



**Recreational Authority of Roseville & Eastpointe Board**  
**4:00 pm - January 12, 2022**  
**Activity Center Room - Recreation Authority Center**  
**Meeting Agenda**

- A. Roll Call
- B. 1. Approval of Minutes for Regular meeting December 8, 2021.
- C. Approval of Disbursements and Budget Report.
  - 1. Disbursement #6
  - 2. Revenue/Expense Reports
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
  - 1. Report from Mr. Scott Chambers, DRIVE Creative Services, Inc., on printing of Rec. Authority Newsletter.
  - 2. Review of preliminary cost estimates for the proposed Eastpointe Park Projects utilizing the RARE Park Improvement Program.
  - 3. Discussion to decide a date to have a joint meeting with the Eastpointe Parks & Rec. Commission and the Roseville Parks & Recreation Board.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment

*Next Meeting: Wednesday, February 9, 2022 at 4:00 p.m.*



## Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Conference Room - Recreation Authority Center via ZOOM

18185 Sycamore, Roseville, MI 48066

4:00 pm December 8, 2021

Meeting called to order 4:00 p.m.

**A. Roll Call**

- a. Ms. Brown, Mr. Switalski, Mr. Klinefelt, Mr. Walters and Mr. Merucci are present.

**B. Approval of Minutes**

**a. Approval of Minutes for Regular Meeting on November 10, 2021**

- i. Motion to approve the November Regular Meeting minutes was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

**C. Approval of Disbursements and Budget Report**

**a. Disbursement #5**

- i. Motion to approve disbursement #5 was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

**b. Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Ms. Brown, supported by Mr. Switalski. All approved, none opposed. Motion passed.

**D. Hearing of the Public – agenda items only**

- a. No public spoke

**E. Communications**

- a. Mr. Lipinski shared letters that were sent to organizations that have a balance for 2021 season.

**F. Old Business**

**G. New Business**

**a. Request approval of Auditor's Report presented by Plante & Moran, PLLC.**

- i. A motion to receive and file the auditor's report by Plante & Moran, PLLC was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

**b. Discuss Proposed Amendments to the Articles of Incorporation and By-Laws and request approval for posting for 30 days.**

- i. Mr. Lipinski shared Mr. Adkins recommendation. Mr. Switalski suggested changing "of whom" to "who" found in Article VII in the first sentence. Mr. Merucci suggested changing "of each participating municipality" to "of the board" found in Article VII in the first sentence. Mr. Merucci suggested changing "by" to "from" found in Article VII in the last sentence. A motion to approve the Articles of Incorporation with changes proposed and to post them was made by Mr. Switalski, supported by Klinefelt. All approved, none opposed. Motion passed.

**c. Discuss potential projects for each City utilizing the RARE Park Improvement Program.**

- i. Mr. Lipinski shared a list developed by city personnel from each city for park improvements. Mr. Merucci questioned the implementation process, Mr. Walters responded that he believed it should be the R.A.R.E. Board.

**d. Update on membership fees for the Senior Center**

- i. Mr. Lipinski shared that following a meeting with Ms. Grant it has been decided to delay having a membership fee for the Senior Center.

**H. Hearing of the Public**

- a. Gary Sasek – Wished the board a happy holiday season.
- b. Jim Gammicchia – Questioned how the amounts/funds would be broken up for each community. Mr. Lipinski responded that it is just a set amount at this time.

**I. Discussion by Director**

- a. Mr. Lipinski shared information on the Big Bird Run and some upcoming programs including the Senior Christmas Party, Daddy/Daughter Dance, Elementary Basketball & Cheer, the Holiday Lights Contest, and the Eastpointe Holiday Celebration. Mr. Lipinski wished the board a happy and safe holiday season.

**J. Discussion by Board Members**

- a. Mr. Switalski – Wished the board a happy holiday.
- b. Mr. Klinefelt – Wished the board a happy holiday.
- c. Mr. Walters – Wished the board a happy holiday.
- d. Ms. Brown – Thanked the board for making her comfortable on the board and wished the board a happy holiday.
- e. Mr. Merucci – Requested an update on the newsletter and the partnership with Grosse Pointe and wished the board a happy holiday.


