



Recreational Authority of Roseville & Eastpointe Board Meeting Agenda

Activity Center Room - Recreation Authority Center
18185 Sycamore, Roseville, MI 48066
4:00 pm - June 10, 2020

- A. Roll Call
- B. 1. Approval of Minutes for Regular meeting on May 20, 2020
- C. Approval of Disbursements and Budget Report.
 - 1. Disbursement #11
 - 2. Revenue/Expense Report
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
 - 1. Public Hearing to discuss Proposed 2020-21 Recreational Authority of Roseville & Eastpointe Budget.
 - 2. Discussion and approval of the 2019-20 Budget Adjustments.
 - 3. Discussion and approval of the 2020-21 Recreational Authority of Roseville & Eastpointe Budget
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center Via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm – May 20, 2020

Meeting called to order 4:06 p.m.

A. Roll Call

- a. Mr. Walters, Mr. Hogans, Mr. Switalski and Mr. Merucci are present. Mr. Frontera is absent.

B. Approval of Minutes

a. Approval of Minutes for Regular meeting on March 11, 2020

- i. Motion to approve the March Regular meeting minutes was made by Mr. Hogan, supported by Mr. Walters. All approved, none opposed. Motion passed.

b. Approval of Minutes for Special meeting on March 11, 2020

- i. Motion to approve the March Special meeting minutes was made by Mr. Walters, supported by Mr. Hogan. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. Disbursement #9

- i. Motion to approve disbursement #9 was made by Mr. Switalski, supported by Mr. Hogan. All approved, none opposed. Motion passed.

b. Disbursement #10

- i. Motion to approve disbursement #10 was made by Mr. Switalski, supported by Mr. Hogan. All approved, none opposed. Motion passed.

c. Revenue/Expense Report

- i. Motion to approve the revenue/expense report was made by Mr. Switalski, supported by Mr. Hogan. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke.

E. Communications

- a. Mr. Lipinski shared results from a survey sent out to the public by Sara and Adam regarding programs at the Recreation Authority. The Recreation Authority also sent a letter and gift certificates sent out to families that were registered in programs affected by the COVID-19 closure. We've also been receiving phone calls regarding room and pavilion rentals but with everything going on we're still not sure when the Recreation Authority will open back up. Mr. Walters questioned whether we've had any complaints; Mr. Lipinski responded that we have not had many complaints, most people have been pretty understanding. Mr. Switalski questioned whether Mr. Lipinski has heard from other communities on what they're doing; Mr. Lipinski responded that he hears from colleagues weekly if not daily regarding different things. Mr. Hogan questioned if there was any way to tell when we would be able to reopen; Mr. Lipinski responded that there is not and we were just following the updates with the State.

F. Old Business

a. Discuss the Joint 5-year Recreation Master Plan that was submitted to the DNR

- i. Mr. Lipinski stated that there were many typographical errors or corrections that were not made in the final that was submitted to the DNR. A letter was sent to Carlisle-Wortman regarding the Master Plan, followed by a Zoom meeting. Another meeting will be held after all errors are found to be submitted to Carlisle-Wortman and fixed with no further costs to the Recreation Authority, City of Eastpointe or City of Roseville.

G. New Business

a. Schedule Public Hearing on Proposed 2020/2021 FY Budget

- i. Mr. Switalski motioned to approve to host the Public Hearing on the Proposed 2020/2021 Fiscal Year Budget and Millage Rate for Wednesday, June 10th at 4:00 p.m. (Regular meeting date/time), supported by Mr. Hogan. All approved, none opposed. Motion passed.

b. Approval of Employment Agreements for FT Staff

- i. Mr. Lipinski stated that the agreements are the same that we have been working off from the past years; the agreements are for 3 years. Mr. Switalski motioned to approve the agreements with changing the verbiage on Sara's agreement to read as the others, supported by Mr. Hogan. Two approved, Two opposed. Motion fails. A new motion was made by Mr. Switalski to approve the agreements for one year instead of three-year agreement, Mr. Walters supported. All approved, none opposed. Motion passed.

c. Discuss plans for Summer Programs affected by Governor's Emergency Declaration

- i. Mr. Lipinski commented that with the Summer Day Camp program we currently have 32 participants registered. The Recreation Authority is looking to still host the Summer Day Camp program but having multiple rooms for participants and no field trips. For softball and baseball, we are contemplating having a shorter season, starting in early July with a reduced season. The Vendor Show has been postponed for now until the Fall, Sizzlin' Summer Night may have to be changed depending on what the State allows. Mr. Switalski questioned what Roseville Junior Sports was doing with their program, Mr. Lipinski responded that this year we would be combining with them and are thinking of canceling the program. Mr. Walters questioned if there was an idea on how this will impact the Recreation Authority revenue, Mr. Lipinski responded that he's not sure what the impact will be. Ms. Frederick added that we will be putting together some boxes of different activities that families will be able to purchase; these boxes would include all supplies and have a nominal fee.

H. Hearing of the Public

- a. No public spoke.

I. Discussion by Director

- a. Mr. Lipinski stated we had processed quite a few refunds for some Senior Trips, room rentals (during closure) and some programs. Some staff members have been in getting prepared for when we are able to open. Mr. Hogan asked what would happen if a large group were to go to one of the parks and utilize it, Mr. Lipinski stated that we currently do not have staffing out at the parks but residents are encouraged to call the police.

J. Discussion by Board Members

- a. **Mr. Walters** – Nothing at this time.
- b. **Mr. Switalski** – Nothing at this time.
- c. **Mr. Hogan** – Nothing at this time.
- d. **Mr. Merucci** – Stated that the City of Eastpointe would be preparing to opening parks up beginning June 1st. The City of Eastpointe Summer Concert scheduled for July has been moved to August, asked for thoughts on scheduling. Mr. Lipinski responded that the later you move it the better, but we're all waiting on information from the state.
- e. **Mr. Lipinski** – The Senior Van Transportation has not been running but would like to get it up and running in June with some updates to the vans.


Meeting adjourned – 4:54 p.m.

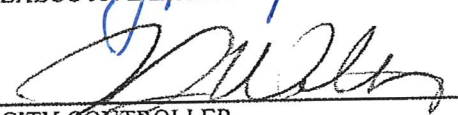
Recreational Authority of Roseville & Eastpointe
Disbursement # 11

May 2020	<u>132,075.01</u>
AP Total	<u>132,075.01</u>
Pay #23 (5/13/2020)	22,682.92
Pay #24 (5/27/2020)	23,515.37
Payroll Total	<u>46,198.29</u>
Grand Total	178,273.30

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:


EXECUTIVE DIRECTOR


CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

DATE

BOARD CLERK / TREASURER

Check Register

May 2020

RARE

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-402.000	CURRENT PROPERTY TAXES	MACOMB COUNTY TREASUR	INVOICE (RSVL+RARE) THROUGH 11	113019	05/07/20	0.45	6323
208-101-652.000	RECREATION USE AND ADMISSION	AIUTO, GINA	REFUND-CANCELLATION	125431	05/07/20	50.00	6285
208-101-652.000	RECREATION USE AND ADMISSION	BASSETT, JIM	REFUND-CANCELLATION	125408	05/07/20	94.00	6286
208-101-652.000	RECREATION USE AND ADMISSION	BAUGH, DEBRA	REFUND-CANCELLATION	125390	05/07/20	100.00	6287
208-101-652.000	RECREATION USE AND ADMISSION	BRYANT, BARBARA	REFUND-CANCELLATION	125421	05/07/20	310.00	6288
208-101-652.000	RECREATION USE AND ADMISSION	BUSH, TIARA	REFUND-CANCELLATION	125427	05/07/20	100.00	6289
208-101-652.000	RECREATION USE AND ADMISSION	CABELL, YOLANDA	REFUND-CANCELLATION	125435	05/07/20	100.00	6290
208-101-652.000	RECREATION USE AND ADMISSION	CASTO, JO ANN	REFUND-CANCELLATION	125435	05/07/20	94.00	6291
208-101-652.000	RECREATION USE AND ADMISSION	CASTO, MARGO	REFUND-CANCELLATION	125400	05/07/20	94.00	6292
208-101-652.000	RECREATION USE AND ADMISSION	CHRIS, JENNIFER	REFUND-CANCELLATION	125434	05/07/20	100.00	6293
208-101-652.000	RECREATION USE AND ADMISSION	CLARK, SUZANNE	REFUND-CANCELLATION	125403	05/07/20	188.00	6300
208-101-652.000	RECREATION USE AND ADMISSION	CLAYTON, AKIKO	REFUND-CANCELLATION	125438	05/07/20	90.00	6301
208-101-652.000	RECREATION USE AND ADMISSION	DAVIS, LATEISHA	REFUND-CANCELLATION	125430	05/07/20	280.00	6304
208-101-652.000	RECREATION USE AND ADMISSION	EATON, TODD	REFUND-CANCELLATION	125397	05/07/20	94.00	6307
208-101-652.000	RECREATION USE AND ADMISSION	FERRARELLI, DEBBIE	REFUND-CANCELLATION	125398	05/07/20	94.00	6308
208-101-652.000	RECREATION USE AND ADMISSION	FOX, MARGARET	REFUND-CANCELLATION	125429	05/07/20	310.00	6309
208-101-652.000	RECREATION USE AND ADMISSION	HARDWICK, TISH	REFUND-CANCELLATION	125405	05/07/20	198.00	6310
208-101-652.000	RECREATION USE AND ADMISSION	HICKEY, PHYLLIS	REFUND-CANCELLATION	125404	05/07/20	188.00	6311
208-101-652.000	RECREATION USE AND ADMISSION	HILLS, HENRY	REFUND-CANCELLATION	125433	05/07/20	100.00	6312
208-101-652.000	RECREATION USE AND ADMISSION	HOOVER, KENNETH	REFUND-CANCELLATION	125396	05/07/20	99.00	6313
208-101-652.000	RECREATION USE AND ADMISSION	HOWELL, MARDON	REFUND-CANCELLATION	125402	05/07/20	99.00	6314
208-101-652.000	RECREATION USE AND ADMISSION	HUGHES, CARMEN	REFUND-CANCELLATION	125393	05/07/20	100.00	6315
208-101-652.000	RECREATION USE AND ADMISSION	JOHNSON, MONICA	REFUND-CANCELLATION	125422	05/07/20	200.00	6316
208-101-652.000	RECREATION USE AND ADMISSION	KERR-COOK, SHARON	REFUND-CANCELLATION	125407	05/07/20	99.00	6317
208-101-652.000	RECREATION USE AND ADMISSION	LEBLANC, DEBBY	REFUND-CANCELLATION	125401	05/07/20	94.00	6319
208-101-652.000	RECREATION USE AND ADMISSION	LEONARD, SHARETHA	REFUND-CANCELLATION	125426	05/07/20	100.00	6320
208-101-652.000	RECREATION USE AND ADMISSION	LINDSEY, DESIRE	REFUND-CANCELLATION	125392	05/07/20	140.00	6321
208-101-652.000	RECREATION USE AND ADMISSION	MACOMB CO QUILT GUILD	REFUND-CANCELLATION	125420	05/07/20	3,000.00	6322
208-101-652.000	RECREATION USE AND ADMISSION	SAMUEL, RUTH	REFUND-CANCELLATION	125391	05/07/20	100.00	6324
208-101-652.000	RECREATION USE AND ADMISSION	ALLAN, WILLIAM	REFUND-CANCELLATION	125459	05/14/20	80.00	6326

