



**Recreational Authority of Roseville & Eastpointe Board**  
**4:00 pm - May 12, 2021**  
**Meeting Agenda**

**MEETING HELD VIA ZOOM**

**To join the Recreational Authority Board of Roseville & Eastpointe Board meeting scheduled for May 12, 2021 at 4:00pm, please click the following link:**

<https://zoom.us/j/99227007016?pwd=ZHd1emhxeENsWVdzdjdpd0taWE80QT09>

To Join Zoom Meeting: **Meeting ID: 992 2700 7016 Passcode: 225763**

Or dial-in to join by phone by calling: 1 929 205 6099 US  
Phone Meeting ID: **992 2700 7016 Passcode: 225763**

- A. Roll Call
- B.
  - 1. Approval of Minutes for Regular meeting April 14, 2021
  - Approval of Minutes for Special meeting March 10, 2021
- C. Approval of Disbursements and Budget Report.
  - 1. Disbursement #10
  - 2. Revenue/Expense Reports
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
  - 1. Discuss printing of Newsletter.
- G. New Business
  - 1. Public Hearing to discuss 2021/2022 Proposed Recreational Authority of Roseville and Eastpointe Budget.
  - 2. Request approval for Anton Art Center along with Eastpointe Art & Cultural Diversity Commission to host SatARTday at Kennedy Park (w/ DJ) on Saturday, August 14 from 4pm - 9pm.
  - 3. Request to amend Articles of Incorporation and By-Laws to remove the "al" from Recreational Authority of Roseville & Eastpointe.
  - 4. Request approval of Employment Agreements FT staff.
  - 5. Discussion on meetings with Boys & Girls Club.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm April 14, 2021

**Meeting called to order 4:00 p.m.**

**A. Roll Call**

- a. Mr. Hogan, Mr. Klinefelt, Mr. Switalski, Mr. Walters, and Mr. Merucci are present.

**B. Approval of Minutes**

**a. Approval of Minutes for Regular Meeting on March 10, 2021**

- i. Motion to approve the March Regular Meeting minutes was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

**C. Approval of Disbursements and Budget Report**

**a. Disbursement #9**

- i. Motion to approve disbursement #9 was made by Mr. Klinefelt, supported by Mr. Switalski. All approved, none opposed. Motion passed.

**b. Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Hogan, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

**D. Hearing of the Public – agenda items only**

- a. No public spoke

**E. Communications**

- a. Mr. Lipinski shared a resignation letter from Alyssa McKechnie.

**F. Old Business**

**a. Discuss printing of Newsletter.**

- i. Mr. Lipinski explained that the Spring/Summer 2021 newsletter is still digital. The Recreation Authority does plan to go to print for the Fall 2021/Winter 2022 programs.

**G. New Business**

**a. Discuss request from Eastpointe High School to host their Senior Prom at Kennedy Park (with DJ)**

- i. A motion to approve Eastpointe High School to host their Senior Prom at Kennedy Park in Eastpointe with a DJ was made by Mr. Klinefelt, supported by Mr. Hogan. All approved, none opposed. Motion passed.

**b. Request to begin process to amend Articles of Incorporation and By-Laws to remove the “al” from Recreational Authority of Roseville & Eastpointe**

- i. Mr. Lipinski stated that within the past few weeks it has been brought to our attention that if you google the word Recreational, the Recreational Authority of Roseville & Eastpointe comes up along with Medical Marijuana sites. Mr. Klinefelt proposed that each Board Member goes over the Articles of Incorporation to find any other items that should be addressed or changed prior to going to the City Council Boards. Mr. Lipinski asked each Board Member to send any suggestions to him within the next few weeks to be proposed at the next month regular board meeting. A motion to begin the process of amending the Articles of Incorporation and By-Laws with proposals to be presented to Mr. Lipinski prior to the next meeting was made by Mr. Switalski, supported by Mr. Hogan. All approved, none opposed. Motion passed.

**c. Review and discuss updated Budget Draft**

- i. Mr. Lipinski and Mr. Walters noted that the changes on the budget are the ones discussed from the last meeting. The numbers are now in for the property taxes for City of Eastpointe and City of Roseville. Mr. Merucci suggested the Recreation Authority look into contracting out for snow removal instead of buying a truck/snow plow.

d. **Update on possible vaccine site**

- i. Mr. Lipinski at this time the Eastpointe Memorial will not be a vaccination site. There is still a possibility that the Recreation Authority Center becoming a site on a smaller scale but it is not confirmed yet.

**H. Hearing of the Public**

- a. No public spoke

**I. Discussion by Director**

- a. Mr. Lipinski commented the Recreation Authority held a Scavenger Hunt on March 20<sup>th</sup> with about 8 families attending. An Easter Egg Dash was held on March 27<sup>th</sup> & 28<sup>th</sup> where the Easter Bunny made a special trip out to some Roseville and Eastpointe homes to scatter eggs, this event went very well and did sell out. Interview for the Office Assistant position will be held on Friday, April 16<sup>th</sup> and should be filled prior to the next board meeting. There has been communication between the Recreation Authority and the schools in regards to pool use. The Eastpointe High School pool will not be available for use due to work being done over the Summer. The Recreation Authority is still trying to work with Roseville High School for possible use there this Summer to get classes going. Eastpointe High School baseball games have been postponed. Registration has been extended for the Recreation Authority youth baseball and softball program to May 28<sup>th</sup>. The Recreation Authority is still in need of Park Attendants for this Summer. Mr. Gilcrest, Director, from Anton Art Center sent in a request to have a Sat-ART-day at Kennedy Park and would like to have a band at the event.

**J. Discussion by Board Members**

- a. **Mr. Klinefelt** – Congratulated and wished good luck to Alyssa.  
b. **Mr. Switalski** – Congratulated and wished good luck to Alyssa.  
c. **Mr. Walters** – Wished good luck to Alyssa. If the board members could review the Budget and get any errors or changes sent to himself within the next couple weeks so that we can adopt it during the next meeting.  
d. **Mr. Hogan** – Gave a verbal notice of resignation for the Recreation Authority Board, May will be final meeting.  
e. **Mr. Merucci** – City of Eastpointe is hiring, send them their way if you know anyone over 18 looking for work.

**Meeting adjourned – 4:37 p.m.**



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center via ZOOM

18185 Sycamore, Roseville, MI 48066

Special Meeting - 2:00 pm March 10, 2021

**Meeting called to order 2:09 p.m.**

**A. Roll Call**

- a. Mr. Hogan, Mr. Klinefelt, Mr. Switalski, Mr. Walters and Mr. Merucci are present.

**B. Review and discuss the Proposed 2021-22 Recreational Authority of Roseville & Eastpointe Draft Budget and Fee Schedule**

- a. Mr. Walters along with Mr. Lipinski put the draft budget together. Mr. Walters went over the budget in detail. Actual numbers for tax revenues were not in yet at the time of the Board Meeting but will be in by the April RARE Board regular meeting. A change will be made to the Capitol Projects fund for the Digital Board Sign; the fund amount will be adjusted to be about \$52,700 based on quotes received for the Sign Board. It was suggested to take more from the general fund to put more in to the capitol project fund for park improvements. The final budget will be presented during the RARE Board regular meeting in April.

**C. Hearing of the Public**

- a. No public spoke

**D. Discussion by Director**

- a. Mr. Lipinski stated that the fee schedule is being updated and will be presented with the next budget draft.

**E. Discussion by Board Members**

- a. **Mr. Hogan** – Nothing at this time.
- b. **Mr. Switalski** – Nothing at this time.
- c. **Mr. Klinefelt** – Nothing at this time.
- d. **Mr. Walters** – Nothing at this time.
- e. **Mr. Merucci** – Nothing at this time.

**Meeting adjourned – 3:11 p.m.**



# Recreational Authority of Roseville & Eastpointe

## Disbursement #10

April 2021	18,882.90
AP Total	<u>18,882.90</u>
Pay #21 (4/14/21)	25,237.56
Pay #22 (4/28/21)	<u>24,911.45</u>
Payroll Total	<u><u>50,149.01</u></u>
Grand Total	<b>69,031.91</b>

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR  
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:

  
EXECUTIVE DIRECTOR

  
CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD CLERK / TREASURER

## CHECK REGISTER

April 2021

RARE

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-652.000	RECREATION USE AND ADMISSION HALL, JACLYN		REFUND-CANCELLATION	127997	04/07/21	185.00	7158
208-101-652.000	RECREATION USE AND ADMISSION BEDARD, DENISE		REFUND-CANCELLATION	128101	04/21/21	325.00	7169
208-101-652.000	RECREATION USE AND ADMISSION DEVROY-ROBISON, AMY		REFUND-CANCELLATION	128108	04/21/21	95.00	7174
208-101-652.000	RECREATION USE AND ADMISSION JOHNSON, LISA		REFUND-CANCELLATION	128110	04/21/21	30.00	7178
208-101-652.000	RECREATION USE AND ADMISSION REESE, DWAYNE		REFUND-CANCELLATION	128130	04/21/21	87.50	7180
208-101-652.000	RECREATION USE AND ADMISSION BENNETTE, LENA		REFUND-CANCELLATION	128191	04/23/21	70.00	7187
208-101-652.000	RECREATION USE AND ADMISSION DAVIS, JAMES		REFUND-CANCELLATION	128190	04/23/21	220.00	7189
208-101-652.000	RECREATION USE AND ADMISSION HAKIM, AJ		REFUND-CANCELLATION	128231	04/23/21	340.00	7192
208-101-652.000	RECREATION USE AND ADMISSION MYLES, CHARMAINE		REFUND-CANCELLATION	128253	04/23/21	600.00	7193
208-101-725.000	UNEMPLOYMENT & WORKERS CO MICHIGAN MUNICIPAL LEAG		Q1 2021 QUARTERLY CONTRIBUTION	033121	04/07/21	218.24	7160
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	MARCH 2021 POSTAGE	1658	04/14/21	151.47	7171
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	FEBRUARY 2021 POSTAGE	1647	04/14/21	22.95	7172
208-101-740.000	SUPPLIES	SAM'S CLUB / SYNCHRONY B	MARCH 2021 CHARGES	PR25656	04/07/21	104.34	7161
208-101-740.000	SUPPLIES	SYNCB/ AMAZON	MARCH 2021 CHARGES	PR25660	04/23/21	28.36	7195
208-101-801.000	PROFESSIONAL SERVICES	GERARD, BRYAN	DEPOSIT-DJ SERVICES (DADDY/DAUGHTER DAI	PR25658	04/14/21	150.00	7177
208-101-801.000	PROFESSIONAL SERVICES	ABEL ELECTRONICS INC	ACOPE OF WORK 3/11-3/17	041526	04/23/21	1,268.98	7186
208-101-818.000	CONTRACTUAL SERVICES	BLACKBURN, STEPHANIE	GYMNASTICS (WINTER)	032621	04/07/21	825.00	7154
208-101-818.000	CONTRACTUAL SERVICES	GOLDEN, NICOLE	VOLLEYBALL CLINIC PAY	PR25655	04/07/21	502.06	7157
208-101-818.000	CONTRACTUAL SERVICES	TRUPIANO, JANET	VOLLEYBALL CLINIC PAY	PR25655	04/07/21	502.06	7163
208-101-818.000	CONTRACTUAL SERVICES	TRUPIANO, ROBERT	VOLLEYBALL CLINIC PAY	PR25655	04/07/21	502.06	7164
208-101-818.000	CONTRACTUAL SERVICES	FIRST SERVE LLC	3/2-4/6 WINTER 2 TENNIS LESSONS	040621	04/14/21	1,464.75	7176
208-101-826.000	LEGAL FEES	YORK, DOLAN & TOMLINSON	3/15-3/21 LEGAL SERVICES RENDERED	040521	04/21/21	77.00	7182
208-101-880.000	COMMUNITY PROMOTION	SPONSORSHIP SOLUTIONS LL	LED MOVIE SCREEN RENTALS	202134	04/07/21	2,700.00	7162
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC 1000 1006 8144	204833390776	04/07/21	976.48	7155
208-101-920.000	UTILITIES	DTE ENERGY	ELEC SVC 9100 026 8010 6	040921	04/23/21	14.95	7190
208-101-931.000	BUILDING MAINTENANCE	SAM'S CLUB / SYNCHRONY B	MARCH 2021 CHARGES	PR25656	04/07/21	179.34	7161
208-101-931.000	BUILDING MAINTENANCE	DUNBAR MECHANICAL INC	WORK ORDER#136546	84416	04/21/21	333.33	7175
208-101-931.000	BUILDING MAINTENANCE	DUNBAR MECHANICAL INC	MAINTENANCE CONTRACT 1346	84558	04/23/21	2,305.25	7191
208-101-931.000	BUILDING MAINTENANCE	NATIONAL TIME & SIGNAL C	SERVICE/LABOR/BATTERY PACK	144060	04/23/21	307.18	7194
208-101-931.000	BUILDING MAINTENANCE	SYNCB/ AMAZON	MARCH 2021 CHARGES	PR25660	04/23/21	148.84	7195
208-101-933.000	OFFICE EQUIPMENT MAINTENAN	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV8615974	04/21/21	58.20	7179
208-101-933.000	OFFICE EQUIPMENT MAINTENAN	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV8615975	04/21/21	202.20	7179

208-101-940.000	RENTALS	TEE PEE INC	PARTY TOILET-SPINDLER PARK	31257	04/23/21	85.00	7196
208-101-960.000	EDUCATION AND TRAINING	RFFAPE	FIRST AID CPR/AED TRAINING (7)	21-0001	04/21/21	490.00	7181
			Total For Dept 101 GENERAL DEPARTMENT			15,570.54	

Dept 691 SMART

208-691-740.000	SUPPLIES	HOME DEPOT CREDIT SERVIC	PROTECTION FOR SMART VAN	030821	04/07/21	159.00	7159
208-691-751.000	FUEL	CITY OF ROSEVILLE	JANUARY 2021 MECHANICS CHARGES	JAN2021	04/14/21	433.71	7170
208-691-751.000	FUEL	CITY OF ROSEVILLE	MARCH 2021 MECHANICS CHARGES	MAR2021	04/23/21	1,132.77	7188
208-691-850.000	COMMUNICATIONS	COMCAST	4/12/21-5/11/21 SERVICES	032821	04/14/21	84.90	7173
208-691-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	EMBROIDERED STAFF SHIRTS	55305	04/07/21	409.00	7153
208-691-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	SCREEN-PRINTED STAFF SHIRTS	55304	04/07/21	772.00	7153
208-691-880.000	COMMUNITY PROMOTION	DIRECT TV	3/21-4/20 SERVICE PERIOD	0008724326X210	04/07/21	191.23	7156
208-691-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	ADDITIONAL STAFF SHIRTS	55424	04/14/21	75.00	7168
208-691-939.000	VEHICLE MAINTENANCE	CITY OF ROSEVILLE	JANUARY 2021 MECHANICS CHARGES	JAN2021	04/14/21	54.75	7170
			Total For Dept 691 SMART			3,312.36	

Total For Fund 208 PARK/RECREATION FUND	18,882.90
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Fund Totals:

Fund 208 PARK/RECREATION FUND	18,882.90
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Total For All Funds:	18,882.90
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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
04/14/2021	PR	S	612116 417	SUMMARY PR 04/14/2021		
208-000-001.001				CASH RECR AUTH		14,412.02
208-000-258.000				ACCRUED TAXES PAYABLE		3,168.34
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,657.20
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,871.27	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	4,445.89	
208-101-715.000				FICA-EMPLOYER'S	1,284.31	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,154.12	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,544.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,375.00	
208-691-715.000				FICA-EMPLOYER'S	299.86	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	262.57	
					<u>25,237.56</u>	<u>25,237.56</u>
					<u>25,237.56</u>	<u>25,237.56</u>

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
04/28/2021	PR	S	613444 418	SUMMARY PR 04/28/2021		
208-000-001.001				CASH RECR AUTH		14,070.76
208-000-258.000				ACCRUED TAXES PAYABLE		3,121.88
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,718.81
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,671.27	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	4,420.26	
208-101-715.000				FICA-EMPLOYER'S	1,267.02	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,154.12	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,544.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,297.75	
208-691-715.000				FICA-EMPLOYER'S	293.92	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	262.57	
					<hr/>	<hr/>
					24,911.45	24,911.45
					<hr/>	<hr/>
					24,911.45	24,911.45

05/06/2021		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 04/30/2021							
		% Fiscal Year Completed: 83.00							
		2020-21		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2020-21	04/30/2021		MONTH 04/30/21	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
Fund 208 - PARK/RECREATION FUND									
Revenues									
208-101-402.000	CURRENT PROPERTY TAXES	1,419,137.00	1,419,137.00	1,259,983.23		253,827.48	0.00	159,153.77	88.79%
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	35,993.00	35,993.00	42,024.43		0.00	0.00	(6,031.43)	116.76%
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	129,219.30	A	27,420.50	0.00	320,780.70	28.72%
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	91,761.12		0.00	0.00	101,950.88	47.37%
208-101-654.000	SMART- FAREBOX REVENUE	47,454.00	47,454.00	2,572.69		372.00	0.00	44,881.31	5.42%
208-101-664.000	INTEREST AND DIVIDENDS	5,011.00	5,011.00	0.00		0.00	0.00	5,011.00	0.00%
208-101-674.000	CONTRIBUTIONS AND DONATIONS	2,000.00	2,000.00	0.00		0.00	0.00	2,000.00	0.00%
TOTAL REVENUES		2,154,307.00	2,154,307.00	1,525,560.77		281,619.98	0.00	628,746.23	70.81%
Expenditures									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	337,056.00	337,056.00	284,340.32		25,542.54	0.00	52,715.68	84.36%
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	354,482.00	354,482.00	132,173.33		8,866.15	0.00	222,308.67	37.29%
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-715.000	FICA-EMPLOYER'S	52,980.00	52,980.00	31,064.99		2,551.33	0.00	21,915.01	58.64%
208-101-718.000	RETIREMENT FUND CONTRIBUTION	56,006.00	56,006.00	47,360.85		4,308.24	0.00	8,645.15	84.56%
208-101-719.000	HEALTH, LIFE, DENTAL	92,987.00	92,987.00	62,908.76		12.50	0.00	30,078.24	67.65%
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	7,033.00	7,033.00	441.25		218.24	0.00	6,591.75	6.27%
208-101-728.000	OFFICE SUPPLIES	8,000.00	8,000.00	1,766.45		0.00	0.00	6,233.55	22.08%
208-101-730.000	POSTAGE	17,928.00	17,928.00	1,767.78		176.72	0.00	16,160.22	9.86%
208-101-740.000	SUPPLIES	46,350.00	46,350.00	8,935.33		404.50	0.00	37,414.67	19.28%
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	1,879.31		0.00	0.00	53,740.69	3.38%
208-101-751.000	FUEL	4,000.00	4,000.00	0.00		0.00	0.00	4,000.00	0.00%
208-101-801.000	PROFESSIONAL SERVICES	60,000.00	60,000.00	26,419.54		1,418.98	0.00	33,580.46	44.03%
208-101-818.000	CONTRACTUAL SERVICES	98,000.00	98,000.00	18,247.94		3,795.93	0.00	79,752.06	18.62%
208-101-826.000	LEGAL FEES	1,000.00	1,000.00	154.00		77.00	0.00	846.00	15.40%
208-101-850.000	COMMUNICATIONS	30,000.00	30,000.00	5,515.46		15.00	0.00	24,484.54	18.38%
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	498.00		249.00	0.00	2,502.00	16.60%
208-101-880.000	COMMUNITY PROMOTION	25,085.00	25,085.00	6,422.80		2,700.00	0.00	18,662.20	25.60%
208-101-900.000	PRINTING & PUBLICATIONS	20,000.00	20,000.00	14,577.80		0.00	0.00	5,422.20	72.89%
208-101-901.000	BANK FEES	7,000.00	7,000.00	2,929.65		0.00	0.00	4,070.35	41.85%
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	37,874.00	B	0.00	0.00	(2,874.00)	108.21%
208-101-920.000	UTILITIES	35,000.00	35,000.00	8,799.74		991.43	0.00	26,200.26	25.14%
208-101-931.000	BUILDING MAINTENANCE	57,500.00	57,500.00	26,255.94		3,710.39	0.00	31,244.06	45.66%
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	11,200.00	11,200.00	6,364.47		260.40	0.00	4,835.53	56.83%
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	336.20		0.00	0.00	6,663.80	4.80%
208-101-940.000	RENTALS	5,000.00	5,000.00	2,075.00		85.00	0.00	2,925.00	41.50%
208-101-958.000	MEMBERSHIPS AND DUES	2,500.00	2,500.00	3,191.00	C	0.00	0.00	(691.00)	127.64%
208-101-960.000	EDUCATION AND TRAINING	5,000.00	5,000.00	540.00		490.00	0.00	4,460.00	10.80%
208-101-961.000	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-991.000	PRINCIPAL PAYMENTS	159,621.00	159,621.00	159,621.22		0.00	0.00	(0.22)	100.00%
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00		0.00	0.00	120,000.00	0.00%