**Meeting adjourned – 4:45 p.m.**


**Recreational Authority of Roseville & Eastpointe**  
**Disbursement #6**

December 2021	43,457.75
AP Total	<u>43,457.75</u>
Pay #12 (12/08/21)	26,692.17
Pay #13 (12/22/21)	<u>28,073.48</u>
Payroll Total	<u><u>54,765.65</u></u>
Grand Total	<b>98,223.40</b>

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR  
MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:

  
\_\_\_\_\_  
EXECUTIVE DIRECTOR

  
\_\_\_\_\_  
CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD CLERK / TREASURER

**CHECK REGISTER**  
**December 2021**  
**RARE**

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-402.000	CURRENT PROPERTY TAXES	MACOMB COUNTY TREASURER	INVOICE (RARE) THROUGH 10-31-21	103121	12/7/2021	84.65	7659
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV BARKER, ALLISON		PARTIAL REFUND-ANIMAL FUN FALL	PR25718	12/7/2021	33.00	7647
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV BELL, ALICE		REFUND-CANCELLATION	131154	12/7/2021	25.00	7648
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV MARTIN, DOLORES		REFUND-RESERVATION CHANGE	131160	12/7/2021	75.00	7649
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV CHAMPNEY, YVONNE		REFUND-CANCELLATION	131152	12/7/2021	30.00	7650
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV COOK, TIFFANY		REFUND-RESERVATION CHANGE	131158	12/7/2021	200.00	7652
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV GAMBLE, ULYSSES		REFUND-CANCELLATION	131157	12/7/2021	180.00	7655
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV LANIGAN, NICOLE		REFUND-CANCELLATION	131201	12/7/2021	39.00	7657
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV LINDSEY, SHIRLEY		REFUND-CANCELLATION	131155	12/7/2021	25.00	7658
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV MARTIN, DOLORES		REFUND-CANCELLATION	131153	12/7/2021	25.00	7660
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV MCWHIRTER, ASHLEY		PARTIAL REFUND-PARENT/TOT PRESCHOOL	PR25717	12/7/2021	39.00	7661
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV OLIVER, LAKENYA		REFUND-CANCELLATION	131179	12/7/2021	50.00	7662
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV SAMUEL, MALAIKA		REFUND-RESERVATION CHANGE	131159	12/7/2021	100.00	7663
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV SANGSTER, FELICIA		REFUND-RESERVATION CHANGE	131114	12/7/2021	200.00	7664
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV UNROE, ANGEL		REFUND-RESERVATION CHANGE	130468	12/7/2021	100.00	7666
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV HOLTZ, PATSY		REFUND-CANCELLATION	131236	12/14/2021	250.00	7669
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV LACROIX, BROOKE		PARTIAL REFUND-WEE WONDERS WED/FRIDAY	PR25719	12/14/2021	102.00	7670
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV LOVETT, KEYANIA		REFUND-CANCELLATION	131217	12/14/2021	400.00	7672
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV SNOWDEN, CHRISTINA		REFUND-RESERVATION CHANGE	131225	12/14/2021	100.00	7673
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV BARKER, ALLISON		REFUND-CANCELLATION	131343	12/21/2021	33.00	7677
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV BISHOP, BREAUANA		REFUND-RESERVATION CHANGE	131289	12/21/2021	200.00	7678
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV CIUPKA, JOYCE		REFUND-CANCELLATION	131309	12/21/2021	25.00	7680
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV DEFAUW, JEAN		REFUND-CANCELLATION	131310	12/21/2021	25.00	7682
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV OUELLETTE, SUZANNE		REFUND-RESERVATION CHANGE	131290	12/21/2021	200.00	7684
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	MICHIGAN MUNICIPAL LEAGUE	2021 4TH QTR UNEMPLOYMENT COMPENSATION	123121	12/29/2021	69.70	7687
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	NOVEMBER OFFICE SUPPLIES/POSTAGE	1750	12/21/2021	45.54	7679
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	NOVEMBER OFFICE SUPPLIES/POSTAGE	1750	12/21/2021	33.39	7679
208-101-740.000	SUPPLIES	S & J CATERING INC	DDD CATERING	PR25722	12/21/2021	1064.00	7685
208-101-801.000	PROFESSIONAL SERVICES	EASTPOINTE MANOR CATERING & BANQUET	SERVICES FOR SENIOR CENTER CHRISTMAS PARTY	PR25720	12/14/2021	1783.45	7668
208-101-801.000	PROFESSIONAL SERVICES	LEWIS, DARIUS	9/24-10/29 HOOPCLASSES	110421	12/21/2021	2100.00	7683
208-101-818.000	CONTRACTUAL SERVICES	LEMANSKI, CHRISTINE	SEP-DEC 2021 YOUTH AFTERSCHOOL PROGRAM	120221	12/14/2021	630.00	7671
208-101-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	HOODIES/SWEATSHIRTS/PULLOVERS	55423 57609 576	12/7/2021	451.50	7646
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC 1000 1006 8144	2.04122E+11	12/7/2021	784.95	7651
208-101-931.000	BUILDING MAINTENANCE	DUNBAR MECHANICAL INC	WO#143106-FIX HEATING	88613	12/7/2021	167.33	7654
208-101-931.000	BUILDING MAINTENANCE	GREAT LAKES PEST CONTROL CO INC	PEST CONTROL - 11-22-21	63943	12/7/2021	50.00	7656
208-101-931.000	BUILDING MAINTENANCE	SECURITAS ELECTRONIC SECURITY, INC	LABOR-FIRE ALARM	2346536	12/7/2021	290.00	7665
208-101-931.000	BUILDING MAINTENANCE	ADVANCED SECURITY & FIRE	TAKEOVER FIRE/BURG YSTEM AND ADD CELLULAR	21058	12/14/2021	1400.00	7667
208-101-931.000	BUILDING MAINTENANCE	WATER WORKS PLUMBING & BACKFLOW	MATERIAL AND LABOR/REBUILD BACKFLOW VALVE	F 3252	12/14/2021	475.00	7674
208-101-931.000	BUILDING MAINTENANCE	STANLEY ACCESS TECH LLC	TRAVEL/SERVICE LABOR	906407990	12/21/2021	618.48	7686

