



## **Recreational Authority of Roseville & Eastpointe Board Meeting Agenda**

Conference Room - Recreation Authority Center  
18185 Sycamore, Roseville, MI 48066  
4:00 pm - June 12, 2019

- A. Roll Call
- B.
  - 1. Approval of Minutes for Special meeting on May 8, 2019
  - 2. Approval of Minutes for Regular meeting on May 8, 2019
  - 3. Approval of Minutes for Special meeting on May 20, 2019
- C. Approval of Disbursements and Budget Report.
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
  - 1. Special Presentation to Bobbie Wilson in appreciation for 19 years of dedicated service to the residents of Eastpointe and Roseville.
  - 2. Discussion and approval of 2018-19 Budget Amendments.
  - 3. Discussion and approval of 2019-20 Recreational Authority of Roseville and Eastpointe Budget.
  - 4. Approval of Agreement for Consulting Services with Carlisle-Wortman Associates, Inc to develop the Joint Recreation Master Plan.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00 pm – May 8, 2019

**Meeting called to order 4:02 p.m.**

**A. Roll Call**

- a. Mr. Frontera, Mr. Hogan, Mr. Merucci, Mr. Switalski and Mr. Adkins are all present.

**B. Approval of Minutes for meeting on April 10, 2019**

- a. Motion to approve the April minutes was made by Mr. Merucci, supported by Mr. Hogan. All approved, none opposed. Motion passed.

**C. Approval of Disbursements and Budget Report**

- a. Motion to approve the Disbursements was made by Mr. Switalski and supported by Mr. Merucci. Motion to approve the Budget Report was tabled by Mr. Switalski and supported by Mr. Adkins. All approved, none opposed. Motion passed.

**D. Hearing of the Public – agenda items only**

- a. No public spoke

**E. Communications**

- a. Mr. Lipinski spoke about Bobbie Wilson's resignation letter and the updates on the Recreational Authority CD. Mr. Switalski commented that the CD is due around May 9th, generally we roll it over and rates would be at 2.5%. Motion to approve rolling over the CD was made by Mr. Merucci and supported by Mr. Switalski. All approved, none opposed. Motion passed. Motion to approve to receive file of Bobbie's resignation and allow Mr. Lipinski to determine remainder payout for comp and vacation was made by Mr. Merucci and supported by Mr. Switalski. All approved, none opposed. Motion passed.

**F. Old Business**

No old business

**G. New Business**

**a. Review and discuss Proposals to develop the Five Year Recreation Master Plan**

- i. Mr. Lipinski sent out the proposals that were received and would like to reach out to a few of these companies to interview next week. Mr. Merucci would like to do interviews and make a decision the day of interviews and suggested doing 3 interviews. Mr. Adkins agreed with doing interviews, approximately 30 minutes each, and having no more than 4 interviews. It was suggested to send Mr. Lipinski a list of the top preferred 3 proposals by Friday. Interviews are set for Monday, May 20<sup>th</sup> starting at 10:00 a.m.

**b. Discuss Proposed 2019-20 Recreational Authority of Roseville & Eastpointe Budget**

- i. Mr. Lipinski commented on the field rates for the football field and would like to suggest those rates to increase. Motion to approve rental rate policy for the football field was made by Mr. Switalski and supported by Mr. Hogan. One opposed. Motion passed. Motion to approve the proposed fee schedule was made by Mr. Switalski and supported by Mr. Frontera. One opposed. Motion passed. Mr. Merucci requested a comparison chart.

**c. Review and discuss Building Use Policy**

- i. The building use policy was discussed at the last board meeting and revised to indicate the \$200 deposit for the Multi-Purpose Room and Activity Center Room.

**H. Hearing of the Public**

- a. Mr. Harvey Creech thanked Mr. Lipinski for the Disc Golf and Shuffleboard equipment and Mr. Merucci for the lights in some of our parks. Mr. Creech also spoke of the maintenance needed at parks in Eastpointe and Roseville.
- b. Mrs. Mary Grant, Senior Center Director, stated that if there were ever any questions or concerns with the Senior Center to just give a call. The newsletter is now bi-monthly and has been for about a year. Some programs coming up are the Plant Exchange on May 29<sup>th</sup>, it is open to the public, there is also a luau on June 11<sup>th</sup>. Something coming up in the fall is a Vendor Fair for businesses trying to reach out to Seniors with information.

**I. Discussion by Director**

- a. Mr. Lipinski stated that the job posting for the Assistant Director position will be posted no later than tomorrow. The annual Easter Egg Hunt on Saturday, April 13<sup>th</sup> went very well; would like to thank Motor City Credit Union and J.J. Mich for their sponsorship of the event. The Recreational Authority is working with the City of Eastpointe with some work on the Football Field; and working with the City of Roseville on some work with the baseball diamonds. Next week May 15<sup>th</sup> is a blood drive at the Recreational Authority Center. On Monday, May 13<sup>th</sup> Representative Paul Wojno will be in for a coffee hour. Mary also started a Cooking Matters Seminar. Our Vendor Show/Tastefest will be this Friday, May 10<sup>th</sup> from 6:00 – 9:00 p.m. There is an Infant Safety Expo scheduled for tomorrow, May 9<sup>th</sup>. We are looking to replace about approximately 800 square feet of carpet in the Activity Center Room with tile or laminate. Opening day for baseball/softball is May 18<sup>th</sup> at 8:30 a.m. June 12<sup>th</sup> staff is going to a "Dealing with Difficult People" Seminar. Have met with our Boxercise instructor, Kelita McCall, in regards to utilizing her as a personal trainer for the fitness room.

**J. Discussion by Board Members**

- a. **Mr. Hogan** – nothing at this time
- b. **Mr. Merucci** – attended the Pierogi class and found the instructor and class to be wonderful.
- c. **Mr. Frontera** – wished Bobbie Wilson a happy beyond.
- d. **Mr. Switalski** – nothing at this time
- e. **Mr. Adkins** – wished Bobbie well wishes as she moves on to her next adventure. Reminder: Rosefest is June 6 – 9<sup>th</sup>

**Meeting adjourned – 4:58 p.m.**



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

2:00 pm – May 8, 2019

Meeting called to order 2:07 p.m.

### A. Roll Call

- a. Mr. Hogan, Mr. Merucci, Mr. Switalski and Mr. Adkins are all present. Mr. Frontera arrived late.

### B. Review and discuss the Proposed 2019-20 Recreational Authority of Roseville & Eastpointe Budget and Fee Schedule

- a. Starting on Page 2 is the General Fund Budget and Capital Projects Budget. Page 3 is showing a proposed increase in the property tax revenue but yet a decrease in certain other areas. A difference was with the sale of the Eastpointe Community Center building, everything else appears to be in order for revenue sources. Mr. Adkins asked whether there was any difference in SMART funding. Mr. Lipinski responded that he has not received anything stating a difference in funding. Moving on to Page 5 expenditures. Mr. Lipinski explains that the full time employees will actually be adjusted due to the resignation of Bobbie Wilson. The wages are to reflect being more in line with what we actually do and keeping ahead of minimum wage. With full time staff the Office clerical position is to be in line with the base clerical of City of Roseville according to the City Contract. Proposed rate is \$19.84 and current is \$15.99. All other full time will be getting the 2% increase per contracts with the exception of the Youth Sports Coordinator moving up to Level 2 from a 1B; current rate is \$23.98 and proposed rate \$25.43. Mr. Adkins questions about Bobbie and the Assistant Director position wage change with her leaving. Mr. Lipinski responded the starting wage would be lower than current wage. Mr. Adkins also asked about if Bobbie had any payouts that she should be eligible for. Mr. Lipinski responded that she does not, she does have some comp time and vacation time on the books. Bobbie is willing to still come in a to do some training with staff with the offset of getting paid her comp time and vacation time. Mr. Merucci questioned the jump for part time staff and if it would be adding any numbers. Mr. Lipinski responded that that is to help keep ahead of minimum wage increases and it would be adding staff along with rate increases. Mr. Adkins commented about not seeing any significant increases or justifications for any programs or activities. Mr. Lipinski responded that there was not anything significant though we are getting into having one full year of loan repayment and one half year for loan repayment. Once that is done we will have more of any increase in our Capital Outlay and be able to use that for some of the parks. Capital fund balance is going to end at \$23,340 for this fiscal year; \$30,000 would be going towards the sign board this fiscal year. With SMART funds there is an expense for the back parking lot by expanding the lot and adding a carport for the SMART vehicles. That project is currently in the works and the Recreational Authority is working with AEW for the project. The Capital Projects Funds has the fitness court, the message board, mats in the gym and some office equipment. Mr. Merucci asked whether the message board would be done this year. Mr. Lipinski and Mr. Adkins responded that some installments would be done prior to June 30<sup>th</sup>. Mr. Adkins suggested changing the amount from \$30,000 to \$45,000 for the purchase of the message board. The next decision would be where to allocate the funds from for the extra \$15,000. It was suggested to take the \$15,000 from the 19-20 Capital Projects Fund for the difference. Beginning page 11 is all the support detail for the budget. Page 19 begins the footnotes for each account, program and activities.

### C. Hearing of the Public

- a. No public spoke

### D. Discussion by Director

- a. Mr. Lipinski heard from Randy Altimus about the Eastpointe Memorial Concession Stand building. He is getting the bidding process started with the intention of completing phase 1 of the project by August.

### E. Discussion by Board Members

- a. **Mr. Switalski** – Commented that after the loan is paid off and we have more for Capital Projects; there was a question that came up during student government day about getting rims up. Mr. Switalski suggests getting rims in

Eastpointe or Roseville near the Police Departments.

- b. **Mr. Frontera** – nothing at this time
- c. **Mr. Merucci** – Commented on the fee schedule for programs and facilities
- d. **Mr. Hogan** – nothing at this time
- e. **Mr. Adkins** – nothing at this time

**Meeting adjourned – 3:18 p.m.**



## **Recreational Authority of Roseville & Eastpointe Board Meeting Minutes**

Room 1 - Recreation Authority Center  
18185 Sycamore, Roseville, MI 48066  
10:00 am – May 20, 2019

**Meeting called to order 10:05 a.m.**

**A. Roll Call**

- a. Mr. Hogan, Mr. Merucci, Mr. Switalski and Mr. Adkins are all present. Mr. Frontera is excused.

**B. Conduct Interviews for Five Year Joint Recreation Master Plan:**

- a. 10:00 a.m. – Carlisle/Wortman Associates, Inc.
  - i. Presented by David Scurto and Chris Nordstrom
- b. 10:45 a.m. – MCSA Group, Inc.
  - i. Presented by Tiffany Smith and Carrie Kennedy
- c. 11:30 a.m. – Rowe Professional Services Company
  - i. Presented by Doug Schutlz and Doug Piggott
- d. 12:30 p.m. – Beckett & Raeder, Inc.
  - i. Presented by Carrie Klinglesmith and Michelle Bennett

**C. Hearing of the Public**

No public spoke

**D. Discussion by Director**

- a. No directors comment

**E. Discussion by Board Members**

- a. Motion to approve Carlisle/Wortman Associates, Inc. for the Five Year Joint Master Plan was made by Mr. Switalski and supported by Mr. Adkins. All approved, none opposed. Motion passed.

**Meeting adjourned – 1:45 p.m.**


**Recreational Authority of Roseville & Eastpointe**


Disbursement # 11

May 2019	<u>206,809.51</u>
AP Total	<u>206,809.51</u>
Pay #22 (05/01/2019)	26,208.43
Pay #23 (05/15/2019)	27,779.08
Pay #24 (05/29/2019)	30,290.90
Payroll Total	<u>84,278.41</u>
Grand Total	<u>291,087.92</u>

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR  
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:

  
EXECUTIVE DIRECTOR

  
CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD CLERK / TREASURER

Check Register  
May 2019  
RARE

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-652.000	RECREATION USE AND ADMISSION	ATHENA FOSTER	REFUND	119589	05/01/19	60.00	5183
208-101-652.000	RECREATION USE AND ADMISSION	BELINDA MARSHALL	REFUND	119592	05/01/19	10.00	5184
208-101-652.000	RECREATION USE AND ADMISSION	ELIZABETH STRINGER	REFUND	119557	05/01/19	100.00	5188
208-101-652.000	RECREATION USE AND ADMISSION	JACQUELINE MARTIN	REFUND	119593	05/01/19	60.00	5192
208-101-652.000	RECREATION USE AND ADMISSION	LATASHA HATTAWAY	REFUND	119556	05/01/19	100.00	5193
208-101-652.000	RECREATION USE AND ADMISSION	LAURIE NOBLE	REFUND	119591	05/01/19	40.00	5194
208-101-652.000	RECREATION USE AND ADMISSION	MICHELLE KOPAS	REFUND	119645	05/01/19	50.00	5195
208-101-652.000	RECREATION USE AND ADMISSION	NIKI EVANS	REFUND	119569	05/01/19	20.00	5196
208-101-652.000	RECREATION USE AND ADMISSION	TODD EATON	REFUND	119590	05/01/19	10.00	5200
208-101-652.000	RECREATION USE AND ADMISSION	DENAY WALKER	REFUND	118942	05/07/19	100.00	5205
208-101-652.000	RECREATION USE AND ADMISSION	EDGAR KIRKINDALL	REFUND	119694	05/08/19	100.00	5210
208-101-652.000	RECREATION USE AND ADMISSION	ERICA RANSOM	REFUND	119866	05/08/19	100.00	5211
208-101-652.000	RECREATION USE AND ADMISSION	FELICIA ROSS	REFUND	119869	05/08/19	100.00	5212
208-101-652.000	RECREATION USE AND ADMISSION	JEAN DEFAUW	REFUND	119882	05/08/19	28.00	5213
208-101-652.000	RECREATION USE AND ADMISSION	JUBILEE WILLIAMS	REFUND	119865	05/08/19	100.00	5214
208-101-652.000	RECREATION USE AND ADMISSION	LANISHA MORRIS	REFUND	119778	05/08/19	40.00	5216
208-101-652.000	RECREATION USE AND ADMISSION	LEONARD SULLIVAN	REFUND	119655	05/08/19	50.00	5218
208-101-652.000	RECREATION USE AND ADMISSION	MIESHA WATKINS	REFUND	119695	05/08/19	100.00	5221
208-101-652.000	RECREATION USE AND ADMISSION	NATASHA WATTS	REFUND	119867	05/08/19	100.00	5224
208-101-652.000	RECREATION USE AND ADMISSION	PAMELA OWENS	REFUND	119871	05/08/19	50.00	5226
208-101-652.000	RECREATION USE AND ADMISSION	SHONTEL WILLIS	REFUND	119881	05/08/19	50.00	5228
208-101-652.000	RECREATION USE AND ADMISSION	VIOLET LITTLEJOHN	REFUND	119841	05/08/19	310.00	5232
208-101-652.000	RECREATION USE AND ADMISSION	APRIL JOHNSON	REFUND	120036	05/20/19	100.00	5238
208-101-652.000	RECREATION USE AND ADMISSION	CHARMAINE EWING	REFUND	119435	05/20/19	100.00	5240
208-101-652.000	RECREATION USE AND ADMISSION	JENNIFER THOMAS	REFUND	119988	05/20/19	110.00	5242
208-101-652.000	RECREATION USE AND ADMISSION	MARCELLA MCDUFFIE	REFUND	120037	05/20/19	100.00	5244
208-101-652.000	RECREATION USE AND ADMISSION	NANCY MCALLER	REFUND	120029	05/20/19	29.00	5245
208-101-652.000	RECREATION USE AND ADMISSION	PAULA RISER	REFUND	120038	05/20/19	100.00	5248
208-101-652.000	RECREATION USE AND ADMISSION	SARAH MILLER	REFUND	120034	05/20/19	69.00	5249
208-101-652.000	RECREATION USE AND ADMISSION	TERRY FAIRLEY	REFUND	120035	05/20/19	100.00	5250
208-101-652.000	RECREATION USE AND ADMISSION	ALEXIS LYNK	REFUND	120175	05/23/19	100.00	5251
208-101-652.000	RECREATION USE AND ADMISSION	ASHLEY JACOBSEN	REFUND	120178	05/23/19	100.00	5253
208-101-652.000	RECREATION USE AND ADMISSION	BRANDY DILLARD	REFUND	120170	05/23/19	100.00	5256
208-101-652.000	RECREATION USE AND ADMISSION	BRIANNA CHAVEZ	REFUND	120174	05/23/19	100.00	5257
208-101-652.000	RECREATION USE AND ADMISSION	ERICA GUSBERS	REFUND	120184	05/23/19	35.00	5264
208-101-652.000	RECREATION USE AND ADMISSION	KIANNA THOMAS	REFUND	120169	05/23/19	100.00	5265
208-101-652.000	RECREATION USE AND ADMISSION	MARIE TAYLOR	REFUND	120168	05/23/19	100.00	5270
208-101-652.000	RECREATION USE AND ADMISSION	MAURICE HAGGEN	REFUND	120109	05/23/19	37.50	5272
208-101-652.000	RECREATION USE AND ADMISSION	MONIQUE HUNT	REFUND	120171	05/23/19	100.00	5273

