



Recreational Authority of Roseville & Eastpointe Board Meeting Agenda

Conference Room - Recreation Authority Center
18185 Sycamore, Roseville, MI 48066
4:00 pm - May 8, 2019

- A. Roll Call
- B. Approval of Minutes for meeting on April 10, 2019
- C. Approval of Disbursements and Budget Report.
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
 - 1. Review and discuss Proposals to develop the Five Year Recreation Master Plan.
 - 2. Discuss Proposed 2019-20 Recreational Authority of Roseville & Eastpointe Budget.
 - 3. Review and discuss Building Use Policy.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes
City Manager's Conference Room – Roseville City Hall
29777 Gratiot Ave., Roseville, MI 48066
3:30 pm – April 10, 2019

Meeting called to order 3:32 p.m.

A. Roll Call

- a. Mr. Frontera, Mr. Hogan, Mr. Merucci and Mr. Adkins are all present. Mr. Switalski is excused.

B. Approval of Minutes for meeting on March 13, 2019

- a. Motion to approve the March minutes was made by Mr. Merucci, supported by Mr. Frontera. Mr. Merucci mentioned two changes; under the Discussion by Director Recreation Authority needs to be changed to Recreational Authority, and under Discussion by Board Members by Mr. Merucci had a typo stating RSP instead of RFP. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

- a. Motion to approve the Disbursements was made by Mr. Merucci and supported by Mr. Frontera. Motion to approve the Budget Report was made by Mr. Merucci and supported by Mr. Hogan. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke

E. Communication

- a. Mr. Lipinski provided a press release about the Skatepark. There are a couple guys that are trying to raise funds to expand the Skatepark at Huron Park.

F. Old Business

a. Discuss Recreational Authority Board Meeting location and time

- i. Mr. Merucci would like to push the meeting back 30 minutes. Mr. Hogan motions to move the meeting time to 4:00 p.m. held at the Recreational Authority Center the second Wednesday of the Month, supported by Mr. Merucci. All approved, none opposed. Motion Passed.

G. New Business

a. Review and discuss Draft Request for Proposals for the Five Year Recreation Master Plan.

- i. Mr. Lipinski had an edited item from Mr. Merucci. In regards to the RFP (request for proposal), trying to get the boards input on things that should be added. Mr. Adkins suggested the title as a 5 Year Three-Part (Joint) Recreation Master Plan. Mr. Adkins questioned non-motorized plans and should that be addressed as a bullet item to state non-motorized connectivity in the parks. Mr. Lipinski stated it could be placed as a scope item. Mr. Merucci questioned the cost of the Master Plan and how it would be separated. Mr. Lipinski responded that the cost would be split in 1/3 amount each. Mr. Adkins suggested a pre-kick off meeting. Mr. Merucci suggested a pre-bid meeting. Mr. Adkins would like to require documentation of the team that would be working on the plan.

b. Discuss possible dates/times to schedule Special Meeting to discuss the Proposed 2019-20 Recreational Authority of Roseville & Eastpointe Budget.

- i. Mr. Merucci asked for the item to be on the agenda. Mr. Adkins suggested the meeting to be an hour to an hour and a half prior to the start of the next scheduled board meeting. The date will be Wednesday, May 8th at 4 p.m. at the Recreational Authority Center. Add Budget Workshop Discussion as an agenda item between Communications and Old Business.

c. Review and discuss the Fall-2018 and Winter-2019 Program Financials.

- i. Mr. Lipinski stated that majority of programs came in as a profit, a few had come in as a loss. We (The Recreational Authority) often get information from people who want to see a program or are offering a program.

d. Review and discuss Building Use Policy.

- i. Mr. Lipinski stated that while the building use policy will be reviewed at with the budget meeting, he

wanted it to be discussed due to a rental that was held in the Multi-Purpose Room and Small Gym. Part of the issue with rentals lately are bringing in Decorators that are trying to get in the rooms early and are not the renter; we do not allow the room to be open until the renter is on site. The rental from the memo went over their party rental time by an hour and a half causing the staff to stay almost two hours late, the decorator and renter were not the issue in this instance. The person that the resident had rented the room for had stated that the party was going to finish up due to entertainment running late. The Recreational Authority would like to propose the rental deposits increase for the Multi-Purpose Room and Activity Center Room, not allowing professional decorators for rentals, and not allowing Non-Residents to rent the facilities. Mr. Hogan asked whether the renter had to be there and stay for the whole rental. Mr. Lipinski responded that renters are supposed to stay for the entire rental, however, renters are checking in with staff and then leaving the facility leaving the decorators. Mr. Adkins suggested changing the language to state that the Recreational Authority reserves the right to take any legal action for any damages that exceed the deposit. Mr. Merucci questioned whether there was a rate for adding additional hours. Mr. Lipinski responded that there was an additional hour rate. Mr. Merucci questioned why we would want to exclude a non-resident from renting the facilities. Mrs. Wilson suggested that maybe rentals could just increase the rates for non-residents, as of now they are paying \$30 more for one of the smaller rooms and \$60 more for the larger rooms. What Mrs. Wilson is finding is that non-residents are often leaving the rooms in poorer conditions since they can walk away from it, there's no sense of ownership. Mr. Adkins agreed that the non-resident rates should change. Mr. Hogan motions to increase the deposit for the Activity Center Room and Multi-Purpose Room to \$200 and eliminate permitting professional decorators for all rentals, supported by Mr. Frontera. All approved, none opposed. Motion passed.

