



## **Recreational Authority of Roseville & Eastpointe Board Meeting Agenda**

City Manager's Conference Room - Roseville City Hall  
29777 Gratiot Ave., Roseville, MI 48066  
3:30 pm - April 10, 2019

- A. Roll Call
- B. Approval of Minutes for meeting on March 13, 2019
- C. Approval of Disbursements and Budget Report.
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
  - 1. Review and discuss Draft Request for Proposals for the Five Year Recreation Master Plan.
  - 2. Discuss possible dates/times to schedule Special Meeting to discuss the Proposed 2019-20 Recreational Authority of Roseville & Eastpointe Budget.
  - 3. Review and discuss the Fall-2018 and Winter-2019 Program Financials.
  - 4. Review and discuss Building Use Policy.
  - 5. Request to increase deposit from \$100 to \$200 for reservations made to the Multi-purpose Room and Activity Center Room at the Recreation Center.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

City Manager's Conference Room – Roseville City Hall

29777 Gratiot Ave., Roseville, MI 48066

3:30 pm – March 13, 2019

**Meeting called to order 3:37 p.m.**

**A. Roll Call**

- a. Mr. Merucci, Mr. Frontera, and Mr. Switalski are all present. Mr. Hogan and Mr. Adkins are excused.

**B. Approval of Minutes for meeting on January 9, 2019**

- a. Motion to approve the February minutes was made by Mr. Switalski, supported by Mr. Merucci. All approved, none opposed. Motion passed.

**C. Approval of Disbursements and Budget Report**

- a. Motion to approve the Disbursements and Budget Report was made by Mr. Switalski and supported by Mr. Merucci. All approved, none opposed. Motion passed.

**D. Hearing of the Public – agenda items only**

- a. No public spoke

**E. Communication**

- a. Mr. Lipinski sent out a letter to Larry Page with the Michigan Hurricanes in regards to using a different field for the season. Mr. Switalski asked about rental fees paid and maintenance/damage to the field. Mr. Lipinski responded that their fee is \$400 per game and with all other programs (Eastpointe Community Schools and East Detroit Tiger Cats) using the field it needs to get some work done. Mr. Lipinski has not heard back from Mr. Larry Page in regards to the letter sent.

**F. Old Business**

No old business

**G. New Business**

**a. Update from Andy Sowinski on HVAC issue items.**

- i. Mr. Andy Sowinski stated that the list is all the HVAC items completed, in process or pending. The only one pending is the VAV boxes for the multi-purpose rooms 1, 2 and 3, which is over and above the original work, and quoted from the contractor. A number of items have been completed, overall the HVAC system has improved with the exception of two problem areas. The Senior Offices still remain cold despite changes and operations, the hoods are to still be installed, but they're still cold enough that the hoods won't make a huge difference. It has been suggested to add supplemental heat with either a wall unit heater or electric duct heater, which would serve 3 different rooms (both Senior Offices and the Senior Conference Room). The Main Conference Room is the other issue, the original contractor replaced some components, the duct heater assembly was taken out and replaced, but there's still not enough air flow. Without going in a tearing apart the other duct work it was suggested to add a supplemental heat to the room. The air flow is correct in the room, the heater stays on but it's just not pushing enough air to keep the room warm. Other items marked as "new" were items that were found while repairing that were not done properly, these are part of the old contract that were not done properly. Mr. Merucci asked whether the Recreational Authority would get billed or the original contractor. Mr. Sowinski responded that these items are ones that are getting billed to the original contractor. The quote for the VAV boxes is not in yet.

**b. Review and discuss 2019-20 Recreational Authority of Roseville & Eastpointe Proposed Budget Draft.**

- i. Mr. Lipinski and Mr. John Walters have put together a preliminary draft budget. The wages for part time may fluctuate due to the increases in minimum wage. Mr. Walters noted that the property tax revenue in the proposed budget draft is a guesstimate until final numbers come in. Mr. Merucci asked if the board could schedule a budget meeting to go over everything.

c. **Review items for discussion at the Eastpointe Parks & Recreation Commission meeting at 6:00 p.m. on March 13, 2019.**

- i. The Eastpointe Parks & Recreation Commission will be going over some recommendations for the building and field at Memorial Park, and Tee boxes at Spindler Park for the disc golf course. There were also letters sent out to residents to get suggestions for Roxana Park.

d. **Discussion on Survey for information gathering from residents for the 5-Year Recreation Master Plan.**

- i. There is a preliminary survey put together for the board to review. The Recreation Authority would have that survey available. A main suggestion is that each entity submit the plan so that Eastpointe could apply for its own grants, Roseville apply for theirs and the Recreation Authority its own.

H. **Hearing of the Public**

- a. Mr. Harvey Creech, Eastpointe, asked about the public being allowed to a budget meeting. The board responded that the public is allowed at any board meeting. Mr. Creech commented on the Shuffleboard courts at the parks and getting them updated to be able to be used. He would also like to see some courts be put at the Recreation Authority Center to be able to play all year round.

I. **Discussion by Director**

- a. Mr. Lipinski met with Mr. Harvey Creech about equipment for the shuffleboard courts and mentioned that he would purchase equipment for the courts and asked Mr. Creech to send specifications on pucks to be purchased. The shuffleboard equipment rental would be gone over with the Park Attendants during orientation as part of their duties and responsibilities. Youth basketball and volleyball are all going strong and nearing the end of the seasons. We have had some issues, mainly with basketball. Some issues were with refs and the Recreation Authority allowing a couple kids that had played on their school team to play in the rec league. Mr. Lipinski stated that the past weekend the trip to Monster Jam was sold out and went well. Upcoming Family Fun Trips including the Detroit Tigers game that has three or four tickets left, the Michigan Adventure trip and Toledo Zoo trip are all already sold out. The Senior Center does have the Birthday Bash coming up on March 29<sup>th</sup>. The Roseville Optimist Club has a Chili Cook-Off/Soup Tasting on Saturday, March 16<sup>th</sup> which is a fundraiser for them. Senior taxes are every Tuesday, there was a snow day that is being made up by adding on to the end of the schedule of some days. The Recreation Authority is working at quotes for the back parking lot for a car port and electric gates for the SMART Senior Van Service. A.S.P.I.R.E. is hosting its' annual Spring Fling dance on Saturday, April 6<sup>th</sup> from 6:00 p.m. – 12:00 midnight at the Elks Lodge in Warren.

J. **Discussion by Board Members**

- a. **Mr. Merucci** – In respect to the Master Plan is a RSP going to be put out. Mr. Lipinski responded that there would be. Questioned the Audit and Insurance and getting them put up to bid to check rates.
- b. **Mr. Switalski** – nothing at this time
- c. **Mr. Frontera** – nothing at this time

Meeting adjourned – 4:32 p.m.


**Recreational Authority of Roseville & Eastpointe**

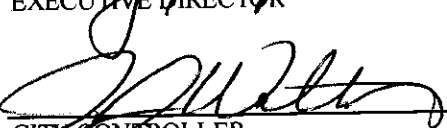
Disbursement # 9

March 1, 2019	<u>96,147.32</u>
AP Total	<u>96,147.32</u>
Pay #18 (03/06/2019)	27,410.70
Pay #19 (03/20/2019)	27,661.93
Payroll Total	<u>55,072.63</u>
Grand Total	<b>151,219.95</b>

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR  
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:

  
EXECUTIVE DIRECTOR

  
CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD CLERK / TREASURER



Check Register  
March 2019  
RARE

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-402.000	CURRENT PROPERTY TAXES	MACOMB COUNTY TREASURY	INVOICE (RSVL+RARE) THROUGH 02-28-19	02282019	03/18/19	5.14	5024
208-101-652.000	RECREATION USE AND ADMISSION	CAROLYN MIDDLEBROOKS	REFUND	118184	03/05/19	23.00	4955
208-101-652.000	RECREATION USE AND ADMISSION	MELISSA STEWART	REFUND	118154	03/05/19	85.00	4960
208-101-652.000	RECREATION USE AND ADMISSION	HAIT, BARBARA	REFUND	118275	03/12/19	55.00	4992
208-101-652.000	RECREATION USE AND ADMISSION	POLEGA, DENNIS	REFUND	118263	03/12/19	115.00	5002
208-101-652.000	RECREATION USE AND ADMISSION	ANTONIA ROMO	REFUND	118298	03/18/19	100.00	5010
208-101-652.000	RECREATION USE AND ADMISSION	BRENDA BAUGH-LOVE	REFUND	118299	03/18/19	100.00	5011
208-101-652.000	RECREATION USE AND ADMISSION	COREY WILKINS	REFUND	118540	03/18/19	80.00	5016
208-101-652.000	RECREATION USE AND ADMISSION	DENISE MCCURTIS	REFUND	118450	03/18/19	60.00	5018
208-101-652.000	RECREATION USE AND ADMISSION	DIANE NABINGER	REFUND	118301	03/18/19	100.00	5019
208-101-652.000	RECREATION USE AND ADMISSION	HOLLEY JURBAN	REFUND	118514	03/18/19	100.00	5020
208-101-652.000	RECREATION USE AND ADMISSION	JUNE GEBSTADT	REFUND	118511	03/18/19	100.00	5021
208-101-652.000	RECREATION USE AND ADMISSION	STEPHANIE NICHOLS	REFUND	118437	03/18/19	85.00	5029
208-101-652.000	RECREATION USE AND ADMISSION	VANITA EASON	REFUND	118512	03/18/19	100.00	5030
208-101-652.000	RECREATION USE AND ADMISSION	CHASTITY PARHAM	REFUND	118730	03/25/19	100.00	5037
208-101-652.000	RECREATION USE AND ADMISSION	KIMBERLY PEARSON	REFUND	118731	03/25/19	100.00	5050
208-101-652.000	RECREATION USE AND ADMISSION	MARIAH PARKER	REFUND	118732	03/25/19	100.00	5053
208-101-652.000	RECREATION USE AND ADMISSION	MITCH MICHALSKI	REFUND	118728	03/25/19	100.00	5055
208-101-652.000	RECREATION USE AND ADMISSION	RYAN ROTH	REFUND	118729	03/25/19	100.00	5057
208-101-652.000	RECREATION USE AND ADMISSION	SHACOVA JACKSON	REFUND	118733	03/25/19	100.00	5059
208-101-652.000	RECREATION USE AND ADMISSION	JOE BECK	REFUND	118733	03/25/19	100.00	5065
208-101-652.000	RECREATION USE AND ADMISSION	JOE BECK	REFUND	118733	03/25/19	100.00	5066
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208-101-652.000	RECREATION USE AND ADMISSION						

208-101-801.000	PROFESSIONAL SERVICES	TEE PEE INC	PARTY/TOILET SPINDLER PARK	19390	03/25/19	85.00	5062
208-101-818.000	CONTRACTUAL SERVICES	ALIOTTA, MICHAEL	SCOREKEEPER PAY	3419	03/12/19	155.00	4984
208-101-818.000	CONTRACTUAL SERVICES	ALLIANCE MECHANICAL	8/29/18-8/31/18 SERVICE	23686	03/12/19	1,646.82	4985
208-101-818.000	CONTRACTUAL SERVICES	ALLIANCE MECHANICAL	8/20/18-8/21/18 SERVICE	23685	03/12/19	2,290.47	4985
208-101-818.000	CONTRACTUAL SERVICES	ALLIANCE MECHANICAL	9/11/18 SERVICES	23687	03/12/19	2,133.54	4985
208-101-818.000	CONTRACTUAL SERVICES	AMARA, MADALINE	SCOREKEEPER PAY	3419	03/12/19	150.00	4986
208-101-818.000	CONTRACTUAL SERVICES	BEHNKE, LOGAN	SCOREKEEPER PAY	3419	03/12/19	100.00	4987
208-101-818.000	CONTRACTUAL SERVICES	DEAN, JOSEPH	SCOREKEEPER PAY	3419	03/12/19	25.00	4989
208-101-818.000	CONTRACTUAL SERVICES	DEUSO, DANA	SCOREKEEPER PAY	3419	03/12/19	70.00	4990
208-101-818.000	CONTRACTUAL SERVICES	DONALD, KAREN	OFFICIAL'S PAY	342019	03/12/19	100.00	4991
208-101-818.000	CONTRACTUAL SERVICES	HARRIS, LEVONTE	SCOREKEEPER PAY	3419	03/12/19	110.00	4993
208-101-818.000	CONTRACTUAL SERVICES	HOPP, BRIAN	OFFICIAL'S PAY	342019	03/12/19	322.00	4994
208-101-818.000	CONTRACTUAL SERVICES	KEMP, AMBER	OFFICIAL'S PAY	3419	03/12/19	72.00	4995
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, DENNIS	OFFICIAL'S PAY	3419	03/12/19	268.00	4996
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, MATTHEW	OFFICIAL'S PAY	3419	03/12/19	263.50	4997
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, ROSS	OFFICIAL'S PAY	3419	03/12/19	214.50	4998
208-101-818.000	CONTRACTUAL SERVICES	KLEIN, RYAN	OFFICIAL'S PAY	3419	03/12/19	246.00	4999
208-101-818.000	CONTRACTUAL SERVICES	MALAC, ROBERT	OFFICIAL'S PAY	3419	03/12/19	192.00	5000
208-101-818.000	CONTRACTUAL SERVICES	MASTERSON, BRYAN JR	SCOREKEEPER PAY	3419	03/12/19	90.00	5001
208-101-818.000	CONTRACTUAL SERVICES	SCSBSA	UMPIRE FEES FOR ADDITIONAL GAMES	001	03/12/19	620.00	5003
208-101-818.000	CONTRACTUAL SERVICES	SOKOL, ANTHONY	OFFICIAL'S PAY	3419	03/12/19	200.00	5004
208-101-818.000	CONTRACTUAL SERVICES	SZMANIA, ROBERT	OFFICIAL'S PAY	3419	03/12/19	172.00	5005
208-101-818.000	CONTRACTUAL SERVICES	KIELAR, ANGELA	YOGA 2 SESSIONS WT	31219	03/18/19	683.90	5022
208-101-818.000	CONTRACTUAL SERVICES	ALIOTTA, MICHAEL	SCOREKEEPER PAY	PR25464	03/25/19	190.00	5031
208-101-818.000	CONTRACTUAL SERVICES	AMARA, MADALINE	SCOREKEEPER PAY	PR25464	03/25/19	145.00	5032
208-101-818.000	CONTRACTUAL SERVICES	BEHNKE, LOGAN	SCOREKEEPER PAY	PR25464	03/25/19	135.00	5035
208-101-818.000	CONTRACTUAL SERVICES	DEAN, JOSEPH	SCOREKEEPER PAY	PR25464	03/25/19	90.00	5040
208-101-818.000	CONTRACTUAL SERVICES	DEUSO, DANA	SCOREKEEPER PAY	PR25464	03/25/19	135.00	5041
208-101-818.000	CONTRACTUAL SERVICES	DONALD, KAREN	OFFICIAL'S PAY	PR25463	03/25/19	50.00	5042
208-101-818.000	CONTRACTUAL SERVICES	HARRIS, LEVONTE	SCOREKEEPER PAY	PR25464	03/25/19	140.00	5045
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, DENNIS	OFFICIAL'S PAY	PR25463	03/25/19	292.00	5046
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, MATTHEW	OFFICIAL'S PAY	PR25463	03/25/19	263.50	5047
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, RYAN	OFFICIAL'S PAY	PR25463	03/25/19	403.00	5048
208-101-818.000	CONTRACTUAL SERVICES	KILU, CHRISTOPHER	OFFICIAL'S PAY	PR25463	03/25/19	50.00	5049
208-101-818.000	CONTRACTUAL SERVICES	KLEIN, ROSS	OFFICIAL'S PAY	PR25463	03/25/19	614.00	5051
208-101-818.000	CONTRACTUAL SERVICES	KOPY, GEORGE	OFFICIAL'S PAY	PR25463	03/25/19	144.00	5052
208-101-818.000	CONTRACTUAL SERVICES	MASTERSON, BRYAN JR	SCOREKEEPER PAY	PR25464	03/25/19	90.00	5054
208-101-818.000	CONTRACTUAL SERVICES	SAVAGE, ROBERT	OFFICIAL'S PAY	PR25463	03/25/19	122.00	5058
208-101-818.000	CONTRACTUAL SERVICES	SOKOL, ANTHONY	OFFICIAL'S PAY	PR25463	03/25/19	300.00	5060
208-101-850.000	COMMUNICATIONS	WALLACE, DAVE	OFFICIAL'S PAY	PR25463	03/25/19	100.00	5063
208-101-850.000	COMMUNICATIONS	SPRINT	BILL PERIOD JAN 24-FEB 23 2019	250391517-078	03/18/19	195.56	5028
208-101-850.000	COMMUNICATIONS	AT&T	PHONE SVC MONTHLY SERVICE MAR 10-APR 9	586445507303 0310	03/25/19	71.63	5033
208-101-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	50/50 TEE SHIRT RARE STAFF	47667	03/18/19	637.50	5009
208-101-880.000	COMMUNITY PROMOTION	CHAMBERLIN PONY RIDES	COMPLETE PETTING ZOO	3346	03/18/19	470.00	5012
208-101-900.000	PRINTING & PUBLICATIONS	LITHO PRINTING SERVICE INC	MARCH/APRIL NEWSLETTER W/CALENDAR	85926	03/18/19	330.00	5023
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC SERVICES JAN 24-FEB 25 2019	1000 1006 8144	03/18/19	2,085.93	5015
208-101-920.000	UTILITIES	DTE ENERGY	ELEC SVC SERVICE PERIOD 2/7/19-3/6/19	910002680106 000383	03/25/19	38.34	5043

