



**Recreation Authority of Roseville & Eastpointe Board**  
**June 14, 2023 - 4:00pm**  
**POSTPONED UNTIL Monday, June 26, 2023 - 4:00pm**  
**Conference Room - Recreation Authority Center**  
**Meeting Agenda**

- A. Roll Call
- B. Approval of Minutes for Regular Meeting May 10, 2023.
- C. Approval of Disbursements and Budget Report.
  - 1. Disbursements #11
  - 2. Revenue/Expense Reports
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
  - 1. Update on park issues and scheduling park staff.
  - 2. Update on ball field lights at Huron Park - Park Improvement Project
  - 3. Request approval for the 2022/23 Budget Adjustments
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment

*Next regular meeting is scheduled for Wednesday, July 12, 2023 at 4pm.*



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## Recreation Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

May 10, 2023

**Meeting called to order 4:01pm**

**A. Roll Call**

- a. Ms. Brown, Mr. Klinefelt, Mr. Switalski, Mr. Walters and Mr. Merucci are present.

**B. Approval of Minutes**

**a. Regular Meeting April 12, 2023**

- i. Motion to approve the April Regular Meeting minutes was made by Mr. Switalski, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

**C. Approval of Disbursements and Budget Report**

**a. Disbursement #10**

- i. Motion to approve disbursement #10 was made by Mr. Switalski, supported by Mr. Walters. All approved, none opposed. Motion passed.

**b. Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

**D. Hearing of the Public – agenda items only**

- a. No public spoke.

**E. Communications**

- a. Mr. Lipinski shared letters to the concessionaire.

**F. Old Business**

**a. Discussion on Recreation Authority's involvement in the 2023 Memorial Day parades in Eastpointe and Roseville**

- i. Mr. Lipinski purchased 2 banners for participants to walk with in the parade. Ms. Brown and Mr. Klinefelt will be walking in the Eastpointe parade.

**G. New Business**

**a. Update on Concession Agreement termination**

- i. Termination letter was sent to Mr. Awdish regarding terminating the concession agreement. The payment made for the 2022 season came back NSF. Mr. Lipinski spoke to Mr. Tomlinson regarding protocol. A police report has now been filed.

**b. Discussion and/or action on issues in the parks and scheduling staff**

- i. Mr. Lipinski shared letters from staff regarding their stance on having staff at the park and safety at the park. City of Eastpointe and Roseville City Managers and Public Safety staff dialog has been started, this will be an on-going conversation in hopes of coming to a solution. The Recreation Authority has decided to suspend taking any further reservations for the 2023 season.

**H. Hearing of the Public**

- a. No public spoke.

**I. Discussion by Director.**

- a. Mr. Lipinski shared that the Macomb County Clerk and Senator Klinefelt spoke with the Seniors. A couple recent events were the Craft Night and Senior Birthday Party. The website update is finally finished. Mr. Just and Ms. Frederick met with Fraser Parks and Recreation director in regards to partnering for the basketball, cheer season. Mr. Lipinski met with Fraser public schools Superintendent in regards disc golf at Dooley Park. The lighting project at Huron Park is underway and expected to be install the week of May 15<sup>th</sup>. Mr. Lipinski and Ms. Frederick attended the Eastpointe council meeting and had a presentation regarding programs at the Recreation Authority. The dance classes had their recital at Eastpointe High School, it went well and had many compliments. The Spring Craft and Vendor Show is this Saturday, May 13<sup>th</sup>. The Pride in the park event will be held on June 1<sup>st</sup> and a blood drive will be held on June 6<sup>th</sup>.

**J. Discussion by Board Members.**

- a. Mr. Walters - Nothing at this time.
- b. Ms. Brown – Nothing at this time.
- c. Mr. Switalski – Inquired about the suspension of Park pavilion rentals.
- d. Mr. Klinefelt – Stated that he would be willing to attend a Special Meeting if needed regarding action on the Park issue.
- e. Mr. Merucci – Nothing at this time.

**Meeting adjourned – 5:10pm**

# Recreational Authority of Roseville & Eastpointe

## Disbursement #11

May 2023	61,242.49
AP Total	<u>61,242.49</u>
Pay #23 (5/10/23)	30,170.03
Pay #24 (5/24/23)	30,510.00
Payroll Total	<u>60,680.03</u>
Grand Total	<b>121,922.52</b>

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR  
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:

  
EXECUTIVE DIRECTOR

\_\_\_\_\_  
CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD CLERK / TREASURER

Check Register  
May 2023  
RARE

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 PARK/RECREATION FUND					
Dept 101 GENERAL DEPARTMENT					
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC ALLEN, NICOLE		REFUND	120.00	8969
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC BLACKMAN, JESSICA		REFUND	110.00	8973
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC CAMPFIELD, TAMMY		REFUND OF RENTAL DEPOSIT	100.00	8974
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC CLEAVES, ANGELA		REFUND	85.00	8977
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC CRIPPEN, DESTINY		REFUND	115.00	8979
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC DAVIS-HILLS, LATRICE		REFUND OF RENTAL DEPOSIT	100.00	8980
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC EHRESMAN, MARY KAY		2022 BOYS BASEBALL COACH REFUND	100.00	8984
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC EISENHARDT, PAMELA		REFUND	110.00	8985
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC EVANGEL CHRISTIAN CHURCH		REFUND OF RENTAL DEPOSIT	100.00	8986
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC FAKHOURI, MICAH		REFUND OF RENTAL DEPOSIT	200.00	8988
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC FAST, TONIA		REFUND	100.00	8989
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC GLENN, DAVID		REFUND	215.00	8990
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC GOOD, DIANNE		REFUND	220.00	8991
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC JURKIEWICZ, SABRINA		REFUND	100.00	8993
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC KELLER, SHARON		REFUND OF RENTAL DEPOSIT	100.00	8994
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC KIRKINDALL, MARTIN		REFUND OF RENTAL DEPOSIT	200.00	8995
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC MARTIN, MARSHA		REFUND OF RENTAL DEPOSIT	100.00	8997
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC MCCUBBIN, SARA		REFUND	110.00	8998
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC MURRAY, KATHERINE		REFUND	115.00	8999
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC NARDELLI, CUTLER		REFUND OF RENTAL DEPOSIT	200.00	9000
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC NEAL, LADASIA		REFUND OF RENTAL DEPOSIT	200.00	9001
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC ONEIL, COURTNEY		REFUND	95.00	9002
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC PAYNE, CHRISTINE		REFUND	280.00	9003
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC PENNA, MARISA		REFUND	120.00	9004
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC PILKEY, MIKEL		REFUND	140.00	9005
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC PURIFOY, LAWRENCE		REFUND OF RENTAL DEPOSIT	100.00	9006
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC REYES, SANDRA		REFUND	125.00	9007
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC ROBINSON, KYLE		REFUND	150.00	9008
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC RUCKER, JEROME		REFUND	100.00	9010
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC SAMS, CHANEL		REFUND OF RENTAL DEPOSIT	200.00	9011
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC SANGSTER, FELICIA		REFUND OF RENTAL DEPOSIT	200.00	9012
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC SNOWDEN, CHRISTINA		REFUND OF RENTAL DEPOSIT	100.00	9014
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC VINDUA, RYAN		REFUND	85.00	9015
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC WARRICK, THEODORE		REFUND OF RENTAL DEPOSIT	50.00	9016
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC WATSON, JAMIE		REFUND	95.00	9017
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC WHITE, SAMARA		REFUND OF RENTAL DEPOSIT	100.00	9018
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC DAVIS-MAHONE, LADONNA		RENTAL DEPOSIT REFUND	50.00	9031

