



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00 pm – May 8, 2019

### Meeting called to order 4:02 p.m.

#### A. Roll Call

- a. Mr. Frontera, Mr. Hogan, Mr. Merucci, Mr. Switalski and Mr. Adkins are all present.

#### B. Approval of Minutes for meeting on April 10, 2019

- a. Motion to approve the April minutes was made by Mr. Merucci, supported by Mr. Hogan. All approved, none opposed. Motion passed.

#### C. Approval of Disbursements and Budget Report

- a. Motion to approve the Disbursements was made by Mr. Switalski and supported by Mr. Merucci. Motion to approve the Budget Report was tabled by Mr. Switalski and supported by Mr. Adkins. All approved, none opposed. Motion passed.

#### D. Hearing of the Public – agenda items only

- a. No public spoke

#### E. Communications

- a. Mr. Lipinski spoke about Bobbie Wilson's resignation letter and the updates on the Recreational Authority CD. Mr. Switalski commented that the CD is due around May 9th, generally we roll it over and rates would be at 2.5%. Motion to approve rolling over the CD was made by Mr. Merucci and supported by Mr. Switalski. All approved, none opposed. Motion passed. Motion to approve to receive file of Bobbie's resignation and allow Mr. Lipinski to determine remainder payout for comp and vacation was made by Mr. Merucci and supported by Mr. Switalski. All approved, none opposed. Motion passed.

#### F. Old Business

No old business

#### G. New Business

##### a. **Review and discuss Proposals to develop the Five Year Recreation Master Plan**

- i. Mr. Lipinski sent out the proposals that were received and would like to reach out to a few of these companies to interview next week. Mr. Merucci would like to do interviews and make a decision the day of interviews and suggested doing 3 interviews. Mr. Adkins agreed with doing interviews, approximately 30 minutes each, and having no more than 4 interviews. It was suggested to send Mr. Lipinski a list of the top preferred 3 proposals by Friday. Interviews are set for Monday, May 20<sup>th</sup> starting at 10:00 a.m.

##### b. **Discuss Proposed 2019-20 Recreational Authority of Roseville & Eastpointe Budget**

- i. Mr. Lipinski commented on the field rates for the football field and would like to suggest those rates to increase. Motion to approve rental rate policy for the football field was made by Mr. Switalski and supported by Mr. Hogan. One opposed. Motion passed. Motion to approve the proposed fee schedule was made by Mr. Switalski and supported by Mr. Frontera. One opposed. Motion passed. Mr. Merucci requested a comparison chart.

##### c. **Review and discuss Building Use Policy**

- i. The building use policy was discussed at the last board meeting and revised to indicate the \$200 deposit for the Multi-Purpose Room and Activity Center Room.

#### H. Hearing of the Public

- a. Mr. Harvey Creech thanked Mr. Lipinski for the Disc Golf and Shuffleboard equipment and Mr. Merucci for the lights in some of our parks. Mr. Creech also spoke of the maintenance needed at parks in Eastpointe and Roseville.
- b. Mrs. Mary Grant, Senior Center Director, stated that if there were ever any questions or concerns with the Senior Center to just give a call. The newsletter is now bi-monthly and has been for about a year. Some programs coming up are the Plant Exchange on May 29<sup>th</sup>, it is open to the public, there is also a luau on June 11<sup>th</sup>. Something coming up in the fall is a Vendor Fair for businesses trying to reach out to Seniors with information.

**I. Discussion by Director**

- a. Mr. Lipinski stated that the job posting for the Assistant Director position will be posted no later than tomorrow. The annual Easter Egg Hunt on Saturday, April 13<sup>th</sup> went very well; would like to thank Motor City Credit Union and J.J. Mich for their sponsorship of the event. The Recreational Authority is working with the City of Eastpointe with some work on the Football Field; and working with the City of Roseville on some work with the baseball diamonds. Next week May 15<sup>th</sup> is a blood drive at the Recreational Authority Center. On Monday, May 13<sup>th</sup> Representative Paul Wojno will be in for a coffee hour. Mary also started a Cooking Matters Seminar. Our Vendor Show/Tastefest will be this Friday, May 10<sup>th</sup> from 6:00 – 9:00 p.m. There is an Infant Safety Expo scheduled for tomorrow, May 9<sup>th</sup>. We are looking to replace about approximately 800 square feet of carpet in the Activity Center Room with tile or laminate. Opening day for baseball/softball is May 18<sup>th</sup> at 8:30 a.m. June 12<sup>th</sup> staff is going to a “Dealing with Difficult People” Seminar. Have met with our Boxercise instructor, Kelita McCall, in regards to utilizing her as a personal trainer for the fitness room.

**J. Discussion by Board Members**

- a. **Mr. Hogan** – nothing at this time  
b. **Mr. Merucci** – attended the Pierogi class and found the instructor and class to be wonderful.  
c. **Mr. Frontera** – wished Bobbie Wilson a happy beyond.  
d. **Mr. Switalski** – nothing at this time  
e. **Mr. Adkins** – wished Bobbie well wishes as she moves on to her next adventure. Reminder: Rosefest is June 6 – 9<sup>th</sup>

**Meeting adjourned – 4:58 p.m.**