Dept 691 SMART			Total For Dept 101 GENERAL DEPARTMENT			12503.99	
208-691-850.000	COMMUNICATIONS	DIRECT TV	11/21-12/20 CHARGES	008724326X2111	12/7/2021	382.46	7653
208-691-850.000	COMMUNICATIONS	COMCAST	12/12-1/11/22 BILL PERIOD	112821	12/21/2021	189.80	7681
208-691-880.000	COMMUNITY PROMOTION	AD-TECH AGENCY INC	HOODIES/SWEATSHIRTS/PULLOVERS	55423 57609 576	12/7/2021	1525.50	7646
			Total For Dept 691 SMART			2097.76	
			Total For Fund 208 PARK/RECREATION FUND			14601.75	
Fund 408 CAPITAL PROJECTS FUND - RARE							
Dept 101 GENERAL DEPARTMENT							
408-101-985.000	2022 FORD EDGE SE ALL WHEEL DRIVE	SIGNATURE FORD	2022 FORD EDGE SE ALL WHEEL DRIVE	BY529	12/29/2021	28856.00	7688
			Total For Dept 101 GENERAL DEPARTMENT			28856.00	
			Total For Fund 408 CAPITAL PROJECTS FUND - RARE			28856.00	
			Fund Totals:			14601.75	
						28856.00	
						43457.75	

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JOURNALS POSTING REPORT  
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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
12/08/2021	PR	S	661456 436	SUMMARY PR 12/08/2021		
208-000-001.001				CASH RECR AUTH		15,205.78
208-000-258.000				ACCRUED TAXES PAYABLE		3,364.40
208-000-258.001				OTHER PAYROLL WITHHOLDING		8,121.99
208-101-706.000				WAGES- PERMANENT EMPLOYEES	13,237.34	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	5,359.70	
208-101-715.000				FICA-EMPLOYER'S	1,382.22	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,216.36	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,618.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,302.88	
208-691-715.000				FICA-EMPLOYER'S	299.98	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	275.15	
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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
12/22/2021	PR	S	664492 437	SUMMARY PR 12/22/2021		
208-000-001.001				CASH RECR AUTH		16,592.40
208-000-258.000				ACCRUED TAXES PAYABLE		3,646.04
208-000-258.001				OTHER PAYROLL WITHHOLDING		7,835.04
208-101-706.000				WAGES- PERMANENT EMPLOYEES	13,037.34	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	6,179.82	
208-101-715.000				FICA-EMPLOYER'S	1,475.53	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,216.36	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,618.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,923.25	
208-691-715.000				FICA-EMPLOYER'S	347.49	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	275.15	
					<u>28,073.48</u>	<u>28,073.48</u>
					<u>28,073.48</u>	<u>28,073.48</u>