208-101-931.000	BUILDING MAINTENANCE	GREAT LAKES PEST CONTROL - 2/20/19	48500	03/05/19	49599
208-101-931.000	BUILDING MAINTENANCE	SAM'S CLUB / SYNCHRONY B.SUPPLIES	PR25460	03/05/19	49616
208-101-931.000	BUILDING MAINTENANCE	SYNCHB/ AMAZON	PR25465	03/25/19	50616
208-101-939.000	VEHICLE MAINTENANCE	SAM'S CLUB / SYNCHRONY B.SUPPLIES	PR25460	03/05/19	49616
208-101-940.000	RENTALS	PARTY DREAMS	1379	03/18/19	50277
208-101-958.000	MEMBERSHIPS AND DUES	SAM'S CLUB / SYNCHRONY B.SUPPLIES	PR25460	03/05/19	49616
208-101-960.000	EDUCATION AND TRAINING	CAMP DIRECTOR'S ACADEMY FOR BOBBIE WILLS 200000998		03/18/19	50266
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF EASTPOINTE TREASU INTERLOCAL AGREEMENT	C16388	03/05/19	49566
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF ROSEVILLE INTERLOCAL AGREEMENT	C16382	03/05/19	4957
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF EASTPOINTE TREASU APRIL 2019 INTERLOCAL GOVERNMENT AGREEE C16389	C16389	03/25/19	5038
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF ROSEVILLE 4/1/19 INTERLOCAL GOVERNMENT AGREEMENT C16383	C16383	03/25/19	5039
208-101-995.000	INTEREST PAYMENTS	CITY OF EASTPOINTE TREASU INTERLOCAL AGREEMENT	C16388	03/05/19	4956
208-101-995.000	INTEREST PAYMENTS	CITY OF ROSEVILLE INTERLOCAL AGREEMENT	C16382	03/05/19	4957
208-101-995.000	INTEREST PAYMENTS	CITY OF EASTPOINTE TREASU APRIL 2019 INTERLOCAL GOVERNMENT AGREEE C16389	C16389	03/25/19	5038
208-101-995.000	INTEREST PAYMENTS	CITY OF ROSEVILLE 4/1/19 INTERLOCAL GOVERNMENT AGREEMENT C16383	C16383	03/25/19	5039
Total For Dept 101 GENERAL DEPARTMENT					95,718.80

Dept 691 SMART

208-691-850,000	COMMUNICATIONS	DIRECT TV	02/21-03/20	35933091204	03/05/19	171.97	495.8
208-691-850,000	COMMUNICATIONS	COMCAST	SERVICES FROM MAR 12-APR 11 2019	02282019	03/18/19	84.90	501.4
208-691-850,000	COMMUNICATIONS	SPRINT	BILL PERIOD JAN 24-FEB 23 2019	250391517-078	03/18/19	171.65	502.8
			Total For Dept 691 SMART			428.52	

**Total For Fund 208 PARK/RECREATION FUND**

96,147.32

**Fund Totals:**

Fund 208 PARK/RECREATION FUND

96,147.32

**Total For All Funds:**

96,147.32

JOURNALS POSTING REPORT

03/15/2019 10:09 AM  
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POSTING REPORT

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
03/20/2019	PR	S	461391	360		
208-000-001.001				CASH RECR AUTH		16,795.92
208-000-258.000				ACCURED TAXES PAYABLE		3,567.30
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,298.71
208-101-706.000				WAGES- PERMANENT EMPLOYEES	11,965.13	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,389.70	
208-101-715.000				FICA-EMPLOYER'S	1,440.21	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,034.07	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,489.38	
208-691-715.000				FICA-EMPLOYER'S	343.44	

SUMMARY PR 03/20/2019

27,661.93	27,661.93
27,661.93	27,661.93

JOURNALS POSTING REPORT  
POSTING REPORT

Page: 1/1

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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
03/06/2019	PR	S	459967 359			
208-000-001.001				CASH RECR AUTH		16,677.55
208-000-258.000				ACCURED TAXES PAYABLE		3,531.46
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,201.69
208-101-706.000				WAGES- PERMANENT EMPLOYEES	11,965.13	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,538.02	
208-101-715.000				FICA-EMPLOYER'S	1,451.49	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,034.07	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,107.75	
208-691-715.000				FICA-EMPLOYER'S	314.24	

SUMMARY PR 03/06/2019

27,410.70	27,410.70
27,410.70	27,410.70



REVENUE AND EXPENDITURE REPORT FOR RARE									
PERIOD ENDING 03/31/2019									
% Fiscal Year Completed: 75.00									
GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BODGT USED	
Revenues									
208-101-402.000	CURRENT PROPERTY TAXES	1,322,402.00	1,322,402.00	985,221.57	195,010.12	0.00	337,180.43	74.50%	
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	25,717.00	25,717.00	37,353.59 A	0.00	0.00	(11,636.59)	145.25%	
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	165.75		0.00	834.25	16.58%	
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	361,703.04	61,379.24	0.00	88,296.96	80.38%	
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	(1,436.55) B	0.00	0.00	195,148.55	-0.74%	
208-101-654.000	SMART- FAREBOX REVENUE	29,237.00	29,237.00	6,330.00	809.00	0.00	22,907.00	21.65%	
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	2,287.00	0.00	0.00	0.00	2,287.00	0.00%	
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	2,500.00	0.00	0.00	(1,500.00)	250.00%	
TOTAL REVENUES		2,025,355.00	2,025,355.00	1,391,837.40	257,198.36	0.00	633,517.60	68.72%	
Expenditures									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	302,039.00	338,135.00	223,867.81	23,930.26	0.00	114,267.19	66.21%	
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	280,010.00	280,010.00	182,971.44	14,927.72	0.00	97,038.56	65.34%	
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00%	
208-101-715.000	FICA-EMPLOYER'S	44,602.00	47,363.34	28,910.86	1,379.41	0.00	18,452.48	61.04%	
208-101-718.000	RETIREMENT FUND CONTRIBUTION	47,343.00	53,001.00	38,057.53	4,068.14	0.00	14,943.47	71.81%	
208-101-719.000	HEALTH, LIFE, DENTAL	208,830.00	228,415.38 C	57,270.00	0.00	0.00	171,145.38	25.07%	
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	27,665.00	7,732.00	5,217.29	392.95	0.00	2,514.71	67.48%	
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	5,401.71	225.34	1,243.45	778.29	87.41%	
208-101-730.000	POSTAGE	16,480.00	16,480.00	14,991.19	212.30	0.00	1,488.81	90.97%	
208-101-740.000	SUPPLIES	46,350.00	46,350.00	20,293.62	1,178.32	2,629.20	26,056.38	43.78%	
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	31,173.70	5,852.00	20,357.39	24,446.30	56.05%	
208-101-751.000	FUEL	5,150.00	5,150.00	857.69	0.00	0.00	4,292.31	16.65%	
208-101-801.000	PROFESSIONAL SERVICES	54,400.00	54,400.00	35,380.51	4,208.00	0.00	19,019.49	65.04%	
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	66,260.06	13,138.23	0.00	18,739.94	77.95%	
208-101-826.000	LEGAL FEES	206.00	206.00	0.00	0.00	0.00	206.00	0.00%	
208-101-850.000	COMMUNICATIONS	14,935.00	14,935.00	8,572.76	282.19	0.00	6,362.24	57.40%	
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	40.38	0.00	0.00	209.62	16.15%	
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	1,311.81	98.21	0.00	1,688.19	43.73%	
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	16,843.78	1,181.69	0.00	3,241.22	83.86%	
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	16,733.00	330.00	0.00	267.00	98.43%	
208-101-901.000	BANK FEES	6,720.00	6,720.00	3,173.69	0.00	0.00	3,546.31	47.23%	
208-101-910.000	INSURANCE AND BONDS	33,454.00	34,014.00	34,040.46	0.00	0.00	(26.46)	100.08%	
208-101-920.000	UTILITIES	28,840.00	28,840.00	20,052.75	2,124.27	0.00	8,787.25	69.53%	
208-101-930.000	REPAIRS	0.00	0.00	244.91	0.00	0.00	(244.91)	100.00%	
208-101-931.000	BUILDING MAINTENANCE	50,000.00	50,000.00	31,695.29	822.30	0.00	18,304.71	63.39%	
208-101-931.001	PARKS MAINTENANCE	0.00	0.00	197.00	0.00	0.00	(197.00)	100.00%	
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	9,987.34	0.00	0.00	(1,747.34)	121.21%	
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	1,897.33	11.00	0.00	5,102.67	27.10%	
208-101-940.000	RENTALS	2,000.00	2,000.00	1,393.00	198.00	0.00	607.00	69.65%	
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	1,476.50	45.00	0.00	523.50	73.83%	
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	715.00	15.00	0.00	1,785.00	28.60%	
208-101-961.000	CERTIFICATIONS & LICENSES	250.00	250.00	0.00	0.00	0.00	250.00	0.00%	
208-101-976.000	BUILDING ADDITON & IMPROVEMENT	10,000.00	10,000.00	3,825.00	0.00	11,875.59	6,175.00	38.25%	
208-101-982.000	MACHINERY	38,300.00	38,300.00	0.00	0.00	462.02	38,300.00	0.00%	
208-101-983.000	OFFICE EQUIPMENT	8,000.00	8,000.00	6,812.46	0.00	710.00	1,187.54	85.16%	
208-101-984.000	FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	100.00%	



REVENUE AND EXPENDITURE REPORT FOR RARE									
PERIOD ENDING 03/31/2019									
% Fiscal Year Completed: 75.00									
GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 03/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	
208-101-991.000	PRINCIPAL PAYMENTS	365,539.00	365,539.00	303,916.42	61,341.10	0.00	61,622.58	83.14%	
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0.00%	
208-101-993.001	VENDING EXPENSE	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00%	
208-101-995.000	INTEREST PAYMENTS	19,352.00	19,352.00	15,459.67	2,947.02	0.00	3,892.33	79.89%	
208-101-996.027	ADMINISTRATION COSTS	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.00%	
Total Expenditures - Dept 101-GENERAL DEPARTMENT		1,999,540.00	2,044,267.72	1,189,041.96	138,908.45	37,277.65	855,225.76	58.16%	
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	126,360.00	126,360.00	72,768.84	8,597.13	0.00	53,591.16	57.59%	
208-691-715.000	FICA-EMPLOYER'S	9,667.00	9,667.00	5,566.83	657.68	0.00	4,100.17	57.59%	
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	2,582.00	2,582.00	0.00	E	0.00	2,582.00	0.00%	
208-691-728.000	OFFICE SUPPLIES	0.00	0.00	357.52	0.00	0.00	(357.52)	100.00%	
208-691-740.000	SUPPLIES	750.00	750.00	4.00	E	0.00	746.00	0.53%	
208-691-751.000	FUEL	10,300.00	10,300.00	8,475.07	0.00	0.00	1,824.93	82.28%	
208-691-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	1,903.00	0.00	0.00	3,097.00	38.06%	
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	2,825.00	0.00	0.00	2,325.00	54.85%	
208-691-850.000	COMMUNICATIONS	4,635.00	4,635.00	4,449.70	428.52	0.00	185.30	96.00%	
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	935.24	0.00	0.00	4,064.76	18.70%	
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	0.00	0.00	0.00	2,671.00	0.00%	
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	1,743.45	0.00	0.00	1,969.55	46.96%	
208-691-983.000	OFFICE EQUIPMENT	27,750.00	27,750.00	0.00	0.00	0.00	27,750.00	0.00%	
208-691-996.027	ADMINISTRATION COSTS	19,371.00	19,371.00	0.00	0.00	0.00	19,371.00	0.00%	
Total Expenditures - Dept 691-SMART		222,949.00	222,949.00	99,028.65	9,683.33	0.00	123,920.35	44.42%	
TOTAL EXPENDITURES		2,222,489.00	2,267,216.72	1,288,070.61	148,591.78	37,277.65	979,146.11	56.81%	
Fund 208 - PARK/RECREATION FUND:									
TOTAL REVENUES		2,025,355.00	2,025,355.00	1,391,837.40	257,198.36	0.00	633,517.60		
TOTAL EXPENDITURES		2,222,489.00	2,267,216.72	1,288,070.61	148,591.78	37,277.65	979,146.11		
NET OF REVENUES & EXPENDITURES		(197,134.00)	(241,861.72)	103,766.79	108,606.58	(37,277.65)	(345,628.51)		
A The Authority received its personal property tax reimbursement check from the State in excess of what was initially budgeted. A budget amendment will be needed.									
B The negative amount of SMART operating credits received relates to costs that were applied to the May and June 2018 invoices that RARE sent SMART. The May and June revenue was received in August 2018 (FY19) and therefore the revenue was accrued at 6/30/18 and reversed without consideration of the costs that offset the revenue received. No other SMART revenue has been received in FY19.									
C The second quarter invoice from City of Roseville for healthcare was not paid as of 3/31/19.									
D There was one payment made in July to MML that covers a full year of liability insurance for the Authority. There are no other costs expected within this account for the remainder of the fiscal year.									
E These expenditures are 100% recorded in department 101 and a portion will be allocated to department 691.									

FOR IMMEDIATE RELEASE

## **Roseville Skatepark Group Holding Public Meeting March 22**

Roseville, MI - March 18, 2019 - On Friday, March 22 at 7:00 PM, community skatepark advocates will be holding a public meeting at Corky's Boardshop, 26441 Gratiot Ave., in Roseville to discuss expanding the current skatepark at Huron Park, or developing a new public skatepark for the City of Roseville. Interest in developing a permanent, public skatepark was spurred by the Built to Play Skatepark Grant initiative from the Ralph C. Wilson Jr. and Tony Hawk Foundations.

Local skateboarder and lead advocate for the fledgling skatepark project, Brandon Mix says, "We're committed to working toward getting this skatepark built to meet the needs of our community. We look forward to working with the City of Roseville to create a new, vibrant recreational opportunity for everyone, skaters and non-skaters alike." His partner in the endeavor agrees, "Skateparks have a positive impact in a community. Expanding the current skatepark, or developing a new one, will give our youth more outlets for their creativity, as well as offering much-needed physical activity."

This first meeting of the Roseville Skatepark Group will be held at Corky's Surfshop. Corky's owner Kevin Anger says, "For nearly 30 years we've needed a safe place for young people to skateboard, ride bmx, inline skate, and ride scooters. Many of our customers are parents in their 30s and 40s who skate, and now skate with their kids. A well-designed skatepark allows them to spend more time outdoors as a family. Corky's is proud to support the effort to expand the skatepark at Huron Park in Roseville."

Any community members who are interested in discussing the development of a world-class skatepark in Roseville should come on out this Friday evening. The conversation will include brainstorming needs/wants of the community, discussion of the current skatepark, and how to move forward to get the larger community engaged and excited about the project. Skaters and non-skaters alike are welcome to come talk about possibilities.

Built to Play Skatepark Grants are available to communities in SE Michigan and Western NY, and offer up to \$250,000 in matching funds for the construction of permanent, public skateparks. Current Michigan Built to Play grantees include the communities of Ferndale, Port Huron, Wyandotte, and Ypsilanti, as well as three projects within the City of Detroit: Chandler Park, Ride-It Sculpture Park, and Riverside Park.

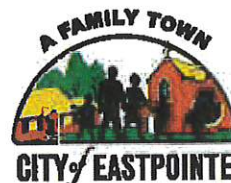
To keep up to date on the Roseville Skatepark Project, find them on Facebook at "Roseville Expansion Project", and on Instagram at @RosevilleExpansionProject.