208-101-652.000	RECREATION USE AND ADMISSION BOUSSIE, DAVE	COACHES REFUND	050120	05/14/20	65.00	6327
208-101-652.000	RECREATION USE AND ADMISSION BURNEY, SANDRA	REFUND-CANCELLATION	125465	05/14/20	80.00	6328
208-101-652.000	RECREATION USE AND ADMISSION BURNS, KATHY	REFUND-CANCELLATION	125463	05/14/20	165.00	6329
208-101-652.000	RECREATION USE AND ADMISSION CASTLE, TRACEY	REFUND-CANCELLATION	125464	05/14/20	140.00	6330
208-101-652.000	RECREATION USE AND ADMISSION CHANCE, DEBORAH	REFUND-CANCELLATION	125474	05/14/20	62.00	6331
208-101-652.000	RECREATION USE AND ADMISSION COLLINS, CHANDRA	REFUND-CANCELLATION	125470	05/14/20	75.00	6334
208-101-652.000	RECREATION USE AND ADMISSION DIMMER, ERIC	COACHES REFUND	050120	05/14/20	65.00	6335
208-101-652.000	RECREATION USE AND ADMISSION EGGLESTON, CAROLYN	REFUND-CANCELLATION	125467	05/14/20	85.00	6336
208-101-652.000	RECREATION USE AND ADMISSION GADSON, ANASJIA	REFUND-CANCELLATION	125468	05/14/20	100.00	6337
208-101-652.000	RECREATION USE AND ADMISSION HUCKABEE, DENISE	REFUND-CANCELLATION	125466	05/14/20	70.00	6338
208-101-652.000	RECREATION USE AND ADMISSION IRBY, CHERYL	REFUND-CANCELLATION	125478	05/14/20	600.00	6339
208-101-652.000	RECREATION USE AND ADMISSION KANAKRY, CAMMIE	REFUND-CANCELLATION	125453	05/14/20	10.00	6340
208-101-652.000	RECREATION USE AND ADMISSION KRAMER, DEREK	COACHES REFUND	050120	05/14/20	65.00	6341
208-101-652.000	RECREATION USE AND ADMISSION KRAUT, MARTIN	REFUND-CANCELLATION	125469	05/14/20	50.00	6342
208-101-652.000	RECREATION USE AND ADMISSION LEWIS, RACHEL	REFUND-CANCELLATION	125451	05/14/20	100.00	6343
208-101-652.000	RECREATION USE AND ADMISSION LIPARI, SHEILA	REFUND-CANCELLATION	125462	05/14/20	65.00	6344
208-101-652.000	RECREATION USE AND ADMISSION LOVE, KARLISA	COACHES REFUND	050120	05/14/20	75.00	6345
208-101-652.000	RECREATION USE AND ADMISSION MAITLAND, BRENDA	REFUND-CANCELLATION	125406	05/14/20	193.00	6346
208-101-652.000	RECREATION USE AND ADMISSION MARSHALL, BELINDA	REFUND-CANCELLATION	125409	05/14/20	94.00	6348
208-101-652.000	RECREATION USE AND ADMISSION MASTERSON, BRYAN	COACHES REFUND	050120	05/14/20	75.00	6349
208-101-652.000	RECREATION USE AND ADMISSION MCGEE, FRED	REFUND-CANCELLATION	125437	05/14/20	1,101.00	6350
208-101-652.000	RECREATION USE AND ADMISSION MCGLORY, DEDRA	REFUND-CANCELLATION	125477	05/14/20	411.00	6351
208-101-652.000	RECREATION USE AND ADMISSION MCGLORY, MONICA	REFUND-CANCELLATION	125480	05/14/20	780.00	6352
208-101-652.000	RECREATION USE AND ADMISSION MCMILLAN, STEPHANIE	REFUND-CANCELLATION	125461	05/14/20	65.00	6353
208-101-652.000	RECREATION USE AND ADMISSION MCPHERSON, JULIENNE	REFUND-CANCELLATION	125439	05/14/20	50.00	6354
208-101-652.000	RECREATION USE AND ADMISSION MEATTE, JOSH	COACHES REFUND	050120	05/14/20	65.00	6355
208-101-652.000	RECREATION USE AND ADMISSION MERCHANT, SHALEAN	REFUND-CANCELLATION	125432	05/14/20	100.00	6356
208-101-652.000	RECREATION USE AND ADMISSION OVERMAN, SUE	REFUND-CANCELLATION	125415	05/14/20	50.00	6357
208-101-652.000	RECREATION USE AND ADMISSION PEREZ, LEONNA	REFUND-CANCELLATION	125458	05/14/20	80.00	6358
208-101-652.000	RECREATION USE AND ADMISSION PHILP, SAMANTHA	REFUND-CANCELLATION	125460	05/14/20	75.00	6359
208-101-652.000	RECREATION USE AND ADMISSION POWERS, BRYAN	COACHES REFUND	050120	05/14/20	75.00	6360
208-101-652.000	RECREATION USE AND ADMISSION REECE, DAVE	REFUND-CANCELLATION	125428	05/14/20	100.00	6361
208-101-652.000	RECREATION USE AND ADMISSION ROLLINGER, MAGGIE	REFUND-CANCELLATION	125416	05/14/20	75.00	6362
208-101-652.000	RECREATION USE AND ADMISSION ROYER, CINDY	REFUND-CANCELLATION	125410	05/14/20	94.00	6363
208-101-652.000	RECREATION USE AND ADMISSION SHARPS, DESIRAY	REFUND-CANCELLATION	125423	05/14/20	200.00	6364
208-101-652.000	RECREATION USE AND ADMISSION SIMS, LISA	REFUND-CANCELLATION	125455	05/14/20	80.00	6365
208-101-652.000	RECREATION USE AND ADMISSION SMITH, RYAN	COACHES REFUND	050120	05/14/20	130.00	6366
208-101-652.000	RECREATION USE AND ADMISSION STEWART, MELISSA	REFUND-CANCELLATION	125479	05/14/20	720.00	6367
208-101-652.000	RECREATION USE AND ADMISSION TAYLOR, ALFREDA	REFUND-CANCELLATION	125425	05/14/20	100.00	6368

208-101-652.000	RECREATION USE AND ADMISSION	TENNANT, PAMELA	REFUND-CANCELLATION	125424	05/14/20	500.00	6369
208-101-652.000	RECREATION USE AND ADMISSION	THOMAS, ASHLEY	REFUND-CANCELLATION	125456	05/14/20	80.00	6370
208-101-652.000	RECREATION USE AND ADMISSION	VANHORN, DANA	REFUND-CANCELLATION	125436	05/14/20	100.00	6371
208-101-652.000	RECREATION USE AND ADMISSION	VARNER, CARRIE	REFUND-CANCELLATION	125481	05/14/20	750.00	6372
208-101-652.000	RECREATION USE AND ADMISSION	WASHINGTON, CALVIN	REFUND-CANCELLATION	125457	05/14/20	40.00	6373
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	MARCH POSTAGE/UPS	1530	05/07/20	303.95	6295
208-101-818.000	CONTRACTUAL SERVICES	KIELAR, ANGELA	11/06/19-1/08/20 BARRE TONING	011020	05/07/20	273.70	6318
208-101-850.000	COMMUNICATIONS	SPRINT	BILL PERIOD: 3/24-4/23/20	250391517-092	05/07/20	170.87	6325
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC 3/21-4/21/20	205544813081	05/07/20	904.28	6303
208-101-920.000	UTILITIES	CITY OF ROSEVILLE	WATER SVC #160018185	050120	05/14/20	1,371.06	6333
208-101-931.000	BUILDING MAINTENANCE	CITY OF ROSEVILLE	BUILDING MAINTENANCE	C16262	05/07/20	12,500.00	6296
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV7572627	05/14/20	35.57	6347
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV7572628	05/14/20	125.24	6347
208-101-939.000	VEHICLE MAINTENANCE	CITY OF ROSEVILLE	REIMB-VEHICLE MAINTENANCE	C16262	05/07/20	7,000.00	6298
208-101-960.000	EDUCATION AND TRAINING	DEPT OF LICENSING & REGUL	CAMP PROGRAM RNEWAL/CAMP S	PR25590	05/07/20	100.00	6305
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF EASTPOINTE TREASU	MAY INTERLOCAL GOVERNMENT A	C16416	05/07/20	15,816.55	6294
208-101-991.000	PRINCIPAL PAYMENTS	CITY OF ROSEVILLE, TREASU	MAY INTERLOCAL GOVERN AGREE	C16421	05/07/20	15,816.55	6299
208-101-993.000	LAND USE FEE	CITY OF ROSEVILLE	FY 19-20 LAND USE FE AGREEMENT	C16262	05/07/20	60,000.00	6297
208-101-995.000	INTEREST PAYMENTS	CITY OF EASTPOINTE TREASU	MAY INTERLOCAL GOVERNMENT A	C16416	05/07/20	255.48	6294
208-101-995.000	INTEREST PAYMENTS	CITY OF ROSEVILLE, TREASU	MAY INTERLOCAL GOVERN AGREE	C16421	05/07/20	255.48	6299
Total For Dept 101 GENERAL DEPARTMENT						129,679.18	

Dept 691 SMART							
208-691-740.000	SUPPLIES	AD-TECH AGENCY INC	ATAFF SHIRTS	52572	05/07/20	366.00	6284
208-691-751.000	FUEL	CITY OF ROSEVILLE	FEB MECHANICS CHARGES	FEB2020	05/14/20	999.57	6332
208-691-751.000	FUEL	CITY OF ROSEVILLE	MAR MECHANICS CHARGES	MAR2020	05/14/20	428.43	6332
208-691-850.000	COMMUNICATIONS	COMCAST	5/12-6/11/20 BILLING PERIOD	042820	05/07/20	84.90	6302
208-691-850.000	COMMUNICATIONS	DIRECT TV	ACCT# 008724326	37374403244	05/07/20	176.98	6306
208-691-850.000	COMMUNICATIONS	SPRINT	BILL PERIOD: 3/24-4/23/20	250391517-092	05/07/20	339.95	6325
Total For Dept 691 SMART						2,395.83	

Total For Fund 208 PARK/RECREATION FUND	132,075.01
---	------------

Fund Totals:

Fund 208 PARK/RECREATION FUND	132,075.01
-------------------------------	------------

Total For All Funds:	132,075.01
----------------------	------------

05/07/2020 11:42 AM
User: SIPESS
DB: Roseville

JOURNALS POSTING REPORT
POSTING REPORT

Page: 1/1

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
05/13/2020	PR	S	546666 392	SUMMARY PR 05/13/2020		
208-000-001.001				CASH RECR AUTH		12,736.08
208-000-258.000				ACCRUED TAXES PAYABLE		2,848.52
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,098.32
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,422.79	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	3,923.00	
208-101-715.000				FICA-EMPLOYER'S	1,209.99	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,111.87	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,801.00	
208-691-715.000				FICA-EMPLOYER'S	214.27	
					<hr/>	<hr/>
					22,682.92	22,682.92
					<hr/>	<hr/>
					22,682.92	22,682.92

05/21/2020 09:31 AM
User: SIPESS
DB: Roseville

JOURNALS POSTING REPORT
POSTING REPORT

Page: 1/1

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
05/27/2020	PR	S	547812 393	SUMMARY PR 05/27/2020		
208-000-001.001				CASH RECR AUTH		13,317.72
208-000-258.000				ACCRUED TAXES PAYABLE		2,966.92
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,230.73
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,422.79	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	4,418.75	
208-101-715.000				FICA-EMPLOYER'S	1,247.95	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,111.87	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	3,078.50	
208-691-715.000				FICA-EMPLOYER'S	235.51	
					<u>23,515.37</u>	<u>23,515.37</u>
					<u>23,515.37</u>	<u>23,515.37</u>

05/13/2020		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 05/31/2020							
		% Fiscal Year Completed: 91.67							
		2019-20		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2019-20	05/31/2020		MONTH 05/31/20	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
Fund 208 - PARK/RECREATION FUND									
Revenues									
208-101-402.000	CURRENT PROPERTY TAXES	1,418,198.00	1,418,198.00	1,333,719.45		228,688.25	0.00	84,478.55	94.04%
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	0.00	0.00	39,319.52	B	0.00	0.00	(39,319.52)	100.00%
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	135.88		0.00	0.00	864.12	13.59%
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	222,403.02	A	(22,336.15)	0.00	227,596.98	49.42%
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	74,838.00		0.00	0.00	118,874.00	38.63%
208-101-654.000	SMART- FAREBOX REVENUE	214,973.06	214,973.06	5,713.76		370.00	0.00	209,259.30	2.66%
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	5,000.00	0.00		0.00	0.00	5,000.00	0.00%
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
TOTAL REVENUES		2,281,170.06	2,283,883.06	1,676,129.63		206,722.10	0.00	607,753.43	73.39%
Expenditures									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	345,309.74	345,309.74	304,514.82		24,845.58	0.00	40,794.92	88.19%
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	353,182.00	353,182.00	236,936.07	C	8,341.75	0.00	116,245.93	67.09%
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-715.000	FICA-EMPLOYER'S	53,512.00	53,512.00	40,541.95		2,457.94	0.00	12,970.05	75.76%
208-101-718.000	RETIREMENT FUND CONTRIBUTION	54,676.00	54,676.00	45,648.88		4,223.74	0.00	9,027.12	83.49%
208-101-719.000	HEALTH, LIFE, DENTAL	229,617.00	211,139.00	154,334.97	D	57,135.95	0.00	56,804.03	73.10%
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	6,754.34	6,754.34	19,919.98	E	11,254.00	0.00	(13,165.64)	294.92%
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	2,847.32		0.00	596.76	3,332.68	46.07%
208-101-730.000	POSTAGE	16,928.00	16,928.00	7,405.53		303.95	0.00	9,522.47	43.75%
208-101-740.000	SUPPLIES	46,350.00	46,350.00	17,022.00	C	252.21	3,553.20	29,328.00	36.72%
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	24,711.27	C	0.00	7,562.53	30,908.73	44.43%
208-101-751.000	FUEL	5,150.00	5,150.00	15.05		15.05	0.00	5,134.95	0.29%
208-101-801.000	PROFESSIONAL SERVICES	54,500.00	60,000.00	67,695.95	F	0.00	0.00	(7,695.95)	112.83%
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	48,170.04	C	273.70	0.00	36,829.96	56.67%
208-101-826.000	LEGAL FEES	206.00	206.00	0.00		0.00	0.00	206.00	0.00%
208-101-850.000	COMMUNICATIONS	14,935.00	28,000.00	21,019.87	G	4,723.70	0.00	6,980.13	75.07%
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	1,508.68	C	0.00	0.00	1,491.32	50.29%
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	17,935.13	H	0.00	0.00	2,149.87	89.30%
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	16,365.40	J	0.00	0.00	634.60	96.27%
208-101-901.000	BANK FEES	6,720.00	6,720.00	4,943.43		1,653.01	0.00	1,776.57	73.56%
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	33,149.00	K	0.00	0.00	1,851.00	94.71%
208-101-920.000	UTILITIES	35,000.00	35,000.00	11,969.92		2,308.84	0.00	23,030.08	34.20%
208-101-931.000	BUILDING MAINTENANCE	51,000.00	51,000.00	43,545.85		12,500.00	0.00	7,454.15	85.38%
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	6,989.14		160.81	0.00	1,250.86	84.82%
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	7,308.87		7,227.35	0.00	(308.87)	104.41%
208-101-940.000	RENTALS	2,000.00	2,000.00	340.00		0.00	0.00	1,660.00	17.00%
208-101-955.000	MISCELLANEOUS EXPENDITURE	0.00	100.00	61.70		0.00	0.00	38.30	100.00%
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	2,393.23		0.00	0.00	(393.23)	119.66%
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	568.13		100.00	0.00	1,931.87	22.73%
208-101-961.000	CERTIFICATIONS & LICENSES	500.00	500.00	0.00		0.00	0.00	500.00	0.00%
208-101-976.000	BUILDING ADDITON & IMPROVEMENT	10,000.00	10,000.00	33,935.00	L	0.00	0.00	(23,935.00)	339.35%
208-101-982.000	MACHINERY	25,400.00	25,400.00	0.00		0.00	0.00	25,400.00	0.00%
208-101-983.000	OFFICE EQUIPMENT	4,000.00	4,000.00	704.75		0.00	0.00	3,295.25	17.62%
208-101-984.000	FURNITURE	8,000.00	8,000.00	2,063.00		0.00	2,063.00	5,937.00	25.79%
208-101-991.000	PRINCIPAL PAYMENTS	375,719.00	375,719.00	342,866.09	M	31,633.10	0.00	32,852.91	91.26%
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00		0.00	0.00	120,000.00	0.00%
208-101-993.001	VENDING EXPENSE	600.00	414.00	0.00		0.00	0.00	414.00	0.00%
208-101-995.000	INTEREST PAYMENTS	9,149.00	9,149.00	10,718.57	M	510.96	0.00	(1,569.57)	117.16%
208-101-996.027	ADMINISTRATION COSTS	61,200.00	61,200.00	0.00		0.00	0.00	61,200.00	0.00%
208-101-999.000	TRANSFERS OUT	25,000.00	25,000.00	0.00		0.00	0.00	25,000.00	0.00%
Total Expenditures Dept 101 - GENERAL DEPARTMENT		2,158,283.08	2,158,284.08	1,528,149.59		169,921.64	13,775.49	630,134.49	70.80%

