Storage Shed	1	Good	
Trails - Limestone	1	Excellent	10' wide

Strengths

- New facilities -- parking, limestone trail, clock in 2008/2009
- Trail connection between Inwood and Parks Roads
- High quality wet meadow bordering the lake to the south

Challenges

- Large wetland separates west and east sides of park
- Must reduce the deer population to protect natural features of the park

Potential Opportunities

- Relocation of existing park signage; current location is confusing as it is located next to a barricaded entry to the park; we should take care of this now
- Kiosk at parking lot/trailhead indicating park amenities and trail locations and distances
- Connecting west and east sides of park with trail
- Active recreation opportunity in old farm fields at northeast corner of property
- Conduct prescribed burns
- Establish appropriately placed trails to minimize disruption
- Discontinue agriculture and convert agricultural fields to a native plant community
- Restore natural area connectivity within the park

Recreation Inventory



Grant History

Beaudette Park Improvements

- Grant Number: CM99-278
- Year: 1999
- Project Description: Removal and replacement of the basketball and tennis courts and playground equipment, a new welcome booth, concrete walkway and improvements to the park entrance.
- Status: These facilities remain at the park and are in good condition.
- Photo(s): See below photos of the playground, tennis court and basketball courts.



Clinton River Trail Pedestrian Bridge

- Grant Number: TF08-040
- Year: 2008
- Project Description: Pedestrian bridge structure, approach, and ramps.
- Status: Construction of the Clinton River Trail bridge over Telegraph Road is complete and open for trail use.
- Photo(s): See below.



Chapter Footnotes:

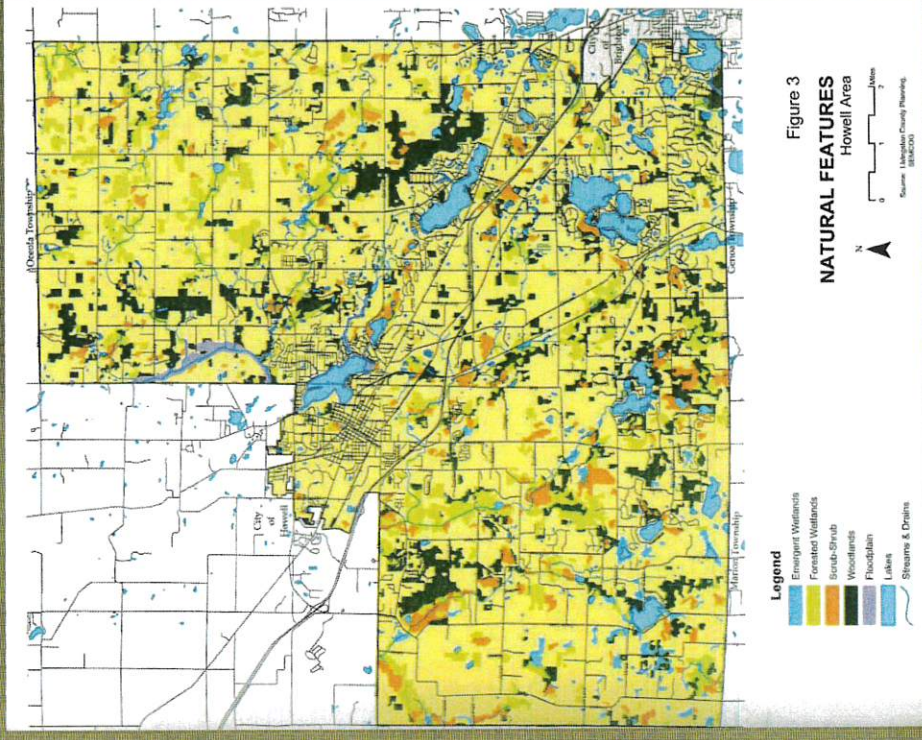
1. The Americans with Disabilities Act and How it Affects Your Playgrounds. Landscape Structures, Inc.
2. Guidelines for the Development of Community Parks, Recreation, Open Space and Greenways. Michigan Department of Natural Resources, 2005.