01/07/2022		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 12/31/2021							
		% Fiscal Year Completed: 50.00							
		2021-22		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2021-22	12/31/2021		MONTH 12/31/21	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
<b>Fund 208 - PARK/RECREATION FUND</b>									
<b>Revenues</b>									
208-101-402.000	CURRENT PROPERTY TAXES	1,450,025.19	1,450,025.19	48,512.80		445.10	0.00	1,401,512.39	3.35%
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	41,413.00	41,413.00	0.00		0.00	0.00	41,413.00	0.00%
208-101-613.000	MISCELLANEOUS REVENUE	0.00	0.00	7,234.00	A	0.00	0.00	(7,234.00)	100.00%
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	127,876.91		18,691.92	0.00	322,123.09	28.42%
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	0.00		0.00	0.00	193,712.00	0.00%
208-101-654.000	SMART- FAREBOX REVENUE	49,903.07	49,903.07	2,194.41		217.50	0.00	47,708.66	4.40%
208-101-664.000	INTEREST AND DIVIDENDS	2,000.00	2,000.00	0.00		0.00	0.00	2,000.00	0.00%
208-101-674.000	CONTRIBUTIONS AND DONATIONS	2,000.00	2,000.00	323.74		0.00	0.00	1,676.26	16.19%
<b>TOTAL REVENUES</b>		<b>2,190,053.26</b>	<b>2,190,053.26</b>	<b>186,141.86</b>		<b>19,354.52</b>	<b>0.00</b>	<b>2,003,911.40</b>	<b>8.50%</b>
<b>Expenditures</b>									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	346,594.61	346,593.12	181,220.13		26,274.68	0.00	165,372.99	52.29%
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	358,444.00	358,444.00	147,424.11		11,539.52	0.00	211,019.89	41.13%
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-715.000	FICA-EMPLOYER'S	54,011.00	54,011.00	24,679.63		2,857.75	0.00	29,331.37	45.69%
208-101-718.000	RETIREMENT FUND CONTRIBUTION	57,627.00	57,627.00	28,756.66		4,432.72	0.00	28,870.34	49.90%
208-101-719.000	HEALTH, LIFE, DENTAL	85,957.00	85,957.00	44,025.51		(58.65)	0.00	41,931.49	51.22%
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	7,036.10	7,036.10	12,622.05	B	69.70	0.00	(5,585.95)	179.39%
208-101-728.000	OFFICE SUPPLIES	8,000.00	8,000.00	1,568.12		45.54	0.00	6,431.88	19.60%
208-101-730.000	POSTAGE	17,928.00	17,928.00	6,700.46		33.39	0.00	11,227.54	37.37%
208-101-740.000	SUPPLIES	46,350.00	46,350.00	26,142.97		2,264.91	0.00	20,207.03	56.40%
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	13,551.16		84.80	0.00	42,068.84	24.36%
208-101-751.000	FUEL	4,000.00	4,000.00	0.00		0.00	0.00	4,000.00	0.00%
208-101-801.000	PROFESSIONAL SERVICES	62,500.00	62,500.00	50,740.86	C	3,883.45	0.00	11,759.14	81.19%
208-101-818.000	CONTRACTUAL SERVICES	98,000.00	98,000.00	19,965.33		630.00	0.00	78,034.67	20.37%
208-101-826.000	LEGAL FEES	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-850.000	COMMUNICATIONS	30,000.00	30,000.00	17,553.62		242.27	0.00	12,446.38	58.51%
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-864.000	CONFERENCE & WORKSHOPS	3,500.00	3,500.00	109.92		0.00	0.00	3,390.08	3.14%
208-101-880.000	COMMUNITY PROMOTION	27,550.00	27,550.00	5,776.64		451.50	0.00	21,773.36	20.97%
208-101-900.000	PRINTING & PUBLICATIONS	25,000.00	25,000.00	14,566.40		0.00	0.00	10,433.60	58.27%
208-101-901.000	BANK FEES	7,000.00	7,000.00	3,201.51		0.00	0.00	3,798.49	45.74%
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	0.00		0.00	0.00	35,000.00	0.00%
208-101-920.000	UTILITIES	35,000.00	35,000.00	4,485.85		784.95	0.00	30,514.15	12.82%
208-101-931.000	BUILDING MAINTENANCE	59,500.00	59,500.00	23,051.05		3,510.58	0.00	36,448.95	38.74%
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	11,500.00	11,500.00	1,569.09		0.00	0.00	9,930.91	13.64%
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	1,379.00		0.00	0.00	5,621.00	19.70%
208-101-940.000	RENTALS	6,000.00	6,000.00	1,870.00		0.00	0.00	4,130.00	31.17%
208-101-958.000	MEMBERSHIPS AND DUES	2,500.00	2,500.00	0.00		0.00	0.00	2,500.00	0.00%
208-101-960.000	EDUCATION AND TRAINING	5,000.00	5,000.00	420.36		0.00	0.00	4,579.64	8.41%
208-101-961.000	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	400.00		0.00	0.00	600.00	40.00%
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00		0.00	0.00	120,000.00	0.00%