208-101-652.000	RECREATION USE AND ADMISSION FEE-RC EVANS, KENYATA		DEPOSIT REFUND	200.00	9035
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC HOUSTON, DAWN		DEPOSIT REFUND	200.00	9037
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC LOWERY, SHANIECE		DEPOSIT REFUND	100.00	9039
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC MPARKS		GRAND EXPERIENCE ROOM DEPOSIT	17,850.00	9041
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC MURRY, KASSAUNDRA		DEPOSIT REFUND	100.00	9042
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC RHODES, OMAR		DEPOSIT REFUND	100.00	9044
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC WILEY, ANDRELLA		DEPOSIT REFUND	100.00	9047
208-101-652.000	RECREATION USE AND ADMISSION FEE-RC WRIGHT-JOHNSON, GWENDOLYN		DEPOSIT REFUND	200.00	9049
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	MARCH POSTAGE/SUPPLIES	60.90	8975
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	APRIL POSTAGE/SUPPLIES	25.35	8975
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	MARCH POSTAGE/SUPPLIES	128.40	8975
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	APRIL POSTAGE/SUPPLIES	120.24	8975
208-101-740.000	SUPPLIES	EASTPOINTE HIGH SCHOOL	DANCE RECITAL (SECURITY/CUSTODIAL FEES)	307.54	8983
208-101-740.000	SUPPLIES	EXOTIC ZOO	SUMMER DAY CAMP-7/10/23	495.00	8987
208-101-740.000	SUPPLIES	AD-TECH AGENCY INC	SPRING DANCE TSHIRTS	486.00	9027
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	DEE'S SPORT SHOP INC	BASEBALL JERSEYS, PANTS, HATS	2,323.00	9032
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	DEE'S SPORT SHOP INC	PITCH RUBBER 3 SPIKE	56.00	9032
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	DIRECT FITNESS SOLUTIONS	DFS TRIP AND LABOR	130.00	9033
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	JUST, ADAM	REIMBURSEMENT	29.93	9038
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	USA SOFTBALL OF METRO DETROIT	SOFTBALLS	864.00	9046
208-101-801.000	PROFESSIONAL SERVICES	ANDERSON, ECKSTEIN AND WESTF	PROJ# 1556-0002-00 RARE GENERAL ENGINEERING	544.00	8970
208-101-801.000	PROFESSIONAL SERVICES	BIANCO TOURS INC	PAYMENT FOR SENIOR TRAVEL ARK ENCOUNTER SI	833.00	8972
208-101-801.000	PROFESSIONAL SERVICES	BIANCO TOURS INC	HISTORIC MARSHALL	3,502.00	9028
208-101-801.000	PROFESSIONAL SERVICES	CIVICPLUS	ANNUAL FEE	11,416.94	9030
208-101-818.000	CONTRACTUAL SERVICES	AD-TECH AGENCY INC	STAFF SHIRTS-2023 SPRING/SUMMER	1,345.00	8968
208-101-818.000	CONTRACTUAL SERVICES	KRISTIN JD WILSON	CHAIR YOGA	277.44	8996
208-101-818.000	CONTRACTUAL SERVICES	ROSS, DEBRA	BABYSITTING CLINIC	265.20	9009
208-101-818.000	CONTRACTUAL SERVICES	SMITH, JASMINE	MARCH/APRIL 2023 PRESCHOOL PROGRAMS	704.00	9013
208-101-818.000	CONTRACTUAL SERVICES	GAFFKE, DEBRA	SPRING DANCE CLASSES	1,757.80	9036
208-101-818.000	CONTRACTUAL SERVICES	GAFFKE, DEBRA	SPRING ADULT DANCE	336.60	9036
208-101-818.000	CONTRACTUAL SERVICES	SOKOL, ANTHONY	3/29 VOLLEYBALL REF	90.00	9045
208-101-826.000	LEGAL FEES	YORK, DOLAN AND TOMLINSON P	APRIL 2023 BILLING	315.00	9019
208-101-880.000	COMMUNITY PROMOTION	BRIGHT HORIZON SERVICES INC	5/1-2 LANDSCAPING	4,644.00	9029
208-101-880.000	COMMUNITY PROMOTION	WILLENTERPRISES	DOUBLE SIDED BANNER	324.28	9048
208-101-920.000	UTILITIES	CITY OF ROSEVILLE	WATER SVC #160018185	1,402.95	8976
208-101-920.000	UTILITIES	DTE ENERGY	ELEC SVC 9100 026 8010 6	134.96	9034
208-101-931.000	BUILDING MAINTENANCE	DUNBAR MECHANICAL INC	WO# 156384 REPLACED BAD EXHAUST	1,321.00	8982
208-101-931.000	BUILDING MAINTENANCE	GREAT LAKES PEST CONTROL CO IN	PEST CONTROL - 4-24-23	50.00	8992
208-101-931.000	BUILDING MAINTENANCE	BRIGHT HORIZON SERVICES INC	4/20 FERTILIZER AND MONTHLY MAINTENANCE	402.00	9029
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	5/14/23-6/13/23	164.84	9040
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	5/18/23-6/17/23	55.29	9040
		Total For Dept 101 GENERAL DEPARTMENT		58,552.66	
Dept 691 SMART					
208-691-740.000	SUPPLIES	CITY OF ROSEVILLE	REIMBURSEMENT FOR INFORMATION SERVICES	1,361.25	8975
208-691-751.000	FUEL	CITY OF ROSEVILLE	APRIL 2023-MECHANICS CHARGES	954.45	8975

208-691-801.000	PROFESSIONAL SERVICES	OCCUPATIONAL HEALTH CENTERS	RANDOM, WEBB	86.00	9043
208-691-850.000	COMMUNICATIONS	COMCAST	5/12-6/11/23 SERVICES	86.90	8978
208-691-850.000	COMMUNICATIONS	DIRECT TV	4/21-5/20 SERVICE CHARGES	201.23	8981
		Total For Dept 691 SMART		2,689.83	
		Total For Fund 208 PARK/RECREATION FUND		61,242.49	
		Fund Totals:			
			Fund 208 PARK/RECREATION FUND	61,242.49	
			Total For All Funds:	61,242.49	



05/05/2023 10:29 AM  
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JOURNALS POSTING REPORT  
POSTING REPORT

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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
05/10/2023	PR	S	762466 475	SUMMARY PR 05/10/2023		
208-000-001.001				CASH RECR AUTH		17,925.71
208-000-258.000				ACCRUED TAXES PAYABLE		3,839.02
208-000-258.001				OTHER PAYROLL WITHHOLDING		8,405.30
208-101-706.000				WAGES- PERMANENT EMPLOYEES	13,498.03	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,411.60	
208-101-715.000				FICA-EMPLOYER'S	1,554.96	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,294.69	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,650.90	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	3,114.64	
208-691-715.000				FICA-EMPLOYER'S	364.55	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	280.66	
					<hr/>	<hr/>
					30,170.03	30,170.03
					<hr/>	<hr/>
					30,170.03	30,170.03

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JOURNALS POSTING REPORT  
POSTING REPORT

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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
05/24/2023	PR	S	764045 477	SUMMARY PR 05/24/2023		
208-000-001.001				CASH RECR AUTH		18,256.09
208-000-258.000				ACCRUED TAXES PAYABLE		3,892.10
208-000-258.001				OTHER PAYROLL WITHHOLDING		8,361.81
208-101-706.000				WAGES- PERMANENT EMPLOYEES	13,298.03	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	8,679.78	
208-101-715.000				FICA-EMPLOYER'S	1,636.61	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,260.69	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,650.90	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,393.89	
208-691-715.000				FICA-EMPLOYER'S	309.44	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	280.66	
					<hr/>	<hr/>
					30,510.00	30,510.00
					<hr/>	<hr/>
					30,510.00	30,510.00

