



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm – September 9, 2020

Meeting called to order 4:07 p.m.

A. Roll Call

a. Mr. Walters, Mr. Switalski and Mr. Merucci are present. Mr. Hogan and Mr. Frontera are absent.

B. Approval of Minutes

a. Approval of Minutes for Regular meeting on August 12, 2020

i. Motion to approve the August Regular meeting minutes was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. Disbursement #2

i. Motion to approve disbursement #2 was made by Mr. Switalski, supported by Mr. Walters. All approved, none opposed. Motion passed.

b. Revenue/Expense Report

i. Motion to approve the revenue/expense report was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

a. No public spoke.

E. Communications

a. Mr. Lipinski shared that the Recreation Authority did receive a summons for a lawsuit regarding a SMART Van Transportation rider that had not been wearing her seatbelt during the ride and the driver had to make a quick stop to avoid an accident resulting in her falling from her seat. MML has been working on that lawsuit. Updates regarding programs was sent out by Sara previous to the current executive order. The Recreation Authority is trying to host as many fitness classes as possible outdoors; other classes will be reviewed under new business. There was one covid-19 positive case with a Summer Day Camp staff member, symptoms did not present until after the camp had concluded and has since been cleared from Quarantine and doing well. All staff and participants were notified; the staff and participants that had been tested and reported back to the Recreation Authority have come back negative. Mr. Merucci asked what symptoms the staff member had; Mr. Lipinski responded that they had a slight fever (under 100°), tiredness, and loss of taste and smell.

F. Old Business

G. New Business

a. Review of Bid Tabulations for SMART Parking Improvements.

i. Mr. Lipinski stated that he had been working with Mike from AEW with this project. Mike commented that 2 bids were received for the project. A recommendation is made to go with Asphalt Specialists by AEW. The car port and electric fence were flip-flopped as far as pricing goes between the two companies, however, the bids were done apples to apples. Asphalt Specialists had some additional questions regarding the electric fence which changed their bid a little bit. This project will be 100% funded through the SMART budget.

b. Award Bid for SMART Parking Lot Improvement.

i. A motion to award the bid to Asphalt Specialists for the SMART Parking Lot Improvement with a 10% contingency was made by Mr. Switalski, supported by Mr. Walters. All approved, none opposed. Motion passed.

c. Review and Discuss Executive Order Nos. 2020-175 & 2020-176.

i. Mr. Lipinski read through the executive orders from last Friday, September 4th regarding the opening of fitness centers beginning Wednesday, September 9th. With these orders in place the Recreation Authority still plans on hosting as many programs as possible outdoors; some of the smaller programs (of less than 10

participants) will move inside the building. The fitness room equipment will get moved around between the fitness room and multi-purpose room to better space out the equipment. Signage will be put up for one way in the building and one way out. Additionally, sign in and out sheets will be set by each entry/exit. The fitness area will be open beginning Monday, September 21st. Mr. Lipinski commended Eastpointe on the grand opening of Goetz Park.

H. Hearing of the Public

- a. No public spoke.

I. Discussion by Director

- a. Mr. Lipinski commented that the Senior activities are still having their Take-Away Tuesdays with different items. Zumba Gold is to begin on Thursday, September 10th in the Recreation Authority East parking lot. The Recreation Authority Center floors are being refinished beginning on Wednesday; along with getting Shuffleboard Courts painted in the large gym before the finish goes on the floor. There has been some cars left in the parking lot of the Recreation Authority Center, letters will be put on these cars in regards to getting them moved. With programs and events starting back up and the parking lot being done they will need to be moved.

J. Discussion by Board Members

- a. **Mr. Walters** – Reminder of the Plante Moran Audit starting and the final budget numbers are in.
- b. **Mr. Switalski** – Questioned whether the Audit would be virtual; Mr. Walters responded that it would be
- c. **Mr. Merucci** – Questioned the fitness room fees and refunds; Mr. Lipinski responded that we would be extending deadlines for the fitness room due to the shutdown.

Meeting adjourned – 4:43 p.m.