- e. **Request to increase deposit from \$100 to \$200 for reservations made to the Multi-Purpose Room and Activity Center Room at the Recreation Center.**

- i. Combined with discussion d. **Review and discuss Building Use Policy.**

H. Hearing of the Public

- a. No public spoke

I. Discussion by Director

- a. Mr. Lipinski stated that the senior taxes are done as of last week. Basketball and Volleyball leagues have ended and overall went well. Baseball and Softball registrations are being taken through this week, and are combining with Center Line, Harper Woods and St. Clair Shores. Phone calls have been made from Clinton Township and Fraser to be added, though it was too late to add them. Abel Electronics was met at Eastpointe Memorial Park to discuss a new speaker system, a proposal has not been received yet. Marshalls' Landscaping was also met out at Eastpointe Memorial Park to go over maintenance on the football field. Mr. Adkins questioned whether the speaker system would be a R.A.R.E. expense. Mr. Merucci and Mr. Lipinski responded that it should not be. A.S.P.I.R.E. did have their Spring Fling over the past weekend, it was overall a good event. Mr. Lipinski will be attending a MIOSHA workshop on Thursday, April 11th. Detroit Tigers game trip had great weather and was a sold out event. Easter Egg Hunt is this Saturday at Huron Park 10 a.m. sharp, we do have a Sponsor and will have a petting farm. Vendor Show May 10th 6-9 p.m., we do have confirmed 7 TasteFest vendors and have 41 spaces booked for personal vendors. Mr. Lipinski stated that Genesis Chevrolet partnered with Chevy youth baseball and will be giving the Recreational Authority Center money back from test drives that mention the Recreational Authority. They will also be sending one of the youth baseball or softball teams to a Detroit Tigers baseball game this year. The Outdoor Fitness Court at Huron Park has received an invoice for \$80,000 which will come out of Roseville's CDBG fund, once the equipment is shipped it will be housed at Rec Center until ready to be installed.

J. Discussion by Board Members

- a. **Mr. Frontera** – nothing at this time
- b. **Mr. Hogan** – nothing at this time
- c. **Mr. Merucci** – questioned if any response has been heard from Mr. Page in regards to Football. Mr. Lipinski responded that we have not heard back. Residents have been calling that they've heard the MiDOG Dog Park has closed.
- d. **Mr. Adkins** – Rosefest is coming up June 6-9 and tickets are available. The Parks and Rec Board is back up and running and meets every other month.

Meeting adjourned – 4:39 p.m.

Recreational Authority of Roseville & Eastpointe

Disbursement # 10

April 2019	<u>90,091.31</u>
AP Total	<u>90,091.31</u>
Pay #20 (04/03/2019)	27,487.99
Pay #21 (04/17/2019)	27,462.22
Payroll Total	<u>54,950.21</u>
Grand Total	145,041.52

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:


EXECUTIVE DIRECTOR


CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

DATE

BOARD CLERK / TREASURER

Check Register
April 2019
BARE

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-652.000	RECREATION USE AND ADMISSION ADRIANNA JONES		REFUND	119070	04/03/19	100.00	5071
208-101-652.000	RECREATION USE AND ADMISSION AFRKAH COOPER		REFUND	118948	04/03/19	50.00	5072
208-101-652.000	RECREATION USE AND ADMISSION BRIAN BARRY		REFUND	118941	04/03/19	30.00	5076
208-101-652.000	RECREATION USE AND ADMISSION CONSTANCE LEGARE		REFUND	119048	04/03/19	53.00	5079
208-101-652.000	RECREATION USE AND ADMISSION DARIEL KOLUS		REFUND	118947	04/03/19	100.00	5081
208-101-652.000	RECREATION USE AND ADMISSION DENAY WALKER		REFUND	118889	04/03/19	100.00	5084
208-101-652.000	RECREATION USE AND ADMISSION KARLISA LOVE		REFUND	118945	04/03/19	80.00	5092
208-101-652.000	RECREATION USE AND ADMISSION MECHELLE CRITTENDON		REFUND	118969	04/03/19	100.00	5100
208-101-652.000	RECREATION USE AND ADMISSION MEGHAN THOMAS		REFUND	118772	04/03/19	10.00	5101
208-101-652.000	RECREATION USE AND ADMISSION MONTINISE FOUTNER		REFUND	118991	04/03/19	50.00	5102
208-101-652.000	RECREATION USE AND ADMISSION OLIVIA BEARDEN		REFUND	119071	04/03/19	100.00	5106
208-101-652.000	RECREATION USE AND ADMISSION SAMANTHA PERRY		REFUND	119089	04/03/19	100.00	5108
208-101-652.000	RECREATION USE AND ADMISSION TELESIA ROBINSON		REFUND	118944	04/03/19	70.00	5111
208-101-652.000	RECREATION USE AND ADMISSION TIMOTHY LEE		REFUND	119073	04/03/19	100.00	5115
208-101-652.000	RECREATION USE AND ADMISSION VALENTIA GAMBLE		REFUND	118943	04/03/19	100.00	5116
208-101-652.000	RECREATION USE AND ADMISSION AMINA MANSOURI		REFUND	119118	04/03/19	100.00	5118
208-101-652.000	RECREATION USE AND ADMISSION PHYLLIS HICKEY		REFUND	119120	04/09/19	60.00	5123
208-101-652.000	RECREATION USE AND ADMISSION BREANNA MIAL		REFUND	119439	04/09/19	75.00	5128
208-101-652.000	RECREATION USE AND ADMISSION BRIAN RAPER		REFUND	119432	04/18/19	35.00	5139
208-101-652.000	RECREATION USE AND ADMISSION CHARMAINE EWING		B-BALL COACHES REFUNDS	04182019	04/18/19	60.00	5140
208-101-652.000	RECREATION USE AND ADMISSION CLARISSA FRIEND		REFUND	119435	04/18/19	100.00	5143
208-101-652.000	RECREATION USE AND ADMISSION DAVE BOUSSIE		REFUND	119432	04/18/19	50.00	5144
208-101-652.000	RECREATION USE AND ADMISSION DEBORAH SHORDEN		B-BALL COACHES REFUNDS	04182019	04/18/19	60.00	5146
208-101-652.000	RECREATION USE AND ADMISSION DIANA LINSKY		REFUND	119437	04/18/19	100.00	5148
208-101-652.000	RECREATION USE AND ADMISSION DONNA ROLLO		REFUND	119490	04/18/19	20.00	5151
208-101-652.000	RECREATION USE AND ADMISSION ERIC DIMMER		REFUND	119275	04/18/19	100.00	5152
208-101-652.000	RECREATION USE AND ADMISSION HERB BELLAMY		B-BALL COACHES REFUNDS	04182019	04/18/19	60.00	5154
208-101-652.000	RECREATION USE AND ADMISSION LAKORA WHITE		REFUND	04182019	04/18/19	60.00	5155
208-101-652.000	RECREATION USE AND ADMISSION LIZ KRAEMER		B-BALL COACHES REFUNDS	119434	04/18/19	100.00	5157
208-101-652.000	RECREATION USE AND ADMISSION LORI CAMPBELL		REFUND	119278	04/18/19	60.00	5158
208-101-652.000	RECREATION USE AND ADMISSION MASTERSON, BRYAN JR		B-BALL COACHES REFUNDS	04182019	04/18/19	30.00	5159
208-101-652.000	RECREATION USE AND ADMISSION MENIGHA ROSS		REFUND	119433	04/18/19	60.00	5161
208-101-652.000	RECREATION USE AND ADMISSION MITCH MICHALSKI		REFUND FOR OVER PAYMENT OF SOFTBALL RE	04172019	04/18/19	100.00	5162
208-101-652.000	RECREATION USE AND ADMISSION MONISHA HARRIS		REFUND	119473	04/18/19	480.00	5163
208-101-652.000	RECREATION USE AND ADMISSION NICOLE DETTLOFF		B-BALL COACHES REFUNDS	04182019	04/18/19	45.00	5164
208-101-652.000	RECREATION USE AND ADMISSION PAMELA HENRY		REFUND	119438	04/18/19	60.00	5165
208-101-652.000	RECREATION USE AND ADMISSION PAMELA OWENS		REFUND	119274	04/18/19	100.00	5166
208-101-652.000	RECREATION USE AND ADMISSION RYAN SMITH		B-BALL COACHES REFUNDS	04182019	04/18/19	75.00	5167
208-101-652.000					04/18/19	60.00	5169

