



**Recreational Authority of Roseville & Eastpointe Board**  
**April 6, 2022**  
**Immediately following Special Meeting**  
**Activity Center Room - Recreation Authority Center**  
**Meeting Agenda**

- A. Roll Call
- B. 1. Approval of Minutes for Regular meeting March 9, 2022.
- C. Approval of Disbursements and Budget Report.
  - 1. Disbursements #9
  - 2. Revenue/Expense Reports
- D. Hearing of the Public - agenda items only
- E. Communications
- F. Old Business
- G. New Business
  - 1. Request approval of Roseville Community Schools/Recreation Authority/City of Roseville Agreement.
  - 2. Request approval of Eastpointe Community Schools/Recreation Authority Cooperative Agreement.
  - 3. Discussion to confirm date to have a joint meeting with the Eastpointe Parks & Rec. Commission and the Roseville Parks & Recreation Board.
- H. Hearing of the Public.
- I. Discussion by Director
- J. Discussion by Board members
- K. Adjournment



# Recreational Authority of Roseville & Eastpointe Board Meeting Minutes

Activity Center Room - Recreation Authority Center

18185 Sycamore, Roseville, MI 48066

4:00pm March 9, 2022

## Meeting called to order 4:03pm

### A. Roll Call

- a. Ms. Brown, Mr. Klinefelt, Mr. Walters and Mr. Merucci are present. Mr. Switalski is absent.

### B. Approval of Minutes

#### a. **Approval of Minutes for Regular Meeting on February 9, 2022**

- i. Motion to approve the February Regular Meeting minutes was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

### C. Approval of Disbursements and Budget Report

#### a. **Disbursement #8**

- i. Motion to approve disbursement #8 was made by Mr. Klinefelt, supported by Mr. Walters. All approved, none opposed. Motion passed.

#### b. **Revenue/Expense Report**

- i. Motion to approve the revenue/expense report was made by Mr. Klinefelt, supported by Mr. Walters. All approved, none opposed. Motion passed.

### D. Hearing of the Public – agenda items only

- a. No public spoke

### E. Communications

- a. Mr. Lipinski shared an update on the status with the Tiger Cats.

### F. Old Business

### G. New Business

#### a. **Public Hearing to receive comments from the public regarding the Michigan Natural Resources Trust Fund Grant Application for the Recreation Authority Park Development Project**

- i. Mr. Richard Butler, Roseville Resident – Questioned whether it has been considered to have a separator or barrier in between each of the pickleball courts as well as having a wind screen on the outside fence.
- ii. Mr. Jim Gammicchia, resident – Commended favorably on the project.

#### b. **Request adoption of Resolution authorizing the Michigan Natural Resources Trust Fund Application for the Recreation Authority Park Development Project.**

- i. A motion to approve the adoption of resolution authorizing the Michigan Natural Resources Trust Fund Application for the Recreation Authority Park Development Project was made by Mr. Klinefelt, supported by Mr. Walters. All approved, none opposed. Motion passed.

#### c. **Review of 2022/23 Proposed Budget Draft**

- i. A motion to approve a workshop on Wednesday, April 6<sup>th</sup> at 2:00pm to discuss the 2022/23 Proposed Budget with the Regular Board Meeting to immediately follow was made by Mr. Walters, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

#### d. **Request approval to proceed with project to update the Recreation Authority Center Alarm System**

- i. A motion to proceed with the project to update the Recreation Authority Center Alarm System was made by Ms. Brown, supported by Mr. Klinefelt. All approved, none opposed. Motion passed.

#### e. **Request approval of amendment to Articles XVI and XXV of the Articles of Incorporation**

- i. A motion to approve the amendment to Articles XVI and XXV of the Articles of Incorporation was made by Mr. Klinefelt, supported by Mr. Walters. All approved, none opposed. Motion passed.

#### f. **Discussion to decide a date to have a joint meeting with the Eastpointe Parks Commission and the Roseville Parks & Recreation Board.**

- i. A motion to approve a joint meeting with the Eastpointe Parks Commission and the Roseville Parks & Recreation Board scheduled on May 11<sup>th</sup> immediately following the Regular Board Meeting.

**H. Hearing of the Public**

- a. No public spoke.

**I. Discussion by Director**

- a. Mr. Lipinski information on Preschool classes, Open Swim, CivicRec (new software), Summer Day Camp, Lake St Clair Soccer, Chair Yoga and the Easter Egg Hunt. The Recreation Authority is also accepting applications for seasonal positions.

**J. Discussion by Board Members**

- a. **Mr. Walters** – Nothing at this time.
- b. **Ms. Brown** – Nothing at this time.
- c. **Mr. Klinefelt** – Nothing at this time.
- d. **Mr. Merucci** – Nothing at this time.

**Meeting adjourned – 4:47pm**

04/01/2022 REVENUE AND EXPENDITURE REPORT FOR RARE									
PERIOD ENDING 03/31/2022									
% Fiscal Year Completed: 75.00									
		2021-22		YTD BALANCE		ACTIVITY FOR			
		ORIGINAL	2021-22	03/31/2022		MONTH 03/31/22	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)		INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
<b>Fund 208 - PARK/RECREATION FUND</b>									
<b>Revenues</b>									
208-101-402.000	CURRENT PROPERTY TAXES	1,450,025.19	1,450,025.19	1,066,611.09	A	465,492.94	0.00	383,414.10	73.56%
208-101-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	41,413.00	41,413.00	38,229.36	B	38,229.36	0.00	3,183.64	92.31%
208-101-613.000	MISCELLANEOUS REVENUE	0.00	0.00	7,234.00	C	0.00	0.00	(7,234.00)	100.00%
208-101-614.000	VENDING REVENUE	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEVIL	450,000.00	450,000.00	280,564.09		124,692.20	0.00	169,435.91	62.35%
208-101-653.000	SMART-OPERATING CREDITS	193,712.00	193,712.00	328,585.81	D	83,183.53	0.00	(134,873.81)	169.63%
208-101-654.000	SMART- FAREBOX REVENUE	49,903.07	49,903.07	2,916.00		322.59	0.00	46,987.07	5.84%
208-101-664.000	INTEREST AND DIVIDENDS	2,000.00	2,000.00	0.00		0.00	0.00	2,000.00	0.00%
208-101-674.000	CONTRIBUTIONS AND DONATIONS	2,000.00	2,000.00	323.74		0.00	0.00	1,676.26	16.19%
<b>TOTAL REVENUES</b>		<b>2,190,053.26</b>	<b>2,190,053.26</b>	<b>1,724,464.09</b>		<b>711,920.62</b>	<b>0.00</b>	<b>465,589.17</b>	<b>78.74%</b>
<b>Expenditures</b>									
208-101-706.000	WAGES- PERMANENT EMPLOYEES	346,594.61	346,594.61	261,464.43		39,312.02	0.00	85,130.18	75.44%
208-101-707.000	WAGES- TEMPORARY EMPLOYEES	358,444.00	358,444.00	170,973.99		20,831.56	0.00	187,470.01	47.70%
208-101-709.000	WAGES- OVERTIME	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-715.000	FICA-EMPLOYER'S	54,011.00	54,011.00	32,373.77		4,479.60	0.00	21,637.23	59.94%
208-101-718.000	RETIREMENT FUND CONTRIBUTION	57,627.00	57,627.00	42,394.87		6,649.08	0.00	15,232.13	73.57%
208-101-719.000	HEALTH, LIFE, DENTAL	85,957.00	85,957.00	53,870.35		12.50	0.00	32,086.65	62.67%
208-101-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	7,036.10	7,036.10	11,307.28	E	0.00	0.00	(4,271.18)	160.70%
208-101-728.000	OFFICE SUPPLIES	8,000.00	8,000.00	2,459.39		417.34	60.60	5,540.61	30.74%
208-101-730.000	POSTAGE	17,928.00	17,928.00	13,027.06		177.56	0.00	4,900.94	72.66%
208-101-740.000	SUPPLIES	46,350.00	46,350.00	28,056.87		99.74	0.00	18,293.13	60.53%
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	55,620.00	55,620.00	17,728.40		5,117.50	0.00	37,891.60	31.87%
208-101-751.000	FUEL	4,000.00	4,000.00	69.44		0.00	0.00	3,930.56	1.74%
208-101-800.000	OTHER SERVICES AND CHARGES	0.00	0.00	352.92	L	352.92	0.00	(352.92)	100.00%
208-101-801.000	PROFESSIONAL SERVICES	62,500.00	62,500.00	56,477.91	F	400.00	0.00	6,022.09	90.36%
208-101-818.000	CONTRACTUAL SERVICES	98,000.00	98,000.00	36,942.86		14,755.73	0.00	61,057.14	37.70%
208-101-826.000	LEGAL FEES	1,000.00	1,000.00	0.00		0.00	0.00	1,000.00	0.00%
208-101-850.000	COMMUNICATIONS	30,000.00	30,000.00	12,502.00		699.13	0.00	17,498.00	41.67%
208-101-861.000	AUTO EXPENSE ALLOWANCE	250.00	250.00	0.00		0.00	0.00	250.00	0.00%
208-101-864.000	CONFERENCE & WORKSHOPS	3,500.00	3,500.00	728.92		470.00	0.00	2,771.08	20.83%
208-101-880.000	COMMUNITY PROMOTION	27,550.00	27,550.00	11,175.44		650.00	0.00	16,374.56	40.56%
208-101-900.000	PRINTING & PUBLICATIONS	25,000.00	25,000.00	33,289.22	G	0.00	0.00	(8,289.22)	133.16%
208-101-901.000	BANK FEES	7,000.00	7,000.00	4,818.95		0.00	0.00	2,181.05	68.84%
208-101-910.000	INSURANCE AND BONDS	35,000.00	35,000.00	39,573.00	H	0.00	0.00	(4,573.00)	113.07%
208-101-920.000	UTILITIES	35,000.00	35,000.00	9,712.58		1,966.08	0.00	25,287.42	27.75%
208-101-931.000	BUILDING MAINTENANCE	59,500.00	59,500.00	25,587.57		1,146.26	0.00	33,912.43	43.00%
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	11,500.00	11,500.00	3,997.54		274.21	0.00	7,502.46	34.76%
208-101-939.000	VEHICLE MAINTENANCE	7,000.00	7,000.00	1,379.00		0.00	0.00	5,621.00	19.70%
208-101-940.000	RENTALS	6,000.00	6,000.00	2,380.00		170.00	0.00	3,620.00	39.67%
208-101-958.000	MEMBERSHIPS AND DUES	2,500.00	2,500.00	1,477.50		850.00	0.00	1,022.50	59.10%
208-101-960.000	EDUCATION AND TRAINING	5,000.00	5,000.00	420.36		0.00	0.00	4,579.64	8.41%
208-101-961.000	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	400.00		0.00	0.00	600.00	40.00%