05/13/2020	REVENUE AND EXPENDITURE REPORT FOR RARE									
	PERIOD ENDING 05/31/2020									
	% Fiscal Year Completed: 91.67									
		2019-20		YTD BALANCE		ACTIVITY FOR				
		ORIGINAL	2019-20	05/31/2020		MONTH 05/31/20	ENCUMBERED	UNENCUMBERED		% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE		USED
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	126,220.00	126,220.00	98,292.98		5,879.50	0.00	27,927.02		77.87%
208-691-715.000	FICA-EMPLOYER'S	9,656.00	9,656.00	7,493.56		449.78	0.00	2,162.44		77.61%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,218.86	1,231.00	0.00	E	0.00	0.00	1,231.00		0.00%
208-691-728.000	OFFICE SUPPLIES	0.00	0.00	139.04		0.00	139.04	(139.04)		100.00%
208-691-740.000	SUPPLIES	750.00	750.00	725.98		520.00	0.00	24.02		96.80%
208-691-751.000	FUEL	10,300.00	10,300.00	2,514.98		1,428.00	0.00	7,785.02		24.42%
208-691-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	2,865.25		0.00	0.00	2,134.75		57.31%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	1,718.76		0.00	0.00	3,431.24		33.37%
208-691-850.000	COMMUNICATIONS	4,635.00	4,635.00	6,435.90		778.81	0.00	(1,800.90)		138.85%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	177.82		0.00	0.00	4,822.18		3.56%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	0.00	K	0.00	0.00	2,671.00		0.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	548.06		0.00	0.00	3,164.94		14.76%
208-691-983.000	OFFICE EQUIPMENT	215,000.00	215,000.00	0.00		0.00	0.00	215,000.00		0.00%
208-691-996.027	ADMINISTRATION COSTS	19,371.20	19,371.20	0.00		0.00	0.00	19,371.20		0.00%
Total Expenditures Dept 691-SMART		408,685.06	408,697.20	120,912.33		9,056.09	139.04	287,784.87		29.58%
TOTAL EXPENDITURES		2,566,968.14	2,566,981.28	1,649,061.92		178,977.73	13,914.53	917,919.36		64.24%
Fund 208 - PARK/RECREATION FUND:										
TOTAL REVENUES		2,281,170.06	2,283,883.06	1,676,129.63		206,722.10	0.00	607,753.43		
TOTAL EXPENDITURES		2,566,968.14	2,566,981.28	1,649,061.92		178,977.73	13,914.53	917,919.36		
NET OF REVENUES & EXPENDITURES		(285,798.08)	(283,098.22)	27,067.71		27,744.37	(13,914.53)	(310,165.93)		
A Program revenue has significantly declined for the fiscal year due to the COVID-19 pandemic. A budget adjustment will be needed. Many program related expenditures also declined which will offset the negative financial impact. See C.										
B This is a one-time distribution from the State that was budgeted in account 402. A budget amendment to move this amount from account 402 to 441 will be needed.										
C Due to the COVID-19 pandemic, various expenses are not being incurred according to budget and will most likely be under budget. An amendment will be needed to reflect this.										
D Health, Life, and Dental is paid to the City of Roseville for coverage. The Authority has not yet been billed for the fourth quarter of the fiscal year.										
E Workers Comp premium is paid annually and no more expense is expected for the year. Amount is over budget, however a portion will need to be applied to SMART. A small budget adjustment may be required.										
F Large nonrecurring expenses were recorded during the month of Novemeber, \$12,700 to Plante Moran for the annual audit as well as \$22,000 to Carlisle Wortman for the Recreation Master Plan. A reimbursement of \$7,500 from each community for the Master Plan cost from the Cities will reduce this account balance.										
G A budget amendment to increase the communication budget to what was expended in the prior year will be needed.										
H Community Promotions are running over budget with \$5,000 still expected through the end of the FY. A budget amendment will most likely be needed.										
J Minimal activity is expected through the end of the fiscal year, however a small budget adjustment will be needed.										
K The annual insurance payment to the MML was paid in September. This covers the full year and no other expenses are expected in this account for the fiscal year. The Authority has received a rebate check from the MML in the amount of \$3,314. Annual costs are expected to be under budget. A portion will be allocated to SMART.										
L The Authority budgeted \$10,000 in FY19 and \$10,000 in FY20 for the installation of a fitness court at Huron Park. No costs were incurred in FY19. The National Fitness Court indicated that costs exceeded what was initially quoted. The additional \$14,000 invoice was paid by the Authority therefore a budget amendment will be needed.										
M Interest expense appears to be over budget however a reclassification entry is needed to reclassify part of interest expense to principle. In total, payments to the cities are correct.										

Recreational Authority of Roseville & Eastpointe



2020–2021 Annual Budget & Five Year Financial Forecast

Submitted by: Anthony J. Lipinski, Executive Director

Recreational Authority of Roseville-Eastpointe
18185 Sycamore, Roseville, MI 48066
586-445-5480



Recreational Authority of Roseville & Eastpointe

Board Members

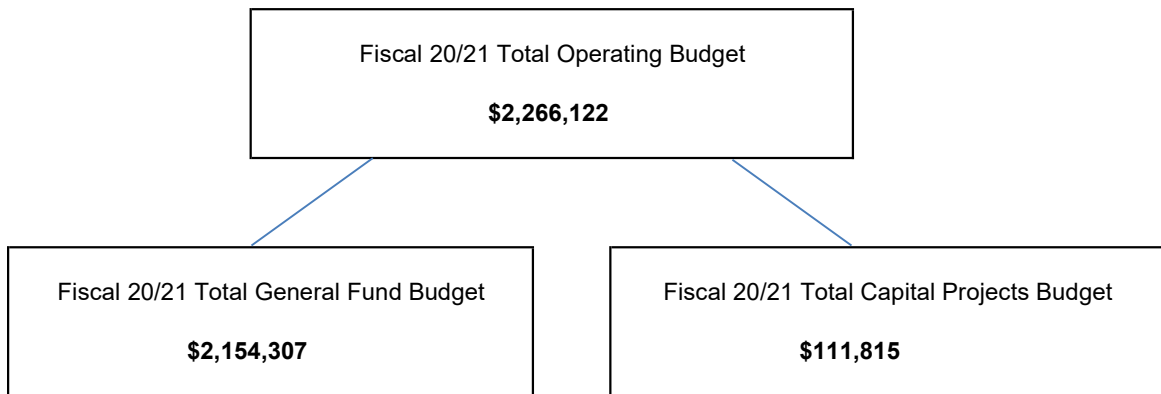
Joseph Merucci, Chairperson

Charles Frontera, Vice Chair

Dan Hogan

Mickey Switalski

John Walters



RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2020-21 & FIVE YEAR FINANCIAL FORECAST					
--	--	--	--	--	--

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - GENERAL FUND		Actual Revenues 2018-2019	Fiscal 19-20		Estimated Revenues 2020-2021
			Estimated Revenues 2019-2020	Revised Est. Revenues 2019-2020	
ACCOUNT NO.	ACCOUNT NAME				
	<u>PROPERTY TAX REVENUES</u>				
	0.9724 MILLS LEVIED - CITY OF ROSEVILLE	\$ -	\$ 920,468	\$ 920,468	\$ 940,205
	0.9724 MILLS LEVIED - CITY OF EASTPOINTE	-	478,867	478,867	493,415
	TOTAL TAXES - BEFORE ADJUSTMENTS:	-	1,399,335	1,399,335	1,433,472
	PLUS: PERSONAL PROPERTY TAX REIMBURSEMENT	-	32,856	32,856	35,993
	LESS: 1% ESTIMATED TAX REFUNDS & ADJUSTMENTS	-	(13,993)	(13,993)	(14,335)
208-101-402-000	TOTAL PROPERTY TAX REVENUES	\$ 1,355,805	1,418,198	1,418,198	1,455,130
208-101-652-000	<u>PROGRAM & RENTAL REVENUES</u>	436,084	450,000	450,000	450,000
	<u>SMART PROGRAM REVENUES</u>				
208-101-653-000	SMART - OPERATING CREDITS -MUNICIPAL	169,263	78,432	78,432	78,432
208-101-653-000	SMART - OPERATING CREDITS - COMMUNITY	-	115,280	115,280	115,280
208-101-654-000	SMART - FARE BOX REVENUES	8,342	214,973	214,973	47,454
	TOTAL SMART PROGRAM REVENUES	177,605	408,685	408,685	241,166
	<u>OTHER REVENUES</u>				
208-101-614-000	VENDING REVENUES	320	1,000	1,000	1,000
208-101-674-000	CONTRIBUTIONS & DONATIONS	2,500	1,000	1,000	2,000
208-101-613-000	MISCELLANEOUS REVENUES	10,943	-	-	-
208-101-664-000	INTEREST INCOME & DIVIDENDS	4,907	2,287	5,000	5,000
	TOTAL OTHER REVENUES	18,670	4,287	7,000	8,000
	<u>TOTAL ESTIMATED REVENUES - GENERAL FUND</u>	\$ 1,988,164	\$ 2,281,170	\$ 2,283,883	\$ 2,154,296

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2020-21 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
		Estimated Revenues	Estimated Revenues	Estimated Revenues	Estimated Revenues	Estimated Revenues
		2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - GENERAL FUND						
ACCOUNT NO.	ACCOUNT NAME					
	PROPERTY TAX REVENUES					
	0.9724 MILLS LEVIED - CITY OF ROSEVILLE	\$ 958,586	\$ 978,592	\$ 1,000,073	\$ 1,022,985	\$ 1,047,295
	0.9724 MILLS LEVIED - CITY OF EASTPOINTE	506,945	520,933	535,342	550,182	565,468
	TOTAL TAXES - BEFORE ADJUSTMENTS:	1,465,530	1,499,525	1,535,414	1,573,168	1,612,763
	PLUS: PERSONAL PROPERTY TAX REIMBURSEMENT	41,413	46,291	50,681	54,633	58,189
	LESS: 1% ESTIMATED TAX REFUNDS & ADJUSTMENTS	(14,655)	(14,995)	(15,354)	(15,732)	(16,128)
208-101-402-000	TOTAL PROPERTY TAX REVENUES	1,492,288	1,530,822	1,570,740	1,612,069	1,654,825
208-101-652-000	PROGRAM & RENTAL REVENUES	455,000	460,000	465,000	470,000	475,000
	SMART PROGRAM REVENUES					
208-101-653-000	SMART - OPERATING CREDITS - MUNICIPAL	78,432	78,432	78,432	78,432	78,432
208-101-653-000	SMART - OPERATING CREDITS - COMMUNITY	115,280	115,280	115,280	115,280	115,280
208-101-654-000	SMART - FARE BOX REVENUES	72,974	76,283	79,691	83,199	86,812
	TOTAL SMART PROGRAM REVENUES	266,686	269,995	273,403	276,911	280,524
	OTHER REVENUES					
208-101-614-000	VENDING REVENUES	1,030	1,061	1,093	1,126	1,159
208-101-674-000	CONTRIBUTIONS & DONATIONS	2,000	2,000	2,000	2,000	2,000
208-101-613-000	MISCELLANEOUS REVENUES	-	-	-	-	-
208-101-664-000	INTEREST INCOME & DIVIDENDS	5,025	5,050	5,075	5,100	5,125
	TOTAL OTHER REVENUES	8,055	8,111	8,168	8,226	8,284
	TOTAL ESTIMATED REVENUES - GENERAL FUND	\$ 2,222,029	\$ 2,268,927	\$ 2,317,311	\$ 2,367,206	\$ 2,418,633

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2020-21 & FIVE YEAR FINANCIAL FORECAST					
--	--	--	--	--	--

