



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00 pm – February 12, 2020

Meeting called to order 4:02 p.m.

A. Roll Call

- a. Mr. Merucci, Mr. Switalski, Mr. Frontera and Mr. Walters are present. Mr. Hogan is absent.

B. Approval of Minutes

a. **Approval of Minutes for Regular meeting on January 22, 2020**

(joint meeting with the Eastpointe Parks & Rec. Commission & Roseville Parks & Rec. Board)

- i. Motion to approve the January meeting minutes was made by Mr. Merucci and supported by Mr. Watlers. There was one correction to change November to December under Item B., section a., item i. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. **Disbursement #7**

- i. Motion to approve disbursement #7 was made by Mr. Merucci, supported by Mr. Walters. Mr. Merucci asked about getting some of the disbursements with details. All approved, none opposed. Motion passed.

b. **Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Switalski, supported by Mr. Merucci. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. Harvey Creech, Eastpointe resident, questioned the disbursement list and payment for scorekeepers and shirt orders.

E. Communications

- a. Mr. Lipinski shared Area Agency on Aging letter regarding the census, a notice for public hearing regarding wall signage for 29777 Gratiot Ave, and an email regarding lifeguarding classes.

F. Old Business

- a. No old business

G. New Business

a. **Discuss proposal by Scott Chambers and Terry Johnson of Drive Creative Services for printing Program Newsletter.**

- i. Mr. Chambers, Drive Creative Services, discussed his services and the type of product he would be able to produce for the Recreation Authority newsletter. Mr. Switalski motioned a request a better breakdown of costs and timeline to be reviewed, supported by Mr. Merucci. All approved, none opposed. Motion passed.

b. **Review of Fall 2019 Program and Event Financials**

- i. Mr. Lipinski provided a breakdown of programs and event revenue/expense report. Mr. Switalski questioned Sizzlin' Summer Nights, Mr. Lipinski responded that that event is typically a loss due to it being a "thank you" to the residents. Mr. Lipinski explained that most programs break-even.

c. **Discuss procedures for recruiting Certified Lifeguards for swim programs.**

- i. Mr. Lipinski stated that Ms. Frederick has been in contact with Ms. Laura Phy-Daly in regards to hosting a Lifeguarding Certification Course. A meeting was held with the Eastpointe Community Schools Superintendent and Administration in regards to hosting the class, both parties were on board and very supportive of the course. Mr. Merucci was at the one-day session from mParks and spoke with Terry with American Red Cross and she commented that she suggested raising the pay rate for Lifeguards and to offer a class to certify lifeguards.

- d. A motion to move Election of Officers to before discussing the 2020/21 budget was made by Mr. Switalski, supported by Mr. Merucci. All approved, none opposed. Motion passed.

e. Election of Officers for the Recreational Authority Board.

- i. Chairperson – Mr. Joseph Merucci – A motion to nominate Mr. Merucci as Chairperson was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.
- ii. Vice Chairperson – Mr. Charles Frontera – A motion to nominate Mr. Frontera as Vice Chairperson was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

f. Request date for discussing 2020/21 Budget.

- i. A motion to set the date for discussing the 2020/21 Recreational Authority of Roseville & Eastpointe budget on Wednesday, March 11th at 2:00 p.m. at the Recreation Authority Center was made by Mr. Merucci, supported by Mr. Walters. All approved, none opposed. Motion passed.

H. Hearing of the Public

- a. Harvey Creech, Eastpointe resident, questioned the timeline for how programs get put into the Recreation Authority Newsletters.

I. Discussion by Director

- a. Mr. Lipinski stated that the Master Plan was submitted prior to the deadline. On January 27th the Recreation Authority Center hosted a redistricting workshop through Senator Paul Wojno's office. Mary Grant and Kim Steele will be taking a course through AARP to be able to assist seniors in filling out the census forms online. The newsletters have been mailed out, if residents have not received it please forward the information to us. Sara and I attended an A.S.P.I.R.E. meeting and are working on activities for them for during their meetings. A.S.P.I.R.E.'S major fundraising event for the year is the Spring Fling, held on Saturday March 28th from 6:00 p.m. to 12:00 midnight at the Elks Lodge in Warren. On Friday, February 14th the Seniors will host a Valentine's Day Party. Tax service appointments have started and will run through April 14th.

J. Discussion by Board Members

- a. **Mr. Merucci** – Thanked Sara for getting this started for swimming classes.
- b. **Mr. Walters** – Asked about getting information from possible other companies for the newsletter. Commented on the lifeguard wage and checking surrounding communities for their wage scale.
- c. **Mr. Switalski** – Had to be excused early.
- d. **Mr. Frontera** – Nothing at this time.

Meeting adjourned – 5:20 p.m.