Resource Inventory (Optional)



- Method to ID desirable land for future acquisition
- Inventory existing protected resources
- Determine resources/natural features and relative conservation value.
- Most easily accomplished with GIS



Planning Methods & Process



- **Methods**
 - Comparison to standards
 - Level of Service approach
 - Combination of methods
- **Public Input**
- **Input from Parks and Recreation Staff and Community Officials.**
- **Regional Planning Commission**
- **Social Characteristics Data**


```

graph LR
    subgraph Background_Studies [Background Studies]
        A[Community Description  
Recreation Inventory]
    end
    subgraph Evaluation
        B[Recreation Facility  
Deficiency and Needs]
    end
    subgraph Plan_Development [Plan Development]
        C[Master Plan]
    end
    A --> B
    B --> C
    C --- D[Goals and Objectives  
Action Program  
Supporting Documents]
    D --- E[Needs Assessment and  
Public participation]
    E --- F[Recreation Inventory  
Administrative Structure  
Community Description  
Planning Process]
  
```

The flowchart illustrates the MDNR Suggested Format, organized into three main stages: Background Studies, Evaluation, and Plan Development. The process begins with the Community Description Recreation Inventory in the Background Studies stage, which leads to the Recreation Facility Deficiency and Needs in the Evaluation stage. This then leads to the Master Plan in the Plan Development stage. The Master Plan stage is further detailed with Goals and Objectives, Action Program, and Supporting Documents. The Evaluation stage includes Needs Assessment and Public participation. The Background Studies stage includes Recreation Inventory, Administrative Structure, Community Description, and Planning Process.

The planning process incorporates considerable input from local officials, staff, and residents (Table 1). In addition to a resident survey, public meetings were conducted with public officials and community stakeholders to encourage an open dialogue and to shape an area-wide plan unique to the Howell community. Input from the Recreation Authority Board members was used to establish goals and priorities. The plan was also available for public review and comment for one month and subject to a public hearing that took place on September 16, 2008. Following the public hearing, the plan was officially adopted by the Howell Area Parks and Recreation Authority Board.

	Community Description	Public Input	Goal Formulation	Action Program	Public Hearing	Plan Adoption
	Howell Area Parks & Recreation Authority Board	✓	✓	✓	✓	✓
	Oceola Township Officials	✓				
	Genoa Township Officials	✓				
	Marion Township Officials	✓				
	Howell Area Parks & Recreation Staff	✓	✓	✓	✓	
	Howell Area Residents	✓			✓	



Public Input Process



Two Means Required

- 1) The First can be accomplished through:
 - Public meeting
 - Focus group meeting
 - Community workshop
 - Survey (telephone, mail, on-line, etc.)
- 2) Public Hearing – after 30 day review period

Goals and Objectives



- Outline goals and objectives to meet needs over 5-years.
- What information was used to formulate them?
- Provides flexibility to address community needs.

Example:

Goal: Provide recreational opportunities for people with disabilities

Objectives:

1. Insure that all improvements to park facilities are accessible.
2. Continue program development for special needs populations.

Action Program



Specific project that you will undertake to achieve your goals and objectives over the next five years.

- Projects do not need to be prioritized.
- Grant applications do not have to be for projects in the Action Program, but must be related to the Goals and Objectives.
- A CIP is not required, but recommended.

Action Program



DEWITT AREA RECREATION PLAN ACTION ITEMS 2010 – 2014 City of DeWitt

Park	Project	Priority	Relates to Goal #
All Kids Playground	Add a variety accessible play stations to the park.	3	1, 2
City Hall Park	Construct Japanese Garden.	4	2
Elmwood Park	Install river viewing/fishing platform.	3	1, 2, 4
To Be Determined (TBD)	Explore opportunities for developing a skate park with a skating users group.	1	1, 2
Millbrook Meadows	Install/replace playground equipment as needed.	4	1, 2
Percy Carris	Install playground equipment as needed.	3	1, 2
Riverside Park	Investigate ways to expand parking.	1	2
TBD	Construct Band Shell.	3	2
Riverside Park	Construct canoe launch.	1	1, 2, 4
Sports Park	Repave parking lot, purchase grounds equipment.	2	2
Wilson Street	Install play equipment.	3	1, 2
TBD	Continue to add property to the park system as land becomes available, particularly in underserved neighborhoods such as in the southern area of the City.	3	5
TBD	Develop a dog/bark park..	3	1, 2
Various Parks	Install cameras, sensor lights, or other vandalism prevention devices to park system.	3	1, 2

Local Adoption



- Draft Plan available for 30 days for public review and comment.
- After 30 days, must hold a well publicized public meeting to hear additional comments about the Plan.
- Resolution by Park Commission/Board must come after the 30 day review period and before adoption by the governing body.
- Plan must be adopted by governing body before submitting to the DNR.