06/07/2023		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 05/31/2023							
		% Fiscal Year Completed: 91.67							
		2022-23		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2022-23	05/31/2023		MONTH 05/31/23	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
Fund 208 - PARK/RECREATION FUND									
Revenues									
208-101-402.000	CURRENT PROPERTY TAXES	1,512,789.00	1,512,789.00	1,453,975.97		67,235.09	0.00	58,813.03	96.11%
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	38,229.00	38,229.00	41,672.95	A	0.00	0.00	(3,443.95)	109.01%
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	333.90		0.00	0.00	666.10	33.39%
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	480,000.00	413,050.95		49,445.25	0.00	66,949.05	86.05%
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	119,107.98		0.00	0.00	74,604.02	61.49%
208-101-654.000	SMART- FAREBOX REVENUE	57,892.00	57,892.00	4,332.00		664.00	0.00	53,560.00	7.48%
208-101-664.000	INTEREST AND DIVIDENDS	2,000.00	2,000.00	3,478.05	A	0.00	0.00	(1,478.05)	173.90%
208-101-674.000	CONTRIBUTIONS AND DONATIONS	2,000.00	2,000.00	669.40		0.00	0.00	1,330.60	33.47%
TOTAL REVENUES		2,257,622.00	2,287,622.00	2,036,621.20		117,344.34	0.00	251,000.80	89.03%
Expenditures									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	352,504.00	352,504.00	318,146.05		26,796.06	0.00	34,357.95	90.25%
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	378,043.00	378,043.00	223,820.74		17,048.38	0.00	154,222.26	59.21%
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-715.000	FICA-EMPLOYER'S	55,964.00	55,964.00	40,514.99		3,264.79	0.00	15,449.01	72.39%
208-101-718.000	RETIREMENT FUND CONTRIBUTION	58,620.00	58,620.00	52,097.87		4,555.38	0.00	6,522.13	88.87%
208-101-719.000	HEALTH, LIFE, DENTAL	85,957.00	85,957.00	78,057.52		12.50	0.00	7,899.48	90.81%
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	7,002.00	7,002.00	3,694.63		0.00	0.00	3,307.37	52.77%
208-101-728.000	OFFICE SUPPLIES	8,000.00	8,000.00	2,957.02		376.31	259.80	5,042.98	36.96%
208-101-730.000	POSTAGE	17,928.00	17,928.00	15,334.11		270.80	0.00	2,593.89	85.53%
208-101-740.000	SUPPLIES	46,350.00	46,350.00	33,656.82		2,351.92	0.00	12,693.18	72.61%
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	31,916.73		3,467.24	0.00	23,703.27	57.38%
208-101-751.000	FUEL	4,000.00	4,000.00	163.56		0.00	0.00	3,836.44	4.09%
208-101-801.000	PROFESSIONAL SERVICES	62,500.00	92,500.00	78,514.64		16,295.94	0.00	13,985.36	84.88%
208-101-818.000	CONTRACTUAL SERVICES	98,000.00	98,000.00	113,041.03	B	4,776.04	0.00	(15,041.03)	115.35%
208-101-826.000	LEGAL FEES	1,000.00	1,000.00	315.00		315.00	0.00	685.00	31.50%
208-101-850.000	COMMUNICATIONS	30,000.00	30,000.00	18,249.20		361.36	0.00	11,750.80	60.83%
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-864.000	CONFERENCE & WORKSHOPS	3,500.00	3,500.00	2,797.60		1,109.74	0.00	702.40	79.93%
208-101-880.000	COMMUNITY PROMOTION	27,550.00	27,550.00	21,170.62		6,565.82	0.00	6,379.38	76.84%
208-101-900.000	PRINTING & PUBLICATIONS	25,000.00	25,000.00	33,351.43	C	0.00	0.00	(8,351.43)	133.41%
208-101-901.000	BANK FEES	7,000.00	7,000.00	4,951.82		1,444.64	0.00	2,048.18	70.74%
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	39,593.00	D	0.00	0.00	(4,593.00)	113.12%
208-101-920.000	UTILITIES	35,000.00	35,000.00	18,611.03		1,537.91	0.00	16,388.97	53.17%
208-101-931.000	BUILDING MAINTENANCE	59,500.00	59,500.00	54,270.97		2,436.49	0.00	5,229.03	91.21%
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	11,500.00	11,500.00	2,570.26		220.13	0.00	8,929.74	22.35%
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	0.00		0.00	0.00	7,000.00	0.00%
208-101-940.000	RENTALS	6,000.00	6,000.00	3,600.00		0.00	0.00	2,400.00	60.00%
208-101-958.000	MEMBERSHIPS AND DUES	2,500.00	2,500.00	2,209.74		0.00	0.00	290.26	88.39%
208-101-960.000	EDUCATION AND TRAINING	5,000.00	5,000.00	2,620.53		60.00	0.00	2,379.47	52.41%
208-101-961.000	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	120,000.00		0.00	0.00	0.00	100.00%
208-101-993.001	VENDING EXPENSE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%

06/07/2023		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 05/31/2023							
		% Fiscal Year Completed: 91.67							
		2022-23		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2022-23	05/31/2023		MONTH 05/31/23	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
208-101-996.027	ADMINISTRATION COSTS	63,672.00	64,945.00	64,945.00		0.00	0.00	0.00	100.00%
208-101-999.000	TRANSFERS OUT	333,807.00	332,534.00	0.00		0.00	0.00	332,534.00	0.00%
Total Expenditures - Dept 101-GENERAL DEPARTMENT		2,006,017.00	2,036,017.00	1,381,171.91		93,266.45	259.80	654,845.09	67.84%
208-691-706.000	WAGES- PERMANENT EMPLOYEES	39,250.00	39,250.00	38,796.15		3,301.80	0.00	453.85	98.84%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	101,341.00	101,341.00	58,243.13		5,508.53	0.00	43,097.87	57.47%
208-691-715.000	FICA-EMPLOYER'S	10,756.00	10,756.00	7,423.52		673.99	0.00	3,332.48	69.02%
208-691-718.000	RETIREMENT FUND CONTRIBUTION	6,672.00	6,672.00	6,455.18		561.32	0.00	216.82	96.75%
208-691-719.000	HEALTH, LIFE, DENTAL	18,597.00	18,597.00	0.00		0.00	0.00	18,597.00	0.00%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,334.00	1,334.00	1,334.00		0.00	0.00	0.00	100.00%
208-691-740.000	SUPPLIES	750.00	750.00	3,121.50	E	1,361.25	0.00	(2,371.50)	416.20%
208-691-751.000	FUEL	16,000.00	16,000.00	10,669.21		954.45	0.00	5,330.79	66.68%
208-691-801.000	PROFESSIONAL SERVICES	12,000.00	12,000.00	6,685.76		86.00	0.00	5,314.24	55.71%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	1,593.64		0.00	0.00	3,556.36	30.94%
208-691-850.000	COMMUNICATIONS	6,500.00	6,500.00	4,034.18		288.13	0.00	2,465.82	62.06%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	1,309.61		0.00	0.00	3,690.39	26.19%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	2,671.00		0.00	0.00	0.00	100.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	119.18		0.00	0.00	3,593.82	3.21%
208-691-983.000	OFFICE EQUIPMENT	2,500.00	2,500.00	2,500.00		0.00	0.00	0.00	100.00%
208-691-996.027	ADMINISTRATION COSTS	19,371.00	19,371.00	0.00		0.00	0.00	19,371.00	0.00%
Total Expenditures - Dept 691-SMART		251,605.00	251,605.00	144,956.06		12,735.47	0.00	106,648.94	57.61%
TOTAL EXPENDITURES		2,257,622.00	2,287,622.00	1,526,127.97		106,001.92	259.80	761,494.03	66.71%
Fund 208 - PARK/RECREATION FUND:									
TOTAL REVENUES		2,257,622.00	2,287,622.00	2,036,621.20		117,344.34	0.00	251,000.80	
TOTAL EXPENDITURES		2,257,622.00	2,287,622.00	1,526,127.97		106,001.92	259.80	761,494.03	
NET OF REVENUES & EXPENDITURES		0.00	0.00	510,493.23		11,342.42	(259.80)	(510,493.23)	

