



Recreational Authority of Roseville & Eastpointe Board
4:00 pm - June 9, 2021
Meeting Agenda

MEETING HELD VIA ZOOM

To join the Recreational Authority Board of Roseville & Eastpointe Board meeting scheduled for June 9, 2021 at 4:00pm, please click the following link:

<https://zoom.us/j/99227007016?pwd=ZHd1emhxeENsWVdzdjdpd0taWE80QT09>

To Join Zoom Meeting: **Meeting ID: 992 2700 7016 Passcode: 225763**

Or dial-in to join by phone by calling: 1 929 205 6099 US
Phone Meeting ID: **992 2700 7016 Passcode: 225763**

- A. Roll Call
- B. 1. Approval of Minutes for Regular meeting May 12, 2021.
- C. Approval of Disbursements and Budget Report.
 - 1. Disbursement #11
 - 2. Revenue/Expense Reports
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
 - 1. Discuss amending Articles of Incorporation.
 - 2. Request Approval of Employment Agreements for FT staff.
- G. New Business
 - 1. Discuss development of a policy on use of Recreation Authority funds for Capital Projects in parks in each community.
 - 2. Discussion and approval of the 2020-21 Budget Amendments.
 - 3. Review and discuss updated Building Procedures as related to the updated State of Michigan Covid-19 policies.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm May 12, 2021

Meeting called to order 4:03 p.m.

A. Roll Call

- a. Mr. Walters, Mr. Klinefelt, Mr. Switalski and Mr. Merucci are present. Mr. Hogan is absent.

B. Approval of Minutes

a. Approval of Minutes for Special Meeting on March 10, 2021

- i. Motion to approve the March Special Meeting minutes was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

b. Approval of Minutes for Regular Meeting on April 14, 2021

- i. Motion to approve the April Regular Meeting minutes was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

C. Approval of Disbursements and Budget Report

a. Disbursement #10

- i. Motion to approve disbursement #10 was made by Mr. Switalski, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

b. Revenue/Expense Report

- i. Motion to approve the revenue/expense report was made by Mr. Walters, supported by Mr. Switalski. All approved, none opposed. Motion passed.

D. Hearing of the Public – agenda items only

- a. No public spoke

E. Communications

- a. Mr. Lipinski spoke about the upcoming Summer Stroll event that the Recreation Authority is co-hosting with Eastpointe-Roseville Chamber of Commerce and Jenesis Entertainment & Events. That event will be held at Veteran's Memorial Park in Roseville on July 29th. Mr. Switalski commented that the Recreation Authority CD was about to expire, renewal is for 1 year.

F. Old Business

a. Discuss printing of Newsletter.

- i. Mr. Lipinski explained that the Spring/Summer 2021 newsletter is digital. The Recreation Authority is going to go to print for the Fall 2021/Winter 2022 programs.

G. New Business

a. Public Hearing to discuss 2021/2022 Proposed Recreational Authority of Roseville & Eastpointe Budget

- i. No public spoke, public hearing was closed at 4:10pm. **A motion to add an agenda item to request approval of the 2021/2022 Recreational Authority of Roseville & Eastpointe was made by Mr. Walters, supported by Mr. Klinefelt.** All approved, none opposed. Motion passed.

b. Request approval for Anton Art Center along with Eastpointe Art & Cultural Diversity Commission to host SatARTday at Kennedy Park (w/Small Band) on Saturday, August 14 from 4:00-9:00pm.

- i. Mr. Lipinski stated that Mr. Gilchrist sent a letter of request to have a small band at their SatARTday event. A motion to approve the Anton Art Center along with Eastpointe Art & Cultural Diversity Commission to host SatARTday at Kennedy Park with a small band was made by Mr. Klinefelt, supported by Mr. Switalski. All approved, none opposed. Motion passed.

- c. **Request to amend Articles of Incorporation and By-Laws to remove the “al” from Recreational Authority of Roseville & Eastpointe**
 - i. Mr. Klinefelt spoke in regards to the resolution of the Articles of Incorporation from the City of Eastpointe for the fifth board member. Mr. Klinefelt suggested that the fifth board member be a strict rotate every 3 years, with no renewals. Mr. Switalski, Mr. Walters and Mr. Merucci believe that each respective city would have the choice at the end of each term limit whether they’d like to renew or deny renewal of the current fifth member. Final changes to the Articles of Incorporation and By-Laws would take effect July 1, 2022.
- d. **Request approval of Employment Agreements for Full-Time Staff**
 - i. Mr. Merucci commented that the current employment agreements do not have a termination policy and suggested to have a policy put into the agreements. Mr. Lipinski stated that the verbiage under the Child Care Benefit does need to be tightened up, as it reads the employee could enroll any child into the Recreational Authority of Roseville & Eastpointe Summer Day Camp program.
- e. **Discussion on meetings with Boys & Girls Club**
 - i. Mr. Lipinski shared a newspaper article regarding a Boys & Girls Club coming to Eastpointe and Mount Clemens. A meeting was held to discuss programing, the Boys & Girls Club would be mostly hosting enrichment programs and geared toward the older age groups. There is Community Project Funding received through Congressman Levin’s office by Advancing Macomb. This funding may currently be earmarked for the Boys & Girls club but Mr. Lipinski did call to inquire about the Eastpointe High School pool. Funding has not been approved yet.
- f. **Request approval of 2021/2022 Recreational Authority of Roseville & Eastpointe Budget**
 - i. A motion to approve the 2021/2022 Recreational Authority of Roseville & Eastpointe Budget was made by Mr. Switalski, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

H. Hearing of the Public

- a. No public spoke

I. Discussion by Director

- a. Mr. Lipinski commented that a lot of work has been getting done at the Eastpointe Memorial Varsity Baseball Field, the Eastpointe High School did notify the Recreation Authority last minute regarding changing the game to an away game for today (May 12th). The Daddy/Daughter dance is this Friday, May 14th and the Eastpointe High School prom is Saturday, May 22nd at Kennedy Park. The prom is going to host just under 100 students. Eastpointe High School is going to host Baseball Districts on Friday, June 4th of approximately 3 games. Lake St. Clair Soccer program is not utilizing any fields for games but they are utilizing Veteran’s Memorial Park for practices. They are hoping to begin hosting free soccer camps for children beginning in June. Mr. Creech stopped by the Recreation Authority Center to inquire about the Shuffleboard equipment being put out at Kennedy Park for the Summer. Alyssa has left the office and our new Office Assistant is Katie; Katie was a current employee with us and has done many other positions prior to interviewing and accepting this position. Thanked Mr. Hogan for his service on the board.

J. Discussion by Board Members

- a. **Mr. Klinefelt** – Thanked Mr. Hogan for his service to the board.
- b. **Mr. Switalski** – Thanked Mr. Hogan for his service to the board.
- c. **Mr. Walters** – Thanked Mr. Hogan for his service to the board.
- d. **Mr. Merucci** – Believes that a possible appointment for the Recreational Authority Board will be made at the next City of Eastpointe Council Meeting, the agenda will be out Thursday or Friday. With loans paid off and funding being put aside for Capital Projects for the parks, could an agenda item be added in a future meeting to come up with guidelines for the Capital Projects. Thanked Mr. Hogan for his service to the board.

Meeting adjourned – 4:48 p.m.

Recreational Authority of Roseville & Eastpointe

Disbursement #11

May 2021 220,138.10

AP Total 220,138.10

Pay #23 (5/12/21) 25,486.93

Pay #24 (5/26/21) 26,212.40

Payroll Total 51,699.33

Grand Total **271,837.43**

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:


EXECUTIVE DIRECTOR


CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

DATE

BOARD CLERK / TREASURER

CHECK REGISTER

MAY 2021

RARE

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-652.000	RECREATION USE AND ADMISSION	CARTER, KIRA	REFUND-CANCELLATION	128309	05/11/21	65.00	7199
208-101-652.000	RECREATION USE AND ADMISSION	JACKSON, TAMARA	REFUND-CANCELLATION	128406	05/11/21	37.50	7211
208-101-652.000	RECREATION USE AND ADMISSION	JOHNSON, MARTRAY	REFUND-CANCELLATION	PR25663	05/11/21	25.00	7212
208-101-652.000	RECREATION USE AND ADMISSION	TAYLOR, KENDRA	REFUND-CANCELLATION	128342	05/11/21	300.00	7217
208-101-652.000	RECREATION USE AND ADMISSION	CRAWFORD, LAURA	REFUND-CANCELLATION	128451	05/27/21	55.00	7227
208-101-652.000	RECREATION USE AND ADMISSION	GOODRICH, RUSSELL	REFUND-CANCELLATION	128479	05/27/21	105.00	7231
208-101-652.000	RECREATION USE AND ADMISSION	JONES, DONALD	REFUND-CANCELLATION	128435	05/27/21	80.00	7232
208-101-652.000	RECREATION USE AND ADMISSION	THOMPSON, SANDRA	REFUND-CANCELLATION	128447	05/27/21	30.00	7237
208-101-652.000	RECREATION USE AND ADMISSION	WILLIAMS, SANDRA	REFUND-CANCELLATION	128429	05/27/21	80.00	7238
208-101-652.000	RECREATION USE AND ADMISSION	WILLIAMS, SEAN	REFUND-CANCELLATION	128434	05/27/21	105.00	7239
208-101-719.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	3,354.53	7201
208-101-719.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	3,354.53	7201
208-101-719.000	HEALTH, LIFE, DENTAL	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	3,354.53	7201
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	APRIL 2021 POSTAGE/OFFICE SUPPLIES	1669	05/27/21	164.44	7225
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	APRIL 2021 POSTAGE/OFFICE SUPPLIES	1669	05/27/21	156.64	7225
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	FITNESS THINGS	ATHLETIX X-WIPES	16050	05/11/21	520.00	7209
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	AMERICA'S FINEST PRINTING	SOFTBALL LINE-UP CARD	46057	05/27/21	84.00	7224
208-101-740.004	PLAYGROUND AND ATHLETIC SUP	FITNESS THINGS	ATHLETIX X-WIPES SURFACE CLEANER	INV5242	05/27/21	520.00	7230
208-101-801.000	PROFESSIONAL SERVICES	GERARD, BRYAN	FINAL PAYMENT-DJ SERVICES FOR DDD	PR25663	05/11/21	150.00	7210
208-101-801.000	PROFESSIONAL SERVICES	DRIVE CREATIVE SERVICES LL	RARE LOGO DESIGN	1859	05/27/21	400.00	7228
208-101-818.000	CONTRACTUAL SERVICES	FIRST SERVE LLC	SPRING TENNIS TOURNAMENT	042721	05/11/21	117.75	7208
208-101-818.000	CONTRACTUAL SERVICES	ROSEVILLE FIRE DEPARTMENT	HOME ALONE SAFETY CLASS	PR25664	05/11/21	45.00	7214
208-101-818.000	CONTRACTUAL SERVICES	LEMANSKI, CHRISTINE	APRIL-JUNE 2021 SPRING YOUTH/PRESCHOOL	051721	05/27/21	2,685.00	7233
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	125.88	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	128.36	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	128.36	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	1,114.00	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	1,133.48	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	1,139.07	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	290.10	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	290.10	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	290.84	7201
208-101-850.000	COMMUNICATIONS	CITY OF ROSEVILLE	7/1-9/30/20 DUE FROM RARE	Q32020	05/11/21	290.84	7201
208-101-880.000	COMMUNITY PROMOTION	SAM'S CLUB / SYNCHRONY B.	MARCH/APRIL CHARGES	PR25662	05/11/21	179.68	7215

