

**CITY OF BERKLEY PUBLIC NOTICE
REGULAR CITY COUNCIL MEETING
Monday, May 15, 2023
7:00 P.M. – City Hall
248-658-3300**

**CALL 39th COUNCIL TO ORDER
APPROVAL OF AGENDA
MAYOR-LED MOMENT OF REFLECTION
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT
ORDER OF BUSINESS**

Consent Agenda

1. **APPROVAL OF THE MINUTES:** Matter of [approving the minutes](#) of the 39th Regular City Council meeting on Monday, April 17, 2023.
2. **WARRANT:** Matter of [approving Warrant](#) No. 1386.
3. **ORDINANCE NO. O-07-23:** Matter of [considering the Second Reading](#) and Adoption of an Ordinance of the City Council of the City of Berkley, Michigan to Add Article XVII, Retail Dog and Cat Sales Temporary Moratorium, in Chapter 30, Businesses, of the Berkley City Code to Establish a Temporary Moratorium on New Businesses, or Expansion of Existing Businesses, that engage in the Retail Sale of Dogs or Cats.
4. **ORDINANCE NO. O-08-23:** Matter of [considering the Second Reading](#) and Adoption of an Ordinance of the City Council of the City of Berkley, Michigan to add Section 138-199 and amend Section 138-32, Section 138-387, Section 138-388, Section 138-427, Section 138-428, Section 138-442, Section 138-443, Section 138-457, and Section 138-458 of Chapter 138 - Zoning to allow outdoor service areas as a principal permitted use and allow rooftop outdoor eating areas for restaurants and other food serving establishments as a special use.
5. **PROCLAMATION NO. P-15-23:** Matter of [proclaiming the first Friday](#) in June to be National Gun Violence Awareness Day.
6. **PROCLAMATION NO. P-16-23:** Matter of [proclaiming May 15-21](#) as National Police Week.
7. **PROCLAMATION NO. P-17-23:** Matter of [proclaiming June 2023](#) as LGBTQIA+ Pride Month.
8. **PROCLAMATION NO. P-18-23:** Matter of [proclaiming June 2023](#) as Pet Preparedness Month.
9. **PROCLAMATION NO. P-19-23:** Matter of [proclaiming June 2023](#) as Summer Safety Month.

Regular Agenda

1. **RECOGNITIONS/PRESENTATIONS:** Matter of any recognitions or presentations from the Consent Agenda.
2. **PUBLIC HEARING:** Matter of holding a public hearing regarding the proposed operating budget for the fiscal year 2023/24 and supporting tax rates for the City of Berkley, Michigan.
3. **RESOLUTION NO. R-11-23:** Matter of [approving a resolution](#) of the Council of the City of Berkley, Michigan approving the 2023/24 through 2029/2030 Capital Improvements Plan of the City of Berkley, Michigan.
4. **RESOLUTION NO. R-12-23:** Matter of [approving a resolution](#) of the Council of the City of Berkley, Michigan establishing a Residential and Commercial Service Fee for the Collection and Disposal of Solid Waste, effective July 1, 2023.

5. **RESOLUTION NO. R-13-23**: Matter of [approving a resolution](#) of the Council of the City of Berkley, Michigan setting the charges for Water and Sewer Services, effective July 1, 2023.
6. **RESOLUTION NO. R-14-23**: Matter of [approving a resolution](#) of the Council of the City of Berkley, Michigan adopting a budget for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.
7. **MOTION NO. M-32-23**: Matter of [approving the Corporate Cup Relays](#) on Saturday, June 17, 2023 at 7:45 a.m. beginning and ending at Hurley Field at Anderson Middle School. Approval is conditional upon the submission of required items and documents prior to event dates.
8. **MOTION NO. M-33-23**: Matter of [approving the "Berkley Street Art Fest"](#) event on Saturday, July 15, 2023 from 11 a.m.-5 p.m. on Coolidge Highway, between Catalpa and Beverly, for the Berkley Area Chamber of Commerce, P.O. Box 72-1253. Approval is conditional upon the submission of required items and documents prior to event dates.
9. **MOTION NO. M-34-23**: Matter of [approving the Berkley Dads' Club](#) Opening Day Parade on Saturday, June 3, 2023 at 10 a.m. beginning at Berkley High School and concluding at Community Field #1. Approval is conditional upon the submission of required items and documents prior to event dates.
10. **MOTION NO. M-35-23**: Matter of [approving a Downtown Development Authority](#) (DDA) event, "Berkley Pride Block Party" on Robina south of 12 Mile Road, on Gardner south of 12 Mile Road, and in the Municipal Parking Lot located between those two roads, on Sunday, June 25, 2023 from noon to 4 p.m. Approval is conditional upon the submission of required items and documents prior to the event date.

COMMUNICATIONS

ADJOURN

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Victoria Mitchell, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours. Anyone wishing to submit correspondence for the meeting may send an email to clerk@berkleymich.net or call 248-658-3310 by 5 p.m. on the day of the meeting.

**THE REGULAR MEETING OF THE THIRTY-NINTH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
WAS CALLED TO ORDER AT 7:00 PM ON MONDAY, APRIL 17, 2023 BY MAYOR DEAN**

PRESENT: Councilmember Steve Baker Councilmember Gregory Patterson
 Councilmember Mike Dooley Councilmember Jessica Vilani
 Councilmember Ross Gavin Mayor Bridget Dean
 Councilmember Dennis Hennen

OTHER STAFF PRESENT:

City Manager Matthew Baumgarten
City Clerk Victoria Mitchell
City Attorney John Staran
Facilities Manager Alex Brown

APPROVAL OF AGENDA:

Mayor Pro Tem Gavin moved to approve the Agenda
Seconded by Councilmember Patterson
Ayes: Dooley, Gavin, Hennen, Patterson, Vilani, Baker, and Dean
Nays: None
Motion Approved.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Wendi Zabramski, Berkley, spoke regarding the parking study and Amici's. She said the community development director is allowing the continued use of the outdoor spaces that were allowed during COVID. Her understanding is that they were all to end this month. Said there is not enough parking on Gardner for Amici's old seating area, let alone the expansion. She said many people use parking on Gardner and walk across; cars also park on residential streets. She said with the warm weather lately, people are in the way and in the alley, etc. She went over specific laws regarding municipal parking use. She said Amici's is the biggest offender.

Joseph Fisher, Royal Oak, stated he was stopped by Berkley police while driving for Uber. He stated police said it was a rolling stop, although he and his passengers disagreed. He said he requested an informal hearing. He completed the driver's improvement course; it's a sometimes a bird poops on your head situation. He said since the ticket, he's been stopping at yield signs and intersections where he has the right of way and now has been rear-ended twice, once resulting in a trip to the hospital. This has significantly impacted his life. He discussed other drivers' tendency towards aggressive driving. He has sent videos to Oakland County but hasn't received a response.

City Clerk Mitchell read the following email into the record:

Joel Ulferts, Berkley, wrote asking if there is a warranty for the road improvements.

CONSENT AGENDA:

Councilmember Vilani moved to approve the following Consent Agenda
Seconded by Councilmember Baker:

APPROVAL OF THE MINUTES: Matter of approving the minutes of the 39th Regular City Council meeting on Monday, April 3, 2023 and Special Joint Work Session on Wednesday, April 5, 2023.

WARRANT: Matter of approving Warrant No. 1385.