04/01/2022 REVENUE AND EXPENDITURE REPORT FOR RARE								
PERIOD ENDING 03/31/2022								
% Fiscal Year Completed: 75.00								
		2021-22		YTD BALANCE	ACTIVITY FOR			
		ORIGINAL	2021-22	03/31/2022	MONTH 03/31/22	ENCUMBERED	UNENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	YEAR-TO-DATE	BALANCE	USED
208-101-993.000	LAND USE FEE	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0.00%
208-101-993.001	VENDING EXPENSE	250.00	250.00	0.00	0.00	0.00	250.00	0.00%
208-101-996.027	ADMINISTRATION COSTS	63,672.48	63,672.48	0.00	0.00	0.00	63,672.48	0.00%
208-101-999.000	TRANSFERS OUT	302,648.00	302,648.00	0.00	0.00	0.00	302,648.00	0.00%
Total Expenditures - Dept 101-GENERAL DEPARTMENT		1,946,438.19	1,946,438.19	874,941.62	98,831.23	60.60	1,071,496.57	44.95%
208-691-706.000	WAGES- PERMANENT EMPLOYEES	39,249.60	39,249.60	31,716.72	4,855.62	0.00	7,532.88	80.81%
208-691-707.000	WAGES- TEMPORARY EMPLOYEES	93,937.50	93,937.50	46,799.92	7,306.13	0.00	47,137.58	49.82%
208-691-715.000	FICA-EMPLOYER'S	10,189.00	10,189.00	6,000.41	930.36	0.00	4,188.59	58.89%
208-691-718.000	RETIREMENT FUND CONTRIBUTION	6,672.00	6,672.00	5,254.23	825.45	0.00	1,417.77	78.75%
208-691-719.000	HEALTH, LIFE, DENTAL	18,597.00	18,597.00	0.00	0.00	0.00	18,597.00	0.00%
208-691-725.000	UNEMPLOYMENT & WORKERS COMPENSATION	1,314.77	1,314.77	1,314.77	0.00	0.00	0.00	100.00%
208-691-740.000	SUPPLIES	750.00	750.00	0.00	0.00	0.00	750.00	0.00%
208-691-751.000	FUEL	16,000.00	16,000.00	7,340.26	2,083.49	0.00	8,659.74	45.88%
208-691-801.000	PROFESSIONAL SERVICES	12,000.00	12,000.00	11,451.92	783.50	0.00	548.08	95.43%
208-691-818.000	CONTRACTUAL SERVICES	5,150.00	5,150.00	0.00	0.00	0.00	5,150.00	0.00%
208-691-850.000	COMMUNICATIONS	6,500.00	6,500.00	4,925.54	837.15	0.00	1,574.46	75.78%
208-691-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	1,889.50	0.00	0.00	3,110.50	37.79%
208-691-910.000	INSURANCE AND BONDS	2,671.00	2,671.00	2,671.00	0.00	0.00	0.00	100.00%
208-691-939.000	VEHICLE MAINTENANCE	3,713.00	3,713.00	999.22	0.00	0.00	2,713.78	26.91%
208-691-976.000	BUILDING ADDITON & IMPROVEMENT	0.00	0.00	43,524.55	43,262.75	0.00	(43,524.55)	100.00%
208-691-983.000	OFFICE EQUIPMENT	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
208-691-996.027	ADMINISTRATION COSTS	19,371.20	19,371.20	0.00	0.00	0.00	19,371.20	0.00%
Total Expenditures - Dept 691-SMART		243,615.07	243,615.07	163,888.04	60,884.45	0.00	79,727.03	67.27%
<b>TOTAL EXPENDITURES</b>		<b>2,190,053.26</b>	<b>2,190,053.26</b>	<b>1,038,829.66</b>	<b>159,715.68</b>	<b>60.60</b>	<b>1,151,223.60</b>	<b>47.43%</b>
Fund 208 - PARK/RECREATION FUND:								
TOTAL REVENUES		2,190,053.26	2,190,053.26	1,724,464.09	711,920.62	0.00	465,589.17	
TOTAL EXPENDITURES		2,190,053.26	2,190,053.26	1,038,829.66	159,715.68	60.60	1,151,223.60	
NET OF REVENUES & EXPENDITURES		0.00	0.00	685,634.43	552,204.94	(60.60)	(685,634.43)	

04/01/2022 REVENUE AND EXPENDITURE REPORT FOR RARE									
PERIOD ENDING 03/31/2022									
% Fiscal Year Completed: 75.00									
		2021-22		YTD BALANCE		ACTIVITY FOR			
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2021-22 AMENDED BUDGET	03/31/2022 NORM (ABNORM)		MONTH 03/31/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
<b>Fund 408 - CAPITAL PROJECTS FUND - RARE</b>									
<b>Revenues</b>									
408-101-699.000	TRANSFER IN	302,648.00	302,648.00	0.00		0.00	0.00	302,648.00	0.00%
<b>TOTAL REVENUES</b>		<b>302,648.00</b>	<b>302,648.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>302,648.00</b>	<b>0.00%</b>
<b>Expenditures</b>									
408-101-976.000	BUILDING ADDITON & IMPROVEMENT	4,000.00	4,000.00	10,307.75		0.00	0.00	(6,307.75)	257.69%
408-101-982.000	MACHINERY	59,700.00	59,700.00	32,935.74		0.00	49,403.67	26,764.26	55.17%
408-101-984.000	FURNITURE	6,000.00	6,000.00	0.00		0.00	0.00	6,000.00	0.00%
408-101-985.000	VEHICLES	35,000.00	35,000.00	49,649.00	K	0.00	0.00	(14,649.00)	141.85%
<b>TOTAL EXPENDITURES</b>		<b>104,700.00</b>	<b>104,700.00</b>	<b>92,892.49</b>		<b>0.00</b>	<b>49,403.67</b>	<b>11,807.51</b>	<b>88.72%</b>
Fund 408 - CAPITAL PROJECTS FUND - RARE:									
TOTAL REVENUES		302,648.00	302,648.00	0.00		0.00	0.00	302,648.00	
TOTAL EXPENDITURES		104,700.00	104,700.00	92,892.49		0.00	49,403.67	11,807.51	
NET OF REVENUES & EXPENDITURES		197,948.00	197,948.00	(92,892.49)		0.00	(49,403.67)	290,840.49	
A Noted tax settlement with the County remains outstanding. Total tax revenue for the fiscal year is expected to be as budgeted.									
B Noted \$38,229 was deposited in this account on 3/3/22. Amount is less than budgeted. A budget adjustment will be needed.									
C Amount represents a refund for premium overpayments for unemployment related to years past. A budget amendment will be needed.									
D Total amount in this account was collected on 2/25/22. Amount represents accumulation of monthly invoices to SMART that cover prior year and the current year. Noted significant delays in sending invoices to SMART.									
E Amount represents approximate total for the fiscal year. A budget amendment will be needed for the overage.									
F The YTD balance includes part of the cost of the annual audit (\$16,030) and the annual cost of Civic Plus (\$10,307). Costs running through this account for the remainder of the fiscal year are expected to be within budget.									
G Amount is significantly overbudget due to increased printing costs of newsletter. A budget amendment will be needed.									
H Amount represents total for the fiscal year. A budget amendment will be needed for the overage.									
I A year end adjustment will be needed to reclassify SMART healthcare costs from 208-101-719 to 208-691-719. No budget amendment needed.									
J Amount represents payment to Asphalt Specialists for the SMART parking lot. Expenditure was not budgeted. An amendment will be necessary.									
K Original budget did not include replacement vehicle for the Director. This new vehicle was approved by the Board and will be included with the next formal budget amendment.									
L Amount represents credit card transaction fees that were not budgeted for. A budget amendment will be necessary.									

**Recreational Authority of Roseville & Eastpointe**

Disbursement #9

March 2022	74,055.22
AP Total	<u>74,055.22</u>
Pay #18 (3/2/22)	26,648.11
Pay #19 (3/16/22)	29,346.99
Pay #20 (3/30/22)	29,194.72
Payroll Total	<u><u>85,189.82</u></u>
Grand Total	<b>159,245.04</b>

*THE FOLLOWING AMOUNTS REPRESENT DISBURSEMENTS FOR MATERIALS AND SERVICES RECEIVED.*

SUBMITTED FOR BOARD APPROVAL:

\_\_\_\_\_  
EXECUTIVE DIRECTOR

  
\_\_\_\_\_  
CITY CONTROLLER

THE BOARD APPROVED PAYMENT FOR THE ABOVE VOUCHERS ON:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD CLERK / TREASURER