208-101-880.000	COMMUNITY PROMOTION	THRIFTY FLORIST	DISH GARDEN	05345860	05/11/21	63.58	7218
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC 1000 1006 8144	204299493000	05/11/21	600.24	7206
208-101-920.000	UTILITIES	CITY OF ROSEVILLE	WATER SVC #160018185	050121	05/27/21	1,140.15	7226
208-101-920.000	UTILITIES	DTE ENERGY	ELEC SVC 9100 026 8010 6	051021	05/27/21	14.95	7229
208-101-931.000	BUILDING MAINTENANCE	CITY OF ROSEVILLE	BUILDING MAINTENANCE	C16438	05/11/21	12,500.00	7203
208-101-931.000	BUILDING MAINTENANCE	SAM'S CLUB / SYNCHRONY B.	MARCH/APRIL CHARGES	PR25662	05/11/21	313.61	7215
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV8712186	05/27/21	150.66	7234
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV8712185	05/27/21	47.94	7234
208-101-940.000	RENTALS	TEE PEE INC	PARTY TOILET-SPINDLER/STANDARD-MEMORI	31317	05/27/21	255.00	7236
208-101-993.000	LAND USE FEE	CITY OF EASTPONTE	FY 20-21 LAND USE AGREEMENT	C16438	05/11/21	60,000.00	7200
208-101-993.000	LAND USE FEE	CITY OF ROSEVILLE	FY 20-21 LAND USE AGREEMENT	C16438	05/11/21	60,000.00	7204
208-101-996.027	ADMINISTRATION COSTS	CITY OF ROSEVILLE	FY 20-21 ADMIN FEE	C16438	05/11/21	62,424.00	7202
						<u>218,118.92</u>	
Total For Dept 101 GENERAL DEPARTMENT							

Dept 691 SMART

208-691-707.000	WAGES- TEMPORARY EMPLOYEES NIEMAN, BOB	COVID VACCINE SITE DRIVERS	PR25661	05/11/21	290.00	7213	
208-691-707.000	WAGES- TEMPORARY EMPLOYEES SPRENGER, MIKE	COVID VACCINE SITE DRIVERS	PR25661	05/11/21	380.00	7216	
208-691-707.000	WAGES- TEMPORARY EMPLOYEES TOCCO, KEN	COVID VACCINE SITE DRIVERS	PR25661	05/11/21	310.00	7219	
208-691-707.000	WAGES- TEMPORARY EMPLOYEES VANDENABEELE, ROD	COVID VACCINE SITE DRIVERS	PR25661	05/11/21	120.00	7220	
208-691-707.000	WAGES- TEMPORARY EMPLOYEES WEBB, RUSSELL	COVID VACCINE SITE DRIVERS	PR25661	05/11/21	325.00	7221	
208-691-801.000	PROFESSIONAL SERVICES	OCCUPATIONAL HEALTH CEN 4/29 SERVICES	713721067	05/27/21	126.00	7235	
208-691-850.000	COMMUNICATIONS	COMCAST	042821	05/11/21	84.90	7205	
208-691-850.000	COMMUNICATIONS	DIRECT TV	008724326X210422	05/11/21	383.28	7207	
						<u>2,019.18</u>	
Total For Dept 691 SMART							

Total For Fund 208 PARK/RECREATION FUND

220,138.10

Fund Totals:

Fund 208 PARK/RECREATION FUND

220,138.10

Total For All Funds:

220,138.10

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JOURNALS POSTING REPORT
POSTING REPORT

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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
05/12/2021	PR	S	614620 419	SUMMARY PR 05/12/2021		
208-000-001.001				CASH RECR AUTH		14,450.83
208-000-258.000				ACCRUED TAXES PAYABLE		3,198.92
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,837.18
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,871.27	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	4,644.34	
208-101-715.000				FICA-EMPLOYER'S	1,299.50	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,188.12	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,544.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,376.63	
208-691-715.000				FICA-EMPLOYER'S	299.96	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	262.57	
					<u>25,486.93</u>	<u>25,486.93</u>
					<u>25,486.93</u>	<u>25,486.93</u>

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JOURNALS POSTING REPORT
POSTING REPORT

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
05/26/2021	PR	S	615723 420	SUMMARY PR 05/26/2021		
208-000-001.001				CASH RECR AUTH		15,103.81
208-000-258.000				ACCRUED TAXES PAYABLE		3,306.88
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,801.71
208-101-706.000				WAGES- PERMANENT EMPLOYEES	12,671.27	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	5,507.08	
208-101-715.000				FICA-EMPLOYER'S	1,350.19	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,154.12	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,544.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,419.38	
208-691-715.000				FICA-EMPLOYER'S	303.25	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	262.57	
					<u>26,212.40</u>	<u>26,212.40</u>
					<u>26,212.40</u>	<u>26,212.40</u>