01/07/2022		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 12/31/2021							
		% Fiscal Year Completed: 50.00							
		2021-22		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2021-22	12/31/2021		MONTH 12/31/21	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
208-101-993.001	VENDING EXPENSE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-996.027	ADMINISTRATION COSTS	63,672.48	63,672.48	0.00		0.00	0.00	63,672.48	0.00%
208-101-999.000	TRANSFERS OUT	302,648.00	302,648.00	0.00		0.00	0.00	302,648.00	0.00%
Total Expenditures - Dept 101-GENERAL DEPARTMENT		1,946,438.19	1,946,436.70	631,780.43		57,047.11	0.00	1,314,656.27	32.46%
208-691-706.000	WAGES- PERMANENT EMPLOYEES	39,249.60	39,249.60	21,783.68		3,237.08	0.00	17,465.92	55.50%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	93,937.50	93,937.50	34,176.78		5,226.13	0.00	59,760.72	36.38%
208-691-715.000	FICA-EMPLOYER'S	10,189.00	10,189.00	4,274.88		647.47	0.00	5,914.12	41.96%
208-691-718.000	RETIREMENT FUND CONTRIBUTION	6,672.00	6,672.00	3,565.63		550.30	0.00	3,106.37	53.44%
208-691-719.000	HEALTH, LIFE, DENTAL	18,597.00	18,597.00	0.00		0.00	0.00	18,597.00	0.00%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,314.77	1,314.77	0.00		0.00	0.00	1,314.77	0.00%
208-691-740.000	SUPPLIES	750.00	750.00	0.00		0.00	0.00	750.00	0.00%
208-691-751.000	FUEL	16,000.00	16,000.00	4,463.34		0.00	0.00	11,536.66	27.90%
208-691-801.000	PROFESSIONAL SERVICES	12,000.00	12,000.00	10,639.39	D	0.00	0.00	1,360.61	88.66%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	0.00		0.00	0.00	5,150.00	0.00%
208-691-850.000	COMMUNICATIONS	6,500.00	6,500.00	3,169.60		900.54	0.00	3,330.40	48.76%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	1,889.50		1,689.80	0.00	3,110.50	37.79%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	0.00		0.00	0.00	2,671.00	0.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	999.22		0.00	0.00	2,713.78	26.91%
208-691-976.000	BUILDING ADDITON & IMPROVEMENT	0.00	0.00	44,677.44	E	0.00	0.00	(44,677.44)	100.00%
208-691-983.000	OFFICE EQUIPMENT	2,500.00	2,500.00	0.00		0.00	0.00	2,500.00	0.00%
208-691-996.027	ADMINISTRATION COSTS	19,371.20	19,371.20	0.00		0.00	0.00	19,371.20	0.00%
Total Expenditures - Dept 691-SMART		243,615.07	243,615.07	129,639.46		12,251.32	0.00	113,975.61	53.21%
TOTAL EXPENDITURES		2,190,053.26	2,190,051.77	761,419.89		69,298.43	0.00	1,428,631.88	34.77%
Fund 208 - PARK/RECREATION FUND:									
TOTAL REVENUES		2,190,053.26	2,190,053.26	186,141.86		19,354.52	0.00	2,003,911.40	
TOTAL EXPENDITURES		2,190,053.26	2,190,051.77	761,419.89		69,298.43	0.00	1,428,631.88	
NET OF REVENUES & EXPENDITURES		0.00	1.49	(575,278.03)		(49,943.91)	0.00	575,279.52	

01/07/2022		REVENUE AND EXPENDITURE REPORT FOR RARE							
		PERIOD ENDING 12/31/2021							
		% Fiscal Year Completed: 50.00							
		2021-22		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2021-22	12/31/2021		MONTH 12/31/21	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
Fund 408 - CAPITAL PROJECTS FUND - RARE									
Revenues									
408-101-699.000	TRANSFER IN	302,648.00	302,648.00	0.00		0.00	0.00	302,648.00	0.00%
TOTAL REVENUES		302,648.00	302,648.00	0.00		0.00	0.00	302,648.00	0.00%
Expenditures									
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	4,000.00	4,000.00	0.00		0.00	0.00	4,000.00	0.00%
408-101-982.000	MACHINERY	59,700.00	59,700.00	32,935.74		0.00	49,403.67	26,764.26	55.17%
408-101-984.000	FURNITURE	6,000.00	6,000.00	0.00		0.00	0.00	6,000.00	0.00%
408-101-985.000	VEHICLES	35,000.00	35,000.00	49,649.00		28,856.00	0.00	(14,649.00)	141.85%
TOTAL EXPENDITURES		104,700.00	104,700.00	82,584.74		28,856.00	49,403.67	22,115.26	78.88%
Fund 408 - CAPITAL PROJECTS FUND - RARE:									
TOTAL REVENUES		302,648.00	302,648.00	0.00		0.00	0.00	302,648.00	
TOTAL EXPENDITURES		104,700.00	104,700.00	82,584.74		28,856.00	49,403.67	22,115.26	
NET OF REVENUES & EXPENDITURES		197,948.00	197,948.00	(82,584.74)		(28,856.00)	(49,403.67)	280,532.74	
A Amount represents a refund for premium overpayments for unemployment related to years past.									
B Amount charged to this account represents the annual billing from Travellers. \$1,314.77 will be allocated to SMART and the Authority typically receives a refund after year end for a portion of the annual premium. No budget amendment needed at this time as final account balance is expected to fall within the budget.									
C The YTD balance includes part of the cost of the annual audit (\$14,430) and the annual cost of Civic Plus (\$10,307). Costs running through this account for the remainder of the fiscal year are expected to be within budget.									
D Majority of balance relates to body repairs for SMART van that were not anticipated. A budget adjustment may be needed.									
E Amount represents cost that relates to FY21. An audit adjustment will be made in FY22 to remove this expense.									