**Check Register**  
**March 2022**  
**RARE**

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 208 PARK/RECREATION FUND							
Dept 101 GENERAL DEPARTMENT							
208-101-402.000	CURRENT PROPERTY TAXES	MACOMB COUNTY TREASURER	INVOICE (RARE) THROUGH 2-28-22	22822	3/22/2022	59.13	7851
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV BLAZEVSKI, LISA		REFUND-RESERVATION CHANGE	131806	3/8/2022	100.00	7805
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV DOGGETT, PATRICIA		REFUND	22822	3/8/2022	200.00	7813
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV HINE, CATHERINE		REFUND-RESERVATION CHANGE	131800	3/8/2022	100.00	7814
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV JOHNSON, JENNIFER		REFUND-CANCELLATION	131798	3/8/2022	50.00	7815
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV TAYLOR, CHARMAYNE		REFUND-RESERVATION CHANGE	131799	3/8/2022	200.00	7824
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV TERRY, GLENN		REFUND-CANCELLATION	131796	3/8/2022	250.00	7825
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV BLACKWELL, TONITA		REFUND-RESERVATION CHANGE	131814	3/22/2022	100.00	7833
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV BOYKINS-FALCONER, IRIS		REFUND-CANCELLATION	30222	3/22/2022	60.00	7835
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV CAUGHMAN, TIARA		REFUND-CANCELLATION	30822	3/22/2022	100.00	7836
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV ELLIS, THERESA		REFUND-RESERVATION CHANGE	131813	3/22/2022	200.00	7841
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV FRANKLIN, TROY		REFUND-CANCELLATION	30822	3/22/2022	100.00	7842
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV JOHNSON-JONES, DEBORAH		REFUND-CANCELLATION	31122	3/22/2022	310.00	7845
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV JONES, LOWNIKA		REFUND-CANCELLATION	30722	3/22/2022	60.00	7846
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV MAHAFFEY, ALEXIS		REFUND-CANCELLATION	30722	3/22/2022	120.00	7852
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV MULLINS, CASSANDRA		REFUND-CANCELLATION	30422	3/22/2022	85.00	7855
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV PENDELL, CHRISTINE		REFUND-CANCELLATION	21622	3/22/2022	90.00	7859
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV ROSSI, KELLY		REFUND-CANCELLATION	PR25730	3/22/2022	18.00	7861
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV RUSSELL, ANITA		REFUND-CANCELLATION	31122	3/22/2022	40.00	7863
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV STEVENS, TYECHIA		REFUND-CANCELLATION	30722	3/22/2022	100.00	7866
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV WARD, AMANDA		REFUND-CANCELLATION	30722	3/22/2022	100.00	7869
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV BUTKOVICH, ANDREA		REFUND OF RENTAL DEPOSIT	31822	3/31/2022	100.00	7874
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV COPE, GREGNIKA		REFUND OF RENTAL DEPOSIT	131816	3/31/2022	100.00	7876
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV CROSBY, SIDNEY		REFUND OF RENTAL DEPOSIT	31422	3/31/2022	100.00	7877
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV GARCIA, JESSICA		REFUND OF PROGRAM-CANCELLATION	31622	3/31/2022	30.00	7878
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV HINE, CATHERINE		REFUND OF RENTAL DEPOSIT	131818	3/31/2022	100.00	7879
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV HOUCK, CHRIS		BASEBALL 11/12/13 COACH REFUNDS	90121	3/31/2022	95.00	7880
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV LEMKE, SHAUNA		REFUND OF PROGRAM-CANCELLATION	31522	3/31/2022	130.00	7882
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV LEWIS, STEPHANIE		REFUND OF RENTAL DEPOSIT	31822	3/31/2022	100.00	7883
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV ROEHM, STEPHANIE		REFUND OF RENTAL DEPOSIT	31822	3/31/2022	100.00	7884
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV SPARKMAN, CHELSEA		REFUND OF PROGRAM-CANCELLATION	31522	3/31/2022	55.00	7885
208-101-652.000	RECREATION USE AND ADMISSION FEE-ROSEV WEAKS, TAMMY		REFUND OF RENTAL DEPOSIT	31822	3/31/2022	200.00	7886
208-101-728.000	OFFICE SUPPLIES	CITY OF ROSEVILLE	FEB 2022 POSTAGE/SUPPLIES	1786	3/22/2022	29.71	7837
208-101-728.000	24 LB. COPY PAPER - PLASMA PINK	KERR ALBERT OFFICE SUPPLY	24 LB. COPY PAPER - PLASMA PINK	554557-1	3/31/2022	105.00	7881
208-101-730.000	POSTAGE	CITY OF ROSEVILLE	FEB 2022 POSTAGE/SUPPLIES	1786	3/22/2022	177.56	7837
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	DEE'S SPORT SHOP INC	TEE SHIRTS/HOODIES	37638	3/8/2022	2382.00	7811
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	DEE'S SPORT SHOP INC	VOLLEYBALL JERSEY	37573	3/22/2022	1246.00	7838
208-101-740.004	PLAYGROUND AND ATHLETIC SUPPLIES	DEE'S SPORT SHOP INC	BASKETBALL JERSEY	37574	3/22/2022	1489.50	7838
208-101-801.000	PROFESSIONAL SERVICES	ABEL ELECTRONICS INC	2/10 SCOPE OF WORK	31542	3/31/2022	400.00	7872
208-101-818.000	CONTRACTUAL SERVICES	BERRY, RODNEY	2/20-2/27 SCOREKEEPER PAY	PR25728	3/8/2022	90.00	7803
208-101-818.000	CONTRACTUAL SERVICES	BEST, CARSON	2/20-2/27 SCOREKEEPER PAY	PR25728	3/8/2022	60.00	7804
208-101-818.000	CONTRACTUAL SERVICES	BOUSSIE, DAVID	2/12-2/27 SCOREKEEPER PAY	PR25728	3/8/2022	90.00	7806
208-101-818.000	CONTRACTUAL SERVICES	BURKE, JAMES	2/13-2/21 OFFICIALS PAY	PR25728	3/8/2022	158.00	7807

208-101-818.000	CONTRACTUAL SERVICES	KLEIN, ROSS	2/13-2/27 OFFICIALS PAY	PR25728	3/8/2022	424.00	7816
208-101-818.000	CONTRACTUAL SERVICES	LIPINSKI, NICHOLAS	2/15-2/25 SCOREKEEPER PAY	PR25728	3/8/2022	120.00	7817
208-101-818.000	CONTRACTUAL SERVICES	PEET, RICK	2/25-2/26 OFFICIALS PAY	PR25728	3/8/2022	106.00	7818
208-101-818.000	CONTRACTUAL SERVICES	POWERS, ANDREW	2/13-2/25 SCOREKEEPER PAY	PR25728	3/8/2022	150.00	7819
208-101-818.000	CONTRACTUAL SERVICES	REISS, LYNN	LINE DANCE-WINTER	22322	3/8/2022	523.60	7820
208-101-818.000	CONTRACTUAL SERVICES	RISTOVSKI, LOREN	2/20 OFFICIALS PAY	PR25728	3/8/2022	54.00	7821
208-101-818.000	CONTRACTUAL SERVICES	SOKOL, ANTHONY	2/27 OFFICIALS PAY	PR25728	3/8/2022	54.00	7822
208-101-818.000	CONTRACTUAL SERVICES	STALKER, OWEN	2/25 SCOREKEEPER PAY	PR25728	3/8/2022	30.00	7823
208-101-818.000	CONTRACTUAL SERVICES	TURNER, BRET	2/12 OFFICIALS PAY	PR25728	3/8/2022	52.00	7826
208-101-818.000	CONTRACTUAL SERVICES	BERRY, RODNEY	3/3-3/13 SCORE KEEPERS PAY	PR25731	3/22/2022	120.00	7831
208-101-818.000	CONTRACTUAL SERVICES	BEST, CARSON	3/4-3/13 SCORE KEEPERS PAY	PR25731	3/22/2022	150.00	7832
208-101-818.000	CONTRACTUAL SERVICES	BOUSSIE, DAVID	3/4-3/12 SCORE KEEPERS PAY	PR25731	3/22/2022	96.00	7834
208-101-818.000	CONTRACTUAL SERVICES	HOME RUN ALARM CO.	DEPOSIT PAYMENT TO START UPDATING/CON	7560	3/22/2022	10482.13	7844
208-101-818.000	CONTRACTUAL SERVICES	KENNEDY, DENNIS	3/2-3/7 OFFICIALS PAY	PR25731	3/22/2022	347.00	7847
208-101-818.000	CONTRACTUAL SERVICES	KLEIN, ROSS	3/2-3/13 OFFICIALS PAY	PR25731	3/22/2022	449.00	7848
208-101-818.000	CONTRACTUAL SERVICES	LANGELL, EMILY	3/3 OFFICIALS PAY	PR25731	3/22/2022	54.00	7849
208-101-818.000	CONTRACTUAL SERVICES	LIPINSKI, NICHOLAS	3/2-3/13 SCORE KEEPERS PAY	PR25731	3/22/2022	216.00	7850
208-101-818.000	CONTRACTUAL SERVICES	MCMAHON, CARTER	3/3-3/12 SCORE KEEPERS PAY	PR25731	3/22/2022	120.00	7854
208-101-818.000	CONTRACTUAL SERVICES	PEET, RICK	3/3 OFFICIALS PAY	PR25731	3/22/2022	54.00	7858
208-101-818.000	CONTRACTUAL SERVICES	POWERS, ANDREW	3/3-3/13 SCORE KEEPERS PAY	PR25731	3/22/2022	204.00	7860
208-101-818.000	CONTRACTUAL SERVICES	RUGGIRELLO, CHARLES	3/3-3/10 OFFICIALS PAY	PR25731	3/22/2022	108.00	7862
208-101-818.000	CONTRACTUAL SERVICES	SOKOL, ANTHONY	3/3-3/10 OFFICIALS PAY	PR25731	3/22/2022	108.00	7864
208-101-818.000	CONTRACTUAL SERVICES	STALKER, OWEN	3/2-3/12 SCORE KEEPERS PAY	PR25731	3/22/2022	120.00	7865
208-101-818.000	CONTRACTUAL SERVICES	SUMMEY, DARRELL	3/5-3/10 OFFICIALS PAY	PR25731	3/22/2022	216.00	7867
208-101-880.000	COMMUNITY PROMOTION	NATIONAL ENTERTAINMENT TECH INC	EASTER CANDY FILLED EGGS	220303023	3/22/2022	650.00	7856
208-101-920.000	UTILITIES	CONSUMERS ENERGY	GAS SVC 1000 1006 8144	2.06524E+11	3/8/2022	1951.32	7810
208-101-920.000	UTILITIES	DTE ENERGY	ELEC SVC 9100 026 8010 6	30922	3/22/2022	14.76	7839
208-101-931.000	BUILDING MAINTENANCE	DUNBAR MECHANICAL INC	WO#145470 REPLACE THERMOSTAT	90213	3/22/2022	486.33	7840
208-101-931.000	BUILDING MAINTENANCE	GREAT LAKES PEST CONTROL CO INC	PEST CONTROL - 2-25-22	65399	3/22/2022	50.00	7843
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV9708666	3/22/2022	227.17	7853
208-101-933.000	OFFICE EQUIPMENT MAINTENANCE	MARCO TECHNOLOGIES LLC	MTHLY COPIER CHGS #MER725	INV9708665	3/22/2022	47.04	7853
208-101-940.000	RENTALS	TEE PEE INC	PARTY TOILET-SPINDLER	32130	3/22/2022	170.00	7868
						Total For Dept 101 GENERAL DEPARTMENT	27734.25
Dept 691 SMART							
208-691-751.000	FUEL	CITY OF ROSEVILLE	DEC 2021 MECHANICS CHARGES	Dec-21	3/8/2022	759.66	7808
208-691-751.000	FUEL	CITY OF ROSEVILLE	JAN 2022 MECHANICS CHARGES	Jan-22	3/8/2022	691.55	7809
208-691-751.000	FUEL	CITY OF ROSEVILLE	FEB 2022 MECHANICS CHARGES	Feb-22	3/31/2022	632.28	7875
208-691-801.000	PROFESSIONAL SERVICES	ANDERSON, ECKSTEIN & WESTRICK IN	PROJ#1556-0001-0 NORTH PARKING LOT IMPI	136199	3/22/2022	703.50	7830
208-691-801.000	PROFESSIONAL SERVICES	OCCUPATIONAL HEALTH CENTERS	2/24 SERVICES	714166835	3/22/2022	80.00	7857
208-691-850.000	COMMUNICATIONS	DIRECT TV	2/21-3/20 CHARGES	08724326X220222	3/8/2022	191.23	7812
208-691-976.000	BUILDING ADDITON & IMPROVEMENT	ASPHALT SPECIALISTS, INC.	PROJ#1556-0001 NORTH PARKING LOT FINAL	PR25734	3/31/2022	43262.75	7873
						Total For Dept 691 SMART	46320.97
						Total For Fund 208 PARK/RECREATION FUND	74055.22