ORDINANCE NO. O-06-23: Matter of considering the Second Reading and Adoption of an Ordinance of the City Council of the City of Berkley, Michigan to Amend Article V, Rental Property, in Chapter 30, Business of the City of Berkley Code of Ordinances to update provisions for rental property registrations and inspections.

PROCLAMATION NO. P-10-23: Matter of proclaiming May 2023 as Berkley History Month.

PROCLAMATION NO. P-11-23: Matter of proclaiming May 2023 as Motorcycle Awareness Month.

PROCLAMATION NO. P-12-23: Matter of proclaiming May 2023 as Mental Health Awareness Month.

PROCLAMATION NO. P-13-23: Matter of proclaiming May 2023 as Building Safety Month.

Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Dooley, and Dean

Nays: None

Motion Approved.

REGULAR AGENDA:

RECOGNITIONS/PRESENTATIONS: Matter of any recognitions or presentations from the Consent Agenda.

Councilmember Baker read P-10-23 in its entirety.

Councilmember Patterson read P-12-23 in its entirety.

PRESENTATION: Matter of receiving an introduction from 44th District Court Judge Andrew Kowalkowski.

Judge Andrew Kowalkowski introduced himself. He was recently appointed to the 44th District. He said he has lived in Royal Oak since 2006; he is married and has two children. He provided his legal background. He said he is thrilled to have the opportunity to serve the citizens of Royal Oak and Berkley. He said he is aware of the court's reputation and knows he is filling a large seat with Judge Wittenberg. He said he is aware of not only Jamie's professional career but also his commitment to the community. He stated Judge Wittenberg had the approach that he aspires to. He thanked everyone for welcoming him.

Councilmember Baker thanked Judge Kowalkowski for taking the time to come out and introduce himself. He said that he appreciates the professionalism Kowalkowski brings to the bench. He looks forward to working together and helping ensure that our communities become even more safe and prosperous over time.

Councilmember Vilani thanked Judge Kowalkowski for serving. She said as he knows, he has big shoes to fill but she looks forward to seeing what he does to make it his own.

Mayor Dean thanked Judge Kowalkowski for his time on the phone. She said she is confident that he will fill the role and make it his own but that he will also continue some of Jamie's legacy. She said she is grateful to have a good person in this role and she looks forward to this journey. She thanked him for attending the meeting and introducing himself.

PRESENTATION: Matter of receiving a presentation from DTE's governmental relations representative.

Jennifer Whitaker presented on behalf of DTE regarding the response to the recent February ice storm. She said residents deserve better. She went over a slide of Michigan's weather patterns that had significantly shifted in recent years, creating conditions in which once-in-a-lifetime storms are occurring more and more often.

She said the conditions of the ice storm Berkley experienced in February hadn't been seen in 50 years. She said it was the worst case in history; Michigan was in the epicenter of the storm. She said there were .65 inches of ice. She said .5 inch is like a baby grand piano hanging on the lines.

She said they mobilized the largest field team ever with the primary goal of getting everyone's power back on as quickly and safely as possible. Sometimes that is by doing a temporary fix. She reviewed the storm power restoration priorities and process, including prioritizing substations that impact the most residents first. She showed photos of damage in Berkley. She said of customers who experienced an outage, nearly 81 percent of impacted customers were restored within 72 hours. The remaining customers were smaller outages or more severe damage.

She said they know they need to make more grid investments for improved reliability. She went over the areas in need of improvement. They have already put in \$5 billion. There are four areas of investment that are needed:

1. Continued investment in enhanced tree trimming
2. Continued preventative maintenance and hardening of the system
3. Drive for System Automation in the next 5-6 years
4. Accelerate rebuilding our older infrastructure and pursue strategic undergrounding where it makes sense.

She said it will require a \$20B investment just for grid reliability. She went over specific Berkley investments and the four substations that serve Berkley. She said more than 70 percent of outages are due to falling trees or limbs. She said Berkley is 66 percent on cycle (on cycle means trimmed every 5 years). She hopes they will be done by June and showed where they will be trimming.

She went over the System Improvement Update in Berkley. She said continuous work is underway, collaboratively with state and local stakeholders, as they make needed investments to improve reliability and provide the service customers expect. She said they understand the importance power plays in people's lives and their performance has been unacceptable.

Councilmember Vilani thanked Whitaker for the presentation. She said we are a city with a lot of trees. She said her personal experience with a tree entangled in lines hadn't gone as they had hoped. Whitaker said they plan for a substation area to be trimmed and have their arborist go and examine the trees in question. If trees need to be removed or trimmed they contact the homeowner. They never remove a tree without homeowners' consent and signatures. She said they follow trimming guidelines; the service drop is the property owners' responsibility. Vilani asked if lines outside of the service drop area are an issue, what should a resident's expectations be. Whitaker said if it's outside of their trimming schedule, there is a form the resident could fill out online (Tree Trim Inquiry) and said she could work with Matt regarding residents' specific concerns. She explained 'weed' trees that are hitting other cables, and said they are unable to trim if those lines are affected.

Mayor Dean said she heard from residents that DTE came to their doors to address an outage and they already had power; there seemed to be confusion. Whitaker said they are working on the outage map. She explained the older map and said they changed it in January thinking they would have four months to figure out the bugs and then they were faced with one of the worst storms only two weeks later. She said

she heard a lot of frustration, including the feedback that the map doesn't show what the customers need to see. They are working on those issues currently.

Mayor Pro Tem Gavin said everyone agrees grid modernization is important. He said reliability seems to still be an issue despite increased investment. He asked how that \$20 billion is slated to be spent considering these high-impact storms are not going away. She said they will work out the right formulas with regulators. She said they have to balance improvements with affordability as they have to be mindful of what people can afford.

Dean thanked her again and said residents could always reach out to City Manager Matt Baumgarten and he will forward concerns to Whitaker.

MOTION NO. M-23-23: Matter of approving continuing partnership with ERC (Energy Reduction Coalition) to provide and install LED lights at all baseball fields and tennis courts throughout the city.

Councilmember Dooley moved to approve Motion No. M-23-23

Seconded by Mayor Pro Tem Gavin

Ayes: Hennen, Patterson, Vilani, Baker, Dooley, Gavin, and Dean

Nays: None

Motion Approved.

MOTION NO. M-24-23: Matter of approving Dorothy Bennoune, Steven Patterson, and Donald Kaylor to Boards & Commissions.

Councilmember Baker moved to approve Motion No. M-24-23

Seconded by Councilmember Patterson

Ayes: Patterson, Vilani, Baker, Dooley, Gavin, Hennen, and Dean

Nays: None

Motion Approved.

ORDINANCE NO. O-07-23: Matter of considering the First Reading of an Ordinance of the City Council of the City of Berkley, Michigan to Add Article XVII, Retail Dog and Cat Sales Temporary Moratorium, in Chapter 30, Businesses, of the Berkley City Code to Establish a Temporary Moratorium on New Businesses, or Expansion of Existing Businesses, that engage in the Retail Sale of Dogs or Cats.

Councilmember Vilani moved to approve Ordinance No. O-07-23

Seconded by Councilmember Hennen

Public Comment

Lauren Delega, Franklin, Policy Leader with HSUS and active member of the rescue community. She thanked Council for taking the first step toward banning puppy sales and pet stores. She did ask that they move forward quickly with a permanent ban on the sale of puppies. She said her rescue is overwhelmed right now and she said they are puppies from puppy mills or breeders that have a hard time selling after they are past 8- 9 weeks old.