06/07/2023		REVENUE AND EXPENDITURE REPORT FOR RARE						
		PERIOD ENDING 05/31/2023						
		% Fiscal Year Completed: 91.67						
		2022-23		YTD BALANCE		ACTIVITY FOR		
		ORIGINAL	2022-23	05/31/2023		MONTH 05/31/23	ENCUMBERED	UNENCUMBERED
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE
								% BDGT USED
<b>Fund 408 - CAPITAL PROJECTS FUND - RARE</b>								
<b>Revenues</b>								
408-101-699.000	TRANSFER IN	333,807.00	332,534.00	0.00		0.00	0.00	332,534.00 0.00%
<b>TOTAL REVENUES</b>		<b>333,807.00</b>	<b>332,534.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>332,534.00 0.00%</b>
<b>Expenditures</b>								
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	190,000.00	265,000.00	30,637.32		0.00	0.00	234,362.68 11.56%
408-101-982.000	MACHINERY	54,400.00	80,368.00	50,216.85		0.00	0.00	30,151.15 62.48%
408-101-983.000	OFFICE EQUIPMENT	10,500.00	10,500.00	18,855.84	F	0.00	0.00	(8,355.84) 179.58%
408-101-984.000	FURNITURE	5,000.00	0.00	0.00		0.00	0.00	0.00 0.00%
<b>TOTAL EXPENDITURES</b>		<b>259,900.00</b>	<b>355,868.00</b>	<b>99,710.01</b>		<b>0.00</b>	<b>0.00</b>	<b>256,157.99 28.02%</b>
<b>Fund 408 - CAPITAL PROJECTS FUND - RARE:</b>								
TOTAL REVENUES		333,807.00	332,534.00	0.00		0.00	0.00	332,534.00
TOTAL EXPENDITURES		259,900.00	355,868.00	99,710.01		0.00	0.00	256,157.99
NET OF REVENUES & EXPENDITURES		73,907.00	(23,334.00)	(99,710.01)		0.00	0.00	76,376.01
<p><b>A</b> Revenue exceeded the amount budgeted. A budget amendment will be needed to increase revenue.</p> <p><b>B</b> On 9/8/22, the Authority paid the Grand Hotel a fee for \$47,695 for seniors to visit. The Authority was reimbursed dollar for dollar for the cost through recreation fees. A budget amendment will be needed for this dollar amount to increase the expense account. An amendment was made to increase the recreation fee revenue account.</p> <p><b>C</b> Printing costs related to newsletter have exceeded the budgeted amount for the year. A budget amendment will be necessary to address this.</p> <p><b>D</b> Liability insurance is paid annually up front. After allocating a portion of the annual cost to SMART, the total exceeds the amount budgeted for the FY. A budget amendment will be necessary to address this.</p> <p><b>E</b> Noted \$1,460.07 Amazon purchase for supplies and a \$1,361.25 charge for IT supplies. A budget amendment will be necessary to address this.</p> <p><b>F</b> Noted purchase of computer equipment over the budgeted amount. Machinery and Building Improvements are running under budget during the fiscal year. A budget amendment to tranfer funds from Machinery or Building Improvements will be necessary to address this.</p>								

## **Tony Lipinski (Roseville Eastpointe Recreation Authority)**

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**Subject:** FW: New pavilion rentals this weekend & contact info.

**From:** Madonia Jr., Joseph J. <XXXXXXXXXXXX@XXXXXX>  
**Sent:** Thursday, May 25, 2023 12:46 PM  
**To:** Tony Lipinski (Roseville Eastpointe Recreation Authority) <XXXXXXXXXXXX@XXXXXX>  
**Cc:** Adam Just (Roseville Eastpointe Recreation Authority) <XXXXXXXXXXXX@XXXXXX>  
**Subject:** Re: New pavilion rentals this weekend & contact info.

Good afternoon Mr. Lipinski,  
The non-emergency telephone number for dispatch is 586-777-6700. Of course, if it is an emergency, they should dial 9-1-1.  
As discussed, I will try to schedule Reserve Officers for the weekends as best I can with our limited numbers. I will also inform the regular road patrol Officers to make periodic checks during the times the pavilions are rented. They will be encouraged to get out of their vehicles and walk around the parks.  
Have a great day and weekend.

---

**From:** Tony Lipinski (Roseville Eastpointe Recreation Authority) <XXXXXXXXXXXX@XXXXXX>  
**Sent:** Thursday, May 25, 2023 12:08:31 PM  
**To:** Madonia Jr., Joseph J. <XXXXXXXXXXXX@XXXXXX>  
**Cc:** Adam Just (Roseville Eastpointe Recreation Authority) <XXXXXXXXXXXX@XXXXXX>  
**Subject:** New pavilion rentals this weekend & contact info.

Lt. Madonia,  
FYI... attached is a new schedule for this coming weekend with added pavilion rentals.  
Also, as we discussed you will be scheduling Police Reserves for the parks and having a bigger presence during rentals. You mentioned that there are times when a Reserve may call off sick and replacements cannot be found. If there is an incident at a park, or the Park Attendant feels there may be something escalating at the park, what number should they call to get the information to quickest? I just want to make sure that our Park Attendants have all the information they need to make sure they receive assistance as quickly as possible.  
Please let me know...thanks,  
Tony

Anthony J. Lipinski, Executive Director  
Recreation Authority of Roseville & Eastpointe  
18185 Sycamore St.  
Roseville, MI 48066  
Ofc.-586-445-5480; 068-XXXXXX [www.rare-mi.org](http://www.rare-mi.org)  
"Don't Let Yesterday Take Up Too Much Of Today." - Will Rogers



*City of Roseville*  
**POLICE DEPARTMENT**  
29753 Gratiot Avenue • Roseville, Michigan 48066-4197  
Phone: (586) 775-2100 Fax: (586) 445-5066

Mitchell J. Berlin  
Chief of Police

May 24, 2023

## **PARK ATTENDANT PROTOCOL**

The Police Department would like to follow this protocol when there are pavilion rentals and events in our parks.

1. Upon arrival at the location call the Roseville Police Dispatch Center at 586-777-6700 and advise them of the location, event and number of people on location.
2. Contact dispatch with periodic updates regarding the size and demeanor of the crowd.
3. If you encounter unruly/disorderly individual(s) contact dispatch and request police assistance.
4. If the individual(s) conduct puts your safety or other patrons' safety in jeopardy call 911 and request immediate assistance. Make sure you maintain a safe distance and relay the information to dispatch.
5. If you encounter a suspicious person(s) contact dispatch and request assistance.
6. When you are completing your shift contact dispatch and advise them that you are safe and have completed your shift.

**\*\*Dispatch will update the Shift Supervisor, and our officers every time you contact them. Communication is the key to safety.\*\***

The Police Department requests that you err on the side of caution and contact us immediately if a crowd is disorderly, getting too large or you sense a possible issue. Safety first! We would prefer to keep in contact with you throughout your shift, so we can make periodic checks and gauge how to respond and address an issue if it arises!

