



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm – November 11, 2020

Meeting called to order 4:06 p.m.

A. Roll Call

- a. Mr. Frontera, Mr. Switalski and Mr. Merucci are present. Mr. Walters and Mr. Hogan are absent.

B. Approval of Minutes

a. Approval of Minutes for Regular meeting on October 14, 2020

- i. Motion to approve the October Regular meeting minutes was made by Mr. Switalski, supported by Mr. Frontera. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. Disbursement #4

- i. Motion to approve disbursement #4 was made by Mr. Frontera, supported by Mr. Switalski. All approved, none opposed. Motion passed.

b. Revenue/Expense Report

- i. Motion to approve the revenue/expense report was made by Mr. Switalski, supported by Mr. Frontera. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke.

E. Communications

- a. Mr. Lipinski shared the refund letter sent to the Metro Detroit Youth Sports league, a letter from Macomb Community Action regarding starting the Meals on Wheel program for to-go lunches beginning November 16th and also a few thank you letters written to the Senior staff.

F. Old Business

a. Request approval to eliminate the allowance of inflatables/dunk tanks/pony rides/petty zoo/large tents for Pavilion Rentals in parks for non-City of Eastpointe/Roseville or non-Recreation Authority events.

- i. Mr. Merucci asked the board to table the agenda item as his Parks Commission meeting was being held at 7:00 pm and had not been discussed yet. A motion to table the approval to eliminate the allowance of inflatables/dunk tanks/pony rides/ petty zoo/large tents was made by Mr. Switalski, supported by Mr. Frontera. All approved, none opposed. Motion passed.

G. New Business

a. Presentation of Audit Report by representatives from Plante & Moran, PLLC.

- i. Mr. Ali Hijazi, Senior Manager and Ms. Kim Deyak, In-Charge, from Plante & Moran, PLLC presented the Recreational Authority audit findings from the 2019-2020 fiscal year. Mr. Hijazi did want to point out that this audit was done completely remotely. A motion to receive and file the 2019-2020 audit was made by Mr. Switalski, supported by Mr. Frontera. All approved, none opposed. Motion passed.

b. Update on SMART Parking Lot Improvement Project

- i. Mr. Lipinski reported that the project did get delayed due to the weather conditions by a couple weeks. The surface coating was finished on November 11th. Remaining project is projected to be finished within the next couple weeks.

c. Discuss printing of newsletter.

- i. Mr. Lipinski stated that the printing of the 2021 Spring/Summer newsletter will still be delayed due to the ever-changing orders with Covid. Sara and staff are working on a January – March electronic version of a newsletter to be posted and shared.

H. Hearing of the Public

- a. No public spoke.

I. Discussion by Director

- a. Mr. Lipinski commented that we did still host the Trick or Treat Trail on October 24th; there were about 350 wristbands sold for the event and about 25 vendors passing out items. The Rumblin' Tumblin' Pumpkin Roll-down on November 1st was held at Spindler Park this year and had about 50 participants. Mr. Lipinski thanked Darren from Eastpointe DPW for getting the extra garbage facilities and hay bales for the event. The Halloween Decorating Contest had about a dozen homes nominated and the winner was on Piper Street in Eastpointe. The Daddy Daughter Dance is going to be postponed. The Big Bird Run is a virtual event this year with runners "racing" between November 16 through November 22. Participants can still register through November 15th. Pickleball has started on Tuesdays from 1:00-3:00 pm; this will be done by appointment only. Tree Lighting events for the City of Eastpointe and the City of Roseville have been cancelled for 2020. The Eastpointe High School football team has made the district finals; the next game will be held Friday, November 13th at 6:00 pm. The Recreation Authority Center will be hosting a Blood Drive on Thursday, November 19th from 1:00-7:00 pm. Participants can still make appointments for that event.

J. Discussion by Board Members

- a. **Mr. Frontera** – nothing at this time
- b. **Mr. Switalski** – nothing at this time
- c. **Mr. Merucci** – nothing at this time

Meeting adjourned – 4:45 p.m.