Tiffany Perkins, Royal Oak, founder of a nonprofit for disabled dogs. She spoke to dogs in small spaces – glass display boxes – and merle bulldogs. She said from looking at photos of merle bulldogs you can see that they have physical abnormalities. Merle bulldogs are out of breed standard. She has one herself. She partnered with a vet to conduct a case study on her dog and concluded she will live a short tough life because of her merle coloring and physical issues. She said unexpected and hefty vet bills await families who adopt these dogs. She ended by encouraging Council to work closely with veterinarians and veterinary physical therapists.

Alexis Helton, Berkley, per the ASPCA website, 6.3 million animals enter shelters annually. Only 7.7 percent returned to their homes. She said if you look at the records available at Michigan.gov under 2021 Shelter Reports, you will find these numbers closely align with shelters here in Michigan. For example, Detroit Dog Rescue returned 2.6 percent of dogs to owners, out of 311 dogs; Detroit Animal Control: 16.9 percent returned out of 3,608 dogs; Genesee County Animal Control: 26.8 percent out

of 1762 dogs; Humane Society of Genesee County: 7.1 percent out of 543 dogs; I Heart Dogs: 3.6 percent out of 699 dogs; Oakland County: 34.1 percent of 1728; Rochester Hills Center for Animal Care: 0.4 percent of 1647. She said the point is over 8,000 dogs were displaced in the shelter system this year. Will businesses selling animals take responsibility for these thousands of dogs? Royal Oak is one of the few cities that have banned the sale of retail dogs. She would like to see Berkley as a front-runner and leading by example.

Miles Handy, Puppygram, said Council is doing a great job by doing the research and said Puppygram has made a large investment and wants to be involved in the local community. He said there are some misconceptions regarding what they do. He said they have placed several dogs with residents in Berkley. He said puppies come at eight weeks old. He said they come from a holding facility with 72 hours of vet care, then they are vet-checked both there and here by a licensed vet. He said they are fed natural pet food wet and dry. He said they are fed separately. He said their habitats were designed by veterinarians. He said those puppies get played with consistently throughout the day. He went over the feeding and playing schedule. He said they are trying to make family pets. He said the blue merle bulldogs in the store are his personal dogs. He explained he is very passionate about his merle bulldogs.

Ayes: Vilani, Baker, Dooley, Gavin, Hennen, Patterson, and Dean

Nays: None

Motion Approved.

MOTION NO. M-25-23: Matter of approving an interlocal agreement with Oakland County.

Councilmember Gavin moved to approve Motion No. M-25-23

Seconded by Councilmember Baker

Ayes: Baker, Dooley, Gavin, Hennen, Patterson, Vilani, and Dean

Nays: None

Motion Approved.

MOTION NO. M-26-23: Matter of appointing Public Works Director Shawn Young as the City of Berkley's representative and Assistant Director of Public Works Robert Chalmers as the alternate representative to the Southeastern Oakland County Resource Recovery Authority (SOCRRA) Board of Trustees for the remainder of the fiscal year ending on June 30, 2023; and instruct the City Clerk to send a copy of this motion to the SOCRRA Board.

Councilmember Patterson moved to approve Motion No. M-26-23

Seconded by Councilmember Vilani

Ayes: Dooley, Gavin, Hennen, Patterson, Vilani, Baker, and Dean

Nays: None

Motion Approved.

MOTION NO. M-27-23: Matter of appointing Public Works Director Shawn Young as the City of Berkley's representative and Assistant Director of Public Works Robert Chalmers as the alternate representative to the Southeastern Oakland County Water Authority (SOCWA) Board of Trustees for the remainder of the fiscal year ending on June 30, 2023; and instruct the City Clerk to send a copy of this motion to the SOCWA Board.

Councilmember Dooley moved to approve Motion No. M-27-23

Seconded by Councilmember Patterson

Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Dooley, and Dean

Nays: None

Motion Approved.

RESOLUTION NO. R-09-23: Matter of authorizing publication of a notice of public hearing to be held May 15, 2023 regarding the proposed operating budget for the City of Berkley, Michigan for fiscal year 2023-2024.

Councilmember Baker moved to approve Resolution No. R-09-23

Seconded by Mayor Pro Tem Gavin

Ayes: Hennen, Patterson, Vilani, Baker, Dooley, Gavin, and Dean
Nays: None
Motion Approved.

COMMUNICATIONS:

COUNCILMEMBER PATTERSON:

- Planning Commission has not met since the last council meeting. The next meeting will be held on April 25th at 7 pm.
- Extended a warm welcome to the newest members of committees. Planning Commission has openings; please reach out and apply online.

COUNCILMEMBER HENNEN:

- Tree Board's annual Arbor Day planting will be Saturday, April 29th at 9 am at Cass Boulevard near 11 Mile Road. The next meeting of the Tree Board is on Monday, April 24th.
- Zoning Board of Appeals met to consider a classic case of what variances are meant for approving an addition to a home on one of our unique triangular lots. There will be no May meeting.

COUNCILMEMBER BAKER:

- Wished everyone a happy Volunteer Appreciation Week.
- The Downtown Development Advisory Board met April 12th and discussed updates to the mural program and façade grant program; four new murals resulted from that conversation. Discussion continued about the Coolidge Complete Streets Initiative, with extensive dialogue focusing on the reopening of the two existing crosswalks and continuing to make them safer during the infrastructure work ahead.
- Ladies Night Out is on May 4th, so in the spirit of the holiday, it's been named 'Leia's Night Out' and presents an opportunity for everyone to come out and enjoy our downtown. For more information, visit downtownberkeley.com to learn more about activities downtown.
- Appreciates the honor of reading the Berkley History Month proclamation. The Historical Committee met on Tuesday, April 11th; they continue to work on celebrating 100 years of Berkley history. As part of that celebration, the Historical Committee will be offering for sale historic plaques that homeowners can purchase to designate the year their home was constructed.
- Work on the 100th Anniversary book is continuing; that will be a free publication delivered to every home in Berkley. The Kit Homes Tour has been rescheduled for late September, and work is underway on that event as well.
- Visit the Berkley Historical Museum, open on Wednesdays from 10 am–1 pm and Sundays from 2-4 pm. More information is available at berkeleyhistory.com.
- In the spirit of volunteer week, Martin Luther King Jr. said, "Life's most persistent and urgent question is: what are you doing for others?" April is Volunteer Appreciation Month and this week is Berkley's Volunteer Appreciation Week; shared that he's seen hands-on not only what these two committees do on a regular basis and that he's enjoyed the hard work of the folks on all of the other committees as well as those who find ways to help in less formal roles. If you find a way to make your little part of the world better, you're awesome.
- Asked people to please pat themselves on the back for doing a great job helping make our city great, as well as hugging someone they love.

COUNCILMEMBER GAVIN:

- Trivia Tuesday at the Community Center is back on May 16th at 12:30 pm. Sign-up is \$10, which includes trivia and lunch.
- Summer Day Camp registrations are filling up quickly, so if you'd like to sign up head to recreation.berkleymich.org to enroll. Registration for sports summer camps is also open.
- Few tickets remain for the Family Jam Dance Night on April 28th at 6 pm at the Community Center.
- The next meeting of the Parks & Recreation Advisory Board will be on June 8th at the Community Center.