208-101-652.000	RECREATION USE AND ADMISSION SHAARON POPE-KENDRICKS	REFUND	120172	05/23/19	100.00	5277
208-101-652.000	RECREATION USE AND ADMISSION SHARI BRAGG	REFUND	120173	05/23/19	100.00	5278
208-101-652.000	RECREATION USE AND ADMISSION TERRI MARKIE	REFUND	120096	05/23/19	207.00	5281
208-101-728.000	OFFICE SUPPLIES	AMERICA'S FINEST PRINTING CASH SUMMARY SLIPS	43227 RARE	05/07/19	38.00	5202
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE OFFICE SUPPLIES/COPIES/POSTAGE/UPS	1411	05/23/19	86.16	5259
208-101-728.000	OFFICE SUPPLIES	LITHO PRINTING SERVICE INC ENVELOPES	86338 2	05/23/19	70.00	5268
208-101-728.000	OFFICE SUPPLIES	SYNCR/ AMAZON CREDIT CARD CHARGES	PR25480	05/23/19	237.34	5279
208-101-730.000	POSTAGE	CITY OF ROSEVILLE OFFICE SUPPLIES/COPIES/POSTAGE/UPS	1411	05/23/19	145.90	5259
208-101-740.000	SUPPLIES	SAM'S CLUB / SYNCHRONY B/ SAM'S CLUB CREDIT CARD	04232019	05/01/19	192.77	5198
208-101-740.000	SUPPLIES	PARTY ANIMALS PRESCHOOL PROGRAM MAY 18 2019	52019	05/20/19	350.00	5246
208-101-740.000	SUPPLIES	SYNCR/ AMAZON CREDIT CARD CHARGES	PR25480	05/23/19	816.19	5279
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLY	AMERICA'S FINEST PRINTING ADULT SOFTBALL LINE-UP SHEET	43322	05/01/19	72.00	5182
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLY	BURKE'S SPORT HAVEN, INC BASEBALLS/SOFTBALLS	PR41919	05/01/19	1,090.53	5186
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLY	AD-TECH AGENCY INC AUGUSTA REVERSIBLE WICKING TANK	42890	05/08/19	73.00	5206
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLY	TONY UPINSKI/AMANDA HUC SUMMER DAYCAMP MISC. EXPENSES	5819	05/08/19	1,000.00	5231
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLY	JESSICA HANSEN SDC TRAINING	52019	05/20/19	300.00	5243
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLY	SYNCR/ AMAZON CREDIT CARD CHARGES	PR25480	05/23/19	464.44	5279
208-101-801.000	PROFESSIONAL SERVICES	BIANCO TOURS INC THEATRE ON THE AVE	4083247	05/01/19	1,680.00	5185
208-101-801.000	PROFESSIONAL SERVICES	NATIONAL TRAILS INC MICHIGAN ADVENTURE & TOLEDO ZOO	109	05/08/19	850.00	5225
208-101-801.000	PROFESSIONAL SERVICES	SIGNING PROS LLC INTERPRETER SERVICES	8149	05/08/19	252.50	5229
208-101-801.000	PROFESSIONAL SERVICES	FIRE EXTINGUISHER SALES & ANNUAL FIRE EXT INSP & TAGGING-	60592	05/20/19	116.30	5241
208-101-801.000	PROFESSIONAL SERVICES	BRIGHT HORIZON SERVICES II FERTILIZER TREATMENT	33094	05/23/19	755.00	5258
208-101-801.000	PROFESSIONAL SERVICES	MARCO TECHNOLOGIES LLC MTHLY COPIER CHGS #FUS805 4/5-5/4-19 USA/INV6317816		05/23/19	44.86	5269
208-101-801.000	PROFESSIONAL SERVICES	MARCO TECHNOLOGIES LLC MTHLY COPIER CHGS #FUS805 4/5-5/4-19 USA/INV6317817		05/23/19	214.80	5269
208-101-801.000	PROFESSIONAL SERVICES	TEE PEE INC SERVICES	19522	05/23/19	170.00	5280
208-101-801.000	PROFESSIONAL SERVICES	TEE PEE INC SERVICES	19529	05/23/19	170.00	5280
208-101-801.000	PROFESSIONAL SERVICES	USA SAFE & LOCK 15 KWP KEYS STAMPED	3943	05/23/19	30.00	5282
208-101-818.000	CONTRACTUAL SERVICES	FIRST SERVE LLC TENNIS LESSONS	04232019	05/01/19	608.60	5189
208-101-818.000	CONTRACTUAL SERVICES	ROBERT CURTISS OFFICIALS PAY	PR25471	05/01/19	175.00	5197
208-101-818.000	CONTRACTUAL SERVICES	SILVA, DAN OFFICIAL PAYMENT	PR25471	05/01/19	100.00	5199
208-101-818.000	CONTRACTUAL SERVICES	KAREN DONARD OFFICIAL PAYMENT	5719	05/08/19	96.00	5215
208-101-818.000	CONTRACTUAL SERVICES	LEMANSKI, CHRISTINE PRESCHOOL-SPRING	5119	05/08/19	3,348.75	5217
208-101-818.000	CONTRACTUAL SERVICES	MELLON, JOHN U-6 SOCCER	5219	05/08/19	615.40	5220
208-101-818.000	CONTRACTUAL SERVICES	MITTELBAUGH, DEBRA BABYSITTING CLASS	5419	05/08/19	125.80	5222
208-101-818.000	CONTRACTUAL SERVICES	ROD BERRY CONTRACT EMPLOYEE PAYMENT	5319	05/08/19	95.63	5227
208-101-818.000	CONTRACTUAL SERVICES	DARIUS LEWIS PAYMENT FOR HOOP CLASS INSTRUCTIONS	PR25477	05/15/19	1,295.40	5236
208-101-818.000	CONTRACTUAL SERVICES	ALIOTTA, MICHAEL SCOREKEEPER	PR25479	05/23/19	80.00	5252
208-101-818.000	CONTRACTUAL SERVICES	BEHNKE, LOGAN SCOREKEEPER	PR25479	05/23/19	40.00	5254
208-101-818.000	CONTRACTUAL SERVICES	DEAN, JOSEPH SCOREKEEPER	PR25479	05/23/19	120.00	5261
208-101-818.000	CONTRACTUAL SERVICES	DELISO, DANA SCOREKEEPER	PR25479	05/23/19	80.00	5262
208-101-818.000	CONTRACTUAL SERVICES	KIELAR, ANGELA YOGA, BARRE, MAT PILATES CLASSES	592019	05/23/19	1,449.70	5266
208-101-818.000	CONTRACTUAL SERVICES	MASTERSON, BRYAN JR SCOREKEEPER	PR25479	05/23/19	45.00	5271
208-101-850.000	COMMUNICATIONS	SPRINT BILL PERIOD MAR 24-APR23 2019	250391517-080	05/08/19	175.45	5230
208-101-850.000	COMMUNICATIONS	AT&T PHONE SVC APR 11-MAY 10 2019	586445507305 1	05/20/19	84.91	5239
208-101-880.000	COMMUNITY PROMOTION	SAM'S CLUB / SYNCHRONY B/ SAM'S CLUB CREDIT CARD	04232019	05/01/19	10.88	5198
208-101-880.000	COMMUNITY PROMOTION	S & J CATERING INC CATERING	051819	05/23/19	150.00	5275
208-101-880.000	COMMUNITY PROMOTION	SAM'S CLUB / SYNCHRONY B/ MAY 2019 CHARGES	PR25481	05/30/19	169.00	5291

208-101-900.000	PRINTING & PUBLICATIONS	C & G PUBLISHING INC	FULL PAGE EASTSIDER IN COLOR	0106-1918	05/08/19	1,535.00	5207
208-101-900.000	PRINTING & PUBLICATIONS	LITHO PRINTING SERVICE INC	MAY/JUNE NEWSLETTER	86287	05/08/19	330.00	5219
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC	100010068144 APR	05/08/19	831.08	5209
208-101-920.000	UTILITIES	CITY OF ROSEVILLE	WATER SVC # 1/1/19-4/1/19	060619	05/23/19	1,452.98	5260
208-101-920.000	UTILITIES	DTE ENERGY	ELEC SVC BALANCE AS OF MAY 8, 2019	05282019	05/23/19	35.68	5263
208-101-931.000	BUILDING MAINTENANCE	GREAT LAKES PEST CONTROL	PEST CONTROL - SERVICES ON 4-17-19	49394	05/01/19	40.00	5190
208-101-931.000	BUILDING MAINTENANCE	HOME DEPOT CREDIT SERVIC	P-TRAP, 1-1/4 PLASTIC	042019	05/01/19	7.68	5191
208-101-931.000	BUILDING MAINTENANCE	SAM'S CLUB / SYNCHRONY B/	SAM'S CLUB CREDIT CARD	04232019	05/01/19	505.94	5198
208-101-931.000	BUILDING MAINTENANCE	SYNCB/ AMAZON	CREDIT CARD CHARGES	PR25480	05/23/19	338.87	5279
208-101-931.000	BUILDING MAINTENANCE	CITY OF ROSEVILLE	BUILDING MAINTENANCE	C16392(3)	05/30/19	12,500.00	5289
208-101-931.000	BUILDING MAINTENANCE	HOME DEPOT CREDIT SERVIC	CREDIT CARD CHARGES FOR 5/8/19	05082019	05/30/19	92.35	5290
208-101-931.000	BUILDING MAINTENANCE	SAM'S CLUB / SYNCHRONY B/	MAY 2019 CHARGES	PR25481	05/30/19	453.11	5291
208-101-939.000	VEHICLE MAINTENANCE	SAM'S CLUB / SYNCHRONY B/	SAM'S CLUB CREDIT CARD	04232019	05/01/19	28.78	5198
208-101-939.000	VEHICLE MAINTENANCE	BOBBIE WILSON	MILEAGE REIMBURSEMENT 2/20-5/16	PR25478	05/23/19	181.54	5255
208-101-939.000	VEHICLE MAINTENANCE	CITY OF ROSEVILLE	REIMBURSEMENT - VEHICLE MAINTENANCE	C16392	05/30/19	5,100.00	5286
208-101-940.000	RENTALS	PARTY DREAMS	HIGH-TOP TABLE BANQUET TABLE 8' DELIVERY	1379 (2)	05/20/19	16.00	5247
208-101-958.000	MEMBERSHIPS AND DUES	SAM'S CLUB / SYNCHRONY B/	SAM'S CLUB CREDIT CARD	04232019	05/01/19	46.26	5198
208-101-958.000	MEMBERSHIPS AND DUES	USA SOFTBALL OF METRO DE	TEAM REG FOR MEN SOFTBALL 16 TEAMS	PR25472	05/01/19	496.00	5201
208-101-958.000	MEMBERSHIPS AND DUES	MPARKS	DEALING WITH DIFFICULT MEMBERS	200001265	05/08/19	690.00	5223
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF EASTPOINTE TREASU	MAY INTERLOCAL GOVERNMENT AGREEMENT	C16390	05/07/19	15,388.01	5203
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF ROSEVILLE, TREASUR	MAY INTERLOCAL GOVERNMENT AGREEMENT	C16384	05/07/19	15,388.01	5204
208-101-993.000	LAND USE FEE	CITY OF ROSEVILLE	FY 18-19 LAND USE FEE AGREEMENT	C16392 (1)	05/30/19	60,000.00	5287
208-101-995.000	INTEREST PAYMENTS	CITY OF EASTPOINTE TREASU	MAY INTERLOCAL GOVERNMENT AGREEMENT	C16390	05/07/19	684.02	5203
208-101-995.000	INTEREST PAYMENTS	CITY OF ROSEVILLE, TREASUR	MAY INTERLOCAL GOVERNMENT AGREEMENT	C16384	05/07/19	684.02	5204
208-101-995.000	ADMINISTRATION COSTS	CITY OF ROSEVILLE	FY 18-19 ADMINISTRATIVE FEE	C16392 (2)	05/30/19	60,000.00	5288
208-101-996.027						198,476.14	

**Total For Fund 208 PARK/RECREATION FUND**

**Fund Totals:****Total For All Funds:**

206,809.51

**206.809,51**

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			SUMMARY PR 05/01/2019		
208-000-001.001			CASH RECR AUTH		15,677.91
208-000-258.000			ACCURED TAXES PAYABLE		3,355.68
208-000-258.001			OTHER PAYROLL WITHHOLDING		7,174.84
208-101-706.000			WAGES- PERMANENT EMPLOYEES	11,965.13	
208-101-707.000			WAGES- TEMPORARY EMPLOYEES	6,464.64	
208-101-715.000			FICA-EMPLOYER'S	1,366.72	
208-101-718.000			RETIREMENT FUND CONTRIBUTION	2,034.07	
208-691-707.000			WAGES- TEMPORARY EMPLOYEES	4,066.75	
208-691-715.000			FICA-EMPLOYER'S	311.12	
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GL Number						
05/15/2019	PR	S	468047 364	SUMMARY PR 05/15/2019		
208-000-001.001				CASH RECR AUTH		16,904.17
208-000-258.000				ACCRUED TAXES PAYABLE		3,578.98
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,295.93
208-101-706.000				WAGES- PERMANENT EMPLOYEES	11,965.13	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,683.76	
208-101-715.000				FICA-EMPLOYER'S	1,460.05	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,034.07	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,306.63	
208-691-715.000				FICA-EMPLOYER'S	329.44	
					<u>27,779.08</u>	<u>27,779.08</u>
					<u>27,779.08</u>	<u>27,779.08</u>

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208-000-001.001				CASH RECR AUTH		18,846.61
208-000-258.000				ACCURED TAXES PAYABLE		3,935.86
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,508.43
208-101-706.000				WAGES- PERMANENT EMPLOYEES	11,965.13	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	10,011.27	
208-101-715.000				FICA-EMPLOYER'S	1,638.02	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,034.07	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	4,312.50	
208-691-715.000				FICA-EMPLOYER'S	329.91	
					<u>30,290.90</u>	<u>30,290.90</u>
					<u>30,290.90</u>	<u>30,290.90</u>

06/05/2019 REVENUE AND EXPENDITURE REPORT FOR RARE									
PERIOD ENDING 05/31/2019									
% Fiscal Year Completed: 91.67									
GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 05/31/2019 NORM (ABNRM)	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	
Fund 208 - PARK/RECREATION FUND									
<b>Revenues</b>									
208-101-402.000	CURRENT PROPERTY TAXES	1,322,402.00	1,322,402.00	1,272,418.14	58,888.80	0.00	49,983.86	96.22%	
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	25,717.00	25,717.00	37,353.59	A	0.00	(11,638.59)	145.25%	
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	320.07	B	0.00	679.93	32.01%	
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	485,900.22	C	0.00	(35,900.22)	107.98%	
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	69,029.92		0.00	124,682.08	35.64%	
208-101-654.000	SMART- FAREBOX REVENUE	29,237.00	29,237.00	7,789.07		0.00	21,447.93	26.64%	
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	2,287.00	0.00	D	0.00	2,287.00	0.00%	
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	2,500.00	E	0.00	(1,500.00)	250.00%	
<b>TOTAL REVENUES</b>		<b>2,025,355.00</b>	<b>2,025,355.00</b>	<b>1,875,311.01</b>	<b>164,924.09</b>	<b>0.00</b>	<b>150,043.99</b>	<b>92.59%</b>	
<b>Expenditures</b>									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	302,039.00	338,135.00	283,693.46	B	0.00	54,441.54	83.90%	
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	280,010.00	280,010.00	221,622.31		0.00	58,387.69	79.15%	
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	1,000.00	0.00%	
208-101-715.000	FICA-EMPLOYER'S	44,602.00	47,363.34	36,251.30	B	0.00	11,112.04	76.54%	
208-101-718.000	RETIREMENT FUND CONTRIBUTION	47,343.00	53,001.00	48,227.88	E	0.00	4,773.12	90.99%	
208-101-719.000	HEALTH, LIFE, DENTAL	208,830.00	228,415.38	107,889.09	F	0.00	120,526.29	47.23%	
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	27,665.00	7,732.00	5,217.29		0.00	2,514.71	67.48%	
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	8,051.52	E	1,351.45	(1,871.52)	130.28%	
208-101-730.000	POSTAGE	16,480.00	16,480.00	15,891.84	E	145.90	588.16	96.43%	
208-101-740.000	SUPPLIES	46,350.00	46,350.00	27,768.99	B	2,629.20	18,581.01	59.91%	
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	36,698.14	B	3,569.97	18,921.86	65.98%	
208-101-751.000	FUEL	5,150.00	5,150.00	857.69		0.00	4,292.31	16.65%	
208-101-801.000	PROFESSIONAL SERVICES	54,400.00	54,400.00	45,956.64		0.00	8,443.36	84.48%	
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	86,399.00	E	0.00	(1,399.00)	101.65%	
208-101-826.000	LEGAL FEES	206.00	206.00	0.00		0.00	206.00	0.00%	
208-101-850.000	COMMUNICATIONS	14,935.00	14,935.00	15,675.77	E	275.36	(740.77)	104.96%	
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	40.38		0.00	209.62	16.15%	
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	2,360.10		0.00	639.90	78.67%	
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	19,074.71	E	809.45	1,010.29	94.97%	
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	18,598.00	E	1,865.00	(1,598.00)	109.40%	
208-101-901.000	BANK FEES	6,720.00	6,720.00	4,963.56	E	1,789.87	1,756.44	73.86%	
208-101-910.000	INSURANCE AND BONDS	33,454.00	34,014.00	34,040.46	B	0.00	(26.46)	100.08%	
208-101-920.000	UTILITIES	28,840.00	28,840.00	23,706.19		0.00	5,133.81	82.20%	
208-101-930.000	REPAIRS	0.00	0.00	244.91	E	0.00	(244.91)	100.00%	
208-101-931.000	BUILDING MAINTENANCE	50,000.00	50,000.00	47,791.32	E	14,391.02	2,208.68	95.58%	
208-101-931.001	PARKS MAINTENANCE	0.00	0.00	197.00	E	0.00	(197.00)	100.00%	
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	9,987.34	E	0.00	(1,747.34)	121.21%	
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	7,207.65	E	5,310.32	(207.65)	102.97%	
208-101-940.000	RENTALS	2,000.00	2,000.00	1,664.00	E	16.00	336.00	83.20%	
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	2,961.04	E	1,358.40	(961.04)	148.05%	
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	775.00		0.00	1,725.00	31.00%	
208-101-961.000	CERTIFICATIONS & LICENSES	250.00	250.00	0.00		0.00	250.00	0.00%	
208-101-976.000	BUILDING ADDITON & IMPROVEMENT	10,000.00	10,000.00	3,825.00		11,875.59	6,175.00	38.25%	
208-101-982.000	MACHINERY	38,300.00	38,300.00	0.00		462.02	38,300.00	0.00%	
208-101-983.000	OFFICE EQUIPMENT	8,000.00	8,000.00	6,812.46		710.00	1,187.54	85.16%	
208-101-984.000	FURNITURE	0.00	0.00	0.00		0.00	0.00	0.00%	
208-101-991.000	PRINCIPAL PAYMENTS	365,539.00	365,539.00	334,692.44		0.00	30,846.56	91.56%	