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
**CIVIL ENGINEERS - SURVEYORS - ARCHITECTS**

51301 Schoenherr Road, Shelby Township, MI 48315  
586.726.1234 | [www.aewinc.com](http://www.aewinc.com)

December 27, 2021

Mr. Joseph Merucci, Parks Supervisor

XXXXXXXXXX  
XXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXX

Reference: Engineering Proposal for  
2022 Park Fencing and Concrete Improvements  
City of Eastpointe

Dear Mr. Merucci:

We are pleased to submit to you our proposal to prepare specifications, bidding documents and drawings and assist with the bidding for the above referenced project.

Understanding the Project

It is our understanding the City of Eastpointe would like to complete improvements at the athletic facilities encompassing Memorial Park and remove and replace aging chain link fencing at Roxana Park and Kennedy Park. Improvements being sought include the following:

Memorial Park Baseball Diamond No. 1

- Removal and replacement of fencing along the left field side of the diamond from the backstop to the outfield fence.
- Repairs of existing fencing along the right field side of the diamond and the outfield where fencing has become unattached, particularly along the ground level.
- Remove and replace defective concrete at the third base dugout.
- An alternate line item would be provided for installation of new fencing only with the city completing the removal of fencing and fence posts with their own forces.

Memorial Park Baseball Diamond No. 2

- Install a proper backstop by filling in the gap behind home plate and adding fencing at the top of the backstop for the entire length.
- Remove and replace defective concrete at both dugouts.

Memorial Park Football Field

- Install 4-foot high chain link fencing at the southeast corner of the field where fencing currently does not exist.



Mr. Joseph Merucci  
December 27, 2021  
Page 2

- Install a roller gate at the gap within the existing fencing at the southwest corner of the field.

Roxana Park Perimeter

- Remove existing chain link fencing with new green vinyl fencing along the east right-of-way line of Roxana Avenue from the southerly sidewalk leading into the park off of Roxana Avenue to an opening approximately 150 feet to the north.
- An alternate line item would be provided for installation of new fencing only with the City completing the removal of fencing and fence posts with their own forces.

Kennedy Park Perimeter

- Remove all existing 6-foot high chain link fencing along the west right-of-way line of Schroeder Avenue from north of Stephens Drive to Forest Avenue and replace from the southerly edge of the horseshoe pit area to Forest Avenue with new 4-foot high green vinyl fencing.
- An alternate line item would be provided for installation of new fencing only with the City completing the removal of fencing and fence posts with their own forces.

A preliminary engineer's estimate has been attached to this proposal and has been broken down per athletic field to be improved. The total cost, with a 15% contingency, is estimated at approximately \$66,000.00.

Fee for Engineering Services

Our fee for the preparation of contract documents and assisting the City with the bidding process would be at a lump sum cost of \$4,500.00.

If you have any questions or require any additional information, please advise. We will await your authorization.

Sincerely,

R. Ryan Kern, P.E.  
Senior Project Engineer

Enclosure: 2021-22 Rate Schedule  
Preliminary Cost Estimate





**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
51301 Schoenherr Road  
Shelby Township, MI 48315  
Phone: 586-726-1234  
Fax No: 586-726-8780