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND		Actual Expenditures 2018-2019	Fiscal 19-20		Proposed Expenditures 2020-2021
			Approved Expenditures 2019-2020	Revised Expenditures 2019-2020	
ACCOUNT NO.	ACCOUNT NAME				
RECREATION PROGRAMS & SENIOR ACTIVITIES					
208-101-706-000	WAGES- PERMANENT EMPLOYEES	\$ 314,963	\$ 345,310	\$ 345,310	\$ 337,056
208-101-707-000	WAGES- PART TIME / TEMPORARY EMPLOYEES	267,892	353,182	353,182	354,482
208-101-709-000	WAGES- OVERTIME	-	1,000	1,000	1,000
208-101-715-000	FICA-EMPLOYER'S	42,084	53,512	53,512	52,980
208-101-718-000	RETIREMENT FUND CONTRIBUTION	53,544	54,676	54,676	56,006
208-101-719-000	HEALTH, LIFE, DENTAL	205,600	229,617	211,139	92,987
208-101-725-000	UNEMPLOYMENT & WORKERS COMP	3,206	6,754	6,754	7,033
208-101-728-000	OFFICE SUPPLIES	7,872	6,180	6,180	8,000
208-101-730-000	POSTAGE	16,455	16,928	16,928	17,928
208-101-740-000	PROGRAM SUPPLIES	35,498	46,350	46,350	46,350
208-101-740-004	PLAYGROUND & ATHLETIC SUPPLIES	50,613	55,620	55,620	55,620
208-101-751-000	FUEL	2,372	5,150	5,150	4,000
208-101-801-000	PROFESSIONAL SERVICES	57,566	54,500	60,000	60,000
208-101-818-000	CONTRACTUAL SERVICES	93,602	85,000	85,000	98,000
208-101-826-000	LEGAL FEES	132	206	206	1,000
208-101-850-000	COMMUNICATIONS	29,371	14,935	28,000	30,000
208-101-861-000	AUTO EXPENSE ALLOWANCE	40	250	250	250
208-101-864-000	CONFERENCE & WORKSHOPS	2,360	3,000	3,000	3,000
208-101-880-000	COMMUNITY PROMOTION	20,039	20,085	20,085	25,085
208-101-900-000	PRINTING AND PUBLISHING	18,598	17,000	17,000	20,000
208-101-901-000	BANK FEES	6,916	6,720	6,720	7,000
208-101-910-000	INSURANCE AND BONDS	31,343	35,000	35,000	35,000
208-101-920-000	UTILITIES	14,922	35,000	35,000	35,000
208-101-930-000	REPAIRS	245	-	-	-
208-101-931-000	BUILDING MAINTENANCE	53,840	51,000	51,000	57,500
208-101-931-001	PARKS MAINTENANCE	197	-	-	-
208-101-933-000	OFFICE EQUIPMENT MAINTENANCE	9,114	8,240	8,240	11,200
208-101-939-000	VEHICLE MAINTENANCE	7,208	7,000	7,000	7,000
208-101-940-000	RENTALS	1,664	2,000	2,000	5,000
208-101-955-000	MISCELLANEOUS EXPENSES	-	-	100	-
208-101-958-000	MEMBERSHIPS AND DUES	2,008	2,000	2,000	2,500
208-101-960-000	EDUCATION AND TRAINING	4,823	2,500	2,500	5,000
208-101-961-000	CERTIFICATIONS & LICENSES	-	500	500	1,000
208-101-991-000	LOAN REPAYMENTS -6/30/XX	365,539	375,719	375,719	159,621
208-101-993-000	LAND USE FEE	120,000	120,000	120,000	120,000
208-101-993-001	VENDING EXPENSE	-	600	414	250
208-101-995-000	INTEREST EXPENSE	19,352	9,149	9,149	733
208-101-996-027	ADMINISTRATIVE SERVICE FEE	60,000	61,200	61,200	62,424
208-101-999-000	TRANSFER OUT - CAPITAL PROJECTS	25,000	25,000	25,000	133,136
TOTAL RECREATION PROGRAMS & SENIOR ACTIVITIES		1,943,979	2,110,883	2,110,883	1,913,140

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2020-21 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
		Proposed	Proposed	Proposed	Proposed	Proposed
		Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
		2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND						
ACCOUNT NO.	ACCOUNT NAME					
RECREATION PROGRAMS & SENIOR ACTIVITIES						
208-101-706-000	WAGES- PERMANENT EMPLOYEES	\$ 343,797	\$ 350,673	\$ 357,686	\$ 364,840	\$ 372,137
208-101-707-000	WAGES- PART TIME / TEMPORARY EMPLOYEES	354,482	354,482	354,482	354,482	354,482
208-101-709-000	WAGES- OVERTIME	1,000	1,000	1,000	1,000	1,000
208-101-715-000	FICA-EMPLOYER'S	53,418	53,944	54,481	55,028	55,586
208-101-718-000	RETIREMENT FUND CONTRIBUTION	57,126	58,269	59,434	60,623	61,835
208-101-719-000	HEALTH, LIFE, DENTAL	96,706	83,168	59,881	59,881	59,881
208-101-725-000	UNEMPLOYMENT & WORKERS COMP	7,244	7,461	7,685	7,915	8,153
208-101-728-000	OFFICE SUPPLIES	8,240	8,487	8,742	9,004	9,274
208-101-730-000	POSTAGE	18,472	19,032	19,603	20,191	20,797
208-101-740-000	PROGRAM SUPPLIES	47,741	49,173	50,653	52,178	53,750
208-101-740-004	PLAYGROUND & ATHLETIC SUPPLIES	57,289	59,007	60,777	62,601	64,479
208-101-751-000	FUEL	4,120	4,244	4,371	4,502	4,637
208-101-801-000	PROFESSIONAL SERVICES	61,800	63,654	65,564	67,531	69,556
208-101-818-000	CONTRACTUAL SERVICES	100,940	103,968	107,087	110,300	113,609
208-101-826-000	LEGAL FEES	1,030	1,061	1,093	1,126	1,159
208-101-850-000	COMMUNICATIONS	30,900	31,827	32,782	33,765	34,778
208-101-861-000	AUTO EXPENSE ALLOWANCE	250	250	250	250	250
208-101-864-000	CONFERENCE & WORKSHOPS	3,000	3,000	3,000	3,000	3,000
208-101-880-000	COMMUNITY PROMOTION	25,838	26,613	27,411	28,233	29,080
208-101-900-000	PRINTING AND PUBLISHING	20,000	20,000	20,000	20,000	20,000
208-101-901-000	BANK FEES	7,000	7,000	7,000	7,000	7,000
208-101-910-000	INSURANCE AND BONDS	36,050	37,132	38,245	39,393	40,575
208-101-920-000	UTILITIES	36,050	37,132	38,245	39,393	40,575
208-101-930-000	REPAIRS	-	-	-	-	-
208-101-931-000	BUILDING MAINTENANCE	59,225	61,002	62,832	64,717	66,658
208-101-931-001	PARKS MAINTENANCE	-	-	-	-	-
208-101-933-000	OFFICE EQUIPMENT MAINTENANCE	11,536	11,882	12,239	12,606	12,984
208-101-939-000	VEHICLE MAINTENANCE	7,000	7,000	7,000	7,000	7,000
208-101-940-000	RENTALS	5,000	5,000	5,000	5,000	5,000
208-101-955-000	MISCELLANEOUS EXPENSES	-	-	-	-	-
208-101-958-000	MEMBERSHIPS AND DUES	2,000	2,000	2,000	2,000	2,000
208-101-960-000	EDUCATION AND TRAINING	5,000	5,000	5,000	5,000	5,000
208-101-961-000	CERTIFICATIONS & LICENSES	500	500	500	500	500
208-101-991-000	LOAN REPAYMENTS -6/30/XX	-	-	-	-	-
208-101-993-000	LAND USE FEE	120,000	120,000	120,000	120,000	120,000
208-101-993-001	VENDING EXPENSE	258	266	274	282	290
208-101-995-000	INTEREST EXPENSE	-	-	-	-	-
208-101-996-027	ADMINISTRATIVE SERVICE FEE	63,672	64,946	66,245	67,570	68,921
208-101-999-000	TRANSFER OUT - CAPITAL PROJECTS	308,661	340,760	383,347	403,386	424,165
TOTAL RECREATION PROGRAMS & SENIOR ACTIVITIES		1,955,343	1,998,933	2,043,908	2,090,296	2,138,110

		Fiscal 19-20			
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND		Actual Expenditures 2018-2019	Approved Expenditures 2019-2020	Revised Expenditures 2019-2020	Proposed Expenditures 2020-2021
ACCOUNT NO.	ACCOUNT NAME				
SMART PROGRAM					
208-691-706-000	WAGES- PERMANENT EMPLOYEES	\$ -	\$ -	\$ -	\$ 38,480
208-691-707-000	WAGES- TEMPORARY EMPLOYEES	105,436	126,220	126,220	92,550
208-691-715-000	FICA-EMPLOYER'S	8,066	9,656	9,656	10,024
208-691-718-000	RETIREMENT FUND CONTRIBUTION	-	-	-	6,542
208-691-719-000	HEALTH, LIFE, DENTAL	-	-	-	18,597
208-691-725-000	UNEMPLOYMENT & WORKERS COMP	2,582	1,231	1,231	1,318
208-691-740-000	SUPPLIES	370	750	750	750
208-691-751-000	FUEL	15,719	10,300	10,300	16,000
208-691-801-000	PROFESSIONAL SERVICES	11,824	5,000	5,000	12,000
208-691-818-000	CONTRACTUAL SERVICES	3,550	5,150	5,150	5,150
208-691-850-000	COMMUNICATIONS	6,178	4,635	4,635	6,500
208-691-880-000	COMMUNITY PROMOTION	2,560	5,000	5,000	5,000
208-691-910-000	INSURANCE AND BONDS	2,671	2,671	2,671	2,671
208-691-939-000	VEHICLE MAINTENANCE	2,677	3,713	3,713	3,713
208-691-983-000	OFFICE EQUIPMENT	-	215,000	215,000	2,500
208-691-996-027	ADMINISTRATIVE SERVICE FEE	15,388	19,371	19,371	19,371
TOTAL SMART PROGRAM		177,021	408,697	408,697	241,166
TOTAL ESTIMATED EXPENDITURES - GENERAL FUND		2,121,000	2,519,580	2,519,580	2,154,307
208-101-965-000	CONTINGENCY - NET INCOME (LOSS)	\$ (132,836)	\$ (238,412)	\$ (235,697)	\$ (0)
FUND BALANCE - GENERAL FUND @ 7/1/2018		\$ 1,410,766		\$ 1,277,930	\$ 1,042,233
FUND BALANCE - GENERAL FUND @ 6/30/2019		\$ 1,277,930		\$ 1,042,233	\$ 1,042,234
FUND BALANCE - DESIGNATIONS					
Reserve - Capital Improvements		\$ 69,117		\$ -	\$ -
Undesignated Fund Balance		1,208,813		1,042,233	1,042,234
FUND BALANCE - GENERAL FUND @ 6/30/2019		\$ 1,277,930		\$ 1,042,233	\$ 1,042,234

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE GENERAL FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2020-21 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
		1	2	3	4	5
		Proposed	Proposed	Proposed	Proposed	Proposed
		Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
		2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - GENERAL FUND						
ACCOUNT NO.	ACCOUNT NAME					
SMART PROGRAM						
208-691-706-000	WAGES- PERMANENT EMPLOYEES	\$ 39,250	\$ 40,035	\$ 40,835	\$ 41,652	\$ 42,485
208-691-707-000	WAGES- TEMPORARY EMPLOYEES	92,550	92,550	92,550	92,550	92,550
208-691-715-000	FICA-EMPLOYER'S	7,080	7,080	7,080	7,080	7,080
208-691-718-000	RETIREMENT FUND CONTRIBUTION	6,673	6,806	6,942	7,081	7,223
208-691-719-000	HEALTH, LIFE, DENTAL	19,341	20,115	20,919	21,756	22,626
208-691-725-000	UNEMPLOYMENT & WORKERS COMP	1,357	1,397	1,439	1,482	1,527
208-691-740-000	SUPPLIES	750	750	750	750	750
208-691-751-000	FUEL	16,480	16,974	17,484	18,008	18,548
208-691-801-000	PROFESSIONAL SERVICES	12,360	12,731	13,113	13,506	13,911
208-691-818-000	CONTRACTUAL SERVICES	5,305	5,464	5,628	5,796	5,970
208-691-850-000	COMMUNICATIONS	6,695	6,896	7,103	7,316	7,535
208-691-880-000	COMMUNITY PROMOTION	5,150	5,305	5,464	5,628	5,796
208-691-910-000	INSURANCE AND BONDS	2,751	2,834	2,919	3,006	3,096
208-691-939-000	VEHICLE MAINTENANCE	3,824	3,939	4,057	4,179	4,304
208-691-983-000	OFFICE EQUIPMENT	27,750	27,750	27,750	27,750	27,750
208-691-996-027	ADMINISTRATIVE SERVICE FEE	19,371	19,371	19,371	19,371	19,371
TOTAL SMART PROGRAM		266,686	269,995	273,403	276,911	280,524
TOTAL ESTIMATED EXPENDITURES - GENERAL FUND		2,222,029	2,268,927	2,317,311	2,367,207	2,418,633
208-101-965-000	CONTINGENCY - NET INCOME (LOSS)	\$ (0)	\$ 0	\$ 0	\$ (0)	\$ (0)
FUND BALANCE - GENERAL FUND @ 7/1/2018		\$ 1,042,234	\$ 1,042,233	\$ 1,042,234	\$ 1,042,234	\$ 1,042,234
FUND BALANCE - GENERAL FUND @ 6/30/2019		\$ 1,042,233	\$ 1,042,234	\$ 1,042,234	\$ 1,042,234	\$ 1,042,234
FUND BALANCE - DESIGNATIONS						
Reserve - Capital Improvements		\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance		1,042,233	1,042,234	1,042,234	1,042,234	1,042,234
FUND BALANCE - GENERAL FUND @ 6/30/2019		\$ 1,042,233	\$ 1,042,234	\$ 1,042,234	\$ 1,042,234	\$ 1,042,234

[illegible]