- The next meeting of the Environmental Advisory Committee will be on April 18th at 6:30 pm in the second-floor conference room of the Public Safety Building.

COUNCILMEMBER VILANI:

- Citizen's Engagement Advisory Committee and the Technology Advisory Committee have no updates as they have not had any meetings of late.
- Chamber Chat will be on Friday, April 21st from 8:30–9:30 am at the Woodward Corner Market. It's a chance to connect with other local business owners; no registration is necessary.
- Important vote coming up on May 2nd for our Headlee Millage Override, please take the time to educate yourself. She said Councilmember Hennen made a great calculator to help inform you of your individual costs.
- In case you're looking for something to do this weekend, the Berkley Drama Club is putting on Sponge Bob: The Musical, showings are at 7 pm on April 20th, 21st, and 22nd and 3 pm on the 23rd; tickets are \$15 for adults, \$10 for students, seniors and Berkley school system staff. Just in case SpongeBob: The Musical wasn't enough to draw you in, it does include music by Steven Tyler and Joe Perry of Aerosmith, Sara Bareilles, Cindi Lauper, John Legend, T.I., and the Plain White Ts, just to name a few.
- Thanked residents who attend these meetings. She appreciates that they continue to advocate for their positions, and share their beliefs with us, and they are why we are here.

COUNCILMEMBER DOOLEY:

- Library meets this Wednesday, April 19th at 7 p.m. Invited everyone to come see what is new and see the new paint job. He welcomed all the new board members, and thanked folks in the city for volunteering their time, including the new Patterson.

CITY MANAGER BAUMGARTEN:

- Thanked everyone who came to the millage information sessions; there were few seats at each and questions from each were integrated into the next presentation.

CITY ATTORNEY STARAN:

- Welcomed Judge Kowalkowski and said he thinks he'll be a fine addition to the court. He said he looks forward to establishing and maintaining the same type of strong and effective relationship the city has enjoyed with current Judge Meinecke and late Judge Wittenberg.

MAYOR DEAN:

- Commended the Public Safety Department for assisting in what was thought to be an active shooter situation at Great Lakes Crossing, but thankfully turned out to be a taser deployment. She said it means a lot to her that we have such dedication in the city of Berkley. She said they know they have this reciprocity with other communities, and it truly speaks to a broader definition of public safety. Fortunately, no one was hurt and it wasn't an active shooter situation.
- Budget work sessions are happening soon. May 8th, 9th, and 10th (if needed). It is a line-by-line exploration of all the 'asks' in the city and where each dollar goes. She said they will see the priorities of each director, which is the exciting part for her. She thanked Laurie Fielder for all of her hard work.
- Berkley Days is coming up, where we'll be celebrating 100 years since Berkley became a village. It's a few days of great fun and there is something for everyone to do. May 11-14th, so come get a corn dog or elephant ear and wash it down with a beer. She said there is music and great food so keep that in mind. She said most of the council leaves tonight to go to the Michigan Municipal League conference, where council members will be able to network with elected officials from other communities and bring back best practices.

ADJOURNMENT:

Councilmember Vilani moved to adjourn the Regular Meeting at 8:33 p.m.

Seconded by Councilmember Patterson

Ayes: Vilani, Baker, Dooley, Gavin, Hennen, Patterson, and Dean

Nays: None

Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk



CITY OF BERKLEY
CHECK WARRANT
#1386
APRIL 2023

Check Date	Bank	Check #	Payee	Description	Amount
04/03/2023	GEN	71842	MISDU	PAYROLL DEDUCTIONS	1,287.50
04/03/2023	GEN	71843	MISSION SQUARE RETIREMENT-107930	ICMA 457 W/H	236.54
				401 ICMA DEFERRED	425.77
					662.31
04/03/2023	GEN	71844	MISSION SQUARE RETIREMENT-303792	ICMA 457 W/H	3,187.30
04/03/2023	GEN	71845	MISSION SQUARE RETIREMENT-706259	ICMA ROTH IRA	110.00
04/03/2023	GEN	71846	NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE 457 W/H	5,881.91
04/06/2023	GEN	71847	CHRISTOPHER J. & MICHELLE REDMOND	BSW23-0001 - PSW23-0001	500.00
04/17/2023	GEN	71848	50TH DISTRICT COURT	POLICE BOND MONEY	200.00
04/17/2023	GEN	71849	A & B ALARM SYSTEMS, INC.	BUILDING MAINTENANCE	360.00
04/17/2023	GEN	71850	ADVOCATES FOR INDEPENDENCE AND SELF	WATER SALES	1,296.50
04/17/2023	GEN	71851	AIRGAS USA, LLC	PROGRAM SUPPLIES	36.41
04/17/2023	GEN	71852	ALLIED, INC.	VEHICLE MAINTENANCE	758.15
04/17/2023	GEN	71853	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	43.96
				SUPPLIES	385.90
				RANGE/TRAINING SUPPLIES	209.85
				FIRE GEAR	151.49
				MAINTENANCE SUPPLIES	95.56
				VEHICLE SUPPLIES	391.50
				BUILDING MAINTENANCE	19.79
				EQUIPMENT SUPPLIES	180.78
				EQUIPMENT	21.99
					1,500.82
04/17/2023	GEN	71854	ANDREW HADFIELD	REIMBURSABLE PROF DEVELOPMENT	519.95
04/17/2023	GEN	71855	APPLIED INNOVATION	OFFICE EQUIPMENT RENTAL	7.28
				OFFICE EQUIPMENT RENTAL	0.11
				OFFICE EQUIPMENT RENTAL	0.11
					7.50
04/17/2023	GEN	71856	AT&T	TELEPHONE	150.51
				TELEPHONE	396.08
				TELEPHONE	71.29
				TELEPHONE	71.29
				CONTRACTUAL SERVICES	149.00
				TELEPHONE	102.98
					941.15

04/17/2023	GEN	71857	AVENTRIC TECHNOLOGIES	EQUIPMENT SUPPLIES	119.00
04/17/2023	GEN	71858	AXON ENTERPRISE, INC.	EQUIPMENT	1,806.32
04/17/2023	GEN	71859	BASIC	CONSULTANT	55.00
04/17/2023	GEN	71860	BEACON ATHLETICS	PLAYGROUND/ATHLETIC	180.00
04/17/2023	GEN	71861	BERKLEY HIGH SCHOOL	COMMUNITY EVENTS	500.00
04/17/2023	GEN	71862	BERKLEY HOLIDAY COMMITTEE	COMMUNITY EVENTS	5,000.00
04/17/2023	GEN	71863	BIG D LOCK CITY	HOLIDAY / PERSONAL DAYS	5.00
				EQUIPMENT SUPPLIES	69.84
					74.84
04/17/2023	GEN	71864	BILLINGS LAWN EQUIPMENT	VEHICLE SUPPLIES	18.50
04/17/2023	GEN	71865	BIOCARE, INC.	PUBLIC SAFETY MEDICAL EXPENSES	7,225.00
04/17/2023	GEN	71866	BOOK FARM LLC	BOOKS	194.60
04/17/2023	GEN	71867	BRENDA CASTANEDA	CONTRACTUAL SERVICES	239.40
				CONTRACTUAL SERVICES	1,050.60
					1,290.00
04/17/2023	GEN	71868	BRENDEL'S SEPTIC TANK SERVICE, LLC	CONTRACTUAL SERVICES	708.57
04/17/2023	GEN	71869	BRS FIELD OPS	BBB22-0144 - PB22-0520	75.00
04/17/2023	GEN	71870	CAMELOT CLEANERS	PRISONER BOARD	127.80
04/17/2023	GEN	71871	CANDY BANDITS LLC	CONTRACTUAL SERVICES	700.00
04/17/2023	GEN	71872	CARDCONNECT	CONTRACTUAL SERVICES	25.00
04/17/2023	GEN	71873	CARLISLE / WORTMAN	CONSULTANT	1,515.00
				CONTRACTUAL SERVICES	1,935.00
					3,450.00
04/17/2023	GEN	71874	CINTAS	BUILDING MAINTENANCE	203.33
				MEDICAL SUPPLIES	116.64
					319.97
04/17/2023	GEN	71875	CITY OF FARMINGTON HILLS	PROFESSIONAL DEVELOPMENT	100.00
04/17/2023	GEN	71876	CLARKE MOSQUITO CONTROL	PROGRAM SUPPLIES	5,808.00
04/17/2023	GEN	71877	CMV LANDSCAPE & EQUIPMENT COMPANY	CONTRACTUAL SERVICES	4,510.00
				CONCRETE REPAIR	225.00
					4,735.00