06/05/2019		BUDGET AMENDMENTS FOR RARE PERIOD ENDING 06/30/2019				
GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 1ST AMENDED BUDGET	2018-19 PROPOSED 2ND AMENDED BUDGET	CHANGE FROM PREVIOUS BUDGET	
Fund 208 - PARK/RECREATION FUND						
Revenues						
208-101-402.000	CURRENT PROPERTY TAXES	1,322,402.00	1,322,402.00	1,322,402.00	0.00	
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	25,717.00	25,717.00	37,353.59	11,636.59	
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	400.00	(600.00)	
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	450,000.00	0.00	
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	186,559.10	(7,152.90)	
208-101-654.000	SMART- FAREBOX REVENUE	29,237.00	29,237.00	9,000.00	(20,237.00)	
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	2,287.00	5,750.00	3,463.00	
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	2,500.00	1,500.00	
TOTAL REVENUES		2,025,355.00	2,025,355.00	2,013,964.69	(11,390.31)	
Expenditures						
208-101-706.000	WAGES- PERMANENT EMPLOYEES	302,039.00	338,135.00	320,000.00	(18,135.00)	
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	280,010.00	280,010.00	280,010.00	0.00	
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	1,000.00	0.00	
208-101-715.000	FICA-EMPLOYER'S	44,602.00	47,363.34	45,977.27	(1,386.08)	
208-101-718.000	RETIREMENT FUND CONTRIBUTION	47,343.00	53,001.00	54,000.00	999.00	
208-101-719.000	HEALTH, LIFE, DENTAL	208,830.00	228,415.38	228,415.38	0.00	
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	27,665.00	7,732.00	7,732.00	0.00	
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	9,500.00	3,320.00	
208-101-730.000	POSTAGE	16,480.00	16,480.00	20,000.00	3,520.00	
208-101-740.000	SUPPLIES	46,350.00	46,350.00	40,000.00	(6,350.00)	
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	50,000.00	(5,620.00)	
208-101-751.000	FUEL	5,150.00	5,150.00	1,000.00	(4,150.00)	
208-101-801.000	PROFESSIONAL SERVICES	54,400.00	54,400.00	54,400.00	0.00	
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	96,000.00	11,000.00	
208-101-826.000	LEGAL FEES	206.00	206.00	206.00	0.00	
208-101-850.000	COMMUNICATIONS	14,935.00	14,935.00	30,000.00	15,065.00	
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	250.00	0.00	
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	3,000.00	0.00	
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	22,000.00	1,915.00	
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	19,000.00	2,000.00	
208-101-901.000	BANK FEES	6,720.00	6,720.00	7,000.00	280.00	
208-101-910.000	INSURANCE AND BONDS	33,454.00	34,014.00	31,369.46	(2,644.54)	
208-101-920.000	UTILITIES	28,840.00	28,840.00	28,840.00	0.00	
208-101-930.000	REPAIRS	0.00	0.00	244.91	244.91	
208-101-931.000	BUILDING MAINTENANCE	50,000.00	50,000.00	54,000.00	4,000.00	
208-101-931.001	PARKS MAINTENANCE	0.00	0.00	197.00	197.00	
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	9,500.00	1,260.00	

06/05/2019	BUDGET AMENDMENTS FOR RARE PERIOD ENDING 06/30/2019					
GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 1ST AMENDED BUDGET	2018-19 PROPOSED 2ND AMENDED BUDGET	CHANGE FROM PREVIOUS BUDGET	
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	8,000.00	1,000.00	
208-101-940.000	RENTALS	2,000.00	2,000.00	2,750.00	750.00	
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	3,000.00	1,000.00	
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	2,500.00	0.00	
208-101-961.000	CERTIFICATIONS & LICENSES	250.00	250.00	250.00	0.00	
208-101-976.000	BUILDING ADDITON & IMPROVEMENT	10,000.00	10,000.00	10,000.00	0.00	
208-101-982.000	MACHINERY	38,300.00	38,300.00	38,300.00	0.00	
208-101-983.000	OFFICE EQUIPMENT	8,000.00	8,000.00	8,000.00	0.00	
208-101-984.000	FURNITURE	0.00	0.00	0.00	0.00	
208-101-991.000	PRINCIPAL PAYMENTS	365,539.00	365,539.00	365,539.00	0.00	
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	120,000.00	0.00	
208-101-993.001	VENDING EXPENSE	1,200.00	1,200.00	1,200.00	0.00	
208-101-995.000	INTEREST PAYMENTS	19,352.00	19,352.00	19,352.00	0.00	
208-101-996.027	ADMINISTRATION COSTS	60,000.00	60,000.00	60,000.00	0.00	
<b>Total Expenditures - Dept 101-GENERAL DEPARTMENT</b>		1,999,540.00	2,044,267.72	2,052,533.02	8,265.30	
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	126,360.00	126,360.00	110,000.00	(16,360.00)	
208-691-715.000	FICA-EMPLOYER'S	9,667.00	9,667.00	8,415.00	(1,252.00)	
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	2,582.00	2,582.00	2,582.00	0.00	
208-691-728.000	OFFICE SUPPLIES	0.00	0.00	500.00	500.00	
208-691-740.000	SUPPLIES	750.00	750.00	250.00	(500.00)	
208-691-751.000	FUEL	10,300.00	10,300.00	16,000.00	5,700.00	
208-691-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	7,500.00	2,500.00	
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	5,150.00	0.00	
208-691-850.000	COMMUNICATIONS	4,635.00	4,635.00	6,000.00	1,365.00	
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	5,000.00	0.00	
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	2,671.00	0.00	
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	3,713.00	0.00	
208-691-983.000	OFFICE EQUIPMENT	27,750.00	27,750.00	10,000.00	(17,750.00)	
208-691-996.027	ADMINISTRATION COSTS	19,371.00	19,371.00	17,778.10	(1,592.90)	
<b>Total Expenditures - Dept 691-SMART</b>		222,949.00	222,949.00	195,559.10	(27,389.90)	
<b>TOTAL EXPENDITURES</b>		2,222,489.00	2,267,216.72	2,248,092.12	(19,124.61)	
<b>PROJECTED INCOME / (LOSS)</b>		(197,134.00)	(241,861.72)	(234,127.42)	7,734.29	

# **Recreational Authority of Roseville & Eastpointe**



## **2019–2020 Annual Budget & Five Year Financial Forecast**

Submitted by: Anthony J. Lipinski, Executive Director

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**Recreational Authority of Roseville-Eastpointe**  
**18185 Sycamore, Roseville, MI 48066**  
**586-445-5480**



## **Recreational Authority of Roseville & Eastpointe**

### **Board Members**

**Scott Adkins, Chairperson**

**Charles Frontera, Vice Chair**

**Joseph Merucci**

**Dan Hogan**

**Mickey Switalski**



## Recreational Authority of Roseville-Eastpointe

18185 Sycamore, Roseville, MI 48066

586-445-5480

Transmittal of the Recreational Authority of Roseville and Eastpointe Fiscal 2019-2020 Annual Budget

The Board of Trustees and Residents of the Roseville and Eastpointe Authority Community

This document constitutes my recommendations and proposed financial and operational plans into an enhanced budgetary proposal allocating the Authority's resources and expenditures in the next fiscal year commencing July 1, 2019 and completing June 30, 2020.

This budget incorporates the uniform chart of accounts as required under Michigan public act 451 of 1982 as amended. The budget is also prepared with detail and consideration of the requirements set forth by the Board in its policy statements. The budget that is proposed to you is an operational by line item budget and provides a basis for comparative analysis of expenditures and appropriations by fund, activity, and line classification.

Our basis of budgeting is defined as modified accrual and all funds are budgeted in this document.

The Authority has already achieved significant results in its seven years of operation and we look forward to this fiscal year and the following fiscal years with several objectives to be accomplished that will have a material impact on services and our overall financial plan.

As we proceed, we will continue to redefine the organization with improved full cost recovery program objectives, with some exceptions. We look forward to our fifth full year of operating the Recreation Authority Center with the recent completion of the senior "wing". We have provided a five-year financial plan that will continue to allow us to work towards implementing projects and programs that will be included in the joint recreation master plan for the Authority and both cities which is currently in the planning stages. Public meetings are scheduled in both service area communities to receive public input on the plan. A newly updated joint recreation master plan, including public comments, will be completed and submitted during the 19-20 fiscal year.

This budget presents a solid one year fiscal plan as required by law and incorporates the perspective of a five-year financial plan at the same time. This budget is balanced with repayments on the intergovernmental agreement between the Authority and the Cities of Eastpointe and Roseville for building improvements for the Sycamore location. The Authority pursued and was awarded a competitive CGAP grant to help finance the engineering and design portion of the building improvements. The Authority received the grant proceeds during fiscal 16-17.

The Authority's overall spending plan for the general fund for fiscal 19-20 includes the fourth full year of loan repayments according to the terms of the intergovernmental agreement, enhanced senior activities, local SMART services and general recreation and parks services totaling \$2,519,568. With the adoption of this spending plan, the general fund balance for the Authority will reset to \$864,960 at June 30, 2020. Per review of the Authority's five year financial plan, the Authority estimates that its general fund balance for

fiscal 24-25 to be approximately \$0.861 million, even after full repayment of the intergovernmental loan. The Authority has budgeted for annual transfers to the capital projects fund totaling approximately \$1.3 million from fiscal 19-20 through fiscal 24-25 for future capital needs. The budget includes a \$47,400 capital projects fund spending plan for fiscal 19-20 and a fund balance at June 30, 2020 estimated at \$1,000. The Authority plans to utilize the transfers from the general fund each year through fiscal 24-25 as the Authority plans to address needed park improvements and the need to replace old or outdated equipment. This budget document should provide some assurance to residents and other citizens served that the Authority, operating within its allocated one mill levy coupled with responsible fees for cost recovery, will be here for them for years to come.

As we enter the second half of the first decade of the Authority's existence, we see an increased amount of activities taking place in our communities involving recreation and parks services, including all aspects of organizational programming. These increased programs include children's dance and gymnastics classes, teen programming, family fun field trips and many fitness-oriented classes as well as increased memberships for our fitness room that was added during fiscal 2016. Promotion of the new fitness room resulted in increases in participation each year, with currently over 700 members. The fitness room has proven to be very popular among residents wishing to improve their physical fitness. During fiscal 2018, the Authority purchased a slightly-used scoreboard for Eastpointe Memorial Park's football field which is utilized by the Eastpointe Community Schools football teams as well as the Tiger Cats football program. We will continue to work with the Eastpointe Community Schools and the Roseville Community Schools to share resources and improve programming for students in both communities, especially teen programs.

Even with these new developments and programs, the Authority demonstrates with this budget its ability to live within its means. With the continued effort to collaborate with outside organizations within the market and a plan for senior services, the quality of life for the Eastpointe and Roseville communities will be enhanced for years to come.

There is no question that the greatest challenge facing the Authority as we move forward is the limitation of increases in property taxes capped at the inflation rate as a result of Proposal A. While this is not unique to the cities of Eastpointe and Roseville, the immediate impact has been an increase in property tax revenue for the 2019-2020 budget year proposed of approximately 4.76%, excluding any reimbursement of lost personal property taxes from the State of Michigan. Personal property taxes for commercial and industrial personal property began to be phased out during fiscal 2016-2017 and will continue through 2023. This will result in personal property taxable values for those types of property to continue to decrease. The financial impact of the passing of this legislation is expected to be limited for the Authority as the State of Michigan has indicated it will reimburse local units for lost tax revenue.

The other major source of revenue for the Authority is derived from recreation user and admissions fees. Concurrently, data is being collected to fully analyze the effects of the Authority's combined programs and services as we proceed into the next fiscal year; however the total revenue generated during fiscal year 2012-13 through 2018-19, excluding decreased rentals and decreased program offerings during building renovations, appears consistent, if not slightly improved, with the revenues collected separately by the cities of Eastpointe and Roseville prior to the Authority and is a sound basis for further review. The purpose of any charge is to recapture the direct cost of providing the service in addition to allocating administrative expenses and overhead consideration. The Authority's service rates have been calculated and cross checked against benchmark organizations in the area to ensure that all appropriate costs are recovered. These fees are often times lower than other public organizational recreation and parks programs in the region to keep registration costs low for residents. As additional data is built and analyzed, adjustments to the fee schedule may take place. This budget year serves as a sound basis and will provide data that will be analyzed and projected for future years' service and deliberations.

The same budgetary approach is utilized with regard to the SMART municipal and community credit program. The municipal credit program, as we understand at the time of preparing this budget, will remain constant as experienced by the past couple year's funding. SMART fare box revenues have been calculated and budgeted consistent with amounts typically collected by SMART drivers in both the cities of Eastpointe and Roseville when operating the systems the past three years, therefore serving as a sound basis for further analysis and projection for upcoming service years.

As your Executive Director, I look forward to the challenges and the positive experiences of the future fiscal year and beyond. With the information available at time of budget development along with the conservative but balanced projection and analysis of our assets and revenues, I am confident the Authority will continue to be the service organization it was intended to be as incorporated by the founding municipalities.

My full-time staff and I along with all of our dedicated regular part-time and seasonal staff are clearly aware that we are the alternative to the cessation of recreation and park programs in our combined municipalities. The Recreational Authority of Roseville & Eastpointe (R.A.R.E.) exists because of the support the residents from each community provides us through a property tax millage. The services provided by R.A.R.E. increase the family-friendly recreation opportunities and improve the quality of life for the residents of all ages in our cities and service area.

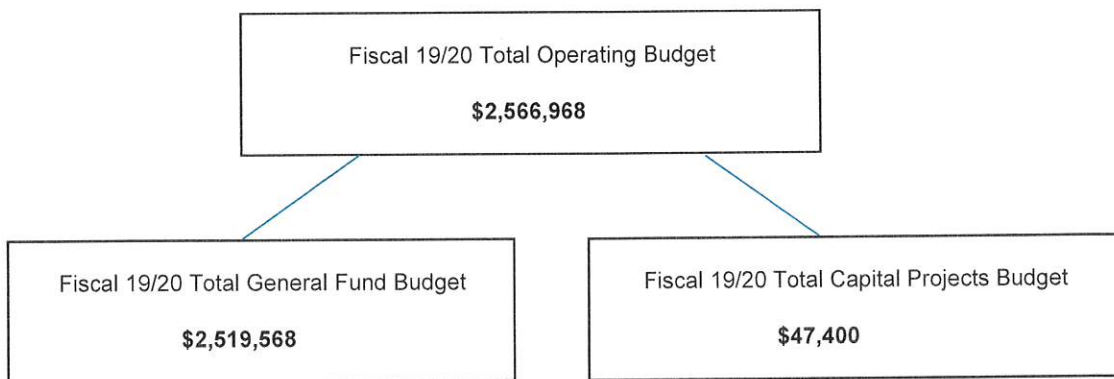
With this budget recommendation and adoption I look forward to working with members of the board, the founding communities, and the citizens of our service area to bring the best in recreation and park services and the most efficient and effective methods to spend their valuable leisure dollars carefully with the best outcomes in mind.

Respectfully submitted,

*Anthony J. Lipinski*

Anthony J. Lipinski, Executive Director  
Recreational Authority of Roseville & Eastpointe





RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE					
GENERAL FUND					
ESTIMATED REVENUES & EXPENDITURES					
FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST					

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - GENERAL FUND		Actual Revenues 2017-2018	Fiscal 18-19		Estimated Revenues 2019-2020
			Estimated Revenues 2018-2019	Revised Est. Revenues 2018-2019	
ACCOUNT NO.	ACCOUNT NAME				
	<b>PROPERTY TAX REVENUES</b>				
	0.9879 MILLS LEVIED - CITY OF ROSEVILLE	\$ -	\$ 879,601	\$ 879,601	\$ 920,468
	0.9879 MILLS LEVIED - CITY OF EASTPOINTE	-	456,159	456,159	478,867
	TOTAL TAXES - BEFORE ADJUSTMENTS:	-	1,335,760	1,335,760	1,399,335
	PLUS: PERSONAL PROPERTY TAX REIMBURSEMENT	-	25,717	37,354	32,856
	LESS: 1% ESTIMATED TAX REFUNDS & ADJUSTMENTS	-	(13,358)	(13,358)	(13,993)
208-101-402-000	TOTAL PROPERTY TAX REVENUES	\$ 1,417,521	1,348,119	1,359,756	1,418,198
208-101-652-000	<b>PROGRAM &amp; RENTAL REVENUES</b>	423,514	450,000	450,000	450,000
	<b>SMART PROGRAM REVENUES</b>				
208-101-653-000	SMART - OPERATING CREDITS - MUNICIPAL	164,104	78,432	78,432	78,432
208-101-653-000	SMART - OPERATING CREDITS - COMMUNITY	-	115,280	115,280	115,280
208-101-654-000	SMART - FARE BOX REVENUES	8,706	29,237	29,237	214,973
	TOTAL SMART PROGRAM REVENUES	172,810	222,949	222,949	408,685
	<b>OTHER REVENUES</b>				
208-101-614-000	VENDING REVENUES	287	1,000	1,000	1,000
208-101-667-000	BUILDING RENTAL - COMMUNITY CENTER	21,610	-	-	-
208-101-674-000	CONTRIBUTIONS & DONATIONS	-	1,000	1,000	1,000
208-101-502-000	STATE GRANT - CGAP GRANT	-	-	-	-
208-101-613-000	COMMUNITY CENTER SALE PROCEEDS	380,461	-	-	-
208-101-664-000	INTEREST INCOME & DIVIDENDS	2,577	2,287	2,287	2,287
	TOTAL OTHER REVENUES	404,935	4,287	4,287	4,287
	<b>TOTAL ESTIMATED REVENUES - GENERAL FUND</b>	\$ 2,418,780	\$ 2,025,355	\$ 2,036,992	\$ 2,281,170

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - GENERAL FUND		Estimated Revenues 2020-2021	Estimated Revenues 2021-2022	Estimated Revenues 2022-2023	Estimated Revenues 2023-2024	Estimated Revenues 2024-2025
ACCOUNT NO.	ACCOUNT NAME					
	<b>PROPERTY TAX REVENUES</b>					
	0.9879 MILLS LEVIED - CITY OF ROSEVILLE	\$ 937,884	\$ 956,843	\$ 977,288	\$ 999,172	\$ 1,022,456
	0.9879 MILLS LEVIED - CITY OF EASTPOINTE	492,037	505,603	519,576	533,969	548,793
	TOTAL TAXES - BEFORE ADJUSTMENTS:	1,429,921	1,462,446	1,496,864	1,533,141	1,571,249
	PLUS: PERSONAL PROPERTY TAX REIMBURSEMENT	38,691	43,943	48,669	52,923	56,752
	LESS: 1% ESTIMATED TAX REFUNDS & ADJUSTMENTS	(14,299)	(14,624)	(14,969)	(15,331)	(15,712)
208-101-402-000	TOTAL PROPERTY TAX REVENUES	1,454,313	1,491,765	1,530,564	1,570,733	1,612,289
208-101-652-000	<b>PROGRAM &amp; RENTAL REVENUES</b>	455,000	460,000	465,000	470,000	475,000
	<b>SMART PROGRAM REVENUES</b>					
208-101-653-000	SMART - OPERATING CREDITS - MUNICIPAL	78,432	78,432	78,432	78,432	78,432
208-101-653-000	SMART - OPERATING CREDITS - COMMUNITY	115,280	115,280	115,280	115,280	115,280
208-101-654-000	SMART - FARE BOX REVENUES	29,126	30,294	31,498	32,739	34,013
	TOTAL SMART PROGRAM REVENUES	222,838	224,006	225,210	226,451	227,725
	<b>OTHER REVENUES</b>					
208-101-614-000	VENDING REVENUES	1,030	1,061	1,093	1,126	1,159
208-101-667-000	BUILDING RENTAL - COMMUNITY CENTER	-	-	-	-	-
208-101-674-000	CONTRIBUTIONS & DONATIONS	1,000	1,000	1,000	1,000	1,000
208-101-502-000	STATE GRANT - CGAP GRANT	-	-	-	-	-
208-101-613-000	COMMUNITY CENTER SALE PROCEEDS	-	-	-	-	-
208-101-664-000	INTEREST INCOME & DIVIDENDS	2,312	2,337	2,362	2,387	2,412
	TOTAL OTHER REVENUES	4,342	4,398	4,455	4,513	4,571
	<b>TOTAL ESTIMATED REVENUES - GENERAL FUND</b>	\$ 2,136,493	\$ 2,180,169	\$ 2,225,229	\$ 2,271,697	\$ 2,319,585