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
03/02/2022	PR	S	684350	442	SUMMARY PR 03/02/2022	
208-000-001.001				CASH RECR AUTH		15,213.77
208-000-258.000				ACCRUED TAXES PAYABLE		3,358.16
208-000-258.001				OTHER PAYROLL WITHHOLDING		8,076.18
208-101-706.000				WAGES- PERMANENT EMPLOYEES	13,237.34	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	5,520.64	
208-101-715.000				FICA-EMPLOYER'S	1,394.52	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,216.36	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,618.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,101.00	
208-691-715.000				FICA-EMPLOYER'S	284.56	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	275.15	
					<u>26,648.11</u>	<u>26,648.11</u>
					<u><u>26,648.11</u></u>	<u><u>26,648.11</u></u>

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Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
03/16/2022	PR	S	686697 443	SUMMARY PR 03/16/2022		
208-000-001.001				CASH RECR AUTH		17,108.40
208-000-258.000				ACCRUED TAXES PAYABLE		3,741.78
208-000-258.001				OTHER PAYROLL WITHHOLDING		8,496.81
208-101-706.000				WAGES- PERMANENT EMPLOYEES	13,037.34	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,782.33	
208-101-715.000				FICA-EMPLOYER'S	1,552.27	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,216.36	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,618.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,546.38	
208-691-715.000				FICA-EMPLOYER'S	318.62	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	275.15	
					<u>29,346.99</u>	<u>29,346.99</u>
					<u><u>29,346.99</u></u>	<u><u>29,346.99</u></u>

JOURNALS POSTING REPORT  
 POSTING REPORT

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
03/30/2022	PR	S	688811	444	SUMMARY PR 03/30/2022	
208-000-001.001				CASH RECR AUTH		17,085.19
208-000-258.000				ACCRUED TAXES PAYABLE		3,719.98
208-000-258.001				OTHER PAYROLL WITHHOLDING		8,389.55
208-101-706.000				WAGES- PERMANENT EMPLOYEES	13,037.34	
208-101-707.000				WAGES- TEMPORARY EMPLOYEES	7,528.59	
208-101-715.000				FICA-EMPLOYER'S	1,532.81	
208-101-718.000				RETIREMENT FUND CONTRIBUTION	2,216.36	
208-691-706.000				WAGES- PERMANENT EMPLOYEES	1,618.54	
208-691-707.000				WAGES- TEMPORARY EMPLOYEES	2,658.75	
208-691-715.000				FICA-EMPLOYER'S	327.18	
208-691-718.000				RETIREMENT FUND CONTRIBUTION	275.15	
					<u>29,194.72</u>	<u>29,194.72</u>
					<u><u>29,194.72</u></u>	<u><u>29,194.72</u></u>

**COOPERATIVE BUILDING AND LAND USE AGREEMENT BETWEEN THE RECREATIONAL  
AUTHORITY OF ROSEVILLE AND EASTPOINTE, A MICHIGAN RECREATIONAL AUTHORITY,  
ROSEVILLE COMMUNITY SCHOOLS, A MICHIGAN PUBLIC SCHOOL DISTRICT, AND  
THE CITY OF ROSEVILLE, A MICHIGAN MUNICIPAL CORPORATION**

In consideration of the mutual covenants and agreements herein contained, the Recreational Authority of Roseville and Eastpointe ("*Recreational Authority*"), the Roseville Community Schools ("*Schools*"), and the City of Roseville ("*City*"), hereby agree to the following:

1. **COOPERATIVE PROGRAMS OFFERED JOINTLY BY THE ROSEVILLE COMMUNITY SCHOOLS AND THE RECREATIONAL AUTHORITY OF ROSEVILLE AND EASTPOINTE**

These are programs sponsored by the Roseville Community Schools and the Recreational Authority of Roseville and Eastpointe. The Schools provide the facilities at no charge and the Recreational Authority administers the programs. Cooperative programs are limited to:

- Boys and Girls Elementary Basketball/Cheerleading
- Swimming Lessons and Open Swim
- Summer Day Camp
- Varsity Sport Camps

2. **SCHOOL SPONSORED PROGRAMS HELD AT THE RECREATIONAL AUTHORITY CENTER**

These are sponsored programs and functions of the Schools held at the Recreational Authority Center located at 18185 Sycamore, Roseville, Michigan, 48066. There is no fee assessed to the Schools for this category/use.

3. **VETERAN'S MEMORIAL PARK SOCCER FIELD**

The Schools shall have reasonable use of the field without charge.

4. **ROSEVILLE HIGH SCHOOL, ROSEVILLE MIDDLE SCHOOL AND EASTLAND MIDDLE SCHOOL BASEBALL/SOFTBALL FIELD MAINTENANCE**

The Recreational Authority shall provide field maintenance (limited to ball diamond grading and lining only) at no charge to the Schools for School sponsored games.

**BASEBALL/SOFTBALL GAMES AT HURON PARK AND VETERAN'S MEMORIAL PARK**

The City shall provide the Schools use of the ball diamonds at Huron Park and Veteran's Memorial Park.

The Recreational Authority shall provide field maintenance and supervision on City diamonds at no charge to the Schools for School sponsored games.

In return for this service, the Recreational Authority has exclusive rights to issue use permits limited to ball diamonds at Roseville High School (east and west ball diamonds only), Roseville Middle School and Eastland Middle School after the school year end.

5. **SCHOOL BUS RENTAL FEES**

The State of Michigan School Code MCLA 257.1865 permits the use of a school bus by a unit of government. The Recreational Authority desires the use of the Schools' busses for the transportation to and from sponsored programs for senior citizens, handicapped individuals, and summer day camps, pursuant to MCLA 257.1865(5). The Roseville Community Schools Board of Education has determined that:

- Busses are not being used for School purposes during these programs.
- The busses are not being used to transport freight, goods and merchandise.
- That other suitable or economical transportation is not available for the Recreational Authority programs.

The Roseville Community School Board of Education waives any conflict with Board Policy EDAG, which limits bus use only to youths.

The fees for the use of the busses shall be established by the Schools and by the Recreational Authority. The fees shall be locked in between September 1<sup>st</sup> and August 31<sup>st</sup> of a given year.

6. **CLARIFICATION OR DEFINITION**

Areas of clarification or areas not defined in this Agreement shall be by mutual agreement of the Superintendent of the Roseville Community Schools, the Executive Director of the Recreational Authority of Roseville and Eastpointe, and the City Manager of the City of Roseville, with notification to each respective governing board.

7. **TERM OF AGREEMENT**

The term of this Agreement shall be from June 1, 2022 through May 31, 2027.

The Recreational Authority, along with the Schools and the City, retain all authority and control over their public facilities and programs of each entity without reservation or limitation. Either party may terminate this Agreement upon ten (10) days written notice, or sooner, in the event of emergency circumstances requiring immediate action for violation of any terms of the Agreement or rules or regulations issued prior to or after executing this Agreement. The parties signing on behalf of each governing Board

warrants and represents that s/he has full and complete authority to bind the Board and its members and that all members prior to commencing participation have read and reviewed this Agreement and any applicable rules and regulations. Representatives from each entity shall meet annually to discuss this agreement.

RECREATIONAL AUTHORITY OF  
ROSEVILLE AND EASTPOINTE,  
a Michigan Recreational Authority

ROSEVILLE COMMUNITY SCHOOLS,  
a Michigan Public School District

BY: \_\_\_\_\_  
Joseph Merucci, Chairman  
Recreational Authority of  
Roseville and Eastpointe Board

BY: \_\_\_\_\_  
THERESA GENEST, President  
Roseville Board of Education

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

CITY OF ROSEVILLE,  
a Michigan Municipal Corporation

BY: \_\_\_\_\_  
ROBERT TAYLOR, Mayor  
City of Roseville

DATE: \_\_\_\_\_

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**  
**and**  
**AGREEMENT TO REPAIR**

The undersigned, for and in consideration of being permitted to use and/or temporarily occupy a portion of buildings and/or grounds of the Recreation Authority of Roseville and Eastpointe, does hereby agree to save harmless and indemnify the said Recreational Authority of Roseville and Eastpointe, its agents, servants and employees, from any and all claims, damages, demands, actions, causes of actions, or any other rights whatsoever which may hereinafter be asserted against the said Recreational Authority of Roseville and Eastpointe by or on behalf of anyone claiming an injury and/or other damage arising out of the said use and/or occupancy of the buildings and/or grounds of the Recreational Authority of Roseville and Eastpointe or any portion thereof by the Roseville Community School District.

The undersigned further agrees to defend all claims, actions, causes of actions, or any other rights asserted against the said Recreational Authority of Roseville and Eastpointe arising out of or in connection with the said use and/or occupancy, and further to pay any judgements and/or settlements awarded and/or agreed to in connection therewith.

The undersigned further agrees to repair and/or pay for any and all repairs for any and all damage to the premises or theft from the premises arising during, or out of, or in connection with the said use and/or occupancy of the buildings and grounds.

The undersigned further acknowledges that it has inspected the building and grounds which it intends to use and/or occupy and that said buildings and grounds do not have any dangerous or defective conditions and further that said buildings and/or grounds are fully adequately equipped with all necessary safety equipment. The undersigned further

acknowledges that it has inspected the condition of the buildings and grounds is familiar with said conditions and that no representations as to the condition or state of repairs thereof have been made to the undersigned which are not herein expressed and further the undersigned which are not herein expressed and further the undersigned hereby accepts the premises in their present condition.

This Agreement applies to all use of the Recreational Authority of Roseville and Eastpointe grounds as of June 1, 2021 and may be terminated by either party, at any time, provided the terminating party gives ninety (90) days written notice to the non-terminating party of its intent to terminate.

Dated: \_\_\_\_\_, 2022

WITNESSES

\_\_\_\_\_  
  
\_\_\_\_\_

ROSEVILLE COMMUNITY SCHOOLS,  
A Michigan Public School District

BY: \_\_\_\_\_  
THERESA GENEST, President  
Roseville Board of Education

**Recreation Authority of Roseville & Eastpointe**  
and  
**Eastpointe Community Schools**  
**Cooperative Agreement**

In consideration of the mutual covenants and agreements herein contained, the Recreation Authority of Roseville & Eastpointe Board and the Eastpointe Community Schools Board of Education hereby agree to the following:

1. COOPERATIVE PROGRAMS OFFERED JOINTLY BY THE SCHOOLS AND THE RECREATION AUTHORITY OF ROSEVILLE & EASTPOINTE

These are programs sponsored by the Eastpointe Community Schools and the Recreation Authority of Roseville & Eastpointe. The schools provide the facilities at no charge and the Recreation Authority administers the programs. Cooperative programs are limited to:

- Boys and Girls Elementary Basketball
- Girls Elementary Cheerleading
- Summer Basketball/Cheerleading Camps

2. ADULT (18/OVER) RECREATION AUTHORITY SPONSORED PROGRAMS HELD IN SCHOOL BUILDINGS

The Recreation Authority will pay a fee of \$20/hour for use of school buildings for adult programs.

3. SCHOOL SPONSORED PROGRAMS HELD AT THE RECREATION AUTHORITY RECREATION CENTER

These are sponsored programs and functions of the schools held at the Recreation Authority Center. There is no fee assessed to the schools for this category for weekday reservations. Weekend reservations will be assessed a resident rate fee. These programs/reservations must be made by the principal or athletic director.