05/06/2021		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 04/30/2021							
		% Fiscal Year Completed: 83.00							
		2020-21		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2020-21	04/30/2021		MONTH 04/30/21	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
208-101-993.001	VENDING EXPENSE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-995.000	INTEREST PAYMENTS	733.00	733.00	733.28		0.00	0.00	(0.28)	100.04%
208-101-996.027	ADMINISTRATION COSTS	62,424.00	62,424.00	0.00		0.00	0.00	62,424.00	0.00%
208-101-999.000	TRANSFERS OUT	133,136.00	133,136.00	0.00		0.00	0.00	133,136.00	0.00%
Total Expenditures - Dept 101-GENERAL DEPARTMENT		1,913,141.00	1,913,141.00	893,194.41		55,873.35	0.00	1,019,946.59	46.69%
208-691-706.000	WAGES- PERMANENT EMPLOYEES	38,480.00	38,480.00	24,435.12		3,089.08	0.00	14,044.88	63.50%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	92,550.00	92,550.00	54,504.43		4,672.75	0.00	38,045.57	58.89%
208-691-715.000	FICA-EMPLOYER'S	10,024.00	10,024.00	6,038.88		593.78	0.00	3,985.12	60.24%
208-691-718.000	RETIREMENT FUND CONTRIBUTION	6,542.00	6,542.00	1,266.51		525.14	0.00	5,275.49	19.36%
208-691-719.000	HEALTH, LIFE, DENTAL	18,597.00	18,597.00	0.00		0.00	0.00	18,597.00	0.00%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,318.00	1,318.00	0.00		0.00	0.00	1,318.00	0.00%
208-691-728.000	OFFICE SUPPLIES	750.00	750.00	151.94		0.00	0.00	598.06	20.26%
208-691-740.000	SUPPLIES	0.00	0.00	381.37		159.00	0.00	(381.37)	100.00%
208-691-751.000	FUEL	16,000.00	16,000.00	3,588.55		1,566.48	0.00	12,411.45	22.43%
208-691-801.000	PROFESSIONAL SERVICES	12,000.00	12,000.00	27,002.11	D	0.00	0.00	(15,002.11)	225.02%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	0.00		0.00	0.00	5,150.00	0.00%
208-691-850.000	COMMUNICATIONS	6,500.00	6,500.00	4,485.70		84.90	0.00	2,014.30	69.01%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	1,447.23		1,447.23	0.00	3,552.77	28.94%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	2,671.00		0.00	0.00	0.00	100.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	947.17		54.75	0.00	2,765.83	25.51%
208-691-976.000	BUILDING ADDITON & IMPROVEMENT	0.00	0.00	128,608.12	E	0.00	0.00	(128,608.12)	100.00%
208-691-983.000	OFFICE EQUIPMENT	2,500.00	2,500.00	0.00		0.00	0.00	2,500.00	0.00%
208-691-996.027	ADMINISTRATION COSTS	19,371.00	19,371.00	0.00		0.00	0.00	19,371.00	0.00%
Total Expenditures - Dept 691-SMART		241,166.00	241,166.00	255,528.13		12,193.11	0.00	(14,362.13)	105.96%
TOTAL EXPENDITURES		2,154,307.00	2,154,307.00	1,148,722.54		68,066.46	0.00	1,005,584.46	53.32%
Fund 208 - PARK/RECREATION FUND:									
TOTAL REVENUES		2,154,307.00	2,154,307.00	1,525,560.77		281,619.98	0.00	628,746.23	
TOTAL EXPENDITURES		2,154,307.00	2,154,307.00	1,148,722.54		68,066.46	0.00	1,005,584.46	
NET OF REVENUES & EXPENDITURES		0.00	0.00	376,838.23		213,553.52	0.00	(376,838.23)	

05/06/2021		REVENUE AND EXPENDITURE REPORT FOR RARE						
		PERIOD ENDING 04/30/2021						
		% Fiscal Year Completed: 83.00						
		2020-21 ORIGINAL	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/21 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
GL NUMBER	DESCRIPTION	BUDGET						
<b>Fund 408 - CAPITAL PROJECTS FUND - RARE</b>								
<b>Revenues</b>								
408-101-699.000	TRANSFER IN	133,136.00	133,136.00	0.00	0.00	0.00	133,136.00	0.00%
<b>TOTAL REVENUES</b>		<b>133,136.00</b>	<b>133,136.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>133,136.00</b>	<b>0.00%</b>
<b>Expenditures</b>								
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	94,815.00	94,815.00	2,790.21	E 1,091.80	0.00	92,024.79	2.94%
408-101-982.000	MACHINERY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
408-101-983.000	OFFICE EQUIPMENT	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
408-101-984.000	FURNITURE	8,000.00	8,000.00	207.71	0.00	0.00	7,792.29	2.60%
408-101-985.000	VEHICLES	21,321.00	21,321.00	0.00	0.00	20,793.00	21,321.00	0.00%
<b>TOTAL EXPENDITURES</b>		<b>133,136.00</b>	<b>133,136.00</b>	<b>2,997.92</b>	<b>1,091.80</b>	<b>20,793.00</b>	<b>130,138.08</b>	<b>2.25%</b>
Fund 408 - CAPITAL PROJECTS FUND - RARE:								
TOTAL REVENUES		133,136.00	133,136.00	0.00	0.00	0.00	133,136.00	
TOTAL EXPENDITURES		133,136.00	133,136.00	2,997.92	0.00	20,793.00	130,138.08	
NET OF REVENUES & EXPENDITURES		0.00	0.00	(2,997.92)	0.00	(20,793.00)	2,997.92	
<p><b>A</b> Due to COVID, program fees have declined. A budget amendment will be necessary to reflect this decline in FY21.</p> <p><b>B</b> Annual insurance premium is higher than budgeted. The Authority typically receives a rebate at the end of the year that will result in an account balance close to the amount budgeted.</p> <p><b>C</b> Amount is overbudget primarily due to payment to the City of Eastpointe for reimbursement of MIDOG Park registration in the amount of \$1,460. A budget amendment is most likely needed to reflect this.</p> <p><b>D</b> This balance relates to engineering services related to the SMART parking lot project. Amount can be capitalized as part of the contruction project. A budget amendment will be needed.</p> <p><b>E</b> Amount was initially recorded in the Capital Projects Fund. Amount was moved to the SMART department as these costs will be reimbursed from SMART. A budget amendment will be needed.</p>								



# MediaNews Group

MICHIGAN GROUP

Account: <b>1362292</b> Name: Company: <b>RECREATIONAL AUTHORITY OF ROSEVILLE &amp; EA</b>  Address: <b>18185 SYCAMORE ST. ROSEVILLE, MI 48066</b>  Telephone: <b>(586) 445-5480</b> Fax: Description: <b>NOTICE OF PUBLIC HEARING Recreationa</b>	Date: <b>04/27/21</b> Start Date: <b>04/28/21</b> Stop Date: <b>04/28/21</b> Class: <b>1201 - Legal Notices</b> Ad ID: <b>2162193</b> Ad Taker: <b>CRLHAMLIN</b> Sales Person: <b>Linda Hamlin (200308)</b> Words: <b>139</b> Lines: <b>29</b> Agate Lines: <b>64</b> Depth: <b>3.5</b> Inserts: <b>2</b> Blind Box: PO Number:
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Ad sample

**NOTICE OF PUBLIC HEARING**  
**Recreational Authority of Roseville & Eastpointe**

A Public Hearing will be held by the Recreational Authority of Roseville & Eastpointe Board of Trustees via Zoom on **Wednesday, May 12, 2021 at 4:00 p.m.**

To join the Zoom meeting, please click the following link:  
<https://zoom.us/j/99227007016?pwd=ZHd1emhxeENSWWdZjdPd0taWE80QT09>

Meeting ID: 992 2700 7016 Passcode: 225763

**NOTICE IS HEREBY GIVEN:** That the Recreational Authority of Roseville & Eastpointe Board of Trustees will hold a public hearing regarding the proposed 2021 - 2022 General Operating Budget and proposed millage rate of .9573 mills for the Recreational Authority of Roseville & Eastpointe.

A copy of the proposed budget is available at the Recreation Authority Center, 18185 Sycamore St., Roseville, MI and online at [www.rare-mi.org](http://www.rare-mi.org) for public review and examination.

Respectfully submitted,  
 Anthony J. Lipinski  
 Executive Director, Recreational Authority of Roseville & Eastpointe

Total: **\$444.00**  
 Paid Amount: **\$444.00**  
 Amount Due: **\$0.00**

Publication
Macomb Daily, <a href="http://macombdaily.com">macombdaily.com</a>

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*Lakeshore Public Schools, retired*

**Philip Gilchrist**  
*Executive Director*

The Anton Art Center has a mission to enrich and inspire people of all ages through the arts, and a vision to build an open community around creative expression.

Thank you to the Community Foundation for Southeast Michigan, the Kresge Foundation, the Michigan Council for the Arts and Cultural Affairs, the National Endowment for the Arts, private and corporate contributors whose support provides free entry to all exhibitions at the Anton Art Center.

**Mr. Tony Lipinski**  
Recreation Authority of Roseville and Eastpointe  
18185 Sycamore  
Roseville, MI 48066

**April 10, 2021**

**Mr. Lipinski:**

The Anton Art Center is partnering with Eastpointe's Art and Cultural Diversity Commission to provide a hustle class as part of our successful SatARTday program series, presented by First State Bank. SatARTday programs are designed to provide free arts programming and access to communities in our area, and activities have primarily been presented in virtual formats over the last year. As we begin holding more in-person programs, we are considering outdoor programs to be a viable option to increase participant comfort and safety, and a large pavilion in Kennedy Park of Eastpointe was recommended by a member of the Eastpointe Art and Cultural Diversity Commission is a potential location. More information about our SatARTday programs may be found at <https://www.theartcenter.org/satartdays>.

The hustle class is scheduled for Saturday, August 14 from 6-8pm, and we would request use of the pavilion from 4pm - 9pm for setup and teardown. We have booked local Motown cover band *Denise Davis and the Motor City Sensations* to provide music for the class, which will be free and open to the public. Please advise on our ability to rent a pavilion for this program, and whether we may obtain an exception from the Recreation Authority of Roseville and Eastpointe Board to allow a live band.

Please contact me with any questions at 586-469-8666 or [pgilchrist@theartcenter.org](mailto:pgilchrist@theartcenter.org).