###

Contact:  
Brandon Mix  
mixbrandon3@gmail.com  
(586) 713-9979



Recreational  
Authority  
of Roseville & Eastpointe  
[www.rare-mi.org](http://www.rare-mi.org)



## Request for Proposals

**Professional Planning Services to Complete  
a 5 Year Joint Recreation Master Plan  
*Three-part* For  
Recreational Authority of Roseville & Eastpointe  
City of Eastpointe & City of Roseville**

*This date is different than the one on the next page*

**Deadline to Submit: April 30, 2019 @ 4:00 PM**

Recreational Authority of Roseville & Eastpointe  
Attn.: Anthony Lipinski  
18185 Sycamore  
Roseville, MI 48066  
586-445-5480



## Request for Proposals

### A. Purpose

The purpose of this Request for Proposals ("RFP") is to solicit competitive proposals from qualified professional planning consultants to complete a comprehensive Joint Recreation Master Plan for the Recreational Authority of Roseville & Eastpointe, the City of Eastpointe and the City of Roseville. The Joint Recreation Plan will be completed in accordance with Michigan Department of Natural Resources (MDNR) guidance documents and include all requisite components for certification by the MDNR Recreation Plan Guidelines Booklet - IC1924 (Rev. 11/20/2018). *recreation* *3 part*

All proposals must contain the requisite information outlined in this RFP and must be received no later than 4:00 PM EST on Wednesday, May 1, 2019. Interested parties may obtain a copy of the RFP at the City of Eastpointe, City of Roseville or the Recreational Authority of Roseville & Eastpointe. *see comment on 1st page*

### B. Introduction

The City of Eastpointe, MI has a total of 5.1 square miles of land - The community was first settled by Irish and German immigrants in the 1830s. In October 1897, a Post Office was established there with the name of "Half-way", as it was near the halfway point of the stage run between downtown Detroit and the Macomb County seat at Mount Clemens. It incorporated as the village of Halfway in December 1924 and reincorporated as the City of East Detroit in January 1929. The city changed its name to "Eastpointe" after a vote in 1992. Prior to 1924, most of the community formed a part of Erin Township. *where & when will proposals be opened. must be done publicly* *I would eliminate this*

The City of Roseville, MI has a total area of 9.8 square miles of land - The first permanent post office in the area was established in 1840 by William Rose who named it the Roseville Post Office in honor of his father Dennison Rose, a veteran of the War of 1812.

The Village of Roseville was incorporated in 1926 and the Municipal Building was constructed in 1929 at Gratiot Avenue and Meier Road. This replaced the Erin Township Building that was built near the corner of 11 Mile Road and Gratiot in 1886. The 1929 building housed administrative offices as well as the police and fire departments until the 1960s when separate police and fire stations were constructed. City offices remained in the building until 1974. In 1958, the village and remaining parts of Erin Township were incorporated as the City of Roseville.

14.9 square miles is the combined total of land for Eastpointe and Roseville.

In November 2011, residents from the Cities of Eastpointe and Roseville voted to form the Recreational Authority of Roseville & Eastpointe (RARE), approving a 1 mil tax levy to form the Authority. The Recreation Authority, operating as a separate entity from the two cities, provides a variety of recreation programs, activities, leagues and special events for the residents of Eastpointe and Roseville. Many of these programs are held in the parks in Eastpointe and Roseville. Each City still owns and maintains their parks, while RARE coordinates the reservations of park facilities and operates programs. *redundant*



## Request for Proposals

Maintaining the parks in each city is a priority. A comprehensive joint Recreation Master Plan will serve as a basis for planning park improvements in each City. Grant applications for park improvements would be submitted by the City seeking the park improvement, with endorsement from the Recreation Authority. The Recreation Authority could apply for grants seeking improvements to the Recreation Authority Center.

## C. Scope of Work and Timeline

The City of Eastpointe's last Recreation Master Plan was developed in 2005. The City of Roseville's last Recreation Master Plan was developed in 2010. The Recreation Authority of Roseville & Eastpointe, with assistance from Community Planning and Management, Inc., developed a joint Recreation Master Plan in 2014, although this plan was not approved by the Michigan Department of Natural Resources (MDNR). The current Plan is available upon request from the Recreation Authority, using the contact information provided in this RFP. The primary focus of the current plan was to inventory of existing parks facilities and identification of desired improvement projects. While these aspects will need to be carried forward to the updated Plan, the Cities and RARE desire for the updated Recreation Plan to provide more direction to larger redevelopment initiatives and future land use goals.

*provide it  
to all updates*

*and new programming  
what*

Since the last update in 2007, the City has placed more emphasis on its non-motorized transportation network and implemented improvements to the multi-jurisdictional River Raisin Heritage Trail. Improved access and site specific enhancements have also been made to the "Riverwalk" that traverses downtown Monroe along the River Raisin. Recognizing the non-motorized system improvements to date and providing clear guidance on future system improvements will be a key element of this Recreation Plan update. The City has also invested heavily through grants and internal funds in restoration projects on the River Raisin itself. Leveraging these improvements for natural resourced based recreation such as canoeing, kayaking and fishing will be another key aspect of this Plan update.

The following required elements identified by the MDNR will serve as the primary guidance for this Plan update. Based on the current Plan, the first four elements are in place. It is anticipated that more effort will be focused on elements 5-7 below :

1. Community Description
2. Administrative Structure
3. Inventory of Existing Parks, Natural Areas and Recreational Facilities
  - ☐ Accessibility Assessment — *needs work*
4. Natural Resource Inventory
5. Description of Planning and Public Input Process
6. Goals and Objectives
7. Action Program

## Request for Proposals

### Required Meetings and Presentations

To ensure the requisite inventories are up-to-date and the new plan supports other initiatives, the successful respondent will need to interact with the Recreation Authority, each City's Department of Public Services, and Planning staff on a regular basis. Additionally, the requisite public input process will demand ~~several~~ <sup>many</sup> public meetings to solicit input for updates to the Plan. In responding to this RFP, respondents should anticipate a minimum of 10 meetings as outlined below:

- A Kickoff meeting and up to four progress meetings with the Recreation Authority Board. (up to 5 meetings)
- One public input session at the Recreation Authority Board meeting
- Two evening public hearing/presentations to each City Council (2 meetings)
- Two meetings for adoption by each City Council (2 meetings)

*what about input from residents, Recreation Commission, businesses, etc.*  
The goal is to have the Recreation Plan adopted by the City Councils at or before one of their January, 2020 regular meetings. This would then allow the Authority and Cities to submit the plan to the MNDR in time for the Michigan Natural Resources Trust Fund grant application deadline on March 1, 2020. Below is the proposed project timeline, which the successful respondent will be required to meet as part of the selection process. These dates are approximate based on the overall timeframe. The consultant may propose a different timeline based on actual experience.

**Contract Award: May 22, 2019 (Special Meeting - RARE Board)**

Phase 1: Project Initiation/Administration: June, 1 – September 9, 2019

Phase 2: Research and Analysis, Accessibility Assessment, Needs Assessment:  
September 9 – September 27, 2019

Phase 3: Prepare Plan Outline and Preliminary Recommendations: September 30 – October 18, 2019

Phase 4: Public Outreach: October 18 – November 22, 2019

- Recreation Authority Board Meeting
- Parks & Recreation Board Meetings
- Public Input Meeting(s)

Phase 5: Prepare Draft Plan with Goals and Objectives: November 1- December 20, 2019

Phase 6: *al* Review and Adoption: November 22, 2019 - January 20, 2020

- Recreation Authority Board Review and Recommendation
- Required Public Hearing
- Final Recommendation to City Council

**City Council Meeting for Approval: January 20, 2020**



## D. Submittal Format and Requirements

To be considered for selection, submit the following information in keeping with the recommended format, identifying each item by number and letter.

### 1. Introduction

Briefly describe your firm, qualifications of its principals, and how you are best suited to provide the scope of services required. You should include an explanation of your overall approach and any unique capabilities or qualifications you could bring to the Recreation Authority of Roseville & Eastpointe, City of Eastpointe and City of Roseville. Be sure to include the primary contact's name, address, e-mail and phone number. The proposal <sup>must</sup> be signed by someone authorized to bind the firm to all commitments made in the proposal.

### 2. Experience and Qualifications

- a. Identify the individuals or team members that will be performing the <sup>Scope of</sup> Services described above. Include a complete listing of the name(s), phone number(s) and e-mail address(es) for everyone listed.
- b. Describe relevant experience and qualifications of the key individual(s) that will be involved in providing or developing the requested services.
- c. Describe past performance in providing similar services and a list of representative projects completed for other municipalities or authorities where you have provided recreation planning services.

### 3. References

Provide at least three <sup>3</sup> references that <sup>will</sup> may be contacted for verification of your experience and qualifications.

### 4. Estimated Project Budget and Hourly Rates

#### a. Project Budget

Based on review of the described scope of services, and past project <sup>experience</sup>, please provide an estimated overall project budget. The Recreation Authority is not required to accept the lowest cost proposal, and will consider other factors in selecting the successful respondent. Please note that estimated project budget will account for approximately 15% of the evaluation criteria.

#### b. Hourly Rates

Provide a list of hourly rates your firm typically charges for professional planning services. If the hourly rates are based on the individual or employee classification completing the work, please provide a list of the individuals or employee classifications that will be charged to the project and their corresponding hourly rates. The hourly rates should be inclusive of all benefits and indirect charges associated with those individuals or employee classifications.

## Request for Proposals

### c. Reimbursable Expenses

Please provide a list of common reimbursable expenses such as travel expenses (mileage, lodging), copying, postage, etc.; and generally what portion of the overall project budget those expenses entail.

## E. Contact Person and Clarification of the RFP

Any respondent requiring clarification of the provisions or requirements outlined in this RFP may address questions to the Recreation Authority of Roseville & Eastpointe preferably by e-mail to:

Anthony Lipinski, Executive Director  
Recreational Authority of Roseville & Eastpointe  
[alipinski@rare-mi.org](mailto:alipinski@rare-mi.org)  
(586)445-5480

## F. Consultant Selection

### 1. Evaluation Criteria

Respondents will be evaluated and selected by a selection committee of City staff based on the following criteria on a 100-point scale:

- Demonstrated experience, technical knowledge and minimum qualifications with emphasis on cultural and natural resource based recreation (25 Points);
- Completion of similar projects and positive responses from References (20 Points);
- Ability to complete services in a timely manner (20 Points);
- Estimated project budget and hourly rates charged for services (15 Points);
- Demonstrated local knowledge and familiarity with the Eastpointe/Roseville area (10 Points); and
- Ability to work with diverse interest groups and conduct an effective public input process (10 points).

### 2. RFP Review and Award Timeline

The following timeline applies to this RFP, however, the City may change the estimated dates and process as needed:

Activity	Estimated Date
RFP Issued	April 11, 2019
Proposal Due Date	May 1, 2019 @ 4:00 PM
Interview (If Needed) & Reference Checks	May 13 – May 17, 2019
Recreation Authority Board Approval	May 22, 2019
Award of Contract	May 23, 2019
Project begins	?

FOR IMMEDIATE RELEASE

## **Roseville Skatepark Group Holding Public Meeting March 22**

Roseville, MI - March 18, 2019 - On Friday, March 22 at 7:00 PM, community skatepark advocates will be holding a public meeting at Corky's Boardshop, 26441 Gratiot Ave., in Roseville to discuss expanding the current skatepark at Huron Park, or developing a new public skatepark for the City of Roseville. Interest in developing a permanent, public skatepark was spurred by the Built to Play Skatepark Grant initiative from the Ralph C. Wilson Jr. and Tony Hawk Foundations.

Local skateboarder and lead advocate for the fledgling skatepark project, Brandon Mix says, "We're committed to working toward getting this skatepark built to meet the needs of our community. We look forward to working with the City of Roseville to create a new, vibrant recreational opportunity for everyone, skaters and non-skaters alike." His partner in the endeavor agrees, "Skateparks have a positive impact in a community. Expanding the current skatepark, or developing a new one, will give our youth more outlets for their creativity, as well as offering much-needed physical activity."

This first meeting of the Roseville Skatepark Group will be held at Corky's Surfshop. Corky's owner Kevin Anger says, "For nearly 30 years we've needed a safe place for young people to skateboard, ride bmx, inline skate, and ride scooters. Many of our customers are parents in their 30s and 40s who skate, and now skate with their kids. A well-designed skatepark allows them to spend more time outdoors as a family. Corky's is proud to support the effort to expand the skatepark at Huron Park in Roseville."

Any community members who are interested in discussing the development of a world-class skatepark in Roseville should come on out this Friday evening. The conversation will include brainstorming needs/wants of the community, discussion of the current skatepark, and how to move forward to get the larger community engaged and excited about the project. Skaters and non-skaters alike are welcome to come talk about possibilities.

Built to Play Skatepark Grants are available to communities in SE Michigan and Western NY, and offer up to \$250,000 in matching funds for the construction of permanent, public skateparks. Current Michigan Built to Play grantees include the communities of Ferndale, Port Huron, Wyandotte, and Ypsilanti, as well as three projects within the City of Detroit: Chandler Park, Ride-It Sculpture Park, and Riverside Park.

To keep up to date on the Roseville Skatepark Project, find them on Facebook at "Roseville Expansion Project", and on Instagram at @RosevilleExpansionProject.

###

Contact:  
Brandon Mix  
mixbrandon3@gmail.com  
(586) 713-9979



# **Recreational Authority of Roseville & Eastpointe**



## **2019–2020 Annual Budget & Five Year Financial Forecast**

Submitted by: Anthony J. Lipinski, Executive Director

**Recreational Authority of Roseville-Eastpointe**  
**18185 Sycamore, Roseville, MI 48066**  
**586-445-5480**



**Recreational Authority of Roseville & Eastpointe**

**Board Members**

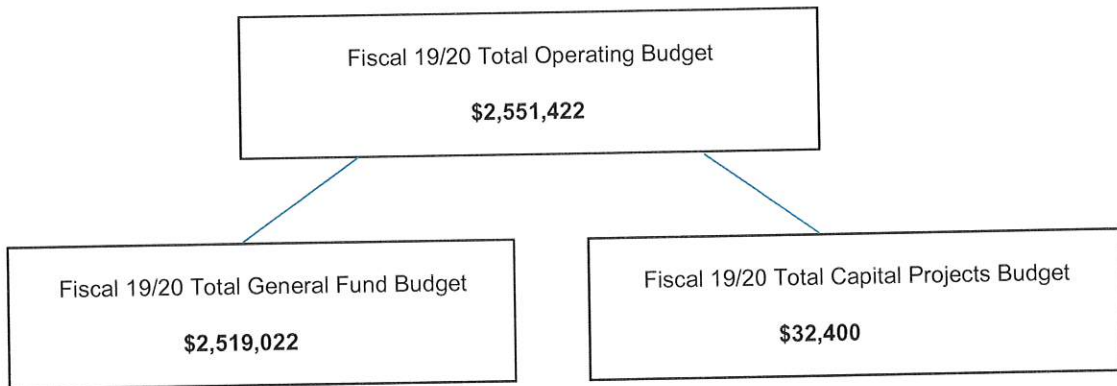
**Scott Adkins, Chairperson**

**Charles Frontera, Vice Chair**

**Joseph Merucci**

**Dan Hogan**

**Mickey Switalski**



RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE  
GENERAL FUND  
ESTIMATED REVENUES & EXPENDITURES  
FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST

		Fiscal 18-19			
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - GENERAL FUND		Actual Revenues 2017-2018	Estimated Revenues 2018-2019	Revised Est. Revenues 2018-2019	Estimated Revenues 2019-2020
ACCOUNT NO.	ACCOUNT NAME				
	<b>PROPERTY TAX REVENUES</b>				
	0.9879 MILLS LEVIED - CITY OF ROSEVILLE	\$ -	\$ 879,601	\$ 879,601	\$ 920,468
	0.9879 MILLS LEVIED - CITY OF EASTPOINTE	-	456,159	456,159	477,201
	TOTAL TAXES - BEFORE ADJUSTMENTS:	-	1,335,760	1,335,760	1,397,668
	PLUS: PERSONAL PROPERTY TAX REIMBURSEMENT	-	25,717	37,354	32,856
	LESS: 1% ESTIMATED TAX REFUNDS & ADJUSTMENTS	-	(13,358)	(13,358)	(13,977)
208-101-402-000	TOTAL PROPERTY TAX REVENUES	\$ 1,417,521	1,348,119	1,359,756	1,416,548
208-101-652-000	PROGRAM & RENTAL REVENUES	423,514	450,000	450,000	450,000
	<b>SMART PROGRAM REVENUES</b>				
208-101-653-000	SMART - OPERATING CREDITS - MUNICIPAL	164,104	78,432	78,432	78,432
208-101-653-000	SMART - OPERATING CREDITS - COMMUNITY	-	115,280	115,280	115,280
208-101-654-000	SMART - FARE BOX REVENUES	8,706	29,237	29,237	214,974
	TOTAL SMART PROGRAM REVENUES	172,810	222,949	222,949	408,686
	<b>OTHER REVENUES</b>				
208-101-614-000	VENDING REVENUES	287	1,000	1,000	1,000
208-101-667-000	BUILDING RENTAL - COMMUNITY CENTER	21,610	-	-	-
208-101-674-000	CONTRIBUTIONS & DONATIONS	-	1,000	1,000	1,000
208-101-502-000	STATE GRANT - CGAP GRANT	-	-	-	-
208-101-613-000	COMMUNITY CENTER SALE PROCEEDS	380,461	-	-	-
208-101-664-000	INTEREST INCOME & DIVIDENDS	2,577	2,287	2,287	2,287
	TOTAL OTHER REVENUES	404,935	4,287	4,287	4,287
	<b>TOTAL ESTIMATED REVENUES - GENERAL FUND</b>	\$ 2,418,780	\$ 2,025,355	\$ 2,036,992	\$ 2,279,520



RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - GENERAL FUND		1	2	3	4	5
		Estimated Revenues 2020-2021	Estimated Revenues 2021-2022	Estimated Revenues 2022-2023	Estimated Revenues 2023-2024	Estimated Revenues 2024-2025
ACCOUNT NO.	ACCOUNT NAME					
	<b>PROPERTY TAX REVENUES</b>					
	0.9879 MILLS LEVIED - CITY OF ROSEVILLE	\$ 937,884	\$ 956,843	\$ 977,288	\$ 999,172	\$ 1,022,456
	0.9879 MILLS LEVIED - CITY OF EASTPOINTE	490,324	503,841	517,764	532,104	546,875
	TOTAL TAXES - BEFORE ADJUSTMENTS:	1,428,208	1,460,684	1,495,051	1,531,276	1,569,331
	PLUS: PERSONAL PROPERTY TAX REIMBURSEMENT	38,691	43,943	48,669	52,923	56,752
	LESS: 1% ESTIMATED TAX REFUNDS & ADJUSTMENTS	(14,282)	(14,606)	(14,951)	(15,313)	(15,693)
208-101-402-000	TOTAL PROPERTY TAX REVENUES	1,452,617	1,490,021	1,528,770	1,568,887	1,610,390
208-101-652-000	<b>PROGRAM &amp; RENTAL REVENUES</b>	455,000	460,000	465,000	470,000	475,000
	<b>SMART PROGRAM REVENUES</b>					
208-101-653-000	SMART - OPERATING CREDITS - MUNICIPAL	78,432	78,432	78,432	78,432	78,432
208-101-653-000	SMART - OPERATING CREDITS - COMMUNITY	115,280	115,280	115,280	115,280	115,280
208-101-654-000	SMART - FARE BOX REVENUES	29,126	30,294	31,498	32,739	34,013
	TOTAL SMART PROGRAM REVENUES	222,838	224,006	225,210	226,451	227,725
	<b>OTHER REVENUES</b>					
208-101-614-000	VENDING REVENUES	1,030	1,061	1,093	1,126	1,159
208-101-667-000	BUILDING RENTAL - COMMUNITY CENTER	-	-	-	-	-
208-101-674-000	CONTRIBUTIONS & DONATIONS	1,000	1,000	1,000	1,000	1,000
208-101-502-000	STATE GRANT - CGAP GRANT	-	-	-	-	-
208-101-613-000	COMMUNITY CENTER SALE PROCEEDS	-	-	-	-	-
208-101-664-000	INTEREST INCOME & DIVIDENDS	2,312	2,337	2,362	2,387	2,412
	TOTAL OTHER REVENUES	4,342	4,398	4,455	4,513	4,571
	<b>TOTAL ESTIMATED REVENUES - GENERAL FUND</b>	\$ 2,134,797	\$ 2,178,425	\$ 2,223,434	\$ 2,269,850	\$ 2,317,685



**RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE  
GENERAL FUND  
ESTIMATED REVENUES & EXPENDITURES  
FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST**

		Fiscal 18-19			
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND		Actual Expenditures 2017-2018	Approved Expenditures 2018-2019	Revised Expenditures 2018-2019	Proposed Expenditures 2019-2020
ACCOUNT NO.	ACCOUNT NAME				
<b>RECREATION PROGRAMS &amp; SENIOR ACTIVITIES</b>					
208-101-706-000	WAGES- PERMANENT EMPLOYEES	\$ 307,702	\$ 302,039	\$ 338,135	\$ 344,869
208-101-707-000	WAGES- PART TIME / TEMPORARY EMPLOYEES	282,729	280,010	280,010	353,182
208-101-709-000	WAGES- OVERTIME	-	1,000	1,000	1,000
208-101-715-000	FICA-EMPLOYER'S	44,164	44,602	47,363	53,478
208-101-718-000	RETIREMENT FUND CONTRIBUTION	51,897	47,343	53,001	54,055
208-101-719-000	HEALTH, LIFE, DENTAL	200,800	208,830	228,415	229,615
208-101-725-000	UNEMPLOYMENT & WORKERS COMP	9,468	27,665	7,732	6,754
208-101-728-000	OFFICE SUPPLIES	3,440	6,180	6,180	6,180
208-101-730-000	POSTAGE	15,942	16,480	16,480	17,480
208-101-740-000	PROGRAM SUPPLIES	34,446	46,350	46,350	46,350
208-101-740-004	PLAYGROUND & ATHLETIC SUPPLIES	53,294	55,620	55,620	55,620
208-101-751-000	FUEL	-	5,150	5,150	5,150
208-101-801-000	PROFESSIONAL SERVICES	56,190	54,400	54,400	54,600
208-101-818-000	CONTRACTUAL SERVICES	89,890	85,000	85,000	85,000
208-101-826-000	LEGAL FEES	803	206	206	206
208-101-850-000	COMMUNICATIONS	34,049	14,935	14,935	14,935
208-101-861-000	AUTO EXPENSE ALLOWANCE	108	250	250	250
208-101-864-000	CONFERENCE & WORKSHOPS	2,220	3,000	3,000	3,000
208-101-880-000	COMMUNITY PROMOTION	19,434	20,085	20,085	20,085
208-101-900-000	PRINTING AND PUBLISHING	15,254	17,000	17,000	17,000
208-101-901-000	BANK FEES	6,703	6,720	6,720	6,720
208-101-910-000	INSURANCE AND BONDS	29,220	33,454	34,014	35,000
208-101-920-000	UTILITIES	32,461	28,840	28,840	35,000
208-101-931-000	BUILDING MAINTENANCE	59,980	50,000	50,000	51,000
208-101-931-001	PARKS MAINTENANCE	432	-	-	-
208-101-933-000	OFFICE EQUIPMENT MAINTENANCE	6,554	8,240	8,240	8,240
208-101-939-000	VEHICLE MAINTENANCE	6,936	7,000	7,000	7,000
208-101-940-000	RENTALS	3,586	2,000	2,000	2,000
208-101-955-000	MISCELLANEOUS EXPENSES	675	-	-	-
208-101-958-000	MEMBERSHIPS AND DUES	1,540	2,000	2,000	2,000
208-101-960-000	EDUCATION AND TRAINING	2,645	2,500	2,500	2,500
208-101-961-000	CERTIFICATIONS & LICENSES	100	250	250	500
208-101-991-000	LOAN REPAYMENTS -6/30/XX	355,634	365,539	365,539	375,719
208-101-993-000	LAND USE FEE	90,000	120,000	120,000	120,000
208-101-993-001	VENDING EXPENSE	-	1,200	1,200	600
208-101-995-000	INTEREST EXPENSE	29,279	19,352	19,352	9,149
208-101-996.010	COMMUNITY CENTER PROCEEDS DISTRIBUTION	378,971	-	-	-
208-101-996-027	ADMINISTRATIVE SERVICE FEE	60,000	60,000	60,000	61,200
208-101-999-000	TRANSFER OUT - CAPITAL PROJECTS	94,117	25,000	25,000	25,000
<b>TOTAL RECREATION PROGRAMS &amp; SENIOR ACTIVITIES</b>		<b>2,380,663</b>	<b>1,968,240</b>	<b>2,012,968</b>	<b>2,110,336</b>



**RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE  
GENERAL FUND  
ESTIMATED REVENUES & EXPENDITURES  
FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST**

		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
		Proposed Expenditures 2020-2021	Proposed Expenditures 2021-2022	Proposed Expenditures 2022-2023	Proposed Expenditures 2023-2024	Proposed Expenditures 2024-2025
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND						
ACCOUNT NO.	ACCOUNT NAME					
<b>RECREATION PROGRAMS &amp; SENIOR ACTIVITIES</b>						
208-101-706-000	WAGES- PERMANENT EMPLOYEES	\$ 351,766	\$ 358,801	\$ 365,977	\$ 373,297	\$ 380,763
208-101-707-000	WAGES- PART TIME / TEMPORARY EMPLOYEES	353,182	353,182	353,182	353,182	353,182
208-101-709-000	WAGES- OVERTIME	1,000	1,000	1,000	1,000	1,000
208-101-715-000	FICA-EMPLOYER'S	53,929	54,467	55,016	55,576	56,147
208-101-718-000	RETIREMENT FUND CONTRIBUTION	55,136	56,239	57,364	58,511	59,681
208-101-719-000	HEALTH, LIFE, DENTAL	238,800	205,368	147,865	147,865	147,865
208-101-725-000	UNEMPLOYMENT & WORKERS COMP	6,956	7,165	7,380	7,601	7,829
208-101-728-000	OFFICE SUPPLIES	6,365	6,556	6,753	6,956	7,164
208-101-730-000	POSTAGE	18,004	18,545	19,101	19,674	20,264
208-101-740-000	PROGRAM SUPPLIES	47,741	49,173	50,648	52,167	53,732
208-101-740-004	PLAYGROUND & ATHLETIC SUPPLIES	57,289	59,007	60,777	62,601	64,479
208-101-751-000	FUEL	5,305	5,464	5,628	5,796	5,970
208-101-801-000	PROFESSIONAL SERVICES	56,135	57,819	59,554	61,340	63,180
208-101-818-000	CONTRACTUAL SERVICES	87,550	90,177	92,882	95,668	98,538
208-101-826-000	LEGAL FEES	212	219	225	232	239
208-101-850-000	COMMUNICATIONS	15,383	15,845	16,320	16,809	17,314
208-101-861-000	AUTO EXPENSE ALLOWANCE	250	250	250	250	250
208-101-864-000	CONFERENCE & WORKSHOPS	3,000	3,000	3,000	3,000	3,000
208-101-880-000	COMMUNITY PROMOTION	20,688	21,308	21,947	22,606	23,284
208-101-900-000	PRINTING AND PUBLISHING	17,000	17,000	17,000	17,000	17,000
208-101-901-000	BANK FEES	6,720	6,720	6,720	6,720	6,720
208-101-910-000	INSURANCE AND BONDS	36,050	37,132	38,245	39,393	40,575
208-101-920-000	UTILITIES	36,050	37,132	38,245	39,393	40,575
208-101-931-000	BUILDING MAINTENANCE	52,530	54,106	55,729	57,401	59,123
208-101-931-001	PARKS MAINTENANCE	-	-	-	-	-
208-101-933-000	OFFICE EQUIPMENT MAINTENANCE	8,487	8,742	9,004	9,274	9,552
208-101-939-000	VEHICLE MAINTENANCE	7,000	7,000	7,000	7,000	7,000
208-101-940-000	RENTALS	2,000	2,000	2,000	2,000	2,000
208-101-955-000	MISCELLANEOUS EXPENSES	-	-	-	-	-
208-101-958-000	MEMBERSHIPS AND DUES	2,000	2,000	2,000	2,000	2,000
208-101-960-000	EDUCATION AND TRAINING	2,500	2,500	2,500	2,500	2,500
208-101-961-000	CERTIFICATIONS & LICENSES	250	250	250	250	250
208-101-991-000	LOAN REPAYMENTS -6/30/XX	159,621	-	-	-	-
208-101-993-000	LAND USE FEE	120,000	120,000	120,000	120,000	120,000
208-101-993-001	VENDING EXPENSE	618	637	656	676	696
208-101-995-000	INTEREST EXPENSE	733	-	-	-	-
208-101-996.010	COMMUNITY CENTER PROCEEDS DISTRIBUTION	-	-	-	-	-
208-101-996-027	ADMINISTRATIVE SERVICE FEE	62,424	63,672	64,946	66,245	67,570
208-101-999-000	TRANSFER OUT - CAPITAL PROJECTS	25,000	232,224	309,340	329,699	350,807
<b>TOTAL RECREATION PROGRAMS &amp; SENIOR ACTIVITIES</b>		<b>1,917,674</b>	<b>1,954,697</b>	<b>1,998,506</b>	<b>2,043,684</b>	<b>2,090,250</b>



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RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE  
GENERAL FUND  
ESTIMATED REVENUES & EXPENDITURES  
FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST

		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
		Proposed Expenditures 2020-2021	Proposed Expenditures 2021-2022	Proposed Expenditures 2022-2023	Proposed Expenditures 2023-2024	Proposed Expenditures 2024-2025
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND						
ACCOUNT NO.	ACCOUNT NAME					
<b>SMART PROGRAM</b>						
208-691-707-000	WAGES- TEMPORARY EMPLOYEES	\$ 126,220	\$ 126,220	\$ 126,220	\$ 126,220	\$ 126,220
208-691-715-000	FICA-EMPLOYER'S	9,656	9,656	9,656	9,656	9,656
208-691-725-000	UNEMPLOYMENT & WORKERS COMP	1,255	1,293	1,332	1,371	1,413
208-691-740-000	SUPPLIES	750	750	750	750	750
208-691-751-000	FUEL	10,609	10,927	11,255	11,593	11,941
208-691-801-000	PROFESSIONAL SERVICES	5,150	5,305	5,464	5,628	5,796
208-691-818-000	CONTRACTUAL SERVICES	5,305	5,464	5,628	5,796	5,970
208-691-850-000	COMMUNICATIONS	4,774	4,917	5,065	5,217	5,373
208-691-880-000	COMMUNITY PROMOTION	5,150	5,305	5,464	5,628	5,796
208-691-910-000	INSURANCE AND BONDS	2,751	2,834	2,919	3,006	3,096
208-691-939-000	VEHICLE MAINTENANCE	3,824	3,939	4,057	4,179	4,304
208-691-983-000	OFFICE EQUIPMENT	27,750	27,750	27,750	27,750	27,750
208-691-996-027	ADMINISTRATIVE SERVICE FEE	19,371	19,371	19,371	19,371	19,371
<b>TOTAL SMART PROGRAM</b>		<b>222,564</b>	<b>223,728</b>	<b>224,929</b>	<b>226,165</b>	<b>227,435</b>
<b>TOTAL ESTIMATED EXPENDITURES - GENERAL FUND</b>		<b>2,140,238</b>	<b>2,178,424</b>	<b>2,223,434</b>	<b>2,269,850</b>	<b>2,317,685</b>
208-101-965-000	CONTINGENCY - NET INCOME (LOSS)	\$ (5,441)	\$ 0	\$ 0	\$ 0	\$ (0)
<b>FUND BALANCE - GENERAL FUND @ 7/1/2017</b>		<b>\$ 863,845</b>	<b>\$ 858,403</b>	<b>\$ 858,404</b>	<b>\$ 858,404</b>	<b>\$ 858,404</b>
<b>FUND BALANCE - GENERAL FUND @ 6/30/2018</b>		<b>\$ 858,403</b>	<b>\$ 858,404</b>	<b>\$ 858,404</b>	<b>\$ 858,404</b>	<b>\$ 858,404</b>
<b>FUND BALANCE - DESIGNATIONS</b>						
Reserve - Capital Improvements		\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance		858,403	858,404	858,404	858,404	858,404
<b>FUND BALANCE - GENERAL FUND @ 6/30/2018</b>		<b>\$ 858,403</b>	<b>\$ 858,404</b>	<b>\$ 858,404</b>	<b>\$ 858,404</b>	<b>\$ 858,404</b>



RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE					
CAPITAL PROJECTS FUND					
ESTIMATED REVENUES & EXPENDITURES					
FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST					

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - CAPITAL PROJECTS FUND		Actual Revenues 2017-2018	Fiscal 18-19		Estimated Revenues 2019-2020
			Estimated Revenues 2018-2019	Revised Est. Revenues 2018-2019	
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>				
408-101-699-000	TRANSFER FROM GENERAL FUND	94,117	25,000	25,000	25,000
408-000-390-000	APPROPRIATION FROM SURPLUS	-	31,300	31,300	7,400
<b>TOTAL ESTIMATED REVENUES - CAPITAL PROJECTS FUND</b>		<b>\$ 94,117</b>	<b>\$ 56,300</b>	<b>\$ 56,300</b>	<b>\$ 32,400</b>

