



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Activity Center Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00pm February 9, 2022

Meeting called to order 4:00pm

A. Roll Call

- a. Ms. Brown, Mr. Klinefelt, Mr. Walters and Mr. Merucci are present. Mr. Switalski is absent.

B. Approval of Minutes

a. **Approval of Minutes for Regular Meeting on December 8, 2021**

- i. Motion to approve the December Regular Meeting minutes was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. **Disbursement #6 & #7**

- i. Motion to approve disbursement #6 & #7 was made by Mr. Klinefelt, supported by Mr. Walters. All approved, none opposed. Motion passed.

b. **Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Klinefelt, supported by Mr. Walters. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke

E. Communications

- a. Mr. Lipinski shared a letter that was sent to the Tiger Cats organization regarding past due balances.

F. Old Business

G. New Business

a. **Report from Mr. Scott Chambers, DRIVE Creative Services, Inc., on printing of Rec. Authority Newsletter.**

- i. Mr. Chambers shared information and the process for the newsletter. An invoice and revenue share would be sent by the following week. Mr. Lipinski and Mr. Chambers talked about transitioning to a mainly digital copy starting with the Spring/Summer 2023 Newsletter.

b. **Review of preliminary cost estimates for the proposed Eastpointe & Roseville Park Projects utilizing the RARE Park Improvement Program.**

- i. Mr. Lipinski shared the proposed projects for the City of Eastpointe and the City of Roseville. Mr. Klinefelt suggested putting the approval of projects on hold until after having a joint meeting with the Eastpointe Parks Commission and the Roseville Parks & Recreation Board.

c. **Request date for discussing 2022/23 Budget**

- i. A draft would be available at the March meeting. A motion to approve a workshop to discuss the 2022/23 Budget Meeting for April 6th at 2:00pm was made by Mr. Klinefelt, supported by Mr. Walters. All approved, none opposed. Motion passed.

d. **Election of Officers for the Recreation Authority Board**

- i. **Chairperson** – Joseph Merucci

- ii. **Vice Chairperson** – John Walters

- iii. A motion to approve the Chairperson and Vice Chairperson was made by Mr. Walters, supported by Ms. Brown. All approved, none opposed. Motion passed.

e. **Review & Discuss proposed MNRTF grant project proposal.**

- i. Mr. Lipinski shared a project for the back lot of the Recreation Authority Center where there is currently Soccer Fields. Mr. Walters suggested a tennis court. Mr. Merucci suggested horseshoe pits. Ms. Brown suggested a year-round element or winter element to be out there. Mr. Merucci questioned/suggested about clearing the walking path in the winter to still be utilized. A motion to have a Public Hearing regarding the Recreation Authority Back Lot Project for March 9th at 4:00pm was made by Ms. Brown, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

- f. **Discussion to decide a date to have a joint meeting with the Eastpointe Parks Commission and the Roseville Parks & Recreation Board.**
 - i. Suggested meeting dates were April 6 or April 13 at 6:00pm. These dates will be brought to the Eastpointe Parks Commission and the Roseville Parks & Recreation Board to see which date would be better.
- g. **Discussion and/or action regarding football rentals in parks without football field.**
 - i. Mr. Lipinski explained that there are organizations that utilize an open park area (non-football field) for football practices, there have been times that organizations have utilized the area when not reserved and events are already scheduled. Equipment and trash have also been left on the park grounds. Board members were not against utilizing open areas at the parks. Ms. Brown suggested receiving payment up front for practices.

H. Hearing of the Public

- a. John Flamez, Roseville Resident – Requested the Recreation Authority get a Water Aerobics Program.

I. Discussion by Director

- a. Mr. Lipinski shared that the newsletter has been mailed out. The Holiday Lights Winner was Mr. Lipari from Eastpointe. The Senior Lunch program is still to go meals through the end of month and will evaluate for March. Park Pavilion rentals began on Monday, February 7th and we had a line out the door waiting. Elementary basketball and cheer have restarted, Middle School and High School Basketball and Middle School Volleyball will be starting soon. There are issues with MDot regarding getting the new Recreation Authority Digital Sign. The Recreation Authority does have a new registration software program called CivicRec. The Articles of Incorporation amendments have not been posted yet as they have to be approved by the City of Eastpointe and the City of Roseville City Council Boards. Mr. Lipinski is working on getting the building alarm redone to get it all in line. Ms. Brown is not renewing her term, Mr. Lipinski thanked Ms. Brown for her service on the board.

J. Discussion by Board Members

- a. **Mr. Klinefelt** – Nothing at this time.
- b. **Mr. Walters** – Questioned whether we have to go to bid for the Building Alarm. Thanked Ms. Brown for her service.
- c. **Ms. Brown** – Thanked the board for the welcome and plans on staying on until her move or replacement is made.
- d. **Mr. Merucci** – Thanked Ms. Brown for her service.

Meeting adjourned – 5:15pm