Plan Deadlines



- All plans submitted since 2005 expire on December 31st of the 5th year.
- January 1st submittal recommended to take advantage of full five years.
- Plans due to DNR by March 1.

Plan Amendments



- Required for changes to the Plan.
- Does not extend the five-year period.
- 15-day public review period followed by public meeting and governing body resolution.
- Due by March 1 – if applying for grants

Time Frame – 1 Year Example



Gather data/inventory	January-March
Public input	April-June
Write/Review/Revise	July-September
Public Review	October (1 Month)
Public Hearing	November (Park Board/Governing body)*
Plan Adopted	December 2013**
Plan due to DNR	March 1, 2014
Plan expires	December 31, 2018

* Public hearing at the same meeting as Plan adoption, separate agenda item

** Adoption in December 2013 maximizes complete 5 years. Up to 5-Years unless Governing body adopts a Plan for a shorter time frame.

*** Grant applications due to the DNR by April 1, 2014.

Helpful Hints



Joint Plans

— Multiple Communities

- Plan must be adopted by resolution of each governing body
- Each community can apply for grants separately

— Recreation Authority – Programming Only (Ex. DARA)

- Plan must be adopted by Authority and all municipalities who want to be an eligible applicant.
- Provide Articles of Incorporation in Plan
- Each municipality can apply for grants individually

— Recreation Authority - Acquire & Develop Property (Ex. HAPRA)

- Plan must be adopted by a resolution of the Authority
- Provide Articles of Incorporation in Plan
- The Authority must apply for grants - not individual municipalities

Helpful Hints



Community Master Plan

- Recreation Plan can be a chapter of the Community Master Plan
- The Plan must meet the same requirements of the “Guidelines”

Other Planning Efforts

- Discuss the relationship to other planning efforts
- Ex: Regional Plans, Non-Motorized Transportation Plan, Placemaking, Economic Studies that reference recreation, etc.
- Include maps or other relevant graphics

Emergency Financial Manager (EFM)

- Same process, including adoption by highest governing body.
- Final approval EFM.

Helpful Hints



Advertising

- Process typically used to advertise draft Plan availability
- Public hearing advertise as a legal notice

ADA

- ADA Checklist: <http://adachecklist.org>
- Resources
 - US Department of Justice: www.ada.gov
 - Access Board: www.access-board.gov
 - National Center on Accessibility, www.ncaonline.org
 - Great Lakes ADA Center, <http://adagreatlakes.org>

E-mail Updates

- www.mi.gov/dnr-grants

Changes



General Revisions

- Clarifications and updates

DNR Grants Management will go Paperless

- Anticipated date by April 2014
- Submit grant applications and 5-Year Recreation Plans electronically

ADA

- Add Accessibility Evaluation ranking back (scale 1-5)
- Provide more definition of evaluation
 - Who did the evaluation? What methods were used?
 - What was found?
 - Are you addressing necessary upgrades in your Goals/Objectives/Action Plan?

Changes



Changes to align with Statewide Initiatives:

Blue Ribbon Panel Report, SCORP, State Trail Plan, Public Land Management Strategy

Collaboration

- Identify collaborative relationships: intergovernmental agreements, etc.
- Input and planning with other recreation providers in your region – check with Regional Planning Commission
- Relationship to Statewide Initiatives
- Joint 5-Year Plans

Connectivity

- Identify trail connections between communities
- Address connection for people in the community to parks and facilities

Changes



Post-Completion Self-Inspection (1/13/12)

- All grants ever awarded
- Forms for each grant program available on-line
- Photos – Minimum include recognition sign. Photos of the site.
- For boundary maps contact your grant coordinator
- Required for Plan approval.
- Missing recognition plaques
 - Requirement of Project Agreement – Can approve Plan without Plaque
 - MNRTF & LWCF – Link to RMI, Inc. on DNR website, www.michigan.gov/dnr-grants
 - CMI – Not available through DNR contract - contact a sign company of your choice

Changes



Grant Scoring Changes - MNRTF

– Collaboration

- Formal Intergovernmental agreements – 2 LUGS: 30 points
- Informal agreements - LUG & non-governmental :15 points

– Trails – Possible to score up to 50 points if trailheads will be on an existing regional trail.