06/02/2021 REVENUE AND EXPENDITURE REPORT FOR RARE											
PERIOD ENDING 05/31/2021											
% Fiscal Year Completed: 91.67											
		2020-21	2020-21	YTD BALANCE		ACTIVITY FOR				2020-21	CHANGE FROM
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		MONTH 05/31/21	ENCUMBERED	UNENCUMBERED	% BDGT	FINAL	PRIOR
						INCR (DECR)	YEAR-TO-DATE	BALANCE	USED	AMENDED BUDGET	AMENDED BUDGET
Fund 208 - PARK/RECREATION FUND											
Revenues											
208-101-402.000	CURRENT PROPERTY TAXES	1,419,137.00	1,419,137.00	1,302,945.72		42,962.49	0.00	116,191.28	91.81%	1,419,137.00	0.00
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	35,993.00	35,993.00	42,024.43	A	0.00	0.00	(6,031.43)	116.76%	42,024.43	6,031.43
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	0.00	B	0.00	0.00	1,000.00	0.00%	0.00	(1,000.00)
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	168,467.30	C	39,248.00	0.00	281,532.70	37.44%	170,000.00	(280,000.00)
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	91,761.12	D	0.00	0.00	101,950.88	47.37%	408,166.00	214,454.00
208-101-654.000	SMART-FAREBOX REVENUE	47,454.00	47,454.00	2,837.69	D	265.00	0.00	44,616.31	5.98%	6,000.00	(41,454.00)
208-101-664.000	INTEREST AND DIVIDENDS	5,011.00	5,011.00	0.00		0.00	0.00	5,011.00	0.00%	5,011.00	0.00
208-101-674.000	CONTRIBUTIONS AND DONATIONS	2,000.00	2,000.00	0.00		0.00	0.00	2,000.00	0.00%	2,000.00	0.00
TOTAL REVENUES		2,154,307.00	2,154,307.00	1,608,036.26		82,475.49	0.00	546,270.74	74.64%	2,052,338.43	(101,968.57)
Expenditures											
208-101-706.000	WAGES- PERMANENT EMPLOYEES	337,056.00	337,056.00	309,882.86		25,542.54	0.00	27,173.14	91.94%	337,056.00	0.00
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	354,482.00	354,482.00	142,324.75	E	10,151.42	0.00	212,157.25	40.15%	185,000.00	(169,482.00)
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%	1,000.00	0.00
208-101-715.000	FICA-EMPLOYER'S	52,980.00	52,980.00	33,714.68	E	2,649.69	0.00	19,265.32	63.64%	40,013.78	(12,966.22)
208-101-718.000	RETIREMENT FUND CONTRIBUTION	56,006.00	56,006.00	51,703.09		4,342.24	0.00	4,302.91	92.32%	56,006.00	0.00
208-101-719.000	HEALTH, LIFE, DENTAL	92,987.00	92,987.00	72,984.85		10,076.09	0.00	20,002.15	78.49%	92,987.00	0.00
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	7,033.00	7,033.00	(4,280.75)		(4,722.00)	0.00	11,313.75	-60.87%	7,033.00	0.00
208-101-728.000	OFFICE SUPPLIES	8,000.00	8,000.00	2,032.52		266.07	0.00	5,967.48	25.41%	8,000.00	0.00
208-101-730.000	POSTAGE	17,928.00	17,928.00	1,924.42	F	156.64	0.00	16,003.58	10.73%	15,000.00	(2,928.00)
208-101-740.000	SUPPLIES	46,350.00	46,350.00	8,973.34	F	38.01	0.00	37,376.66	19.36%	35,000.00	(11,350.00)
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	4,351.06	F	2,471.75	0.00	51,268.94	7.82%	35,000.00	(20,620.00)
208-101-751.000	FUEL	4,000.00	4,000.00	0.00		0.00	0.00	4,000.00	0.00%	4,000.00	0.00
208-101-801.000	PROFESSIONAL SERVICES	60,000.00	60,000.00	26,969.54	F	550.00	0.00	33,030.46	44.95%	50,000.00	(10,000.00)
208-101-818.000	CONTRACTUAL SERVICES	98,000.00	98,000.00	21,095.69	F	2,847.75	0.00	76,904.31	21.53%	54,338.15	(43,661.85)
208-101-826.000	LEGAL FEES	1,000.00	1,000.00	154.00		0.00	0.00	846.00	15.40%	1,000.00	0.00
208-101-850.000	COMMUNICATIONS	30,000.00	30,000.00	10,170.65		4,655.19	0.00	19,829.35	33.90%	30,000.00	0.00
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%	250.00	0.00
208-101-864.000	CONFERENCE & WORKSHOPS	3,000.00	3,000.00	618.00		120.00	0.00	2,382.00	20.60%	3,000.00	0.00
208-101-880.000	COMMUNITY PROMOTION	25,085.00	25,085.00	7,096.02	F	673.22	0.00	17,988.98	28.29%	20,000.00	(5,085.00)
208-101-900.000	PRINTING & PUBLICATIONS	20,000.00	20,000.00	14,577.80		0.00	0.00	5,422.20	72.89%	20,000.00	0.00
208-101-901.000	BANK FEES	7,000.00	7,000.00	4,310.70		1,381.05	0.00	2,689.30	61.58%	7,000.00	0.00
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	37,874.00	G	0.00	0.00	(2,874.00)	108.21%	37,874.00	2,874.00
208-101-920.000	UTILITIES	35,000.00	35,000.00	10,555.08		1,755.34	0.00	24,444.92	30.16%	35,000.00	0.00
208-101-931.000	BUILDING MAINTENANCE	57,500.00	57,500.00	39,069.55		12,813.61	0.00	18,430.45	67.95%	57,500.00	0.00
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	11,200.00	11,200.00	6,563.07		198.60	0.00	4,636.93	58.60%	11,200.00	0.00
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	336.20		0.00	0.00	6,663.80	4.80%	7,000.00	0.00
208-101-940.000	RENTALS	5,000.00	5,000.00	2,330.00		255.00	0.00	2,670.00	46.60%	5,000.00	0.00
208-101-958.000	MEMBERSHIPS AND DUES	2,500.00	2,500.00	3,191.00	H	0.00	0.00	(691.00)	127.64%	3,000.00	500.00
208-101-960.000	EDUCATION AND TRAINING	5,000.00	5,000.00	540.00	F	0.00	0.00	4,460.00	10.80%	3,000.00	(2,000.00)
208-101-961.000	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%	1,000.00	0.00
208-101-991.000	PRINCIPAL PAYMENTS	159,621.00	159,621.00	159,621.22		0.00	0.00	(0.22)	100.00%	159,621.22	0.22
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	120,000.00		120,000.00	0.00	0.00	100.00%	120,000.00	0.00
208-101-993.001	VENDING EXPENSE	250.00	250.00	0.00	B	0.00	0.00	250.00	0.00%	0.00	(250.00)
208-101-995.000	INTEREST PAYMENTS	733.00	733.00	733.28		0.00	0.00	(0.28)	100.04%	733.28	0.28
208-101-996.027	ADMINISTRATION COSTS	62,424.00	62,424.00	62,424.00		62,424.00	0.00	0.00	100.00%	62,424.00	0.00
208-101-999.000	TRANSFERS OUT	133,136.00	133,136.00	0.00		0.00	0.00	133,136.00	0.00%	133,136.00	0.00
Total Expenditures - Dept 101-GENERAL DEPARTMENT		1,913,141.00	1,913,141.00	1,151,840.62		258,646.21	0.00	761,300.38	60.21%	1,638,172.43	(274,968.57)
208-691-706.000	WAGES- PERMANENT EMPLOYEES	38,480.00	38,480.00	27,524.20		3,089.08	0.00	10,955.80	71.53%	38,480.00	0.00
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	92,550.00	92,550.00	60,725.44		6,221.01	0.00	31,824.56	65.61%	92,550.00	0.00
208-691-715.000	FICA-EMPLOYER'S	10,024.00	10,024.00	6,642.09		603.21	0.00	3,381.91	66.26%	10,024.00	0.00
208-691-718.000	RETIREMENT FUND CONTRIBUTION	6,542.00	6,542.00	1,791.65		525.14	0.00	4,750.35	27.39%	6,542.00	0.00
208-691-719.000	HEALTH, LIFE, DENTAL	18,597.00	18,597.00	0.00		0.00	0.00	18,597.00	0.00%	18,597.00	0.00
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,318.00	1,318.00	0.00		0.00	0.00	1,318.00	0.00%	1,318.00	0.00
208-691-728.000	OFFICE SUPPLIES	750.00	750.00	151.94		0.00	0.00	598.06	20.26%	750.00	0.00

06/02/2021	REVENUE AND EXPENDITURE REPORT FOR RARE									
	PERIOD ENDING 05/31/2021									
	% Fiscal Year Completed: 91.67									
		2020-21		YTD BALANCE		ACTIVITY FOR				
		ORIGINAL	2020-21	05/31/2021		MONTH 05/31/21	ENCUMBERED	UNENCUMBERED	% BDGT	
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED	2020-21 FINAL
208-691-740.000	SUPPLIES	0.00	0.00	381.37		0.00	0.00	(381.37)	100.00%	AMENDED BUDGET
208-691-751.000	FUEL	16,000.00	16,000.00	3,588.55		0.00	0.00	12,411.45	22.43%	AMENDED BUDGET
208-691-801.000	PROFESSIONAL SERVICES	12,000.00	12,000.00	27,128.11	J	126.00	0.00	(15,128.11)	226.07%	23,000.00
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	0.00		0.00	0.00	5,150.00	0.00%	0.00
208-691-850.000	COMMUNICATIONS	6,500.00	6,500.00	4,953.88		468.18	0.00	1,546.12	76.21%	6,500.00
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	1,447.23		0.00	0.00	3,552.77	28.94%	0.00
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	2,671.00		0.00	0.00	0.00	100.00%	0.00
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	947.17		0.00	0.00	2,765.83	25.51%	3,713.00
208-691-976.000	BUILDING ADDITON & IMPROVEMENT	0.00	0.00	128,608.12	J	0.00	0.00	(128,608.12)	100.00%	150,000.00
208-691-983.000	OFFICE EQUIPMENT	2,500.00	2,500.00	0.00		0.00	0.00	2,500.00	0.00%	0.00
208-691-996.027	ADMINISTRATION COSTS	19,371.00	19,371.00	0.00		0.00	0.00	19,371.00	0.00%	0.00
Total Expenditures - Dept 691-SMART		241,166.00	241,166.00	266,560.75		11,032.62	0.00	(25,394.75)	110.53%	414,166.00
TOTAL EXPENDITURES		2,154,307.00	2,154,307.00	1,418,401.37		269,678.83	0.00	735,905.63	65.84%	2,052,338.43
Fund 208 - PARK/RECREATION FUND:										
TOTAL REVENUES		2,154,307.00	2,154,307.00	1,608,036.26		82,475.49	0.00	546,270.74		2,052,338.43
TOTAL EXPENDITURES		2,154,307.00	2,154,307.00	1,418,401.37		269,678.83	0.00	735,905.63		2,052,338.43
NET OF REVENUES & EXPENDITURES		0.00	0.00	189,634.89		(187,203.34)	0.00	(189,634.89)		(0.00)

06/02/2021		REVENUE AND EXPENDITURE REPORT FOR RARE										
		PERIOD ENDING 05/31/2021										
		% Fiscal Year Completed: 91.67										
		2020-21 ORIGINAL	2020-21	YTD BALANCE 05/31/2021	ACTIVITY FOR MONTH 05/31/21	ENCUMBERED	UNENCUMBERED	% BDGT		2020-21 FINAL	CHANGE FROM PRIOR	
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	YEAR-TO-DATE	BALANCE	USED		AMENDED BUDGET	AMENDED BUDGE	
Fund 408 - CAPITAL PROJECTS FUND - RARE												
Revenues												
408-101-699.000	TRANSFER IN	133,136.00	133,136.00	0.00	0.00	0.00	133,136.00	0.00%		133,136.00	0.00	
TOTAL REVENUES		133,136.00	133,136.00	0.00	0.00	0.00	133,136.00	0.00%		133,136.00	0.00	
Expenditures												
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	94,815.00	94,815.00	4,320.21	J	1,530.00	0.00	90,494.79	4.56%	10,000.00	(84,815.00	
408-101-982.000	MACHINERY	5,000.00	5,000.00	0.00		0.00	5,000.00	0.00%		5,000.00	0.00	
408-101-983.000	OFFICE EQUIPMENT	4,000.00	4,000.00	0.00		0.00	4,000.00	0.00%		4,000.00	0.00	
408-101-984.000	FURNITURE	8,000.00	8,000.00	207.71		0.00	7,792.29	2.60%		8,000.00	0.00	
408-101-985.000	VEHICLES	21,321.00	21,321.00	0.00		0.00	20,793.00	0.00%		21,321.00	0.00	
TOTAL EXPENDITURES		133,136.00	133,136.00	4,527.92		1,530.00	20,793.00	128,608.08	3.40%	48,321.00	(84,815.00	
Fund 408 - CAPITAL PROJECTS FUND - RARE:												
TOTAL REVENUES		133,136.00	133,136.00	0.00		0.00	133,136.00			133,136.00		
TOTAL EXPENDITURES		133,136.00	133,136.00	4,527.92		1,530.00	20,793.00	128,608.08		48,321.00		
NET OF REVENUES & EXPENDITURES		0.00	0.00	(4,527.92)		(1,530.00)	(20,793.00)	4,527.92		84,815.00		
A The reimbursement from the LCSA for lost personal property taxes came in greater than was originally anticipated. See budget amendment.												
B Vending activity was non-existent in FY21 due to COVID. See budget amendment.												
C Due to COVID, program fees have declined. See budget amendment.												
D SMART farebox revenue has been amended to actual. SMART operating credit revenue has been amended to reflect SMART expenditures in FY21 that are reimbursable.												
E Due to COVID, programs offered have declined, therefore temporary wages needed to run the programs also declined. FICA expense was impacted as well. See budget amendment.												
F Due to COVID, programs offered have declined, therefore operational expenses needed to run the programs also declined. See budget amendment.												
G Insurance and bond premiums for the year were higher than originally budgeted, however a refund is typically received after year end. See budget amendment.												
H Memberships and dues for the year were higher than originally budgeted. See budget amendment.												
J Parking lot improvements reimbursable by SMART resulted in professional services and capital improvements within the SMART department to have come in higher than originally budgeted. These improvements were originally budgeted in the Capital Projects Fund and subsequently moved to the SMART department. See budget amendments.												