Enjoy your summer!

Chief Mitchell Berlin

Hey Tony,

I am waiting for shipment tracking information to be updated. With the holiday halting shipments I wouldn't be able to guarantee thursday/friday this week. I'm expecting the fixtures to arrive by the end of the week. I have friday this week setup for installation. If not, I'm planning for Monday if the lights show up as planned. I will keep you posted as soon as I have an update.

Thanks,  
Matt

On Tue, May 30, 2023 at 9:24 AM Tony Lipinski (Roseville Eastpointe Recreation Authority) <[tlipinski@eastpointe.org](mailto:tlipinski@eastpointe.org)> wrote:

Good Morning Matt,

Just to piggy-back on Paul's question regarding an ETA on the lights... please let us know as soon as possible when the lights will arrive and installation date. We have night games scheduled on both fields this week (Thursday & Friday evening), based off of the original time-frame we were given. If the substitute lights cannot be installed for either day, we need to know asap to allow for revising the schedules and notifying all the team managers in a timely manner (which creates many upset players that we will have to deal with).

Please let us know as soon as you know....thanks!

Tony

**From:** Paul Van Damme (City of Roseville) <[pvanamme@cityofroseville.org](mailto:pvanamme@cityofroseville.org)>  
**Sent:** Tuesday, May 30, 2023 9:01 AM  
**To:** Matt Thomas <[mthomas@erps.com](mailto:mthomas@erps.com)>  
**Cc:** Gavorski, Scott <[sgavorski@erps.com](mailto:sgavorski@erps.com)>; Tony Lipinski (Roseville Eastpointe Recreation Authority) <[tlipinski@eastpointe.org](mailto:tlipinski@eastpointe.org)>; Adam Just (Roseville Eastpointe Recreation Authority) <[ajust@eastpointe.org](mailto:ajust@eastpointe.org)>  
**Subject:** RE: FW: FW: field lighting

Hi Matt,

Hope you had a good holiday weekend. Do you have an ETA on the lights?

Thank you,

*Paul VanDamme*

Roseville Purchasing Department

Phone: (586)447-4622

Fax: (586)445-5478

**From:** Matt Thomas <[mthomas@erps.com](mailto:mthomas@erps.com)>  
**Sent:** Tuesday, May 23, 2023 9:07 AM  
**To:** Paul Van Damme (City of Roseville) <[pvanamme@cityofroseville.org](mailto:pvanamme@cityofroseville.org)>  
**Cc:** Gavorski, Scott <[sgavorski@erps.com](mailto:sgavorski@erps.com)>; Tony Lipinski (Roseville Eastpointe Recreation Authority) <[tlipinski@eastpointe.org](mailto:tlipinski@eastpointe.org)>; Ryan Monroe (City of Roseville) <[rmunroe@cityofroseville.org](mailto:rmunroe@cityofroseville.org)>  
**Subject:** Re: FW: FW: field lighting



Hi Paul,

The cost would be the same to remove and install and remove and install again from veterans park to huron park. The City would be purchasing the (8) new fixtures for this site. Unfortunately we do not have an option for trading in the fixtures with our lighting vendor. These pictures are in stock in the warehouse in Florida ready to ship to us. Please let me know how you would like to proceed.

Thanks,

On Mon, May 22, 2023 at 8:07 AM Paul Van Damme (City of Roseville) <[van.damme@cityofroseville.org](mailto:van.damme@cityofroseville.org)> wrote:

Hi Matt,

Just trying to save some money. Would it be any cheaper if we removed lights at our soccer field at Memorial Park and relocated them? If not please move forward with the temporary lighting.

*Paul VanDamme*

Roseville Purchasing Department

Phone: (586)447-4622

Fax: (586)445-5478

**From:** Matt Thomas <[mthomas@cityofroseville.org](mailto:mthomas@cityofroseville.org)>

**Sent:** Friday, May 19, 2023 3:45 PM

**To:** Paul Van Damme (City of Roseville) <[van.damme@cityofroseville.org](mailto:van.damme@cityofroseville.org)>

**Cc:** Gavorski, Scott <[scott.gavorski@cityofroseville.org](mailto:scott.gavorski@cityofroseville.org)>; Tony Lipinski (Roseville Eastpointe Recreation Authority) <[tlipinski@cityofroseville.org](mailto:tlipinski@cityofroseville.org)>

**Subject:** Re: FW: field lighting

Hi Paul,

Here is the spec sheet and pricing for some temporary Ballpark lights for 4 fixtures per the two poles (8) total fixtures. This pricing includes installation and removal when the new permanent fixtures arrive.

Let me know if you have any questions or concerns.

On Fri, May 19, 2023 at 2:18 PM Paul Van Damme (City of Roseville) <[van.damme@cityofroseville.org](mailto:van.damme@cityofroseville.org)> wrote:

Matt,

Thank you! I do need this lights replaced as soon as possible. Please call Tony back with an ETA on this install.