		Fiscal 18-19			
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		Actual Expenditures 2017-2018	Approved Expenditures 2018-2019	Revised Expenditures 2018-2019	Proposed Expenditures 2019-2020
ACCOUNT NO.	ACCOUNT NAME				
408-101-976-000	MISCELLANEOUS COMMUNITY CENTER IMPROVEMENTS	5,782	-	-	-
408-101-976-000	REPLACE CARPET IN STAFF OFFICES	-	-	-	-
408-101-976-000	REPLACE HOT WATER TANK	14,075	-	-	-
408-101-976-000	FITNESS COURT INSTALLATION	-	10,000	10,000	10,000
408-101-976-000	PARK IMPROVEMENTS	-	-	-	-
408-101-982-000	DIGITAL MESSAGE BOARD	-	30,000	30,000	-
408-101-982-000	FITNESS ROOM EQUIPMENT	8,270	-	-	-
408-101-982-000	REPLACE FLOOR MATS IN GYM	-	1,000	1,000	1,500
408-101-982-000	REPLACE COMPUTERS IN SENIOR CENTER	-	2,400	2,400	2,400
408-101-982-000	REPLACE STAFF COMPUTERS	-	2,400	2,400	3,500
408-101-982-000	REPLACE SCOREBOARD IN GYM	-	2,500	2,500	-
408-101-982-000	ID CARD MACHINE	-	-	-	3,000
408-101-983-000	DUPLICATOR MACHINE	-	8,000	8,000	-
408-101-983-000	DISC GOLF EQUIPMENT	-	-	-	4,000
408-101-984-000	REPLACE BANQUET TABLES & CHAIRS	7,750	-	-	5,000
408-101-984-000	REPLACE FURNITURE IN STAFF OFFICE	3,600	-	-	3,000
408-101-985-000	PICK UP TRUCK	-	-	-	-
408-000-390-000	SURPLUS	54,640	-	-	-
TOTAL ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		\$ 94,117	\$ 56,300	\$ 56,300	\$ 32,400

### Statement of Fund Balance

	BEGINNING FUND BALANCE - CAPITAL PROJECT FUND	\$	-	\$	54,640
				\$	23,340
	NET CHANGE IN FUND BALANCE - CAPITAL PROJECTS FUND	\$	54,640	\$	(31,300)
					\$
	ENDING FUND BALANCE - CAPITAL PROJECTS FUND	\$	54,640	\$	23,340
					\$
					15,941



RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE CAPITAL PROJECTS FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - CAPITAL PROJECTS FUND		1 Estimated Revenues 2020-2021	2 Estimated Revenues 2021-2022	3 Estimated Revenues 2022-2023	4 Estimated Revenues 2023-2024	5 Estimated Revenues 2024-2025
ACCOUNT NO.	ACCOUNT NAME					
408-101-699-000	TRANSFER FROM GENERAL FUND	25,000	232,224	309,340	329,699	350,807
408-000-390-000	APPROPRIATION FROM SURPLUS	5,721	-	-	-	-
TOTAL ESTIMATED REVENUES - CAPITAL PROJECTS FUND		\$ 30,721	\$ 232,224	\$ 309,340	\$ 329,699	\$ 350,807
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		1 Proposed Expenditures 2020-2021	2 Proposed Expenditures 2021-2022	3 Proposed Expenditures 2022-2023	4 Proposed Expenditures 2023-2024	5 Proposed Expenditures 2024-2025
ACCOUNT NO.	ACCOUNT NAME					
408-101-976-000	MISCELLANEOUS COMMUNITY CENTER IMPROVEMENTS	-	-	-	-	-
408-101-976-000	REPLACE CARPET IN STAFF OFFICES	-	-	5,000	-	-
408-101-976-000	REPLACE HOT WATER TANK	-	-	-	-	-
408-101-976-000	FITNESS COURT INSTALLATION	-	-	-	-	-
408-101-976-000	PARK IMPROVEMENTS	-	219,224	292,340	316,699	338,807
408-101-982-000	DIGITAL MESSAGE BOARD	-	-	-	-	-
408-101-982-000	FITNESS ROOM EQUIPMENT	5,500	5,500	5,500	5,500	5,500
408-101-982-000	REPLACE FLOOR MATS IN GYM	1,500	1,500	1,500	1,500	1,500
408-101-982-000	REPLACE COMPUTERS IN SENIOR CENTER	2,400	-	-	-	-
408-101-982-000	REPLACE STAFF COMPUTERS	-	-	-	-	-
408-101-982-000	REPLACE SCOREBOARD IN GYM	-	-	-	-	-
408-101-982-000	ID CARD MACHINE	-	-	-	-	-
408-101-983-000	DUPLICATOR MACHINE	-	-	-	-	-
408-101-983-000	DISC GOLF EQUIPMENT	-	-	-	-	-
408-101-984-000	REPLACE BANQUET TABLES & CHAIRS	-	6,000	-	6,000	-
408-101-984-000	REPLACE FURNITURE IN STAFF OFFICE	-	-	5,000	-	5,000
408-101-985-000	PICK UP TRUCK	21,321	-	-	-	-
408-000-390-000	SURPLUS	-	-	-	-	-
TOTAL ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		\$ 30,721	\$ 232,224	\$ 309,340	\$ 329,699	\$ 350,807
Statement of Fund Balance						
BEGINNING FUND BALANCE - CAPITAL PROJECT FUND		\$ 15,941	\$ 10,220	\$ 10,220	\$ 10,220	\$ 10,220
NET CHANGE IN FUND BALANCE - CAPITAL PROJECTS FUND		\$ (5,721)	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE - CAPITAL PROJECTS FUND		\$ 10,220	\$ 10,220	\$ 10,220	\$ 10,220	\$ 10,220

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE  
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

<b>Fiscal 2019-2020</b>	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
Real Property	\$ 1,295,141,148	\$ 852,335,444	\$ 442,805,704
Personal Property	\$ 119,646,999	\$ 79,407,099	\$ 40,239,900
Total Value - Real & Personal Property Valuation	\$ 1,414,788,147	\$ 931,742,543	\$ 483,045,604
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,397,668</b>	<b>\$ 920,468</b>	<b>\$ 477,201</b>

For Fiscal 2019-2020, the increase of real and personal property values capped by inflation continues to be the scenario plaguing the entire State of Michigan and not exclusive to the Cities of Roseville and Eastpointe. Beginning in fiscal 2016-2017, personal property taxes for commercial and industrial personal property began to be phased out, which has resulted in personal property taxable values for those types of property to decrease. However, the State of Michigan has indicated they will reimburse local taxing units for the lost revenue from this phase out. For fiscal 2019-2020, real property values in Roseville increased from approximately \$.815 billion to \$.852 billion or 4.4% and personal property increased 3.4% from \$.0784 billion to \$.0794 billion. In Eastpointe, real property values increased 4.6% from approximately \$.423 billion to \$.443 billion and personal property increased 0.5% from \$.0400 billion to \$.0402 billion. The increase in taxable values in Eastpointe and Roseville results in approximately \$62,000 in additional revenue from property tax collections to support Authority programs and/or activities. The Authority expects to receive approximately \$33,000 in reimbursements for lost tax revenue from personal property taxes.

<b>Fiscal 2020-2021</b>	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
Real Property	\$ 1,333,995,382	\$ 877,905,507	\$ 456,089,875
Personal Property	\$ 111,706,289	\$ 71,466,389	\$ 40,239,900
Total Value - Real & Personal Property Valuation	\$ 1,445,701,672	\$ 949,371,896	\$ 496,329,775
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,428,208</b>	<b>\$ 937,884</b>	<b>\$ 490,324</b>

For Fiscal 2020-2021, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$.931 billion to \$.949 billion in Roseville and from \$.483 billion to \$.496 billion in Eastpointe. This increase is expected to generate approximately \$31,000 in additional tax revenue compared to the amount budgeted for fiscal 2019-2020. The Authority expects to receive approximately \$39,000 in reimbursements for lost tax revenue from personal property taxes.



RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE  
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
<b>Fiscal 2021-2022</b>			
Real Property	\$ 1,460,884	\$ 956,843	\$ 503,841
Personal Property	\$ 1,460,884	\$ 956,843	\$ 503,841
Total Value - Real & Personal	\$ 1,460,884	\$ 956,843	\$ 503,841
Property Valuation	\$ 1,460,884	\$ 956,843	\$ 503,841
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,460,884</b>	<b>\$ 956,843</b>	<b>\$ 503,841</b>

For Fiscal 2021-2022, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$949 billion to \$969 billion in Roseville and from \$496 billion to \$510 billion in Eastpointe. This increase is expected to generate approximately \$32,000 in additional tax revenue compared to the amount budgeted for fiscal 2020-2021. The Authority expects to receive approximately \$44,000 in reimbursements for lost tax revenue from personal property taxes.

	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
<b>Fiscal 2022-2023</b>			
Real Property	\$ 1,415,235,701	\$ 893,369,853	\$ 483,865,748
Personal Property	\$ 1,415,235,701	\$ 893,369,853	\$ 483,865,748
Total Value - Real & Personal	\$ 1,415,235,701	\$ 893,369,853	\$ 483,865,748
Property Valuation	\$ 1,415,235,701	\$ 893,369,853	\$ 483,865,748
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,415,235,701</b>	<b>\$ 893,369,853</b>	<b>\$ 483,865,748</b>

For Fiscal 2022-2023, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$969 billion to \$989 billion in Roseville and from \$510 billion to \$524 billion in Eastpointe. This increase is expected to generate approximately \$34,000 in additional tax revenue compared to the amount budgeted for fiscal 2021-2022. The Authority expects to receive approximately \$49,000 in reimbursements for lost tax revenue from personal property taxes.



RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE  
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

	RARE Operating Millage		
	Total	Roseville	Eastpointe
	RARE Operating	Collection	Collection
Real Property	\$ 1,575,272.12	\$ 988,172.51	\$ 587,100.61
Personal Property	\$ 24,333,891.22	\$ 2,022,829.71	\$ 22,311,061.51
Total Value - Real & Personal	\$ 25,909,163.34	\$ 2,011,002,233	\$ 22,900,162.12
Property Valuation	0.9879	0.9879	0.9879
Tax Rate - Mills			
<b>TOTAL</b>	<b>\$ 1,531,276</b>	<b>\$ 999,172</b>	<b>\$ 532,104</b>

For Fiscal 2023-2024, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$.989 billion to \$1.011 billion in Roseville and from \$.524 billion to \$.539 billion in Eastpointe. This increase is expected to generate approximately \$36,000 in additional tax revenue compared to the amount budgeted for fiscal 2022-2023. The Authority expects to receive approximately \$53,000 in reimbursements for lost tax revenue from personal property taxes.

	RARE Operating Millage		
	Total	Roseville	Eastpointe
	RARE Operating	Collection	Collection
Real Property	\$ 1,501,423,555	\$ 988,090,383	\$ 513,333,172
Personal Property	\$ 37,128,097	\$ 46,889,097	\$ 40,239,000
Total Value - Real & Personal	\$ 1,538,551,652	\$ 1,034,979,480	\$ 553,572,172
Property Valuation	0.9879	0.9879	0.9879
Tax Rate - Mills			
<b>TOTAL</b>	<b>\$ 1,569,531</b>	<b>\$ 1,022,566</b>	<b>\$ 546,965</b>

For Fiscal 2024-2025, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$1.011 billion to \$1.035 billion in Roseville and from \$.539 billion to \$.554 billion in Eastpointe. This increase is expected to generate approximately \$38,000 in additional tax revenue compared to the amount budgeted for fiscal 2023-2024. The Authority expects to receive approximately \$57,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM REVENUE  
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED REVENUE 2019-2020</u>
208-101-652-000	<u>PROGRAM &amp; RENTAL REVENUES</u>	\$ 450,000
208-101-653-000	<u>SMART OPERATING CREDITS - MUNICIPAL</u>	\$ 78,432
	This account reflects municipal credits according to the contract with the Suburban Mobility Authority for Regional Transportation for fiscal 19-20 as follows:	
	City of Eastpointe \$ 31,920	
	City of Roseville 46,512	
	Total \$ 78,432	
208-101-653-000	<u>SMART OPERATING CREDITS - COMMUNITY</u>	\$ 115,280
	This account reflects community credits according to the contract with the Suburban Mobility Authority for Regional Transportation for fiscal 19-20 as follows:	
	City of Eastpointe \$ 47,219	
	City of Roseville 68,061	
	Total \$ 115,280	
208-101-654-000	<u>SMART - FAREBOX REVENUE</u>	\$ 214,974
208-101-614-000	<u>VENDING REVENUE</u>	\$ 1,000
	This account reflects collections from vending services at the Community Center and at parks throughout the Cities of Roseville and Eastpointe for fiscal 19-20.	
208-101-674-000	<u>CONTRIBUTIONS AND DONATIONS</u>	\$ 1,000
208-101-664-000	<u>INTEREST AND DIVIDENDS</u>	\$ 2,287

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2019 - 2020

ACCOUNT NO.	ACCOUNT NAME	PROPOSED EXPENDITURES 2019-2020
208-101-706-000	<u>WAGES - PERMANENT EMPLOYEES</u>	\$ 344,869
	This account reflects salaries / wages budgeted for the following positions:	
	Executive Director \$ 96,787	
	Recreation Asst. Director 77,141	
	Senior Activities Director 59,235	
	Adult/Youth Sports Coordinator 50,876	
	Office Manager 33,925	
	Contractual Payouts 26,905	
	Total \$ 344,869	
208-101-707-000	<u>WAGES - PART TIME / TEMPORARY EMPLOYEES</u>	\$ 353,182
	This account reflects salaries / wages budgeted for the following positions:	
	<u>Non-Seasonal Part-Time Positions:</u>	
	Clerical Staff - Senior Programs \$ 25,480	
	Clerical Staff - Recreation Programs 25,480	
	Clerical Staff - Senior Activities 16,250	
	One (1) Special Event Staff 4,500	
	Eight (8) Building Supervisors 101,920	
	Three (3) Building Attendants / Custodial Service 53,170	
	Total \$ 226,800	
	<u>Seasonal / Temporary Positions:</u>	
	Summer Day Camp Director \$ 5,830	
	Summer Day Camp Asst. Director 5,610	
	Nine (9) Summer Day Camp Counselors 38,115	
	Two (2) Lead Park Attendants 9,563	
	Ten (10) Park Attendants 63,000	
	Four (4) Life Guards - Summer Day Camp / Swim Club 4,264	
	Total \$ 126,382	
208-101-709-000	<u>WAGES- OVERTIME</u>	\$ 1,000
208-101-715-000	<u>FICA - EMPLOYER'S</u>	\$ 53,478
208-101-718-000	<u>RETIREMENT &amp; OPEB CONTRIBUTION</u>	\$ 54,055
208-101-719-000	<u>HEALTH, LIFE, DENTAL</u>	\$ 229,615
208-101-725-000	<u>UNEMPLOYMENT &amp; WORKERS COMPENSATION</u>	\$ 6,754
208-101-728-000	<u>OFFICE SUPPLIES</u>	\$ 6,180
	This account will be charged with all general stationary supplies.	
208-101-730-000	<u>POSTAGE</u>	\$ 17,480
	This account will be charged with postage for Authority correspondence.	
	Fall Brochure \$ 6,500	
	Winter/Spring Newsletter 6,500	
	Big Bird Run 1,180	
	Monthly Correspondence (\$275/month) 3,300	
	Total \$ 17,480	
208-101-740-000	<u>PROGRAM SUPPLIES</u>	\$ 46,350
	This account will be charged with the purchase of operational supplies necessary for recreation programs, special activities and other needs not reflected in Acct. 728.000 Office Supplies or Acct. 740.004 Playground & Athletic Supplies.	
208-101-740-004	<u>PLAYGROUND AND ATHLETIC SUPPLIES</u>	\$ 55,620
	This account will be charged with the purchase of supplies necessary for recreation programs such as uniforms and other related sporting equipment.	
208-101-751-000	<u>FUEL</u>	\$ 5,150



RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2019 - 2020

		PROPOSED EXPENDITURES 2019-2020
ACCOUNT NO.	ACCOUNT NAME	
208-101-801-000	<u>PROFESSIONAL SERVICES</u>  This account will be charged with expenses incurred to hire specialized professional services as needed by the Authority.  Audit \$ 15,500 Master Plan Consulting 7,500 Senior Tours - Bianco 14,000 Web Site Design & Maintenance 2,500 Other Event Costs 15,000  Total \$ 54,500	\$ 54,500
208-101-818-000	<u>CONTRACTUAL SERVICES</u>  This account will be charged with expenses incurred to hire umpires, score keepers, referees, contract program instructors, and other related services.	\$ 85,000
208-101-826-000	<u>LEGAL FEES</u>	\$ 206
208-101-850-000	<u>COMMUNICATION</u>  This account reflects costs incurred for telephone, cable and internet service to the Authority, in addition to cellular phone usage.	\$ 14,935
208-101-861-000	<u>AUTO EXPENSE ALLOWANCE</u>  This account will be charged with mileage reimbursement incurred for Authority travel by authorized employees.	\$ 250
208-101-864-000	<u>CONFERENCE &amp; WORKSHOPS</u>	\$ 3,000
208-101-880-000	<u>COMMUNITY PROMOTION</u>  This account will be charged with costs incurred to advertise special event type activities.  Big Bird Run \$ 3,000 Summer Day Camp Programs 3,750 Advertisement 3,335 Other Related Expenses (\$833/month) 10,000  Total \$ 20,085	\$ 20,085
208-101-900-000	<u>PRINTING AND PUBLISHING</u>	\$ 17,000
208-101-901-000	<u>BANK FEES</u>	\$ 6,720
208-101-910-000	<u>INSURANCE &amp; BONDS</u>  This account reflects general liability insurance coverage for Authority owned facilities and related assets.	\$ 35,000
208-101-920-000	<u>UTILITIES</u>  This account reflects costs incurred for gas, electric and water service to Authority facilities	\$ 35,000