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RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND		Proposed Expenditures 2020-2021	Proposed Expenditures 2021-2022	Proposed Expenditures 2022-2023	Proposed Expenditures 2023-2024	Proposed Expenditures 2024-2025
ACCOUNT NO.	ACCOUNT NAME					
RECREATION PROGRAMS & SENIOR ACTIVITIES						
208-101-706-000	WAGES- PERMANENT EMPLOYEES	\$ 352,216	\$ 359,261	\$ 366,446	\$ 373,775	\$ 381,250
208-101-707-000	WAGES- PART TIME / TEMPORARY EMPLOYEES	353,182	353,182	353,182	353,182	353,182
208-101-709-000	WAGES- OVERTIME	1,000	1,000	1,000	1,000	1,000
208-101-715-000	FICA-EMPLOYER'S	53,963	54,502	55,052	55,612	56,184
208-101-718-000	RETIREMENT FUND CONTRIBUTION	55,206	56,311	57,437	58,586	59,757
208-101-719-000	HEALTH, LIFE, DENTAL	238,802	205,369	147,866	147,866	147,866
208-101-725-000	UNEMPLOYMENT & WORKERS COMP	6,957	7,166	7,381	7,602	7,830
208-101-728-000	OFFICE SUPPLIES	6,365	6,556	6,753	6,956	7,164
208-101-730-000	POSTAGE	18,004	18,545	19,101	19,674	20,264
208-101-740-000	PROGRAM SUPPLIES	47,741	49,173	50,648	52,167	53,732
208-101-740-004	PLAYGROUND & ATHLETIC SUPPLIES	57,289	59,007	60,777	62,601	64,479
208-101-751-000	FUEL	5,305	5,464	5,628	5,796	5,970
208-101-801-000	PROFESSIONAL SERVICES	56,135	57,819	59,554	61,340	63,180
208-101-818-000	CONTRACTUAL SERVICES	87,550	90,177	92,882	95,668	98,538
208-101-826-000	LEGAL FEES	212	219	225	232	239
208-101-850-000	COMMUNICATIONS	15,383	15,845	16,320	16,809	17,314
208-101-861-000	AUTO EXPENSE ALLOWANCE	250	250	250	250	250
208-101-864-000	CONFERENCE & WORKSHOPS	3,000	3,000	3,000	3,000	3,000
208-101-880-000	COMMUNITY PROMOTION	20,688	21,308	21,947	22,606	23,284
208-101-900-000	PRINTING AND PUBLISHING	17,000	17,000	17,000	17,000	17,000
208-101-901-000	BANK FEES	6,720	6,720	6,720	6,720	6,720
208-101-910-000	INSURANCE AND BONDS	36,050	37,132	38,245	39,393	40,575
208-101-920-000	UTILITIES	36,050	37,132	38,245	39,393	40,575
208-101-931-000	BUILDING MAINTENANCE	52,530	54,106	55,729	57,401	59,123
208-101-931-001	PARKS MAINTENANCE	-	-	-	-	-
208-101-933-000	OFFICE EQUIPMENT MAINTENANCE	8,487	8,742	9,004	9,274	9,552
208-101-939-000	VEHICLE MAINTENANCE	7,000	7,000	7,000	7,000	7,000
208-101-940-000	RENTALS	2,000	2,000	2,000	2,000	2,000
208-101-955-000	MISCELLANEOUS EXPENSES	-	-	-	-	-
208-101-958-000	MEMBERSHIPS AND DUES	2,000	2,000	2,000	2,000	2,000
208-101-960-000	EDUCATION AND TRAINING	2,500	2,500	2,500	2,500	2,500
208-101-961-000	CERTIFICATIONS & LICENSES	250	250	250	250	250
208-101-991-000	LOAN REPAYMENTS -6/30/XX	159,621	-	-	-	-
208-101-993-000	LAND USE FEE	120,000	120,000	120,000	120,000	120,000
208-101-993-001	VENDING EXPENSE	618	637	656	676	696
208-101-995-000	INTEREST EXPENSE	733	-	-	-	-
208-101-996.010	COMMUNITY CENTER PROCEEDS DISTRIBUTION	-	-	-	-	-
208-101-996-027	ADMINISTRATIVE SERVICE FEE	62,424	63,672	64,946	66,245	67,570
208-101-999-000	TRANSFER OUT - CAPITAL PROJECTS	25,000	233,394	310,555	330,958	352,106
TOTAL RECREATION PROGRAMS & SENIOR ACTIVITIES		1,918,231	1,956,439	2,000,299	2,045,532	2,092,150

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RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
		Proposed	Proposed	Proposed	Proposed	Proposed
		Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND						
ACCOUNT NO.	ACCOUNT NAME					
<b>SMART PROGRAM</b>						
208-691-707-000	WAGES- TEMPORARY EMPLOYEES	\$ 126,220	\$ 126,220	\$ 126,220	\$ 126,220	\$ 126,220
208-691-715-000	FICA-EMPLOYER'S	9,656	9,656	9,656	9,656	9,656
208-691-725-000	UNEMPLOYMENT & WORKERS COMP	1,254	1,292	1,331	1,371	1,412
208-691-740-000	SUPPLIES	750	750	750	750	750
208-691-751-000	FUEL	10,609	10,927	11,255	11,593	11,941
208-691-801-000	PROFESSIONAL SERVICES	5,150	5,305	5,464	5,628	5,796
208-691-818-000	CONTRACTUAL SERVICES	5,305	5,464	5,628	5,796	5,970
208-691-850-000	COMMUNICATIONS	4,774	4,917	5,065	5,217	5,373
208-691-880-000	COMMUNITY PROMOTION	5,150	5,305	5,464	5,628	5,796
208-691-910-000	INSURANCE AND BONDS	2,751	2,834	2,919	3,006	3,096
208-691-939-000	VEHICLE MAINTENANCE	3,824	3,939	4,057	4,179	4,304
208-691-983-000	OFFICE EQUIPMENT	27,750	27,750	27,750	27,750	27,750
208-691-996-027	ADMINISTRATIVE SERVICE FEE	19,371	19,371	19,371	19,371	19,371
<b>TOTAL SMART PROGRAM</b>		<b>222,564</b>	<b>223,730</b>	<b>224,930</b>	<b>226,165</b>	<b>227,435</b>
<b>TOTAL ESTIMATED EXPENDITURES - GENERAL FUND</b>		<b>2,140,795</b>	<b>2,180,169</b>	<b>2,225,229</b>	<b>2,271,697</b>	<b>2,319,585</b>
208-101-965-000	CONTINGENCY - NET INCOME (LOSS)	\$ (4,302)	\$ -	\$ -	\$ -	\$ -
FUND BALANCE - GENERAL FUND @ 7/1/2017		\$ 864,960	\$ 860,658	\$ 860,658	\$ 860,658	\$ 860,658
FUND BALANCE - GENERAL FUND @ 6/30/2018		\$ 860,658	\$ 860,658	\$ 860,658	\$ 860,658	\$ 860,658
<b>FUND BALANCE - DESIGNATIONS</b>						
Reserve - Capital Improvements		\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance		<b>860,658</b>	<b>860,658</b>	<b>860,658</b>	<b>860,658</b>	<b>860,658</b>
FUND BALANCE - GENERAL FUND @ 6/30/2018		\$ 860,658	\$ 860,658	\$ 860,658	\$ 860,658	\$ 860,658

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RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE CAPITAL PROJECTS FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2019-20 & FIVE YEAR FINANCIAL FORECAST							
		Financial Forecast - 5 Year Plan					
		1	2	3	4	5	
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - CAPITAL PROJECTS FUND		Estimated Revenues 2020-2021	Estimated Revenues 2021-2022	Estimated Revenues 2022-2023	Estimated Revenues 2023-2024	Estimated Revenues 2024-2025	
ACCOUNT NO.	ACCOUNT NAME						
408-101-699-000	TRANSFER FROM GENERAL FUND	25,000	233,394	310,555	330,958	352,106	
408-000-390-000	APPROPRIATION FROM SURPLUS	721	-	-	-	-	
TOTAL ESTIMATED REVENUES - CAPITAL PROJECTS FUND		\$ 25,721	\$ 233,394	\$ 310,555	\$ 330,958	\$ 352,106	
		1	2	3	4	5	
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		Proposed Expenditures 2020-2021	Proposed Expenditures 2021-2022	Proposed Expenditures 2022-2023	Proposed Expenditures 2023-2024	Proposed Expenditures 2024-2025	
ACCOUNT NO.	ACCOUNT NAME						
408-101-976-000	MISCELLANEOUS COMMUNITY CENTER IMPROVEMENTS	-	-	-	-	-	
408-101-976-000	REPLACE CARPET IN STAFF OFFICES	-	-	5,000	-	-	
408-101-976-000	REPLACE HOT WATER TANK	-	-	-	-	-	
408-101-976-000	FITNESS COURT INSTALLATION	-	-	-	-	-	
408-101-976-000	PARK IMPROVEMENTS	-	220,394	293,555	317,958	340,106	
408-101-982-000	DIGITAL MESSAGE BOARD	-	-	-	-	-	
408-101-982-000	FITNESS ROOM EQUIPMENT	4,400	5,500	5,500	5,500	5,500	
408-101-982-000	REPLACE FLOOR MATS IN GYM	-	1,500	1,500	1,500	1,500	
408-101-982-000	REPLACE COMPUTERS IN SENIOR CENTER	-	-	-	-	-	
408-101-982-000	REPLACE STAFF COMPUTERS	-	-	-	-	-	
408-101-982-000	REPLACE SCOREBOARD IN GYM	-	-	-	-	-	
408-101-982-000	ID CARD MACHINE	-	-	-	-	-	
408-101-983-000	DUPLICATOR MACHINE	-	-	-	-	-	
408-101-983-000	DISC GOLF EQUIPMENT	-	-	-	-	-	
408-101-984-000	REPLACE BANQUET TABLES & CHAIRS	-	6,000	-	6,000	-	
408-101-984-000	REPLACE FURNITURE IN STAFF OFFICE	-	-	5,000	-	5,000	
408-101-985-000	PICK UP TRUCK	21,321	-	-	-	-	
408-000-390-000	SURPLUS	-	-	-	-	-	
TOTAL ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		\$ 25,721	\$ 233,394	\$ 310,555	\$ 330,958	\$ 352,106	
Statement of Fund Balance							
BEGINNING FUND BALANCE - CAPITAL PROJECT FUND		\$ 941	\$ 220	\$ 220	\$ 220	\$ 220	
NET CHANGE IN FUND BALANCE - CAPITAL PROJECTS FUND		\$ (721)	\$ -	\$ -	\$ -	\$ -	
ENDING FUND BALANCE - CAPITAL PROJECTS FUND		\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE  
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

<b>Fiscal 2019-2020</b>	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
Real Property	\$ 1,296,742,482	\$ 852,335,444	\$ 444,407,038
Personal Property	\$ 119,731,899	\$ 79,407,099	\$ 40,324,800
Total Value - Real & Personal Property Valuation	\$ 1,416,474,381	\$ 931,742,543	\$ 484,731,838
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,399,335</b>	<b>\$ 920,468</b>	<b>\$ 478,867</b>

For Fiscal 2019-2020, the increase of real and personal property values capped by inflation continues to be the scenario plaguing the entire State of Michigan and not exclusive to the Cities of Roseville and Eastpointe. Beginning in fiscal 2016-2017, personal property taxes for commercial and industrial personal property began to be phased out, which has resulted in personal property taxable values for those types of property to decrease. However, the State of Michigan has indicated they will reimburse local taxing units for the lost revenue from this phase out. For fiscal 2019-2020, real property values in Roseville increased from approximately \$.815 billion to \$.852 billion or 4.4% and personal property increased 3.4% from \$.0784 billion to \$.0794 billion. In Eastpointe, real property values increased 4.6% from approximately \$.423 billion to \$.443 billion and personal property increased 0.5% from \$.0400 billion to \$.0402 billion. The increase in taxable values in Eastpointe and Roseville results in approximately \$62,000 in additional revenue from property tax collections to support Authority programs and/or activities. The Authority expects to receive approximately \$33,000 in reimbursements for lost tax revenue from personal property taxes.

<b>Fiscal 2020-2021</b>	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
Real Property	\$ 1,335,644,756	\$ 877,905,507	\$ 457,739,249
Personal Property	\$ 111,791,189	\$ 71,466,389	\$ 40,324,800
Total Value - Real & Personal Property Valuation	\$ 1,447,435,945	\$ 949,371,896	\$ 498,064,049
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,429,921</b>	<b>\$ 937,884</b>	<b>\$ 492,037</b>

For Fiscal 2020-2021, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$.931 billion to \$.949 billion in Roseville and from \$.483 billion to \$.496 billion in Eastpointe. This increase is expected to generate approximately \$31,000 in additional tax revenue compared to the amount budgeted for fiscal 2019-2020. The Authority expects to receive approximately \$39,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE  
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

**Fiscal 2021-2022**

	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,375,714,100	\$ 904,242,673	\$ 471,471,427
Personal Property	\$ 104,644,550	\$ 64,319,750	\$ 40,324,800
Total Value - Real & Personal Property Valuation	\$ 1,480,358,650	\$ 968,562,423	\$ 511,796,227
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,462,446</b>	<b>\$ 956,843</b>	<b>\$ 505,603</b>

For Fiscal 2021-2022, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$.949 billion to \$.969 billion in Roseville and from \$.496 billion to \$.510 billion in Eastpointe. This increase is expected to generate approximately \$32,000 in additional tax revenue compared to the amount budgeted for fiscal 2020-2021. The Authority expects to receive approximately \$44,000 in reimbursements for lost tax revenue from personal property taxes.

**Fiscal 2022-2023**

	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,416,985,523	\$ 931,369,953	\$ 485,615,570
Personal Property	\$ 98,212,574	\$ 57,887,774	\$ 40,324,800
Total Value - Real & Personal Property Valuation	\$ 1,515,198,097	\$ 989,257,727	\$ 525,940,370
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,496,864</b>	<b>\$ 977,288</b>	<b>\$ 519,576</b>

For Fiscal 2022-2023, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$.969 billion to \$.989 billion in Roseville and from \$.510 billion to \$.524 billion in Eastpointe. This increase is expected to generate approximately \$34,000 in additional tax revenue compared to the amount budgeted for fiscal 2021-2022. The Authority expects to receive approximately \$49,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE  
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
<b>Fiscal 2023-2024</b>			
Real Property	\$ 1,459,495,088	\$ 959,311,051	\$ 500,184,037
Personal Property	\$ 92,423,797	\$ 52,098,997	\$ 40,324,800
Total Value - Real & Personal Property Valuation	\$ 1,551,918,885	\$ 1,011,410,048	\$ 540,508,837
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,533,141</b>	<b>\$ 999,172</b>	<b>\$ 533,969</b>

For Fiscal 2023-2024, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$.989 billion to \$1.011 billion in Roseville and from \$.524 billion to \$.539 billion in Eastpointe. This increase is expected to generate approximately \$36,000 in additional tax revenue compared to the amount budgeted for fiscal 2022-2023. The Authority expects to receive approximately \$53,000 in reimbursements for lost tax revenue from personal property taxes.

	RARE Operating Millage		
	Total RARE Operating	Roseville Collection	Eastpointe Collection
<b>Fiscal 2024-2025</b>			
Real Property	\$ 1,503,279,941	\$ 988,090,383	\$ 515,189,558
Personal Property	\$ 87,213,897	\$ 46,889,097	\$ 40,324,800
Total Value - Real & Personal Property Valuation	\$ 1,590,493,838	\$ 1,034,979,480	\$ 555,514,358
Tax Rate - Mills	0.9879	0.9879	0.9879
<b>TOTAL</b>	<b>\$ 1,571,249</b>	<b>\$ 1,022,456</b>	<b>\$ 548,793</b>

For Fiscal 2024-2025, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$1.011 billion to \$1.035 billion in Roseville and from \$.539 billion to \$.554 billion in Eastpointe. This increase is expected to generate approximately \$38,000 in additional tax revenue compared to the amount budgeted for fiscal 2023-2024. The Authority expects to receive approximately \$57,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM REVENUE  
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED REVENUE 2019-2020</u>
208-101-652-000	<u>PROGRAM &amp; RENTAL REVENUES</u>	\$ 450,000
208-101-653-000	<u>SMART OPERATING CREDITS - MUNICIPAL</u>	\$ 78,432
	This account reflects municipal credits according to the contract with the Suburban Mobility Authority for Regional Transportation for fiscal 19-20 as follows:	
	City of Eastpointe \$ 31,920	
	City of Roseville 46,512	
	Total \$ 78,432	
208-101-653-000	<u>SMART OPERATING CREDITS - COMMUNITY</u>	\$ 115,280
	This account reflects community credits according to the contract with the Suburban Mobility Authority for Regional Transportation for fiscal 19-20 as follows:	
	City of Eastpointe \$ 47,219	
	City of Roseville 68,061	
	Total \$ 115,280	
208-101-654-000	<u>SMART - FAREBOX REVENUE</u>	\$ 214,973
208-101-614-000	<u>VENDING REVENUE</u>	\$ 1,000
	This account reflects collections from vending services at the Community Center and at parks throughout the Cities of Roseville and Eastpointe for fiscal 19-20.	
208-101-674-000	<u>CONTRIBUTIONS AND DONATIONS</u>	\$ 1,000
208-101-664-000	<u>INTEREST AND DIVIDENDS</u>	\$ 2,287