Thank you,

Paul

**RECREATION AUTHORITY OF ROSEVILLE & EASTPOINTE  
FINAL BUDGET AMENDMENTS  
FISCAL 2023**

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		PERIOD
		06/30/2022	CURRENT BUDGET	AMENDMENT BUDGET	BALANCE
		DR(CR)			DR (CR)
<b>Fund 208 - PARK/RECREATION FUND</b>					
<b>Revenues</b>					
208-101-402.000	CURRENT PROPERTY TAXES	1,450,035.39	1,512,789.00	1,512,789.00	1,453,975.97
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	38,243.20	38,229.00	41,672.95	41,672.95
208-101-613.000	MISCELLANEOUS REVENUE	7,234.00	0.00	0.00	0.00
208-101-614.000	VENDING REVENUE	0.00	1,000.00	333.90	333.90
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	356,929.94	480,000.00	370,000.00	426,716.95
208-101-653.000	SMART-OPERATING CREDITS	411,513.12	193,712.00	193,712.00	119,107.98
208-101-654.000	SMART- FAREBOX REVENUE	3,920.00	57,892.00	4,223.00	4,223.00
208-101-664.000	INTEREST AND DIVIDENDS	446.89	2,000.00	3,478.05	3,478.05
208-101-674.000	CONTRIBUTIONS AND DONATIONS	323.74	2,000.00	669.40	669.40
<b>TOTAL REVENUES</b>		<b>2,268,646.28</b>	<b>2,287,622.00</b>	<b>2,126,878.30</b>	<b>2,050,178.20</b>
<b>Expenditures</b>					
208-101-706.000	WAGES- PERMANENT EMPLOYEES	353,525.81	352,505.00	352,505.00	318,146.05
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	239,664.73	378,043.00	275,000.00	223,820.74
208-101-709.000	WAGES- OVERTIME	0.00	1,000.00	0.00	0.00
208-101-715.000	FICA-EMPLOYER'S	44,376.67	55,964.00	48,004.13	40,514.99
208-101-718.000	RETIREMENT FUND CONTRIBUTION	57,943.39	58,620.00	58,620.00	52,097.87
208-101-719.000	HEALTH, LIFE, DENTAL	83,550.03	85,957.00	85,957.00	78,057.52
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	10,645.68	7,002.00	7,002.00	3,694.63
208-101-728.000	OFFICE SUPPLIES	5,561.69	8,000.00	6,000.00	2,957.02
208-101-730.000	POSTAGE	13,783.67	17,928.00	20,000.00	15,334.11
208-101-740.000	SUPPLIES	65,123.51	46,350.00	46,350.00	33,170.82
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	29,719.73	55,620.00	38,000.00	28,513.80
208-101-751.000	FUEL	69.44	4,000.00	4,000.00	163.56
208-101-800.000	OTHER SERVICES AND CHARGES	352.92	0.00	0.00	0.00
208-101-801.000	PROFESSIONAL SERVICES	71,725.40	92,500.00	82,500.00	63,595.70
208-101-818.000	CONTRACTUAL SERVICES	69,138.19	98,000.00	130,000.00	110,856.63
208-101-826.000	LEGAL FEES	110.00	1,000.00	1,000.00	315.00
208-101-850.000	COMMUNICATIONS	22,894.10	30,000.00	26,000.00	18,249.20
208-101-861.000	AUTO EXPENSE ALLOWANCE	0.00	250.00	0.00	0.00
208-101-864.000	CONFERENCE & WORKSHOPS	1,613.98	3,500.00	3,500.00	2,797.60
208-101-880.000	COMMUNITY PROMOTION	17,719.19	27,550.00	22,000.00	16,202.34
208-101-900.000	PRINTING & PUBLICATIONS	33,674.47	25,000.00	40,000.00	33,351.43
208-101-901.000	BANK FEES	8,181.74	7,000.00	8,500.00	4,951.82
208-101-910.000	INSURANCE AND BONDS	35,368.00	35,000.00	40,000.00	39,593.00
208-101-920.000	UTILITIES	15,438.20	35,000.00	30,000.00	18,476.07
208-101-931.000	BUILDING MAINTENANCE	57,902.36	59,500.00	59,500.00	53,868.97
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	5,166.22	11,500.00	8,000.00	2,350.13
208-101-939.000	VEHICLE MAINTENANCE	1,379.00	7,000.00	3,500.00	0.00
208-101-940.000	RENTALS	2,890.00	6,000.00	6,000.00	3,600.00
208-101-958.000	MEMBERSHIPS AND DUES	1,272.50	2,500.00	3,000.00	2,209.74
208-101-960.000	EDUCATION AND TRAINING	2,883.35	5,000.00	5,000.00	2,620.53
208-101-961.000	CERTIFICATIONS & LICENSES	1,475.00	1,000.00	2,000.00	0.00
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	120,000.00	120,000.00
208-101-993.001	VENDING EXPENSE	0.00	250.00	250.00	0.00
208-101-996.027	ADMINISTRATION COSTS	63,672.00	64,945.00	64,945.00	64,945.00
208-101-999.000	TRANSFERS OUT	448,564.00	332,533.00	332,533.00	0.00
Total Expenditures Recreation Programs & Senior Activities		1,885,384.97	2,036,017.00	1,929,666.13	1,354,454.27
208-691-706.000	WAGES- PERMANENT EMPLOYEES	43,046.49	39,250.00	43,000.00	38,796.15
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	65,458.94	101,341.00	65,000.00	58,243.13
208-691-715.000	FICA-EMPLOYER'S	8,294.55	10,756.00	8,262.00	7,423.52
208-691-718.000	RETIREMENT FUND CONTRIBUTION	7,180.28	6,672.00	6,672.00	6,455.18
208-691-719.000	HEALTH, LIFE, DENTAL	18,597.00	18,597.00	18,597.00	0.00
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,314.77	1,334.00	1,334.00	1,334.00
208-691-740.000	SUPPLIES	302.72	750.00	4,000.00	3,121.50
208-691-751.000	FUEL	12,733.69	16,000.00	16,000.00	10,669.21
208-691-801.000	PROFESSIONAL SERVICES	12,493.72	12,000.00	12,000.00	6,599.76
208-691-818.000	CONTRACTUAL SERVICES	3,000.00	5,150.00	5,150.00	1,593.64
208-691-850.000	COMMUNICATIONS	5,779.78	6,500.00	6,500.00	4,034.18
208-691-880.000	COMMUNITY PROMOTION	3,814.32	5,000.00	5,000.00	1,309.61
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	2,671.00	2,671.00
208-691-939.000	VEHICLE MAINTENANCE	999.22	3,713.00	3,713.00	119.18
208-691-976.000	BUILDING ADDITON & IMPROVEMENT	43,524.55	0.00	0.00	0.00

RECREATION AUTHORITY OF ROSEVILLE & EASTPOINTE  
FINAL BUDGET AMENDMENTS  
FISCAL 2023

		END BALANCE 06/30/2022	2022-23	2022-23	PERIOD BALANCE
GL NUMBER	DESCRIPTION	DR(CR)	CURRENT BUDGET	AMENDMENT BUDGET	DR (CR)
208-691-983.000	OFFICE EQUIPMENT	0.00	2,500.00	2,500.00	2,500.00
208-691-996.027	ADMINISTRATION COSTS	13,795.95	19,371.00	19,371.00	0.00
Total Expenditures SMART Program		243,006.98	251,605.00	219,770.00	144,870.06
<b>TOTAL EXPENDITURES</b>		<b>2,128,391.95</b>	<b>2,287,622.00</b>	<b>2,149,436.13</b>	<b>1,499,324.33</b>
<b>Beginning Fund Balance</b>			<b>1,093,212.00</b>	<b>1,093,212.00</b>	
<b>Surplus / (Appropriation) Budgeted for Fiscal 2023</b>			<b>-</b>	<b>(22,557.83)</b>	
<b>Ending Fund Balance</b>			<b>1,093,212.00</b>	<b>1,070,654.17</b>	
<b>Fund 408 - CAPITAL PROJECTS FUND - RARE</b>					
<b>Revenues</b>					
408-101-699.000	TRANSFER IN	448,564.00	332,533.00	332,533.00	0.00
<b>TOTAL REVENUES</b>		<b>448,564.00</b>	<b>332,533.00</b>	<b>332,533.00</b>	<b>0.00</b>
<b>Expenditures</b>					
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	9,140.97	265,000.00	31,000.00	30,637.32
408-101-982.000	MACHINERY	32,935.74	80,368.00	80,368.00	50,216.85
408-101-983.000	OFFICE EQUIPMENT	0.00	10,500.00	20,000.00	18,855.84
408-101-984.000	FURNITURE	5,025.03	0.00	0.00	0.00
408-101-985.000	VEHICLES	49,649.00	0.00	0.00	0.00
408-101-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>96,750.74</b>	<b>355,868.00</b>	<b>131,368.00</b>	<b>99,710.01</b>
<b>Beginning Fund Balance</b>			<b>538,215.00</b>	<b>538,215.00</b>	
<b>Surplus / (Appropriation) Budgeted for Fiscal 2023</b>			<b>(23,335.00)</b>	<b>201,165.00</b>	
<b>Ending Fund Balance</b>			<b>514,880.00</b>	<b>739,380.00</b>	
Fund Balance Reserved for EP Park Improvements			275,000.00	275,000.00	
Fund Balance Reserved for RSV Park Improvements			25,000.00	275,000.00	
Fund Balance Unreserved			214,880.00	189,380.00	



Recreation Authority of Roseville-Eastpointe  
18185 Sycamore, Roseville, MI 48066  
586-445-5480      [www.rare-mi.org](http://www.rare-mi.org)

June 8, 2023

Mr. Justin Awdish

XXXXXX  
XXXXXX  
XXXXXX

Dear Justin,

Please pay the Recreation Authority of Roseville & Eastpointe **immediately**, in cash or certified check, **\$1440.00** for the unpaid 2022 balance of \$1400, plus \$40 NSF fee for the check you provided without enough funds in your bank account.

