



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00 pm – September 11, 2019

Meeting called to order 4:03 p.m.

A. Roll Call

a. Mr. Frontera, Mr. Hogan, Mr. Merucci and Mr. Switalski are present. Mr. Adkins arrived at 4:15 p.m.

B. Approval of Minutes for meeting on July 10, 2019

a. Motion to approve the July meeting minutes was made by Mr. Switalski and supported by Mr. Merucci. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. Disbursement #1

i. Motion to approve disbursement #1 was made by Mr. Switalski, supported by Mr. Merucci. Mr. Merucci requested that the font gets enlarged for easier reading. All approved, none opposed. Motion passed.

b. Disbursement #2

i. Motion to approve disbursement #2 was made by Mr. Switalski, supported by Mr. Merucci. All approved, none opposed. Motion passed.

c. Revenue/Expense Report

i. Motion to approve the revenue/expense report was made by Mr. Switalski, supported by Mr. Merucci. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

a. No public spoke

E. Communications

a. Mr. Lipinski shared that the newsletter did get mailed out late this year. There were a few delays with Litho Printing and the newsletter. There was also an issue with the bulk mail service at the Post Office.

F. Old Business

No old business

G. New Business

a. Update from Chris Nordstrom, Carlisle-Wortman, on Recreation Master Plan.

i. Mr. Lipinski received an email with all the up to date summary on the Master Plan. Mr. Nordstrom will be attending the Resource Fair on Friday, September 20th instead of the meeting tonight. The summary goes into detail of the responses received from June 6 through September 9, 2019.

b. Request approval to provide bonus to Amanda Hughes and Adam Just for added responsibilities during transition between Assistant Directors.

i. Mr. Lipinski stated that during the transition they did have added responsibilities and really stepped up to help out; as well as when Sara started. Motion to approve the bonus was made by Mr. Merucci, supported by Mr. Frontera. All approved, none opposed. Motion passed.

c. Request to set a date for meeting for a Goal-setting session.

i. Mr. Merucci believes this is something we should undertake and have all staff attend including Chris Nordstrom. Mr. Lipinski agrees and comments that this should be something incorporated in the Master Plan. It was agreed upon to tentatively have a meeting on October 3rd 10:00 a.m. – 2:00 p.m.

d. Update on status of Recreation Center Building.

i. Mr. Lipinski stated that most of the issues have been resolved. Mr. Adkins suggested sending a correspondence stating that we would like the project closed out by November 1st and a full final report on November 13th. Motion to approve sending a correspondence in regards to the Recreation Authority Center projects was made by Mr. Merucci, supported by Mr. Hogan. All approved, none opposed. Motion passed.

H. Hearing of the Public

- a. Mr. Gary Sasek, Eastpointe Parks Commission, questioned when (as part of the Master Plan Steering Committee) another meeting would be. Mr. Lipinski responded that he does not have a date right now but will be checking with Mr. Nordstrom on a date.
- b. Mr. Harvey Creech, Eastpointe Resident, commented/questioned on the City Parks and whom responsibilities fall under.

I. Discussion by Director

- a. Mr. Lipinski stated that the newsletter did go out, we are getting a lot of registrations and the cover of the newsletter highlights the Resource Fair. The Resource Fair is on September 20th, Senior programs from 10:00 a.m. – 2:00 p.m. and all programs from 4:00 p.m. – 7:00 p.m. Motor City Bears is currently using one of the parks for their practices and was asked to not come back for the next season. Bargain Hunters had the most vendors we have ever had. Football season began, Eastpointe Community Schools, Tiger Cats and Roseville Junior sports are using the field for this season. The field is much improved from last season due to the maintenance on it. Complimented the City of Eastpointe on the new playground equipment at Roxana Park. The Fitness Court at Huron Park is scheduled for installation this coming weekend.

J. Discussion by Board Members

- a. **Mr. Switalski** – Nothing at this time.
- b. **Mr. Hogan** – Questioned if there was any progress with Huron Park Fields (Diamond 1).
- c. **Mr. Frontera** – Nothing at this time.
- d. **Mr. Merucci** – Commented that he was in favor of the Roseville football team using the Eastpointe Memorial Football Field. With respect to the concession stand, we (City of Eastpointe) are planning on renovating the building starting in January.
- e. **Mr. Adkins** – Would still like to get the Park boards together, probably closer to January, for a meeting.

Meeting adjourned – 4:59 p.m.