



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center Via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm – May 20, 2020

### Meeting called to order 4:06 p.m.

#### A. Roll Call

- a. Mr. Walters, Mr. Hogans, Mr. Switalski and Mr. Merucci are present. Mr. Frontera is absent.

#### B. Approval of Minutes

##### a. **Approval of Minutes for Regular meeting on March 11, 2020**

- i. Motion to approve the March Regular meeting minutes was made by Mr. Hogan, supported by Mr. Walters. All approved, none opposed. Motion passed.

##### b. **Approval of Minutes for Special meeting on March 11, 2020**

- i. Motion to approve the March Special meeting minutes was made by Mr. Walters, supported by Mr. Hogan. All approved, none opposed. Motion passed.

#### C. Approval of Disbursements and Budget Report

##### a. **Disbursement #9**

- i. Motion to approve disbursement #9 was made by Mr. Switalski, supported by Mr. Hogan. All approved, none opposed. Motion passed.

##### b. **Disbursement #10**

- i. Motion to approve disbursement #10 was made by Mr. Switalski, supported by Mr. Hogan. All approved, none opposed. Motion passed.

##### c. **Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Switalski, supported by Mr. Hogan. All approved, none opposed. Motion passed.

#### D. Hearing of the Public – agenda items only

- a. No public spoke.

#### E. Communications

- a. Mr. Lipinski shared results from a survey sent out to the public by Sara and Adam regarding programs at the Recreation Authority. The Recreation Authority also sent a letter and gift certificates sent out to families that were registered in programs affected by the COVID-19 closure. We've also been receiving phone calls regarding room and pavilion rentals but with everything going on we're still not sure when the Recreation Authority will open back up. Mr. Walters questioned whether we've had any complaints; Mr. Lipinski responded that we have not had many complaints, most people have been pretty understanding. Mr. Switalski questioned whether Mr. Lipinski has heard from other communities on what they're doing; Mr. Lipinski responded that he hears from colleagues weekly if not daily regarding different things. Mr. Hogan questioned if there was any way to tell when we would be able to reopen; Mr. Lipinski responded that there is not and we were just following the updates with the State.

#### F. Old Business

##### a. **Discuss the Joint 5-year Recreation Master Plan that was submitted to the DNR**

- i. Mr. Lipinski stated that there were many typographical errors or corrections that were not made in the final that was submitted to the DNR. A letter was sent to Carlisle-Wortman regarding the Master Plan, followed by a Zoom meeting. Another meeting will be held after all errors are found to be submitted to Carlisle-Wortman and fixed with no further costs to the Recreation Authority, City of Eastpointe or City of Roseville.

#### G. New Business

##### a. **Schedule Public Hearing on Proposed 2020/2021 FY Budget**

- i. Mr. Switalski motioned to approve to host the Public Hearing on the Proposed 2020/2021 Fiscal Year Budget and Millage Rate for Wednesday, June 10<sup>th</sup> at 4:00 p.m. (Regular meeting date/time), supported by Mr. Hogan. All approved, none opposed. Motion passed.

**b. Approval of Employment Agreements for FT Staff**

- i. Mr. Lipinski stated that the agreements are the same that we have been working off from the past years; the agreements are for 3 years. Mr. Switalski motioned to approve the agreements with changing the verbiage on Sara's agreement to read as the others, supported by Mr. Hogan. Two approved, Two opposed. Motion fails. A new motion was made by Mr. Switalski to approve the agreements for one year instead of three-year agreement, Mr. Walters supported. All approved, none opposed. Motion passed.

**c. Discuss plans for Summer Programs affected by Governor's Emergency Declaration**

- i. Mr. Lipinski commented that with the Summer Day Camp program we currently have 32 participants registered. The Recreation Authority is looking to still host the Summer Day Camp program but having multiple rooms for participants and no field trips. For softball and baseball, we are contemplating having a shorter season, starting in early July with a reduced season. The Vendor Show has been postponed for now until the Fall, Sizzlin' Summer Night may have to be changed depending on what the State allows. Mr. Switalski questioned what Roseville Junior Sports was doing with their program, Mr. Lipinski responded that this year we would be combining with them and are thinking of canceling the program. Mr. Walters questioned if there was an idea on how this will impact the Recreation Authority revenue, Mr. Lipinski responded that he's not sure what the impact will be. Ms. Frederick added that we will be putting together some boxes of different activities that families will be able to purchase; these boxes would include all supplies and have a nominal fee.

**H. Hearing of the Public**

- a. No public spoke.

**I. Discussion by Director**

- a. Mr. Lipinski stated we had processed quite a few refunds for some Senior Trips, room rentals (during closure) and some programs. Some staff members have been in getting prepared for when we are able to open. Mr. Hogan asked what would happen if a large group were to go to one of the parks and utilize it, Mr. Lipinski stated that we currently do not have staffing out at the parks but residents are encouraged to call the police.

**J. Discussion by Board Members**

- a. **Mr. Walters** – Nothing at this time.
- b. **Mr. Switalski** – Nothing at this time.
- c. **Mr. Hogan** – Nothing at this time.
- d. **Mr. Merucci** – Stated that the City of Eastpointe would be preparing to opening parks up beginning June 1<sup>st</sup>. The City of Eastpointe Summer Concert scheduled for July has been moved to August, asked for thoughts on scheduling. Mr. Lipinski responded that the later you move it the better, but we're all waiting on information from the state.
- e. **Mr. Lipinski** – The Senior Van Transportation has not been running but would like to get it up and running in June with some updates to the vans.

**Meeting adjourned – 4:54 p.m.**