RECREATIONAL AUTHORITY OF ROSEVILLE / EASTPOINTE CAPITAL PROJECTS FUND ESTIMATED REVENUES & EXPENDITURES FISCAL 2020-21 & FIVE YEAR FINANCIAL FORECAST						
		Financial Forecast - 5 Year Plan				
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED REVENUES - CAPITAL PROJECTS FUND		1 Estimated Revenues 2021-2022	2 Estimated Revenues 2022-2023	3 Estimated Revenues 2023-2024	4 Estimated Revenues 2024-2025	5 Estimated Revenues 2025-2026
ACCOUNT NO.	ACCOUNT NAME					
408-101-699-000	TRANSFER FROM GENERAL FUND	308,661	340,760	383,347	403,386	424,165
408-000-390-000	APPROPRIATION FROM SURPLUS	-	-	-	-	-
TOTAL ESTIMATED REVENUES - CAPITAL PROJECTS FUND		\$ 308,661	\$ 340,760	\$ 383,347	\$ 403,386	\$ 424,165
RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		1 Proposed Expenditures 2021-2022	2 Proposed Expenditures 2022-2023	3 Proposed Expenditures 2023-2024	4 Proposed Expenditures 2024-2025	5 Proposed Expenditures 2025-2026
ACCOUNT NO.	ACCOUNT NAME					
408-101-976-000	REPLACE CARPET IN STAFF OFFICES	-	5,000	-	-	-
408-101-976-000	REPLACE FLOORING IN ACTIVITY CENTER ROOM	-	-	-	-	-
408-101-976-000	FITNESS COURT INSTALLATION	-	-	-	-	-
408-101-976-000	PARK IMPROVEMENTS	254,661	323,760	370,347	391,386	411,165
408-101-982-000	DIGITAL MESSAGE BOARD	41,000	-	-	-	-
408-101-982-000	FITNESS ROOM EQUIPMENT	5,500	5,500	5,500	5,500	5,500
408-101-982-000	REPLACE FLOOR MATS IN GYM	1,500	1,500	1,500	1,500	1,500
408-101-982-000	REPLACE COMPUTERS IN SENIOR CENTER	-	-	-	-	-
408-101-982-000	REPLACE STAFF COMPUTERS	-	-	-	-	-
408-101-982-000	REPLACE SCOREBOARD AT MEMORIAL PARK	-	-	-	-	-
408-101-982-000	ID CARD MACHINE	-	-	-	-	-
408-101-983-000	DUPLICATOR MACHINE	-	-	-	-	-
408-101-983-000	DISC GOLF EQUIPMENT	-	-	-	-	-
408-101-984-000	REPLACE BANQUET TABLES & CHAIRS	6,000	-	6,000	-	6,000
408-101-984-000	REPLACE FURNITURE IN STAFF OFFICE	-	5,000	-	5,000	-
408-101-985-000	PICK UP TRUCK	-	-	-	-	-
408-000-390-000	SURPLUS	-	-	-	-	-
TOTAL ESTIMATED EXPENDITURES - CAPITAL PROJECTS FUND		\$ 308,661	\$ 340,760	\$ 383,347	\$ 403,386	\$ 424,165
Statement of Fund Balance						
BEGINNING FUND BALANCE - CAPITAL PROJECT FUND		\$ 73,221	\$ 73,221	\$ 73,221	\$ 73,221	\$ 73,221
NET CHANGE IN FUND BALANCE - CAPITAL PROJECTS FUND		\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE - CAPITAL PROJECTS FUND		\$ 73,221	\$ 73,221	\$ 73,221	\$ 73,221	\$ 73,221

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

Fiscal 2020-2021	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,355,416,549	\$ 889,862,833	\$ 465,553,716
Personal Property	\$ 118,741,900	\$ 76,928,500	\$ 41,813,400
Total Value - Real & Personal Property Valuation	\$ 1,474,158,449	\$ 966,791,333	\$ 507,367,116
Tax Rate - Mills	0.9724	0.9724	0.9724
TOTAL	\$ 1,433,472	\$ 940,205	\$ 493,415

For Fiscal 2020-2021, the increase of real and personal property values capped by inflation continues to be the scenario plaguing the entire State of Michigan and not exclusive to the Cities of Roseville and Eastpointe. Beginning in fiscal 2016-2017, personal property taxes for commercial and industrial personal property began to be phased out, which has resulted in personal property taxable values for those types of property to decrease. However, the State of Michigan has indicated they will reimburse local taxing units for the lost revenue from this phase out. For fiscal 2020-2021, real property values in Roseville increased from approximately \$852 million to \$890 million or 4.5% and personal property remained relatively constant at \$77 million. In Eastpointe, real property values increased 5.2% from approximately \$443 million to \$466 million and personal property increased 13.5% from approximately \$37 million to \$42 million. The increase in taxable values in Eastpointe and Roseville results in approximately \$34,000 in additional revenue from property tax collections to support Authority programs and/or activities. The Authority expects to receive approximately \$36,000 in reimbursements for lost tax revenue from personal property taxes.

Fiscal 2021-2022	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,396,079,045	\$ 916,558,718	\$ 479,520,327
Personal Property	\$ 111,049,050	\$ 69,235,650	\$ 41,813,400
Total Value - Real & Personal Property Valuation	\$ 1,507,128,094	\$ 985,794,368	\$ 521,333,727
Tax Rate - Mills	0.9724	0.9724	0.9724
TOTAL	\$ 1,465,530	\$ 958,586	\$ 506,945

For Fiscal 2021-2022, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$940 million to \$959 million in Roseville and from \$493 million to \$507 million in Eastpointe. This increase is expected to generate approximately \$32,000 in additional tax revenue compared to the amount budgeted for fiscal 2020-2021. The Authority expects to receive approximately \$41,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

Fiscal 2022-2023	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,437,961,417	\$ 944,055,480	\$ 493,905,937
Personal Property	\$ 104,125,485	\$ 62,312,085	\$ 41,813,400
Total Value - Real & Personal Property Valuation	\$ 1,542,086,902	\$ 1,006,367,565	\$ 535,719,337
Tax Rate - Mills	0.9724	0.9724	0.9724
TOTAL	\$ 1,499,525	\$ 978,592	\$ 520,933

For Fiscal 2022-2023, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$959 million to \$979 million in Roseville and from \$507 million to \$521 million in Eastpointe. This increase is expected to generate approximately \$34,000 in additional tax revenue compared to the amount budgeted for fiscal 2021-2022. The Authority expects to receive approximately \$46,000 in reimbursements for lost tax revenue from personal property taxes.

Fiscal 2023-2024	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,481,100,259	\$ 972,377,144	\$ 508,723,115
Personal Property	\$ 97,894,276	\$ 56,080,876	\$ 41,813,400
Total Value - Real & Personal Property Valuation	\$ 1,578,994,534	\$ 1,028,458,019	\$ 550,536,515
Tax Rate - Mills	0.9724	0.9724	0.9724
TOTAL	\$ 1,535,414	\$ 1,000,073	\$ 535,342

For Fiscal 2023-2024, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$979 million to \$1.000 billion in Roseville and from \$521 million to \$535 million in Eastpointe. This increase is expected to generate approximately \$36,000 in additional tax revenue compared to the amount budgeted for fiscal 2022-2023. The Authority expects to receive approximately \$51,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE / EASTPOINTE
ESTIMATED REAL AND PERSONAL PROPERTY TAX REVENUE

ACCT# 208-101-402-000 PROPERTY TAX REVENUE

Fiscal 2024-2025	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,525,533,266	\$ 1,001,548,458	\$ 523,984,808
Personal Property	\$ 92,286,188	\$ 50,472,788	\$ 41,813,400
Total Value - Real & Personal Property Valuation	\$ 1,617,819,454	\$ 1,052,021,246	\$ 565,798,208
Tax Rate - Mills	0.9724	0.9724	0.9724
TOTAL	\$ 1,573,168	\$ 1,022,985	\$ 550,182

For Fiscal 2024-2025, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$1.000 billion to \$1.023 billion in Roseville and from \$535 million to \$550 million in Eastpointe. This increase is expected to generate approximately \$38,000 in additional tax revenue compared to the amount budgeted for fiscal 2023-2024. The Authority expects to receive approximately \$55,000 in reimbursements for lost tax revenue from personal property taxes.

Fiscal 2025-2026	Total RARE Operating	RARE Operating Millage	
		Roseville Collection	Eastpointe Collection
Real Property	\$ 1,571,299,264	\$ 1,031,594,912	\$ 539,704,352
Personal Property	\$ 87,238,909	\$ 45,425,509	\$ 41,813,400
Total Value - Real & Personal Property Valuation	\$ 1,658,538,173	\$ 1,077,020,421	\$ 581,517,752
Tax Rate - Mills	0.9724	0.9724	0.9724
TOTAL	\$ 1,612,763	\$ 1,047,295	\$ 565,468

For Fiscal 2025-2026, the Authority anticipates real property values in Roseville and Eastpointe to increase by 3%. Personal property in Eastpointe is anticipated to remain at the prior year level as a majority of the City's personal property is made up of utility property and not industrial property that is impacted by the phase out. Because of the high level of industrial personal property in Roseville, values are anticipated to decrease 10% due to the phase out. In total, property values are projected to increase from \$1.023 billion to \$1.047 billion in Roseville and from \$550 million to \$566 million in Eastpointe. This increase is expected to generate approximately \$40,000 in additional tax revenue compared to the amount budgeted for fiscal 2024-2025. The Authority expects to receive approximately \$58,000 in reimbursements for lost tax revenue from personal property taxes.

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM REVENUE
FISCAL YEAR 2020 - 2021

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED REVENUE 2020-2021</u>
208-101-652-000	<u>PROGRAM & RENTAL REVENUES</u>	\$ 450,000
208-101-653-000	<u>SMART OPERATING CREDITS - MUNICIPAL</u>	\$ 78,432
	This account reflects municipal credits according to the contract with the Suburban Mobility Authority for Regional Transportation for fiscal 19-20 as follows:	
	City of Eastpointe \$ 31,920	
	City of Roseville <u>46,512</u>	
	Total \$ 78,432	
208-101-653-000	<u>SMART OPERATING CREDITS - COMMUNITY</u>	\$ 115,280
	This account reflects community credits according to the contract with the Suburban Mobility Authority for Regional Transportation for fiscal 19-20 as follows:	
	City of Eastpointe \$ 47,219	
	City of Roseville <u>68,061</u>	
	Total \$ 115,280	
208-101-654-000	<u>SMART - FAREBOX REVENUE</u>	\$ 47,454
208-101-614-000	<u>VENDING REVENUE</u>	\$ 1,000
	This account reflects collections from vending services at the Community Center and at parks throughout the Cities of Roseville and Eastpointe for fiscal 19-20.	
208-101-674-000	<u>CONTRIBUTIONS AND DONATIONS</u>	\$ 2,000
208-101-664-000	<u>INTEREST AND DIVIDENDS</u>	\$ 5,000

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2020 - 2021

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2020-2021</u>
208-101-706-000	<u>WAGES - PERMANENT EMPLOYEES</u> This account reflects salaries / wages budgeted for the following positions: <div style="margin-left: 40px;"> Executive Director \$ 98,731 Recreation Asst. Director 70,952 Senior Activities Director 60,423 Adult/Youth Sports Coordinator 57,263 Office Manager 42,082 Contractual Payouts 7,605 </div> <div style="text-align: right; margin-right: 20px;">Total \$ 337,056</div>	\$ 337,056
208-101-707-000	<u>WAGES - PART TIME / TEMPORARY EMPLOYEES</u> This account reflects salaries / wages budgeted for the following positions: <u>Non-Seasonal Part-Time Positions:</u> <div style="margin-left: 40px;"> Clerical Staff - Senior Programs \$ 25,480 Clerical Staff - Recreation Programs 25,480 Clerical Staff - Senior Activities 16,250 One (1) Special Event Staff 4,500 Eight (8) Building Supervisors 101,920 Three (3) Building Attendants / Custodial Service 54,470 </div> <div style="text-align: right; margin-right: 20px;">Total \$ 228,100</div> <u>Seasonal / Temporary Positions:</u> <div style="margin-left: 40px;"> Summer Day Camp Director \$ 5,830 Summer Day Camp Asst. Director 5,610 Nine (9) Summer Day Camp Counselors 38,115 Two (2) Lead Park Attendants 9,563 Ten (10) Park Attendants 63,000 Four (4) Life Guards - Summer Day Camp / Swim Club 4,264 </div> <div style="text-align: right; margin-right: 20px;">Total \$ 126,382</div>	\$ 354,482
208-101-709-000	<u>WAGES- OVERTIME</u>	\$ 1,000
208-101-715-000	<u>FICA - EMPLOYER'S</u>	\$ 52,980
208-101-718-000	<u>RETIREMENT & OPEB CONTRIBUTION</u>	\$ 56,006
208-101-719-000	<u>HEALTH, LIFE, DENTAL</u>	\$ 92,987
208-101-725-000	<u>UNEMPLOYMENT & WORKERS COMPENSATION</u>	\$ 7,033
208-101-728-000	<u>OFFICE SUPPLIES</u> This account will be charged with all general stationary supplies.	\$ 8,000
208-101-730-000	<u>POSTAGE</u> This account will be charged with postage for Authority correspondence. <div style="margin-left: 40px;"> Fall Brochure \$ 6,750 Winter/Spring Newsletter 6,750 Big Bird Run 1,128 Monthly Correspondence (\$275/month) 3,300 </div> <div style="text-align: right; margin-right: 20px;">Total \$ 17,928</div>	\$ 17,928
208-101-740-000	<u>PROGRAM SUPPLIES</u> This account will be charged with the purchase of operational supplies necessary for recreation programs, special activities and other needs not reflected in Acct. 728.000 Office Supplies or Acct. 740.004 Playground & Athletic Supplies.	\$ 46,350
208-101-740-004	<u>PLAYGROUND AND ATHLETIC SUPPLIES</u> This account will be charged with the purchase of supplies necessary for recreation programs such as uniforms and other related sporting equipment.	\$ 55,620
208-101-751-000	<u>FUEL</u>	\$ 4,000