When I made you aware that the \$1400 check you wrote to pay last year's concession fees was returned by the bank for insufficient funds, you seemed surprised and stated there is enough funds in that account. After several attempts to receive payment, there has never been enough to cover this check. I noticed you were catering the "Natural Health & Wellness Fair" in Mt. Clemens on May 20, 2023. I approached you to ask when you will make this payment. You stated that you would visit the Rec. Center on Monday, May 22 or at the latest by Tuesday, May 23 to pay in-person in cash. You did not show. I attempted to call you on Wednesday and Thursday that week. You did not answer.

You are in violation of Michigan Penal Code Act 328 of 1931, Section 750.131. Please note that further action will be taken unless payment of \$1440 is made in cash or certified check immediately. If you have any questions, you may contact me at 586-445-5480.

Sincerely,

Anthony J. Lipinski, Executive Director  
Recreation Authority of Roseville & Eastpointe

CC: Recreation Authority of Roseville & Eastpointe Board  
Recreation Authority Staff  
Mr. Tim Tomlinson

encl.



Recreation Authority of Roseville-Eastpointe  
18185 Sycamore, Roseville, MI 48066  
586-445-5480      [www.rare-mi.org](http://www.rare-mi.org)

June 8, 2023

JJS 10 Mile LLC  
Attn: Mr. Justin Awdish  
XXXXXXXXXX  
XXXXXXXXXX

Dear Justin,

Please pay the Recreation Authority of Roseville & Eastpointe **immediately**, in cash or certified check, **\$1440.00** for the unpaid 2022 balance of \$1400, plus \$40 NSF fee for the check you provided without enough funds in your bank account.

When I made you aware that the \$1400 check you wrote to pay last year's concession fees was returned by the bank for insufficient funds, you seemed surprised and stated there is enough funds in that account. After several attempts to receive payment, there has never been enough to cover this check. I noticed you were catering the "Natural Health & Wellness Fair" in Mt. Clemens on May 20, 2023. I approached you to ask when you will make this payment. You stated that you would visit the Rec. Center on Monday, May 22 or at the latest by Tuesday, May 23 to pay in-person in cash. You did not show. I attempted to call you on Wednesday and Thursday that week. You did not answer.

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Sincerely,

Anthony J. Lipinski, Executive Director  
Recreation Authority of Roseville & Eastpointe

CC: Recreation Authority of Roseville & Eastpointe Board  
Recreation Authority Staff  
Mr. Tim Tomlinson

encl.

**THE MICHIGAN PENAL CODE (EXCERPT)**  
**Act 328 of 1931**

**750.131 Check, draft, or order for payment of money; making, drawing, uttering, or delivering without sufficient funds with intent to defraud; violation; penalties; enhanced sentence based on prior convictions.**

Sec. 131. (1) A person shall not make, draw, utter, or deliver any check, draft, or order for the payment of money, to apply on account or otherwise, upon any bank or other depository with intent to defraud and knowing at the time of the making, drawing, uttering, or delivering that the maker or drawer does not have sufficient funds in or credit with the bank or other depository to pay the check, draft, or order in full upon its presentation.

(2) A person shall not make, draw, utter, or deliver any check, draft, or order for the payment of money, to apply on account or otherwise, upon any bank or other depository with intent to defraud if the person does not have sufficient funds for the payment of the check, draft, or order when presentation for payment is made to the drawee. This subsection does not apply if the lack of funds is due to garnishment, attachment, levy, or other lawful cause and that fact was not known to the person when the person made, drew, uttered, or delivered the check, draft, or order.

(3) A person who violates this section is guilty of a crime as follows:

(a) If the amount payable in the check, draft, or order is less than \$100.00, as follows:

(i) For a first offense, a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$500.00, or both.

(ii) For an offense following 1 or more prior convictions under this section or a local ordinance substantially corresponding to this section, a misdemeanor punishable by imprisonment for not more than 1 year or a fine of not more than \$1,000.00, or both.

(b) If the amount payable in the check, draft, or order is \$100.00 or more but less than \$500.00, as follows:

(i) For a first or second offense, a misdemeanor punishable by imprisonment for not more than 1 year or a fine of not more than \$1,000.00 or 3 times the amount payable, whichever is greater, or both imprisonment and a fine.

(ii) For an offense following 2 or more prior convictions under this section, a felony punishable by imprisonment for not more than 2 years or a fine of not more than \$2,000.00, or both. For purposes of this subparagraph, however, a prior conviction does not include a conviction for a violation or attempted violation of subdivision (a).

(c) If the amount payable in the check, draft, or order is \$500.00 or more, a felony punishable by imprisonment for not more than 2 years or a fine of not more than \$2,000.00 or 3 times the amount payable, whichever is greater, or both imprisonment and a fine.

(4) If the prosecuting attorney intends to seek an enhanced sentence based upon the defendant having 1 or more prior convictions, the prosecuting attorney shall include on the complaint and information a statement listing the prior conviction or convictions. The existence of the defendant's prior conviction or convictions shall be determined by the court, without a jury, at sentencing or at a separate hearing for that purpose before sentencing. The existence of a prior conviction may be established by any evidence relevant for that purpose, including, but not limited to, 1 or more of the following:

(a) A copy of the judgment of conviction.

(b) A transcript of a prior trial, plea-taking, or sentencing.

(c) Information contained in a presentence report.

(d) The defendant's statement.

(5) If the sentence for a conviction under this section is enhanced by 1 or more prior convictions, those prior convictions shall not be used to further enhance the sentence for the conviction pursuant to section 10, 11, or 12 of chapter IX of the code of criminal procedure, 1927 PA 175, MCL 769.10, 769.11, and 769.12.

**History:** 1931, Act 328, Eff. Sept. 18, 1931;—CL 1948, 750.131;—Am. 1962, Act 65, Eff. Mar. 28, 1963;—Am. 1984, Act 277, Eff. Mar. 29, 1985;—Am. 1998, Act 312, Eff. Jan. 1, 1999.

**Former law:** See section 1 of Act 271 of 1919, being CL 1929, § 12064; and Act 142 of 1923.

## **Tony Lipinski (Roseville Eastpointe Recreation Authority)**

---

**Subject:** FW: Dooley Park Disc Golf

**From:** Wozniak, Carrie <carrie.wozniak@raremi.org>

**Sent:** Tuesday, May 30, 2023 8:42 PM

**To:** Tony Lipinski (Roseville Eastpointe Recreation Authority) <lipinski@raremi.org>; Waters, Daniel <daniel.waters@raremi.org>

**Cc:** Ryan Monroe (City of Roseville) <monroe@cityofroseville.org>

**Subject:** Re: Dooley Park Disc Golf

Hi Tony,

So sorry for the delay in my response. I did have a chance to talk with my Board President, and there is no formal action that we need to take. Please continue to move forward with this project.

Also, thank you for the kind words regarding the job fair! We appreciate it.

Talk soon,  
Carrie

---

**From:** Tony Lipinski (Roseville Eastpointe Recreation Authority) <lipinski@raremi.org>

**Date:** Wednesday, May 17, 2023 at 4:16 PM

**To:** Wozniak, Carrie <carrie.wozniak@raremi.org>; Waters, Daniel <daniel.waters@raremi.org>

**Cc:** Ryan Monroe (City of Roseville) <monroe@cityofroseville.org>

**Subject:** FW: Dooley Park Disc Golf

Good Afternoon Carrie,

I just wanted to follow-up with you regarding Dooley Park and the possibility of adding a Disc Golf Course in the park. I believe when we met last month you indicated you would share this information with your Board to see if there were any concerns. Were you able to do so? Is there any formal action needed? I would like to keep moving forward on this project and want to make sure there are not any concerns with the Fraser School Administration and/or Board members before drafting an agreement. Please let me know.