Articles of Incorporation Recreational Authority of Roseville and Eastpointe

ARTICLE I

NAME

The name of the Authority shall be and is the "Recreational Authority of Roseville and Eastpointe", hereinafter referred to as the Authority.

ARTICLE II

DEFINITIONS

Expressly Defined Terms: The terms "authority," "board," "participating municipality," "recreational purposes," "and territory of the Authority" as used in these Articles of Incorporation shall be now or hereafter defined in Section 3 of the Michigan Public Act 321 of 2000, as amended hereafter referred to as "Act 321", that being MCL 123.1131, *et seq.* Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation, and shall otherwise have the meanings customarily ascribed to them, considering the context and subject matter of these Articles of Incorporation.

ARTICLE III

PARTICIPATING MUNICIPALITIES AND TERRITORY

The participating and creating municipalities of the Authority are the City of Eastpointe, a Michigan Municipal Corporation, and the City of Roseville, a Michigan Municipal Corporation, both of which are hereby designated and referred to in these Articles as the "participating municipalities." The territory of the Authority shall include all of the combined territory of the participating municipalities. A municipality may become a participating municipality in the Authority only upon an affirmative vote of the Recreation Authority and the proposed participating municipality. If the Authority has been authorized to levy a tax, the addition of another participating municipality shall be contingent upon approval by the electors of the proposed municipality of a tax, equivalent to that which is being levied by the municipalities in millage rate and term at the time the proposed municipality becomes a participating municipality.

ARTICLE IV

PURPOSE

The purpose of the Authority shall be to construct, operate, maintain and/or improve recreational facilities, including but not limited to, parks, swimming pools, recreation centers, auditoriums and any other facilities authorized by Section 5 of Act 321, to acquire land for recreation purposes authorized by Section 5 of Act 321, and to provide recreational services as authorized by Act 321.

ARTICLE IVa

INITIAL ASSET CONTRIBUTION

The initial asset contribution of the participating municipalities, consisting of real and personal property, shall be limited to the following:

1. City of Roseville: Recreation Center
18185 Sycamore, Roseville, MI 48066
Parcel Identification No. 14-17-453-025
Legal Description (see Exhibit A)
2. City of Eastpointe: Community Center
16435 Eight Mile Road, Eastpointe, MI 48021
Parcel Identification No. 50-14-31-459-001
Legal Description (see Exhibit B)

This initial asset contribution may be modified by the majority vote of the legislative bodies of the participating municipalities.

ARTICLE V

POWERS

The Authority shall possess all the powers specified in Act 321, subject to the limitations of authority as provided by law and/or limitations as specified in these Articles of Incorporation, including the power to:

1. Acquire and hold, by purchase, lease with or without option to purchase, grant, gift, devise, land contract, installment purchase contract, bequest, or other legal means, real and personal property inside or outside the territory of the authority. The property may include franchises, easements, or rights of way on, under, or above any property. The authority may pay for the property from, or pledge for the payment of the property, revenue of the authority.
2. Apply for and accept grants or contributions from individuals, the federal government or any of its agencies, this state, a municipality, or other public or private agencies to be used for any of the purposes of the authority.
3. Hire full-time or part-time employees and retain professional services.
4. Provide for the maintenance of all of the real and personal property of the authority.
5. Assess and collect fees for services provided by and expenses incurred by the authority.
6. Receive revenue as appropriated by the legislature of this state or a participating municipality.
7. Enter into contracts incidental to or necessary for the accomplishment of the purposes of the authority.

ARTICLE VI

TERM

The Authority shall continue in existence perpetually or until dissolved by the majority vote of each of the then participating municipalities. A participating municipality shall not withdraw from the Authority during the period for which the Authority has been authorized to levy a tax by the electors of the Authority.

ARTICLE VII

FISCAL YEAR

The fiscal year of the Authority shall commence on the first day of July in each year and shall end on the last day of June of the subsequent year.

ARTICLE VIII

GOVERNING BOARD

The Authority shall be directed and governed by a five (5) member Board of Trustees, known as the "Recreational Authority of Roseville and Eastpointe Board" and hereinafter sometimes referred to as the "Board".

1. Membership of Board: The Board shall be made up of:
 - a. Two (2) members selected by the legislative body of each participating municipality, each of whom shall be a registered voter or city administrator of said participating municipality; and,
 - b. A neutral fifth member selected by the four (4) members of each participating municipality.
 - c. The term of each member shall be three (3) years, provided, however, the membership of the first duly appointed Board shall be subject to the following: One (1) member of each participating municipality as provided in 1a, above, and the neutral fifth member as provided in 1b, above, shall be for a term of three (3) years. The remaining two (2) members shall serve for a period of two (2) years.
2. Oath of Office: Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective participating municipality.
3. First Board; Organizational Meeting; Subsequent Board Members: The members of the first Board shall be selected within forty five (45) days after the effective date of the incorporation of this Authority. Within sixty (60) days after the effective date of the incorporation of the Authority, the members of the first Authority Board shall qualify by taking the constitutional oath of office and shall meet for the purpose of organization. At such organizational meeting, the Board shall select a Chairperson and a Vice Chairperson, each of whom shall be a member of the Board. The Board shall further select a Secretary and Treasurer, each of whom shall not be members of the Board. All officers shall serve until the organizational meeting of the following year, which shall be

held each year in February, or until their respective successors shall be selected and qualify.

4. No selection to the Authority and no selection of an officer shall be deemed to be invalid because it was not made within the times or at the time specified in these Articles.

ARTICLE IX

COMPENSATION

Pursuant to the requirements of Act 321, members of the Board shall not be compensated for their service by the Authority. Each member of the Board shall, however, be entitled to reimbursement for all expenditures made by him or her in carrying out official duties as may be approved by the Board and to the extent authorized by the budget for the Authority for each fiscal year.

ARTICLE X

VACANCY

A vacancy occurs on the Board on the happening of any of the events set forth in MCL 201.3. Appointed members of the Board, if any, may be removed by the appointing authority for good cause after a public hearing. Vacancies shall be filled in the same manner as the original appointment for the unexpired term. In the event of a vacancy on the Board, the appointing authority selecting such representative shall fill the vacancy as expeditiously as possible.

ARTICLE XI

MEETINGS

Meetings of the Authority shall be held as required and at least monthly at such time and place as shall be prescribed by resolution of the Board. Each member of the Board shall have one vote. Special meetings of the Board may be called by the Chairperson, or any two (2) members thereof, by written notice at least twenty-four (24) hours prior to the time of such meeting. Any member may waive notice of any special meeting either before or after the holding thereof.

Any meeting of the Board shall be held, and any notice therefore shall be given, in accordance with the provisions of Act 267, Public Acts of Michigan, 1976, as amended (the Open Meetings Act).

A majority of the members of the Board shall constitute a quorum, which shall be required in order to conduct a meeting of the Board. The Board shall act by motion or resolution. A vote of the majority of the members of the Board who are present at any meeting, at which a quorum is present, shall be sufficient for passage of any motion or resolution. However, any decision regarding the annual budget, revenue sources, financing, property tax levy, capital expenditures, projected revenues, projected expenditures, budget and budget amendments, must be supported by a vote of the majority of the members of the Board. Any decision regarding a property tax levy shall also require the vote of at least one board member of each participating municipality.

The Board shall have the right to adopt rules governing its procedures, which are not in conflict with the terms of any statute of the State of Michigan or of these Articles of Incorporation. The Board shall keep a record of its proceedings, which record shall be signed by the Secretary and open to the public. All votes shall be "Yes," "No" or "Abstain," provided where the vote is unanimous, it shall only be necessary to so state.

A writing prepared, owned, or used by an authority in the performance of an official function shall be made available in compliance with the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

ARTICLE XII

DUTIES OF BOARD AND OFFICERS

The Chairperson of the Board shall be the presiding officer thereof, and shall be permitted, with the consent of the Board, to appoint committees of the Board as necessary. Except as herein otherwise provided, the Chairperson and Board Members shall not have any executive or administrative functions other than as a member of the Board. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson.

The Secretary shall be the recording officer for the Board. The Board shall establish qualifications for such office, such as the capability of carrying out the duties of office, including, without limitation, compliance with the Freedom of Information Act and other state laws relating to record keeping and management.

The Treasurer shall be the custodian of the funds of the Authority and shall give to it a bond conditioned upon the faithful performance of the duties of his or her office. All money shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal therefrom shall be signed by two (2) persons, which persons shall be the Secretary, the Treasurer or their respective designees, as approved by the Board of Directors. All authorized signatories shall give a bond conditioned upon the faithful performance of the prescribed duties. The Authority shall pay the cost of the bonds. The Board shall establish qualifications for such office, including the capability of carrying out the duties of office as provided by law and these Articles of Incorporation.