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2019-2020</u>
208-101-931-000	<u>BUILDING MAINTENANCE</u>  This account reflects costs incurred to maintain Authority owned facilities:  <div style="margin-left: 40px;"> Building Maintenance Service Agreements - HVAC      \$    14,000  Special Cleaning Projects (Floors) - Outside Vendors      12,500  Building Maintenance Supplies (\$1,000/month)      12,000  Exterior Building Maintenance      12,500    Total \$      51,000 </div>	\$      51,000
208-101-933-000	<u>OFFICE EQUIPMENT MAINTENANCE</u>  This account will be charged with maintenance service contracts for office-type mechanical equipment, monitoring of the alarm system, and fire extinguisher replacement service.	\$      8,240
208-101-939-000	<u>VEHICLE MAINTENANCE</u>  This account reflects costs incurred for leased vehicles utilized by Authority personnel including vehicle usage, fuel, routine maintenance and insurance.	\$      7,000
208-101-940-000	<u>RENTALS</u>  This account reflects costs incurred to utilize school facilities, such as gymnasiums, swimming pools and room space, due to expanded programs and/or scheduling conflicts at Authority facilities.	\$      2,000
208-101-958-000	<u>MEMBERSHIP &amp; DUES</u>  This account reflects memberships in various professional organizations including NRPA & MRPA.	\$      2,000
208-101-960-000	<u>EDUCATION &amp; TRAINING</u>  This account reflects training and/or training aids related to computer applications, CPR classes, as well as one-day seminars pertaining to job-related items.	\$      2,500
208-101-961-000	<u>CERTIFICATIONS &amp; LICENSES</u>  This account will be charged with expenses incurred to have personnel attend required classes to maintain certifications.	\$      500
208-101-991-000	<u>BOND PRINCIPAL PAYMENTS</u>  This account reflects the loan repayments for fiscal 18-19 under the terms of a signed intergovernmental agreement, to reimburse the Cities of Roseville and Eastpointe amounts loaned to the Authority plus 2.75% annual interest over a 5 year period. The proceeds from the loan from the Cities were used to finance renovations to the Sycamore facility.	\$      375,719

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2019-2020</u>
208-101-993-000	<u>LAND USE FEE</u>  This account reflects the annual reimbursement to member communities for cost incurred to prepare City parks, ball fields and other facilities utilized by the Authority for sponsored events and activities.  <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> Park Maintenance &amp; Set Up Fee - Roseville      \$    45,000  Special Park Improvements - Roseville            15,000  Park Maintenance &amp; Set Up Fee - Eastpointe       45,000  Special Park Improvements - Eastpointe            15,000  <hr/> Total \$    120,000 </div> </div>	\$       120,000
208-101-993-001	<u>VENDING EXPENSE</u> This account will be charged with supplies to stock and maintain vending machines.	\$           600
208-101-995-000	<u>INTEREST EXPENSE</u> This account represents interest expense on the loan from the Cities of Roseville and Eastpointe to finance the renovations to the Sycamore facility. The interest rate on the loan is 2.75%.	\$       9,149
208-101-996-027	<u>ADMINISTRATIVE SERVICE FEE</u>	\$       61,200
208-101-999-000	<u>TRANSFER OUT - CAPITAL PROJECTS</u>  This account reflects a transfer from the General Fund to the newly created Capital Projects Fund for equipment replacement.	\$       25,000
208-691-707-000	<u>WAGES - TEMPORARY EMPLOYEES</u>  This account reflects salaries / wages budgeted for the following positions:  <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> One (1) SMART Senior Dispatcher                \$    33,670  One (1) SMART Clerical Support                   19,500  Seven (7) SMART Bus Drivers                      73,050  <hr/> Total \$    126,220 </div> </div>	\$      126,220
208-691-715-000	<u>FICA - EMPLOYER'S</u>	\$       9,656
208-691-725-000	<u>UNEMPLOYMENT &amp; WORKERS COMPENSATION</u>	\$       1,220
208-691-740-000	<u>PROGRAM SUPPLIES</u>  This account will be charged with the purchase of office supplies and other operational needs required to administer SMART programs and/or special activities.	\$           750
208-691-751-000	<u>FUEL</u>	\$      10,300
208-691-801-000	<u>PROFESSIONAL SERVICES</u>  This account will be charged with expenses incurred to hire specialized professional services as needed by the Authority for SMART related projects.	\$       5,000
208-691-818-000	<u>CONTRACTUAL SERVICES</u>  This account reflects costs incurred for charter bus services to transport area residents to scheduled Authority sponsored events.	\$       5,150
208-691-850-000	<u>COMMUNICATION</u>  This account reflects costs incurred for telephone service including cellular phones for SMART personnel.	\$       4,635
208-691-880-000	<u>COMMUNITY PROMOTION</u>	\$       5,000
208-691-910-100	<u>INSURANCE AND BONDS</u>	\$       2,671
208-691-939-000	<u>VEHICLE MAINTENANCE</u>	\$       3,713
208-691-983-000	<u>OFFICE EQUIPMENT</u>  This amount varies each year and is based on amounts of excess municipal and community credits available for capital equipment purchases after operations are reimbursed.	\$      215,000
208-691-996-027	<u>ADMINISTRATION SERVICE FEE</u>  This account reflects administrative costs charged by SMART and is calculated as 10% of municipal and community credits.	\$      19,371



RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE  
ESTIMATED REVENUES  
FISCAL YEAR 2019-2025

**Account No.**

**Account Name**

208-101-652-000

**Program & Rental Revenues**

Budgeted amount represents total revenues generated from all recreation and senior programs and/or activities. This account also reflects all revenues collected from room and park pavilion rentals. Budgeted amounts for fiscal 19-20 are expected to continue increase due to the facility's enhanced size. Total budgeted revenues for fiscal 2020-2025 are expected to increase further due to the expansion of the Authority's youth sports programs and/or leagues.

208-101-653-000

**SMART - Operating Credits - Municipal**

Budgeted amounts are consistent with total amounts received from SMART for fiscal 18-19 by both the City of Roseville and City of Eastpointe.

280-101-653-000

**SMART - Operating Credits - Community**

Budgeted amounts are consistent with total amounts expected to be received each year from SMART by both the City of Roseville and City of Eastpointe to offset the costs of operations.

208-101-654-000

**SMART - Fare Box Revenues**

Amount represents estimated bus fares paid by users of the SMART transportation system. Budgeted amount are relatively consistent with amounts collected by SMART drivers in prior years by both the City of Roseville and City of Eastpointe. Any amount of accumulated credits to be used for equipment is included in this amount.

208-101-614-000

**Vending Revenues**

Amount represents proceeds generated from vending machines located in the Authority's buildings.

208-101-667-000

**Building Rental - Community Center**

Amount represents rental revenue from the leasing of the Authority's 8 Mile facility. Due to the sale of the facility during fiscal 18-19, no future rental revenue is expected for fiscal 2020-2025.

208-101-674-000

**Contributions & Donations**

Amount budgeted is consistent with amounts received in prior year.

208-101-664-000

**Interest Income & Dividends**

Amount estimated based on the current interest rate on a 12 month \$205,000 CD (current market conditions).

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2020 - 2025

**Expenditures**

**Recreation Programs & Senior Activities**

**Salaries & Wages - Permanent**

Future salary and wage amounts reflect a 2% wage increase for budgetary purposes for fiscal 19-20 and beyond.

**Salaries & Wages - Temporary**

Due to the Authority's budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable. In fiscal 19-20 and beyond, wage ranges have been assigned for various positions, however amounts have been calculated to reflect a 0% increase annually for budgetary purposes for fiscal years 20-21 and beyond.

**Salaries & Wages - Overtime**

Due to the Authority's budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable that sometimes work over 40 hours in a single week or over 8 hours in a single day. Amount is based on management's estimated costs for these instances in a single fiscal year.

**Employers' Social Security**

Amounts calculated based on estimated payroll.

**Retirement Fund Contribution**

Amounts calculated based on base wages per terms of contractual agreements for full-time Authority personnel. The employer contribution rate is 15% plus an additional 2% for retiree health care for fiscal 19-20 and for fiscal years thereafter.

**Health - Life, Dental Insurance**

The amounts budgeted for fiscal 19-20 and beyond do not reflect any potential savings that may be realized from employee contributions and/or additional benefit restructuring. Healthcare increases are forecasted to continue increasing by approximately 4% annually for fiscal 20-21 and decrease by approximately 14% in fiscal 21-22 and further decrease by approximately 28% in fiscal 22-23 to the rolling five year average of annual claim costs, which is the estimated cost for fiscal 23-24 and 24-25 also.

**Unemployment & Worker's Comp**

Workers' compensation insurance expense has been forecasted based on review of past claims, as well as the expertise of the Authority's agent of record. Unemployment & Workers' Comp insurances are forecasted to continue increasing by approximately 3% annually for fiscal 19-20 and beyond.

**Office Supplies**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, office supplies expenditures reflect a 3% annual inflationary increase.

**Postage**

The amount budgeted typically reflect routine usage plus postage rate increases expected to occur. For fiscal 20-21 and beyond, postage amounts reflect a 3% annual increase to offset future postal increases.

**Program Supplies**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, program supplies expenditures reflect a 3% annual inflationary increase.

**Playground & Athletic Supplies**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, playground supplies expenditures reflect a 3% annual inflationary increase.

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2020 - 2025

**Expenditures**

**Recreation Programs & Senior Activities**

**Fuel**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, fuel expenditures reflect a 3% annual inflationary increase.

**Professional Services**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, professional service expenditures reflect a 3% annual inflationary increase.

**Contractual Services**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, contractual service expenditures reflect a 3% annual inflationary increase.

**Legal Fees**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, legal fees reflect a 3% annual inflationary increase.

**Communication**

For fiscal 20-21 and beyond, communication amounts typically reflect a 3% annual increase in anticipation of higher communication costs.

**Auto Expense Allowance**

The amount budgeted for this account is typically consistent with amounts paid in prior year.

**Conference & Workshops**

The amount budgeted for this account is typically consistent with the amount allocated in the prior year.

**Community Promotion**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, promotion related expenditures reflect a 3% annual inflationary increase.

**Printing and Publishing**

Printing and publishing expenditures have historically been recorded in the Community Promotion account. Amounts budgeted for this account are typically consistent with actual printing and publishing expenditures recorded in the Community Promotion account in prior years. Amounts budgeted for this account in fiscal 20-21 and beyond is consistent with what has been allocated in fiscal 19-20.

**Bank Fees**

The amount budgeted for fiscal 19-20 and beyond is based on the bank fees charged in fiscal 18-19.

**Insurance & Bonds**

Insurance and bond amounts are forecasted based on review of premium history, as well as the expertise of the Authority's agent of record. For fiscal 19-20 and beyond, insurance related amounts typically reflect a 3% annual increase in anticipation of premiums.

**Public Utilities**

For fiscal 19-20 and beyond, amounts typically reflect a 3% annual increase in anticipation of higher utility costs.



RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2020 - 2025

**Expenditures**

**Recreation Programs & Senior Activities**

**Building Maintenance**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 19-20 and beyond, maintenance related expenditures reflect a 3% annual inflationary increase of costs to maintain the Sycamore facility.

**Office Equipment Maintenance**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, equipment maintenance related expenditures reflect a 3% annual inflationary increase.

**Vehicle Maintenance**

The amount budgeted for this account in fiscal 19-20 is consistent with actual amounts incurred in the prior year and have increased slightly from the amount budgeted in prior years due to the aging of vehicles available for use by the authority. Amounts budgeted for in fiscal 20-21 and beyond reflect a 3% annual inflationary increase.

**Rentals**

Amounts budgeted for in fiscal 20-21 and beyond are consistent with the budgeted amount in fiscal 19-20.

**Memberships & Dues**

The amount budgeted for this account for fiscal 19-20 is consistent with the actual expenditures incurred in the prior year and have increased slightly from what has been budgeted in prior years. Amounts budgeted in fiscal 20-21 and beyond are consistent with amounts budgeted in fiscal 19-20.

**Education & Training**

The amount budgeted for this account is typically consistent with amounts paid in prior year.

**Certification & Licenses**

The amount budgeted for this account is typically consistent with amounts paid in prior year.

**Loan Principal Payments**

The amount budgeted for this account is consistent with the repayment terms of the intergovernmental agreements the Authority entered into with the Cities of Roseville and Eastpointe.

**Land Use Fee**

The amount budgeted for this account is consistent with contractual amounts with the Cities of Roseville and Eastpointe.

**Vending Expense**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 19-20 and beyond, vending machine supplies reflect a 3% annual inflationary increase.

**Interest Expense**

The amount budgeted for this account is consistent with the interest associated with the terms of the intergovernmental agreements the Authority entered into with the Cities of Roseville and Eastpointe at the annual rate of 2.75%.

**Administrative Service Fee**

For fiscal 19-20 and beyond, administrative expenditures reflect a 2% annual inflationary increase.

**Transfer Out - Capital Projects**

For fiscal 19-20 and beyond, the Authority has budgeted for \$25,000 to be transferred to the capital projects fund annually.

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2020 - 2025

**Expenditures**

**SMART Programs**

**Salaries & Wages - Temporary**

Due to the Authority's continued budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable under negotiated contracts. For fiscal 19-20 and beyond, future wage amounts for the Senior Dispatcher and for all other SMART personnel have been calculated based on a 0% wage increase.

**Employers' Social Security**

Amounts calculated based on estimated payroll.

**Unemployment & Worker's Comp**

Workers' compensation insurance expense has been forecasted based on review of past claims, as well as the expertise of the Authority's agent of record. Unemployment & worker Comp insurances are forecasted to increase by approximately 3% annually for fiscal 19-20 and beyond.

**Supplies**

The amount budgeted for this account is typically consistent with amounts allocated in fiscal 19-20.

**Gasoline, Oil & Diesel Fuel**

For fiscal 20-21 and beyond, gasoline, oil & diesel fuel related amounts typically reflect a 3% annual increase in anticipation of higher prices where necessary.

**Professional Services**

The amount budgeted for this account is expected to be approximately \$5,000 per year. For fiscal 20-21 and beyond, professional service expenditures for SMART related activities reflect a 3% annual inflationary increase.

**Contractual Services**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, contractual service expenditures reflect a 3% annual inflationary increase.

**Communication**

For fiscal 20-21 and beyond, communication amounts typically reflect a 3% annual increase in anticipation of higher communication costs.

**Community Promotion**

The amount budgeted for this account is expected to be approximately \$5,000 per year. For fiscal 20-21 and beyond, promotions for SMART related activities reflect a 3% annual inflationary increase.

**Insurance & Bonds**

Insurance and bond amounts are forecasted based on review of premium history, as well as the expertise of the Authority's agent of record. For fiscal 20-21 and beyond, expenditure amounts typically reflect a 3% annual increase in anticipation of insurance costs.

**Vehicle Maintenance**

The amount budgeted for this account is typically consistent with projected vehicle maintenance costs received from SMART. For fiscal 19-20 and beyond, vehicle maintenance expenditures reflect a 3% annual inflationary increase.

**Office Equipment**

The amount budgeted for this account for fiscal 20-21 and beyond is typically consistent with amounts allocated in the prior year, however is based on excess municipal and community credits available after operation costs are reimbursed.

**Administrative Service Fee**

The amount budgeted for this account is typically consistent with projected administrative costs received from SMART. For fiscal 20-21 and beyond, SMART administrative expenditures reflect 10% of municipal and operating credits each year.