Thank you,  
  
**Phil Gilchrist**  
Executive Director



# **Articles of Incorporation Recreational Authority of Roseville and Eastpointe**

## **ARTICLE I**

### **NAME**

The name of the Authority shall be and is the "Recreational Authority of Roseville and Eastpointe", hereinafter referred to as the Authority.

## **ARTICLE II**

### **DEFINITIONS**

Expressly Defined Terms: The terms "authority," "board," "participating municipality," "recreational purposes," "and territory of the Authority" as used in these Articles of Incorporation shall be now or hereafter defined in Section 3 of the Michigan Public Act 321 of 2000, as amended hereafter referred to as "Act 321", that being MCL 123.1131, *et seq.* Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation, and shall otherwise have the meanings customarily ascribed to them, considering the context and subject matter of these Articles of Incorporation.

## **ARTICLE III**

### **PARTICIPATING MUNICIPALITIES AND TERRITORY**

The participating and creating municipalities of the Authority are the City of Eastpointe, a Michigan Municipal Corporation, and the City of Roseville, a Michigan Municipal Corporation, both of which are hereby designated and referred to in these Articles as the "participating municipalities." The territory of the Authority shall include all of the combined territory of the participating municipalities. A municipality may become a participating municipality in the Authority only upon an affirmative vote of the Recreation Authority and the proposed participating municipality. If the Authority has been authorized to levy a tax, the addition of another participating municipality shall be contingent upon approval by the electors of the proposed municipality of a tax, equivalent to that which is being levied by the municipalities in millage rate and term at the time the proposed municipality becomes a participating municipality.

## **ARTICLE IV**

### **PURPOSE**

The purpose of the Authority shall be to construct, operate, maintain and/or improve recreational facilities, including but not limited to, parks, swimming pools, recreation centers, auditoriums and any other facilities authorized by Section 5 of Act 321, to acquire land for recreation purposes authorized by Section 5 of Act 321, and to provide recreational services as authorized by Act 321.

## ARTICLE IVa

### INITIAL ASSET CONTRIBUTION

The initial asset contribution of the participating municipalities, consisting of real and personal property, shall be limited to the following:

1. City of Roseville: Recreation Center  
18185 Sycamore, Roseville, MI 48066  
Parcel Identification No. 14-17-453-025  
Legal Description (see Exhibit A)
2. City of Eastpointe: Community Center  
16435 Eight Mile Road, Eastpointe, MI 48021  
Parcel Identification No. 50-14-31-459-001  
Legal Description (see Exhibit B)

This initial asset contribution may be modified by the majority vote of the legislative bodies of the participating municipalities.

## ARTICLE V

### POWERS

The Authority shall possess all the powers specified in Act 321, subject to the limitations of authority as provided by law and/or limitations as specified in these Articles of Incorporation, including the power to:

1. Acquire and hold, by purchase, lease with or without option to purchase, grant, gift, devise, land contract, installment purchase contract, bequest, or other legal means, real and personal property inside or outside the territory of the authority. The property may include franchises, easements, or rights of way on, under, or above any property. The authority may pay for the property from, or pledge for the payment of the property, revenue of the authority.
2. Apply for and accept grants or contributions from individuals, the federal government or any of its agencies, this state, a municipality, or other public or private agencies to be used for any of the purposes of the authority.
3. Hire full-time or part-time employees and retain professional services.
4. Provide for the maintenance of all of the real and personal property of the authority.
5. Assess and collect fees for services provided by and expenses incurred by the authority.
6. Receive revenue as appropriated by the legislature of this state or a participating municipality.
7. Enter into contracts incidental to or necessary for the accomplishment of the purposes of the authority.

## ARTICLE VI

### TERM

The Authority shall continue in existence perpetually or until dissolved by the majority vote of each of the then participating municipalities. A participating municipality shall not withdraw from the Authority during the period for which the Authority has been authorized to levy a tax by the electors of the Authority.

## ARTICLE VII

### FISCAL YEAR

The fiscal year of the Authority shall commence on the first day of July in each year and shall end on the last day of June of the subsequent year.

## ARTICLE VIII

### GOVERNING BOARD

The Authority shall be directed and governed by a five (5) member Board of Trustees, known as the "Recreational Authority of Roseville and Eastpointe Board" and hereinafter sometimes referred to as the "Board".

1. Membership of Board: The Board shall be made up of:
  - a. Two (2) members selected by the legislative body of each participating municipality, each of whom shall be a registered voter or city administrator of said participating municipality; and,
  - b. A neutral fifth member selected by the four (4) members of each participating municipality.
  - c. The term of each member shall be three (3) years, provided, however, the membership of the first duly appointed Board shall be subject to the following: One (1) member of each participating municipality as provided in 1a, above, and the neutral fifth member as provided in 1b, above, shall be for a term of three (3) years. The remaining two (2) members shall serve for a period of two (2) years.
2. Oath of Office: Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective participating municipality.
3. First Board; Organizational Meeting; Subsequent Board Members: The members of the first Board shall be selected within forty five (45) days after the effective date of the incorporation of this Authority. Within sixty (60) days after the effective date of the incorporation of the Authority, the members of the first Authority Board shall qualify by taking the constitutional oath of office and shall meet for the purpose of organization. At such organizational meeting, the Board shall select a Chairperson and a Vice Chairperson, each of whom shall be a member of the Board. The Board shall further select a Secretary and Treasurer, each of whom shall not be members of the Board. All officers shall serve until the organizational meeting of the following year, which shall be



held each year in February, or until their respective successors shall be selected and qualify.

4. No selection to the Authority and no selection of an officer shall be deemed to be invalid because it was not made within the times or at the time specified in these Articles.

## **ARTICLE IX**

### **COMPENSATION**

Pursuant to the requirements of Act 321, members of the Board shall not be compensated for their service by the Authority. Each member of the Board shall, however, be entitled to reimbursement for all expenditures made by him or her in carrying out official duties as may be approved by the Board and to the extent authorized by the budget for the Authority for each fiscal year.

## **ARTICLE X**

### **VACANCY**

A vacancy occurs on the Board on the happening of any of the events set forth in MCL 201.3. Appointed members of the Board, if any, may be removed by the appointing authority for good cause after a public hearing. Vacancies shall be filled in the same manner as the original appointment for the unexpired term. In the event of a vacancy on the Board, the appointing authority selecting such representative shall fill the vacancy as expeditiously as possible.

## **ARTICLE XI**

### **MEETINGS**

Meetings of the Authority shall be held as required and at least monthly at such time and place as shall be prescribed by resolution of the Board. Each member of the Board shall have one vote. Special meetings of the Board may be called by the Chairperson, or any two (2) members thereof, by written notice at least twenty-four (24) hours prior to the time of such meeting. Any member may waive notice of any special meeting either before or after the holding thereof.

Any meeting of the Board shall be held, and any notice therefore shall be given, in accordance with the provisions of Act 267, Public Acts of Michigan, 1976, as amended (the Open Meetings Act).

A majority of the members of the Board shall constitute a quorum, which shall be required in order to conduct a meeting of the Board. The Board shall act by motion or resolution. A vote of the majority of the members of the Board who are present at any meeting, at which a quorum is present, shall be sufficient for passage of any motion or resolution. However, any decision regarding the annual budget, revenue sources, financing, property tax levy, capital expenditures, projected revenues, projected expenditures, budget and budget amendments, must be supported by a vote of the majority of the members of the Board. Any decision regarding a property tax levy shall also require the vote of at least one board member of each participating municipality.

The Board shall have the right to adopt rules governing its procedures, which are not in conflict with the terms of any statute of the State of Michigan or of these Articles of Incorporation. The Board shall keep a record of its proceedings, which record shall be signed by the Secretary and open to the public. All votes shall be "Yes," "No" or "Abstain," provided where the vote is unanimous, it shall only be necessary to so state.

A writing prepared, owned, or used by an authority in the performance of an official function shall be made available in compliance with the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

## **ARTICLE XII**

### **DUTIES OF BOARD AND OFFICERS**

The Chairperson of the Board shall be the presiding officer thereof, and shall be permitted, with the consent of the Board, to appoint committees of the Board as necessary. Except as herein otherwise provided, the Chairperson and Board Members shall not have any executive or administrative functions other than as a member of the Board. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson.

The Secretary shall be the recording officer for the Board. The Board shall establish qualifications for such office, such as the capability of carrying out the duties of office, including, without limitation, compliance with the Freedom of Information Act and other state laws relating to record keeping and management.

The Treasurer shall be the custodian of the funds of the Authority and shall give to it a bond conditioned upon the faithful performance of the duties of his or her office. All money shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal therefrom shall be signed by two (2) persons, which persons shall be the Secretary, the Treasurer or their respective designees, as approved by the Board of Directors. All authorized signatories shall give a bond conditioned upon the faithful performance of the prescribed duties. The Authority shall pay the cost of the bonds. The Board shall establish qualifications for such office, including the capability of carrying out the duties of office as provided by law and these Articles of Incorporation.

## **ARTICLE XIII**

### **REVENUE SOURCES, BUDGETING, AND FINANCING THE AUTHORITY**

#### **Revenue Sources**

The Authority shall have the power to assess and collect fees, rents, tolls, excises, and service charges; to borrow money and issue revenue bonds in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended; to borrow money and issue bonds on the credit of the Authority a sum not to exceed 2 mills of the taxable value of the taxable property within the territory of the Authority for the purpose of acquiring, owning, purchasing, constructing, maintaining or operating a system of parks and recreational facilities or any combination thereof;

and to appropriate money annually for Authority purposes and to lay and collect taxes for Authority purposes in a sum not to exceed one (1) mill provided that it is approved in each participating municipality by a vote of the electorate, as provided in Act 321, and to raise revenue by any other levy or bond issuance authorized by Act 321. The term of any bond, note, land contract, installment purpose contract or other borrowed money shall not extend beyond the last day of the fiscal year of a property tax authorized under Article XIII.

## **Financing the Authority**

### **A. Property Tax Levy**

The Authority may levy a tax on all taxable property within the territory of the Authority as authorized by Section 11 of Act 321. For so long as the Authority is funded by a levy as authorized by Section 11 of Act 321, the imposition of such a levy shall preclude the Authority from requiring any further financial contributions from each participating municipality. Nothing in this paragraph shall be construed as preventing a participating municipality, by action of its governing body, from providing additional contributions to the Authority, for either general or a specific use.

Prior to making a final determination to levy a tax, as provided above, the Board must receive the approval of the legislative body of each participating municipalities. Additionally, the Authority may levy the tax only upon the approval of a majority of the electors in each of the participating municipalities of the Authority.

