



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

City Manager's Conference Room – Roseville City Hall

29777 Gratiot Ave., Roseville, MI 48066

3:30 pm – March 13, 2019

Meeting called to order 3:37 p.m.

A. Roll Call

a. Mr. Merucci, Mr. Frontera, and Mr. Switalski are all present. Mr. Hogan and Mr. Adkins are excused.

B. Approval of Minutes for meeting on January 9, 2019

a. Motion to approve the February minutes was made by Mr. Switalski, supported by Mr. Merucci. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. Motion to approve the Disbursements and Budget Report was made by Mr. Switalski and supported by Mr. Merucci. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

a. No public spoke

E. Communication

a. Mr. Lipinski sent out a letter to Larry Page with the Michigan Hurricanes in regards to using a different field for the season. Mr. Switalski asked about rental fees paid and maintenance/damage to the field. Mr. Lipinski responded that their fee is \$400 per game and with all other programs (Eastpointe Community Schools and East Detroit Tiger Cats) using the field it needs to get some work done. Mr. Lipinski has not heard back from Mr. Larry Page in regards to the letter sent.

F. Old Business

No old business

G. New Business

a. Update from Andy Sowinski on HVAC issue items.

i. Mr. Andy Sowinski stated that the list is all the HVAC items completed, in process or pending. The only one pending is the VAV boxes for the multi-purpose rooms 1, 2 and 3, which is over and above the original work, and quoted from the contractor. A number of items have been completed, overall the HVAC system has improved with the exception of two problem areas. The Senior Offices still remain cold despite changes and operations, the hoods are to still be installed, but they're still cold enough that the hoods won't make a huge difference. It has been suggested to add supplemental heat with either a wall unit heater or electric duct heater, which would serve 3 different rooms (both Senior Offices and the Senior Conference Room). The Main Conference Room is the other issue, the original contractor replaced some components, the duct heater assembly was taken out and replaced, but there's still not enough air flow. Without going in a tearing apart the other duct work it was suggested to add a supplemental heat to the room. The air flow is correct in the room, the heater stays on but it's just not pushing enough air to keep the room warm. Other items marked as "new" were items that were found while repairing that were not done properly, these are part of the old contract that were not done properly. Mr. Merucci asked whether the Recreational Authority would get billed or the original contractor. Mr. Sowinski responded that these items are ones that are getting billed to the original contractor. The quote for the VAV boxes is not in yet.

b. Review and discuss 2019-20 Recreational Authority of Roseville & Eastpointe Proposed Budget Draft.

i. Mr. Lipinski and Mr. John Walters have put together a preliminary draft budget. The wages for part time may fluctuate due to the increases in minimum wage. Mr. Walters noted that the property tax revenue in the proposed budget draft is a guesstimate until final numbers come in. Mr. Merucci asked if the board could schedule a budget meeting to go over everything.

- c. **Review items for discussion at the Eastpointe Parks & Recreation Commission meeting at 6:00 p.m. on March 13, 2019.**
 - i. The Eastpointe Parks & Recreation Commission will be going over some recommendations for the building and field at Memorial Park, and Tee boxes at Spindler Park for the disc golf course. There were also letters sent out to residents to get suggestions for Roxana Park.
- d. **Discussion on Survey for information gathering from residents for the 5-Year Recreation Master Plan.**
 - i. There is a preliminary survey put together for the board to review. The Recreation Authority would have that survey available. A main suggestion is that each entity submit the plan so that Eastpointe could apply for its own grants, Roseville apply for theirs and the Recreation Authority its own.

H. Hearing of the Public

- a. Mr. Harvey Creech, Eastpointe, asked about the public being allowed to a budget meeting. The board responded that the public is allowed at any board meeting. Mr. Creech commented on the Shuffleboard courts at the parks and getting them updated to be able to be used. He would also like to see some courts be put at the Recreation Authority Center to be able to play all year round.

I. Discussion by Director

- a. Mr. Lipinski met with Mr. Harvey Creech about equipment for the shuffleboard courts and mentioned that he would purchase equipment for the courts and asked Mr. Creech to send specifications on pucks to be purchased. The shuffleboard equipment rental would be gone over with the Park Attendants during orientation as part of their duties and responsibilities. Youth basketball and volleyball are all going strong and nearing the end of the seasons. We have had some issues, mainly with basketball. Some issues were with refs and the Recreational Authority allowing a couple kids that had played on their school team to play in the rec league. Mr. Lipinski stated that the past weekend the trip to Monster Jam was sold out and went well. Upcoming Family Fun Trips including the Detroit Tigers game that has three or four tickets left, the Michigan Adventure trip and Toledo Zoo trip are all already sold out. The Senior Center does have the Birthday Bash coming up on March 29th. The Roseville Optimist Club has a Chili Cook-Off/Soup Tasting on Saturday, March 16th which is a fundraiser for them. Senior taxes are every Tuesday, there was a snow day that is being made up by adding on to the end of the schedule of some days. The Recreation Authority is working at quotes for the back parking lot for a car port and electric gates for the SMART Senior Van Service. A.S.P.I.R.E. is hosting its' annual Spring Fling dance on Saturday, April 6th from 6:00 p.m. – 12:00 midnight at the Elks Lodge in Warren.

J. Discussion by Board Members

- a. **Mr. Merucci** – In respect to the Master Plan with the surveys, is there a RFP (request for proposal) going out. Mr. Lipinski responded that there would be. Questioned the Audit and Insurance and getting them put up to bid to check rates.
- b. **Mr. Switalski** – nothing at this time
- c. **Mr. Frontera** – nothing at this time

Meeting adjourned – 4:32 p.m.