04/17/2023	GEN	71878	COMSOURCE	BUILDING IMPROVEMENTS	3,950.00
04/17/2023	GEN	71879	CONTRACTORS CLOTHING CO.	UNIFORMS	248.64
04/17/2023	GEN	71879	CONTRACTORS CLOTHING CO.	UNIFORMS	313.36
					562.00
04/17/2023	GEN	71880	CONTRACTORS CONNECTION	VEHICLE SUPPLIES	1,695.00
04/17/2023	GEN	71881	CPL. STEVEN E. PATTERSON, RET.	HISTORIC COMMITTEE	191.28
04/17/2023	GEN	71882	CRUZ CREATIVE STUDIO	HISTORIC COMMITTEE	75.00
04/17/2023	GEN	71883	DAVE DEVAUGHN & ASSOCIATES, LLC	HEAT/COOLING	3,260.00
04/17/2023	GEN	71884	DEALER AUTO PARTS SALES	VEHICLE MAINTENANCE - DPW	96.00
04/17/2023	GEN	71885	DELL MARKETING LP	CAR COMPUTERS	7,448.13
04/17/2023	GEN	71886	DOCNETWORK LLC	CONTRACTUAL SERVICES	2,700.00
04/17/2023	GEN	71887	DORIS SHEIKH	CONTRACTUAL SERVICES	114.10
04/17/2023	GEN	71888	DURST LUMBER	EQUIPMENT SUPPLIES	22.58
04/17/2023	GEN	71889	DURST LUMBER CO	EQUIPMENT	41.55
				EQUIPMENT SUPPLIES	49.98
					91.53
04/17/2023	GEN	71890	EARLE CONSTRUCTION LLC	BBA21-0185 - PB21-0391	100.00
04/17/2023	GEN	71891	ELLEN ALI	SENIOR PROGRAMS	15.00
04/17/2023	GEN	71892	ELLISON EDUCATIONAL EQUIPMENT, INC	OFFICE SUPPLIES	45.24
04/17/2023	GEN	71893	ERC-LED, LLC	UTILITIES	378.83
				UTILITIES	342.33
					721.16
04/17/2023	GEN	71894	ERIC OSTROWSKI	CONTRACTUAL SERVICES	511.70
04/17/2023	GEN	71895	EVA MITCHELL	CONTRACTUAL SERVICES	228.75
04/17/2023	GEN	71896	FACE FLAIR LLC	CONTRACTUAL SERVICES	280.00
04/17/2023	GEN	71897	FERGUSON WATERWORKS #3386	EQUIPMENT	105,826.00
04/17/2023	GEN	71898	FISHBECK	CONTRACTUAL SERVICES	3,800.00
				STREETSCAPE IMPROVEMENTS	1,000.00
					4,800.00

04/17/2023	GEN	71899	FISHMAN STEWART PLLC	CITY ATTORNEY	276.75
04/17/2023	GEN	71900	FOUNDATION SYSTEMS OF MICHIGAN	BBA23-0022 - PB23-0036 BBA20-0150 - PB20-0285 BBA22-0141 - PB22-0285	50.00 100.00 50.00 200.00
04/17/2023	GEN	71901	FRONT LINE SERVICES, INC.	FIRE TRUCK MAINTENANCE	11,955.78
04/17/2023	GEN	71902	GABRIEL ROEDER SMITH & COMPANY	CONTRACTUAL SERVICES	17,591.00
04/17/2023	GEN	71903	GASPER SALVAGGIO	BBA22-0093 - PB22-0165	100.00
04/17/2023	GEN	71904	GDI SERVICES INC.	CUSTODIAL SERVICES CUSTODIAL CUSTODIAL SERVICES CUSTODIAL SERVICES	1,666.45 1,703.19 1,957.17 1,003.68 6,330.49
04/17/2023	GEN	71905	GREAT LAKES PEST CONTROL CO	BUILDING MAINTENANCE	75.00
04/17/2023	GEN	71906	GUNNERS METERS & PARTS INC.	EQUIPMENT	225.00
04/17/2023	GEN	71907	HAFELI, STARAN, & CHRIST, P.C.	CITY ATTORNEY	15,072.65
04/17/2023	GEN	71908	HUBBELL, ROTH & CLARK	PROJECT ESCROW ENGIN-2400 GREENFIELD PROJECT ESCROW ENG-3462/3478 GREENFIELD PLANNING/ENG REVIEWS CONTRACTUAL SERVICES CONSULTANT ENGINEERING ENGINEER - ROAD PROJECT ENGINEER ENGINEER ENGINEERING	1,112.00 3,976.36 564.62 428.40 1,623.48 3,183.08 19,340.95 5,856.04 34,979.09 11,508.67 82,572.69
04/17/2023	GEN	71909	HYDROCORP	CROSS CONNECTIONS	1,658.00
04/17/2023	GEN	71910	ICMA MEMBERSHIP RENEWALS	PROFESSIONAL DEVELOPMENT	799.50
04/17/2023	GEN	71911	IMAGE PRINTING	OFFICE SUPPLIES	750.00
04/17/2023	GEN	71912	INTERCITY NEON SIGN CO INC	BSB22-0035 - PS22-0033	50.00
04/17/2023	GEN	71913	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	5,259.30 12,271.70 17,531.00
04/17/2023	GEN	71914	JACK DOHENY COMPANIES, INC.	VEHICLE MAINTENANCE	104.17
04/17/2023	GEN	71915	JAY BILT CONSTRUCTION LLC	BBD22-0013 - PB22-0331	430.00
04/17/2023	GEN	71916	JESSICA DOWNEY	COMMUNITY CENTER USE	163.00