### **B. Borrow Money/Issue Bonds Or Notes**

The Authority may borrow money and issue bonds or notes to finance the acquisition, construction and improvement of a public park, including the acquisition of sites and the acquisition and installation of furnishings and equipment. Prior to making a final determination to borrow money or issue bonds or notes, as provided above, the Board must receive the approval of the legislative body of each participating municipality. The Authority shall not borrow money or issue bonds or notes for a sum that, together with the total outstanding bonded indebtedness of the authority, exceeds 2 mills of the taxable value of the taxable property within the district as determined under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a. Bonds or notes issued by the Authority are a debt of the Authority and not of the participating municipalities. A tax levied to pay a bond or note obligation by the Authority under Act 321 shall not exceed five (5) years without the approval of a majority of the electors in each of the participating municipalities of the authority.

## **Budgeting**

The Board shall prepare a proposed annual operating and capital budget reflecting the projected revenues and projected expenditures of the Authority for the next fiscal year beginning July 1. The Board shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure that said budget is approved prior to July 1 of the year it is to commence. The Board's approval by majority vote shall be the final approval required for the budget. The budget may be amended from time to time upon approval of a majority of the Board. Nothing in this subsection shall be construed to require a participating municipality to fund the Authority with any general fund monies without the approval of said funding by that



participating municipality's governing body, which shall retain the discretion to approve or deny general fund monies to the Authority during the time periods to which this subsection applies. The accounting and budgeting practices of the Authority shall conform with standard accounting practices, the Uniform Budgeting and Accounting Act, Act 2, Public Acts of Michigan, 1968, as amended, and all other applicable provisions of law.

## **ARTICLE XIV**

### **LIABILITIES**

The Authority may contract for all appropriate insurance with an insurance company or may contract for inclusion by a participating municipality in the municipality's insurance coverage. Notwithstanding the above, the Authority's participation in any program of self-insurance will require approval of all participating municipalities.

The Authority must secure and maintain comprehensive general liability insurance, business automobile liability insurance, and if it employs any personnel, workers compensation and employer's liability insurance. The minimum liability level limits for such insurance shall be as follows:

Workers Compensation – Statutory

Employer's Liability - \$500,000.00 each person

Business Automobile Liability Combined \$5,000,000.00 single limit for bodily injury and property damage

Comprehensive General Liability and Public Official's Liability - \$10,000,000.00 each person and \$10,000,000.00 each occurrence for bodily injury and \$10,000,000.00 each occurrence and \$10,000,000.00 aggregate for property damage

The Authority must indemnify any participating municipality against any general losses, damages or liabilities due to the service and activities of the Authority or participation in the Authority up to the Authority's liability insurance policy limits.

## **ARTICLE XV**

### **PARTICIPATING MUNICIPALITY WITHDRAWAL**

A participating municipality shall not withdraw from the Authority during the period that a tax is authorized to be levied by the electors of the Authority.

A participating municipality may withdraw from the Authority, subject to the limitation in the first paragraph of this Article, by resolution of the participating municipality's legislative body approving the withdrawal. A certified copy of the resolution shall be provided to the Board at least three (3) months prior to the beginning of a new fiscal year for the Authority. Such new fiscal year shall serve as the effective date for the withdrawal.

A participating municipality that withdraws from the Authority shall remain liable for a proportion of the debts and liabilities of the Authority incurred while the participating municipality was a part of the Authority. The proportion of the Authority's debts for which a participating municipality remains liable as a result of this withdrawal from the Authority shall be determined by dividing the state equalized value of the real property in the participating municipality by the state equalized value of all real property in the Authority on the effective date of the withdrawal.

Any property owned by the Authority, which is in the possession of the withdrawing municipality or in the possession of personnel who will no longer remain with the Authority as a result of the participating municipality's withdrawal from the Authority, shall be returned to the Authority before the effective date of the withdrawal. The withdrawing municipality shall not be entitled to the return of any credit for any property or money it transferred to or paid to the Authority prior to the withdrawal.

## **ARTICLE XVI**

### **DISSOLUTION OF AUTHORITY**

The Authority may be dissolved by the concurring resolution of the governing body of a majority of the participating municipalities of the Authority at the time of such dissolution. Prior to dissolution of the Authority, any outstanding indebtedness of the Authority, including any bonds issued under Section 21 and/or Section 23 of Act 321 shall be paid. Any assets of the Authority remaining after the payment of any such outstanding indebtedness shall be distributed evenly to the participating municipalities of the Authority at the time of the dissolution. In all instances, the participating municipality in which said real estate is located shall be given the right of first refusal on the purchase of said real estate. In the event of a dissolution following a period of property tax levy by the Authority, any funds obtained via levy, and/or property purchased by such funds, which are subsequently distributed to the participating municipalities pursuant to this Article shall be assigned by the participating municipalities to public purposes consistent with the purposes approved by the electorate for the original levy.

In the event that, at the time of dissolution, the Authority is in possession of lands acquired with, or developed with, in whole or in part, grant funds from the Michigan Natural Resources Trust Fund (hereinafter the "MNRTF"), the rules and regulations governing the disposition of such lands as adopted by the MNRTF Commission, or its designee, shall control. As much as practicable, the participating municipalities shall distribute evenly the assets relating to same in calculating any credits, or set-offs in regards to any dissolution arrangements under this Article.

## **ARTICLE XVII**

### **EMPLOYEES**

The Board may employ such personnel and employees as it may consider desirable and may retain from time to time the services of attorneys, accountants, and other consultants, as the Board considers necessary to carry out the purpose of the Authority.

## **ARTICLE XVIII**

### **AUDIT**

The Board shall obtain an annual audit of the Authority pursuant to Section 27 of the act, being MCL 123.1157. The books and records of the Authority shall be open for inspection by any participating municipality at all reasonable times.

## **ARTICLE XIX**

### **STATE, FEDERAL AND PRIVATE GRANTS**

The Authority shall have the power to apply for and accept grants, loans or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or other public or private organizations or foundations; and to do any and all requirements necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 321. In the event that any grant, loan or contribution shall require a long term obligation as to the use, maintenance, or operation of a specific piece of property, the approval of the governing body of the participating municipality in which such property is located shall be required prior to the acceptance of the grant, loan, or contribution by the Authority.

## **ARTICLE XX**

### **INVESTMENT**

The Treasurer of the Authority when authorized by a resolution of the Board may invest general funds of the Authority. The Board must approve the Treasurer's investment policy. Such investment by the Treasurer shall be made in compliance with the laws of the State of Michigan.

## **ARTICLE XXI**

### **EXEMPTION FROM TAXATION**

The property of the Authority shall be exempt from all taxation and assessments and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

## **ARTICLE XXII**

### **PUBLICATION**

These Articles of Incorporation shall be published not less than once in a newspaper generally circulated within the participating municipalities, before they are adopted. The adoption of these Articles of Incorporation by a participating municipality shall be evidenced by an endorsement on these Articles by the clerk of such participating municipality. Upon adoption of these Articles

of Incorporation by each of these participating municipalities, a printed copy thereof shall be filed with the Secretary of State by the City Clerk of the City of Eastpointe.

### **ARTICLE XXIII**

#### **EFFECTIVE DATE**

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

### **ARTICLE XXIV**

#### **AMENDMENTS**

Amendments may be made to these Articles of Incorporation at any time if adopted by the legislative body of each participating municipality of which the Authority is composed. This requirement shall apply to all amendments to the articles, including those which would otherwise be exempted by paragraph (4) of Section 5 of Act 321. Any such amendment shall be published, endorsed, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation.

### **ARTICLE XXV**

#### **REVERSION OF LEASES OF EXISTING PARK LAND**

In the event that any land leased to the Authority shall, during the Authority's stewardship and lease of said lands, be improved or developed, in whole or in part, with the assistance of Michigan Natural Resources Trust Fund ("MNRTF") and/or Land and Water Conservation Fund ("LWCF") monies, the Authority shall, throughout the Authority's stewardship and lease of the lands, be responsible for maintaining said lands in accordance with all grant requirements attendant to funding under the MNRTF and/or LWCF requirements.

In the event of the dissolution of the Authority, or any other termination of the Authority's lease for any reason, the rules and regulations governing the disposition of such lands as adopted by the MNRTF and/or LWCF, shall control. As much as practicable, the participating municipalities shall distribute evenly the assets relating to same in calculating any credits, or set-offs, in regards to any dissolution arrangements under Article XVI.

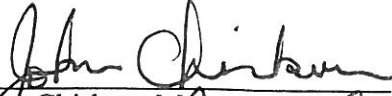
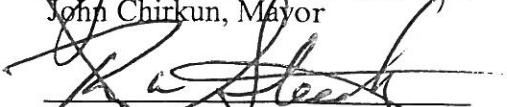
### **ARTICLE XXVI**

#### **MISCELLANEOUS**

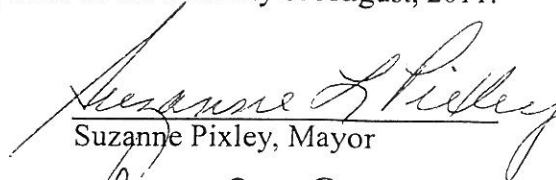
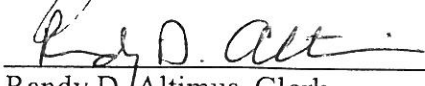
These Articles of Incorporation may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The captions in these Articles of Incorporation are for convenience only and shall not be considered as part of these Articles of Incorporation or in any way limiting or amplifying the terms and provisions hereof.

These Articles have been adopted by the governing bodies of the City of Roseville and City of Eastpointe as set forth in the following endorsements, and in witness whereof the Mayor and Clerk of the City of Roseville and Mayor and Clerk of the City of Eastpointe.

The foregoing Articles of Incorporation were adopted by the City Council of the City of Roseville, Macomb County, Michigan, at a meeting duly held on the 9th day of August, 2011.

  
John Chirkun, Mayor  
  
Richard Steenland, Clerk

The foregoing Articles of Incorporation were adopted by the City Council of the City Eastpointe, Macomb County, Michigan, at a meeting duly held on the 16th day of August, 2011.

  
Suzanne Pixley, Mayor  
  
Randy D. Altimus, Clerk

## EXHIBIT A

### Legal Description

SEC 17 COM AT SE COR SEC 17; TH NO\*50'W 1351.30 FT; TH S89\*02'W 1338.30 FT TO POB; THS0\*52'E 269.80 FT; TH N85\*24'W 510.90 FT; TH NO\*52' W220.16 FT; TH N89\*02'E 508.58 FT TO POB, BEING 2.86 A; ALSO ALL LOTS 10 THRU 14, ROSEVILLE FARMS NO 4 SUB

## EXHIBIT B

### Legal Description

"RIDGEMONT GOLF COURSE SUBDIVISION" Lots 1 to 6 INCL. ALSO LOTS 23 TO 28 INCL.