4. VETERAN'S MEMORIAL PARK FOOTBALL/SOCCER FIELD--RENTAL POLICY

Eastpointe Community Schools - Football Games

Daylight Hours: \$200/game

Night Time Hours: \$250/game

Eastpointe Community Schools - Soccer Games

Daylight Hours: \$100/date (two game limit)

Night Time Hours: \$150/date (two game limit)

5. EASTPOINTE HIGH SCHOOL, EASTPOINTE MIDDLE SCHOOL BASEBALL/SOFTBALL

These are school sponsored regular season games in which the Recreation Authority provides field maintenance and Park Attendants to the schools for regular season and playoff games.

Daylight Hours: \$20 for first game/field; \$15 for each additional game on that field.

Night Time Hours: Games with lights add \$25/game.

6. EASTPOINTE HIGH SCHOOL TENNIS

These are school sponsored tennis matches in which the Recreation Authority provides the tennis courts behind the Michigan Military Museum on Stephens Rd. or Spindler Park at no charge.

7. EASTPOINTE HIGH SCHOOL BAND PRACTICE

These are school sponsored High School Marching Band practices scheduled after school/evenings at Veteran's Memorial Park Football Field.

Fee for Band Practice: \$25/ 2 hours

8. EASTPOINTE HIGH SCHOOL POOL USE

The Recreation Authority will pay a fee of \$100/program session for use of the pool for swim lessons and open swim programs.

9. SCHOOL BUS RENTAL FEES

The State of Michigan School Code MCLA 257.1865 permits the use of a school bus by a unit of government. The Recreation Authority of Roseville & Eastpointe desires the use of the district's busses for the transportation to and from sponsored programs for senior citizens, individuals with disabilities, summer day camp and summer playground programs pursuant to MCLA 257.1865(5). The East Detroit Public School Board has determined that:

1. Busses are not being used for school purposes during these programs.
2. The school bus is not being used to transport freight, goods, or merchandise.
3. That other suitable or economical transportation is not available for the Recreation Authority programs. The Board waives any conflict with Board Policy EDAG which limits bus use only to youths. The fees for the use of the busses shall be established by the school district and paid by the Recreation Authority. The fees shall be locked in between September 1st and August 31st of a given year.

10. CLARIFICATION OR DEFINITION

Areas of clarification or areas not defined in this agreement shall be by mutual agreement of the Superintendent of Schools and the Executive Director of the Recreation Authority with notification to each respective board.

11. TERM OF AGREEMENT

The term of this agreement shall be from July 1, 2022, through June 30, 2027.

The Recreation Authority Board along with the Board of Education retain all authority and control over their public facilities and programs of each Board without reservation or limitation. Either Board may terminate this agreement upon ten (10) days notice or sooner in the event of emergency circumstances requiring immediate action for violation of any terms of this agreement or rules or regulations issued prior to or after executing this agreement. The parties signing on behalf of each Board warrants and represents that s/he has full and complete authority to bind the Board and its members and that all members prior to commencing participation have read and reviewed this agreement and any applicable rules and regulations.

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Chairman  
Recreation Authority of Roseville  
& Eastpointe Board

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President  
Eastpointe Community Schools Board of Education

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Date

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Date



# MEMO

Southeast Michigan Council of Governments  
1001 Woodward Avenue, Suite 1400  
Detroit, Michigan 48226  
(313) 961-4266  
Fax (313) 961-4869  
[www.semco.org](http://www.semco.org)

DATE: March 30, 2022

TO: File (Project ID: 22017)

FROM: Beheshteh Makari

SUBJECT: Recreation Authority Park Development Project  
Recreation Authority of Roseville & Eastpointe

SEMCOG staff has reviewed the proposal by Recreation Authority of Roseville & Eastpointe to develop a community park, adding ADA accessible park amenities, in accordance with the goals and objectives of City of Eastpointe & City of Roseville Joint Parks & Recreation Master Plan (2020-2024), and finds it to be consistent with our plans for the region.

SEMCOG's Parks and Recreation Plan for Southeast Michigan, recommends ensuring equitable access to recreation opportunities for people of all backgrounds, ages, and abilities in Southeast Michigan.

SEMCOG's Green Infrastructure Vision for Southeast Michigan recommends enhancing connectivity and restoring the region's recreational amenities to recognize and maintain their economic value in our communities. This plan also recommends providing universal access to parks, trails, and other recreational amenities, so that they may be used and appreciated by the widest range of people possible.

Furthermore, both SEMCOG's Water Resources Plan and Economic Development Strategy include improving and increasing accessibility to recreational amenities that strengthen the region's quality of place.

To these ends, SEMCOG believes that the proposal for this MNRTF sponsored development will help to achieve our regional goals for Southeast Michigan.



Recreation Authority of Roseville-Eastpointe

18185 Sycamore, Roseville, MI 48066

586-445-5480

www.rare-mi.org

March 23, 2022

Mr. Kenneth L Lupo, Attorney

~~XXXXXXXXXXXXXXXXXXXX~~

~~XXXXXXXXXXXXXXXXXXXX~~

Re: FOIA Request – Case No. 2021-004271-NO.

Dear Mr. Lupo,

Following is information the Recreation Authority of Roseville & Eastpointe can provide in regards to the alleged incident that occurred on or about May 6, 2021 at Spindler Park causing injury to Mr. Jason Middleton. Per your request:

- No incidents/injury reports were made by staff in May, 2021 for Spindler Park.
- No third-party contracts for landscaping, lawncare or other work at Spindler Park.
- Work documents (see enclosed)
- Permits/schedules for Spindler Park for May, 2021 (see enclosed).

I had called your office and left a message on 3-21-22 to inquire about this request, but have not received a return call.

Please review the enclosed documents. Should you have any questions regarding this information, please contact me at 586-445-5480 or email [alipinski@rare-mi.org](mailto:alipinski@rare-mi.org).

Sincerely,

Anthony J. Lipinski, Executive Director  
Recreation Authority of Roseville & Eastpointe

CC: Recreation Authority of Roseville & Eastpointe Board

Recreation Authority Board Members

Joseph Merucci,  
Chairperson

John Walters, Vice Chair

Angela Brown

Michael Klinefelt

Mickey Switalski

Recreation Authority Staff Members

Anthony Lipinski, Executive Director

Sara Frederick,  
Assistant Director

Mary Grant,  
Senior Activities Director

Adam Just,  
Sports Coordinator

Amanda Hughes,  
Office Manager

Christine McCullum,  
SMART Van Transportation Coordinator

# LUPO & KOCZKUR P.C.

ATTORNEYS & COUNSELORS  
17000 KERCHEVAL AVENUE, SUITE 200  
GROSSE POINTE, MICHIGAN 48230-1570  
TELEPHONE (586) 532-5000  
FAX (586) 532-5001  
WWW.LUPOKOCZKUR.COM

**Kenneth L. Lupo**  
kenlupo@lupokoczkur.com

March 17, 2022

Roseville Eastpointe Recreation Authority  
Attn: FOIA  
18185 Sycamore  
Roseville, MI 48066

Re: Jason Middleton, DOB 4/19/1975  
*Jason Middleton v Marinos Lawn Care, LLC*, Macomb County Circuit,  
Case No. 2021-004271-NO.

Dear Sir/Madam:

This FOIA request is being made with respect to a civil lawsuit filed by Jason Middleton against Marinos Lawn Care, LLC, regarding an injury he claims he sustained in Spindler Park on or about May 6, 2021. Mr. Middleton has alleged that on or about that date, he was in Spindler Park when a Marinos Lawn Care employee operating landscaping equipment ejected a rock that struck him in the head.

Please allow this letter to serve as my FOIA request for any and all of the following documents:

Any and all incident reports made to any Roseville Eastpointe Recreation Authority employee/department by Jason Middleton regarding any incident or injury sustained in Spindler Park in May 2021;

A copy of any and all contracts between the Roseville Eastpointe Recreation Authority and any third party contractors that were in effect in May 2021 for landscaping, lawncare, cleanup, or any other work in Spindler Park;

A copy of any and all maintenance logs, work tickets, trash removal, or other documentation regarding any work performed by Roseville Eastpointe Recreation Authority employees at Spindler Park in May 2021;

March 15, 2022  
Page 2 of 2

A copy of any requests, sign-up sheets, permits, schedules, or other documentation regarding any requests by third parties and/or approval by the Roseville Eastpointe Recreation Authority for events, meetings, or other activities held in Spindler Park in May 2021.

A copy of any schedules, lists, or other documentation regarding events held by the Roseville Eastpointe Recreation Authority in Spindler Park in May 2021.

Please advise of any pre-payments necessary to secure copies of these documents. Also, please feel free to contact me if you have any questions or to further discuss these requests.

Very truly yours,

**LUPO & KOCZKUR, P.C.**

*Kenneth L. Lupo*

Kenneth L. Lupo

March 29, 2022

To whom it May Concern:

We are a group of senior citizens who play pickleball at the Recreation Authority of Roseville and Eastpointe Center at 18185 Sycamore in Roseville. Many of us are residents of Eastpointe or Roseville, but there are several among us who are non-residents, but enjoy the Center.

We pledge our support for the Recreation Authority Park Development Project that is proposed on the land adjacent to the Center. The walking path, pavilion and cornhole proposed in this project will be great additions to this site, but we are most looking forward to having outdoor pickleball courts on site!

Please consider the MNRTF grant request for the Recreation Authority Park Development Project favorably.

Thank you!

Sincerely,

Richard BUTLER  
Gene Jabroski  
Bonnie Lovati  
Keith Evans  
Tommy B. Skalen  
Donald White  
Lissi M Wagner  
Jeffrey J Wagner

Ann Cook  
Fred Schroeder  
[Signature]  
Robyn Burg

Recreation Authority Center Pickleball Players

# Section A: Applicant Site and Project Information

## Instructions:

- Click **Save** to save changes
- See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

### Michigan Natural Resources Trust Fund

#### 2022 Grant Application

*This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.*

Is the application for site development or land acquisition?