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2019-2020</u>
208-101-706-000	<u>WAGES - PERMANENT EMPLOYEES</u> This account reflects salaries / wages budgeted for the following positions: <div style="margin-left: 40px;"> Executive Director \$ 96,787  Recreation Asst. Director 68,197  Senior Activities Director 59,235  Adult/Youth Sports Coordinator 52,894  Office Manager 41,257  Contractual Payouts 26,940  </div> <div style="text-align: right; margin-right: 20px;">Total \$ 345,310</div>	\$ 345,310
208-101-707-000	<u>WAGES - PART TIME / TEMPORARY EMPLOYEES</u> This account reflects salaries / wages budgeted for the following positions: <u>Non-Seasonal Part-Time Positions:</u> <div style="margin-left: 40px;"> Clerical Staff - Senior Programs \$ 25,480  Clerical Staff - Recreation Programs 25,480  Clerical Staff - Senior Activities 16,250  One (1) Special Event Staff 4,500  Eight (8) Building Supervisors 101,920  Three (3) Building Attendants / Custodial Service 53,170  </div> <div style="text-align: right; margin-right: 20px;">Total \$ 226,800</div> <u>Seasonal / Temporary Positions:</u> <div style="margin-left: 40px;"> Summer Day Camp Director \$ 5,830  Summer Day Camp Asst. Director 5,610  Nine (9) Summer Day Camp Counselors 38,115  Two (2) Lead Park Attendants 9,563  Ten (10) Park Attendants 63,000  Four (4) Life Guards - Summer Day Camp / Swim Club 4,264  </div> <div style="text-align: right; margin-right: 20px;">Total \$ 126,382</div>	\$ 353,182
208-101-709-000	<u>WAGES- OVERTIME</u>	\$ 1,000
208-101-715-000	<u>FICA - EMPLOYER'S</u>	\$ 53,512
208-101-718-000	<u>RETIREMENT &amp; OPEB CONTRIBUTION</u>	\$ 54,124
208-101-719-000	<u>HEALTH LIFE DENTAL</u>	\$ 229,617
208-101-725-000	<u>UNEMPLOYMENT &amp; WORKERS COMPENSATION</u>	\$ 6,754
208-101-728-000	<u>OFFICE SUPPLIES</u> This account will be charged with all general stationary supplies.	\$ 6,180
208-101-730-000	<u>POSTAGE</u> This account will be charged with postage for Authority correspondence. <div style="margin-left: 40px;"> Fall Brochure \$ 6,500  Winter/Spring Newsletter 6,500  Big Bird Run 1,180  Monthly Correspondence (\$275/month) 3,300  </div> <div style="text-align: right; margin-right: 20px;">Total \$ 17,480</div>	\$ 17,480
208-101-740-000	<u>PROGRAM SUPPLIES</u> This account will be charged with the purchase of operational supplies necessary for recreation programs, special activities and other needs not reflected in Acct. 728.000 Office Supplies or Acct. 740.004 Playground & Athletic Supplies.	\$ 46,350
208-101-740-004	<u>PLAYGROUND AND ATHLETIC SUPPLIES</u> This account will be charged with the purchase of supplies necessary for recreation programs such as uniforms and other related sporting equipment.	\$ 55,620
208-101-751-000	<u>FUEL</u>	\$ 5,150

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2019 - 2020

		PROPOSED EXPENDITURES 2019-2020
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	
208-101-801-000	<u>PROFESSIONAL SERVICES</u>  This account will be charged with expenses incurred to hire specialized professional services as needed by the Authority.  Audit \$ 15,500 Master Plan Consulting 7,500 Senior Tours - Bianco 14,000 Web Site Design & Maintenance 2,500 Other Event Costs 15,000  Total \$ 54,500	\$ 54,500
208-101-818-000	<u>CONTRACTUAL SERVICES</u>  This account will be charged with expenses incurred to hire umpires, score keepers, referees, contract program instructors, and other related services.	\$ 85,000
208-101-826-000	<u>LEGAL FEES</u>	\$ 206
208-101-850-000	<u>COMMUNICATION</u>  This account reflects costs incurred for telephone, cable and internet service to the Authority, in addition to cellular phone usage.	\$ 14,935
208-101-861-000	<u>AUTO EXPENSE ALLOWANCE</u>  This account will be charged with mileage reimbursement incurred for Authority travel by authorized employees.	\$ 250
208-101-864-000	<u>CONFERENCE &amp; WORKSHOPS</u>	\$ 3,000
208-101-880-000	<u>COMMUNITY PROMOTION</u>  This account will be charged with costs incurred to advertise special event type activities.  Big Bird Run \$ 3,000 Summer Day Camp Programs 3,750 Advertisement 3,335 Other Related Expenses (\$833/month) 10,000  Total \$ 20,085	\$ 20,085
208-101-900-000	<u>PRINTING AND PUBLISHING</u>	\$ 17,000
208-101-901-000	<u>BANK FEES</u>	\$ 6,720
208-101-910-000	<u>INSURANCE &amp; BONDS</u>  This account reflects general liability insurance coverage for Authority owned facilities and related assets.	\$ 35,000
208-101-920-000	<u>UTILITIES</u>  This account reflects costs incurred for gas, electric and water service to Authority facilities	\$ 35,000

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2019 - 2020

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2019-2020</u>
208-101-931-000	<u>BUILDING MAINTENANCE</u>  This account reflects costs incurred to maintain Authority owned facilities:  <div style="margin-left: 40px;"> Building Maintenance Service Agreements - HVAC                     \$   14,000  Special Cleaning Projects (Floors) - Outside Vendors               12,500  Building Maintenance Supplies (\$1,000/month)                     12,000  Exterior Building Maintenance   12,500  <div style="border-top: 1px solid black; margin-top: 5px;"> Total \$           51,000 </div> </div>	\$           51,000
208-101-933-000	<u>OFFICE EQUIPMENT MAINTENANCE</u>  This account will be charged with maintenance service contracts for office-type mechanical equipment, monitoring of the alarm system, and fire extinguisher replacement service.	\$           8,240
208-101-939-000	<u>VEHICLE MAINTENANCE</u>  This account reflects costs incurred for leased vehicles utilized by Authority personnel including vehicle usage, fuel, routine maintenance and insurance.	\$           7,000
208-101-940-000	<u>RENTALS</u>  This account reflects costs incurred to utilize school facilities, such as gymnasiums, swimming pools and room space, due to expanded programs and/or scheduling conflicts at Authority facilities.	\$           2,000
208-101-958-000	<u>MEMBERSHIP &amp; DUES</u>  This account reflects memberships in various professional organizations including NRPA & MRPA.	\$           2,000
208-101-960-000	<u>EDUCATION &amp; TRAINING</u>  This account reflects training and/or training aids related to computer applications, CPR classes, as well as one-day seminars pertaining to job-related items.	\$           2,500
208-101-961-000	<u>CERTIFICATIONS &amp; LICENSES</u>  This account will be charged with expenses incurred to have personnel attend required classes to maintain certifications.	\$           500
208-101-991-000	<u>BOND PRINCIPAL PAYMENTS</u>  This account reflects the loan repayments for fiscal 18-19 under the terms of a signed intergovernmental agreement, to reimburse the Cities of Roseville and Eastpointe amounts loaned to the Authority plus 2.75% annual interest over a 5 year period. The proceeds from the loan from the Cities were used to finance renovations to the Sycamore facility.	\$         375,719

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2019 - 2020

ACCOUNT NO.	ACCOUNT NAME	PROPOSED EXPENDITURES 2019-2020
208-101-993-000	<u>LAND USE FEE</u>  This account reflects the annual reimbursement to member communities for cost incurred to prepare City parks, ball fields and other facilities utilized by the Authority for sponsored events and activities.  <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> Park Maintenance &amp; Set Up Fee - Roseville      \$    45,000  Special Park Improvements - Roseville            15,000  Park Maintenance &amp; Set Up Fee - Eastpointe       45,000  Special Park Improvements - Eastpointe            15,000  <hr/> Total \$    120,000 </div> </div>	\$       120,000
208-101-993-001	<u>VENDING EXPENSE</u> This account will be charged with supplies to stock and maintain vending machines.	\$           600
208-101-995-000	<u>INTEREST EXPENSE</u> This account represents interest expense on the loan from the Cities of Roseville and Eastpointe to finance the renovations to the Sycamore facility. The interest rate on the loan is 2.75%.	\$       9,149
208-101-996-027	<u>ADMINISTRATIVE SERVICE FEE</u>	\$       61,200
208-101-999-000	<u>TRANSFER OUT - CAPITAL PROJECTS</u>  This account reflects a transfer from the General Fund to the newly created Capital Projects Fund for equipment replacement.	\$       25,000
208-691-707-000	<u>WAGES - TEMPORARY EMPLOYEES</u>  This account reflects salaries / wages budgeted for the following positions:  <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> One (1) SMART Senior Dispatcher                \$    33,670  One (1) SMART Clerical Support                    19,500  Seven (7) SMART Bus Drivers                      73,050  <hr/> Total \$    126,220 </div> </div>	\$      126,220
208-691-715-000	<u>FICA - EMPLOYER'S</u>	\$       9,656
208-691-725-000	<u>UNEMPLOYMENT &amp; WORKERS COMPENSATION</u>	\$       1,219
208-691-740-000	<u>PROGRAM SUPPLIES</u>  This account will be charged with the purchase of office supplies and other operational needs required to administer SMART programs and/or special activities.	\$           750
208-691-751-000	<u>FUEL</u>	\$      10,300
208-691-801-000	<u>PROFESSIONAL SERVICES</u>  This account will be charged with expenses incurred to hire specialized professional services as needed by the Authority for SMART related projects.	\$       5,000
208-691-818-000	<u>CONTRACTUAL SERVICES</u>  This account reflects costs incurred for charter bus services to transport area residents to scheduled Authority sponsored events.	\$       5,150
208-691-850-000	<u>COMMUNICATION</u>  This account reflects costs incurred for telephone service including cellular phones for SMART personnel.	\$       4,635
208-691-880-000	<u>COMMUNITY PROMOTION</u>	\$       5,000
208-691-910-100	<u>INSURANCE AND BONDS</u>	\$       2,671
208-691-939-000	<u>VEHICLE MAINTENANCE</u>	\$       3,713
208-691-983-000	<u>OFFICE EQUIPMENT</u>  This amount varies each year and is based on amounts of excess municipal and community credits available for capital equipment purchases after operations are reimbursed.	\$      215,000
208-691-996-027	<u>ADMINISTRATION SERVICE FEE</u>  This account reflects administrative costs charged by SMART and is calculated as 10% of municipal and community credits.	\$      19,371

Recreational Authority of Roseville & Eastpointe Personnel Staffing Fiscal 19-20 & Beyond															
Position	Hours	Current Rate of Pay	Current Salary	Proposed Rate of Pay	Contractual Payouts	Proposed Salary	Payroll Related Costs				Benefits			Total Proposed Wage & Contractual Benefits	
							FICA	Unemploy	W/C Comp	Total Proposed Wages - Before Benefits	Retirement Contribution (15% Salary)	Post H/C Contribution (2% Salary)	Est. H/C Benefit		Total Benefits
Recreation Programs & Senior Activities - Full Time Personnel															
Executive Director	2080 Hrs	45.62	94,890	46.53	8,190	104,977	8,031	6	985	113,999	14,518	1,936	52,208	68,662	\$ 182,661
Recreation Asst Director	2080 Hrs	36.36	75,629	32.79	5,771	73,968	5,659	6	694	80,327	10,230	1,364	52,208	63,802	\$ 144,129
Senior Activities Director	2080 Hrs	27.92	58,074	28.48	5,012	64,247	4,915	6	603	69,771	8,885	1,185	52,208	62,278	\$ 132,049
Adult/Youth Sports Coordinator	2080 Hrs	23.98	49,878	25.43	4,476	57,370	4,389	6	538	62,303	7,934	1,058	52,208	61,200	\$ 123,503
Office Manager	2080 Hrs	15.99	33,260	19.84	3,491	44,748	3,423	6	420	48,597	6,189	825	20,785	27,799	\$ 76,396
Total Recreation Programs & Senior Activities - Full Time Personnel							26,417	30	3,240	374,997	47,756	6,368	229,617	283,741	658,738
Recreation Programs & Senior Activities - Part Time Personnel (Non-Seasonal)															
1 - Clerical Staff - Senior Programs	35 Hrs/Week (52 Weeks)	14.00	25,480	14.00		25,480	1,949	6	239	27,674	-	-	-	-	\$ 27,674
1 - Clerical Staff - Recreation Programs	35 Hrs/Week (52 Weeks)	16.00	29,120	14.00		25,480	1,949	6	239	27,674	-	-	-	-	\$ 27,674
1 - Clerical Staff - Senior Activities	25 Hrs/Week (52 Weeks)	12.50	22,750	12.50		16,250	1,243	6	152	17,651	-	-	-	-	\$ 17,651
1 - Special Event Staff	30 Hrs/Week (15 Weeks)	10.00	4,500	10.00		4,500	344	6	42	4,892	-	-	-	-	\$ 4,892
2 - Building Supervisors - Level 1	20 Hrs/Week (52 Weeks)	10.75	16,770	11.50		23,920	1,830	11	224	25,985	-	-	-	-	\$ 25,985
3 - Building Supervisors - Level 2	20 Hrs/Week (52 Weeks)	10.00	15,600	11.25		35,100	2,685	17	329	38,131	-	-	-	-	\$ 38,131
3 - Building Supervisors - Level 3	25 Hrs/Week (52 Weeks)	9.50	14,820	11.00		42,900	3,282	17	402	46,601	-	-	-	-	\$ 46,601
1 - Fitness Room Attendant	32 Hrs/Week (52 Weeks)	10.75	17,888	-		-	-	-	-	-	-	-	-	-	\$ -
1 - Lead Building Attendant / Custodial Service	30 Hrs/Week (52 Weeks)	-	-	13.25		20,670	1,581	6	194	22,451	-	-	-	-	\$ 22,451
2 - Building Attendants / Custodial Service	25 Hrs/Week (52 Weeks)	12.85	40,092	12.50		32,500	2,486	11	305	35,302	-	-	-	-	\$ 35,302
Total Recreation Programs & Senior Activities - Part Time Personnel (Non-Seasonal)							17,349	86	2,126	246,361	-	-	-	-	246,361
Recreation Programs - Seasonal Personnel															
1 - Summer Day Camp Directors	40 Hrs/Week (11 Weeks)	12.50	9,625	13.25		5,830	446	3	55	6,334	-	-	-	-	\$ 6,334
1 - Summer Day Camp Asst. Director	40 Hrs/Week (11 Weeks)	11.25	4,331	12.75		5,610	429	3	53	6,095	-	-	-	-	\$ 6,095
9 - Summer Day Camp Counselors	35 Hrs/Week (11 Weeks)	10.25	31,570	11.00		38,115	2,916	23	358	41,412	-	-	-	-	\$ 41,412
2 - Lead Park Attendant	25 Hrs/Week (30 Weeks)	12.00	5,760	12.75		9,563	732	6	90	10,391	-	-	-	-	\$ 10,391
10 - Park Attendants	20 Hrs/Week (30 Weeks)	9.75	37,440	10.50		63,000	4,820	38	591	68,449	-	-	-	-	\$ 68,449
4 - Life Guards - (Summer Day Camp / Swim Club)	8 Hrs/Week (13 Weeks)	10.25	4,264	10.25		4,264	326	3	40	4,633	-	-	-	-	\$ 4,633
Total Recreation Programs - Seasonal Personnel							9,669	76	1,187	137,314	-	-	-	-	137,314
SMART Program - Part Time Personnel															
1 - SMART Senior Dispatcher	35 Hrs/Week (52 Weeks)	18.50	33,670	18.50		33,670	2,576	6	312	36,564	-	-	-	-	\$ 36,564
1 - SMART Clerical Support	30 Hrs/Week (52 Weeks)	11.50	20,930	12.50		19,500	1,492	6	180	21,178	-	-	-	-	\$ 21,178
5 - SMART Bus Drivers	15 Hrs/Week (50 Weeks)	11.50	71,760	13.00		48,750	3,729	39	451	52,969	-	-	-	-	\$ 52,969
2 - SMART Bus Driver Trainer	18 Hrs/Week (50 Weeks)	-	-	13.50		24,300	1,859	-	225	26,384	-	-	-	-	\$ 26,384
Total SMART Program - Part Time Personnel							9,656	51	1,168	137,095	-	-	-	-	137,095
Part Time and Seasonal Personnel															
Overtime						1,000	77	-	9	1,086	-	-	-	-	\$ 1,086
TOTAL							65,168	243	7,730	896,853	47,756	6,368	229,617	283,741	1,180,594

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE  
ESTIMATED REVENUES  
FISCAL YEAR 2019-2025

<u>Account No.</u>	<u>Account Name</u>
208-101-652-000	<b><u>Program &amp; Rental Revenues</u></b> <div>Budgeted amount represents total revenues generated from all recreation and senior programs and/or activities. This account also reflects all revenues collected from room and park pavilion rentals. Budgeted amounts for fiscal 19-20 are expected to continue increase due to the the facility's enhanced size. Total budgeted revenues for fiscal 2020-2025 are expected to increase further due to the expansion of the Authority's youth sports programs and/or leagues.</div>
208-101-653-000	<b><u>SMART - Operating Credits - Municipal</u></b> <div>Budgeted amounts are consistent with total amounts received from SMART for fiscal 18-19 by both the City of Roseville and City of Eastpointe.</div>
280-101-653-000	<b><u>SMART - Operating Credits - Community</u></b> <div>Budgeted amounts are consistent with total amounts expected to be received each year from SMART by both the City of Roseville and City of Eastpointe to offset the costs of operations.</div>
208-101-654-000	<b><u>SMART - Fare Box Revenues</u></b> <div>Amount represents estimated bus fares paid by users of the SMART transportation system. Budgeted amount are relatively consistent with amounts collected by SMART drivers in prior years by both the City of Roseville and City of Eastpointe. Any amount of accumulated credits to be used for equipment is included in this amount.</div>
208-101-614-000	<b><u>Vending Revenues</u></b> <div>Amount represents proceeds generated from vending machines located in the Authority's buildings.</div>
208-101-667-000	<b><u>Building Rental - Community Center</u></b> <div>Amount represents rental revenue from the leasing of the Authority's 8 Mile facility. Due to the sale of the facility during fiscal 18-19, no future rental revenue is expected for fiscal 2020-2025.</div>
208-101-674-000	<b><u>Contributions &amp; Donations</u></b> <div>Amount budgeted is consistent with amounts received in prior year.</div>
208-101-664-000	<b><u>Interest Income &amp; Dividends</u></b> <div>Amount estimated based on the current interest rate on a 12 month \$205,000 CD (current market conditions).</div>

**Expenditures**

**Recreation Programs & Senior Activities**

**Salaries & Wages - Permanent**

Future salary and wage amounts reflect a 2% wage increase for budgetary purposes for fiscal 19-20 and beyond.

**Salaries & Wages - Temporary**

Due to the Authority's budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable. In fiscal 19-20 and beyond, wage ranges have been assigned for various positions, however amounts have been calculated to reflect a 0% increase annually for budgetary purposes for fiscal years 20-21 and beyond.

**Salaries & Wages - Overtime**

Due to the Authority's budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable that sometimes work over 40 hours in a single week or over 8 hours in a single day. Amount is based on management's estimated costs for these instances in a single fiscal year.

**Employers' Social Security**

Amounts calculated based on estimated payroll.