This EMPLOYMENT AGREEMENT made and entered into on the 1<sup>st</sup> day of July, 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Amanda Hughes**.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Amanda Hughes** shall be employed on and after July 1, 2021 as the **Office Manager** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment shall be three (1) years, from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Amanda Hughes's** salary as **Office Manager** shall be **\$45,869.00** annually with a 2% increase in 2022/23 and 2% in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - Employee shall be credited and have available twelve (12) sick days each January 1 for the entire calendar year. Employees will be allowed to accumulate up to twenty-four (24) sick days

New hire employees do not accrue sick leave time until after successful completion of their three (3) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8<sup>th</sup>) calendar day of disability and continuing through the 365<sup>th</sup> consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the



third consecutive day of requested sick leave. Once off for three or more consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of an immediate family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non-job-related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2017. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Recreation Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATON OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Recreational Authority of Roseville & Eastpointe Board.

In witness whereof, the parties hereto have hereunder set their hands and seals the day and year first above written.

BY \_\_\_\_\_ BY \_\_\_\_\_

BY \_\_\_\_\_ Date: \_\_\_\_\_



This EMPLOYMENT AGREEMENT made and entered into the 1<sup>st</sup> day of July 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Adam Just:**

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Adam Just** shall be employed on and after July 1, 2021, as **Sports Coordinator** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment under this agreement shall be three (3) years from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Adam Just's** salary as **Sports Coordinator** shall be **\$58,408.00** annually with a 2% increase in 2022/23 and 2% increase in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - The sick leave policy covers an employee up to one (1) calendar year for on/off duty illness or injury.

New hire employees do not accrue sick leave time until after successful completion of their six (6) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8<sup>th</sup>) calendar day of disability and continuing through the 365<sup>th</sup> consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more

consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of a family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period of six (6) months. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non job related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2019. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.



16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Executive Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATON OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Roseville-Eastpointe Recreation Authority Board.

In witness whereof, the parties hereto have hereunder set their hands and seals the day and year first above written.

BY \_\_\_\_\_ BY \_\_\_\_\_

BY \_\_\_\_\_ Date: \_\_\_\_\_



This EMPLOYMENT AGREEMENT made and entered into the 1<sup>st</sup> day of July 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Anthony Lipinski**:

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Anthony Lipinski** shall be employed on and after July 1, 2021, as **Executive Director** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment under this agreement shall be three (3) years from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Anthony Lipinski's** salary as **Executive Director** shall be **\$100,694.00** annually with a 2% increase in 2022/23 and 2% increase in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - The sick leave policy covers an employee up to one (1) calendar year for on/off duty illness or injury.

New hire employees do not accrue sick leave time until after successful completion of their six (6) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8<sup>th</sup>) calendar day of disability and continuing through the 365<sup>th</sup> consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more

consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of a family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period of six (6) months. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non job related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2019. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Executive Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATON OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Roseville-Eastpointe Recreation Authority Board.

In witness whereof, the parties hereto have hereunder set their hands and seals the day and year first above written.

BY \_\_\_\_\_ BY \_\_\_\_\_

BY \_\_\_\_\_ Date: \_\_\_\_\_



This EMPLOYMENT AGREEMENT made and entered into on the 1<sup>st</sup> day of July, 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Christine McCullum**.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Christine McCullum** shall be employed on and after July 1, 2021 as the **Senior Van Transportation Coordinator** of the Recreational Authority of Roseville & Eastpointe. This position is contingent upon receipt of the Community Credits and Municipal Credits each year through SMART.
2. The term of said employment shall be three (3) years, from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Christine McCullum's** salary as **Senior Van Transportation Coordinator** shall be **\$42,082.00** annually with a 2% increase in 2022/23 and 2% in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - Employee shall be credited and have available twelve (12) sick days each January 1 for the entire calendar year. Employees will be allowed to accumulate up to twenty-four (24) sick days

New hire employees do not accrue sick leave time until after successful completion of their three (3) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8<sup>th</sup>) calendar day of disability and continuing through the 365<sup>th</sup> consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of an immediate family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.



9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non-job-related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2017. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Recreation Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATON OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Recreational Authority of Roseville & Eastpointe Board.

In witness whereof, the parties hereto have hereunder set their hands and seals the day and year first above written.

BY \_\_\_\_\_ BY \_\_\_\_\_

BY \_\_\_\_\_ Date: \_\_\_\_\_



This EMPLOYMENT AGREEMENT made and entered into the 1<sup>st</sup> day of July 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Mary Grant:**

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Mary Grant** shall be employed on and after July 1, 2021, as **Senior Activities Director** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment shall be three (3) years from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Mary Grant's** salary as **Senior Activities Director** shall be **\$61,632** annually with a 2% increase in 2022/23 fiscal year and 2% increase in 2023/24 fiscal year.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Recreation Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - The sick leave policy covers an employee up to one (1) calendar year for on/off duty illness or injury.

New hire employees do not accrue sick leave time until after successful completion of their six (6) month probationary period. Sick time is then prorated for the remainder of the year.

A short-term disability plan shall be provided to the Authority commencing on the eight (8<sup>th</sup>) calendar day of disability and continuing through the 365<sup>th</sup> consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority required a written statement from the employee's doctor on the

third consecutive day of requested sick leave. Once off for three or more consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of a family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Recreation Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments. New hire employees do not accrue personal business days until after successful completion of their probationary period of six (6) months. Personal business days are then prorated for the remainder of the year.
8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE  
In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave

beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10 JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11 DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non job related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12 MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of

six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2017. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the

Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Recreation Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATON OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Recreational Authority of Roseville & Eastpointe Board.

In witness whereof, the parties hereto have hereunder set their hands and seals the day and year first above written.

BY \_\_\_\_\_ BY \_\_\_\_\_

BY \_\_\_\_\_ Date: \_\_\_\_\_





This EMPLOYMENT AGREEMENT made and entered into the 1<sup>st</sup> day of July 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Sara Frederick**:

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Sara Frederick** shall be employed on and after July 1, 2021, as **Assistant Director** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment under this agreement shall be three (3) years from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Sara Frederick's** salary as **Assistant Director** shall be **\$72,368.00** annually with a 2% increase in 2022/23 and 2% increase in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - The sick leave policy covers an employee up to one (1) calendar year for on/off duty illness or injury.

New hire employees do not accrue sick leave time until after successful completion of their six (6) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8<sup>th</sup>) calendar day of disability and continuing through the 365<sup>th</sup> consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more

consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of a family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period of six (6) months. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non job related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2019. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Executive Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATON OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Roseville-Eastpointe Recreation Authority Board.

In witness whereof, the parties hereto have hereunder set their hands and seals the day and year first above written.

BY \_\_\_\_\_ BY \_\_\_\_\_

BY \_\_\_\_\_ Date: \_\_\_\_\_

# Boys & Girls Club facility proposed for Eastpointe

By: [Brendan Losinski](#) | [Roseville - Eastpointe Eastsider](#) | Published March 19, 2021

Shutterstock image

EASTPOINTE — The Boys & Girls Clubs of Southeastern Michigan has expressed interest in opening a new facility in Eastpointe to serve the youth of the community.

Executive Area Director Chris Kyles made a presentation about the proposal at the Eastpointe City Council meeting March 16.



"I am very excited about our possible partnership with Eastpointe," Kyles said. "The Boys & Girls Club is really excited about moving into Eastpointe and Macomb County and serving the youth of this great city."

He discussed the mission of the Boys & Girls Club and what it could potentially offer local young people.

"In recent years, we've reimagined what the Boys & Girls Clubs of Southeastern Michigan was and what we do," said Kyles. "The goals for our youth are that when they leave us at 18 (years old), they are career ready, they are startup ready and they are homeowner ready."

The first step in their plan to implement their goals is to provide access through both in-person and online resources. This means ensuring there are facilities and online resources in place to reach any child who wants to join the Boys & Girls Club and to keep membership at \$50 — although no child is turned away — as well as inclusive design so all children can feel welcome.

The second step is safety. This means having facilities reachable to young people; having caring, properly screened and approved adults as instructors, coaches and mentors; and offering social and emotional aid in addition to improving their physical safety and health.

The third step is providing a variety of activities, including a wide range of athletic programs, academic programs and job-training experience. This blends into their fourth step, which is self-efficacy. This is aimed at providing young people with college and career preparation and exposure, offering clubs to encourage interest in different career paths, and partnering with volunteers and local businesses to get kids interested in different kinds of businesses so they can see if they could be a good fit.

Kyles said that, in order to make a new Boys & Girls Club facility a reality, the organization needs to find several resources in a potential community first.

"We usually look for individual champions when we move into a community. These are people who want to see a Boys & Girls Club in that community," he explained. "We also look for multiple funding sources so we know we can stay in that community, and (preferably) sources which are sustainable. We would set up an advisory board for a new facility; these would be community leaders who want to help support and lead the club."

He went on to add that funding can be found through a variety of ways, including private funding, local business support, government grants and fundraising efforts by the organization itself.

Kyles added that the organization needs 25 letters of interest from residents voicing their support for a Boys & Girls Club facility before it can move into a community. Residents can ask questions or send such a letter directly to Kyles by emailing him at [ckyles@bgcsm.org](mailto:ckyles@bgcsm.org).

"Community leaders, residents and youths have a major voice about what they would like to see in their community," he said. "Once we have our resources and finances in place, we move to final approval before the Boys & Girls Clubs of Southeastern Michigan's Board of Directors."

He added that they have a site in mind for the location of the facility, but because it hasn't been finalized yet, that location isn't being made public.

Several members of the Eastpointe City Council voiced their support for such a facility and volunteered to assist at the club if the effort to open it in the community is successful.

"I'm a (Boys & Girls Club) alumni," said Eastpointe Mayor Monique Owens. "I believe this is a good program, and it did a lot of good for me, so I know it can do a lot for our youth."

"I'm serious about what (Boys & Girls Club) staff are doing," added Councilman Harvey Curley. "I don't know if the staff realizes the incredible job they are doing for the future of America. Think about what would happen to these kids if this club didn't exist."

"My children have been club kids," said Councilwoman Sylvia Moore. "It has helped our family in the summertime when I had to work. I could take them to the club, and it has been phenomenal for them."

Kyles added that there is strong enthusiasm within his organization for an Eastpointe facility, and that as an Eastpointe resident himself, he thinks it would be a great addition to the city.

