



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

2:00 pm – May 8, 2019

Meeting called to order 2:07 p.m.

A. Roll Call

a. Mr. Hogan, Mr. Merucci, Mr. Switalski and Mr. Adkins are all present. Mr. Frontera arrived late.

B. Review and discuss the Proposed 2019-20 Recreational Authority of Roseville & Eastpointe Budget and Fee Schedule

a. Starting on Page 2 is the General Fund Budget and Capital Projects Budget. Page 3 is showing a proposed increase in the property tax revenue but yet a decrease in certain other areas. A difference was with the sale of the Eastpointe Community Center building, everything else appears to be in order for revenue sources. Mr. Adkins asked whether there was any difference in SMART funding. Mr. Lipinski responded that he has not received anything stating a difference in funding. Moving on to Page 5 expenditures. Mr. Lipinski explains that the full time employees will actually be adjusted due to the resignation of Bobbie Wilson. The wages are to reflect being more in line with what we actually do and keeping ahead of minimum wage. With full time staff the Office clerical position is to be in line with the base clerical of City of Roseville according to the City Contract. Proposed rate is \$19.84 and current is \$15.99. All other full time will be getting the 2% increase per contracts with the exception of the Youth Sports Coordinator moving up to Level 2 from a 1B; current rate is \$23.98 and proposed rate \$25.43. Mr. Adkins questions about Bobbie and the Assistant Director position wage change with her leaving. Mr. Lipinski responded the starting wage would be lower than current wage. Mr. Adkins also asked about if Bobbie had any payouts that she should be eligible for. Mr. Lipinski responded that she does not, she does have some comp time and vacation time on the books. Bobbie is willing to still come in a to do some training with staff with the offset of getting paid her comp time and vacation time. Mr. Merucci questioned the jump for part time staff and if it would be adding any numbers. Mr. Lipinski responded that that is to help keep ahead of minimum wage increases and it would be adding staff along with rate increases. Mr. Adkins commented about not seeing any significant increases or justifications for any programs or activities. Mr. Lipinski responded that there was not anything significant though we are getting into having one full year of loan repayment and one half year for loan repayment. Once that is done we will have more of any increase in our Capital Outlay and be able to use that for some of the parks. Capital fund balance is going to end at \$23,340 for this fiscal year; \$30,000 would be going towards the sign board this fiscal year. With SMART funds there is an expense for the back parking lot by expanding the lot and adding a carport for the SMART vehicles. That project is currently in the works and the Recreational Authority is working with AEW for the project. The Capital Projects Funds has the fitness court, the message board, mats in the gym and some office equipment. Mr. Merucci asked whether the message board would be done this year. Mr. Lipinski and Mr. Adkins responded that some installments would be done prior to June 30th. Mr. Adkins suggested changing the amount from \$30,000 to \$45,000 for the purchase of the message board. The next decision would be where to allocate the funds from for the extra \$15,000. It was suggested to take the \$15,000 from the 19-20 Capital Projects Fund for the difference. Beginning page 11 is all the support detail for the budget. Page 19 begins the footnotes for each account, program and activities.

C. Hearing of the Public

a. No public spoke

D. Discussion by Director

a. Mr. Lipinski heard from Randy Altimus about the Eastpointe Memorial Concession Stand building. He is getting the bidding process started with the intention of completing phase 1 of the project by August.

E. Discussion by Board Members

a. **Mr. Switalski** – Commented that after the loan is paid off and we have more for Capital Projects; there was a question that came up during student government day about getting rims up. Mr. Switalski suggests getting rims in

Eastpointe or Roseville near the Police Departments.

- b. **Mr. Frontera** – nothing at this time
- c. **Mr. Merucci** – Commented on the fee schedule for programs and facilities
- d. **Mr. Hogan** – nothing at this time
- e. **Mr. Adkins** – nothing at this time

Meeting adjourned – 3:18 p.m.