ARTICLE XIII

REVENUE SOURCES, BUDGETING, AND FINANCING THE AUTHORITY

Revenue Sources

The Authority shall have the power to assess and collect fees, rents, tolls, excises, and service charges; to borrow money and issue revenue bonds in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended; to borrow money and issue bonds on the credit of the Authority a sum not to exceed 2 mills of the taxable value of the taxable property within the territory of the Authority for the purpose of acquiring, owning, purchasing, constructing, maintaining or operating a system of parks and recreational facilities or any combination thereof;

and to appropriate money annually for Authority purposes and to lay and collect taxes for Authority purposes in a sum not to exceed one (1) mill provided that it is approved in each participating municipality by a vote of the electorate, as provided in Act 321, and to raise revenue by any other levy or bond issuance authorized by Act 321. The term of any bond, note, land contract, installment purpose contract or other borrowed money shall not extend beyond the last day of the fiscal year of a property tax authorized under Article XIII.

Financing the Authority

A. Property Tax Levy

The Authority may levy a tax on all taxable property within the territory of the Authority as authorized by Section 11 of Act 321. For so long as the Authority is funded by a levy as authorized by Section 11 of Act 321, the imposition of such a levy shall preclude the Authority from requiring any further financial contributions from each participating municipality. Nothing in this paragraph shall be construed as preventing a participating municipality, by action of its governing body, from providing additional contributions to the Authority, for either general or a specific use.

Prior to making a final determination to levy a tax, as provided above, the Board must receive the approval of the legislative body of each participating municipalities. Additionally, the Authority may levy the tax only upon the approval of a majority of the electors in each of the participating municipalities of the Authority.

B. Borrow Money/Issue Bonds Or Notes

The Authority may borrow money and issue bonds or notes to finance the acquisition, construction and improvement of a public park, including the acquisition of sites and the acquisition and installation of furnishings and equipment. Prior to making a final determination to borrow money or issue bonds or notes, as provided above, the Board must receive the approval of the legislative body of each participating municipality. The Authority shall not borrow money or issue bonds or notes for a sum that, together with the total outstanding bonded indebtedness of the authority, exceeds 2 mills of the taxable value of the taxable property within the district as determined under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a. Bonds or notes issued by the Authority are a debt of the Authority and not of the participating municipalities. A tax levied to pay a bond or note obligation by the Authority under Act 321 shall not exceed five (5) years without the approval of a majority of the electors in each of the participating municipalities of the authority.

Budgeting

The Board shall prepare a proposed annual operating and capital budget reflecting the projected revenues and projected expenditures of the Authority for the next fiscal year beginning July 1. The Board shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure that said budget is approved prior to July 1 of the year it is to commence. The Board's approval by majority vote shall be the final approval required for the budget. The budget may be amended from time to time upon approval of a majority of the Board. Nothing in this subsection shall be construed to require a participating municipality to fund the Authority with any general fund monies without the approval of said funding by that

participating municipality's governing body, which shall retain the discretion to approve or deny general fund monies to the Authority during the time periods to which this subsection applies. The accounting and budgeting practices of the Authority shall conform with standard accounting practices, the Uniform Budgeting and Accounting Act, Act 2, Public Acts of Michigan, 1968, as amended, and all other applicable provisions of law.

ARTICLE XIV

LIABILITIES

The Authority may contract for all appropriate insurance with an insurance company or may contract for inclusion by a participating municipality in the municipality's insurance coverage. Notwithstanding the above, the Authority's participation in any program of self-insurance will require approval of all participating municipalities.

The Authority must secure and maintain comprehensive general liability insurance, business automobile liability insurance, and if it employs any personnel, workers compensation and employer's liability insurance. The minimum liability level limits for such insurance shall be as follows:

Workers Compensation – Statutory

Employer's Liability - \$500,000.00 each person

Business Automobile Liability Combined \$5,000,000.00 single limit for bodily injury and property damage

Comprehensive General Liability and Public Official's Liability - \$10,000,000.00 each person and \$10,000,000.00 each occurrence for bodily injury and \$10,000,000.00 each occurrence and \$10,000,000.00 aggregate for property damage

The Authority must indemnify any participating municipality against any general losses, damages or liabilities due to the service and activities of the Authority or participation in the Authority up to the Authority's liability insurance policy limits.

ARTICLE XV

PARTICIPATING MUNICIPALITY WITHDRAWAL

A participating municipality shall not withdraw from the Authority during the period that a tax is authorized to be levied by the electors of the Authority.

A participating municipality may withdraw from the Authority, subject to the limitation in the first paragraph of this Article, by resolution of the participating municipality's legislative body approving the withdrawal. A certified copy of the resolution shall be provided to the Board at least three (3) months prior to the beginning of a new fiscal year for the Authority. Such new fiscal year shall serve as the effective date for the withdrawal.

A participating municipality that withdraws from the Authority shall remain liable for a proportion of the debts and liabilities of the Authority incurred while the participating municipality was a part of the Authority. The proportion of the Authority's debts for which a participating municipality remains liable as a result of this withdrawal from the Authority shall be determined by dividing the state equalized value of the real property in the participating municipality by the state equalized value of all real property in the Authority on the effective date of the withdrawal.

Any property owned by the Authority, which is in the possession of the withdrawing municipality or in the possession of personnel who will no longer remain with the Authority as a result of the participating municipality's withdrawal from the Authority, shall be returned to the Authority before the effective date of the withdrawal. The withdrawing municipality shall not be entitled to the return of any credit for any property or money it transferred to or paid to the Authority prior to the withdrawal.

ARTICLE XVI

DISSOLUTION OF AUTHORITY

The Authority may be dissolved by the concurring resolution of the governing body of a majority of the participating municipalities of the Authority at the time of such dissolution. Prior to dissolution of the Authority, any outstanding indebtedness of the Authority, including any bonds issued under Section 21 and/or Section 23 of Act 321 shall be paid. Any assets of the Authority remaining after the payment of any such outstanding indebtedness shall be distributed evenly to the participating municipalities of the Authority at the time of the dissolution. In all instances, the participating municipality in which said real estate is located shall be given the right of first refusal on the purchase of said real estate. In the event of a dissolution following a period of property tax levy by the Authority, any funds obtained via levy, and/or property purchased by such funds, which are subsequently distributed to the participating municipalities pursuant to this Article shall be assigned by the participating municipalities to public purposes consistent with the purposes approved by the electorate for the original levy.

In the event that, at the time of dissolution, the Authority is in possession of lands acquired with, or developed with, in whole or in part, grant funds from the Michigan Natural Resources Trust Fund (hereinafter the "MNRTF"), the rules and regulations governing the disposition of such lands as adopted by the MNRTF Commission, or its designee, shall control. As much as practicable, the participating municipalities shall distribute evenly the assets relating to same in calculating any credits, or set-offs in regards to any dissolution arrangements under this Article.

ARTICLE XVII

EMPLOYEES

The Board may employ such personnel and employees as it may consider desirable and may retain from time to time the services of attorneys, accountants, and other consultants, as the Board considers necessary to carry out the purpose of the Authority.

ARTICLE XVIII

AUDIT

The Board shall obtain an annual audit of the Authority pursuant to Section 27 of the act, being MCL 123.1157. The books and records of the Authority shall be open for inspection by any participating municipality at all reasonable times.

ARTICLE XIX

STATE, FEDERAL AND PRIVATE GRANTS

The Authority shall have the power to apply for and accept grants, loans or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or other public or private organizations or foundations; and to do any and all requirements necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 321. In the event that any grant, loan or contribution shall require a long term obligation as to the use, maintenance, or operation of a specific piece of property, the approval of the governing body of the participating municipality in which such property is located shall be required prior to the acceptance of the grant, loan, or contribution by the Authority.

ARTICLE XX

INVESTMENT

The Treasurer of the Authority when authorized by a resolution of the Board may invest general funds of the Authority. The Board must approve the Treasurer's investment policy. Such investment by the Treasurer shall be made in compliance with the laws of the State of Michigan.

ARTICLE XXI

EXEMPTION FROM TAXATION

The property of the Authority shall be exempt from all taxation and assessments and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

ARTICLE XXII

PUBLICATION

These Articles of Incorporation shall be published not less than once in a newspaper generally circulated within the participating municipalities, before they are adopted. The adoption of these Articles of Incorporation by a participating municipality shall be evidenced by an endorsement on these Articles by the clerk of such participating municipality. Upon adoption of these Articles

of Incorporation by each of these participating municipalities, a printed copy thereof shall be filed with the Secretary of State by the City Clerk of the City of Eastpointe.

ARTICLE XXIII

EFFECTIVE DATE

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

ARTICLE XXIV

AMENDMENTS

Amendments may be made to these Articles of Incorporation at any time if adopted by the legislative body of each participating municipality of which the Authority is composed. This requirement shall apply to all amendments to the articles, including those which would otherwise be exempted by paragraph (4) of Section 5 of Act 321. Any such amendment shall be published, endorsed, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation.

ARTICLE XXV

REVERSION OF LEASES OF EXISTING PARK LAND

In the event that any land leased to the Authority shall, during the Authority's stewardship and lease of said lands, be improved or developed, in whole or in part, with the assistance of Michigan Natural Resources Trust Fund ("MNRTF") and/or Land and Water Conservation Fund ("LWCF") monies, the Authority shall, throughout the Authority's stewardship and lease of the lands, be responsible for maintaining said lands in accordance with all grant requirements attendant to funding under the MNRTF and/or LWCF requirements.