✓  
Development

Acquisition

#### \*Name of Applicant (Government Unit)

*Recreational Authority of Roseville & Eastpointe*

#### \*SIGMA Vendor Number

*VS0230906*

#### \*SIGMA Address ID

*RecAuthority*

#### \*Name of Authorized Representative

*ANTHONY J LIPINSKI*

#### \*Title

*Executive Director*

#### Address

*18185 Sycamore St*

#### City

*Roseville*

#### State

*MI*

#### \*ZIP

*48066*

#### \*County

*Macomb County*

#### Telephone

*(586) 445-5480*

#### \*E-mail

*alipinski@rare-mi.org*

#### \*State House District

*District 22*

#### \*State Senate District

*District 9*

#### \*U.S. Congress District

*District 9*

#### \*Proposal Title (Not to exceed 60 characters)

*Recreation Authority Park Development Project*

**\*Proposal Description**

*Development of the 1.2 acres of land on the north side of the Recreation Authority Center providing a walking-path, picnic pavilion, pickleball courts, cornhole, expanded playground and community garden would allow all residents to enjoy new activities in the Eastpointe/Roseville area. New outdoor programming experiences will be provided for our senior center. The proposed walking path and picnic pavilion will fulfill a growing need that has been requested by area residents. The proposed community garden will allow for intergenerational programming through our senior center and summer day camp program as well as provide apartment-dwelling residents an opportunity to plant their own garden for the summer. The proposed expanded playground, pickleball courts and cornhole courts are popular activities that can be enjoyed by all age groups. Development of this site will also allow the Recreation Authority of Roseville and Eastpointe to dedicate it with a proper park name.*

<b>*Address of Site</b>	<b>*City, Village or Township of Site</b>	<b>*Zip</b>
18185 Sycamore St.	ROSEVILLE	48066

<b>*Park Name</b>	<b>*County in which Site is located</b>
Recreation Authority Park	Macomb

**\*Town, Range and Section Numbers of Site Location**

*Letters must be upper-case:  
(examples: T02N, R13E, 22)*

**\*Latitude/Longitude at park entrance**

<b>(Town)</b>	<b>(Range)</b>	<b>(Section)</b>	<b>(Latitude)</b>	<b>(Longitude)</b>
T01N	R13E	17	42.497222	-82.933056

# Section B: Project Funding and Explanation of Match Sources

## Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

<u>SOURCES OF MATCHING FUNDS</u>	<u>PROJECT COST AMOUNTS</u>
*Grant amount requested (round to the nearest hundred dollars)	\$300000
<b>Total Match</b> ( <i>Must be at least 25% of total project cost</i> )	\$174000
<b>Total Project Cost</b> ( <i>Must equal the total estimated cost on Section C: Project Details page</i> )	\$474000
Percentage of match commitment ( <i>Must be at least 25% of total project cost</i> )	36 %
a) General Funds or Local Restricted Funds (Applicant's own cash)	\$174000
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	\$
c) Federal or State Funds	\$

*(2) Program Name	*Administering Agency
*Contact Name for Administering Agency	*Telephone
	*Amount
	\$

## \*Type of Funds

Grant funds awarded

*Date grant funds approved*

Grant funds applied for, not yet approved

*Estimated approval date*

Appropriated funds

*Date appropriated*

## Other, explain

\*Is documentation containing the scope of work and budget for the other grant funds included with application?  
Yes  No

\*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?  
Yes  No

Check to add program information for additional State or Federal funds that will be used as Match.

<b>*(3) Program Name</b>		<b>*Administering Agency</b>
<b>*Contact Name for Administering Agency</b>	<b>*Telephone</b>	<b>*Amount</b> \$

**\*Type of Funds**

Grant funds awarded

*Date grant funds approved*

Grant funds applied for, not yet approved

*Estimated approval date*

Appropriated funds

*Date appropriated*

**Other, explain**

**\*Is documentation containing the scope of work and budget for the other grant funds included with application?**

Yes

No

**\*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?**

Yes

No

d) Cash Donations

\$

e) Donated Labor and/or Materials

\$

f) Donated Land Value (acquisition applications only)

\$

# Section C2: Project Details

## Instructions:

1. All required fields are marked with an \*.
2. Use the Save button to save text and calculate data on each page.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2022 Michigan Natural Resources Trust Fund Application Guidelines here for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

## Development Applications ONLY

\* Applicant's current control of the site:

Fee Simple

Lease

Easement



Other (describe)

*Initial Asset Contribution at start.*

\*Age of Park

10  
Years

\* Acres

1.20

## Project Cost Estimate Table

**YOU MUST CHOOSE SCOPE ITEM(S) FROM THE LIST IN THE DROP DOWN BOX.**

<u>SCOPE ITEM</u>	<u>DNR ONLY Accessibility Guidelines</u>	<u>QUANTITY</u>	<u>TOTAL ESTIMATED COST</u>
<i>Trail 8' wide or more</i>		1	\$73100
<i>Bench(es)</i>		8	\$8000
<i>Trash Bin(s)</i>		4	\$3400
<i>Pickelball Court</i>		4	\$106700
<i>Pavilion</i>		1	\$97800

*Play Equipment*

1	\$21900
1	\$51000

*Playground Safety Surfacing*

Select the plus sign button to create new rows.

Other: <i>Community Garden</i>
Other: <i>Site Preparation</i>
Other: <i>Tree Plantings</i>

18	\$17900
1	\$21200
23	\$11500

**Do not list the aspects of project execution, such as labor, construction equipment, contingency or raw materials.**  
 Select the plus sign button to create new rows.

<b>Permit Fees</b>	\$
<b>MNRTF Sign</b>	\$300
<b>Subtotal</b>	<b>\$412800</b>
<b>Engineering (These fees may not exceed 20% of subtotal)</b>	<b>\$61200</b>
<b>Total Estimated Cost (Must equal Total Project Cost amount on Section B page.)</b>	<b>\$474000</b>

# Section D: Justification of Need

## Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

**\*1) If you are submitting multiple acquisition or development applications, what is the priority for this application? (1 = highest)**

1

**\*2) What page(s) of your recreation plan is the need for the proposed project discussed?**

*If proposed project is on only one page, please enter the page number in both boxes*

**From:**

**To:**

85

99

**\*3) What was the date(s) of public meeting to discuss submission of the grant application?**

3/9/2022

**Additional dates:**

2/9/2022

**\*4) Did you gather public input from individuals with disabilities, their families, or advocates?**

No

Yes

**\*5) Are you the primary provider of recreation services to any surrounding communities, as documented in your recreation plan?**

No

Yes

**List Communities:**

*Eastpointe and Roseville, MI*

**\*6) Explain how you plan to address safety considerations and crime prevention in the project area?**

*Safety concerns will be addressed by the addition of four high-resolution surveillance cameras that will cover the north side of the Recreation Authority Center (the area for the planned development project). Additional lighting is planned to be installed to have better visibility at night. The lighting and surveillance system is currently budgeted to be installed during FY22/23 as a capital improvement project for the Recreation Authority of Roseville & Eastpointe.*

**\*7) Explain how you will make the public aware of the project, as well as the efforts you will use to publicize and promote your project. Include marketing methods that will effectively communicate with persons with disabilities.**

*The Recreation Authority Center Park Development Project will be promoted and publicized on our website, City of Eastpointe website and City of Roseville website. The project will also be promoted through each entities Facebook pages, as well as the Recreation Authority Bulk email system and bi-annual newsletter that is mailed to all residents. A presentation is also planned at a monthly meeting for A.S.P.I.R.E., the Association of Special-needs People in Roseville & Eastpointe.*

**\*8) Does the applicant have a formal recreation department or committee? Please explain below. For park committees, describe how members are appointed, their roles and responsibilities. List of members and meeting schedule.**

*The Recreation Authority of Roseville & Eastpointe (RARE) is governed by a 5-member Board. Two members are appointed from each City Council, while the fifth member is selected by the 4 appointed members. The RARE Board meets on the 2nd Wednesday each month to develop policy, approve capital expenditures and adopt rules governing procedures. Board members include Mr. Joseph Merucci, Chair; Mr. John Walters, Vice Chair; Trustees Angela Brown, Michael Switalski and Michael Klinefelt.*

# Section E: Application History and Stewardship

## Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

NO    YES

\*1) Questions 1 is for acquisition applications only - for development projects, leave blank and move to question 2.

Will the applicant have adequate funds on hand to complete the acquisition transaction without any third party assistance (i.e. loans, lines of credit, etc.) until partial reimbursement and final audit is completed (approximately 180 days after closing)?

If yes, please provide documentation that supports this on the Required Attachments page.

\*2) Has applicant received DNR recreation grant(s) in the past? ✓

\*3) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years? ✓

(If yes, provide comments below)

\* 4) Does applicant have a known unresolved conversion of grant-assisted parkland? ✓

(Note: a conversion is a change from public outdoor recreation use to some other use.)

(If yes, provide comments below)

\*5) Does applicant have a "residents only" policy for this park or other parks or recreation facilities? ✓

(If yes, provide comments below)

\*6) Do you now or do you intend in the future to charge an entrance fee to the project site? ✓

**\*7) What is the applicant's current year budget for parks and recreation?**

\$1,992,104.00

**\*8) What are the estimated operation and maintenance costs associated with the project?**

\$15,000.00

Comments:

*RARE utilizes parks in Roseville & Eastpointe for programming, but does not own or maintain these parks. RARE pays a Land Use Fee to each city to utilize the parks for programs. The Recreation Authority Park Development Project would be the first "park" owned by the Authority. We would continue to contract maintenance and provide our own Park Attendants for daily cleaning and policing of the grounds as well as pay water costs for the community gardens, watering trees, as well as contract the grass cutting, weed control and maintenance.*

## Section F: Site Conditions

### Instructions:

1. Complete the following property checklist on the environmental Conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.
2. If you answer **YES** or **UNKNOWN** to questions 1-15, you are required to prepare an environmental report. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.
3. Click **Save** to save changes.

**NO**    **YES** **UNKNOWN**

- \*1) Does the applicant, landowner, or others have knowledge that any portion of the property is or has been used for industrial purposes, including manufacturing and/or minerals' processing or extraction (sand, gravel, oil, or gas) at this time or in the past? ✓
- \*2) Does the applicant, landowner, or others have knowledge that any portion of the property is currently being used or has been used in the past for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility? ✓
- \*3) Does the applicant, landowner, or others have knowledge that any of the following are or have in the past been stored, discarded, or used on the property – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers? ✓
- \*4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property? ✓
- \*5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past? ✓
- \*6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property? ✓
- \*7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property? ✓
- \*8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property? ✓
- \*9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency? ✓
- \*10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations? ✓
- \*11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment? ✓
- \*12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property? ✓
- \*13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank? ✓

\*14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13? ✓

\*15) Has an environmental assessment been completed for the site? ✓

*If yes, please provide documentation that supports this on the Required Attachments page.*

\*16) Are permits required for the development of the site? ✓

If yes, please complete the following table:

TYPE OF PERMIT	PERMITTING AGENCY	EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS
<i>Building Permit</i>	<i>City of Roseville</i>	<i>Spoke to Building Director. Only Building Permit is needed for pavilion. City will waive permit fee.</i>

If 'Yes' or 'Unknown' was selected for any of the questions on this page, please explain here:

*After speaking with the Building Director for the City of Roseville the only scope item in this project where a permit is needed is the Picnic Pavilion. The Building Director also stated the any permit fees would be waived.*

# Section G: Natural Features of The Project Site

**Instructions:**

1. Click **Save** to save changes
2. Great Lakes connecting waters are defined in the *2022 Michigan Natural Resources Trust Fund Application Guidelines*.
3. See the *2022 Natural Resources Trust Fund Application Guidelines* here for guidance.