Recreational Authority of Roseville & Eastpointe Personnel Staffing Fiscal 19-20 & Beyond								Payroll Related Costs				Benefits					
Position	Hours	Current Rate of Pay	Current Salary	Proposed Rate of Pay	Contractual Payouts	Proposed Salary	FICA	Unemploy	W/C Comp	Total Proposed Wages - Before Benefits	Retirement Contribution (15% Salary)	Post H/C Contribution (2% Salary)	Est. H/C Benefit	Total Benefits	Total Proposed Wage & Contractual Benefits		
<b>Recreation Programs &amp; Senior Activities - Full Time Personnel</b>																	
Executive Director	2080 Hrs	45.62	\$4,890	46.53	8,190	104,977	8,031	6	985.39	113,999	14,518	1,836	62,208	68,662	\$ 182,661		
Recreation Asst Director	2080 Hrs	36.36	75,629	37.09	6,527	83,668	6,401	6	785	90,861	11,571	1,543	52,208	65,322	\$ 156,182		
Senior Activities Director	2080 Hrs	27.92	58,074	28.48	5,012	64,247	4,915	6	603	69,771	8,985	1,185	52,208	62,278	\$ 132,049		
Adult/Youth Sports Coordinator	2080 Hrs	23.98	49,878	24.46	4,305	55,181	4,221	6	518	59,926	7,631	1,018	52,208	60,857	\$ 120,782		
Office Manager	2080 Hrs	15.99	33,260	16.31	2,671	36,796	2,815	6	345	39,992	5,089	679	20,785	26,553	\$ 66,515		
<b>Total Recreation Programs &amp; Senior Activities - Full Time Personnel</b>					<b>26,905</b>	<b>344,869</b>	<b>26,383</b>	<b>30</b>	<b>3,237</b>	<b>374,519</b>	<b>47,694</b>	<b>6,361</b>	<b>229,615</b>	<b>283,670</b>	<b>658,189</b>		
<b>Recreation Programs &amp; Senior Activities - Part Time Personnel (Non-Seasonal)</b>																	
1 - Clerical Staff - Senior Programs	35 Hrs/Week (52 Weeks)	14.00	25,480	14.00		25,480	1,949	6	239	27,674	-	-	-	-	\$ 27,674		
1 - Clerical Staff - Recreation Programs	35 Hrs/Week (52 Weeks)	16.00	29,120	14.00		25,480	1,949	6	239	27,674	-	-	-	-	\$ 27,674		
1 - Clerical Staff - Senior Activities	25 Hrs/Week (52 Weeks)	12.50	22,750	12.50		16,250	1,243	6	153	17,652	-	-	-	-	\$ 17,652		
1 - Special Event Staff	30 Hrs/Week (15 Weeks)	10.00	4,500	10.00		4,500	344	6	42	4,892	-	-	-	-	\$ 4,892		
2 - Building Supervisors - Level 1	20 Hrs/Week (52 Weeks)	10.75	19,770	11.50		23,920	1,839	11	225	25,985	-	-	-	-	\$ 25,986		
3 - Building Supervisors - Level 2	20 Hrs/Week (52 Weeks)	10.00	15,600	11.25		35,100	2,685	17	329	38,113	-	-	-	-	\$ 38,131		
3 - Building Supervisors - Level 3	25 Hrs/Week (52 Weeks)	9.50	14,820	11.00		42,900	3,282	17	403	46,602	-	-	-	-	\$ 46,602		
1 - Fitness Room Attendant	32 Hrs/Week (52 Weeks)	10.75	17,888	-		-	-	-	-	-	-	-	-	-	\$ -		
1 - Lead Building Attendant / Custodial Service	30 Hrs/Week (52 Weeks)	-	-	13.25		20,670	1,581	6	194.02	22,451	-	-	-	-	\$ 22,451		
2 - Building Attendants / Custodial Service	25 Hrs/Week (52 Weeks)	12.85	40,092	12.50		32,500	2,485	11	305	35,302	-	-	-	-	\$ 35,302		
<b>Total Recreation Programs &amp; Senior Activities - Part Time Personnel (Non-Seasonal)</b>						<b>226,800</b>	<b>17,349</b>	<b>86</b>	<b>2,129</b>	<b>246,364</b>					<b>246,364</b>		
<b>Recreation Programs - Seasonal Personnel</b>																	
1 - Summer Day Camp Directors	40 Hrs/Week (11 Weeks)	12.50	9,925	13.25		5,830	446	3	55	6,334	-	-	-	-	\$ 6,334		
1 - Summer Day Camp Asst. Director	40 Hrs/Week (11 Weeks)	11.25	4,331	12.75		5,610	429	3	53	6,095	-	-	-	-	\$ 6,095		
1 - Summer Day Camp Counselors	35 Hrs/Week (11 Weeks)	10.25	31,570	11.00		38,115	2,916	23	358	41,412	-	-	-	-	\$ 41,412		
2 - Lead Park Attendant	25 Hrs/Week (30 Weeks)	12.00	5,760	12.75		9,563	732	6	90	10,390	-	-	-	-	\$ 10,390		
10 - Park Attendants	20 Hrs/Week (30 Weeks)	9.75	37,440	10.50		63,000	4,820	38	591	68,449	-	-	-				

Recreational Authority of Roseville & Eastpointe Personnel Staffing Fiscal 19-20 & Beyond						Payroll Related Costs					Benefits					Total Proposed Wage & Contractual Benefits	
Position	Hours	Current Rate of Pay	Current Salary	Proposed Rate of Pay	Contractual Payouts	Proposed Salary	FICA	Unemploy	W/C Comp	Total Proposed Wages - Before Benefits	Retirement Contribution (15% Salary)	Post H/C Contribution (2% Salary)	Est. H/C Benefit	Total Benefits	Total Proposed Wage & Contractual Benefits		
Recreation Programs & Senior Activities - Full Time Personnel																	
Executive Director	2080 Hrs	45.62	94,890	46.53	8,190	104,977	8,031	6	985.39	113,999	14,518	1,836	62,208	68,662	\$ 182,661		
Recreation Asst Director	2080 Hrs	36.36	75,629	37.09	6,527	83,668	6,401	6	785	90,861	11,571	1,543	52,208	65,322	\$ 156,182		
Senior Activities Director	2080 Hrs	27.92	58,074	28.48	5,012	64,247	4,915	6	603	69,771	8,885	1,185	52,208	62,278	\$ 132,049		
Adult/Youth Sports Coordinator	2080 Hrs	23.98	49,878	24.46	4,305	55,181	4,221	6	518	59,926	7,631	1,018	52,208	60,857	\$ 120,782		
Office Manager	2080 Hrs	15.99	33,260	16.31	2,671	36,796	2,815	6	345	39,992	5,089	679	20,785	26,553	\$ 66,515		
Total Recreation Programs & Senior Activities - Full Time Personnel					26,905	344,869	26,383	30	3,237	374,519	47,694	6,361	229,615	283,670	658,189		
Recreation Programs & Senior Activities - Part Time Personnel (Non-Seasonal)																	
1 - Clerical Staff - Senior Programs	35 Hrs/Week (52 Weeks)	14.00	25,480	14.00		25,480	1,949	6	239	27,674	-	-	-	-	\$ 27,674		
1 - Clerical Staff - Recreation Programs	35 Hrs/Week (52 Weeks)	16.00	29,120	14.00		25,480	1,949	6	239	27,674	-	-	-	-	\$ 27,674		
1 - Clerical Staff - Senior Activities	25 Hrs/Week (52 Weeks)	12.50	22,750	12.50		16,250	1,243	6	153	17,652	-	-	-	-	\$ 17,652		
1 - Special Event Staff	30 Hrs/Week (15 Weeks)	10.00	4,500	10.00		4,500	344	6	42	4,892	-	-	-	-	\$ 4,892		
2 - Building Supervisors - Level 1	20 Hrs/Week (52 Weeks)	10.75	19,770	11.50		23,920	1,839	11	225	25,985	-	-	-	-	\$ 25,986		
3 - Building Supervisors - Level 2	20 Hrs/Week (52 Weeks)	10.00	15,600	11.25		35,100	2,685	17	329	38,113	-	-	-	-	\$ 38,131		
3 - Building Supervisors - Level 3	25 Hrs/Week (52 Weeks)	9.50	14,820	11.00		42,900	3,282	17	403	46,602	-	-	-	-	\$ 46,602		
1 - Fitness Room Attendant	32 Hrs/Week (52 Weeks)	10.75	17,888	-		-	-	-	-	-	-	-	-	-	\$ -		
1 - Lead Building Attendant / Custodial Service	30 Hrs/Week (52 Weeks)	-	-	13.25		20,670	1,581	6	194.02	22,451	-	-	-	-	\$ 22,451		
2 - Building Attendants / Custodial Service	25 Hrs/Week (52 Weeks)	12.85	40,092	12.50		32,500	2,485	11	305	35,302	-	-	-	-	\$ 35,302		
Total Recreation Programs & Senior Activities - Part Time Personnel (Non-Seasonal)						226,800	17,349	86	2,129	246,364					246,364		
Recreation Programs - Seasonal Personnel																	
1 - Summer Day Camp Directors	40 Hrs/Week (11 Weeks)	12.50	9,925	13.25		5,830	448	3	55	6,334	-	-	-	-	\$ 6,334		
1 - Summer Day Camp Asst. Director	40 Hrs/Week (11 Weeks)	11.25	4,331	12.75		5,610	429	3	53	6,095	-	-	-	-	\$ 6,095		
1 - Summer Day Camp Counselors	35 Hrs/Week (11 Weeks)	10.25	31,570	11.00		38,115	2,916	23	358	41,412	-	-	-	-	\$ 41,412		
2 - Lead Park Attendant	25 Hrs/Week (30 Weeks)	12.00	5,760	12.75		9,563	732	6	90	10,390	-	-	-	-	\$ 10,390		
10 - Park Attendants	20 Hrs/Week (30 Weeks)	9.75	37,440	10.50		63,000	4,820	38	591	68,449	-	-	-	-	\$ 68,449		
4 - Life Guards - (Summer Day Camp / Swim Club)	8 Hrs/Week (13 Weeks)	10.25	4,264	10.25		4,264	326	3	40	4,633	-	-	-	-	\$ 4,633		
Total Recreation Programs - Seasonal Personnel						126,382	9,669	76	1,166	137,313					137,313		
SMART Program - Part Time Personnel																	
1 - SMART Senior Dispatcher	35 Hrs/Week (52 Weeks)	18.50	33,670	18.50		33,670	2,576	6	311.71	36,564	-	-	-	-	\$ 36,564		
1 - SMART Clerical Support	30 Hrs/Week (52 Weeks)	11.50	20,930	12.50		19,500	1,492	6	181	21,179	-	-	-	-	\$ 21,179		
5 - SMART Bus Drivers	15 Hrs/Week (50 Weeks)	11.50	71,760	13.00		48,750	3,729	39	451	52,999	-	-	-	-	\$ 52,999		
2 - SMART Bus Driver Trainer	18 Hrs/Week (50 Weeks)	-	-	13.50		24,300	1,859	-	225	26,384	-	-	-	-	\$ 26,384		
Total SMART Program - Part Time Personnel						126,220	9,656	51	1,169	137,096					137,096		
Part Time and Seasonal Personnel																	
Overtime						1,000	77	-	9	1,086	-	-	-	-	\$ 1,086		
TOTAL		718,101		825,270		63,134		243	7,730	896,377	47,694	6,361	229,615	283,670	1,180,047		

# Recreation Authority of Roseville and Eastpointe Program Financials - Fall 2018 - Winter 2019

<b>Men's Softball</b>			
	<b>Revenue</b>		
	Registrations	\$10,000.00	
	<b>Expenses</b>		
	See Attached for detail		\$9,300.00
<b>Total Profit/Loss</b>			<b>\$700.00</b>

<b>Basic Yoga - July 19 - August 16, 2018</b>			
	<b>Revenue</b>		
	Registrations	\$471.00	
	<b>Expenses</b>		
	Contractual Payment		\$329.70
<b>Total Profit/Loss</b>			<b>\$141.30</b>

<b>U6 Soccer - September 4 - October 13</b>			
	<b>Revenue</b>		
	Registrations	\$575.00	
	<b>Expenses</b>		
	Contractual Payment		\$391.00
<b>Total Profit/Loss</b>			<b>\$184.00</b>

<b>Start Smart Soccer/Basketball - September 8 - October 13</b>			
	<b>Revenue</b>		
	Registrations	\$585.00	
	<b>Expenses</b>		
	Contractual Payment		\$397.80
<b>Total Profit/Loss</b>			<b>\$187.20</b>

<b>1st Grade Basketball - September 8 - October 13</b>			
	<b>Revenue</b>		
	Registrations	\$270.00	
	<b>Expenses</b>		
	Contractual Payment		\$186.30
<b>Total Profit/Loss</b>			<b>\$83.70</b>



<b>Yoga - 2 classes, Barre - Fall Session</b>			
	<b>Revenue</b>		
	Registrations	\$2,508.00	
	<b>Expenses</b>		
	Contractual Payment		\$1,755.60
<b>Total Profit/Loss</b>			<b>\$752.40</b>

<b>Tamale/Pierogie Classes - September 10 &amp; 18</b>			
	<b>Revenue</b>		
	Registrations	\$324.00	
	<b>Expenses</b>		
	Contractual Payment		\$220.32
<b>Total Profit/Loss</b>			<b>\$103.68</b>

<b>Scrapbooking/Card Making - September 11</b>			
	<b>Revenue</b>		
	Registrations	\$60.00	
	<b>Expenses</b>		
	Contractual Payment		\$40.80
<b>Total Profit/Loss</b>			<b>\$19.20</b>

<b>Tennis Lessons - September 11 - October 16, 2018</b>			
	<b>Revenue</b>		
	Registrations	\$895.00	
	<b>Expenses</b>		
	Contractual Payment		\$608.60
<b>Total Profit/Loss</b>			<b>\$286.40</b>

<b>Preschool/Afterschool Classes - Fall 2018</b>			
	<b>Revenue</b>		
	Registrations	\$3,890.00	
	<b>Expenses</b>		
	Contractual Payment		\$2,917.50
	Expenses		\$671.93
<b>Total Profit/Loss</b>			<b>\$300.57</b>

Line Dancing - September 18 - October 23			
	<b>Revenue</b>		
	Registrations	\$530.00	
	<b>Expenses</b>		
	Contractual Payment		\$360.40
<b>Total Profit/Loss</b>			<b>\$169.60</b>

Dance Classes - Fall Session			
	<b>Revenue</b>		
	Registrations	\$4,305.00	
	<b>Expenses</b>		
	Contractual Payment		\$3,013.50
<b>Total Profit/Loss</b>			<b>\$1,291.50</b>

Gymnastics - Fall Session - October 4 - December 6			
	<b>Revenue</b>		
	Registrations	\$4,780.00	
	<b>Expenses</b>		
	Contractual Payment		\$3,585.00
<b>Total Profit/Loss</b>			<b>\$1,195.00</b>

Mom/Son Bowling Event - October 5, 2018			
	<b>Revenue</b>		
	Registrations	\$727.50	
	<b>Expenses</b>		
	See Attached for detail		\$856.02
<b>Total Profit/Loss</b>			<b>-\$128.52</b>

Babysitting Clinic - October 20, 2018			
	<b>Revenue</b>		
	Registrations	\$360.00	
	<b>Expenses</b>		
	Contractual Payment		\$244.80
	American Red Cross		\$305.10
<b>Total Profit/Loss</b>			<b>-\$189.90</b>

**\*\* Please note - American Red Cross expense will cover book fees for a total of 3 individual classes**

<b>Tennis Lessons - October 23 - November 27</b>			
<b>Revenue</b>			
Registrations	\$1,200.00		
<b>Expenses</b>			
Contractual Payment		\$816.00	
<b>Total Profit/Loss</b>			<b>\$384.00</b>

<b>Line Dancing - October 30 - December 11, 2018</b>			
<b>Revenue</b>			
Registrations	\$415.00		
<b>Expenses</b>			
Contractual Payment		\$282.20	
<b>Total Profit/Loss</b>			<b>\$132.80</b>

<b>Basic Yoga - November 5, 2018 - January 7, 2019</b>			
<b>Revenue</b>			
Registrations	\$1,145.00		
<b>Expenses</b>			
Contractual Payment		\$801.50	
<b>Total Profit/Loss</b>			<b>\$343.50</b>

<b>How to Write a Book - November 5, 2018</b>			
<b>Revenue</b>			
Registrations	\$180.00		
<b>Expenses</b>			
Contractual Payment		\$122.40	
<b>Total Profit/Loss</b>			<b>\$57.60</b>

<b>Pierogie Class - November 6, 2018</b>			
<b>Revenue</b>			
Registrations	\$257.00		
<b>Expenses</b>			
Contractual Payment		\$179.90	
<b>Total Profit/Loss</b>			<b>\$77.10</b>

<b>Elves Workshop/Cookie Class - 3 classes - December 10 -13</b>			
<b>Revenue</b>			
Registrations	\$385.00		
<b>Expenses</b>			
Contractual Payment		\$288.75	
<b>Total Profit/Loss</b>			<b>\$96.25</b>

<b>Strudel Class - December 10, 2018</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$145.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$98.60
<b>Total Profit/Loss</b>			<b>\$46.40</b>

<b>Daddy/Daughter Dance - December 14, 2018</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$2,822.50	
	<b><u>Expenses</u></b>		
	See Attached for detail		\$3,217.00
<b>Total Profit/Loss</b>			<b>-\$394.50</b>

<b>Holiday Tennis Tournament - January 5, 2019</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$168.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$114.24
<b>Total Profit/Loss</b>			<b>\$53.76</b>

<b>Tennis Lessons - January 8 - February 12, 2019</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$832.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$565.76
<b>Total Profit/Loss</b>			<b>\$266.24</b>

<b>Hitting/Fielding Lessons - 2 classes - January 8 - February 12</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$2,298.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$1,562.64
<b>Total Profit/Loss</b>			<b>\$735.36</b>