On a side note... Sara Frederick, Assistant Director and Adam Just, Sports Coordinator here at the Recreation Authority attended the Job Fair at Fraser High School today. They commented on how well-organized the event was run, the students were very curious, as well as how much they enjoyed the food that was served at the event! They also received some prospective applicants for employment. Just thought you would like to know how impressed they were with the event. Well done to those who organized the event today!

Have a great day!  
Tony

**Anthony J. Lipinski**, Executive Director  
Recreation Authority of Roseville & Eastpointe  
18185 Sycamore St.  
Roseville, MI 48066

Ofc.-586-445-5480; 0586-445-0278 **XXXXXX** [www.rare-mi.org](http://www.rare-mi.org)

**“Don’t Let Yesterday Take Up Too Much Of Today.” – Will Rogers**

**From:** Tony Lipinski (Roseville Eastpointe Recreation Authority)

**Sent:** Wednesday, April 26, 2023 4:51 PM

**To:** Ryan Monroe (City of Roseville) <[ryan.monroe@cityofroseville.org](mailto:ryan.monroe@cityofroseville.org)>; Robert De Bruyn (City of Roseville) <[robert.debruyne@cityofroseville.org](mailto:robert.debruyne@cityofroseville.org)>; Carrie Griesel (City of Roseville) <[carrie.griesel@cityofroseville.org](mailto:carrie.griesel@cityofroseville.org)>; Dan Waters (City of Roseville) <[dan.waters@cityofroseville.org](mailto:dan.waters@cityofroseville.org)>

**Cc:** Mitchell Berlin (Roseville Police Department) <[mberlin@roseville.org-mi.com](mailto:mberlin@roseville.org-mi.com)>

**Subject:** Dooley Park Disc Golf

Hello all,

Thank you Carrie and Dan for meeting with me yesterday to discuss the potential installation of a Disc Golf Course in the north end of Dooley Park. You mentioned one of your main concerns was if a Disc Golf Course would bring an unwanted element to the area, especially since this is adjacent to the Early Childhood Learning Center. You asked me to contact the Roseville Police Chief to get their input, as you have had to call the police department on a few occasions in regards to an issue at the park. (please correct me if your concerns are different than what I perceived).

I spoke with Mitch Berlin, Roseville Police Chief, regarding this matter. He understands the concern and is aware of the unwanted element in this area of the park. He does not believe a Disc Golf Course would add to this concern. On the contrary, should disc-golfers utilize the park to play disc golf, the additional activity would be welcomed and most likely deter any unwanted activity. These are all items that can be monitored once a course is installed. In addition, volunteers from the disc golf community will be helping with the installation of the course and will know the concerns.

As I stated, we recently installed a disc golf course at Spindler Park in Eastpointe. If I am made aware on any issues with disc golf activity at the park, I notify a group of disc golfers in the area and they tend to police themselves. They understand that a disc golf course will not remain in a park if the neighbors to the park are unhappy with them.

Attached is a map indicating the area of the park that is Fraser Public Schools property. Also attached is a tentative course layout along with another course layout indicating the FPS property.

I will work on drafting some type of agreement that states if the disc golf course begins to be a nuisance, then FPS can request removal of the course. I will wait until you are able to share this information with your board members to see if there are any additional questions regarding this project. Please let me know if there is any additional information you would like at this time.

Thanks again,

Tony Lipinski

**Anthony J. Lipinski**, Executive Director

Recreational Authority of Roseville & Eastpointe

18185 Sycamore St.

Roseville, MI 48066

Ofc.-586-445-5480; 586-445-5482 [www.rare-mi.org](http://www.rare-mi.org)

**"Be nice to the environment. Be nice to animals. Be nice to people. If you do that, you will leave a mark on the world."**

— Enock Maregesi



May 31, 2023

\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 48026  
Recreation Authority Of Roseville  
2777 Gratiot Ave  
Roseville, MI 48065-4806

4606  
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Dear Valued Customer,

For 174 years, Comerica has delivered financial products and services that help you and your business reach your financial goals. While recent events in the banking industry have been making news, I want to personally assure you that Comerica is a strong company with a solid capital position, high liquidity, excellent credit results and tenured colleagues. We maintain a position of stability and strength in the banking industry, and we will continue to provide you the financial stability and excellent service you want, need, and deserve in your bank.

Throughout our long history, Comerica has successfully navigated through world wars, the economic turbulence of the 20th century, the Great Recession of 2008, and the recent COVID pandemic. Resiliency is our hallmark.

Thank you for being a Comerica customer. Should you have any questions or concerns, please don't hesitate to call your Relationship Manager, who can provide you more information about Comerica's strengths or connect you with a Comerica senior leader who can visit with you in more detail.

We are honored to serve you and look forward to doing so for years to come.

Sincerely,



Curtis C. Farmer  
Chairman, President & CEO  
Comerica Incorporated & Comerica Bank



## Recreation Authority of Roseville-Eastpointe

18185 Sycamore, Roseville, MI 48066

586-445-5480

www.rare-mi.org

June 9, 2023

### **Recreation Authority Board Members**

Joseph Merucci,  
Chairperson

John Walters, Vice Chair

Angela Brown

Michael Klinefelt

Mickey Switalski

To: Mariah Walton, City Manager

From: Tony Lipinski, Executive Director  
Recreation Authority of Roseville & Eastpointe

RE: Special Event Request – Better Life Church Fireworks Display – July 3  
at Spindler Park

### **Recreation Authority Staff Members**

Anthony Lipinski,  
Executive Director

Sara Frederick,  
Assistant Director

Mary Grant,  
Senior Activities  
Director

Adam Just,  
Sports Coordinator

Amanda Hughes,  
Office Manager

Christine McCullum,  
SMART Van  
Transportation  
Coordinator

In reviewing the request from Better Life Church to have a Fireworks Display at Spindler Park on July 3 there are several concerns to consider before approving this request:

- Given the very dry conditions everywhere, I am reluctant to approve fireworks in a park.
- As stated by Deputy Chief/Fire Marshall Polk, a detailed site plan should be submitted prior to approval. This plan should also include a list of fireworks to be ignited and their size.
- Having conducted firework displays in the past, using a commercial pyrotechnics company, I am aware that the safety zone is a minimum of 75' for each inch of diameter shell size. If they have any fireworks 2" diameter then the Safety Zone they show in their application (140') is insufficient.
- Using Consumer Grade Fireworks is the only valid type of fireworks that can be used. The fact that they have a professional pyrotechnic company providing this display raises suspicions if there may be any commercial works.
- As stated by Finance Director, Randy Blum, any approval of this event must be contingent upon receiving a Certificate of Insurance naming the City of Eastpointe as additional insured.
- If approval is considered, a water source must be available at the site.

I would not recommend the request for a fireworks display on July 3 mainly due to the dry conditions, which creates hazardous conditions for neighbors in the area when working with fireworks. Please let me know if you have any questions regarding this issue.

CC: Recreation Authority of Roseville & Eastpointe Board



**CUTTING EDGE**  
SPORTS FLOORING

5.23.23

To whom this letter may concern,

Shock Brothers Floorcovering, Inc. are the preferred flooring installer in the Michigan region for Cutting Edge Sports Flooring, which is the Tarkett Sports Indoor partner for the State of Michigan. This flooring contractor is TSI certified which allows for the warranty that the manufacturer offers to be upheld. They are our preferred partner due to them being a certified installer, their quality workmanship and professionalism, which together allows for best installation results for our owners.

They are a local Roseville, Michigan business allowing for close proximity to the recreational center as well as being a part of the Roseville community, both of which are a benefit to your organization.

Should you have any further questions or needs, do not hesitate to reach out, I'm more than willing to assist.

Thank you for the opportunity!

Best regards,

**Laura**

Laura Piebenga  
Director of Sales and Marketing