04/17/2023	GEN	71917	JUMP-A-RAMA, INC.	CONTRACTUAL SERVICES	2,142.00
04/17/2023	GEN	71918	KANOPY, INC.	DOWNLOADABLE CONTENT	140.25
04/17/2023	GEN	71919	KARYN CARRICO	BOOKS / PERIODICALS	338.00
04/17/2023	GEN	71920	KEARNS BROS. INC.	BBB19-0126 - PB19-0458	75.00
04/17/2023	GEN	71921	KIESLER'S POLICE SUPPLY, INC.	RANGE/TRAINING SUPPLIES	1,152.00
				EQUIPMENT	1,714.00
					2,866.00
04/17/2023	GEN	71922	KIMBERLY FENCE CO.	BUILDING MAINTENANCE	1,513.75
04/17/2023	GEN	71923	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT RENTAL	9.10
				OFFICE EQUIPMENT RENTAL	166.80
				OFFICE EQUIPMENT MAINTENANCE	28.68
				OFFICE EQUIPMENT RENTAL	166.81
				OFFICE EQUIPMENT RENTAL	217.80
					589.19
04/17/2023	GEN	71924	LARRY'S WELDING SUPPLY	PROGRAM SUPPLIES	62.65
04/17/2023	GEN	71925	LIFELOC TECHNOLOGIES, INC	SUPPLIES	74.00
04/17/2023	GEN	71926	MACKELLAR PROMOTIONAL MARKETING	CONTRACTUAL SERVICES	1,654.80
04/17/2023	GEN	71927	MACQUEEN EMERGENCY	FIRE TRUCK MAINTENANCE	1,900.00
04/17/2023	GEN	71928	MCGRATH ELECTRIC, LLC	BUILDING MAINTENANCE	700.00
04/17/2023	GEN	71929	MCKENNA	INSPECTIONS - BUILDING	4,102.50
				HOUSE INSPECTIONS-RENTALS	6,135.00
				CONTRACTUAL INSPECTIONS	5,995.50
				BUSINESS LICENSE INSPECTION-ALL	150.00
					16,383.00
04/17/2023	GEN	71930	MCLEAN CONSTRUCTION	BBB22-0104 - PB22-0380	75.00
04/17/2023	GEN	71931	MICHIGAN GRAPHICS & AWARDS	OFFICE SUPPLIES	20.00
04/17/2023	GEN	71932	MICHIGAN PETROLEUM	FUEL & OIL	313.95
04/17/2023	GEN	71933	MICHIGAN.COM	BOOKS / PERIODICALS	12.27
04/17/2023	GEN	71934	MIDWEST TAPE	DOWNLOADABLE CONTENT	630.22
04/17/2023	GEN	71935	MiSDU	PAYROLL DEDUCTIONS	1,889.43
04/17/2023	GEN	71936	MISSION SQUARE RETIREMENT-107930	ICMA 457 W/H	236.54
				401 ICMA DEFERRED	425.77
					662.31

04/17/2023	GEN	71937	MISSION SQUARE RETIREMENT-303792	ICMA 457 W/H	3,197.87
04/17/2023	GEN	71938	MISSION SQUARE RETIREMENT-706259	ICMA ROTH IRA	110.00
04/17/2023	GEN	71939	NASRO	PROFESSIONAL DEVELOPMENT	500.00
04/17/2023	GEN	71940	NATHAN PAPKE	RANGE/TRAINING SUPPLIES	500.94
04/17/2023	GEN	71941	NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE 457 W/H	6,206.25
04/17/2023	GEN	71942	NYE UNIFORM	UNIFORMS	298.00
				UNIFORMS-CLEANING & PURCHASES	2,297.50
					2,595.50
04/17/2023	GEN	71943	O'REILLY AUTOMOTIVE, INC.	VEHICLE EQUIPMENT	38.99
				FUEL & OIL	142.02
					181.01
04/17/2023	GEN	71944	OAKLAND COUNTY	CONTRACTUAL SERVICES	183.00
				DATA PROCESSING	7,734.25
				BULK SEWAGE	91,999.94
				STORM FLOW	156,648.56
					256,565.75
04/17/2023	GEN	71945	OAKLAND COUNTY CLERKS ASSOC	PROFESSIONAL DEVELOPMENT	80.00
04/17/2023	GEN	71946	PARAMOUNT BUILDING INC.	BBB22-0085 - PB22-0317	75.00
04/17/2023	GEN	71947	PECK CONTRACTING, LLC	BBA23-0027 - PB23-0046	50.00
04/17/2023	GEN	71948	PHOENIX STONE CO.	PLAYGROUND/ATHLETIC	100.00
04/17/2023	GEN	71949	PIPELOGIX INC.	COMPUTER SOFTWARE	2,500.00
04/17/2023	GEN	71950	PLANTE & MORAN, PLLC	AUDIT SERVICES	58,192.00
04/17/2023	GEN	71951	PRELUDE MUSIC STUDIO	CONTRACTUAL SERVICES	840.00
04/17/2023	GEN	71952	PRINT MASTERS PRINTING CO.	BERKLEY BUZZ	10,235.00
04/17/2023	GEN	71953	PRINTING SYSTEMS	STATIONARY	1,834.50
04/17/2023	GEN	71954	PRO-GRAPHICS, INC.	ADVERTISING/MARKETING	1,444.08
04/17/2023	GEN	71955	PROGRESSIVE PLUMBING SUPPLY CO.	EQUIPMENT	318.76
04/17/2023	GEN	71956	PROVANTAGE LLC	VEHICLE MAINTENANCE	775.00
				OFFICE EQUIPMENT	1,766.00
					2,541.00
04/17/2023	GEN	71957	QUADRATE CONSTRUCTION, LLC	BUILDING MAINTENANCE	3,375.00
				BUILDING IMPROVEMENTS	5,000.00
					8,375.00

04/17/2023	GEN	71958	QUANTUM SERVICES GROUP, LLC	SOFTWARE MAINT AND SUBSCRIPTIONS	5,322.00
				HARDWARE SUBSCRIPTIONS	449.00
				CONTRACTUAL SERVICES	542.00
					6,313.00
04/17/2023	GEN	71959	RAD HATTER MARKETING	ADVERTISING/MARKETING	8,400.00
04/17/2023	GEN	71960	REBECCA STOUT	PROFESSIONAL DEVELOPMENT	69.44
04/17/2023	GEN	71961	RENEE BACKLUND	UNIFORMS-CLEANING AND PURCHASES	76.31
04/17/2023	GEN	71962	RKA PETROLEUM COS, INC	INVENTORY - FUEL & OIL	1,770.57
04/17/2023	GEN	71963	ROCHESTER MIDLAND	MAINTENANCE SUPPLIES	80.01
04/17/2023	GEN	71964	ROYAL OAK FORD	VEHICLE MAINTENANCE - DPW	688.00
04/17/2023	GEN	71965	S/E OAK. CTY WATER AUTHORITY	BULK WATER	69,412.47
04/17/2023	GEN	71966	SCOTT JENNEX	PROFESSIONAL DEVELOPMENT	86.24
04/17/2023	GEN	71967	SCS	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRARY	100.00
04/17/2023	GEN	71968	SEHI COMPUTER PRODUCTS	OFFICE SUPPLIES	240.90
04/17/2023	GEN	71969	SHIFMAN FOURNIER	LEGAL SERVICES - LABOR	609.00
04/17/2023	GEN	71970	SIGN EMPORIUM INC.	BSB22-0005 - PS22-0005	50.00
04/17/2023	GEN	71971	SOCRRA	RUBBISH COLLECTION	31,792.72
				TRASH DISPOSAL	21,265.28
					53,058.00
04/17/2023	GEN	71972	SOS NOW BUILDING AND CONTRACTING	BBA22-0276 - PB22-0538	100.00
04/17/2023	GEN	71973	SOUTHERN MICH DOG OBEDIENCE TRAIN.	CONTRACTUAL SERVICES	1,569.00
04/17/2023	GEN	71974	STANLEY ACCESS TECH	BUILDING MAINTENANCE	924.62
04/17/2023	GEN	71975	STAPLES	SUPPLIES	679.70
				FURNITURE	998.48
				EQUIPMENT SUPPLIES	116.98
				MAINTENANCE SUPPLIES	49.74
					1,844.90
04/17/2023	GEN	71976	STREET DUTY	RANGE/TRAINING SUPPLIES	405.00
				UNIFORMS-CLEANING & PURCHASES	813.00
					1,218.00
04/17/2023	GEN	71977	T-MOBILE	CORONAVIRUS EXPENSES	252.16