<b>Gymnastics - January 10 - March 2, 2019</b>			
	<b>Revenue</b>		
	Registrations	\$4,530.00	
	<b>Expenses</b>		
	Contractual Payment		\$3,397.50
<b>Total Profit/Loss</b>			<b>\$1,132.50</b>

<b>Yoga - 2 classes - January 14 - March 11, 2019</b>			
	<b>Revenue</b>		
	Registrations	\$977.00	
	<b>Expenses</b>		
	Contractual Payment		\$683.90
<b>Total Profit/Loss</b>			<b>\$293.10</b>

<b>Preschool/Afterschool Classes - Winter 2019</b>			
	<b>Revenue</b>		
	Registrations	\$4,030.00	
	<b>Expenses</b>		
	Contractual Payment		\$3,022.50
<b>Total Profit/Loss</b>			<b>\$1,007.50</b>

<b>Strudel Class - January 14, 2019</b>			
	<b>Revenue</b>		
	Registrations	\$97.00	
	<b>Expenses</b>		
	Contractual Payment		\$65.96
<b>Total Profit/Loss</b>			<b>\$31.04</b>

<b>Line Dancing - January 15 - February 19, 2019</b>			
	<b>Revenue</b>		
	Registrations	\$320.00	
	<b>Expenses</b>		
	Contractual Payment		\$217.60
<b>Total Profit/Loss</b>			<b>\$102.40</b>

<b>Pierogie Class - January 21, 2019</b>			
	<b>Revenue</b>		
	Registrations	\$213.00	
	<b>Expenses</b>		
	Contractual Payment		\$144.84
<b>Total Profit/Loss</b>			<b>\$68.16</b>

<b>Tamale Class - January 28, 2019</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$203.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$138.04
<b>Total Profit/Loss</b>			<b>\$64.96</b>

<b>Elementary Drawing - February 9 - March 23, 2019</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$440.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$308.00
<b>Total Profit/Loss</b>			<b>\$132.00</b>

<b>Tennis Lessons - February 26 - April 2, 2019</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$900.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$612.00
<b>Total Profit/Loss</b>			<b>\$288.00</b>

<b>Gymnastics - March 16 - May 16, 2019</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$4,915.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$3,686.25
<b>Total Profit/Loss</b>			<b>\$1,228.75</b>

<b>Strudel/Tamale Classes - March 23 &amp; 24, 2019</b>			
	<b><u>Revenue</u></b>		
	Registrations	\$334.00	
	<b><u>Expenses</u></b>		
	Contractual Payment		\$227.12
<b>Total Profit/Loss</b>			<b>\$106.88</b>

<b>NAAMA Karate - Quarterly Payment</b>			
	<b><u>Revenue</u></b>		
	Rental Payment	\$572.00	
<b>Total Profit/Loss</b>			<b>\$572.00</b>

Men's SB - 2018

Registrations -

16 teams @ \$625<sup>00</sup> = 10,000<sup>00</sup>

Expenses -

Forfeit fees refunded	- \$1,300 <sup>00</sup>
Scorekeepers	- \$2,540 <sup>00</sup>
Umpires - Playoffs & Scheduling fee	- \$3,590 <sup>00</sup>
Trophies - Woods	340 <sup>00</sup>
Hoodies - Ad Tech	-
USA Softball - balls	- 1,034
USA - Team Reg fees	- 496
	<u>9,300<sup>00</sup></u>

Total = \$700<sup>00</sup>

Mom/Son Bowling  
Friday, October 5th

Revenue -

Registrations -  
56 people

\$ 727<sup>50</sup>

Expenses -

Apollo

405<sup>00</sup>

Amazon

208<sup>00</sup>

Party City

39<sup>00</sup>

Sweet Treat

150<sup>00</sup>

Sam's Club

53<sup>14</sup>

856<sup>02</sup>

NET LOSS

- 128<sup>52</sup>



DDD → December 14, 2018

Expenses -

Sweet Treat

\$300<sup>00</sup>

Mark - DJ

290<sup>00</sup>

Amazon -

539<sup>34</sup>

Sum's Club -

278<sup>34</sup>

S + J -

1,395<sup>00</sup>

Michael's -

42<sup>74</sup>

Party City -

11<sup>62</sup>

Coaches -

359<sup>94</sup>

3,217<sup>00</sup>

Registration -

2,822<sup>50</sup>

- 394<sup>50</sup>

(LOST)



Recreational Authority of Roseville-Eastpointe  
18185 Sycamore, Roseville, MI 48066  
586-445-5480  
www.rare-mi.org

April 2, 2019

TO: Tony Lipinski, Executive Director  
FROM: Bobbie Wilson, Assistant Director *BW*  
RE: Room Rental – Requested Changes

As we have previously discussed, I would like to recommend some immediate changes to our room rental policy. Below, I have listed my suggestions for you to review.

- **Increase in the deposit fee of the Activity Center and Multi-Purpose Room from \$ 100.00 per rental to \$ 200.00 per rental.** Recently we have had increased property damage (mainly AC carpets) and rentals running over their designated rental period – causing increased cost in staffing and maintenance.
- **Change our rental policy – only allowing rentals to be reserved by only Authority Members. No longer offering non-member rates and rentals.** This request is due to increased rental demand and increased lack of respect for our property by non-member users.
- **Add into our rental rules and restrictions – “Decorators for individual parties will NOT be permitted”.** Many of our increased room rental issues have been due in part to the groups using “decorators or party planners”. These outside groups are NOT familiar with our rental procedures and constantly disobey our rental policies or change room set-ups.

I feel the need to make this request due to the fact that over the past several months our issues with room rentals continue to grow. I feel these changes are necessary in order to maintain our existing facilities for future rentals and contain the issues which continue to arise week in and week out.

Should you have any questions or concerns as it relates to this information, please do not hesitate to talk with me direct. Thank you for your cooperation with this matter.



**RECREATION AUTHORITY OF ROSEVILLE & EASTPOINTE**

18185 Sycamore Street, Roseville, MI 48066 (586) 445-5480

**BUILDING USE POLICY****GROUP I – RECREATION DEPARTMENT AFFILIATED ORGANIZATIONS**

**DEFINITION:** Organizations or groups that work in conjunction with the Recreation Authority in the operation of Department-sponsored programs shall be permitted use of the Recreation Center through the application process and will be assessed a nominal room-rental fee of \$25.00 for meeting-type rentals. A flat fee of \$100.00 will be assessed for event type building use which occurs after hours or on weekends, as determined by the Recreation Authority Director.

**GROUP II – ROSEVILLE/EASTPOINTE SERVICE AND NONPROFIT ORGANIZATIONS**

**DEFINITION:** Roseville/Eastpointe service and nonprofit organizations (ie. Lion's Club, Optimists, Kiwanis...) Nonprofit rate rentals are limited to twice-a-month for weekday meetings or one-time fundraiser events on weekends (weekdays are Monday through Thursday).

**FEES:**

	M-F Before 6 pm	M-F After 6 pm; Weekend
Room 1 (Capacity 60)	\$50	\$100
Room 2 (Capacity 40)		
Room 3 (Capacity 50)		
Activities Center (Capacity 90)	\$115	\$150
Multi-Purpose (Capacity 95)		
	\$25 for first 3 hours (\$40 weekends)	\$17 each additional hour
	\$25 for first 3 hours (\$40 weekends)	\$17 each additional hour
	\$25 for first 3 hours (\$40 weekends)	\$17 each additional hour
	\$90 for first 3 hours	\$32 each additional hour
	\$90 for first 3 hours	\$32 each additional hour

**NOTE:** A \$25 setup fee is assessed to all room rentals  
(Only one setup fee is charged if renting multiple rooms)  
A \$35 building supervisor fee charged for reservations on weekends or an event that is not concluded by 6 p.m. in the evening.

**Event/Party Usage:** *A \$100 Refundable Cleaning Deposit is due at the time booking and will be refunded and mailed 3-4 weeks following the rental date, provided the condition of the room does not require additional maintenance (i.e. Carpet cleaning, furniture repair/cleaning, etc.) \*The check will be mailed directly to the address provided on the receipt (i.e. the individual booking the event).*

**Cancellations:** *Reservations canceled 5 business days in advance will receive half the deposit back (\$50).*

*The setup fee and building supervisor fee will be waived for Roseville/Eastpointe Community Service Clubs, for regular meetings only, when scheduled and paid a minimum of 30 days in advance for weekday rentals Monday through Thursday.*

**SPECIAL EVENTS AND/OR FUNDRAISERS**

The room rental fee may be waived for Roseville/Eastpointe community service organizations and nonprofit organizations scheduling a fundraiser and/or special event if:

1. The request is made in writing to the Recreation Authority Director at least 30 days in advance of the event.
2. Proceeds/results from the events will directly benefit Roseville/Eastpointe residents or enhance positive community values.
3. The event does not require the scheduling of additional Recreation Authority staff. Should additional staff be required, additional fees will be assessed.
4. The nonprofit organization is not based in Roseville/Eastpointe, but the event must directly benefit the residents of Roseville/Eastpointe.

*Waiver of fees for a special event/fundraiser may be granted for a community service organization or nonprofit group only once within a calendar year.*

**GROUP III – WEDDING & BABY SHOWERS – BIRTHDAY & HOLIDAY PARTIES – WAKES**

**DEFINITION:** Private parties for the purpose of wedding showers, baby showers, birthday parties, corporate or family holiday parties, and wakes.

**RESIDENT FEES:** Applicant must provide proof of residency and be in the building during the rental period as the responsible party.

	M-F Before 6 pm	M-F After 6 pm; Weekend	
Room 1 (Capacity 60)	\$145 {	\$120 for first 4 hours	\$37 each additional hour
Room 2 (Capacity 40)		\$120 for first 4 hours	\$37 each additional hour
Room 3 (Capacity 50)		\$120 for first 4 hours	\$37 each additional hour
Activities Center (Capacity 90)	\$265 {	\$240 for first 4 hours	\$67 each additional hour
Multi-Purpose (Capacity 95)		\$240 for first 4 hours	\$67 each additional hour
		\$180	
		\$300	

**NOTE:** A \$25 setup fee is assessed to all room rentals  
(Only one setup fee is charged if renting multiple rooms)  
A \$35 building supervisor fee charged for reservations on weekends or an event that is not concluded by 6 p.m. in the evening.

**Event/Party Usage:** **A \$100 Refundable Cleaning Deposit is due at the time booking and will be refunded and mailed 3-4 weeks following the rental date, provided the condition of the room does not require additional maintenance (i.e. Carpet cleaning, furniture repair/cleaning, etc.)** \*The check will be mailed directly to the address provided on the receipt (i.e. the individual booking the event).

**Cancellations:** Reservations canceled 5 business days in advance will receive half the deposit back (\$50).

**NONRESIDENT FEES:**

	M-F Before 6 pm	M-F After 6 pm; Weekend	
Room 1 (Capacity 60)	\$175 {	\$150 for first 4 hours	\$57 each additional hour
Room 2 (Capacity 40)		\$150 for first 4 hours	\$57 each additional hour
Room 3 (Capacity 50)		\$150 for first 4 hours	\$57 each additional hour
Activities Center (Capacity 90)	\$325 {	\$300 for first 4 hours	\$87 each additional hour
Multi-Purpose (Capacity 95)		\$300 for first 4 hours	\$87 each additional hour
		\$210	
		\$360	

**NOTE:** A \$25 setup fee is assessed to all room rentals  
(Only one setup fee is charged if renting multiple rooms)  
A \$35 building supervisor fee charged for reservations on weekends or an event that is not concluded by 6 p.m. in the evening.

**Event/Party Usage:** **A \$100 Refundable Cleaning Deposit is due at the time booking and will be refunded and mailed 3-4 weeks following the rental date, provided the condition of the room does not require additional maintenance (i.e. Carpet cleaning, furniture repair/cleaning, etc.)** \*The check will be mailed directly to the address provided on the receipt (i.e. the individual booking the event).

**Cancellations:** Reservations canceled 5 business days in advance will receive half the deposit back (\$50).



GROUP IV – POLITICAL OR PRIVATE ORGANIZATIONS & SPECIAL INTEREST GROUPS

**DEFINITION:** For meetings or organizations or groups who serve political, private, or special interest.

ROSEVILLE/EASTPOINTE BASED:

	M-F Before 6 pm	M-F After 6 pm; Weekend	
Room 1 (Capacity 60)	\$100 {	\$75 for first 3 hours	\$32 each additional hour
Room 2 (Capacity 40)		\$75 for first 3 hours	\$32 each additional hour
Room 3 (Capacity 50)		\$75 for first 3 hours	\$32 each additional hour
Activities Center (Capacity 90)	\$175 {	\$150 for first 3 hours	\$57 each additional hour
Multi-Purpose (Capacity 95)		\$150 for first 3 hours	\$57 each additional hour
		\$135	
		\$210	

**NOTE:** A \$25 setup fee is assessed to all room rentals  
 (Only one setup fee is charged if renting multiple rooms)  
 A \$35 building supervisor fee charged for reservations on weekends or an event that is not concluded by 6 p.m. in the evening.

**Event/Party Usage:** **A \$100 Refundable Cleaning Deposit is due at the time booking and will be refunded and mailed 3-4 weeks following the rental date, provided the condition of the room does not require additional maintenance (i.e. Carpet cleaning, furniture repair/cleaning, etc.)** \*The check will be mailed directly to the address provided on the receipt (i.e. the individual booking the event).

**Cancellations:** Reservations canceled 5 business days in advance will receive half the deposit back (\$50).

NON-ROSEVILLE/EASTPOINTE BASED:

	M-F Before 6 pm	M-F After 6 pm; Weekend	
Room 1 (Capacity 60)	\$125 {	\$100 for first 3 hours	\$47 each additional hour
Room 2 (Capacity 40)		\$100 for first 3 hours	\$47 each additional hour
Room 3 (Capacity 50)		\$100 for first 3 hours	\$47 each additional hour
Activities Center (Capacity 90)	\$250 {	\$225 for first 3 hours	\$87 each additional hour
Multi-Purpose (Capacity 95)		\$225 for first 3 hours	\$87 each additional hour
		\$160	
		\$285	

**NOTE:** A \$25 setup fee is assessed to all room rentals  
 (Only one setup fee is charged if renting multiple rooms)  
 A \$35 building supervisor fee charged for reservations on weekends or an event that is not concluded by 6 p.m. in the evening.

**Event/Party Usage:** **A \$100 Refundable Cleaning Deposit is due at the time booking and will be refunded and mailed 3-4 weeks following the rental date, provided the condition of the room does not require additional maintenance (i.e. Carpet cleaning, furniture repair/cleaning, etc.)** \*The check will be mailed directly to the address provided on the receipt (i.e. the individual booking the event).

**Cancellations:** Reservations canceled 5 business days in advance will receive half the deposit back (\$50).



**RECREATION CENTER GYM RENTALS**

**DEFINITION:** This program is designed for groups of 30 people for the Large Gym and 20 people for the Small Gym (NO SPECTATORS). The activities are limited to basketball, volleyball, athletic conditioning, etc. \*(Baseball/Softball and Soccer **conditioning** are permitted with prior approval from the Recreation Authority Director or Assistant Director.)

**RESIDENT FEES:** Applicant must provide proof of residency and be in the building during the rental period as the responsible party.

Gym I	Weekdays \$90.00 for 2 hours	\$45.00 for each additional hour
Gym I	Weekends \$100.00 for 2 hours	\$50.00 for each additional hour
Gym II	Weekdays \$80.00 for 2 hours	\$40.00 each additional hour
Gym II	Weekends \$90.00 for 2 hours	\$45.00 each additional hour

**NONRESIDENTS:**

Gym I	Weekdays \$110.00 for 2 hours	\$55.00 each additional hour
Gym I	Weekends \$120.00 for 2 hours	\$60.00 each additional hour
Gym II	Weekdays \$100.00 for 2 hours	\$50.00 each additional hour
Gym II	Weekends \$110.00 for 2 hours	\$55.00 each additional hour

**LOCKER ROOM FEE:** \$20 for use of locker rooms with a gym rental.

**SCOREKEEPER FEE:** \$10 per hour; must be paid in cash.

**NOTE:** It is the responsibility of the gym rental applicant to make sure that the participants are wearing non-marking shoes!

**Examples:**

## \* Baseball/Softball Conditioning

- Running bases, sprinting, distance running.
- Throwing/catching with R.I.F. (reduced injury factor) Baseballs/Softballs.
- Batting off a tee only with a waffle ball or JUGS-type (foam/lightweight) ball.
- Infield practice.

## \*Soccer Conditioning

- Running/sprinting, distance.
- Passing drills on ground with low-bounce futsal-type ball.
- Dribbling drills with low-bounce futsal-type ball.
- No balls in the air! No lobs, chips or lofted passes/shots.

SMOKING AND ALCOHOLIC BEVERAGES ARE NOT ALLOWED ANYWHERE IN THE BUILDING  
ALCOHOL IS NOT PERMITTED ON CITY PROPERTY, PER CITY ORDINANCE 71-6