In the event of the dissolution of the Authority, or any other termination of the Authority's lease for any reason, the rules and regulations governing the disposition of such lands as adopted by the MNRTF and/or LWCF, shall control. As much as practicable, the participating municipalities shall distribute evenly the assets relating to same in calculating any credits, or set-offs, in regards to any dissolution arrangements under Article XVI.

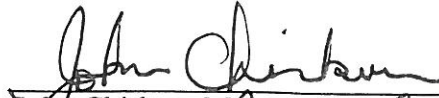
ARTICLE XXVI

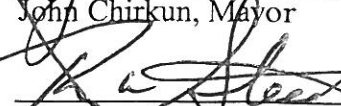
MISCELLANEOUS

These Articles of Incorporation may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The captions in these Articles of Incorporation are for convenience only and shall not be considered as part of these Articles of Incorporation or in any way limiting or amplifying the terms and provisions hereof.

These Articles have been adopted by the governing bodies of the City of Roseville and City of Eastpointe as set forth in the following endorsements, and in witness whereof the Mayor and Clerk of the City of Roseville and Mayor and Clerk of the City of Eastpointe.

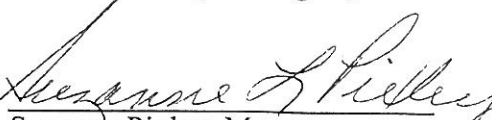
The foregoing Articles of Incorporation were adopted by the City Council of the City of Roseville, Macomb County, Michigan, at a meeting duly held on the 9th day of August, 2011.

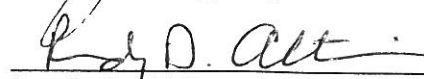


John Chirkun, Mayor

Richard Steenland, Clerk

The foregoing Articles of Incorporation were adopted by the City Council of the City Eastpointe, Macomb County, Michigan, at a meeting duly held on the 16th day of August, 2011.



Suzanne Pixley, Mayor

Randy D. Altimus, Clerk

EXHIBIT A

Legal Description

SEC 17 COM AT SE COR SEC 17; TH NO*50'W 1351.30 FT; TH S89*02'W 1338.30 FT TO POB; THS0*52'E 269.80 FT; TH N85*24'W 510.90 FT; TH NO*52' W220.16 FT; TH N89*02'E 508.58 FT TO POB, BEING 2.86 A; ALSO ALL LOTS 10 THRU 14, ROSEVILLE FARMS NO 4 SUB

EXHIBIT B

Legal Description

"RIDGEMONT GOLF COURSE SUBDIVISION" Lots 1 to 6 INCL. ALSO LOTS 23 TO 28 INCL.



This EMPLOYMENT AGREEMENT made and entered into on the 1st day of July, 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Amanda Hughes**.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Amanda Hughes** shall be employed on and after July 1, 2021 as the **Office Manager** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment shall be three (1) years, from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Amanda Hughes's** salary as **Office Manager** shall be **\$45,869.00** annually with a 2% increase in 2022/23 and 2% in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - Employee shall be credited and have available Ninety-six (96) hours, or 12 sick days, each January 1 for the entire calendar year. Employees will be allowed to accumulate up to Twenty-Four (24) sick days (192 hours). Sick time can be taken at a minimum of two (2) hour increments.

New hire employees do not accrue sick leave time until after successful completion of their three (3) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8th) calendar day of disability and continuing through the 365th consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of an immediate family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non-job-related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2017. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Recreation Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATON OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

21. TERMINATION

(a) The Employee may at any time terminate this agreement and their employment by giving not less than two weeks written notice to the Executive Director.

(b) The Executive Director may terminate this Agreement and the Employee's employment, with just cause, at any time, with written notice to the employee and the Board. The employee agrees to return any property of the Recreation Authority of Roseville & Eastpointe at the time of termination.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Recreational Authority of Roseville & Eastpointe Board.

In witness whereof, the parties hereto have hereunder set their hands and seals the day and year first above written.

BY _____ BY _____

BY _____ Date: _____



This EMPLOYMENT AGREEMENT made and entered into the 1st day of July 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Adam Just:**

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Adam Just** shall be employed on and after July 1, 2021, as **Sports Coordinator** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment under this agreement shall be three (3) years from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Adam Just's** salary as **Sports Coordinator** shall be **\$58,408.00** annually with a 2% increase in 2022/23 and 2% increase in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - The sick leave policy covers an employee up to one (1) calendar year for on/off duty illness or injury.

New hire employees do not accrue sick leave time until after successful completion of their six (6) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8th) calendar day of disability and continuing through the 365th consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more

consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of a family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period of six (6) months. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non job related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2019. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Executive Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATION OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

21. TERMINATION

(a) The Employee may at any time terminate this agreement and their employment by giving not less than two weeks written notice to the Executive Director.

(b) The Executive Director may terminate this Agreement and the Employee's employment, with just cause, at any time, with written notice to the employee and the Board. The employee agrees to return any property of the Recreation Authority of Roseville & Eastpointe at the time of termination.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Roseville-Eastpointe Recreation Authority Board.

In witness whereof, the parties hereto have hereunder set their hands and seals
the day and year first above written.

BY _____ BY _____

BY _____ Date: _____



This EMPLOYMENT AGREEMENT made and entered into the 1st day of July 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Anthony Lipinski**:

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Anthony Lipinski** shall be employed on and after July 1, 2021, as **Executive Director** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment under this agreement shall be three (3) years from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Anthony Lipinski's** salary as **Executive Director** shall be **\$100,694.00** annually with a 2% increase in 2022/23 and 2% increase in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - The sick leave policy covers an employee up to one (1) calendar year for on/off duty illness or injury.

New hire employees do not accrue sick leave time until after successful completion of their six (6) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8th) calendar day of disability and continuing through the 365th consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more

consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of a family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period of six (6) months. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non job-related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2019. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Executive Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATION OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

21. TERMINATION

(a) The Executive Director may, at any time, terminate this agreement and their employment by giving not less than two weeks written notice to the Recreation Authority of Roseville & Eastpointe Board.

(b) The Recreation Authority of Roseville & Eastpointe Board may terminate this Agreement and the Executive Director's employment, with just cause, at any time, with written notice to the employee. The employee agrees to return any property of the Recreation Authority of Roseville & Eastpointe at the time of termination.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Roseville-Eastpointe Recreation Authority Board.

In witness whereof, the parties hereto have hereunder set their hands and seals
the day and year first above written.

BY _____ BY _____

BY _____ Date: _____



This EMPLOYMENT AGREEMENT made and entered into on the 1st day of July, 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Christine McCullum**.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Christine McCullum** shall be employed on and after July 1, 2021 as the **Senior Van Transportation Coordinator** of the Recreational Authority of Roseville & Eastpointe. This position is contingent upon receipt of the Community Credits and Municipal Credits each year through SMART.
2. The term of said employment shall be three (3) years, from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Christine McCullum's** salary as **Senior Van Transportation Coordinator** shall be **\$42,082.00** annually with a 2% increase in 2022/23 and 2% in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - Employee shall be credited and have available twelve (12) sick days each January 1 for the entire calendar year. Employees will be allowed to accumulate up to twenty-four (24) sick days (192 hours). Sick time can be taken at a minimum of two (2) hour increments.

New hire employees do not accrue sick leave time until after successful completion of their three (3) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8th) calendar day of disability and continuing through the 365th consecutive day. The employee of the Authority shall be compensated at sixty-five (65%)

percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of an immediate family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non-job-related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2017. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director. The child enrolling in the program must be a son, daughter, grandson, granddaughter, step-child or child that the employee is a legal guardian to take advantage of this benefit.

18. USE OF PRIVATE AUTOS

Subject to approval by the Recreation Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATION OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

21. TERMINATION

(a) The Employee may at any time terminate this agreement and their employment by giving not less than two weeks written notice to the Executive Director.

(b) The Executive Director may terminate this Agreement and the Employee's employment, with just cause, at any time, with written notice to the employee and the Board. The employee agrees to return any property of the Recreation Authority of Roseville & Eastpointe at the time of termination.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Recreational Authority of Roseville & Eastpointe Board.

In witness whereof, the parties hereto have hereunder set their hands and seals the day and year first above written.

BY _____ BY _____

BY _____ Date: _____



This EMPLOYMENT AGREEMENT made and entered into the 1st day of July 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Mary Grant:**

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Mary Grant** shall be employed on and after July 1, 2021, as **Senior Activities Director** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment shall be three (3) years from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Mary Grant's** salary as **Senior Activities Director** shall be **\$61,632** annually with a 2% increase in 2022/23 fiscal year and 2% increase in 2023/24 fiscal year.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Recreation Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - The sick leave policy covers an employee up to one (1) calendar year for on/off duty illness or injury.

New hire employees do not accrue sick leave time until after successful completion of their six (6) month probationary period. Sick time is then prorated for the remainder of the year.

A short-term disability plan shall be provided to the Authority commencing on the eight (8th) calendar day of disability and continuing through the 365th consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority required a written statement from the employee's doctor on the

third consecutive day of requested sick leave. Once off for three or more consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of a family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Recreation Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments. New hire employees do not accrue personal business days until after successful completion of their probationary period of six (6) months. Personal business days are then prorated for the remainder of the year.
8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE
In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave

beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10 JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11 DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non job related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12 MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of

six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2017. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the

Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Recreation Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATON OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

21. TERMINATION

(a) The Employee may at any time terminate this agreement and their employment by giving not less than two weeks written notice to the Executive Director.

(b) The Executive Director may terminate this Agreement and the Employee's employment, with just cause, at any time, with written notice to the employee and the Board. The employee agrees to return any property of the Recreation Authority of Roseville & Eastpointe at the time of termination.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Recreational Authority of Roseville & Eastpointe Board.

In witness whereof, the parties hereto have hereunder set their hands and seals
the day and year first above written.