04/17/2023	GEN	71978	THE LIBRARY NETWORK	OFFICE SUPPLIES LIBRARY COOP	112.00 1,285.22 1,397.22
04/17/2023	GEN	71979	THE ORIGINAL PRINT SHOPPE	ADVERTISING/MARKETING	288.00
04/17/2023	GEN	71980	THE RAPID GROUP, LLC	CONSULTANT	33.00
04/17/2023	GEN	71981	THERESA MCARLETON	PROFESSIONAL DEVELOPMENT	82.88
04/17/2023	GEN	71982	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE SUPPLIES	599.27
04/17/2023	GEN	71983	ULTIMATE SIGNS INC.	BSB22-0033 - PS22-0031	50.00
04/17/2023	GEN	71984	UNIQUE MANAGEMENT SERVICES, INC.	CONTRACTUAL SERVICES	23.30
04/17/2023	GEN	71985	UNITED FACILITY SUPPLIES	MAINTENANCE SUPPLIES BUILDING MAINTENANCE MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES	194.82 124.60 412.12 291.19 1,022.73
04/17/2023	GEN	71986	VERIZON WIRELESS	TELEPHONE CORONAVIRUS EXPENSES TELEPHONE TELEPHONE	38.01 114.03 38.01 76.02 266.07
04/17/2023	GEN	71987	WEX BANK	FUEL & OIL	12.44
04/17/2023	GEN	71988	WHITE WOLF LANDSCAPING INC.	BS22-0013 - PZC22-0103	200.00
04/17/2023	GEN	71989	WINDER POLICE EQUIPMENT	EQUIPMENT	350.00
04/17/2023	GEN	71990	WINDSTREAM	TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE	479.00 68.43 34.21 34.21 68.43 684.28
04/17/2023	GEN	71991	WOLVERINE FREIGHTLINER EASTSIDE	VEHICLE SUPPLIES	787.55
04/17/2023	GEN	71992	WOW! BUSINESS	CONTRACTUAL SERVICES	41.00
04/17/2023	GEN	71993	XEROX CORPORATION	OFFICE EQUIPMENT MAINTENANCE	149.97
04/19/2023	GEN	71994	BERKLEY DAYS ASSOCIATION INC	COMMUNITY EVENTS	5,000.00
04/25/2023	GEN	71995	ALFRED HOLLAND	BBA22-0211 - PB22-0419	50.00
04/25/2023	GEN	71996	CITY OF FARMINGTON HILLS	FIRE GEAR	2,390.00
04/27/2023	GEN	71997	MiSDU	PAYROLL DEDUCTIONS	1,240.69

04/27/2023	GEN	71998	MISSION SQUARE RETIREMENT-107930	ICMA 457 W/H	236.54
				401 ICMA DEFERRED	425.77
					<u>662.31</u>
04/27/2023	GEN	71999	MISSION SQUARE RETIREMENT-303792	ICMA 457 W/H	3,095.76
04/27/2023	GEN	72000	MISSION SQUARE RETIREMENT-706259	ICMA ROTH IRA	110.00
04/27/2023	GEN	72001	NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE 457 W/H	6,256.58
			TOTAL - ALL FUNDS	TOTAL OF 160 CHECKS	<u>898,520.75</u>

**CITY OF BERKLEY
ACH TRANSACTIONS**

DATE	VENDOR	AMOUNT
4/4/2023	INTERNAL REVENUE SERVICE	15,826.41
4/4/2023	INTERNAL REVENUE SERVICE	45,235.40
4/5/2023	A D N DENTAL	25,000.00
4/5/2023	THE HARTFORD	4,475.87
4/5/2023	DTE	4,221.56
4/5/2023	DTE	15.03
4/5/2023	DTE	77.39
4/5/2023	DTE	28.56
4/5/2023	DTE	61.01
4/5/2023	DTE	162.82
4/6/2023	ALERUS	3,808.53
4/6/2023	CONSUMERS ENERGY	1,568.93
4/7/2023	CREDIT CARD STATEMENT - FLAGSTAR	21,914.27
4/7/2023	STATE OF MICHIGAN-PAYROLL TAX	3,887.41
4/7/2023	STATE OF MICHIGAN-PAYROLL TAX	26,940.69
4/10/2023	ALERUS	9,638.69
4/10/2023	ALERUS	1,691.22
4/10/2023	ALERUS	7,415.07
4/10/2023	ALERUS	8,088.97
4/11/2023	ALERUS	11,188.70
4/11/2023	ALERUS	2,734.46
4/11/2023	ALERUS	12,285.34
4/11/2023	DTE	191.65
4/14/2023	UNION DUES	210.00
4/14/2023	UNION DUES	760.00
4/14/2023	UNION DUES	400.00
4/17/2023	INTERNAL REVENUE SERVICE	45,850.75
4/18/2023	MERS	105,388.61
4/18/2023	DTE	663.54
4/20/2023	THE HARTFORD	368.35
4/24/2023	POSTAGE - METER	4,000.00
4/27/2023	UNION DUES	400.00
4/27/2023	UNION DUES	760.00
		<u>365,259.23</u>

We hereby certify that the foregoing is a true and correct list of bills and that they have been approved by the City Council and this is the authority to issue checks in the amounts stated and charge them in the various accounts.

Bridget Dean, Mayor

Victoria Mitchell, City Clerk

O-07-23

AN ORDINANCE
of the City Council of the City of Berkley, Michigan to Add Article XVII, Retail Dog
and Cat Sales Temporary Moratorium, in Chapter 30, Businesses, of the Berkley City
Code to Establish a Temporary Moratorium on New Businesses, or Expansion of
Existing Businesses, that engage in the Retail Sale of Dogs or Cats.

THE CITY OF BERKLEY ORDAINS:

SECTION 1: New Article XVII shall be added to Chapter 30, Businesses, of the Berkley Code of Ordinances, as follows:

ARTICLE XVII. RETAIL DOG AND CAT SALES TEMPORARY MORATORIUM

Sec. 30-910. Purpose.

The purpose of this Article is to lessen and discourage the inhumane treatment of animals. Some commercial animal breeders operate unsanitary and inhumane breeding facilities for dogs and cats in which the health of the animals is disregarded. Some retail pet sales establishments purchase animals from commercial breeders that operate unsanitary and inhumane breeding facilities. For these reasons jurisdictions in Michigan and other states have in recent years adopted regulations and prohibitions applicable to the retail sale of dogs and cats.