208-101-652.000	RECREATION USE AND ADMISSION SCOTT ARCHIBALD	B-BALL COACHES REFUNDS	04182019	04/18/19	60.00	5171
208-101-652.000	RECREATION USE AND ADMISSION SHARENTA TUTT	REFUND	119276	04/18/19	100.00	5172
208-101-652.000	RECREATION USE AND ADMISSION SHAWN ZEDZIE	B-BALL COACHES REFUNDS	04182019	04/18/19	60.00	5173
208-101-652.000	RECREATION USE AND ADMISSION SUNBURST VILLAGE ASSOCIA	REFUND	119436	04/18/19	100.00	5174
208-101-652.000	RECREATION USE AND ADMISSION TAMIA PRITCHETT	REFUND	119289	04/18/19	100.00	5175
208-101-652.000	WAGES- TEMPORARY EMPLOYEES ALYSSA MCKECHNIE	PAYROLL 4/3/2019 DIRECT DEPOSIT REUTRN	04052019	04/05/19	648.27	5121
208-101-707.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	FISCAL 18-19	04/09/19	50,619.09	5124
208-101-719.000	OFFICE SUPPLIES	IMAGE PRINTING	72450	04/03/19	263.20	5090
208-101-728.000	OFFICE SUPPLIES	MACOMB DUPLICATING COM	143025	04/03/19	275.00	5098
208-101-728.000	OFFICE SUPPLIES	OFFICE DEPOT	287074036001	04/03/19	70.56	5105
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	FISCAL 18-19	04/09/19	606.78	5124
208-101-728.000	OFFICE SUPPLIES	COMERICA COMMERCIAL CAI	04182019	04/18/19	314.93	5145
208-101-728.000	OFFICE SUPPLIES	MARCO TECHNOLOGIES LLC	INV6230520	04/18/19	57.90	5160
208-101-728.000	OFFICE SUPPLIES	MARCO TECHNOLOGIES LLC	INV6230521	04/18/19	315.01	5160
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	1400	04/09/19	754.75	5125
208-101-730.000	POSTAGE	SAM'S CLUB / SYNCHRONY B/	MAR2019	04/03/19	200.08	5110
208-101-740.000	SUPPLIES	CITY OF ROSEVILLE	1400	04/09/19	9.58	5125
208-101-740.000	SUPPLIES	ALL ABOUT JUMPING	051819	04/18/19	150.00	5134
208-101-740.000	SUPPLIES	COMERICA COMMERCIAL CAI	04182019	04/18/19	2,575.73	5145
208-101-740.000	SUPPLIES	12 VOLLEYBALL CHAMPS LONG SLEEVE T-SHIRT	47867	04/03/19	240.00	5070
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	SAM'S CLUB / SYNCHRONY B/	MAR2019	04/03/19	89.43	5110
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	WOODS TROPHIES	0319-8306	04/03/19	613.60	5119
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	WOODS TROPHIES	0319-8363	04/09/19	140.00	5129
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	WOODS TROPHIES	04182019	04/18/19	570.00	5145
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	COMERICA COMMERCIAL CAI	34842	04/18/19	100.00	5149
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	DEE'S SPORT SHOP INC	0419-8530	04/18/19	112.95	5178
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	WOODS TROPHIES	03292019	04/03/19	875.00	5109
208-101-801.000	PROFESSIONAL SERVICES	S & J CATERING INC	S-6127	04/09/19	206.08	5122
208-101-801.000	PROFESSIONAL SERVICES	ALL PRO EXERCISE SERVICE	S-6126	04/09/19	432.29	5122
208-101-801.000	PROFESSIONAL SERVICES	ALL PRO EXERCISE SERVICE	FISCAL 18-19	04/09/19	400.00	5124
208-101-801.000	PROFESSIONAL SERVICES	CITY OF ROSEVILLE	PR25468	04/03/19	125.00	5073
208-101-818.000	CONTRACTUAL SERVICES	ALIOTTA, MICHAEL	PR25468	04/03/19	40.00	5074
208-101-818.000	CONTRACTUAL SERVICES	AMARA, MADALINE	PR25468	04/03/19	185.00	5075
208-101-818.000	CONTRACTUAL SERVICES	BEHNKE, LOGAN	PR25468	04/03/19	70.00	5082
208-101-818.000	CONTRACTUAL SERVICES	DEAN, JOSEPH	PR25468	04/03/19	180.00	5083
208-101-818.000	CONTRACTUAL SERVICES	DELISO, DANA	PR25468	04/03/19	512.00	5086
208-101-818.000	CONTRACTUAL SERVICES	FIRST SERVE LLC	03132019	04/03/19	100.00	5088
208-101-818.000	CONTRACTUAL SERVICES	HARRIS, LEVONTE	PR25468	04/03/19	200.00	5089
208-101-818.000	CONTRACTUAL SERVICES	HOPP, BRIAN	PR25467	04/03/19	227.12	5091
208-101-818.000	CONTRACTUAL SERVICES	JANSSEN, ANDREA	03232019	04/03/19	343.00	5093
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, DENNIS	PR25467	04/03/19	195.50	5094
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, MATTHEW	PR25467	04/03/19	299.00	5095
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, RYAN	PR25467	04/03/19	1,695.00	5096
208-101-818.000	CONTRACTUAL SERVICES	KLEIN, ROSS	PR25467	04/03/19	30.00	5097
208-101-818.000	CONTRACTUAL SERVICES	LORENTEZEN, KYLE	PR25468	04/03/19	160.00	5099
208-101-818.000	CONTRACTUAL SERVICES	MASTERTON, BRYAN JR	03212019	04/03/19	189.00	5107
208-101-818.000	CONTRACTUAL SERVICES	POWERHOUSE GYM OF FRAS	PR25467	04/03/19	175.00	5112
208-101-818.000	CONTRACTUAL SERVICES	SOKOL, ANTHONY				