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2020 - 2021

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2020-2021</u>
208-101-801-000	<u>PROFESSIONAL SERVICES</u> This account will be charged with expenses incurred to hire specialized professional services as needed by the Authority. <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> Audit \$ 15,500 Park Maintenance 8,000 Senior Tours - Bianco 14,000 Web Site Design & Maintenance 2,500 Other Event Costs <u>20,000</u> Total \$ 60,000 </div> </div>	\$ 60,000
208-101-818-000	<u>CONTRACTUAL SERVICES</u> This account will be charged with expenses incurred to hire umpires, score keepers, referees, contract program instructors, and other related services.	\$ 98,000
208-101-826-000	<u>LEGAL FEES</u>	\$ 1,000
208-101-850-000	<u>COMMUNICATION</u> This account reflects costs incurred for telephone, cable and internet service to the Authority, in addition to cellular phone usage.	\$ 30,000
208-101-861-000	<u>AUTO EXPENSE ALLOWANCE</u> This account will be charged with mileage reimbursement incurred for Authority travel by authorized employees.	\$ 250
208-101-864-000	<u>CONFERENCE & WORKSHOPS</u>	\$ 3,000
208-101-880-000	<u>COMMUNITY PROMOTION</u> This account will be charged with costs incurred to advertise special event type activities. <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> Big Bird Run \$ 3,000 Summer Day Camp Programs 3,750 Advertisement 3,335 Other Related Expenses (\$833/month) <u>15,000</u> Total \$ 25,085 </div> </div>	\$ 25,085
208-101-900-000	<u>PRINTING AND PUBLISHING</u>	\$ 20,000
208-101-901-000	<u>BANK FEES</u>	\$ 7,000
208-101-910-000	<u>INSURANCE & BONDS</u> This account reflects general liability insurance coverage for Authority owned facilities and related assets.	\$ 35,000
208-101-920-000	<u>UTILITIES</u> This account reflects costs incurred for gas, electric and water service to Authority facilities	\$ 35,000

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2020 - 2021

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	PROPOSED EXPENDITURES 2020-2021
208-101-931-000	<u>BUILDING MAINTENANCE</u> This account reflects costs incurred to maintain Authority owned facilities: <div style="margin-left: 40px;"> <div style="display: flex; justify-content: flex-end; align-items: flex-end;"> <div style="text-align: right; margin-right: 10px;"> Building Maintenance Service Agreements - HVAC \$ 18,000 Special Cleaning Projects (Floors) - Outside Vendors 15,000 Building Maintenance Supplies (\$1,000/month) 12,000 Exterior Building Maintenance 12,500 <hr style="width: 100px; margin: 0;"/> </div> <div style="text-align: right;"> Total \$ 57,500 </div> </div> </div>	\$ 57,500
208-101-933-000	<u>OFFICE EQUIPMENT MAINTENANCE</u> This account will be charged with maintenance service contracts for office-type mechanical equipment, monitoring of the alarm system, and fire extinguisher replacement service.	\$ 11,200
208-101-939-000	<u>VEHICLE MAINTENANCE</u> This account reflects costs incurred for leased vehicles utilized by Authority personnel including vehicle usage, fuel, routine maintenance and insurance.	\$ 7,000
208-101-940-000	<u>RENTALS</u> This account reflects costs incurred to utilize school facilities, such as gymnasiums, swimming pools and room space, due to expanded programs and/or scheduling conflicts at Authority facilities. This account also includes potable toilet rentals for the parks and events.	\$ 5,000
208-101-958-000	<u>MEMBERSHIP & DUES</u> This account reflects memberships in various professional organizations including NRPA & MRPA.	\$ 2,500
208-101-960-000	<u>EDUCATION & TRAINING</u> This account reflects training and/or training aids related to computer applications, CPR classes, as well as one-day seminars pertaining to job-related items.	\$ 5,000
208-101-961-000	<u>CERTIFICATIONS & LICENSES</u> This account will be charged with expenses incurred to have personnel attend required classes to maintain certifications.	\$ 1,000
208-101-991-000	<u>BOND PRINCIPAL PAYMENTS</u> This account reflects the loan repayments for fiscal 20-21 under the terms of a signed intergovernmental agreement, to reimburse the Cities of Roseville and Eastpointe amounts loaned to the Authority plus 2.75% annual interest over a 5 year period. The proceeds from the loan from the Cities were used to finance renovations to the Sycamore facility.	\$ 159,621

RECREATIONAL AUTHORITY ROSEVILLE -EASTPOINTE
RECREATION PROGRAMS / SENIOR ACTIVITIES AND SMART PROGRAM EXPENDITURES
FISCAL YEAR 2020 - 2021

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>PROPOSED EXPENDITURES 2020-2021</u>
208-101-993-000	<u>LAND USE FEE</u> This account reflects the annual reimbursement to member communities for cost incurred to prepare City parks, ball fields and other facilities utilized by the Authority for sponsored events and activities. <div style="margin-left: 40px;"> Park Maintenance & Set Up Fee - Roseville \$ 45,000 Special Park Improvements - Roseville 15,000 Park Maintenance & Set Up Fee - Eastpointe 45,000 Special Park Improvements - Eastpointe 15,000 <hr/> Total \$ 120,000 </div>	\$ 120,000
208-101-993-001	<u>VENDING EXPENSE</u> This account will be charged with supplies to stock and maintain vending machines.	\$ 250
208-101-995-000	<u>INTEREST EXPENSE</u> This account represents interest expense on the loan from the Cities of Roseville and Eastpointe to finance the renovations to the Sycamore facility. The interest rate on the loan is 2.75%.	\$ 733
208-101-996-027	<u>ADMINISTRATIVE SERVICE FEE</u>	\$ 62,424
208-101-999-000	<u>TRANSFER OUT - CAPITAL PROJECTS</u> This account reflects a transfer from the General Fund to the newly created Capital Projects Fund for equipment replacement.	\$ 133,136
208-691-706-000	<u>WAGES - PERMANENT EMPLOYEES</u> This account reflects salaries / wages budgeted for one full-time SMART Senior Dispatcher	\$ 38,480
208-691-707-000	<u>WAGES - TEMPORARY EMPLOYEES</u> This account reflects salaries / wages budgeted for the following positions: <div style="margin-left: 40px;"> One (1) SMART Clerical Support 19,500 Seven (7) SMART Bus Drivers 73,050 <hr/> Total \$ 92,550 </div>	\$ 92,550
208-691-715-000	<u>FICA - EMPLOYER'S</u>	\$ 10,024
208-691-718-000	<u>RETIREMENT & OPEB CONTRIBUTION</u>	\$ 6,542
208-691-719-000	<u>HEALTH, LIFE, DENTAL</u>	\$ 18,597
208-691-725-000	<u>UNEMPLOYMENT & WORKERS COMPENSATION</u>	\$ 1,318
208-691-740-000	<u>PROGRAM SUPPLIES</u> This account will be charged with the purchase of office supplies and other operational needs required to administer SMART programs and/or special activities.	\$ 750
208-691-751-000	<u>FUEL</u>	\$ 16,000
208-691-801-000	<u>PROFESSIONAL SERVICES</u> This account will be charged with expenses incurred to hire specialized professional services as needed by the Authority for SMART related projects.	\$ 12,000
208-691-818-000	<u>CONTRACTUAL SERVICES</u> This account reflects costs incurred for charter bus services to transport area residents to scheduled Authority sponsored events.	\$ 5,150
208-691-850-000	<u>COMMUNICATION</u> This account reflects costs incurred for telephone service including cellular phones for SMART personnel.	\$ 6,500
208-691-880-000	<u>COMMUNITY PROMOTION</u>	\$ 5,000
208-691-910-100	<u>INSURANCE AND BONDS</u>	\$ 2,671
208-691-939-000	<u>VEHICLE MAINTENANCE</u>	\$ 3,713
208-691-983-000	<u>OFFICE EQUIPMENT</u> This amount varies each year and is based on amounts of excess municipal and community credits available for capital equipment purchases after operations are reimbursed.	\$ 2,500
208-691-996-027	<u>ADMINISTRATION SERVICE FEE</u> This account reflects administrative costs charged by SMART and is calculated as 10% of municipal and community credits.	\$ 19,371

RECREATIONAL AUTHORITY ROSEVILLE - EASTPOINTE
ESTIMATED REVENUES
FISCAL YEAR 2022-2026

<u>Account No.</u>	<u>Account Name</u>
208-101-652-000	<u>Program & Rental Revenues</u> <div> <p>Budgeted amount represents total revenues generated from all recreation and senior programs and/or activities. This account also reflects all revenues collected from room and park pavilion rentals. Budgeted amounts for fiscal 20-21 are expected to continue increase due to the the facility's enhanced size. Total budgeted revenues for fiscal 2022-2026 are expected to increase further due to the expansion of the Authority's youth sports programs and/or leagues.</p> </div>
208-101-653-000	<u>SMART - Operating Credits - Municipal</u> <div> <p>Budgeted amounts are consistent with total amounts received from SMART for fiscal 18-19 by both the City of Roseville and City of Eastpointe.</p> </div>
280-101-653-000	<u>SMART - Operating Credits - Community</u> <div> <p>Budgeted amounts are consistent with total amounts expected to be received each year from SMART by both the City of Roseville and City of Eastpointe to offset the costs of operations.</p> </div>
208-101-654-000	<u>SMART - Fare Box Revenues</u> <div> <p>Amount represents estimated bus fares paid by users of the SMART transportation system. Budgeted amount are relatively consistent with amounts collected by SMART drivers in prior years by both the City of Roseville and City of Eastpointe. Any amount of accumulated credits to be used for equipment is included in this amount.</p> </div>
208-101-614-000	<u>Vending Revenues</u> <div> <p>Amount represents proceeds generated from vending machines located in the Authority's buildings.</p> </div>
208-101-674-000	<u>Contributions & Donations</u> <div> <p>Amount budgeted is consistent with amounts received in prior year.</p> </div>
208-101-664-000	<u>Interest Income & Dividends</u> <div> <p>Amount estimated based on the current interest rate on a 12 month \$210,000 CD (current market conditions).</p> </div>

Expenditures

Recreation Programs & Senior Activities

Salaries & Wages - Permanent

Future salary and wage amounts reflect a 2% wage increase for budgetary purposes for fiscal 21-22 and beyond.

Salaries & Wages - Temporary

Due to the Authority's budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable. In fiscal 20-21 and beyond, wage ranges have been assigned for various positions, however amounts have been calculated to reflect a 0% increase annually for budgetary purposes for fiscal years 21-22 and beyond.

Salaries & Wages - Overtime

Due to the Authority's budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable that sometimes work over 40 hours in a single week or over 8 hours in a single day. Amount is based on management's estimated costs for these instances in a single fiscal year.

Employers' Social Security

Amounts calculated based on estimated payroll.

Retirement Fund Contribution

Amounts calculated based on base wages per terms of contractual agreements for full-time Authority personnel. The employer contribution rate is 15% plus an additional 2% for retiree health care for fiscal 21-22 and for fiscal years thereafter.

Health - Life, Dental Insurance

The amounts budgeted for fiscal 20-21 and beyond do not reflect any potential savings that may be realized from employee contributions and/or additional benefit restructuring. Healthcare increases are forecasted to continue increasing by approximately 4% annually for fiscal 21-22 and thereafter.

Unemployment & Worker's Comp

Workers' compensation insurance expense has been forecasted based on review of past claims, as well as the expertise of the Authority's agent of record. Unemployment & Workers' Comp insurances are forecasted to continue increasing by approximately 3% annually for fiscal 21-22 and beyond.

Office Supplies

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, office supplies expenditures reflect a 3% annual inflationary increase.

Postage

The amount budgeted typically reflect routine usage plus postage rate increases expected to occur. For fiscal 21-22 and beyond, postage amounts reflect a 3% annual increase to offset future postal increases.

Program Supplies

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, program supplies expenditures reflect a 3% annual inflationary increase.

Playground & Athletic Supplies

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, playground supplies expenditures reflect a 3% annual inflationary increase.

Expenditures

Recreation Programs & Senior Activities

Fuel

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, fuel expenditures reflect a 3% annual inflationary increase.

Professional Services

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, professional service expenditures reflect a 3% annual inflationary increase.

Contractual Services

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, contractual service expenditures reflect a 3% annual inflationary increase.

Legal Fees

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, legal fees reflect a 3% annual inflationary increase.

Communication

For fiscal 21-22 and beyond, communication amounts typically reflect a 3% annual increase in anticipation of higher communication costs.

Auto Expense Allowance

The amount budgeted for this account is typically consistent with amounts paid in prior year.

Conference & Workshops

The amount budgeted for this account is typically consistent with the amount allocated in the prior year.

Community Promotion

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, promotion related expenditures reflect a 3% annual inflationary increase.

Printing and Publishing

Printing and publishing expenditures have historically been recorded in the Community Promotion account. Amounts budgeted for this account are typically consistent with actual printing and publishing expenditures recorded in the Community Promotion account in prior years. Amounts budgeted for this account in fiscal 21-22 and beyond is consistent with what has been allocated in fiscal 20-21.

Bank Fees

The amount budgeted for fiscal 21-22 and beyond is based on the bank fees charged in fiscal 19-20.

Insurance & Bonds

Insurance and bond amounts are forecasted based on review of premium history, as well as the expertise of the Authority's agent of record. For fiscal 21-22 and beyond, insurance related amounts typically reflect a 3% annual increase in anticipation of premiums.

