



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm – October 14, 2020

**Meeting called to order 4:05 p.m.**

**A. Roll Call**

a. Mr. Frontera, Mr. Hogan, Mr. Walters, Mr. Merucci are present. Mr. Switalski arrived at 4:09pm.

**B. Approval of Minutes**

**a. Approval of Minutes for Regular meeting on September 9, 2020**

i. Motion to approve the September Regular meeting minutes was made by Mr. Frontera, supported by Mr. Walters. All approved, none opposed. Motion passed.

**C. Approval of Disbursements and Budget Report**

**a. Disbursement #3**

i. Motion to approve disbursement #3 was made by Mr. Frontera, supported by Mr. Hogan. All approved, none opposed. Motion passed.

**b. Revenue/Expense Report**

i. Motion to approve the revenue/expense report was made by Mr. Frontera, supported by Mr. Hogan. Mr. Merucci questioned the Life, Health, Dental budget; Mr. Walters responded that line has to be adjusted, payment was for last fiscal year but made in current fiscal year. Mr. Merucci questioned the Printing & Publications budget; Mr. Lipinski responded that there was the change in publication vendors to DRIVE Creative Services which changed the budget but there does not intend to be a change. All approved, none opposed. Motion passed.

**D. Hearing of the Public – agenda items only**

a. No public spoke.

**E. Communications**

a. Mr. Lipinski shared an online inquiry regarding a compliment received about the Senior Parking Lot Party. A notification was sent to the Greater Metro Detroit Youth Sports Organization regarding upcoming stadium reservations. Following the games over the weekend a decision was made to cancel their upcoming games reserved with the Recreational Authority due to stadium conditions, how staff was treated and the point person that had reserved the field had not been in attendance of the games. Ms. Michelle Boggess is now the world record holder of the longest hand drawn maze at 1097 sq. feet. The maze was measured at the Recreation Authority Center on September 27<sup>th</sup>. Only Ms. Boggess and officials to measure were in attendance.

**F. Old Business - none**

**G. New Business**

**a. Update on SMART Parking Lot Improvement Project**

i. Mr. Lipinski stated that project did start last week. Asphalt is torn up along with some concrete pads. Some concrete pads have already been poured and some grading will be started. The site should be ready to pave next week, then the fencing will be installed. The carport would be following that.

**b. Update on Fall/Winter Newsletter**

i. Some programs have been altered/changed or moved inside. For the most part classes like Tennis, Adult Fitness and Boxercise for kids will be moved inside; Karate is currently inside but if they weather is decent the classes are hosted outside. Rooms 1, 2 & 3 have been opened up to accommodate more space for the participants to spread out. Youth basketball has not been decided as of yet; schools are not available for practices. A decision will be made with many factors in mind – practice space, referees, number of participants and staying in the standards of the current orders.

**c. Request approval to postpone printing of Spring/Summer Newsletter**

i. Mr. Lipinski stated that with all the changes with the current newsletter we spoke with DRIVE Creative Services in regards to postponing the Spring/Summer Newsletter. DRIVE Creative Services was

understanding with the circumstances and Mr. Lipinski did agree to extend the contract to still honor the four editions that was agreed upon. Motion to approve the postponement of the Spring/Summer newsletter for 2021 indefinitely with revisiting it as an agenda item each month was made by Mr. Switalski, supported by Mr. Hogan. All approved, none opposed. Motion passed.

**d. Request approval to eliminate the allowance of inflatables/dunk tanks/pony rides/petting zoo/large tents for Pavilion rentals in parks for non-City of Eastpointe/Roseville or non-Recreation Authority events.**

- i. Mr. Lipinski reported that there have been many issues with the renters and companies having the extra entertainment out at the parks, especially this summer. Motion to table the approval to eliminate the allowance of park entertainment in the parks for non-City of Eastpointe/Roseville or non-Recreation Authority event was made by Mr. Switalski, supported by Mr. Walters. All approved, none opposed. Motion passed.

**H. Hearing of the Public**

- a. No public spoke.

**I. Discussion by Director**

- a. Mr. Lipinski commented that the fitness center is open Monday through Saturday. We did have it open on Sunday but the attendance was low so that has since been closed. Another Girl's softball tournament is going to be held at Huron Park this weekend; this is the same group that had rented earlier in the summer. This past Friday Adam had taken a photo of the Eastpointe Memorial Football Field, that field is looking the best it has in years. A lot of that credit goes to Mr. Joe Merucci for all the work done these past two years on the field. The Tiger Cats still have an outstanding balance from last season; Mr. Lipinski has been trying to have a meeting with their board. This meeting has not been held yet. Ms. Sara Frederick is submitting a grant through the MRPA for healthier lifestyles for up to \$5,000 to host a Scooter Safety event. The audit has been under way and should be on the next agenda or two.

**J. Discussion by Board Members**

- a. **Mr. Hogan** – nothing at this time
- b. **Mr. Walters** – nothing at this time
- c. **Mr. Frontera** – nothing at this time
- d. **Mr. Switalski** – nothing at this time
- e. **Mr. Merucci** – nothing at this time

**Meeting adjourned – 4:43 p.m.**