208-101-818.000	CONTRACTUAL SERVICES	SUMINSKI, TOM	OFFICIAL'S PAY	PR25467	04/03/19	72.00	5114
208-101-818.000	CONTRACTUAL SERVICES	TINY TUMBLERS GYMNASICS	GYMNASTICS - SPRING	03212019	04/03/19	1,843.13	5117
208-101-818.000	CONTRACTUAL SERVICES	YOUNG REMBRANDTS	ELEMENTARY DRAWING-WT	03012019	04/03/19	308.00	5120
208-101-818.000	CONTRACTUAL SERVICES	LEMANSKI, CHRISTINE	SPRING BREAK PRESCHOOL CLASSES	04032019	04/09/19	228.75	5127
208-101-818.000	CONTRACTUAL SERVICES	ALIOTTA, MICHAEL	SCOREKEEPER PAYMENT	PR25470	04/18/19	75.00	5133
208-101-818.000	CONTRACTUAL SERVICES	AMARA, MADALINE	SCOREKEEPER PAYMENT	PR25470	04/18/19	20.00	5135
208-101-818.000	CONTRACTUAL SERVICES	BARKER, JOSEPH	LINE DANCING -WT2	04102019	04/18/19	227.80	5137
208-101-818.000	CONTRACTUAL SERVICES	BEHNKE, LOGAN	SCOREKEEPER PAYMENT	PR25470	04/18/19	45.00	5138
208-101-818.000	CONTRACTUAL SERVICES	BRYAN MASTERSON	SCOREKEEPER PAYMENT	PR25470	04/18/19	25.00	5142
208-101-818.000	CONTRACTUAL SERVICES	DEAN, JOSEPH	SCOREKEEPER PAYMENT	PR25470	04/18/19	85.00	5147
208-101-818.000	CONTRACTUAL SERVICES	DELISO, DANA	SCOREKEEPER PAYMENT	PR25470	04/18/19	20.00	5150
208-101-818.000	CONTRACTUAL SERVICES	JANSSEN, ANDREA	PERFECT PIEROGIES	04132019	04/18/19	488.24	5156
208-101-818.000	CONTRACTUAL SERVICES	SCHULTZ, SANDRA	DANCE-SPRING	41619	04/18/19	1,757.00	5170
208-101-818.000	CONTRACTUAL SERVICES	TINY TUMBLERS GYMNASICS	GYMNASTICS SPRING-2ND PAYMENT	32119	04/18/19	1,843.12	5177
208-101-850.000	COMMUNICATIONS	SPRINT	BILL PERIOD 2/24-03/23 2019	250391517-079	04/03/19	175.56	5113
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	DUES FOR OCT 1-DEC 31 2018	FISCAL 18-19	04/09/19	6,536.70	5124
208-101-850.000	COMMUNICATIONS	AT&T	PHONE SVC SERVICE FROM APR 10-MAY 9 2019	586445507304(2)	04/18/19	85.39	5136
208-101-850.000	COMMUNICATIONS	COMERICA COMMERCIAL CAI	MARCH 2019 STATEMENT	04182019	04/18/19	15.00	5145
208-101-880.000	COMMUNITY PROMOTION	SAM'S CLUB / SYNCHRONY B/	ACCOUNT NUMBER 6046002042256361	MAR2019	04/03/19	89.70	5110
208-101-880.000	COMMUNITY PROMOTION	COMERICA COMMERCIAL CAI	MARCH 2019 STATEMENT	04182019	04/18/19	479.57	5145
208-101-880.000	COMMUNITY PROMOTION	PARTY DREAMS	BOUNCE HOUSE FOR 5/18	1564	04/18/19	460.00	5168
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC SERVICES FROM FEB 26 19 - MAR 27 1	MAR 2019	04/03/19	1,546.67	5080
208-101-920.000	UTILITIES	DTE ENERGY	ELEC SVC ACCOUNT NUMBER 9100 026 8010 6	04082019	04/18/19	37.03	5153
208-101-931.000	BUILDING MAINTENANCE	BRIGHT HORIZON SERVICES IF	3 GYM MATS, 3 GAL-BEACON, 30 CLEANER	32851	04/03/19	570.00	5077
208-101-931.000	BUILDING MAINTENANCE	GREAT LAKES PEST CONTROL	PEST CONTROL - 3-20-19	48945	04/03/19	40.00	5087
208-101-931.000	BUILDING MAINTENANCE	SAM'S CLUB / SYNCHRONY B/	ACCOUNT NUMBER 6046002042256361	MAR2019	04/03/19	265.08	5110
208-101-931.000	BUILDING MAINTENANCE	BRIGHT HORIZON SERVICES IF	ACCOUNT NUMBER 1554 - STEAM CLEAN CARP	33006	04/18/19	275.00	5141
208-101-931.000	BUILDING MAINTENANCE	COMERICA COMMERCIAL CAI	MARCH 2019 STATEMENT	04182019	04/18/19	453.07	5145
208-101-940.000	RENTALS	TEE PEE INC	PARTY TOILET/SPINDLER PARK	19452	04/18/19	170.00	5176
208-101-940.000	RENTALS	TEE PEE INC	PARTY TOILET DELIVERED 3/20/19	19464	04/18/19	85.00	5176
208-101-958.000	MEMBERSHIPS AND DUES	COMERICA COMMERCIAL CAI	MARCH 2019 STATEMENT	04182019	04/18/19	126.14	5145
208-101-960.000	EDUCATION AND TRAINING	COMERICA COMMERCIAL CAI	MARCH 2019 STATEMENT	04182019	04/18/19	30.00	5145
			Total For Dept 101 GENERAL DEPARTMENT			87,836.80	
Dept 691 SMART							
208-691-751.000	FUEL	CITY OF ROSEVILLE	MECHANICS CHARGES	FEB2019	04/03/19	867.09	5078
208-691-801.000	PROFESSIONAL SERVICES	OCCUPATIONAL HEALTH CEN	SERVICES PERFORMED FOR TOCCO, KENNETH	712607877	04/03/19	121.00	5104
208-691-818.000	CONTRACTUAL SERVICES	NATIONAL TRAILS INC	FAMILY FUN FIELD TRIP 4/6/19	PR25469	04/03/19	725.00	5103
208-691-850.000	COMMUNICATIONS	DIRECT TV	SERVICE PERIOD 3/21/19-4/20/19	36066396334	04/03/19	169.97	5085
208-691-850.000	COMMUNICATIONS	SPRINT	BILL PERIOD 2/24-03/23 2019	250391517-079	04/03/19	191.65	5113
208-691-850.000	COMMUNICATIONS	COMCAST	SERVICES FORUM APR 12-MAY 11 2019	03282019	04/09/19	179.80	5126
			Total For Dept 691 SMART			2,254.51	
			Total For Fund 208 PARK/RECREATION FUND			90,091.31	