**PRELIMINARY ESTIMATE**

AEW PROJECT NO. 0145-0658

**PROJECT: 2022 PARK FENCING AND CONCRETE IMPROVEMENTS**

**OWNER: CITY OF EASTPOINTE**

**PREPARED BY: JOSEPH LECH**

**DATE: 12/21/2021**

**CHECKED BY: R. RYAN KERN, P.E.**

**DATE: 12/27/2021**

WORK ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>Eastpointe Memorial Baseball Diamond #1</b>				
Remove and Replace Outfield Fence (Tall, ~7')	150 Ft		\$50.00	\$7,500.00
Remove and Replace Outfield Fence (Short, ~5')	175 Ft		\$35.00	\$6,125.00
Concrete Replacement at Dugout	10 SY		\$80.00	\$800.00
Re-attach Bottom of Fence Line	1 LS		\$5,000.00	\$5,000.00
			<b>Subtotal</b>	<b>\$19,425.00</b>
<b>Eastpointe Memorial Baseball Diamond #2</b>				
Backstop Fence (15'+ Tall)	16 Ft		\$500.00	\$8,000.00
Top Portion of Backstop Fencing	40 Ft		\$75.00	\$3,000.00
Concrete Replacement at Dugouts	40 Syd		\$80.00	\$3,200.00
			<b>Subtotal</b>	<b>\$14,200.00</b>
<b>Eastpointe Memorial Football Field</b>				
S.E. Corner Fencing - Installation Only (4' Tall)	128 Ft		\$25.00	\$3,200.00
Roller Gate at SW Corner of Field for Entry	1 Ea		\$5,000.00	\$5,000.00
			<b>Subtotal</b>	<b>\$8,200.00</b>
<b>Roxana Park Perimeter - Roxana Avenue Fencing</b>				
Remove and Replace Fence (5' Tall)	150 Ft		\$35.00	\$5,250.00
			<b>Subtotal</b>	<b>\$5,250.00</b>
<b>Kennedy Park Perimeter - Schroeder Avenue Fencing</b>				
Remove Fence (6' Tall)	350 Ft		\$8.00	\$2,800.00
Replace Fence (4' Tall) - South Edge of Horseshoe Pit to Forest	300 Ft		\$25.00	\$7,500.00
			<b>Subtotal</b>	<b>\$10,300.00</b>
			<b>TOTAL COST</b>	<b>\$57,375.00</b>
Contingencies (15 % +/-)				8,610.00
<b>TOTAL COST</b>				<b>65,985.00</b>

**Recreational Authority of Roseville and Eastpointe Board Members**

Meetings: The Recreation Authority Board meets monthly on the second Wednesday each month at 4:00pm at the Recreation Authority Center Conference Room (or via Zoom).

Members: Two members appointed by Eastpointe City Council; Two members appointed by Roseville City Council; One at-large member appointed by the four board members.

Terms: Recreation Authority Board members are appointed to 3-year terms.

<u>NAME</u>		<u>Term Ending</u>	
John Walters -	Roseville Council Appointee	January 1, 2024	(Vice Chair)
Angela Brown -	Eastpointe Council Appointee	January 1, 2022	
Joseph Merucci -	Eastpointe Council Appointee	January 1, 2023	(Chairperson)
Michael Switalski -	Roseville Council Appointee	January 1, 2023	
Michael Klinefelt,	RARE Board Appointee	January 1, 2024	



**Recreational Authority of Roseville-Eastpointe**  
**18185 Sycamore, Roseville, MI 48066**  
**586-445-5480**  
**www.rare-mi.org**

January 7, 2022

Ms. Mariah Walton, Acting City Manager

~~XXXXXXXXXXXX~~  
~~XXXXXXXXXXXX~~  
~~XXXXXXXXXXXX~~

Dear Ms. Walton,

The term for Ms. Angela Brown on the Recreational Authority of Roseville & Eastpointe Board expires January 30, 2022. Ms. Brown has indicated she would like to continue her service to the Recreation Authority. Please consider this request to place on the next Eastpointe City Council meeting agenda the reappointment of Ms. Angela Brown to the Recreational Authority of Roseville & Eastpointe Board for a three-year term.

The Recreational Authority of Roseville & Eastpointe has made much progress in serving the recreational needs of the residents of Eastpointe and Roseville since its inception in November, 2011. Much of this progress is due to the guidance and leadership of Ms. Brown as a board member. Her reappointment to our board will assure that the Recreation Authority continues to serve our residents as effectively and efficiently as possible.

Please let me know if you need more information regarding this request.

Sincerely,

A handwritten signature in black ink that reads 'Anthony J. Lipinski'. The signature is written in a cursive, flowing style.

Anthony J. Lipinski, Executive Director  
Recreational Authority of Roseville & Eastpointe

CC: Recreational Authority Board





RECREATION AUTHORITY OF ROSEVILLE-EASTPOINTE

18185 SYCAMORE, ROSEVILLE, MI 48066 586-777-7177

OFFICE HOURS: 8:30 A.M.—4:00 P.M. - MONDAY—FRIDAY

[www.rare-mi.org](http://www.rare-mi.org)

## SENIOR ACTIVITIES NEWSLETTER

### JANUARY 2022

Mary L. Grant, Senior Director

Kim Steele, Office Support

*Due to the surge in COVID cases, programs are subject to change.*

### A SPECIAL THANK-YOU

We would like to take this opportunity to thank the following businesses for sponsoring our Holiday Party and making it such a huge success: Advantage Living Centers now known as: The Orchards of Michigan, Aetna Better Health, Home Instead Senior Care, American House Senior Living Communities—East II, Oak Street Health, and PACE Southeast Michigan.