"We're really excited about this opportunity, and we think we have some great programming we can bring to the youth of Eastpointe," he said. "Eastpointe is a great city. I myself am a resident of Eastpointe, my children live in Eastpointe, and I have other family and friends who live in Eastpointe, as well, and they are definitely excited about this."

He explained his own experiences with the Boys & Girls Clubs of Southeastern Michigan.

"I've been with the club 21 years, and I was a club kid myself," said Kyles. "My children are club kids. Our staff is young and innovative, and they love the youth. ... We're challenging our kids to become successful adults. We have a whole dynamic group of 14- to 18-year-olds who are going to be our next wave of professionals. We're excited."

Board Members,

Following is the local project being funneled through “Advancing Macomb” if approved by Appropriations Committee. I spoke with Diane Banks, Executive Director of A.M., regarding these funds. They are already earmarked for Boys & Girls Clubs in Eastpointe and Mt. Clemens to help start-up. I expressed the need to assist Eastpointe High School to replace their pool’s filter system so we may offer Lifeguarding classes and Swim Lessons. She said that fits the intent of this project and will keep me informed of any meeting regarding these funds.

Tony

From Congressman Andy Levin’s office:

### **COMMUNITY PROJECT FUNDING IN MICHIGAN’S NINTH DISTRICT**

As your representative in Washington, my goal is to meet the needs of communities in Macomb and Oakland Counties. Congress has decided to use our firsthand understanding of our districts’ needs to help determine the best uses of a modest portion of federal dollars. I’m excited to have this chance to advocate for the resources we need and tackle the issues I’ve heard about from you when we’ve met in line for coffee, at the grocery store or at one of my town halls.

The House Committee on Appropriations is providing an opportunity for Members of Congress to submit requests for 10 community project designations from their districts. **Below is a list of the 10 projects I have asked the Committee to consider for federal funding.** These projects would improve the water quality of Lake St. Clair; fund education and certification programming for adult learners; extend the life of local roads; replace lead service lines; and much more.

The House of Representatives’ rules forbid any member of Congress from pursuing funding to further his or her financial interest, or that of his or her immediate family. Each member requesting funding must certify in writing that there is no such interest and make that certification available to the public. I have opted voluntarily to set stricter guidelines for myself. As such, I will not pursue funding for a project in which any member of the Levin family, any contributor to my campaign, or any other party closely affiliated with me has a financial interest. Linked below are letters certifying that I have no financial interest in the projects listed here.



### ***Eastside Community Hub Revitalization Project – Eastpointe and Mount Clemens***

- **Project Name:** Eastside Community Hub Revitalization Project
- **Request Amount:** \$480,000
- **Intended Recipient:** Advancing Macomb Foundation, Inc., a 501(c)(3) non-profit organization
- **Full Street Address of the Intended Recipient:** 25 North Main Street, Mount Clemens, MI 48043
- **Signed Financial Disclosure Letter:** [Linked here](#)
- **Explanation of the request:** The requested funds for this project will be used to improve public facilities and services for programming that will empower at-risk youth and their families in two economically disadvantaged communities in Macomb County: Mount Clemens and Eastpointe. This project is a valuable use of taxpayer funds because youth in these communities have experienced greater hardships due to the COVID-19 pandemic and continued disinvestments into public facilities, which limits their potential for economic mobility. This funding will be used to support afterschool programming focused on economic mobility

# SUMMER STROLL

## THURSDAY, JULY 29

VETERANS MEMORIAL PARK, ROSEVILLE



# SPONSORSHIP OPPORTUNITIES

### **“Grammy” Sponsor: \$1,200 (1 available)**

Logo & name on all promotional materials including social media

Name Announcement over PA system before/during/after Main Stage Acts

Banner displayed at Pavilion (provided by sponsor)

Opportunity to provide logo bags for participants , pre-stuffed with promotional material

Complimentary table in park to distribute information

8 Complimentary tickets to event (4 tickets per sessions)

### **“Oscar” Sponsor: \$300 (2 available)**

Logo & name on all promotional materials on social media

Complimentary table in park to distribute information

4 Complimentary tickets (2 adult, 2 children) to event (pick 1 session)

### **“Tony” Sponsor: \$100 (unlimited)**

Name (text only) on all promotional materials including social media

2 complimentary tickets to event (2 adult, 2 children) (pick 1 session)

## **CHAMBER SPONSORSHIP CONTACT INFO**

**HERE!**

**HOSTED BY:**



*Recreational Authority*  
of Roseville and Eastpointe

# SUMMER STROLL

## THURSDAY, JULY 29

VETERANS MEMORIAL PARK, ROSEVILLE

**5:00 - 7:00PM**

FEATURING: INSPIRE THEATER - MARY POPPINS &  
DONNIE'S EXOTIC ZOO

★ OR ★

**7:30 - 9:30PM**

FEATURING: INSPIRE THEATER - SPAMALOT &  
RECKLESS ABANDON

**\*TICKETS ARE SOLD FOR EACH TIME SLOT\***



**GET THE FEEL OF A FESTIVAL ALL IN ONE NIGHT!**

- LOCAL TALENT SPRINKLED THROUGHOUT THE PARK
- EACH TIME SLOT HAS THEIR OWN HEADLINING ACTS
- LOCAL VENDORS WITH AWESOME FOOD & TASTY TREATS

**HOSTED BY:**



*Recreational Authority*  
of Roseville and Eastpointe

**TICKETS**



TICKETS SOLD ONLINE AT [RARE-MI.ORG](http://RARE-MI.ORG)  
EVENT IS RAIN/SHINE  
NO REFUNDS  
PROCEEDS WILL GO TO ROSEVILLE OPTIMIST CLUB

**EASTPOINTE/ROSEVILLE RESIDENTS:**  
**\$5 ADULT / \$3 AGES 3-12 / 2 & UNDER FREE**

**NON-RESIDENTS:**  
**\$10 ADULT / \$5 AGES 3-12 / 2 & UNDER FREE**

**\*TICKETS MUST BE PURCHASED IN ADVANCE. MUST SHOW PROOF OF PURCHASE AT THE GATE WITH RECEIPT. TICKETS WILL NOT BE SOLD AT THE DOOR. EVENT WILL FOLLOW CURRENT STATE ORDERS FOR COVID-19.**



**EVENT WILL SUPPORT  
THE ROSEVILLE OPTIMIST CLUB.  
COLLECTING SCHOOL SUPPLIES AT  
EVENT FOR LOCAL STUDENTS IN  
EASTPOINTE & ROSEVILLE!**

**SPONSORSHIP OPPORTUNITIES AVAILABLE: CONTACT EASTPOINTE-ROSEVILLE CHAMBER AT (586) 776-5520**



**RECREATIONAL AUTHORITY OF ROSEVILLE-EASTPOINTE**

**18185 SYCAMORE, ROSEVILLE, MI 48066 586-777-7177**

**OFFICE HOURS: 8:30 A.M.—4:00 P.M. - MONDAY—FRIDAY**

**[www.rare-mi.org](http://www.rare-mi.org)**



# **SENIOR ACTIVITIES NEWSLETTER**

## **MAY 2021**

**Mary L. Grant, Senior Director**

**Kim Steele, Office Support**

### **SENIOR CENTER UPDATE**

Hello to all! We are cautiously optimistic that additional programs and services will soon be available here at the Senior Center. Our summer schedule will include a once a month Senior Day Camp for a limited number of participants along with a “Christmas in July” - Music/Movie Night at one of our local parks. Look for details on all upcoming activities in the next newsletter.

Many of you have already been vaccinated and we know that getting the COVID-19 vaccine is a priority for all seniors. If you are having difficulty finding a vaccination location, please contact us. We are here to help.

### **TAKEAWAY TUESDAYS**

We are bringing back our outdoor activities now that the weather is better. All events take place in the Senior Center parking lot at 1:00 p.m. and are “free” unless there is a fee listed.

May 4th—Adult Coloring Packets—Let’s think Summer!

May 11th—Make and Take Craft—Watermelon Mason Jar—\$3.00 per kit.

Please call in advance to reserve your craft.

May 18th—“Free for All”—Come on down and pick up a few items that were brought in for our free table.

May 25th—National Brown Bag It Day—Bring your own sack lunch and a lawn chair and picnic with us in the parking lot. Beverages and desserts will be provided.

### **SPRING PLANT SWAP AND GIVEAWAY**

**Monday, May 17th—9:00 a.m.—10:30 a.m.**

#### **Senior Center Parking Lot**

During these difficult times bringing our Senior community together is more important than ever. We are reaching out to anyone who loves all things plants. This year our plant exchange will include a giveaway for all who attend. You can choose from either a starter tomato plant or a flower seed packet. If you plan to join in the swap: Healthy, pest-free plants of all sorts are welcome (both indoor and outdoor). Cuttings, also known as “starts” and baby plants “pups” rooted or planted are also good additions to the swap. Please label your plants with species and care instructions. There will be an option to exchange plants as well as purchase them.

So let’s get out there and kick start your summer!

## **FITNESS CENTER**

In compliance with the Governor's current guidelines, we are open with restrictions and safety measures in place. The current hours are: Monday-Friday, 8:30 a.m.—8:00 p.m. and Saturdays 9:00 a.m.—4:00 p.m. Masks are required at all times. Please enter through the Main Entrance and check in at the table in the lobby. A list of additional guidelines is available at the Main Office as well as the Senior Center Office.

## **FITNESS PROGRAMS**

**WALKING:** Monday–Friday in the Large Gym from 9:00 a.m.–12:00 noon

**PICKLEBALL:** Tuesdays from 1:00–3:00 p.m.—\$1 Residents and \$2 Non-Residents

**ZUMBA GOLD:** Thursdays from 10:00–11:00 a.m. Drop in fee \$6/class cash paid to the instructor.

Attendees for these programs must enter through the Main Office door, register when you enter and exit the facility, wear a mask when participating in the activity and keep at least 6 feet of social distance between you and others.

## **SENIOR CENTER HAPPENINGS**

**POOL ROOM:** Open for limited play on Tuesdays and Thursdays from 11:00 a.m.—2:00 p.m. by appointment only. To insure your safety, we will allow 2 people at a time in the room and you can shoot for one hour.

**COMPUTER ROOM:** Appointments are available on Mondays, Wednesdays, and Fridays from 12:30–2:30 p.m.

**BOOKS AND PUZZLES:** Paperback books and jigsaw puzzles are available from our Drop-In Room and can be picked up by appointment.

**DINING SENIOR STYLE:** The Macomb Community Action's Dining Senior Style program is serving hot lunches at our Senior Center (no beverage service). These lunches will be "To-Go" only and will be served at 11:15 a.m. on a first-come-first-served basis. The process will be contactless with little to no socialization. You must wear a mask or face covering when picking up your meal. For more information, please call 586-469-5228.