**Retirement Fund Contribution**

Amounts calculated based on base wages per terms of contractual agreements for full-time Authority personnel. The employer contribution rate is 15% plus an additional 2% for retiree health care for fiscal 19-20 and for fiscal years thereafter.

**Health - Life, Dental Insurance**

The amounts budgeted for fiscal 19-20 and beyond do not reflect any potential savings that may be realized from employee contributions and/or additional benefit restructuring. Healthcare increases are forecasted to continue increasing by approximately 4% annually for fiscal 20-21 and decrease by approximately 14% in fiscal 21-22 and further decrease by approximately 28% in fiscal 22-23 to the rolling five year average of annual claim costs, which is the estimated cost for fiscal 23-24 and 24-25 also.

**Unemployment & Worker's Comp**

Workers' compensation insurance expense has been forecasted based on review of past claims, as well as the expertise of the Authority's agent of record. Unemployment & Workers' Comp insurances are forecasted to continue increasing by approximately 3% annually for fiscal 19-20 and beyond.

**Office Supplies**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, office supplies expenditures reflect a 3% annual inflationary increase.

**Postage**

The amount budgeted typically reflect routine usage plus postage rate increases expected to occur. For fiscal 20-21 and beyond, postage amounts reflect a 3% annual increase to offset future postal increases.

**Program Supplies**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, program supplies expenditures reflect a 3% annual inflationary increase.

**Playground & Athletic Supplies**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, playground supplies expenditures reflect a 3% annual inflationary increase.

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2020 - 2025

**Expenditures**

**Recreation Programs & Senior Activities**

**Fuel**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, fuel expenditures reflect a 3% annual inflationary increase.

**Professional Services**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, professional service expenditures reflect a 3% annual inflationary increase.

**Contractual Services**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, contractual service expenditures reflect a 3% annual inflationary increase.

**Legal Fees**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, legal fees reflect a 3% annual inflationary increase.

**Communication**

For fiscal 20-21 and beyond, communication amounts typically reflect a 3% annual increase in anticipation of higher communication costs.

**Auto Expense Allowance**

The amount budgeted for this account is typically consistent with amounts paid in prior year.

**Conference & Workshops**

The amount budgeted for this account is typically consistent with the amount allocated in the prior year.

**Community Promotion**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, promotion related expenditures reflect a 3% annual inflationary increase.

**Printing and Publishing**

Printing and publishing expenditures have historically been recorded in the Community Promotion account. Amounts budgeted for this account are typically consistent with actual printing and publishing expenditures recorded in the Community Promotion account in prior years. Amounts budgeted for this account in fiscal 20-21 and beyond is consistent with what has been allocated in fiscal 19-20.

**Bank Fees**

The amount budgeted for fiscal 19-20 and beyond is based on the bank fees charged in fiscal 18-19.

**Insurance & Bonds**

Insurance and bond amounts are forecasted based on review of premium history, as well as the expertise of the Authority's agent of record. For fiscal 19-20 and beyond, insurance related amounts typically reflect a 3% annual increase in anticipation of premiums.

**Public Utilities**

For fiscal 19-20 and beyond, amounts typically reflect a 3% annual increase in anticipation of higher utility costs.

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE  
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES  
FISCAL YEAR 2020 - 2025

**Expenditures**

**Recreation Programs & Senior Activities**

**Building Maintenance**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 19-20 and beyond, maintenance related expenditures reflect a 3% annual inflationary increase of costs to maintain the Sycamore facility.

**Office Equipment Maintenance**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, equipment maintenance related expenditures reflect a 3% annual inflationary increase.

**Vehicle Maintenance**

The amount budgeted for this account in fiscal 19-20 is consistent with actual amounts incurred in the prior year and have increased slightly from the amount budgeted in prior years due to the aging of vehicles available for use by the authority. Amounts budgeted for in fiscal 20-21 and beyond reflect a 3% annual inflationary increase.

**Rentals**

Amounts budgeted for in fiscal 20-21 and beyond are consistent with the budgeted amount in fiscal 19-20.

**Memberships & Dues**

The amount budgeted for this account for fiscal 19-20 is consistent with the actual expenditures incurred in the prior year and have increased slightly from what has been budgeted in prior years. Amounts budgeted in fiscal 20-21 and beyond are consistent with amounts budgeted in fiscal 19-20.

**Education & Training**

The amount budgeted for this account is typically consistent with amounts paid in prior year.

**Certification & Licenses**

The amount budgeted for this account is typically consistent with amounts paid in prior year.

**Loan Principal Payments**

The amount budgeted for this account is consistent with the repayment terms of the intergovernmental agreements the Authority entered into with the Cities of Roseville and Eastpointe.

**Land Use Fee**

The amount budgeted for this account is consistent with contractual amounts with the Cities of Roseville and Eastpointe.

**Vending Expense**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 19-20 and beyond, vending machine supplies reflect a 3% annual inflationary increase.

**Interest Expense**

The amount budgeted for this account is consistent with the interest associated with the terms of the intergovernmental agreements the Authority entered into with the Cities of Roseville and Eastpointe at the annual rate of 2.75%.

**Administrative Service Fee**

For fiscal 19-20 and beyond, administrative expenditures reflect a 2% annual inflationary increase.

**Transfer Out - Capital Projects**

For fiscal 19-20 and beyond, the Authority has budgeted for \$25,000 to be transferred to the capital projects fund annually.

**Expenditures**

**SMART Programs**

**Salaries & Wages - Temporary**

Due to the Authority's continued budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable under negotiated contracts. For fiscal 19-20 and beyond, future wage amounts for the Senior Dispatcher and for all other SMART personnel have been calculated based on a 0% wage increase.

**Employers' Social Security**

Amounts calculated based on estimated payroll.

**Unemployment & Worker's Comp**

Workers' compensation insurance expense has been forecasted based on review of past claims, as well as the expertise of the Authority's agent of record. Unemployment & worker Comp insurances are forecasted to increase by approximately 3% annually for fiscal 19-20 and beyond.

**Supplies**

The amount budgeted for this account is typically consistent with amounts allocated in fiscal 19-20.

**Gasoline, Oil & Diesel Fuel**

For fiscal 20-21 and beyond, gasoline, oil & diesel fuel related amounts typically reflect a 3% annual increase in anticipation of higher prices where necessary.

**Professional Services**

The amount budgeted for this account is expected to be approximately \$5,000 per year. For fiscal 20-21 and beyond, professional service expenditures for SMART related activities reflect a 3% annual inflationary increase.

**Contractual Services**

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 20-21 and beyond, contractual service expenditures reflect a 3% annual inflationary increase.

**Communication**

For fiscal 20-21 and beyond, communication amounts typically reflect a 3% annual increase in anticipation of higher communication costs.

**Community Promotion**

The amount budgeted for this account is expected to be approximately \$5,000 per year. For fiscal 20-21 and beyond, promotions for SMART related activities reflect a 3% annual inflationary increase.

**Insurance & Bonds**

Insurance and bond amounts are forecasted based on review of premium history, as well as the expertise of the Authority's agent of record. For fiscal 20-21 and beyond, expenditure amounts typically reflect a 3% annual increase in anticipation of insurance costs.

**Vehicle Maintenance**

The amount budgeted for this account is typically consistent with projected vehicle maintenance costs received from SMART. For fiscal 19-20 and beyond, vehicle maintenance expenditures reflect a 3% annual inflationary increase.

**Office Equipment**

The amount budgeted for this account for fiscal 20-21 and beyond is typically consistent with amounts allocated in the prior year, however is based on excess municipal and community credits available after operation costs are reimbursed.

**Administrative Service Fee**

The amount budgeted for this account is typically consistent with projected administrative costs received from SMART. For fiscal 20-21 and beyond, SMART administrative expenditures reflect 10% of municipal and operating credits each year.

Pavilions & Gazebo Rental Rates									
Name of Park	Address	Capacity	Electricity Available	Alcohol Allowed	Price: Resident	Price: Non-Resident	Rules	Deposit	Comments
Dooley Park	30889 Edison, Roseville	75	No	No	\$50/6 hr	\$75/6 hr			Additional hr is \$8/hr
Huron Park	18605 Frazho, Roseville	75	No	No	\$50/6 hr	\$75/6 hr			Additional hr is \$8/hr
Rotary Park	29571 Utica, Roseville	75	No	No	\$50/6 hr	\$75/6 hr			Additional hr is \$8/hr
Macomb Gardens	25271 Gratiot (Macomb Street), Roseville	75	No	No	\$50/6 hr	\$75/6 hr			Additional hr is \$8/hr
Veteran's Memorial Park	27325 Barkman, Roseville	75	Yes	No	\$75/6 hr	\$100/6 hr			Additional Pavilion available, FIRST COME FIRST SERVE (by the playground); Additional hr is \$10/hr
Memorial Park	24820 Flower, Eastpointe	50-55	Yes	Yes	\$75/6 hr	\$100/6 hr			Additional hr is \$10/hr
John F. Kennedy Park	24517 Schroeder, Eastpointe	Small: 125, Large-East side: 250, West side: 250	Yes	Yes	\$75/6 hr	\$100/6 hr			Additional Pavilion available, FIRST COME FIRST SERVE (by the skate park); additional hr is \$10/hr
Spindler Park	19400 Stephens, Eastpointe	North: 50-55, South: 125, West: 80-100	Yes	Yes	\$75/6 hr	\$100/6 hr			Additional hr is \$10/hr
Veteran's Memorial Park Gazebo	27325 Barkman, Roseville				\$25/hour	\$50/hour	Max of 10 chairs in gazebo, No staples/nails- Tape ONLY	\$100 (minimum of 2 hours)	2 hour minimum waived for pictures only!
**Please Note: Pavilions booked less than 10 business days from reservation date will be assessed a \$25 surcharge**									

<b>Field Rental Rates</b>				
<b>Field Name</b>	<b>Teams Playing in Department Sponsored Leagues</b>	<b>Residents/ Schools</b>	<b>Non-Residents</b>	<b>Comments</b>
Baseball Practice	No fee	\$20/permit/date (2 hour block)	\$25/permit/date (2 hour block)	Managers/Coaches ONLY may request permits for 1 weekday (Mon-Thurs) & 1 weekend (Fri-Sun) 7 days out from date of booking. Practice permits will not be issued for fields on Fri/Sat/Sun prior to a scheduled weekend game.
Softball Practice	No fee	\$20/permit/date (2 hour block)	\$25/permit/date (2 hour block)	Managers/Coaches ONLY may request permits for 1 weekday (Mon-Thurs) & 1 weekend (Fri-Sun) 7 days out from date of booking. Practice permits will not be issued for fields on Fri/Sat/Sun prior to a scheduled weekend game.
Soccer Practice	No fee	\$20/permit/date (2 hour block)	\$25/permit/date (2 hour block)	Managers/Coaches ONLY may request permits for 1 weekday (Mon-Thurs) & 1 weekend (Fri-Sun) 7 days out from date of booking. Practice permits will not be issued for fields on Fri/Sat/Sun prior to a scheduled weekend game.
Baseball Daytime games	No fee	\$75/game, Additional game \$25	\$100/game, Additional game \$50	All include Field preparation. Field prep for weekend games will occur on Fridays. Only 1 game day may be booked per weekend per field.

Field Name	Teams Playing in Department Sponsored Leagues	Residents/ Schools	Non-Residents	Comments
Softball Daytime games	No fee	\$75/game, Additional game \$25	\$100/game, Additional game \$50	All include Field preparation. Field prep for weekend games will occur on Fridays. Only 1 game day may be booked per weekend per field.
Baseball Nighttime games	No fee	\$125/game, Additional games \$50	\$175/game, Additional game: \$75	All include Field preparation. Field prep for weekend games will occur on Fridays. Only 1 game day may be booked per weekend per field.
Softball Nighttime games	No fee	\$125/game, Additional games \$50	\$175/game, Additional game: \$75	All include Field preparation. Field prep for weekend games will occur on Fridays. Only 1 game day may be booked per weekend per field.
Soccer Daytime games	No fee	First game: \$75, Second game: \$25	First game: \$125, Second game: \$50	Limit 2 games.
Soccer Nighttime games	No fee	First game: \$125, Second game: \$50	First game: \$175, Second game: \$100	Limit 2 games.
Football Daytime games	No fee	\$400/game; \$300/game (S)	\$600/game	Include field preparation
Football Nighttime games	No fee	\$500/game; \$350/game (S)	\$750/game	Include field preparation
Tennis Daytime matches	No fee	\$10	\$15	2 hour block
Tennis Nighttime matches	No fee	\$50	\$75	2 hour block

Recreation Center Rooms									
Group	Room/capacity	Weekday fee (Weekend fee)	Building Supervisor Fee (Night & Wknd ONLY)	Set-up fee	Additional Hours	Total	Maintenance Fee	Late fee (if booked within a 10 business day range; only exception is Funeral Luncheon)	Comments
Group I: Recreation Department Affiliated Organizations	All Rooms	No Fee	No Fee	No Fee					
	Room 1/60 people	\$25 for first 3 hours (\$40)	\$35	\$25	\$17/hour	\$50 M-F before 6 pm \$100 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Room 2/40 people	\$25 for first 3 hours (\$40)	\$35	\$25	\$17/hour	\$50 M-F before 6 pm \$100 M-F after 6 pm or weekends	\$100 refundable	\$25	The setup fee will be waived for regular meetings only, when scheduled and paid a minimum of 30 days in advance for weekday rentals Monday through Thursday.
	Room 3/50 people	\$25 for first 3 hours (\$40)	\$35	\$25	\$17/hour	\$50 M-F before 6 pm \$100 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Multi Purpose/ 95 people	\$90 for first 3 hours	\$35	\$25	\$32/hour	\$115 M-F before 6 pm \$150 M-F after 6 pm or weekends	\$100 refundable	\$25	
Group II: Roseville & Eastpointe Service and Nonprofit Organizations	Activities Center/100 people	\$90 for first 3 hours	\$35	\$25	\$32/hour	\$115 M-F before 6 pm \$150 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Room 1/60 people	\$120 for first 4 hours	\$35	\$25	\$37/hour	\$145 M-F before 6 pm \$180 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Room 2/40 people	\$120 for first 4 hours	\$35	\$25	\$37/hour	\$145 M-F before 6 pm \$180 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Room 3/50 people	\$120 for first 4 hours	\$35	\$25	\$37/hour	\$145 M-F before 6 pm \$180 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Multi Purpose/ 95 people	\$240 for first 4 hours	\$35	\$25	\$67/hour	\$265 M-F before 6 pm \$300 M-F after 6 pm or weekends	\$200 refundable	\$25	
Group III: Wedding Showers, Baby Showers, Birthdays, Holiday Parties, Wakes (Resident)	Activities Center/100 people	\$240 for first 4 hours	\$35	\$25	\$67/hour	\$265 M-F before 6 pm \$300 M-F after 6 pm or weekends	\$200 refundable	\$25	
	Rooms 1, 2, & 3 combined/ 150 people	\$360 for first 4 hours	\$35	\$25	?	\$385 M-F before 6 pm \$420 M-F after 6 pm or weekends	\$200 refundable	\$25	
	Room 1/60 people	\$150 for first 4 hours	\$35	\$25	\$57/hour	\$175 M-F before 6 pm \$210 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Room 2/40 people	\$150 for first 4 hours	\$35	\$25	\$57/hour	\$175 M-F before 6 pm \$210 M-F after 6 pm or weekends	\$100 refundable	\$25	

Group	Room/capacity	Weekday fee (Weekend fee)	Building Supervisor Fee (Night & Wknd ONLY)	Set-up fee	Additional Hours	Total	Maintenance Fee	Late fee (if booked within a 10 business day range; only exception is Funeral Luncheon)	Comments
Group III: Wedding Showers, Baby Showers, Birthdays, Holiday Parties, Wakes (Non- Resident)	Room 3/50 people	\$150 for first 4 hours	\$35	\$25	\$57/hour	\$175 M-F before 6 pm \$210 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Multi Purpose/ 95 people	\$300 for first 4 hours	\$35	\$25	\$87/hour	\$325 M-F before 6 pm \$360 M-F after 6 pm or weekends	\$200 refundable	\$25	
	Activities Center/100 people	\$300 for first 4 hours	\$35	\$25	\$87/hour	\$325 M-F before 6 pm \$360 M-F after 6 pm or weekends	\$200 refundable	\$25	
	Rooms 1, 2, & 3 combined/ 150 people	\$450 for first 4 hours	\$35	\$25	?	\$475 M-F before 6 pm \$510 M-F after 6 pm or weekends	\$200 refundable	\$25	
	Room 1/60 people	\$75 for first 3 hours	\$35	\$25	\$32/hour	\$100 M-F before 6 pm \$135 M-F after 6 pm or weekends	\$100 refundable	\$25	
Group IV: Political or Private Organizations & Special Interest Groups (Resident)	Room 2/40 people	\$75 for first 3 hours	\$35	\$25	\$32/hour	\$100 M-F before 6 pm \$135 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Room 3/50 people	\$75 for first 3 hours	\$35	\$25	\$32/hour	\$100 M-F before 6 pm \$135 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Multi Purpose/ 95 people	\$150 for first 3 hours	\$35	\$25	\$57/hour	\$175 M-F before 6 pm \$210 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Activities Center/100 people	\$150 for first 3 hours	\$35	\$25	\$57/hour	\$175 M-F before 6 pm \$210 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Room 1/60 people	\$100 for first 3 hours	\$35	\$25	\$47/hour	\$125 M-F before 6 pm \$160 M-F after 6 pm or weekends	\$100 refundable	\$25	
Group IV: Political or Private Organizations & Special Interest Groups (Non- Resident)	Room 2/40 people	\$100 for first 3 hours	\$35	\$25	\$47/hour	\$125 M-F before 6 pm \$160 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Room 3/50 people	\$100 for first 3 hours	\$35	\$25	\$47/hour	\$125 M-F before 6 pm \$160 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Multi Purpose/ 95 people	\$225 for first 3 hours	\$35	\$25	\$87/hour	\$250 M-F before 6 pm \$285 M-F after 6 pm or weekends	\$100 refundable	\$25	
	Activities Center/100 people	\$225 for first 3 hours	\$35	\$25	\$87/hour	\$250 M-F before 6 pm \$285 M-F after 6 pm or weekends	\$100 refundable	\$25	
In addition, the cost of services for Building Supervisors will be charged when the use of the facility occurs <i>after hours or on weekends</i> . The hours of Building Supervisor will be determined by the Executive Director.									
SPECIAL EVENTS AND/OR FUNDRAISERS									