Public Utilities

For fiscal 21-22 and beyond, amounts typically reflect a 3% annual increase in anticipation of higher utility costs.

Expenditures

Recreation Programs & Senior Activities

Building Maintenance

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, maintenance related expenditures reflect a 3% annual inflationary increase of costs to maintain the Sycamore facility.

Office Equipment Maintenance

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, equipment maintenance related expenditures reflect a 3% annual inflationary increase.

Vehicle Maintenance

The amount budgeted for this account in fiscal 20-21 is consistent with actual amounts incurred in the prior year and have increased slightly from the amount budgeted in prior years due to the aging of vehicles available for use by the authority. Amounts budgeted for in fiscal 21-22 and beyond reflect a 3% annual inflationary increase.

Rentals

Amounts budgeted for in fiscal 21-22 and beyond are consistent with the budgeted amount in fiscal 20-21.

Memberships & Dues

The amount budgeted for this account for fiscal 20-21 is consistent with the actual expenditures incurred in the prior year and have increased slightly from what has been budgeted in prior years. Amounts budgeted in fiscal 21-22 and beyond are consistent with amounts budgeted in fiscal 20-21.

Education & Training

The amount budgeted for this account is typically consistent with amounts paid in prior year.

Certification & Licenses

The amount budgeted for this account is typically consistent with amounts paid in prior year.

Loan Principal Payments

The amount budgeted for this account is consistent with the repayment terms of the intergovernmental agreements the Authority entered into with the Cities of Roseville and Eastpointe.

Land Use Fee

The amount budgeted for this account is consistent with contractual amounts with the Cities of Roseville and Eastpointe.

Vending Expense

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, vending machine supplies reflect a 3% annual inflationary increase.

Interest Expense

The amount budgeted for this account is consistent with the interest associated with the terms of the intergovernmental agreements the Authority entered into with the Cities of Roseville and Eastpointe at the annual rate of 2.75%.

Administrative Service Fee

For fiscal 21-22 and beyond, administrative expenditures reflect a 2% annual inflationary increase.

Transfer Out - Capital Projects

For fiscal 21-22 and beyond, the Authority has budgeted for \$25,000 to be transferred to the capital projects fund annually.

Expenditures

SMART Programs

Salaries & Wages - Permanent

Future salary and wage amounts reflect a 2% wage increase for budgetary purposes for fiscal 21-22 and beyond.

Salaries & Wages - Temporary

Due to the Authority's continued budgetary constraints, the Authority continues to utilize part-time, temporary and/or seasonal employees where allowable under negotiated contracts. For fiscal 21-22 and beyond, future wage amounts for the Senior Dispatcher and for all other SMART personnel have been calculated based on a 0% wage increase.

Employers' Social Security

Amounts calculated based on estimated payroll.

Retirement Fund Contribution

Amounts calculated based on base wages per terms of contractual agreements for full-time Authority personnel. The employer contribution rate is 15% plus an additional 2% for retiree health care for fiscal 21-22 and for fiscal years thereafter.

Health - Life, Dental Insurance

The amounts budgeted for fiscal 20-21 and beyond do not reflect any potential savings that may be realized from employee contributions and/or additional benefit restructuring. Healthcare increases are forecasted to continue increasing by approximately 4% annually for fiscal 21-22 and thereafter.

Unemployment & Worker's Comp

Workers' compensation insurance expense has been forecasted based on review of past claims, as well as the expertise of the Authority's agent of record. Unemployment & worker Comp insurances are forecasted to increase by approximately 3% annually for fiscal 21-22 and beyond.

Supplies

The amount budgeted for this account is typically consistent with amounts allocated in fiscal 21-22.

Gasoline, Oil & Diesel Fuel

For fiscal 21-22 and beyond, gasoline, oil & diesel fuel related amounts typically reflect a 3% annual increase in anticipation of higher prices where necessary.

Professional Services

The amount budgeted for this account is expected to be approximately \$5,000 per year. For fiscal 21-22 and beyond, professional service expenditures for SMART related activities reflect a 3% annual inflationary increase.

Contractual Services

The amount budgeted for this account is typically consistent with amounts paid in prior year. For fiscal 21-22 and beyond, contractual service expenditures reflect a 3% annual inflationary increase.

Communication

For fiscal 21-22 and beyond, communication amounts typically reflect a 3% annual increase in anticipation of higher communication costs.

Community Promotion

The amount budgeted for this account is expected to be approximately \$5,000 per year. For fiscal 21-22 and beyond, promotions for SMART related activities reflect a 3% annual inflationary increase.

Insurance & Bonds

Insurance and bond amounts are forecasted based on review of premium history, as well as the expertise of the Authority's agent of record. For fiscal 21-22 and beyond, expenditure amounts typically reflect a 3% annual increase in anticipation of insurance costs.

Vehicle Maintenance

The amount budgeted for this account is typically consistent with projected vehicle maintenance costs received from SMART. For fiscal 21-22 and beyond, vehicle maintenance expenditures reflect a 3% annual inflationary increase.

Office Equipment

The amount budgeted for this account for fiscal 21-22 and beyond is typically consistent with amounts allocated in the prior year, however is based on excess municipal and community credits available after operation costs are reimbursed.

Administrative Service Fee

The amount budgeted for this account is typically consistent with projected administrative costs received from SMART. For fiscal 21-22 and beyond, SMART administrative expenditures reflect 10% of municipal and operating credits each year.

Recreational Authority of Roseville & Eastpointe Personnel Staffing Fiscal 20-21 & Beyond																	
							Payroll Related Costs				Benefits						
Position	Hours	Current Rate of Pay	Current Salary	Proposed Rate of Pay	Contractual Payouts	Proposed Salary	FICA	Unemploy	W/C Comp	Total Proposed Wages - Before Benefits	Retirement Contribution (15% Salary)	Post H/C Contribution (2% Salary)	Est. H/C Benefit	Total Benefits	Total Proposed Wage & Contractual Benefits		
Recreation Programs & Senior Activities - Full Time Personnel																	
Executive Director	2080 Hrs	46.54	96,795	47.47	2,279	101,010	7,727	6	998	109,741	14,810	1,975	18,597	35,382	\$ 145,124		
Recreation Asst Director	2080 Hrs	33.44	69,561	34.11	1,638	72,590	5,553	6	717	78,867	10,643	1,419	18,597	30,659	\$ 109,526		
Senior Activities Director	2080 Hrs	28.48	59,238	29.05	1,395	61,818	4,729	6	611	67,163	9,063	1,208	18,597	28,868	\$ 96,032		
Adult/Youth Sports Coordinator	2080 Hrs	26.99	56,140	27.53	1,322	58,585	4,482	6	579	63,651	8,589	1,145	18,597	28,331	\$ 91,983		
Office Manager	2080 Hrs	19.84	41,257	20.23	971	43,053	3,294	6	425	46,779	6,312	842	18,597	25,751	\$ 72,530		
Total Recreation Programs & Senior Activities - Full Time Personnel					7,605	337,056	25,785	30	3,330	366,201	49,417	6,589	92,987	148,993	515,194		
Recreation Programs & Senior Activities - Part Time Personnel (Non-Seasonal)																	
1 - Clerical Staff - Senior Programs	35 Hrs/Week (52 Weeks)	14.00	25,480	14.00		25,480	1,949	6	252	27,687	-	-	-	-	\$ 27,687		
1 - Clerical Staff - Recreation Programs	35 Hrs/Week (52 Weeks)	14.00	25,480	14.00		25,480	1,949	6	252	27,687	-	-	-	-	\$ 27,687		
1 - Clerical Staff - Senior Activities	25 Hrs/Week (52 Weeks)	12.50	22,750	12.50		16,250	1,243	6	161	17,660	-	-	-	-	\$ 17,660		
1 - Special Event Staff	30 Hrs/Week (15 Weeks)	10.00	4,500	10.00		4,500	344	6	44	4,894	-	-	-	-	\$ 4,894		
2 - Building Supervisors - Level 1	20 Hrs/Week (52 Weeks)	11.50	17,940	11.50		23,920	1,830	11	236	25,997	-	-	-	-	\$ 25,997		
3 - Building Supervisors - Level 2	20 Hrs/Week (52 Weeks)	11.25	17,550	11.25		35,100	2,685	17	347	38,149	-	-	-	-	\$ 38,149		
3 - Building Supervisors - Level 3	25 Hrs/Week (52 Weeks)	11.00	17,160	11.00		42,900	3,282	17	424	46,623	-	-	-	-	\$ 46,623		
1 - Fitness Room Attendant	32 Hrs/Week (52 Weeks)	-	-	-		-	-	-	-	-	-	-	-	-	\$ -		
1 - Lead Building Attendant / Custodial Service	30 Hrs/Week (52 Weeks)	13.25	41,340	13.25		20,670	1,581	6	204	22,461	-	-	-	-	\$ 22,461		
2 - Building Attendants / Custodial Service	25 Hrs/Week (52 Weeks)	12.50	39,000	13.00		33,800	2,586	11	334	36,731	-	-	-	-	\$ 36,731		
Total Recreation Programs & Senior Activities - Part Time Personnel (Non-Seasonal)						228,100	17,449	86	2,251	247,886					247,886		
Recreation Programs - Seasonal Personnel																	
1 - Summer Day Camp Directors	40 Hrs/Week (11 Weeks)	13.25	10,203	13.25		5,830	446	3	58	6,337	-	-	-	-	\$ 6,337		
1 - Summer Day Camp Asst. Director	40 Hrs/Week (11 Weeks)	12.75	4,909	12.75		5,610	429	3	55	6,097	-	-	-	-	\$ 6,097		
9 - Summer Day Camp Counselors	35 Hrs/Week (11 Weeks)	11.00	33,880	11.00		38,115	2,916	23	377	41,431	-	-	-	-	\$ 41,431		
2 - Lead Park Attendant	25 Hrs/Week (30 Weeks)	12.75	6,120	12.75		9,563	732	6	94	10,396	-	-	-	-	\$ 10,396		
10 - Park Attendants	20 Hrs/Week (30 Weeks)	10.50	40,320	10.50		63,000	4,820	38	622	68,480	-	-	-	-	\$ 68,480		
4 - Life Guards - (Summer Day Camp / Swim Club)	8 Hrs/Week (13 Weeks)	10.25	4,264	10.25		4,264	326	3	42	4,635	-	-	-	-	\$ 4,635		
Total Recreation Programs - Seasonal Personnel						126,382	9,669	76	1,250	137,377					137,377		
SMART Program - Full Time Personnel																	
1-SMART Senior Dispatcher	2080 Hrs	18.50	33,670	18.50		38,480	2,944	6	372	41,802	5,772	770	18,597	25,139	\$ 66,942		
Total SMART Program - Full Time Personnel						38,480	2,944	6	372	41,802	5,772	770	18,597	25,139	66,942		
SMART Program - Part Time Personnel																	
1 - SMART Clerical Support	30 Hrs/Week (52 Weeks)	12.50	22,750	12.50		19,500	1,492	6	189	21,187	-	-	-	-	\$ 21,187		
5 - SMART Bus Drivers	15 Hrs/Week (50 Weeks)	13.00	81,120	13.00		48,750	3,729	39	471	52,989	-	-	-	-	\$ 52,989		
2 - SMART Bus Driver Trainer	18 Hrs/Week (50 Weeks)	13.50	84,240	13.50		24,300	1,859	-	235	26,394	-	-	-	-	\$ 26,394		
Total SMART Program - Part Time Personnel						92,550	7,080	45	895	100,570					100,570		
Part Time and Seasonal Personnel																	
Overtime						1,000	24.77	-	10	1,087	-	-	-	-	\$ 1,087		
	TOTAL		771,426			785,087	60,060	237	7,737	853,121	49,417	6,589	92,987	148,993	1,002,114		

05/13/2020		BUDGET ADJUSTMENT FOR RARE		
		PERIOD ENDING 06/30/2020		
		2019-20	APRIL	JUNE
		ORIGINAL	2019-20	2019-20
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	AMENDED BUDGET
Fund 208 - PARK/RECREATION FUND				
Revenues				
208-101-402.000	CURRENT PROPERTY TAXES	1,418,198.00	1,418,198.00	1,333,719.45
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	0.00	0.00	39,319.52
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	135.88
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	311,403.02
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	159,000.00
208-101-654.000	SMART- FAREBOX REVENUE	214,973.06	214,973.06	6,000.00
208-101-664.000	INTEREST AND DIVIDENDS	2,287.00	5,000.00	2,287.00
208-101-674.000	CONTRIBUTIONS AND DONATIONS	1,000.00	1,000.00	0.00
TOTAL REVENUES		2,281,170.06	2,283,883.06	1,851,864.87
Expenditures				
208-101-706.000	WAGES- PERMANENT EMPLOYEES	345,309.74	345,309.74	331,360.40
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	353,182.00	353,182.00	262,936.07
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00
208-101-715.000	FICA-EMPLOYER'S	53,512.00	53,512.00	45,463.68
208-101-718.000	RETIREMENT FUND CONTRIBUTION	54,676.00	54,676.00	50,372.62
208-101-719.000	HEALTH, LIFE, DENTAL	229,617.00	211,139.00	211,139.00
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	6,754.34	6,754.34	7,769.00
208-101-728.000	OFFICE SUPPLIES	6,180.00	6,180.00	5,000.00
208-101-730.000	POSTAGE	16,928.00	16,928.00	10,000.00
208-101-740.000	SUPPLIES	46,350.00	46,350.00	35,000.00
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	40,000.00
208-101-751.000	FUEL	5,150.00	5,150.00	2,000.00
208-101-801.000	PROFESSIONAL SERVICES	54,500.00	60,000.00	61,500.00
208-101-818.000	CONTRACTUAL SERVICES	85,000.00	85,000.00	57,000.00
208-101-826.000	LEGAL FEES	206.00	206.00	0.00
208-101-850.000	COMMUNICATIONS	14,935.00	28,000.00	26,000.00
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	3,000.00
208-101-880.000	COMMUNITY PROMOTION	20,085.00	20,085.00	20,085.00
208-101-900.000	PRINTING & PUBLICATIONS	17,000.00	17,000.00	25,000.00
208-101-901.000	BANK FEES	6,720.00	6,720.00	7,000.00
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	33,792.00
208-101-920.000	UTILITIES	35,000.00	35,000.00	20,000.00
208-101-931.000	BUILDING MAINTENANCE	51,000.00	51,000.00	51,000.00
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	8,240.00	8,240.00	8,240.00
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	7,500.00
208-101-940.000	RENTALS	2,000.00	2,000.00	750.00
208-101-955.000	MISCELLANEOUS EXPENDITURE	0.00	100.00	61.70
208-101-958.000	MEMBERSHIPS AND DUES	2,000.00	2,000.00	2,000.00
208-101-960.000	EDUCATION AND TRAINING	2,500.00	2,500.00	2,000.00
208-101-961.000	CERTIFICATIONS & LICENSES	500.00	500.00	0.00
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	10,000.00	10,000.00	33,935.00
408-101-982.000	MACHINERY	25,400.00	25,400.00	0.00
408-101-983.000	OFFICE EQUIPMENT	4,000.00	4,000.00	704.75
408-101-984.000	FURNITURE	8,000.00	8,000.00	2,063.00
208-101-991.000	PRINCIPAL PAYMENTS	375,719.00	375,719.00	375,719.00
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	120,000.00
208-101-993.001	VENDING EXPENSE	600.00	414.00	0.00
208-101-995.000	INTEREST PAYMENTS	9,149.00	9,149.00	9,149.00
208-101-996.027	ADMINISTRATION COSTS	61,200.00	61,200.00	61,200.00