*To the best of your knowledge, does the project site include:*

**\*Great Lakes shoreline or Great Lakes connecting water frontage?**

No  Yes

**\*Inland lake frontage?**

No  Yes

**\*River and/or tributary frontage?**

No  Yes

**\*Wetland acreage or frontage?**

No  Yes

**\*Other water acreage or frontage?**

No  Yes

**\*Sand dunes?**

No  Yes

**\*Dedicated state or federal listed wilderness or dedicated natural area or Pigeon River County State Forest land or inholding?**

No  Yes

**\*Rare species or any other significant feature as defined by the Michigan Natural Features Inventory?**

No  Yes

# Section H: Wildlife Values of The Project Site

**Instructions:**

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

***Will the proposed park or park development:***

\* **Protect wildlife habitat** (for example, breeding grounds, winter deeryards, den sites)?  **No**  **Yes**

\* **Act as a wildlife corridor between existing protected areas or buffer an existing protected area?**  **No**  **Yes**

# Section I: Natural Resource Recreation Opportunities

**Instructions:**

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

*Will the proposed park or park development provide new or additional:*

*Water recreation opportunities?	<input checked="" type="checkbox"/> No	Yes
*Motorized recreation opportunities (ORV and/or Snowmobile)?	<input checked="" type="checkbox"/> No	Yes
*Hunting Opportunities?	<input checked="" type="checkbox"/> No	Yes
*Fishing opportunities?	<input checked="" type="checkbox"/> No	Yes
*Bird watching or other nature viewing opportunities?	<input checked="" type="checkbox"/> No	Yes
*Nature interpretation or education opportunities?	<input checked="" type="checkbox"/> No	Yes

# Section J: Public Access Opportunities

## Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

\* Will the site be open to the general public?

No

Yes

List the hours open to the public:

	From	To	Closed
Sunday	8am	10pm	
Monday	8am	10pm	
Tuesday	8am	10pm	
Wednesday	8am	10pm	
Thursday	8am	10pm	
Friday	8am	10pm	
Saturday	8am	10pm	
Holidays	8am	10pm	

Comment: *The site is open anytime for public use.*

# Section K: Trails

## Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

\* Is the proposed site a trail?

No

Yes

Who is the primary intended user? (Check one)

Hikers/Pedestrians

Road Bicyclists

Equestrians

Mountain Bicyclists

Cross-Country Skiers

Snowmobilers

Other motorized vehicle users

Other, explain:

Who are the secondary users?

Hikers/Pedestrians

Road Bicyclists

Equestrians

Mountain Bicyclists

Cross-Country Skiers

Snowmobilers

Other motorized vehicle users

Other, explain:

Is the trail connected to another trail(s) or part of a larger trail network?

No

Yes

\* Is this proposed project part of the Iron Belle Trail (Governor's Showcase Trail)? View the interactive IBT map here.

(Applicable for Development or Acquisition)

No

Yes

# Application Narrative

## Instructions:

1. The application narrative is an important source of information used to evaluate and score your application. It will provide Grants Management with an overall picture of your proposed project. It is strongly recommended that you review the MNRTF Application Guidelines for additional clarification of what items should be included in the application narrative.
2. Click **Save** to save changes
3. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

### \*I. Project Justification and Support:

*The Recreation Authority Park Development Project is long overdue. The 1.2 acres of open space directly north of the Recreation Authority Center has been used for youth soccer. The two local youth soccer organizations no longer exist, so there is no need to keep soccer fields, but a definite need to develop a park.*

*The Recreation Authority of Roseville & Eastpointe (RARE) currently operates programs and events within the Recreation Authority Center and the parks located in Eastpointe & Roseville, which is park deficient. The parks are owned and maintained by each city. RARE pays each city an annual Land Use Fee to help offset the cost of maintaining the parks and preparing facilities for programs and events. Development of a park at the Recreation Authority Center would be the first outdoor facility that RARE would own, operate and maintain. There is a definite need to improve access to recreation facilities in this area as indicated on page 86 in the Joint Parks & Recreation Master Plan adopted by the City of Eastpointe, City of Roseville and RARE. This park would help improve access to recreation facilities not only for residents in Eastpointe and Roseville, but also for non-residents visiting the Recreation Authority Center for other events.*

*This project also fulfills number of Goals and Objectives listed on page 89 of the Joint Parks & Recreation Master Plan. These include Goals & Objectives #'s 1, 3, 4, 5, 7, 8, 9 & 10. This project fulfills Recreation Facility Goals #'s 1, 3, 7 & 8 also listed on page 86 of the Joint Parks & Recreation Plan.*

*The local group, A.S.P.I.R.E. (Association for Special Needs People in Roseville & Eastpointe) has also endorses this projects as indicated in their letter included in this application. They point out that the paved pathway and improved access to the playground area and other amenities in this project will improve the quality of life for their members. In speaking with the members of A.S.P.I.R.E. they also indicated they would look forward to planning outdoor meetings, group picnics and events on this site.*

*The Recreation Authority Park Development Project also aligns well with Michigan's Statewide Comprehensive Outdoor Recreation Plan (SCORP). The walking path in our project aligns with the Recreation Trends noted on page 9 of the SCORP which indicates that "walking for pleasure averaged over 200 million participants nationally". Our project also matches many of the Goals & Objectives in the SCORP, including:*

*\* Objective Four - Improve Recreational Access (p. 24).*

*\* Objective Five -Provide Quality Experiences (p.27)*

*\* Objective Six - Enhance Health Benefits (p. 29)*

*\* Objective Seven - Enhance Prosperity (p. 31).*

*This Project will improve recreation access for all visitors to the Recreation Authority Center and has several scope items that will provide quality experiences while providing ways to improve ones health within walking distance to residents.*

### \*II. Project Description:

The 1.2 acres of open space directly north of the Recreation Authority Center is proposed to be developed with items that have been requested by participants in many of our programs/events. The following scope items in the Recreation Authority Park Development Project are a direct reflection of the discussions from participants in our programs and events. These include:

- *Walking Path* - The installation of a paved walking path that is approximately 1/4 mile in length has been a request from participants in our Senior Center programs for some time. They wish to be able to walk outside in nice weather. Area residents and parents/caregivers who are waiting for their children in programs are also able to utilize the walking path for their physical fitness while they wait.

- *Picnic Pavilion* - The Senior Director at the Recreation Authority of Roseville & Eastpointe has been wanting to plan outdoor programs for the seniors. This scope item will be utilized for senior programs and summer day camp programs, as well as providing another picnic pavilion for the residents to utilize on days when all other picnic pavilions in our area are reserved.

- *Expanded Playground area* - Many participants in our programs and area residents utilize the current play structure for their children. Adding an Engagement Swing and Therapeutic Swing will allow parents and youth to enjoy swinging together as well as allow children with low upper-body strength to enjoy the swing in a safe environment. The greatest enhancement to the Playground area is the proposed installation of Poured-in-Place safety surfacing, incorporating the principles of universal design allowing ease of accessibility.

- *Pickleball Court Complex* - The proposed pickleball court would provide four outdoor courts for use year-round (weather permitting). Our current pickleball program is busting at the seams, so the additional courts would allow for additional playing time for local pickleball players, who are residents and non-residents. These courts would also allow us to introduce the fastest growing sport in America, pickleball, to the youth in our programs.

- *Community Garden* - The installation of a Community Garden, will fill a need in our area. This item would allow for those who do not have the ability to plant a garden the opportunity to do so with a raised garden bed and watering capabilities nearby. It would also allow for additional programming opportunities for our seniors and summer day camp kids.

Other amenities included in the proposed project include cornhole courts (another popular request item) near the pavilion, picnic tables in the pavilion, benches along the path and tree plantings throughout the site to enhance the area into a more nature-like setting.

This project adds a number of requested items, but not too much as to not overcrowd the area. The safety of visitors will be provided with staff monitoring the area daily and added surveillance cameras.

#### \*III. Natural Resource Access and Protection:

The communities of Eastpointe and Roseville are suburban communities without any water features within them. Given that these communities are fully developed (and landlocked), there is very little area to be acquired for parks or natural settings. Developing the open space next to the Recreation Authority of Roseville and Eastpointe's Recreation Center would be adding a park for residents in both communities to enjoy, as well as non-residents who visit the Recreation Authority Center for programs or events.

Planting trees in the proposed development site will provide much needed natural character to the site, enhancing the overall setting for residents and visitors. The trees will be well maintained and watered following their initial planting so they may establish a solid root system.

#### IV. Other Information:

The Recreation Authority Park Development Project, if approved, would be the newest park developed in the Eastpointe and Roseville area in over 30 years. The project includes new items that are not found in parks throughout Eastpointe and Roseville along with other items that are popular and needed. If approved, this project would provide the first play area with a Poured-in-Place playground safety surface, the first pickleball court complex, the first cornhole courts and the first raised garden area for a community garden in this area.

This increased access to outdoor recreation is a major need for this south Macomb County community area.

# Required Attachments for Development Projects

## Instructions:

1. All required fields are marked with an **\***.
2. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2022 Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

## Upload Attachments:

- Click the **Select** button and navigate to the file in your computer or network
- Once selected, the file name will appear under the **Select** button
- Click the **+** button to add a new upload area
- Click the **-** button to remove an upload area or file
- Click the **Save** button to apply the changes
- **NOTE:** When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.

All location maps, site development plans, boundary maps, and other graphic information must be clear, legible, detailed, and appropriately labeled. Grants Management staff use these materials to help evaluate your application and to find and evaluate many of the sites. We must also photocopy many of the graphic materials in black-and-white; be sure that what you submit will photocopy legibly.

## REQUIRED CONTENT FOR DEVELOPMENT APPLICATIONS

### \* Maintenance Plan:

*Park Maintenance Plan.pdf*

### \* Project Location Map(s):

*Project Location - Rec. Auth Ctr. Park Development Project.pdf*

### \* Site Development Plan:

*SiteDevplanRARE.pdf*

### \* Boundary Map(s) delineating the legal boundaries of the park site(s) outlined in **red**; show easements in **green**:

*Legal Description.pdf*

*Boundary Map-RARE.pdf*

### \* Photographs of the site - digital images, combine into one file:

*Photos of site proposed Recreation Authority Park Development Project.pdf*

### \* Certified Resolution: from the highest governing body:

*Resolution - signedsealed.pdf*

### \* Advance Notice of the public meeting for public comment and to pass the resolution for the application:

*Affidavit of Publication - PH.pdf*

*Notice of Public Hearing.pdf*

*agendaPublic Hearing Notice 3-9-2022.doc*

### \* Minutes of the Public Meeting held for public comment and to pass the resolution for the application:

*Minutes 3-9-2022 Rec. Auth Brd mtg.docx*

### \* Copy Site Control Form and Deed (commitment letter to transfer property, for development projects)

*Document of Site Control wLegalDiscription.pdf*

*Quit Claim Deed - 18185 Sycamore. 10-27-14.pdf*

**\* Notice of Intent Form and copy of letter transmitting form** to regional clearinghouse to the regional clearinghouse:  
*Notice of Intent wattachment.pdf*

**ADDITIONAL INFORMATION FOR DEVELOPMENT APPLICATIONS:**

**Letter(s) of support:**

*Wojno-DNR Trust Fund letterofsupport.pdf*

*Ltr. support-Rep.Steenland.pdf*

*Letter of Support - ASPIRE.pdf*

*Ltr. support - Pickleball players.pdf*

**Documentation of match commitment(s)**, (if required on the Section B form):

**Universal Design Documentation:**

**Preliminary floor plans and elevation drawings for the proposed structures**, if applicable

*Pavillion Elevation.pdf*

*Drawings-Playground-WBF-MI-220067A-1A\_RARE Park Development.pdf*

**Correspondence regarding regulatory permitting issues**, if applicable:

**Expert documentation, to support the project:**

**Environmental Report**, if applicable based on Property Checklist of application form:

# Additional Information

## Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

Provide the information listed below, as applicable, and any other information you believe will give us a more complete understanding of your proposed project and assist us in evaluating your application.