### UPCOMING ACTIVITIES

**Craft Class** —Hot Chocolate Mix—When the snow falls in Michigan there is nothing better than a yummy cup of hot chocolate to warm you up! On Tuesday, January 18th at 10:00 a.m. we will be teaching you how to fill a mason jar with six amazing ingredients, that when mixed together, make several delicious cups of hot cocoa. You will learn how to take a plain old cup of cocoa to the next level and provide the perfect ending to a snowy cold day. The cost to participate is \$6.00 per person and includes all supplies needed. You can give the jar as a gift or keep it for yourself to enjoy. At the end of the class we will serve hot cocoa and cookies.

Space is limited, so sign up now!

**Breakfast Club** —On Friday, January 28th at 9:00 a.m. we will be hosting a Breakfast Club activity. Participants will be treated to a continental breakfast followed by a few rounds of card bingo with prizes. The cost is \$8.00 per person. Space is limited, so sign up early.

**“Valentine’s Day Bingo”**—All you need is love...but a little chocolate now and then doesn’t hurt! Please join us in the Activity Center on Monday, February 14th from 1:00—2:30 p.m. for a Valentine’s Day/Chocolate bingo event. The cost to participate is \$5.00 per person and includes a snack and “heart” day prizes. Space is limited, so sign up early.

### TRAVEL OPPORTUNITIES

#### **FIREKEEPERS CASINO**

**Date:** Tuesday, February 8, 2022

**Authority Member:** \$45.00    **Non-Member:** \$50.00

**Departs:** 9:00 a.m.    **Returns:** 6:00 p.m.

#### **SOLANUS CASEY PILGRIMAGE**

**Date:** Wednesday, March 9, 2022

**Authority Member:** \$64.00    **Non-Member:** \$69.00

**Departs:** 9:15 a.m.    **Returns:** 3:45 p.m.

You may register for these trips at any time. Detailed flyers are available at the Senior Office.

## **SENIOR CENTER HAPPENINGS**

**STRETCH FOR LIFE:** Mondays and Wednesdays from 9:00–10:30 a.m. in the Small Gym—\$1 per class.

**SIT ‘n KNIT:** Every Monday from 11:00 a.m.–1:00 p.m. in the Drop-In Room.

**WALKING:** Monday, Wednesday, Friday in the Large Gym from 9:00 a.m.–12:00 noon.

**PICKLEBALL:** Tuesdays and Thursdays from 1:00–3:00 p.m. in the Small Gym.  
\$1 Residents and \$2 Non-Residents

**POOL ROOM:** Open for play weekdays from 9:00 a.m.—3:00 p.m. by appointment only.

**CRAZY RUMMY:** Every Tuesday from 1:00–3:00 p.m. in the Drop-In Room.

**LINE DANCING:** Every Wednesday, Basic Line Dance is from 1:00–2:00 p.m. and Improved Line Dance is from 2:00–3:00 p.m.—\$4 for Residents and \$5 for Non-Residents.

**OPEN CARD PLAY:** Fridays from 1:00–3:00 p.m. in the Game Room.

**ZUMBA GOLD:** Thursdays from 10:00–11:00 a.m. in the Small Gym—\$6.00 per class.

**DROP-IN ROOM and COMPUTERS:** These rooms will be available Monday through Friday from 9:00 a.m.–12:00 noon, unless posted otherwise. Please be advised that there will be no coffee or cookies available during this time.

**STROKE CLUB:** Every Thursday from 9:30–11:00 a.m. in the Drop-In Room.

**FITNESS CENTER:** The current hours are: Monday–Friday, 8:30 a.m.–8:00 p.m. and Saturdays 9:00 a.m.–4:00 p.m. Please be mindful of the expiration date on your fitness cards.  
Many of you are up for renewal!

**DINING SENIOR STYLE:** Macomb Community Action hosts a hot lunch program here at our Center weekdays at 11:15 a.m. The lunches will be “To-Go” only and will be distributed on a first-come-first-served basis. *Please note: There will be no meals served on January 17th in honor of Martin Luther King, Jr. Day.*

## **SENIOR VAN TRANSPORTATION**

Senior Van Transportation is available Monday—Friday from 8:30 a.m. to 3:30 p.m. The dispatchers will make reservations for Eastpointe and Roseville residents, on a first come, first served basis. Rides must be scheduled in advance. The fee is \$1.00 per way. Vans will travel from 8 Mile to 15 Mile Roads and Jefferson to Hoover. For complete details, please contact the Senior Van Transportation lines Monday—Friday, 9:00 a.m. to 3:00 p.m.

Eastpointe residents should call 586-445-5085

Roseville residents should call 586-445-5482

## **“SNOW DAY” POLICY**

When Roseville Community Schools and Eastpointe Public Schools are closed due to inclement weather (i.e. “snow day”), all scheduled senior programs, drop-in activities, and the Fitness Room will be closed.