BY _____ BY _____

BY _____ Date: _____



This EMPLOYMENT AGREEMENT made and entered into the 1st day of July 2021, by and between the Recreational Authority of Roseville & Eastpointe and **Sara Frederick**:

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereby agree to the following as the conditions covering their employment relationship, namely:

1. **Sara Frederick** shall be employed on and after July 1, 2021, as **Assistant Director** of the Recreational Authority of Roseville & Eastpointe.
2. The term of said employment under this agreement shall be three (3) years from its execution and will automatically renew annually for one (1) year unless either party provides written notice of their intent to negotiate a new agreement.
3. **Sara Frederick's** salary as **Assistant Director** shall be **\$72,368.00** annually with a 2% increase in 2022/23 and 2% increase in 2023/24 fiscal years.
4. **OVERTIME** - An election may be made by an employee to accumulate up to sixty (60) hours in compensatory time by mutual agreement between the employee and the Executive Director. Additional hours above 60 may be accumulated at the discretion of the Executive Director. Compensatory time shall not be paid out.
5. **HOLIDAYS** - The following calendar days shall be deemed holidays for the purpose of this agreement: New Year's Eve Day, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, and Christmas Day. Holidays which occur during vacation leave shall not be charged against vacation leave. When one of the listed holidays falls on a Sunday, the following Monday shall be considered a holiday for the Authority employee. When a holiday falls on a Saturday, the preceding Friday shall be considered the holiday.
6. **SICK LEAVE** - The sick leave policy covers an employee up to one (1) calendar year for on/off duty illness or injury.

New hire employees do not accrue sick leave time until after successful completion of their six (6) month probationary period.

A short-term disability plan shall be provided to the Authority commencing on the eight (8th) calendar day of disability and continuing through the 365th consecutive day. The employee of the Authority shall be compensated at sixty-five (65%) percent of his/her regular pay during this period of disability.

The Authority requires a written statement from the employee's doctor on the third consecutive day of requested sick leave. Once off for three or more

consecutive sick leave days, a statement from the employee's doctor must also be obtained clearing the employee to return to work. The Authority also reserves the right to require the employee to be examined by a physician of the Authority's choice, at the Authority's expense.

Employees may utilize sick leave in case of the illness or injury of a family member as defined by the Family Medical Leave Act (FMLA).

7. PERSONAL BUSINESS DAYS - Three (3) personal business days shall be allowed during each year of this agreement with pay upon written application and approval by the Executive Director. Personal business days shall not be carried over from year to year. Personal business days may be used in four (4) hour increments.

New hire employees do not accrue personal business days until after successful completion of their probationary period of six (6) months. Personal business days are then prorated for the remainder of the year.

8. VACATION SELECTION AND VACATION TIME - Employees shall be credited and have available vacation January 1 for the entire calendar year based upon their anniversary date in that calendar year. If an employee leaves employment or does not work ten (10) days in the month ("work" shall include vacation, personal leave days and compensatory days), the payoff amount or accumulated vacation amount will be reduced accordingly.

<u>Service Time</u>	<u>Days Earned</u>
Completion of Probation – 5 years	10 days
Over 5 years	15 days
Over 15 years	20 days
Over 20 years	25 days
Over 25 years	30 days

New hire probationary employees do not accrue vacation leave time until after successful completion of their probationary period. Vacation time is then credited retroactive to date of hire.

Up to five (5) vacation days may be accumulated and carried over to the following calendar year. Additional days over the maximum five (5) days have to be used by the end of the first pay period in January or they will be forfeited.

Pay in lieu of vacation for up to 50% of days acquired during the current year can be requested by November 30 each year. In the event employment is terminated, an employee will be paid for all earned vacation accumulated, computed on the basis of all earned vacation from the prior year not used, and the vacation time earned in the current year.

9. FUNERAL LEAVE

In event of death of immediate family, time off with pay to attend the funeral shall be given. Funeral leave, for immediate family only, up to 3 days paid leave beginning with the date of death and ending with the date of the funeral. If funeral is held 500 miles outside of the City of Roseville or Eastpointe an additional day for travel after the date of funeral will be given. Immediate family is defined as spouse, children, grandchildren, mother, grandmother, father, grandfather, sister, brother, stepparents, step-children, step-grandparents, step-grandchildren, step-brothers, or step-sisters of the employee or their spouse. It is understood that immediate family does include those family members of a widow/widower's deceased spouse but not a divorced spouse.

10. JURY DUTY

Participation in jury duty shall not result in any loss of pay or benefits. Proof of jury and/or assignment shall be documented, if requested. Any remuneration received for Jury Duty shall be submitted to the Authority.

11. DUTY RELATED ILLNESS AND INJURY

All employees injured or incapacitated in the actual discharge of duty shall receive such pay for injuries as provided for under Workman's Compensation Laws of the State of Michigan. In addition to the minimum amount required by law, the Authority shall pay an additional sum, which will be the difference between eighty percent (80%) of his regular salary minus said compensation payment. Such additional payment shall be made for a period not to exceed one year, and shall not be paid for injuries received because of negligence on the part of the employee injured.

The Authority reserves the right to have an employee examined at any time while on injury and assign the employee back to the position he/she held prior to injury or to another assignment as determined by the Recreation Director. These assignments are strictly the prerogative of management.

If the reports of the employee's physician and the Authority's physician are in disagreement or conflict, a "third party" physician's (agreed to by the Authority and the employee) opinion will be binding on both parties.

All employees released for light duty will be assigned duties and given an opportunity to work. A light duty assignment in no fashion extends or modifies the additional payment period.

Any employee incurring a non job related illness or injury and who is deemed by their doctor to be able to work, however is restricted from performing their normal job, may request to be allowed to work limited duty. It is the obligation of the employee to secure and deliver to the Authority a doctor's prescription for the hours and duties allowed.

12. MEDICAL INSURANCE

The Authority shall provide full-time employees, eligible spouse and their dependents medical, dental and optical insurance coverage upon completion of six (6) months of service. The insurance plan follows the City of Roseville Employee Benefit Plan ("Plan Document") effective January 1, 2019. Employer agrees to a 50% contribution to the deductible amount of the employee Health Savings Account.

13. POST RETIREMENT HEALTH CARE

The Authority shall participate in a Retirement Health Savings Plan upon completion of six (6) months of service. This plan shall consist of a mandatory Employer contribution of two (2%) percent and a one (1%) percent Employee contribution. Both contributions shall be made on the basis of base wage only. The vesting for Employer contributions shall be immediate.

14. REIMBURSEMENT ACCOUNTS

Employees of the Authority will be permitted to utilize qualified reimbursement accounts established as part of Section 125 of the Internal Revenue Code, which permits employees to pay certain health care or dependent care expenses with pre-tax dollars. Administration and limitation of this plan shall be determined by the Authority and as otherwise required by Federal law or regulation.

15. CASH IN LIEU OF BENEFITS

Employees of the Authority who elect to waive participation in the Authority's sponsored health care plan because the employee receives health care benefits from a previous employer or the employee's spouse has coverage shall be paid a health insurance allowance of One Thousand (\$1,000.00) Dollars annually. The waiver of participation shall remain in effect from coverage year to coverage year unless revoked by the employee, in writing, during a subsequent open enrollment period or otherwise provided in the agreement. As a condition of waiving participation and receiving an insurance allowance, the employee must annually submit a letter to the Authority certifying that the employee and the employee's dependents will be covered under a health insurance plan. Each employee who elects to accept the insurance allowance for the calendar year January through December will receive payment in January of the subsequent year, combined with any other special pay items.

In the event that an employee's health care plan ceases to cover the employee and his/her dependents, the employee must re-enroll in the Authority's sponsored health care plan. The Authority will endeavor to re-enroll the employee and the employee's eligible dependents in the Authority sponsored health care plan subject to the procedures and time frame required by the appropriate health insurance carrier. Employees who are re-enrolled during a calendar year will receive a prorated allowance.

16. PENSION

Employees of the Authority may participate in a defined contribution (DC) plan. The plan will provide for an Employer contribution of fifteen (15%) percent of the Employee's base wage and an optional Employee contribution of up to five (5%) percent of base wage. The period of vesting for this benefit shall be five (5) years of service.

17. CHILD CARE BENEFIT

Full-time employees of the Recreational Authority of Roseville & Eastpointe may receive up to a \$2000 credit towards the registration fee for a child age 6 – 12 in the Recreation Authority Summer Day Camp program each calendar year upon approval by the Executive Director.

18. USE OF PRIVATE AUTOS

Subject to approval by the Executive Director, the Authority will pay the equivalent cents per mile as published by IRS Standard Mileage Rates to all employees for use of their privately owned vehicle in conducting Authority business. Authority vehicles will be used whenever possible.

19. CESSATION OF BENEFITS

It is understood that anytime an employee is on unpaid leave that the benefits of this agreement cease and benefits are prorated for time off. Certain benefits may continue under other Federal and State laws.

20. RIGHTS AND RESPONSIBILITIES

Both the Authority and its employees recognize the others rights and responsibilities under both Federal and State Law and agree that same shall supersede any provision to the contrary in this agreement unless said law reserves to the parties hereto the right to negotiate said rights and responsibilities hereunder.

21. TERMINATION

(a) The Employee may at any time terminate this agreement and their employment by giving not less than two weeks written notice to the Executive Director.

(b) The Executive Director may terminate this Agreement and the Employee's employment, with just cause, at any time, with written notice to the employee and the Board. The employee agrees to return any property of the Recreation Authority of Roseville & Eastpointe at the time of termination.

The parties recognize that this is the entire agreement between the parties and this agreement may not be modified except by mutual agreement, in writing, with appropriate legislative action being taken by the Roseville-Eastpointe Recreation Authority Board.

In witness whereof, the parties hereto have hereunder set their hands and seals
the day and year first above written.

BY _____ BY _____

BY _____ Date: _____

Proposed Policy for Providing Funds
to the
City of Eastpointe and the City of Roseville

The Recreation Authority of Roseville and Eastpointe may provide funds to the City of Eastpointe and the City of Roseville for a Capital Project to be completed in a park in their respective city during the Fiscal Year the funds are made available. This funding will only be made available if the Recreation Authority budget has sufficient funds to provide.

