



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm June 9, 2021

Meeting called to order 4:04 p.m.

A. Roll Call

- a. Ms. Brown, Mr. Klinefelt, Mr. Switalski, Mr. Walters and Mr. Merucci are present.

B. Approval of Minutes

a. Approval of Minutes for Regular Meeting on May 12, 2021

- i. Motion to approve the May Regular Meeting minutes was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. Disbursement #11

- i. Motion to approve disbursement #11 was made by Mr. Switalski, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

b. Revenue/Expense Report

- i. Motion to approve the revenue/expense report was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke

E. Communications

- a. Mr. Lipinski shared the Senior Newsletter. Mr. Lipinski informed the Board a letter to Sharon Brown with the Motor City Bears will be receiving a letter regarding her rentals. The letter for Motor City Bears will be emailed separately to the Board Members.

F. Old Business

a. Discuss amending Articles of Incorporation

- i. A decision was made to keep the amending of the Articles of Incorporation on the agenda as old business.

b. Request approval for Employment Agreements for Full Time Staff

- i. A motion to approve Mrs. Hughes' employment agreement was made by Mr. Klinefelt, supported by Mr. Switalski. All approved, none opposed. Motion passed. A motion to approve Mr. Just's employment agreement was made by Mr. Switalski, supported by Mr. Walters. All approved, none opposed. Motion passed. A motion to approve Mr. Lipinski's employment agreement was made by Mr. Switalski, supported by Mr. Klinefelt. All approved, none opposed. Motion passed. A motion to approve Mrs. McCullum's employment agreement was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed. A motion to approve Mrs. Grant's employment agreement was made by Mr. Klinefelt, supported by Ms. Brown. All approved, none opposed. Motion passed. A motion to approve Ms. Frederick's employment agreement was made by Mr. Switalski, supported by Ms. Brown. All approved, none opposed. Motion passed.

G. New Business

a. Discuss development of a policy on use of Recreation Authority funds for Capital Projects in parks in each community.

- i. During the budget meeting it was discussed to provide each city a budgeted amount for parks for Capital Projects. Mr. Lipinski suggested a joint meeting with the Eastpointe Parks Commission Board and the Roseville Parks and Recreation Board towards the end of the calendar year to discuss projects for the next fiscal year. Each respective board would come back to the Recreation Authority Board with a suggestion for the Capital Project(s). It was expressed that the funds should not just be allocated to each city and that Capital Projects should be defined as to what can be included. Mr. Lipinski suggested that the board discuss and make a decision for what the capital project will be. Mr. Lipinski stated a reminder that there will be a clause as funds may not always be available.

- b. **Discussion and approval of the 2020-21 Budget Amendments.**
 - i. Mr. Walters went over the changes that were made for the 2020-2021 budget amendments. A motion to approved the 2020-2021 budget amendments was made by Mr. Switalski, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.
- c. **Review and discuss updated Building Procedures as related to the updated State of Michigan Covid-19 policies.**
 - i. Mr. Lipinski that with the newest orders we are still asking that patrons wear a mask in the building through June. We are currently starting to take Room and Gym reservations for events beginning on or after July 6th. Starting July 1, we are not requiring patrons to wear a mask if they are vaccinated. The Recreation Authority will not be asking vaccination status upon entering the building. The SMART Van drivers and riders are still required to wear a mask through September 1.

H. Hearing of the Public

- a. No public spoke

I. Discussion by Director

- a. Mr. Lipinski commented on the Daddy Daughter Dance, Plant exchange, Eastpointe High School Prom and Painting with the Girls; all events went well. There was another incident at the Dog Park on May 22, the owner of the dog (victim) did come in after the incident and received a refund; the owner of the other dog involved did cooperate when talked to about the incident and has returned their fob. Summer Day Camp is full for the full summer program, there is still space in some of the weekly registrations. TBall did start, however, it was a rainout. Baseball and Softball will be starting soon, we did have to combine a few age groups to be able to run the programs this year. Mr. Lipinski did attend and speak at the Roseville Neighborhood Watch meeting on June 7 to talk about our upcoming programs. Mr. Lipinski welcomed Ms. Brown to the Board.

J. Discussion by Board Members

- a. **Mr. Walters** – Welcomed Ms. Brown
- b. **Mr. Switalski** – Questioned about meetings going back in person – Mr. Lipinski responded that next month (July) meetings would be back in person. Welcomed Ms. Brown.
- c. **Mr. Klinefelt** – Welcomed Ms. Brown
- d. **Ms. Brown** – Thanked the Board for their kindness
- e. **Mr. Merucci** – Questioned the upcoming newsletter – Mr. Lipinski responded that it is being worked on and is scheduled to go out mid-August. Questioned about putting flyers at Eastpointe City Hall – Mr. Lipinski stated we would put those together and get some over there. Commented on the dog park cameras and incident.

Meeting adjourned – 5:00 p.m.