Fund Totals:

Fund 208 PARK/RECREATION FUND

90,091.31

Total For All Funds:

90,091.31

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
04/03/2019	PR	S	463859	361		
208-000-001.001				CASH RECR AUTH		16,580.44
208-000-258.000				ACCRUED TAXES PAYABLE		3,542.56
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,364.99
208-101-706.000				WAGES- PERMANENT EMPLOYEES	11,965.13	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,326.88	
208-101-715.000				FICA-EMPLOYER'S	1,435.37	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,034.07	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,390.63	
208-691-715.000				FICA-EMPLOYER'S	335.91	
					27,487.99	27,487.99
					27,487.99	27,487.99

04/12/2019 08:47 AM
User: SIPRESS
DB: Roseville

JOURNALS POSTING REPORT
POSTING REPORT

Page: 1/1

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
04/17/2019	PR	S	465276 362	SUMMARY PR 04/17/2019		16,550.30
208-000-001.001				CASH RECR AUTH		3,533.88
208-000-258.000				ACCRUED TAXES PAYABLE		7,378.04
208-000-258.001				OTHER PAYROLL WITHHOLDING	11,965.13	
208-101-706.000				WAGES- PERMANENT EMPLOYEES	7,164.32	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	1,420.28	
208-101-715.000				FICA-EMPLOYER'S	2,034.07	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	4,531.76	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	346.66	
208-691-715.000				FICA-EMPLOYER'S	27,462.22	27,462.22
					<u>27,462.22</u>	<u>27,462.22</u>