– Compliance Incentive – Known unresolved conversions, deduct 50 points

– Environmental Friendly – Need 3 or more

– Acquisition:

- ORV and/or Snowmobile use: 10 points
- Less than 50% Public land: 10 points
 - Crawford, Schoolcraft, Alger, Oscoda, Kalkaska, Mackinac, Luce, Roscommon, Gogebic

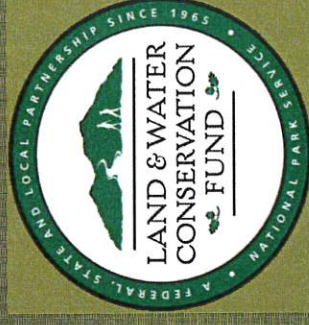


Changes



Grant Scoring Changes - LWCF

- More similar format to MNRTF
- Collaboration : 0 or 20 points only
- Compliance Incentive – Known unresolved conversions, deduct 50 points



Input



What works with the current 5-Year Plan Guidelines?

What changes would you recommend?

Thank You!



Questions?

www.michigan.gov/dnr-grants

Question 1:	Do you live in:	Eastpointe	Roseville				
Question 2:	Please Rank the Following Recreation Elements in Terms of Your Expectations (Check Appropriate Category)	Falls Short	Meets the Needs	Exceeds the Needs	Undecided		
	Senior adult health, fitness, social programs and assistance						
	Programs for people with disabilities						
	Teen and after-school programs						
	Youth and adult sports programs						
	Summer programs						
	Environmental / nature education programs						
	Art, music, concerts, theater and dance programs						
	Wellness and fitness programs						
	Aquatic programs for all ages						
	Community special events and festivals						
	Family programs and activities						
	Multi-cultural programs and offerings						
Question 3:	How often do you use the parks in the City?	Never	Once a Month	Once a Week	Almost Daily		
Question 4:	Which Parks do you use	Check Those that Apply					
	Dooley Park (Roseville)						
	Huron Park (Roseville)						
	Kiwanis Park (Roseville)						
	Lions Park (Roseville)						
	Macomb Gardens Park (Roseville)						
	Packard Park (Roseville)						
	Recreation Center (Roseville)						
	Rotary Park (Roseville)						
	Veterans Memorial Park (Roseville)						
	Fairlane Park (Eastpointe)						
	Goetz Park (Eastpointe)						
	Kennedy Park (Eastpointe)						
	Memorial Park (Eastpointe)						
	Rein Park (Eastpointe)						
	Roxana Park (Eastpointe)						
	Shamrock Park (Eastpointe)						
	Spindler Park (Eastpointe)						

Question 1	What is the best method for you to stay informed of Parks and Recreation activities in the City?								
	Social networking sites (Facebook, Twitter)	Email	In-person	Direct mail (Newsletter)	Website				
Question 2	Would you be willing to participate in an ongoing "Adopt a Park" group?	Yes No							
Question 3	Would you be willing to participate in occasional park and facility improvement projects?	Yes No							
Question 4	How many people live in your household in each age category	Number							
	Ages 0-4								
	Ages 5-17								
	Ages 18-24								
	Ages 25-44								
	Ages 45-64								
	Ages 65 and above								



Recreational Authority of Roseville-Eastpointe

18185 Sycamore, Roseville, MI 48066

586-445-5480

www.rare-mi.org

February 11, 2019

Mr. Larry Page

Dear Larry,

The City of Eastpointe and the Recreational Authority of Roseville & Eastpointe are planning to work on the Football Field at Eastpointe Memorial Park this summer. Consequently, the football field will not be available for use during the summer months of 2019 for the Michigan Hurricanes home games. Please make plans to find another location to host your home games for this summer.

In an effort to assist, there are several high schools in the area that have turf fields that may be available for your use. Warren Fitzgerald, Warren Wood Tower and Lakeview High Schools are a couple possibilities.

Good luck with your upcoming season.

Sincerely,

Anthony J. Lipinski, Executive Director
Recreational Authority of Roseville & Eastpointe

CC: Recreation Authority Board