



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00 pm – July 10, 2019

**Meeting called to order 4:02 p.m.**

**A. Roll Call**

a. Mr. Frontera, Mr. Switalski, Mr. Hogan and Mr. Merucci are present. Mr. Adkins absent.

**B. Approval of Minutes for meeting on June 12, 2019**

a. Motion to approve the June meeting minutes was made by Mr. Switalski and supported by Mr. Merucci. All approved, none opposed. Motion passed.

**C. Approval of Disbursements and Budget Report**

**a. Disbursement #12**

i. Motion to approve disbursements was made by Mr. Switalski, supported by Mr. Merucci. All approved, none opposed. Motion passed.

**b. Revenue/Expense Report**

i. Motion to approve the revenue/expense report was made by Mr. Merucci, supported by Mr. Switalski. All approved, none opposed. Motion passed.

**D. Hearing of the Public – agenda items only**

a. No public spoke

**E. Communications**

a. Mr. Lipinski shared information on the July is Parks and Rec month calendar.

**F. Old Business**

No old business

**G. New Business**

**a. Special Presentation to Bobbie Wilson in appreciation for 19 years of dedicated service to the residents of Eastpointe and Roseville**

i. Mrs. Bobbie Wilson was presented her award by Mr. Lipinski; the board congratulated and thanked Bobbie for all that she had done for the Recreation Authority Center. Mrs. Wilson thanked the board for working with her during her transition time; and Tony, Adam and Kenny for all the extras they have done. Mrs. Wilson commented on her dislike of the Recreation Authority acronym R.A.R.E., to her rare is not Recreation but it is a good way to describe the secretary. She (the secretary, Amanda) has absorbed more knowledge within the last 7 weeks and taken it all in with grace and a smile on her face. Mrs. Wilson also welcomed Sara and wished her the best of luck.

**b. Welcome Recreation Authority of Roseville & Eastpointe Assistant Director, Sara Frederick**

i. Mr. Lipinski introduced Sara to the Board. Sara came from Waterford Parks and Recreation and has jumped in to her new position with both feet.

**c. Request approval of Employment Agreement for Sara Frederick**

i. Motion to approve the employment agreement for Sara Frederick was made by Mr. Switalski, supported by Mr. Hogan. Mr. Merucci had a couple questions/comments regarding the agreement. Question/Comment 1, Mr. Merucci didn't understand the wordage of the sick leave policy. Mr. Lipinski responded that the policy began on January 1, 2018 for the unlimited sick time for supervisors. Question/Comment 2, the Recreation Authority provides medical insurance for employees. Mr. Lipinski responded that the Recreation Authority does provide paid benefits for full time employees. Question/Comment 3, Cash in lieu of benefits at \$1,000 should be at a higher amount in the future. Question/Comment 4, for a DC plan 15% is high, especially with no match. All approved, none opposed. Motion passed.

**d. Update on Recreation Master Plan Survey**

i. Mr. Lipinski stated that the survey and link are out. A little over 150 responses have been received. There will be a table out at Sizzlin' Summer Night with the survey.

#### **H. Hearing of the Public**

- a. Mr. Harvey Creech, Eastpointe resident, commented on the parks in Roseville and Eastpointe, and maintenance on them.

#### **I. Discussion by Director**

- a. Mr. Lipinski replied to Mr. Creech that he disagrees with him in regards to the communication between the Recreation Authority and the Park divisions of Eastpointe and Roseville. Things do take time but we are getting there. Our Summer daycamp program is going well, there is one issue with a child; we are working on the issue with the family and it seems to be working so far. Adam has been working with all the rain dates for the youth baseball/softball this summer. We do have an agreement with the City of St. Clair Shores this season but most likely will not be collaborating with them next year. Sara, with Adam's assistance, is working on the rain outs for the Men's Softball League. Last month A.S.P.I.R.E. went on a trip to Mackinac, one participant had an issue with their medical equipment. The participant was brought home by the chaperone and there were no other issues with the trip. Disc Golf course will have a league starting on Thursdays at 6:00 p.m. There was a movie in the park at Huron Park held by the Metropolitan Church of the Nazarene, they did call afterwards to inquire about having the movie at the park. The City of Roseville is working on the area for the fitness court at Huron Park. There is a senior trip to Greektown Casino tomorrow (July 11<sup>th</sup>). August 17<sup>th</sup> is bargain hunters. Shutdown does begin August 17 and runs through September 2<sup>nd</sup>. The Fall/Winter newsletter will be out around the end of August.

#### **J. Discussion by Board Members**

- a. **Mr. Hogan** – inquired about the hours worked for park rentals; commented on the rule issue with some of the St. Clair Shores teams and the field issues at Huron Park diamond 1.
- b. **Mr. Merucci** – commented that he appreciated that Mr. Lipinski had responded to Mr. Creech; stated that the City of Eastpointe is piggy backing off of the Bargain Hunters event to have a city-wide garage sale on August 17<sup>th</sup>.
- c. **Mr. Switalski** – nothing at this time
- d. **Mr. Frontera** – welcomed Sara to the Recreational Authority

**Meeting adjourned – 4:50 p.m.**