



Recreation Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

November 9, 2022

Meeting called to order 4:01pm

A. Roll Call

- a. Ms. Brown, Mr. Switalski, Mr. Walters and Mr. Merucci are present. Mr. Klinefelt was absent.

B. Approval of Minutes

a. **Approval of Minutes for Regular Meeting on October 12, 2022**

- i. Motion to approve the October Regular Meeting minutes was made by Mr. Switalski, supported by Mr. Walters. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. **Disbursement #4**

- i. Motion to approve disbursement #4 was made by Mr. Switalski, supported by Ms. Brown. All approved, none opposed. Motion passed.

b. **Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke

E. Communications

- a. Mr. Lipinski shared the winner of the Halloween Decoration contest for 2022, a letter regarding the CD maturity, Sparks grant recommendations for Eastpointe parks from the Eastpointe Park Commission, Senior newsletter and calendar.

F. Old Business

G. New Business

a. **Presentation by Scott Chambers, Drive Creative Services, on status of our Newsletter printing with ads.**

- i. Mr. Chambers shared his audit report and information on the last edition (Fall/Winter) newsletter. Mr. Chambers will work on a cost comparison on quantity costs.

b. **Presentation of Audit Report by representative from Plante & Moran, PLLC**

- i. Representatives from Plante & Moran, PLLC. went over the Recreation Authority audit report. Highlights were on page 16 note 10 – Leases and page 15 note 5 – Capital Assets. A final report will be presented at the December meeting. Mr. Merucci suggested an edit to page ii paragraph 2 regarding the appointment of staff officers; the edit would change it to the board is responsible for appointing the executive director.

c. **Review and discuss the current and proposed Room Rental, Gym Rental, Pavilion Rental and Field Rental Rates.**

- i. Mr. Lipinski presented the old versus the proposed rates for room rentals, gym rentals, pavilion rentals and field rentals. A chart with both rates was requested to review during the December meeting.

H. Hearing of the Public

- a. No public spoke

I. Discussion by Director

- a. Mr. Lipinski shared some Special Events, attended the Eastpointe Parks Commission meeting on October 19, attended the Healthy Macomb Focus meeting on November 2, RARE will be looking at writing a Sparks Grant.

J. Discussion by Board Members

- a. **Ms. Brown** – Nothing at this time.
- b. **Mr. Switalski** – Nothing at this time.
- c. **Mr. Walters** – Nothing at this time.
- d. **Mr. Merucci** – shared about a shortage with yellow coloring

Meeting adjourned – 5:05pm