<b>Recreation Center Gym Rentals *Can book up to 3 months in advance*</b>					
<b>Gym #</b>	<b>Weekday fee</b>	<b>Weekend fee</b>	<b>Additional Weekday Hours</b>	<b>Additional Weekend Hours</b>	<b>Late Fee (If date is booked within a 10 business day range)</b>
Gym I (Resident)	\$90 for 2 hours	\$100 for 2 hours	\$45/hour	\$50/hour	\$25
Gym I (Non-Resident)	\$110 for 2 hours	\$120 for 2 hours	\$55/hour	\$60/hour	\$25
Gym II (Resident)	\$80 for 2 hours	\$90 for 2 hours	\$40/hour	\$45/hour	\$25
Gym II (Non-Resident)	\$100 for 2 hours	\$110 for 2 hours	\$50/hour	\$55/hour	\$25

Family Fun & Special Events				
Program	Resident	Non-Resident	Deposit/Material Fee	Comments
Birthday Party Package	\$250	\$300	\$100 due at booking, remaining due 10 business days prior to party date.	Children ages 1-5, 2 hour rental in large gym, use of indoor park equipment. No more than 20 children. Must be booked 1 month in advance.
Fitness Room	\$50 annual fee (14-54); \$30 annual fee (55+)	\$150/year	None	Ages 14 - 17 must be accompanied by an adult at all times. Must attend an orientation prior to being able to use fitness room.
Easter Egg Hunt	FREE	FREE	None	Saturday morning, 1 week prior to Easter 10 am to 12 noon. Ages 2-10 years. Held at Huron Park
Walk Michigan	FREE	FREE	None	Tuesday Evenings at Spindler Park, Thursday Evenings at Veterans Memorial Park. All walks begin at 6 pm.
Strain Summer Night	FREE	FREE	None	Annual evening of free entertainment and fun! Activities include: outdoor movie, musical performances, inflatables, petting farm and more!
Vendor Show & Tastefest	\$1/person (12 & up)	\$1/person (12 & up)	Vendor Show participants must provide a raffle prize to have a table at the event and pay a Resident fee of \$5 or Non-Resident fee of \$10	Friday, May 10, 2019. Patrons pay admission & get entered into raffle drawings. Vendors prices vary per booth. Tastefest has samples from local restaurants to sell. Sample tickets for tastefest may be purchased for \$1 each.
Daddy/Daughter Dance	\$15/person Late Reg: \$17.50	\$17.50/person Late Reg: \$20	None	Friday, December 14th. Held at the Rec Center. Max of 180 tickets available. Event from 6:30 pm to 9:00 pm
Mem/Son Event	12.50/person	\$15/person	None	Mid-September date, event theme changes yearly. Bowling at Apollo lanes 7-9 pm.
Trick or Treat Trail	\$3/person	\$5/person	None	Last Saturday before Halloween from 6-7 pm; ages 18 months - 12 years. Event features DJ, hot chocolate, petting farm, inflatables; and local participants passing out candy for 500 kids. Wristbands must be purchased in advance for event. Saturday, October 27th
Pumpkin Roll-down	FREE	FREE	None	Held November 1st; time varies depending on day of the week. Pumpkins must be carved for event. Refreshments will be provided.
Big Bird Run	\$30 with shirt \$25 without shirt	\$30 with shirt \$25 without shirt		Race is 2nd Sunday of November starting at 10 am. Discounts given if registered early or without shirt. Participants can register online for race.
Chili Cook-Off/Soup Tasting	CHEF: FREE TASTER: \$5	CHEF: FREE TASTER: \$5	2 oz samples for 150 people	"Chef" is limited to 25 participants and is free to register; "Taster" has a fee of \$5/person to taste each sample once
Cinco De Mayo Family Party	\$10/person	\$15/person		Sunday, May 5, 2019; 12:00 p.m. - 1:30 p.m. An event to honor those of the Mexican heritage. Our event will feature a Mexican food buffet, family bingo, craft activities and a festive photo opportunity.
Family Fun Field Trips*	varies per trip	varies per trip	None	trips change each year
*Detroit Tigers	\$25/person	\$30/person		Saturday, April 6th
*Michigan Adventure	\$40/person	\$45/person		Saturday, June 29th
*Toledo Zoo & Tony Packo's	\$25/person	\$30/person		Saturday, August 17th

Preschool Programs				
Program	Authority Member	Non-Member	Deposit/Material Fee	Comments
Parent and Tot Playschool	10 Week Class: \$55 8 Week Class: \$50	10 Week Class: \$65 8 Week Class: \$60	None	Ages 18-36 months. Monday Classes at 9:30 am to 10:30 am; Tuesday evening classes 6:00 pm to 7:00 pm. At Recreation Center.
Animal Crackers	10 Week Class: \$55 8 Week Class: \$50	10 Week Class: \$65 8 Week Class: \$60	None	Ages 2-4 years. Wednesday Classes 9 am to 10 am. At Recreation Center
Super Tiny Tot Fun	10 Week Class: \$65 8 Week Class: \$60	10 Week Class: \$75 8 Week Class: \$70	None	Ages 3-5 years. Tuesday classes 10:30 am to 12 pm. At Recreation Center.
Wee Wonders Preschool	10 Week Class: \$85 8 Week Class: \$80	10 Week Class: \$95 8 Week Class: \$90	None	Ages 3.5-5 years. Monday, Wednesday or Friday Classes 10:30 am to 12:30 pm. At Recreation Center.
Kids in the Kitchen	10 Week Class: \$60 8 Week Class: \$55	10 Week Class: \$70 8 Week Class: \$65	\$25	Ages 3-5 years. Thursday Classes 11 am to 12:15 pm. At Recreation Center.
Junior Chefs (4-10 yrs)	10 Week Class: \$60 8 Week Class: \$55	10 Week Class: \$70 8 Week Class: \$65	\$25	Ages 4-10 years. Thursday Classes 4:30 pm to 5:45 pm. At Recreation Center
Senior Chefs (7-14 yrs)	10 Week Class: \$60 8 Week Class: \$55	10 Week Class: \$70 8 Week Class: \$65	\$25	Ages 7-14 years. Thursday Classes 6:15 pm to 7:30 pm. At Recreation Center
Super Scientists	10 Week Class: \$60 8 Week Class: \$55	10 Week Class: \$70 8 Week Class: \$65	\$10	Ages 4-10 years. Tuesday Classes 4:15 pm to 5:30 pm. At Recreation Center.
Crafty Crafters	10 Week Class: \$60 8 Week Class: \$55	10 Week Class: \$70 8 Week Class: \$65	\$10	Ages 4-10 years. Friday Classes 5 pm to 6:15 pm. At Recreation Center
Elves Workshop	\$25	\$30	None	Ages 4-10 years. Monday or Wednesday Class 10 am to 1 pm or 4:30 pm to 7:30 pm. At Recreation Center.
Creative Kids	\$60	\$70	None	Ages 4-10 years. Wednesday classes 9:30 am to 11:00 am. Held at Recreation Center
Little Scientists	\$60	\$70	None	Ages 4-10 years. Tuesday classes 9:30 am to 11:00 am. Held at Recreation Center

Program	Authority Member	Non-Member	Deposit/Material Fee	Comments
(Spring Break Event) Under the Sea Adventures	\$20	\$25	None	Ages 3-10 years. Wednesday, April 3rd. 10 am to 12 pm OR 5 pm to 7 pm. Held at Recreation Center.
(Spring Break Event) Spring Break Bakers	\$20	\$25	None	Ages 4-14 years. Tuesday, April 2nd. Ages 4-10 years: 11 am to 12:30 pm; ages 7-14 years: 5:30 pm to 7:00 pm. Held at Recreation Center
Christmas Cooking Class	\$25	\$30	None	Ages 3 - 14. Thursday, December 13th. Ages 3-5: 10:00-11:15 a.m.; Ages 6-14: 4:30-5:45 p.m. Held at Recreation Center

Youth/Adult Programs			
Program	Resident	Non-Resident	Comments
Indoor Park	\$2 per child per visit	\$3 per child per visit	Ages 10 months to 5 years. Tuesdays and Thursdays 10 am to 12 noon.
Young Rembrandts Drawing	\$72	\$77	Ages 6-12 years. Saturday Classes at 9:30 am to 10:30 am. All supplies provided. 5 week class
Young Rembrandts Cartooning	\$75	\$80	Ages 6-12 years. Saturday Classes at 9:30 am to 10:30 am. All supplies provided. 5 week class
Young Rembrandts Drawing	\$86	\$91	Ages 6-12 years. Saturday Classes at 9:30 am to 10:30 am. All supplies provided. 6 week class.
Tiny Tumblers Gymnastics	\$105	\$110	Thursday Classes ~ <b>Ages 2-3:</b> 4:30-5 pm; <b>Ages 4-5:</b> 5:15-6:10 pm; <b>Ages 6-7:</b> 6:15-7:10 pm; <b>Ages 8-12:</b> 7:15-8:10 pm. Saturday Classes ~ <b>Ages 2-3:</b> 9:00-9:30 am; <b>Ages 4-5:</b> 9:45-10:40 am; <b>Ages 6-7:</b> 10:45-11:40 am; <b>Ages 8-12:</b> 11:45 am-12:40 pm. Register early to receive a discount.
Summer Day Camp Program	\$130 per week	\$140 per week	Ages 6-12 years. 9 Week Program Monday through Friday from 7:30 am to 6 pm. Program includes supervised programs, field trips, swimming, arts & crafts, breakfast & lunch. Discount given if registered early.
Summer Food Program	FREE	FREE	Breakfast hours: 7:30 am to 9 am. Lunch Hours: 11:45 am to 12:45 pm. Monday Through Friday.
Babysitting Clinic	\$55	\$65	Ages 11-16 years. Saturday Class from 9 am to 5 pm. Fee includes Babysitter Manual, CD Rom and interactive materials.
Magic Bag of Tricks	\$20	\$25	Grades 1st - 6th. One day 90-minute class with step by step instruction.
Balloonology 101	\$20	\$25	Grades 1st - 6th. One day 90-minute class with step by step instruction.
Snowmobile Safety	\$15	\$20	Class is required for snowmobile operators ages 12-16 but all ages welcome. Saturday Class 9 am to 4 pm.

Program	Resident	Non-Resident	Comments
Youth Dance	\$75 (30 minute class) \$80 (45 minute class)	\$80 (30 minute class) \$85 (45 minute class)	Ages 4 and up; participants must be 4 prior to classes starting. Fees are per semester; there are 2 consecutive semesters in our dance program. Classes held on Monday, Tuesday or Wednesday evenings.
How to write a book	\$45	\$50	Ages 18 and over. One day class from 6:30 pm - 8:30 pm. \$25 material fee due the first day of class to instructor
Make perfect pierogi	\$29	\$34	Ages 16 - Adult. Single day class, dates and times vary. Must contact instructor directly for supply list to bring to class
Authentic German Strudel	\$29	\$34	Ages 16 - Adult. Single day class, dates and times vary. Must contact instructor directly for supply list to bring to class
Mexican Tamales in Corn Husks	\$29	\$34	Ages 16 - Adult. Single day class, dates and times vary. Must contact instructor directly for supply list to bring to class
Crazy Fit Kids Boot Camp	\$60	\$70	Grades 1st - 8th. Saturday classes 2:00 - 2:45 pm. 5 week sessions.
MIDOG Park	\$25/year	\$35/year	Off leash dog park located at Memorial Park in Eastpointe. New applicants accepted during regular business hours, Monday - Friday 8:30 am - 4:00 pm. Dog License and Vaccination records due at the time of registration.

Adult Fitness			
Program	Resident	Non-Resident	Comments
Line Dancing	\$30	\$35	Tuesday Evenings. Basic Beginners: 6:45-7:30 pm. Beginners Plus: 7:30-8:30 pm. Pre-registration is required.
MixedFit	\$8 per class	\$8 per class	Thursday evenings; 7:30 - 8:30 pm. Cash payment only
Pound	\$7 per class	\$7 per class	Wednesday evenings; 7:30 - 8:30 pm. Class card offered for 6 class for \$35. Cash payment only
Zumba Gold	\$6 per class	\$6 per class	Thursdays at 10 am to 11 am.
Boxercise	\$8 per class	\$8 per class	Monday evenings, 7:30 - 8:30 pm. Cash payment only
Zumba	\$8 per class	\$8 per class	Wednesday evenings; 6:30 - 7:15 pm. Cash payment only.
Basic Yoga	\$69	\$79	Monday Classes 6:15 pm - 7:15 pm or Thursday classes 6:15 to 7:15 pm. Must register 1-week in advance of class. If space is available, drop in rate is \$10
Barre Toning	\$69	\$79	Wednesday Classes 7 pm - 7:55 pm. Must register 1-week in advance of class. If space is available, drop in rate is \$10
Adult Cardio Tennis	\$58	\$63	Ages 18 and over. Tuesday Classes 7 pm - 8 pm.
Outdoor Adult Cardio Tennis	\$40	\$50	Ages 18 and over. Tuesday classes 7:30 pm - 8:30 pm. Classes held at Spindler Park in Eastpointe.
Outdoor Adult Cardio Tennis	\$118	\$123	Ages 18 and over. Monday and Wednesday classes 8 pm - 9 pm. Classes held at Spindler Park in Eastpointe.
Detroit Urban Style Ballroom Dance	\$60	\$70	Ages 18 and older. Thursday classes 7 pm - 8:30 pm.
Men's Open Gym			Ages 18 and older. Wednesday Nights 8 pm to 10 pm. Participants MUST purchase a Recreation Center ID for \$5; this card is required each time for entry. Maximum of 30 players per night
	\$2/person/night	\$4/person/night	

<b>Sports</b>				
<b>Program</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Deposit/Material Fee</b>	<b>Comments</b>
NAAMA Karate	\$6 per class	\$6 per class	\$20 registration fee	Ages 5-12 years old. Mondays and Wednesdays: Beginners at 5 pm to 6 pm and Color Belt at 6 pm - 7:30 pm.
Under 6 Soccer Academy	\$65	\$75	None	Practice Tuesdays & Thursdays 5:30 pm to 6:30 pm. Games will be on Saturdays between 10 am & 11 am. \$15 discount if registered early.
Start Smart Soccer	\$80 (Equipment is included), \$40 (Equipment is to be returned at the end).	\$80 (Equipment is included), \$40 (Equipment is to be returned at the end).	None	Spring and Fall Sessions: Ages 3-5 years with Parent. Saturdays 10 am - 11 am.
Start Smart Sports Development	\$75 (Equipment is included), \$40 (Equipment is to be returned at the end).	\$75 (Equipment is included), \$40 (Equipment is to be returned at the end).	None	Spring Sessions: Ages 3-5 years with Parent. Saturdays 11:15am to 12:15pm.
Start Smart Basketball	\$80 (Equipment is included), \$40 (Equipment is to be returned at the end).	\$80 (Equipment is included), \$40 (Equipment is to be returned at the end).	None	Fall Sessions: Ages 3-5 years with Parent. Saturdays 11:15 am to 12:15 pm
Middle School Volleyball League	\$85	\$95	None	6th - 8th graders. Game Days: Sunday Mornings; Practices begin in early January, games begin in late January. \$15 discount if registered early. No admission fees for games.
Youth Basketball-Open Gym	\$2 per person	\$4 per person	Recreation Center ID required; \$5 to replace ID card	Saturday Evenings. Ages 7-12 years: 5:30 pm to 7 pm; Ages 13-17 years: 7 pm to 8:30 pm. Maximum of 30 children per age group per day.

Program	Resident	Non-Resident	Deposit/Material Fee	Comments
6th, 7th, 8th Grade Boys Basketball League	\$85	\$95	None	This re-designed basketball league is for 6th-8th graders that DO NOT play on their school team. Fee includes jersey. All players must provide black athletic shorts and non-marking shoes. No coach or player requests will be accepted; teams will be formed by a draft process. Games are on Saturdays & begin in late January. No admission fees for games
Boys High School 3x3 Basketball League	\$85	\$95	none	Boys in grades 9-12. This fun new basketball league is for boys who do not play for their school team. All players must provide black athletic shorts and non-marking shoes. Teams will be formed randomly by the Youth Sports Coordinator. No requests. Games: Friday Evenings. No admission fees for games
Hot Shot Competition	FREE	FREE	None	Boys and Girls ages 8 - Adult. Saturday in mid February at 10 am. NO birth certificate required
Quickstart Indoor Tennis Lessons	\$58	\$63	None	Tuesday nights held at the Rec Center. Ages 7-12 years: 5:30 pm to 6:30 pm; Ages 13-18 years: 6:30 pm to 7:30 pm.
Holiday Tennis Tournament	Ages 5-8: \$6 Ages 9-18: \$8	Ages 5-8: \$8 Ages 9-18: \$10		Saturday Afternoon; time varies by age group.
Outdoor Tennis Lessons	\$118	\$123	None	Monday and Wednesday nights at Spindler Park in Eastpointe. Ages 7-12: 6 pm - 7 pm; Ages 13-18: 7 pm to 8 pm; Ages 18 and up: 8 pm to 9 pm
Outdoor Tennis Lessons: Early Session	\$40	\$50	None	Tuesday evenings at Spindler Park in Eastpointe. Ages 7-12: 5:30 pm - 6:30 pm; Ages 13-18: 6:30 pm - 7:30 pm

Program	Resident	Non-Resident	Deposit/Material Fee	Comments
Boys Instructional Baseball	\$80	\$90	None	7-8 years old. Game days may vary. Age as of May 1st. \$15 discount if registered early
Boys Mustang Baseball	\$90	\$100	None	9-10 years old. Game days may vary. Age as of May 1st. \$15 discount if registered early
Boys Bronco Baseball	\$100	\$110	None	11-12 years old. Game days may vary. Age as of May 1st. \$15 discount if registered early
Boys Pony Baseball	\$130	\$140	None	13-14 year olds. Game days may vary. Age as of May 1st. \$15 discount if registered early
Boys Colt Baseball	\$130	\$140	None	15-17 year olds. Game days will vary, including some Saturdays. Age as of May 1st. \$15 discount if registered early
Girls Pigtail Softball	\$90	\$100	None	7-9 year olds. Game days may vary. Age as of May 1st. \$15 discount if registered early
Girls Biddy Fast pitch Softball	\$100	\$110	None	10-12 year olds. Game days may vary. Age as of May 1st. \$15 discount if registered early
Girls Competitive Fast pitch Softball	\$130	\$140	None	13-14 year olds. Game days may vary. Age as of May 1st. \$15 discount if registered early
Girls High School Fastpitch Softball	\$130	\$140	None	15-16 year olds. Game days may vary. Age as of May 1st. \$15 discount if registered early
T-Ball for Boys and Girls	\$60	\$70	None	Ages 5-6 years old. Tuesdays, Thursdays and Saturdays. Age as of May 1st. \$15 discount if registered early
Men's Softball	\$625	\$625	\$100 Forfeit Fee + \$20 cash payment for the official fee due at the start of each scheduled game per team.	Tuesday, Thursday or Friday evening leagues. Games starting in the beginning of May and season concluding in late September, early October.