05/13/2020		BUDGET ADJUSTMENT FOR RARE			
		PERIOD ENDING 06/30/2020			
		2019-20	APRIL	JUNE	
		ORIGINAL	2019-20	2019-20	
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	AMENDED BUDGET	
208-101-999.000	TRANSFERS OUT	25,000.00	25,000.00	25,000.00	
Total Expenditures Dept 101 - GENERAL DEPARTMENT		2,158,283.08	2,158,284.08	1,953,740.22	
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	126,220.00	126,220.00	106,449.98	
208-691-715.000	FICA-EMPLOYER'S	9,656.00	9,656.00	8,143.42	
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,218.86	1,231.00	1,231.00	
208-691-728.000	OFFICE SUPPLIES	0.00	0.00	139.04	
208-691-740.000	SUPPLIES	750.00	750.00	750.00	
208-691-751.000	FUEL	10,300.00	10,300.00	7,500.00	
208-691-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	5,000.00	
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	2,200.00	
208-691-850.000	COMMUNICATIONS	4,635.00	4,635.00	7,700.00	
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	2,000.00	
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	2,671.00	
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	2,500.00	
208-691-983.000	OFFICE EQUIPMENT	215,000.00	215,000.00	0.00	
208-691-996.027	ADMINISTRATION COSTS	19,371.20	19,371.20	19,371.20	
Total Expenditures Dept 691-SMART		408,685.06	408,697.20	165,655.64	
TOTAL EXPENDITURES		2,566,968.14	2,566,981.28	2,119,395.86	
Fund 208 - PARK/RECREATION FUND:					
TOTAL REVENUES		2,281,170.06	2,283,883.06	1,851,864.87	
TOTAL EXPENDITURES		2,566,968.14	2,566,981.28	2,119,395.86	
NET OF REVENUES & EXPENDITURES		(285,798.08)	(283,098.22)	(267,530.99)	
		Reduction in			
		Rev / Expds			
		432,018.19	Revenue		
		447,585.42	Expenditures		

NOTICE OF PUBLIC HEARING
Recreational Authority of Roseville & Eastpointe

A Public Hearing will be held by the Recreational Authority of Roseville & Eastpointe Board in the Recreation Authority Center, 18185 Sycamore St., Roseville, Michigan on

Wednesday, June 10, 2020
4:00 p.m.

NOTICE IS HEREBY GIVEN: That the Recreational Authority of Roseville & Eastpointe Board will hold a public hearing regarding the proposed 2020 - 2021 General Operating Budget and proposed millage rate of .9724 mills for the Recreational Authority of Roseville & Eastpointe.

A copy of the proposed budget is available in the Recreation Authority Center and online at www.rare-mi.org for public review and examination.

Respectfully submitted,
Anthony J. Lipinski
Executive Director, Recreational Authority of Roseville & Eastpointe



USTA Recovery Grant - Expenses

PROOF OF PURCHASE - SUBMIT RECEIPTS ONE TIME

Must be purchased May 1st, 2020 onward, until 30 business days after reopening date.

Reimbursement Options:

Tennis Equipment/Supplies

- Tennis balls (not for resale)
- Ball machine
- Overgrips for demos
- Court divider nets
- Benches
- Ball carts and hoppers
- Ball mower
- Clocks
- Court organizers
- Trash cans and recycling bins

Cleaning

- Services
- Supplies

Court Maintenance

- Powerwasher
- Clay court supplies repair
- Water dispensers without hands

Marketing/Technology

- Club and Court App development
- Courts booking software
- Signage
- Digital message boards/Courts signs
- Email/text messaging communication tools

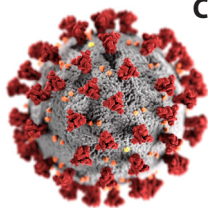
No Touch Items/Safety Items

- Doors
- Thermometers
- Plexiglass sneeze shields
- Masks
- Gloves
- Hand dispenser
- Software capable of taking payments and reservations online
- Credit card scanner for customer use only
- Bungee cords or door jams to keep tennis gates open
- Automatic or open lid trash cans
- Tennis ball and can recycle bins
- Automatic sensor water fountains
- Automatic soap dispenser
- Automatic paper towel dispenser
- Automatic hand dryer

What Transit Workers Need to Know about COVID-19

BUS TRANSIT OPERATORS

Accessible version: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html>



Coronavirus disease 2019 (COVID-19) is a respiratory illness caused by a virus called SARS-CoV-2. Symptoms often include a fever, cough, or shortness of breath. Our understanding of how the virus spreads is evolving as we learn more about it, so check the **CDC website** (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html>) for the latest information.

The virus is thought to spread mainly from person-to-person:



Between people who are in close contact with one another (within about 6 feet).



Through respiratory droplets produced when an infected person coughs, sneezes, or talks.

Recent studies indicate that the virus can be spread by people before they develop symptoms (pre-symptomatic) or who never develop symptoms (asymptomatic). It also may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes. However, this is not thought to be the main way the virus spreads. Older adults and people of any age who have serious underlying medical conditions may be at **higher risk for more serious complications** (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>) from COVID-19.

CDC recommends wearing cloth face coverings (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>) in public settings where other social distancing measures are difficult to maintain, especially in areas of significant community-based transmission. Cloth face coverings may prevent people who don't know they have the virus from transmitting it to others. These face coverings are not surgical masks or respirators and are not appropriate substitutes for them in workplaces where masks or respirators are recommended or required.

As a bus transit operator, how can I protect myself?

For bus transit operators, potential sources of exposure include having close contact with a bus passenger with COVID-19, by contacting surfaces touched or handled by a person with COVID-19, or by touching your mouth, nose, or eyes.

- Limit close contact with others by maintaining a distance of at least 6 feet, when possible.
- Consider asking bus passengers to enter and exit the bus through rear entry doors.
- Request passengers avoid standing or sitting within 6 feet of the bus driver.
- Avoid touching surfaces often touched by bus passengers.
- Use gloves if required to touch surfaces contaminated by body fluids.
- Practice routine cleaning and disinfection of frequently touched surfaces, including surfaces in the driver cockpit commonly touched by the operator.
- Proper **hand hygiene** (<https://www.cdc.gov/handwashing/index.html>) is an important infection control measure. Wash your hands regularly with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer containing at least 60% alcohol.
- Key times to clean hands in general include:
 - » Before, during, and after preparing food
 - » Before eating food
 - » After using the toilet
 - » After blowing your nose, coughing, or sneezing
- Additional times to clean hands on the job include:
 - » Before and after work shifts
 - » Before and after work breaks
 - » After touching frequently touched surfaces, such as fareboxes and handrails
 - » After putting on, touching, or removing cloth face coverings
- Avoid touching your eyes, nose, or mouth.

What steps should my employer take?

Employers of bus transit operators should develop a COVID-19 health and safety plan to protect employees according to **CDC Business Guidance** (<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>). This plan should be shared with you and your coworkers. Your employer should:

- Institute measures to physically separate or force distance greater than 6 feet between bus transit operators and passengers. These may include use of physical partitions or visual cues (e.g., floor decals, colored tape, or signs to indicate to passengers where they should not sit or stand near the bus operator).
- **Take steps to help prevent the spread of COVID-19 if an employee is sick** (<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>). Actively encourage sick employees to stay home. Sick employees should not return to work until **the criteria to discontinue home isolation are met** (<https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html>), in consultation with healthcare providers and state and local health departments.
- Provide information on who to contact if employees become sick.
- Implement flexible sick leave and supportive policies and practices. Consider drafting non-punitive emergency sick leave policies if sick leave is not offered to some or all employees.
- Designate someone to be responsible for responding to COVID-19 concerns. Employees should know who this person is and how to contact them.
- Provide employees with correct information about COVID-19, how it spreads, and risk of exposure.
- Conduct worksite assessments to identify COVID-19 prevention strategies.
- Provide employees training on proper **hand washing** (<https://www.cdc.gov/handwashing/index.html>) practices and other routine infection control precautions. This will help prevent the spread of many diseases, including COVID-19.
- Provide employees access to soap, clean running water, and drying materials, or alcohol-based hand sanitizers containing at least 60% alcohol at their worksite.
- Provide employees with appropriate gloves when necessary and provide training on properly using them.
- Provide disposable disinfectant wipes so that surfaces commonly touched by the bus operator can be wiped down. To disinfect, use **products that meet EPA's**

criteria for use against SARS-CoV-2 (<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>), diluted household bleach solutions, or alcohol solutions with at least 70% alcohol, and are appropriate for the surface. Provide employees training on manufacturer's directions for use.

- Provide tissues and no-touch disposal receptacles for use by employees.
- Place posters that encourage **staying home when sick** (<https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html>), **covering coughs and sneezes** (<https://www.cdc.gov/healthywater/hygiene/etiquette/coughing-sneezing.html>) and **washing hands often** (<https://www.cdc.gov/handwashing/materials.html>) at the entrance to the workplace and in other workplace areas where they are likely to be seen.
- Reach out to local public health officials to establish ongoing communications to facilitate access to relevant information before and during a local outbreak.
- Follow all applicable federal regulations and public health agency guidelines.

Where can I get more information?

Stay informed. Talk to your employer, supervisor, union representative, or agency personnel who are responsible for responding to COVID-19 concerns. See these sources for more information on worker exposures to COVID-19:

CDC Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19) website: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

NIOSH Workplace Safety and Health Topic website: www.cdc.gov/niosh/emres/2019_ncov.html

CDC COVID-19 website: www.cdc.gov/coronavirus/2019-ncov/

OSHA COVID-19 website: www.osha.gov/SLTC/covid-19/controlprevention.html

CDCINFO: 1-800-CDC-INFO (1-800-232-4636) | TTY: 1-888-232-6348 | website: <https://wwwn.cdc.gov/dcs/ContactUs/Form>



MICHIGAN GROUP

Account: **1362292**
 Name:
 Company: **RECREATIONAL AUTHORITY OF ROSEVILLE & EA**
 Address: **18185 SYCAMORE ST.
 ROSEVILLE, MI 48066**
 Telephone: **(586) 445-5480**
 Fax:
 Description: **NOTICE OF PUBLIC HEARING Recreationa**

Date: **06/04/20**
 Start Date: **06/05/20** Stop Date: **06/05/20**
 Class: **1201 - Legal Notices**
 Ad ID: **2008665**
 Ad Taker: **CRLHAMLIN**
 Sales Person: **Linda Hamlin (200308)**
 Words: **119**
 Lines: **23**
 Agate Lines: **54**
 Depth: **3.0**
 Inserts: **2**
 Blind Box:
 PO Number:

Ad sample

**NOTICE OF PUBLIC HEARING
 Recreational Authority of Roseville & Eastpointe**

A Public Hearing will be held by the Recreational Authority of Roseville & Eastpointe Board in the Recreation Authority Center, 18185 Sycamore St., Roseville, Michigan on

Wednesday, June 10, 2020
 4:00 p.m.

NOTICE IS HEREBY GIVEN: That the Recreational Authority of Roseville & Eastpointe Board will hold a public hearing regarding the proposed 2020 - 2021 General Operating Budget and proposed millage rate of .9724 mills for the Recreational Authority of Roseville & Eastpointe.

A copy of the proposed budget is available in the Recreation Authority Center and online at www.rare-mi.org for public review and examination.

Respectfully submitted,
 Anthony J. Lipinski, Executive Director
 Recreational Authority of Roseville & Eastpointe

Total: **\$340.05**Paid Amount: **\$340.05**Amount Due: **\$0.00**

Publication

Macomb Daily, macombdaily.com

*We Appreciate Your Business!
 Thank You !*

CONTACT US:

Macomb Daily: **(866) 288-2989**
 Heritage: **(877) 332-1898**

Daily Tribune: **(866) 288-2989**
 Morning Star: **(877) 483-3450**

Oakland Press: **(877) 271-1272**
 Voice: **(877) 463-9893**