- 1) Explain the circumstances under which you closed, sold, or transferred control of any parkland or recreation facilities within your park system.
- 2) List any parks within your system for which you have a "residents only" policy.
- 3) Discuss any health advisories for the water bodies accessed by your project. Describe how these advisories will affect the use of the site and your proposed facilities.

*The Recreation Authority of Roseville and Eastpointe was approved by voters in November, 2011. At the time of approval, per the Articles of Incorporation, the existing recreation center in the City of Roseville, was deemed property of the Recreation Authority. The Quit Claim Deed in the attachments verifies this fact. Please note that the legal description in the Quit Claim Deed and the Legal Description (included in the Articles of Inc.) in the attachments are slightly different. The Quit Claim Deed excludes property on site which is a cell tower leased by the City of Roseville. This cell tower area is not on the proposed site to be developed.*

*The Recreation Authority Park Development Project is not listed specifically in the Joint Parks & Recreation Master Plan, but it aligns with the goals and objectives listed on page 89 of the plan. Page 111 (could not indicate any pages over 99 in the application) also supports the projects with the statements to add walkways, trees, seating areas and expand the playground area. This is also stated on page 117 of the plan.*

*All parks within the City of Eastpointe and the City of Roseville are open to residents and non-residents. The Recreation Authority Center also welcomes residents and non-residents for programs and events. The Recreation Authority averages approximately 22 percent of non-residents utilizing our programs and facilities, with a higher percentage for events. Participants from all areas are welcome to utilize our facilities.*

**PUBLIC NOTICE**  
**CITY OF ROSEVILLE, MI | CITY OF EASTPOINTE, MI**  
**Notice of Public Hearing**

**AMENDMENT TO THE ARTICLES OF INCORPORATION FOR THE RECREATIONAL AUTHORITY  
OF ROSEVILLE-EASTPOINTE (R.A.R.E.) DULY ADOPTED AUGUST 16, 2011**

On Tuesday, March 22<sup>nd</sup> 2022 at 6:30PM a Public Hearing will be held at the regularly scheduled meeting of the Roseville City Council at 29777 Gratiot Avenue, Roseville MI and on Tuesday, March 22<sup>nd</sup> at 7:00PM a Public Hearing will be held at the regularly scheduled meeting of the Eastpointe City Council at 23200 Gratiot Avenue, Eastpointe MI for input on the proposed AMENDMENT TO THE ARTICLES OF INCORPORATION FOR THE RECREATION AUTHORITY OF ROSEVILLE-EASTPOINTE (R.A.R.E.).

SUMMARY OF PROPOSED CHANGES **IN BOLD:**

Articles of Incorporation  
**Recreational** Authority of Roseville and Eastpointe  
(ABRIDGED VERSION OF PROPOSED CHANGES)

ARTICLE I

NAME

The name of the Authority shall be and is the “**Recreational** Authority of Roseville and Eastpointe”, hereinafter referred to as the “**Authority**” or “**R.A.R.E.**”

ARTICLE VIII

GOVERNING BOARD

The Authority shall be directed and governed by a five (5) member Board of Trustees, known as the "Recreational Authority of Roseville and Eastpointe Board" and hereinafter sometimes referred to as the "Board".

1. Membership of Board: The Board shall be made up of:

~~b. neutral fifth member selected by the four (4) members of each participating~~

2. ~~municipality.~~ **A neutral fifth member, who shall be a registered voter of said participating municipality, shall be selected by the four (4) members of the board. The residence of the Fifth Board Member shall alternate between participating municipalities each term. In the event the fifth board be recommended for re-appointment by the four (4) board members, approval must be obtained by the legislative bodies by the participating municipalities. Should the fifth board member be recommended for re-appointment by the four (4) board members the decision would fall upon the corresponding participating municipality for that term.**

ARTICLE XI

MEETINGS

Meetings of the Authority shall be held as required and at least monthly at such time and place as shall be prescribed by resolution of the Board. Each member of the Board shall have one vote. Special meetings of the Board may be called by the Chairperson, or any two (2) members thereof, by written notice at least twenty-four (24) hours prior to the time of such meeting. ~~Any member may waive notice of any special meeting either before or after the holding thereof.~~

Financing the Authority

A. Property Tax Levy

Prior to making a final determination to levy a tax, as provided above, the Board must receive the approval of the legislative body of each participating ~~municipalities~~ **municipality**. Additionally, the Authority may levy the tax only upon the approval of a majority of the electors in each of the participating municipalities of the Authority.

B. Borrow Money/Issue Bonds ~~Or~~ **or Notes**

ARTICLE XVI

DISSOLUTION OF AUTHORITY

In the event that, at the time of dissolution, the Authority is in possession of lands acquired with, or developed with, in whole or in part, grant funds from the Michigan Natural Resources Trust Fund (hereinafter the "MNRTF"), **and/or Land and Water Conservation Fund ("LWCF") and/or Recreation Passport Grant Funds**; the rules and regulations governing the disposition of such lands as adopted by the MNRTF Commission, or its designee, shall control. As much as practicable, the participating municipalities shall distribute evenly the assets relating to same in calculating any credits, or set-offs in regards to any dissolution arrangements under this Article.

#### ARTICLE XIX

##### STATE, FEDERAL AND PRIVATE GRANTS

The Authority shall have the power to apply for and accept grants, loans or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or other public or private organizations or foundations; and to do any and all requirements necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 321. In the event that any grant, loan or contribution shall require a **long term long-term** obligation as to the use, maintenance, or operation of a specific piece of property, the approval of the governing body of the participating municipality in which such property is located shall be required prior to the acceptance of the grant, loan, or contribution by the Authority.

#### ARTICLE XXV

##### REVERSION OF LEASES OF EXISTING PARK LAND

In the event that any land leased to the Authority shall, during the Authority's stewardship and lease of said lands, be improved or developed, in whole or in part, with the assistance of Michigan Natural Resources Trust Fund ("MNRTF") and/or Land and Water Conservation Fund ("LWCF") **and/or Recreation Passport Grant Funds** monies, the Authority shall, throughout the Authority's stewardship and lease of the lands, be responsible for maintaining said lands in accordance with all grant requirements attendant to funding under the MNRTF and/or LWCF **and/or Recreation Passport Grant Funds** requirements.

The proposed Articles of Incorporation in their entirety can be viewed by Roseville residents on the City's Website at [www.roseville-mi.gov](http://www.roseville-mi.gov) or in person at the City Clerk's Office- 29777 Gratiot Avenue, Roseville MI 48066. The proposed Articles of Incorporation in their entirety can be viewed by Eastpointe residents on the City's Website at [www.cityofeastpointe.net](http://www.cityofeastpointe.net) or in person at the City Clerk's Office- 23200 Gratiot Avenue, Roseville MI 48021. Individuals are welcome to make comments on any aspect of the proposal. Assistance is available upon request to those with disabilities wishing to appear or provide comment.

##### **Roseville Residents:**

Statements or suggestions may be submitted in writing, by phone or email to the City of Roseville Department of Community & Economic Development, 29777 Gratiot Avenue, Roseville, MI., 586-486-3681, email comments to [jgammicchia@roseville-mi.gov](mailto:jgammicchia@roseville-mi.gov).

##### **Eastpointe Residents:**

Statements or suggestions may be submitted in writing, by phone or email to the City of Eastpointe City Manager's Office, 23200 Gratiot Avenue, Eastpointe, MI., 586-204-3032, email comments to [ogatson@eastpointecity.org](mailto:ogatson@eastpointecity.org).

SCOTT A. ADKINS, CITY MANAGER

MARIAH WALTON, ACTING CITY MANAGER

CITY OF ROSEVILLE, MI

CITY OF EASTPOINTE, MI

To be published on or before March 14<sup>th</sup>, 2022 in the Macomb Daily.



**PAUL WOJNO**

ASSISTANT DEMOCRATIC  
CAUCUS CHAIR

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senpwojno@senate.michigan.gov

**COMMITTEES:**

ELECTIONS,  
MINORITY VICE-CHAIR  
HEALTH POLICY AND  
HUMAN SERVICES  
REGULATORY REFORM

**THE SENATE  
STATE OF MICHIGAN**

March 28, 2022

Department of Natural Resources  
Grant Management  
P.O. Box 30425  
Lansing, MI 48909

RE: DNR Trust Fund Grant Application for Recreation Authority Park Development Project of Roseville and Eastpointe Recreation Authority

To Whom It May Concern:

I am writing to give my full support for the Recreation Authority of Roseville & Eastpointe's application for a Michigan Department of Natural Resources Trust Fund grant for their project titled "Recreation Authority Park Development Project." The project consists of the development of 1.2 acres of land on the north side of the existing Recreation Authority Center into more a more beneficial and valuable park.

The proposed plan for the site will provide a walking-path, picnic pavilion, pickleball courts, cornhole courts and expanded playground. Plans also include the development of community gardens, allowing all residents in the Eastpointe/Roseville area to enjoy new activities. In addition, new outdoor programming experiences will also be provided for the nearby senior center and the proposed community garden will allow for intergenerational programming through our senior center and summer day camp programs, as well as provide residents that live in multi-unit dwellings an opportunity to plant their own gardens during our warmer seasons.

The proposed walking path and picnic pavilion will accommodate a growing desire for expanded outdoor recreational opportunities requested by area residents and an expanded playground, pickleball and cornhole courts are popular activities that can be enjoyed by all age groups. As we are aware, the benefits of outdoor recreation have been highlighted during the recent pandemic and development of this site will also allow the Recreation Authority of Roseville and Eastpointe to continue its mission of providing recreational opportunities to all members of the community.

I am in full support of this important project and Recreation Authority of Roseville & Eastpointe's application for a Michigan Department of Natural Resources Trust Fund grant. I strongly urge your support of their application and if I can provide any additional information, please do not hesitate to contact me a 517-373-8360.

Warmest regards,

Paul Wojno  
State Senator  
9<sup>th</sup> District