05/06/2019 REVENUE AND EXPENDITURE REPORT FOR RARE									
PERIOD ENDING 04/30/2019									
% Fiscal Year Completed: 83.33									
GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/19 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	
Fund 208 - PARK/RECREATION FUND									
Revenues									
208-101-402.000	CURRENT PROPERTY TAXES	1,322,402.00	1,322,402.00	1,213,529.34	228,307.77	0.00	108,872.66	91.77%	
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	25,717.00	25,717.00	37,353.59	A	0.00	(11,636.59)	145.25%	
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	320.07	154.32	0.00	679.93	32.01%	
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	451,103.47	B	0.00	(1,103.47)	100.25%	
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	(1,436.55)	C	0.00	195,148.55	-0.74%	
208-101-654.000	SMART- FAREBOX REVENUE	29,237.00	29,237.00	7,017.00	687.00	0.00	22,220.00	24.00%	
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	2,287.00	0.00	0.00	0.00	2,287.00	0.00%	
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	2,500.00	0.00	0.00	(1,500.00)	250.00%	
TOTAL REVENUES		2,025,355.00	2,025,355.00	1,710,386.92	318,549.52	0.00	314,968.08	84.45%	
Expenditures									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	302,039.00	338,135.00	247,798.07	23,930.26	0.00	90,336.93	73.28%	
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	280,010.00	280,010.00	197,462.64	14,491.20	0.00	82,547.36	70.52%	
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00%	
208-101-715.000	FICA-EMPLOYER'S	44,602.00	47,363.34	31,786.51	2,875.65	0.00	15,576.83	67.11%	
208-101-718.000	RETIREMENT FUND CONTRIBUTION	47,343.00	53,001.00	42,125.67	4,068.14	0.00	10,875.33	79.48%	
208-101-719.000	HEALTH LIFE, DENTAL	208,830.00	228,415.38	107,889.09	50,619.09	0.00	120,526.29	47.23%	
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	27,665.00	7,732.00	5,217.29	0.00	0.00	2,514.71	67.48%	
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	7,305.09	1,903.38	1,351.45	(1,125.09)	118.21%	
208-101-730.000	POSTAGE	16,480.00	16,480.00	15,745.94	754.75	0.00	734.06	95.55%	
208-101-740.000	SUPPLIES	46,350.00	46,350.00	23,834.30	3,540.68	2,629.20	22,515.70	51.42%	
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	33,128.17	1,954.47	21,519.92	22,491.83	59.56%	
208-101-751.000	FUEL	5,150.00	5,150.00	857.69	0.00	0.00	4,292.31	16.65%	
208-101-801.000	PROFESSIONAL SERVICES	54,400.00	54,400.00	41,673.18	6,292.67	0.00	12,726.82	76.61%	
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	78,123.72	11,863.66	0.00	6,876.28	91.91%	
208-101-826.000	LEGAL FEES	206.00	206.00	0.00	0.00	0.00	206.00	0.00%	
208-101-850.000	COMMUNICATIONS	14,935.00	14,935.00	15,400.41	6,827.65	0.00	(465.41)	103.12%	
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	40.38	0.00	0.00	209.62	16.15%	
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	2,360.10	1,048.29	0.00	639.90	78.67%	
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	18,265.26	1,421.48	0.00	1,819.74	90.94%	
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	16,733.00	0.00	0.00	267.00	98.43%	
208-101-901.000	BANK FEES	6,720.00	6,720.00	3,173.69	0.00	0.00	3,546.31	47.23%	
208-101-910.000	INSURANCE AND BONDS	33,454.00	34,014.00	34,040.46	0.00	0.00	(26.46)	100.08%	
208-101-920.000	UTILITIES	28,840.00	28,840.00	21,386.45	1,333.70	0.00	7,453.55	74.16%	
208-101-930.000	REPAIRS	0.00	0.00	244.91	0.00	0.00	(244.91)	100.00%	
208-101-931.000	BUILDING MAINTENANCE	50,000.00	50,000.00	33,400.30	1,705.01	0.00	16,599.70	66.80%	
208-101-931.001	PARKS MAINTENANCE	0.00	0.00	197.00	0.00	0.00	(197.00)	100.00%	
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	9,987.34	0.00	0.00	(1,747.34)	121.21%	
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	1,897.33	0.00	0.00	5,102.67	27.10%	
208-101-940.000	RENTALS	2,000.00	2,000.00	1,648.00	255.00	0.00	352.00	82.40%	
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	1,602.64	126.14	0.00	397.36	80.13%	
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	745.00	30.00	0.00	1,755.00	29.80%	
208-101-961.000	CERTIFICATIONS & LICENSES	250.00	250.00	0.00	0.00	0.00	250.00	0.00%	
208-101-976.000	BUILDING ADDITON & IMPROVEMENT	10,000.00	10,000.00	3,825.00	0.00	11,875.59	6,175.59	38.25%	
208-101-982.000	MACHINERY	38,300.00	38,300.00	0.00	0.00	462.02	38,300.00	0.00%	
208-101-983.000	OFFICE EQUIPMENT	8,000.00	8,000.00	6,812.46	0.00	710.00	1,187.54	85.16%	
208-101-984.000	FURNITURE	0.00	0.00	0.00	0.00	7,749.50	0.00	0.00%	