To make a reservation for the Pool Room, Computer Room, or to pick up books and puzzles, call the Senior Office during regular business hours. Upon arrival you will enter the facility through the Main Entrance and face masks are required.

## **SENIOR VAN TRANSPORTATION**

Senior Van Transportation is running Monday—Friday with limited hours. Riders must wear a mask and barriers have been installed between the driver and the rider for your safety. Rides are a \$1.00 each way and must be scheduled in advance. For complete details, please contact the Senior Van Transportation lines Monday—Friday, 9:00 a.m. to 3:00 p.m.

Eastpointe residents should call 586-445-5085

Roseville residents should call 586-445-5482

# FACILITY SALES RECEIPT

Receipt # 128164  
Payment Date: 04/13/21  
Household #: 26616

Roseville-Eastpointe Recreation Authority  
18185 Sycamore Street  
Roseville MI 48066

Phone: (586)445-5480

XXXXXXXXXX  
XXXXXXXXXX  
XXXXXXXXXX  
XXXXXXXXXX  
XXXXXXXXXX

XXXXXXXXXXXX  
XXXXXXXXXXXX  
Wk Ph: (586) -

## Facility Reservation Details

Facility: **RESERVATION CHANGE**  
Address: **Spindler Park, Spindler Park - Sout**  
Reserv. Contact: **19400 Stephens, Eastpointe, MI 48021**  
Reserv. Number: **Lena Bennette, XXXXXXXXXX**  
Purpose: **24172 Status: Firm**  
Anticipated Count: **98th Birthday; Veteran Salute approved 80**

Date	Day	Time	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
05/01/2021	Sat	12:00 PM to 6:00 PM	75.00	0.00	75.00	0.00	0.00

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Pavilion with Electr	75.00	1.00	0.00	0.00	75.00

Processed on 04/13/21 @ 14:46:22 by ANP

REVISED FEES ON EXISTING LINE ITEMS (+)	0.00
REVISED DISCOUNT APPLIED AGAINST FEES (-)	0.00
TAX CHARGED ON REVISED FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00

**NEW AMOUNT DUE 0.00**

PREVIOUS NET HOUSEHOLD BALANCE	0.00
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**TOTAL DUE 0.00**

REVISED FEES PAID ON THIS RECEIPT (-)	0.00
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NEW DEPOSIT PAID (-)	0.00
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**TOTAL PAID 0.00**

NEW NET HOUSEHOLD BALANCE	0.00
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The count for this line item will not be known until after the reservation date. Therefore, both the count and the extension are left at zero for reservation purposes, but will be updated after the reservation date. As soon as this data is available, you will be invoiced for the current amount due. Please remit to our office within 10 days of the invoice date.





**City of Eastpointe**

**Board and Commission Application Form**

Name: Angela M Brown Date: 4/28/21

Address: XXXXXXXXXXXXXXXXXXXX Home Phone: XXXXXXXXXX

Cell Phone: XXXXXXXXXX E-Mail: XXXXXXXXXXXXXX

Are you a registered voter of the City? Yes: ☒ No: ☐

Have you previously served on a Board or Commission? Yes: ☒ No: ☐

If yes, which one? Board of Review/Assessing-Eastpointe

Have you ever been convicted of a crime? Yes: ☐ No: ☒ If yes, please explain the nature of the offense: \_\_\_\_\_

If you own property in the City, please note the address and location. If you are a principal or partner in a corporation that owns property in Eastpointe, please list these properties as well: \_\_\_\_\_

XXXXXXXXXXXXXXXXXXXX

Please list any community involvement, employment, education or other expertise that pertains to the Board or Commission you are applying for: As a former Board of Review memeber; I have knowledge with city services, I have volunteered with the elections team for the City of Eastpointe and in my current position. I have the responsiblity to review and intrepret guidelienes and to adhere that are followed to the letter.

Check the Board or Commission that you would like to serve on (you may check more than one):

☐

**Arts and Cultural Diversity Commission** (promote arts and cultural initiatives in public areas and develop and implement City-wide programs and events)

☐

**Beautification** (aesthetic improvements, beautify the City)

☐

**Board of Ethics** (guides conduct of City officials)

☐

**Board of Review** (assessment appeals)

☐

**Civil Service Commission** (system of personnel administration)

☐

**Construction Board of Appeals** (hear appeals on refusal to grant an application for a permit or a modification to the provisions of this Code covering the manner of construction or materials to be used in the erection, alteration or repair of a building or structure or otherwise make a decision pursuant or related to the Code)

☐

**Downtown Development Authority** (manages right-of-way improvements in DDA corridor)

☐

**Housing Commission** (oversees senior citizen housing)

☐

**Library Commission** (library services)

☐

**Local Officers Compensation Commission** (recommends/sets salaries for elected officials)

☐

**Parks Commission** (makes recommendations to Council relative to park programs, projects or facilities)

☐

**Planning Commission** (City planning, land use and zoning)

☒

**Recreational Authority of Roseville and Eastpointe** (recreation services)

☐

**Zoning Board of Appeals** (grants variances to City Codes)

Please complete and mail to: **City Manager's Office**  
**City of Eastpointe**  
**23200 Gratiot Avenue**  
**Eastpointe, MI 48021**

**PRINT FORM (MAIL TO CITY)**

**ERASE FORM (CLEAR INFORMATION)**



## **RARE SDC 2021 COVID-19 Information & Policy**

Name: \_\_\_\_\_

Do you have the COVID-19 Vaccine? Please circle:        YES        or        No

If no, do you plan on receiving the COVID-19 vaccine before Summer Day Camp begins?    YES    or    No

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Please review the COVID-19 Policy for staff members for Summer Day Camp with the Recreation Authority of Roseville and Eastpointe. At the end, you will be required to sign and date, indicating that you have read and agree to abide by these policies during your employment with the Recreation Authority.

### **When Should a Sick Staff Member Stay Home?**

Staff members should stay home, or be sent home, if they are experiencing any of the following symptoms not explained by a known or diagnosed medical conditions:

**ONE** of the following:

- Fever of 100.4 degrees or above
- Shortness of breath
- Uncontrolled cough

**OR TWO** of the following:

- Diarrhea
- Loss of taste or smell
- Muscle aches without another explanation
- Severe headache
- Sore throat
- Vomiting
- Chills

Staff members should also stay home if they are in quarantine due to exposure to an individual with a confirmed case of COVID-19. Quarantine is not required for staff members who are fully vaccinated and remain asymptomatic after an exposure to COVID-19. If a person is having symptoms, even if they are fully vaccinated, they should get tested and isolate.

### **When Can a Sick Staff Member Return to Work?**

When a staff member can return to work depends on their symptoms, whether they have a high risk for COVID exposure, whether they test positive, and whether they have been fully vaccinated.

- A staff member has a *high risk of COVID exposure*, if they have experienced any of the following in the past 14 days:
  - Had close contact with a person with COVID-19.
  - Had close contact with a person under quarantine for possible exposure to COVID-19.
- *Close contact* includes exposures within six feet of a person with COVID-19 for 15 minutes or more within a 24-hour period. This includes brief exposures totaling 15 minutes in a 24-hour period. Close contact also includes having direct contact with infectious secretions of a person with COVID-19 (e.g., being coughed on).

We will not require sick employees to provide a COVID-19 test result or healthcare provider's note to validate their illness, qualify for sick leave, or return to work.

**Note for Vaccinated Staff:** Remaining home from work is not required for fully vaccinated individuals as long as they remain asymptomatic. If any symptoms develop, the person must isolate immediately and should visit a healthcare professional for assessment.

### ***If a Staff Member Tests Negative or No Testing Was Done***

#### ***No Testing Was Done***

- If a staff member visits a healthcare provider and another cause is identified for the symptoms, the individual may return to care once symptoms improve and they have been fever-free for at least 24 hours without the use of medicine that reduces fevers.
- If a test is not done, the individual should stay home until:
  - Has been fever-free for at least 24 hours without the use of medicine that reduces fevers **AND**
  - Other symptoms have improved **AND**
  - At least 10 days have passed since symptoms first appeared.

#### ***Tests Negative***

- If a staff member was not exposed to COVID-19 and received negative test result, they may return to care based on a camp's health services policy.
- If a staff member was exposed to COVID-19 within the past 14 days, current [MDHHS guidelines](#) recommend they quarantine for 14 days, even with a negative test result and follow all instruction from the local health department.
  - If symptoms appear, the staff member should be immediately isolated and contact the [local health department](#) or a health care provider.

### ***If a Staff Member Tests Positive for COVID-19***

The Recreation Authority will cooperate with the local public health department to determine when a staff member may return to camp and work after testing positive for COVID-19. In general, individuals must stay home until they:

- Have been fever-free for at least 24 hours without the use of medicine that reduces fevers **AND**
- Other symptoms have improved **AND**
- At least 10 days have passed since symptoms appeared or the individual tested positive.

Most staff members can return to work based on improved symptoms and the passage of time.

### **Daily Staff Health Screening**

The Recreation Authority will implement a daily self-screening protocol for all employees entering the workplace—including, at a minimum, a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19, as required by the Gatherings and Face Mask Order ([March 19, 2021](#)) issued by MDHHS.

### **Face Masks**

Staff will be required to wear mask indoors and outside when unable to physically distance from others in Michigan per the Gatherings and Face Mask Order [March 19, 2021](#) issued by MDHHS.

#### **Exceptions**

- **Age:** Face coverings should never be placed on young children under age 2.
- **Medical condition:** Anyone who cannot medically tolerate a mask, has trouble breathing, or is unable to remove the face covering without assistance should not wear a face covering.

- Camps with staff that claim the medical exemption to wearing a face mask should view [MIOSHA guidance](#) on this topic and contact MIOSHA's COVID-19 hotline with any questions: 855-SAFEC19 (855-723-3219)."
- **Eating and drinking:** Cloth face masks may be removed while eating and drinking.
- **Sleeping:** Campers and staff should not wear masks while sleeping.
- **Activity:** Face coverings are not required during some activities:
  - **Swimming:** People should not wear cloth face coverings while engaged in activities that may cause the cloth face covering to become wet, like when [swimming at the beach or pool](#). A wet cloth face covering may make it difficult to breathe. For activities like swimming, it is particularly important to maintain physical distance from others when in the water.
  - **Outdoor activity** and able to consistently maintain six feet distance from others.
  - **When communicating with someone who is deaf**, deafblind, or hard of hearing and whose ability to see the mouth is essential to communication.

Please sign and date indicating that you have read and agree to abide by the policies listed:

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Signature

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Date