Program	Resident	Non-Resident	Deposit/Material Fee	Comments
Co-Ed Volleyball	\$250	\$250		Wednesday evening league. Games beginning in early December and season concluding in late March/early April. Game times - 6:30, 7:30, 8:30, or 9:30 pm
Girls Elementary Basketball	\$75	\$80	None	Grades 3rd - 6th. Game Days: Saturday mornings. \$15 discount if registered early. No admission fees for games
Boys Elementary Basketball	\$75	\$80	None	JV: Grades 2nd-3rd, Game days on Saturdays; VARSITY: 4th-5th, Game days on Sundays. \$15 discount if registered early. No admission fees for games
Girls Elementary Cheerleading	\$75	\$80	None	Grades 3rd-5th; Game days on Sundays. \$15 discount if registered early. No admission fees for games. Each participant is responsible for their own bloomers for under skirt.
1st Grade Basketball	\$30	\$35	None	Boys and girls in 1st grade. Saturday classes from 11 am to 12 noon
1st & 2nd Grade Cheerleading	\$30	\$35	None	Girls in 1st & 2nd grade. Saturday classes from 9:30 am to 10:30 am
MS Competitive Cheer	\$160	\$175	none	Girls in 6th-8th grade. Fee includes: instruction and professionally taught gymnastic classes, registration fees for area competitions. Season runs early November through mid-February. Uniforms do NOT include briefs, bodysuit or shoes.
Girls Softball Lessons	\$99	\$109		Fundamental class from 5-7 pm; Advanced class from 7-9 pm. Players must bring their own equipment; parents are welcome to sit in and ask questions at the end of the session.

<b>Senior Programs</b>			
<b>Program</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Comments</b>
Senior Van Transportation	\$1 each way	\$1 each way	Monday through Friday from 8:30am to 3:30pm. Boundaries: 8 mile to 15 mile and Jefferson to Hoover.
Fitness Room	\$50 annual fee (14-54); \$30 annual fee (55+)	\$150 Annual Fee	Monday to Friday from 8:30 am to 8:00pm; Saturday/Sunday from 12:00 pm to 6:00 pm. At Recreation Center
Morning Milers	FREE	FREE	Monday, Wednesday, Friday from 9 am to 9:30 am. At Recreation Center
Wii Bowling	\$12 per person/session	\$12 per person/session	League play Monday through Friday. At Recreation Center.
Shape Up	\$1	\$2	Monday and Wednesday at 10:30am. At Recreation Center.
Blood Pressure	FREE	FREE	4th Monday of each month from 12 pm to 1 pm. At Recreation Center.
Line Dance	\$1	\$2	Tuesdays at 10am. At Recreation Center.
Zumba Gold	\$6/class	\$6/class	Thursdays at 10 am. At Recreation Center.
Stroke Support Group	\$1	\$1	Thursdays at 12:30pm. At Recreation Center.
Pickleball	\$1	\$2	Tuesday and Thursday, 1 - 3 pm. At Recreation Center.
Sit N Knit/Crochet	FREE	FREE	Monday and Tuesday at 11 am. At Recreation Center.
Bingo	\$1/person	\$1/person	2nd Monday of the month at 1 pm. At Recreation Center.
Rummy	FREE	FREE	Tuesday at 12:30 pm. At Recreation Center
Card Parties	\$2/person	\$2/person	Euchre and Pinochle (alternating). Wednesday at 12:30pm.

Program	Resident	Non-Resident	Comments
Senior Center Holiday Party	\$22/person	\$25/person	Friday, December 14, 2018 at Eastpointe Manor Banquet at 11 am. Includes meal and dessert, musical entertainment, games with prizes, door prizes and a visitor.
Foot Doctors			1st Friday at 9:30 am and 2nd Thursday at 1 pm. At Recreation Center
AARP Tax Assistance	FREE	FREE	Starting February through mid-April, made by appointment. Appointments are on Tuesday mornings only!
Coloring for Adults	\$1	\$1	Once a month on a Monday, coloring and refreshments are provided.
Veteran Services			Once a month on a Thursday from 9 am to 3 pm
Ask-A-Lawyer			Once a month on a Thursday from 1 pm to 3 pm
Various Parties	\$12	\$14	Approximately 3 a year, theme depends on the time of year the party is
Bargain Hunters Paradise	Booth Space: \$15 Booth Space w/table: \$25	Booth Space: \$15 Space w/table: \$25	3rd Saturday in August. 9 am - 2 pm. Held in the Recreation Authority Parking lot



**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

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**AGREEMENT FOR CONSULTING SERVICES**

**THIS AGREEMENT**, Entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2019, by the Recreational Authority of Roseville & Eastpointe hereinafter referred to as the "Client" and Carlisle/Wortman Associates, Inc. hereinafter referred to as the "Consultant."

**WHEREAS**, The Client desires to engage the Consultant to provide assistance in planning and zoning administration services.

**NOW, THEREFORE**, In consideration of the foregoing, and of the mutual agreement hereinafter set forth, the parties hereto legally intending to be bound hereby do agree for themselves and their respective successors and assigns as follows:

**SECTION 1.0**

**PLANNING SERVICES**

The Consultant for his part agrees to provide services in accordance with the Scope of Work in Attachment 1 and according to the timeline in Attachment 2 of this agreement.

**SECTION 2.0**

**COLLECTION OF DATA**

It is understood that the Consultant will have the cooperation of the Client in the collection of basic data and other information for the above work. This shall include the transmittal of base maps in Geographic Information Systems and AutoCAD files, if available.

**SECTION 3.0**

**PAYMENT FOR SERVICES**

- 3.1 Fee - The Consultant shall be paid in accordance with fee schedule in Attachment 3 of this agreement
- 3.2 Terms of Payment - The Consultant shall present the Client an invoice each month based on work performed in the previous month. Invoices shall be paid within thirty (30) days after receipt by the Client

**SECTION 4.0 REPRESENTATION**

It is understood and agreed that Principal David Scurto will represent the Consultant in all matters pertaining to this Agreement. From time to time, the Consultant may use additional personnel within the firm or sub-consultants to assist in the execution of matters pertaining to this contract.

Richard K. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Principal*  
David Scurto, *Principal* Benjamin R. Carlisle, *Principal* Sally M. Elmiger, *Principal* Craig Strong, *Principal* R. Donald Wortman, *Principal*  
Laura K. Kreps, *Associate* Paul Montagno, *Associate*

**SECTION 5.0****OWNERSHIP OF MATERIALS**

All documents or other materials prepared by the Consultant under this Agreement shall be considered the property of the Client.

**SECTION 6.0****LIMITATION OF LIABILITY**

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from damages and losses arising from the negligent acts, errors or omissions of the Consultant in the performance of professional services under this Agreement, to the extent that the Consultant is responsible for such damages and losses on a comparative basis of fault and responsibility between the Consultant and the Client. The Consultant is not obligated to indemnify the Client for the Client's own negligence.

**SECTION 7.0****TERMS OF AGREEMENT**

The term of this Agreement shall extend through acceptance of the master plan by the Michigan Department of Natural resources, unless mutually extended.

This Agreement may be terminated by either the Client or Consultant individually or jointly upon ninety (90) days written notice. Compensation during the notice period would be paid by the Client to the Consultant if services are faithfully rendered to the Client.

**IN WITNESS WHEREOF,** The Consultant and the Client execute this Agreement as of the date first set forth in this Agreement.

**WITNESS****CLIENT**

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Title:

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Title:**CONSULTANT**

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Douglas Lewan  
Executive Vice-President  
Carlisle/Wortman Associates, Inc.

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David Scurto AICP  
Principal  
Carlisle/Wortman Associates, Inc.



**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

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**ATTACHMENT 1**  
**Scope of Work**

The document will meet the requirements of the Michigan Department of Natural Resources (MDNR Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans, 12/20/2016), as well as the standards set by the Commission for Accreditation of Park and Recreation Agencies (CAPRA).

The process used to generate the Plan will consist of three phases: background studies, evaluation and plan development.

**Background Studies.** This phase involves gathering and updating data from the most recent census and other demographic surveys, existing documents, plans, and from field observations. The data is organized into three main categories: community description, recreation inventory, and resource inventory.

**Evaluation.** The second phase in the planning process considers RARE's parks and recreation services deficiencies and needs. Public meetings and other information gathering efforts take place to collect ideas and concerns from City officials, community stakeholders, staff and residents for the community park and recreation system. Critical to this portion of the process is the identification of issues and the establishment of priorities.

**Plan Development.** The last phase in the process involves plan development and adoption. Based on the input and needs identified, goals and objectives are formulated, and a realistic action plan developed. Strategies to implement the plan will also be discussed.

The following work plan outlines the tasks described above. Note that tasks are frequently implemented concurrently and often overlap.

**TASK 1.0 Project Initiation**

Prepare for and facilitate kick-off meeting with R.A.R.E. and cities of Eastpointe and Roseville staff to review work plan and schedule. Discuss public input format and development and distribution of survey materials.  
Establish a steering committee comprised of Eastpointe, Roseville, and R.A.R.E. representatives.  
Discuss MDNR community communication requirements and documentation procedures.  
Collect and review existing documents such as other Park plans, community needs surveys, neighboring community recreation plans and any other pertinent documents.

**TASK 2.0 Community Description**

- Update the role of parks and recreation in the communities.
- Update community descriptions, demographics, and physical and land use characteristics of the Roseville and Eastpointe using 2010 US Census, 2018 SEMCOG, ESRI, American Community Survey, and other available data resources.
- Review and summarize relevant information from supportive documents including Eastpointe and Roseville recreation and comprehensive master plans, R.A.R.E. budgets and plans, and other relevant materials.

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David Scurto, *Principal* Benjamin R. Carlisle, *Principal* Sally M. Elmiger, *Principal* Craig Strong, *Principal* R. Donald Wortman, *Principal*  
Laura K. Kreps, *Associate* Paul Montagno, *Associate*

- Update the description of the current administrative structure of R.A.R.E. and its relationship with Eastpointe and Roseville. It will also include a description of volunteer groups and any partnerships with other organizations.

#### **TASK 3.0 Recreation/Resource Inventory**

- Update the description of the parks, trails, open spaces, and recreation facilities. This will include individual city facilities, as well as the local and regional parks. An updated map of Eastpointe and Roseville's parks, trails and facilities will be prepared.
- Evaluate opportunities and needs for the community's recreation system.
- Evaluate progress of implementing ADA compliance efforts.
- Update information on previous grant-assisted projects.
- Identify park maintenance and equipment needs with assistance from the Steering Committee and Parks and Recreation Department staff.

#### **TASK 4.0 Public Participation**

- Identify national, state, and local park and recreation trends.
- Initiate the community engagement efforts, which will be determined during the initial stages of the project. [Note: The MDNR now requires two forms of public input for all recreation plans]
- Work with Steering Committee to plan and conduct two community engagement efforts (on-line survey, public meeting, workshop, focus groups) to receive input on desired park and recreation facilities and program improvements from residents and community interest groups such as sports organizations, seniors, and other community stakeholders.
- Compile and analyze the input received. Submit and present results to the Steering Committee to discuss modifications and to provide focus ideas for Master Plan development.

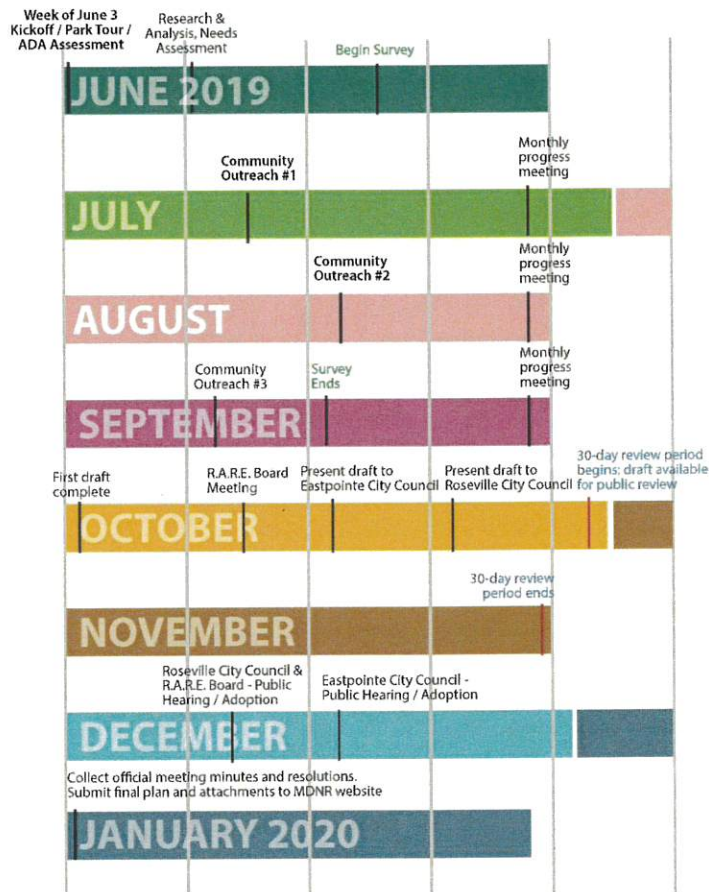
#### **TASK 5.0 Master Plan**

- Develop draft plan using MDNR and CAPRA guidelines.
- Submit and present draft plan to the Steering Committee for review. Revise as needed.
- Present preliminary draft to Eastpointe and Roseville's Park Commissions and revise plan to reflect comments received.
- Post revised draft on R.A.R.E., Eastpointe, and Roseville websites for the required 30-day public review. Hard copies of the draft will also be made available at the city halls, recreation center, and libraries.
- Receive comments, discuss revisions, and submit for approval to Steering Committee.
- Present Plan to Eastpointe and Roseville City Councils for public hearings and adoption.

## ATTACHMENT 2

### Project Schedule

The MDNR requires communities to submit recreation master plans prior to February 1 of each calendar year in order to be eligible for grant funding but allows for plans to be submitted to the MDNR website well in advance of that deadline. In a complicated scenario such as this where three separate entities need to support the plan, we have found that aiming for final adoption as early as possible is prudent. We fully intend to meet the required project schedule while remaining within our allotted budget. This schedule as shown below is flexible and can be adjusted to meet your needs.



Per the schedule, we are anticipating 10 total on-site meetings and monthly progress meetings as required. The progress meetings will be held via teleconference to help reduce costs. The City Council meetings and Public Hearings could potentially also be consolidated, which would further help to reduce overall costs. We will work with R.A.R.E. to help identify areas where we can reduce project costs while still adhering to plan requirements.

In our experience, the more time devoted to public outreach, the better the response rate. For this reason, we recommend seeking community input in the form of an online survey as soon as possible. A survey is not required, but it does give community members who might not be able to attend the outreach meetings an opportunity to provide input. An extended schedule would also allow for better photo documentation and would ensure that residents have the opportunity to experience your facilities while making informed decisions regarding community recreation needs.

**ATTACHMENT 3**  
**Fee Schedule**

The following schedule identifies staff personnel and the estimate of hours needed for each person per task.

<b>Task</b>	<b>Principal-in-Charge David Scurto</b>	<b>Project Manager/ Sr. Planner Chris Nordstrom</b>	<b>GIS/Graphics/ Planner</b>	<b>Support Staff</b>
<b>1.0 Project Initiation - Kickoff meeting, parks tour, ADA assessment</b>	4	16	-	4
<b>2.0 Community Description</b>	2	20	4	4
<b>3.0 Recreation/Resource Inventory</b>	2	16	16	-
<b>4.0 Public Participation</b>	6	54	12	-
<b>5.0 Master Plan</b>	4	54	30	6
<b>Total Hours</b>	18	160	62	14
<b>Hourly Rate</b>	\$105/hour	\$95/hour	\$70/hour	\$60/hour
<b>Subtotal</b>	\$1,890	\$15,200	\$4,340	\$840

**Summary of project fees**

Base project cost:	\$22,270.00
Miscellaneous supplies, printing, mileage, and other project related materials:	\$ 3,500.00

**Total Project Cost Not to Exceed:               \$25,770.00**

Scheduled meetings include ten on-site meetings based on the schedule stipulated in the RFP. These meetings include: one kickoff meeting/park review meeting with R.A.R.E. Board; three community outreach meetings with the R.A.R.E. Board and Eastpointe and Roseville Parks & Recreation Boards; three meetings to review the drafts with the R.A.R.E. Board and the respective City Councils; a second meeting with the R.A.R.E. Board for adoption of the plan; and two public hearings followed by adoption by each City Council. Monthly progress meetings with a Steering Committee or R.A.R.E. board will be held via teleconference. Additional meetings may be desired and would be billed at the standard hourly rates per the Consultant's 2019 Schedule B of hourly rates.

Roseville-Eastpointe Recreation Authority  
Spring 2019

<b>Dance - Spring Session</b>			
	<b>Revenue</b>		
	Registrations	\$2,510.00	
	<b>Expenses</b>		
	Contractual Pay		\$1,757.00
<b>Total Profit/Loss</b>			<b>\$753.00</b>

<b>Line Dancing - 3/5 - 4/9</b>			
	<b>Revenue</b>		
	Registrations	\$335.00	
	<b>Expenses</b>		
	Contractual Pay		\$227.80
<b>Total Profit/Loss</b>			<b>\$107.20</b>
<b>Preschool - Spring Session</b>			
	<b>Revenue</b>		
	Registrations	\$4,465.00	
	<b>Expenses</b>		
	Contractual Pay		\$3,348.75
	End of Year Party Expenses		\$525.00
<b>Total Profit/Loss</b>			<b>\$591.25</b>

<b>Tennis Lessons - 4/9 - 5/14</b>			
	<b>Revenue</b>		
	Registrations	\$895.00	
	<b>Expenses</b>		
	Contractual Pay		\$608.60
<b>Total Profit/Loss</b>			<b>\$286.40</b>

<b>Perfect Pierogies - 4/13</b>			
	<b>Revenue</b>		
	Registrations	\$718.00	
	<b>Expenses</b>		
	Contractual Pay		\$488.24
<b>Total Profit/Loss</b>			<b>\$229.76</b>

<b>Cartooning - 4/27 - 6/1</b>			
<b>Revenue</b>			
Registrations	\$535.00		
<b>Expenses</b>			
Contractual Pay		\$374.50	
<b>Total Profit/Loss</b>			<b>\$160.50</b>

<b>Babysitting Class - 5/4</b>			
<b>Revenue</b>			
Registrations	\$295.00		
<b>Expenses</b>			
Contractual Pay		\$200.60	
<b>Total Profit/Loss</b>			<b>\$94.40</b>

<b>NAAMA Karate - Quarterly Payment</b>			
<b>Revenue</b>			
Registrations	\$624.00		
<b>Total Profit/Loss</b>			<b>\$624.00</b>