The guidelines for each community to receive these funds are as follows:

1. The amount of funding available will be determined by the Recreation Authority of Roseville and Eastpointe Board by June 15 each year.
2. Each community will decide on the project they would be requesting funds.
3. It is suggested that each communities' respective Parks Board meets with the Recreation Authority Board to discuss their upcoming project.
4. The Recreation Authority of Roseville and Eastpointe Board must approve of the project prior to providing funds.

Should there be a capital project that is planned for the Recreation Authority of Roseville and Eastpointe then funding may not be available for each community.



Recreational Authority of Roseville & Eastpointe

18185 Sycamore, Roseville, MI 48066

586-445-5480 rare-mi.org

BUILDING UPDATES

AS OF WEDNESDAY, MAY 27, 2021

Beginning June 1:

- There will no longer be capacity limits for outdoor programs and events
- Face masks continue to be required for non-vaccinated individuals indoors at the Recreation Authority Center
- If you are vaccinated for COVID-19 you will not be required to wear a mask
- The Recreation Authority will start accepting room and gym reservations for dates on or after July 6th, 2021.
 - Room & gym reservations must be made in person Monday – Friday, 8:30am – 4:00pm.
 - Please visit rare-mi.org for room rates and guidelines

Beginning July 1:

- Masks will not be required to be worn while indoors if you received a Covid-19 Vaccine.
- Un-vaccinated individuals are required to wear a mask indoors.
- All room capacities will be set back to our standard room capacity
- Senior Office, programs and drop-in room will be open.
 - Please check back in Mid-June for program offerings and hours.
- The Recreation Authority Center will continue to be closed on Sundays, unless there is a room rental or pre-scheduled program. Please call ahead for weekly schedule.
- SMART Bus transportation will operate rides from Monday – Friday, 8:30am – 3:30pm with scheduling appointments from 9:00am – 3:00pm. COVID-19 vaccination rides will be available to schedule to Lakeside Mall in Sterling Heights. Bus capacities will increase.

All policies and updates listed above are subject to change to follow the State of Michigan's COVID-19 policies

Governor Whitmer Accelerates 'MI Vacc to Normal' Plan to Move Michigan Forward Towards Normalcy

The 'MI Vacc to Normal' Plan now features two -steps to get the state back to normal by July 1st

LANSING, Mich. — Today, Governor Gretchen Whitmer announced an updated 'Vacc to Normal' plan, which outlines steps Michiganders can take to emerge from this pandemic. As of June 1st, capacity limits will lift for outdoor events. Additionally, indoor capacity limits will increase to 50%, allowing indoor social gatherings such as weddings and funerals to move closer to normalcy. As of July 1st, the state will no longer limit capacity at indoor or outdoor gatherings.

“As Michiganders have stepped up to get vaccinated and the CDC has released new guidance on masks, we are adapting the MI Vacc to Normal challenge to keep up,” said **Governor Gretchen Whitmer**. “Starting June 1st, we will be moving forward, faster than expected, towards a return to normalcy. Soon, Michiganders will be able to celebrate together, have summer weddings and even enjoy a 4th of July barbeque with family and friends. This is what we have all been working so hard towards, and I am so grateful to every Michigander who continues to go above and beyond to keep themselves, their family, and our communities safe. Thanks to them, we can take these final steps towards a return to the normalcy and build our economy back stronger than ever.”

To reflect these changes, the Michigan Department of Health and Human Services (MDHHS), will release an updated epidemic order on Monday. Throughout the month of June, people who are not yet fully vaccinated will still be required to mask up while indoors.

“This pandemic has been so difficult for so many Michiganders. We’ve made incredible sacrifices for the good of public health and the safety of our friends, family, and communities,” said **Lt. Governor Garlin Gilchrist**. “This vaccine is helping our small businesses reopen their doors. It’s allowing our economy to come back stronger than ever and allows for a sense of normalcy to return for families across our state. I hope that this news is an added incentive for those on the fence about getting a vaccine. I will remain focused on encouraging every Michigander to make a vaccine appointment if they haven’t already. This is how we move forward, together.”

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Recreational Authority of Roseville and Eastpointe Board Members

Meetings: The Recreation Authority Board meets monthly on the second Wednesday each month at 4:00pm at the Recreation Authority Center Conference Room (or via Zoom).

Members: Two members appointed by Eastpointe City Council; Two members appointed by Roseville City Council; One at-large member appointed by the four board members.

Terms: Recreation Authority Board members are appointed to 3-year terms.

<u>NAME</u>		<u>Term Ending</u>
John Walters -	Roseville Council Appointee	January 1, 2024
Angela Brown -	Eastpointe Council Appointee	January 1, 2022
Joseph Merucci -	Eastpointe Council Appointee	January 1, 2023
Michael Switalski -	Roseville Council Appointee	January 1, 2023
Michael Klinefelt,	RARE Board Appointee	January 1, 2024



RECREATION AUTHORITY OF ROSEVILLE-EASTPOINTE

18185 SYCAMORE, ROSEVILLE, MI 48066 586-777-7177

OFFICE HOURS: 8:30 A.M.—4:00 P.M. - MONDAY—FRIDAY

www.rare-mi.org

SENIOR ACTIVITIES NEWSLETTER

JUNE 2021

Mary L. Grant, Senior Director

Kim Steele, Office Support

UPCOMING ACTIVITIES

Face masks continue to be required for non-vaccinated individuals indoors at the Senior Center.

National Donut Day—Friday, June 4th from 9:00 a.m.—10:00 a.m.

Did you know that National Donut Day is celebrated on the first Friday of June each year? This special day started in 1938 as a fundraiser for Chicago's Salvation Army. In honor of this annual celebration we are going to offer a donut and a coffee in our Drop-In Room. The cost is \$1.00 per person. Please mark your calendar and join us for a cup of joe and a tasty treat!

Craft Class—Goat's Milk Lavender Soap—Thursday, June 10th from 1:00 p.m.—2:00 p.m.

We will be hosting this creative opportunity in our Drop-In Room. The cost for the class is \$6.00 and each attendee will learn how to make 2 beautiful bars of lavender soap for you to keep or share. All supplies are included in the fee. Please call the Senior Office if you plan to attend. Space is limited. Registrations will not be accepted the day of the event.

Summer Bingo—Tuesday, June 15th at 1:00 p.m.

All are invited to join us in the Activity Center for a Summer Kick-Off Bingo event. The cost to participate is \$5.00 per person and includes a fun tropical beverage and several rounds of bingo with prizes. Please call the Senior Office if you are planning to attend. Space is limited, so sign up soon! Registrations will not be accepted the day of the event.

Senior Center "Summer Day Camp"

Wednesday, June 23rd from 10:00 a.m.—2:00 p.m.

Cost—\$20.00 per camper

All are welcome to join us for our first time ever Summer Day Camp here at our Center. We will meet in the Drop-In Room for a day filled with fun activities, crafts, and a picnic style lunch. So channel your "inner youngster" and sign up for this new program. We promise it will be a day to remember! You must register in advance by calling the Senior Office. Space is limited, so sign up early! Registrations will not be accepted the day of the event.

Brown Bag Lunch—Monday, June 28th at 1:00 p.m.

Our first brown bag lunch day was such a hit that we are planning to offer this program again. Participants are required to bring your own sack lunch and join us in the Drop-In Room for a little conversation and socialization. We will provide your beverages along with a yummy dessert! Please give us a call if you are planning to attend.

Registrations will not be accepted the day of the event.

FITNESS PROGRAMS

FITNESS CENTER: The current hours are: Monday-Friday, 8:30 a.m.–8:00 p.m. and Saturdays 9:00 a.m.–4:00 p.m.

WALKING and PICKLEBALL: These programs will be suspended and will resume in September.

ZUMBA GOLD: Thursdays from 10:00–11:00 a.m. Drop in fee \$6/class cash paid to the instructor.

Attendees for these programs must enter through the Main Office door.

SENIOR CENTER HAPPENINGS

POOL ROOM: Open for limited play on Tuesdays and Thursdays from 11:00 a.m.—2:00 p.m. by appointment only. To insure your safety, we will allow 2 people at a time in the room and you can shoot for one hour.

COMPUTER ROOM: Appointments are available on Mondays, Wednesdays, and Fridays from 12:30–2:30 p.m.

BOOKS AND PUZZLES: Paperback books and jigsaw puzzles are available from our Drop-In Room and can be picked up by appointment.

DINING SENIOR STYLE: The Macomb Community Action's Dining Senior Style program is serving hot lunches at our Senior Center (no beverage service). These lunches will be "To-Go" only and will be served at 11:15 a.m. on a first-come-first-served basis. The process will be contactless with little to no socialization. You must wear a mask or face covering when picking up your meal. For more information, please call 586-469-5228.

To make a reservation for the Pool Room, Computer Room, or to pick up books and puzzles, call the Senior Office during regular business hours. Upon arrival you will enter the facility through the Main Entrance.

SENIOR VAN TRANSPORTATION

Senior Van Transportation is running Monday—Friday with limited hours. Riders must wear a mask and barriers have been installed between the driver and the rider for your safety. Rides are a \$1.00 each way and must be scheduled in advance. For complete details, please contact the Senior Van Transportation lines Monday—Friday, 9:00 a.m. to 3:00 p.m.

Eastpointe residents should call 586-445-5085

Roseville residents should call 586-445-5482

COMING SOON

"FREE" Movie and Music at Veterans Memorial Park

We have planned a "Christmas in July" Outdoor Event on Tuesday, July 20th. The Rick Lieder Band will play a variety of music from 5:30 p.m.—7:30 p.m. followed by Thomas Kinkade's Christmas Cottage (outdoor movie) which begins at 7:45 p.m. Look for details in the next newsletter.