05/06/2019	REVENUE AND EXPENDITURE REPORT FOR RARE																						
PERIOD ENDING 04/30/2019																							
% Fiscal Year Completed: 83.33																							
				2018-19																			
				ORIGINAL		AMENDED BUDGET	2018-19				YTD BALANCE												
				BUDGET							NORM (ABNORM)												
GL NUMBER	DESCRIPTION												ACTIVITY FOR										
													MONTH 04/30/19				ENCUMBERED	UNENCOMBERED	% BDGT USED				
													INCR (DECR)				YEAR-TO-DATE	BALANCE					
208-101-991.000	PRINCIPAL PAYMENTS			365,539.00		365,539.00		303,916.42			0.00		0.00				0.00	61,622.58	83.14%				
208-101-993.000	LAND USE FEE			120,000.00		120,000.00				0.00			0.00				0.00	120,000.00	0.00%				
208-101-993.001	VENDING EXPENSE			1,200.00		1,200.00				0.00			0.00				0.00	1,200.00	0.00%				
208-101-995.000	INTEREST PAYMENTS			19,352.00		19,352.00		15,459.67					0.00				0.00	3,892.33	79.89%				
208-101-996.027	ADMINISTRATION COSTS			60,000.00		60,000.00				0.00			0.00				0.00	60,000.00	0.00%				
Total Expenditures - Dept 101-GENERAL DEPARTMENT																	135,041.22			46,297.68		720,184.54	64.77%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES			126,360.00		126,360.00				81,691.23			8,922.39				0.00	44,668.77	64.65%				
208-691-715.000	FICA-EMPLOYER'S			9,667.00		9,667.00				6,249.40			682.57				0.00	3,417.60	64.65%				
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION			2,582.00		2,582.00				0.00			0.00				0.00	2,582.00	0.00%				
208-691-728.000	OFFICE SUPPLIES			0.00		0.00				357.52			0.00				0.00	(357.52)	100.00%				
208-691-740.000	SUPPLIES			750.00		750.00				4.00			0.00				0.00	746.00	0.53%				
208-691-751.000	FUEL			10,300.00		10,300.00				9,342.16			867.09				0.00	957.84	90.70%				
208-691-801.000	PROFESSIONAL SERVICES			5,000.00		5,000.00				2,024.00			121.00				0.00	2,976.00	40.48%				
208-691-818.000	CONTRACTUAL SERVICES			5,150.00		5,150.00				3,550.00			725.00				0.00	1,600.00	68.93%				
208-691-850.000	COMMUNICATIONS			4,635.00		4,635.00				4,991.12			541.42				0.00	(956.12)	107.68%				
208-691-880.000	COMMUNITY PROMOTION			5,000.00		5,000.00				935.24			0.00				0.00	4,064.76	18.70%				
208-691-910.000	INSURANCE AND BONDS			2,671.00		2,671.00				0.00			0.00				0.00	2,671.00	0.00%				
208-691-939.000	VEHICLE MAINTENANCE			3,713.00		3,713.00				1,743.45			0.00				0.00	1,969.55	46.96%				
208-691-939.000	OFFICE EQUIPMENT			27,750.00		27,750.00				0.00			0.00				0.00	27,750.00	0.00%				
208-691-996.027	ADMINISTRATION COSTS			19,371.00		19,371.00				0.00			0.00				0.00	19,371.00	0.00%				
Total Expenditures - Dept 691-SMART																	11,859.47			0.00		112,060.88	49.74%
TOTAL EXPENDITURES																	146,900.69			46,297.68		832,245.42	63.29%
TOTAL REVENUES																				0.00		314,968.08	
TOTAL EXPENDITURES																				46,297.68		832,245.42	
NET OF REVENUES & EXPENDITURES																				(46,297.68)		(517,277.34)	

May 2, 2019

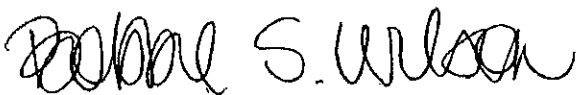
Tony Lipinski, Executive Director
Recreation Authority of Roseville & Eastpointe

Please accept this as my formal resignation from the position of Assistant Director of the Recreation Authority of Roseville & Eastpointe. My final working day will be Friday, May 17th.

As previously discussed, I am more than willing to assist the department during the transition time – should a written agreement be made to pay out all of my comp hours and vacation days on record. Currently my totals are 30.5 comp hours and 25 vacation days.

Thank you again for the opportunity to serve the residents of Eastpointe and Roseville for nearly 19 years. I am very proud of my accomplishments here and only hope I made a positive difference in our participants lives.

Sincerely,

A handwritten signature in cursive script that reads "Bobbie S. Wilson". The signature is written in dark ink and is positioned above the printed name.

Bobbie S. Wilson, C.P.R.P.