The Berkley City Council is in the process of examining options appropriate to the City of Berkley to regulate retail pet sales in the City. While examining this issue, the City Council finds that it is in the best interest of the City, and the life, health, safety, and welfare of residents, animals, and potentially impacted businesses, to avoid the potential expansion of commercial establishments engaging in the retail sale of dogs or cats. For this reason, the Berkley City Council finds that it is appropriate to institute a 6 month moratorium on the permitting or approval of additional or expanded retail sale of dogs and cats in the City of Berkley. This temporary moratorium is needed to prevent the increase and sale of potentially unhealthy or inhumanely bred animals while the Berkley City Council considers policy options related to pet sales in the City of Berkley.

Sec. 30-911. Moratorium

(a) A temporary moratorium on the addition or expansion of commercial locations engaging, or intending to engage, in the retail sale of dogs or cats in the City is established. This moratorium will go into effect on the effective date of this Article and will continue in effect for a period of 6 calendar months. During the moratorium period the City of Berkley will not approve any permits or business licenses for new businesses engaging or intending to engage in the retail sale of dogs or cats in the City and will not approve any revisions to existing permits that would change or increase the permitted locations for such sales. Any existing commercial pet store that is lawfully operating on or before the effective date of this moratorium is permitted to continue the retail sale of dogs or cats. As a condition of continued operation during the moratorium period, a commercial pet store is prohibited from increasing or enlarging the square-footage dedicated to

the retail sale of dogs or cats and is prohibited from opening any new locations in the City of Berkley.

(b) City of Berkley Staff will engage in fact-finding related to potential regulations to ensure that pet sales in the City of Berkley are well structured to ensure transparency, adherence to humane practices, and protection of consumers.

(c) The moratorium may be shortened prior to the end of the 6 month period with the adoption of regulations pertaining to the sale of pets in the City of Berkley.

Sec. 30-912. Violation.

A violation of this article is a municipal civil infraction, and upon determination of responsibility shall be punishable by a civil fine of not more than \$500, and/or such other sanctions and remedies as authorized in Article IX of Chapter 82 of the Code of Ordinances.

SECTION 2: Severability Clause

Should any word, phrase, sentence, paragraph, or section of this Ordinance be held invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

SECTION 3: Effective Date

This Ordinance shall become effective 30 days following the date of adoption.

SECTION 4: Publication

The City Council directs the City Clerk to publish a summary of this ordinance in compliance with Public Act 182 of 1991, as amended, and Section 6.5 of the Berkley City Charter.

Introduced on the First Reading at the Regular City Council Meeting on Monday, April 17, 2023.
Adopted on the Second Reading at the Regular City Council Meeting on Monday, May 15, 2023.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

O-08-23

**AN
ORDINANCE**

of the City Council of the City of Berkley, Michigan to Add Sec. 138-199, and to Amend Sec. 138-32, Section 138-387, Sec. 138-388, Sec. 138-418, Sec. 138-427, Sec. 138-428, Sec. 138-442, Sec. 138-443, Sec. 138-457, and Sec. 138-458 of Chapter 138 – Zoning to allow outdoor service areas as a principal permitted use and allow rooftop outdoor eating areas for restaurants and other food serving establishments as a special use.

**THE CITY OF BERKLEY
ORDAINS:**

SECTION 1: Section 138-32 of Chapter 138 of the Berkley City Code must be amended, as follows:

Outdoor service area: A porch, patio, deck, sidewalk, parking lot, parking space, or other public or private land area used for seated dining and/or beverage service, which is adjacent and accessory to, but not located within the interior building walls of food and/or beverage establishments. Rooftop outdoor eating areas are not considered outdoor service areas.

Rooftop outdoor seating area: An exterior area, located on the roof of a building at least one story above grade, that is used for seated consumption of food and/or beverages, is operated by and is accessory to a food and/or beverage establishment within the building.

SECTION 2: Section 138-199 must be added to Division 6 of Chapter 138 of the Berkley City Code, as follows:

Sec. 138-199. – Outdoor service areas.

Outdoor service areas are permitted when in compliance with the following regulations:

- (a) *Permit.* An outdoor service area may be permitted only upon the approval of an outdoor service permit by the Zoning Administrator. All outdoor service area permits will expire on December 31st of the current year unless another time frame is specified in the permit or by the requirements of this Section. Outdoor service area permits are required to be renewed annually, subject to administrative review.

All applications for an outdoor service area permit or permit renewal must include the following:

- (1) *Sketch Plan:* A sketch plan (top-view drawing of the outdoor service area) with:
 - a. The location of an outdoor service area in relation to the business it will serve; the entrance to the business; adjacent properties (include addresses) and their building entrances; and existing landscaping, road, trees, catch basins, fire hydrants, and other utilities.
 - b. The dimensions of the outdoor service area footprint.
 - c. The location of the access ramps, platforms, and enclosures.

- d. Details of any hardware such as fasteners to be used in the construction of ramps and platforms.
 - e. The location and dimensions of all street furniture and furnishings, including, but not limited to tables, chairs, trash receptacles, benches, and sun shading.
 - f. The location of outdoor lighting fixtures, if proposed, as well as the location of wiring and a description of how the wiring will be secured to prevent tripping or electrical hazards.
 - g. Location of on-site driveways and adjacent alleys.
 - h. If using on-site parking spaces, the setback dimensions of the enclosure from traffic lanes, vehicle circulation aisles, alleys, and adjacent parking spaces not used in the outdoor service area.
- (2) Photographs, drawings, or manufacturer's brochures fully describing the appearance of all proposed tables, chairs, umbrellas, awnings, canopies, lighting, or other furnishings/fixtures related to the outdoor service area, including but not limited to portable heaters, and other fixtures used during colder weather.
- (3) A signed Hold Harmless Agreement as provided by the City.
- (4) For an outdoor service area proposed in a public right-of-way or on other public property, a Certificate of Liability Insurance, in an amount acceptable to the City, and naming the City as an additionally insured.
- (5) For an outdoor service area in which alcohol is served, a liquor liability policy or certificate of insurance naming the City as an additionally insured.
- (6) If outdoor lighting is proposed, the Zoning Administrator may require a photometric plan.
- (7) If temporary shelters are proposed, a separate sketch plan must be submitted with the following:
- a. The location and dimensions of all temporary shelters within the permitted outdoor service area.
 - b. A dimensioned interior seating layout.
 - c. The materials of which the shelters are fabricated.
 - d. The type, size and location of portable heating elements, fuel tanks, and decorative lighting.
 - e. The type and location of lighting to be used.
 - f. The power source for portable heating elements and lighting, with description of how the wiring will be secured to prevent tripping or electrical hazards.

- (b) Location. Outdoor service areas are allowed in on-site parking spaces or lots, sidewalks, and similar areas, with the following limitations:
- (1) When located in the side or rear yard of a site, an outdoor service area must be a minimum 50 feet from the property line of any single-family or multiple-family zoning district.
 - (2) Outdoor service areas must be setback at least 2 feet from adjacent vehicle traffic lanes, vehicle circulation aisles, or alleys.
 - (3) Outdoor service areas must be at least 3 feet from adjacent parking spaces not used as an outdoor service area.
 - (4) Outdoor service areas only may be allowed in on-site parking spaces or parking lots when parking provided without the spaces to be used for the outdoor service area still meets the minimum parking requirements for the principal building on-site as well as for any existing parking agreements.
- (c) Time of Operation. Permitted outdoor service areas may be operated all year. However, outdoor service areas in the public right-of-way are limited to April 1st through October 31st.
- (d) Temporary Shelters. Outdoor service area permittees may be allowed to erect temporary shelters, such as tents, igloos, bubbles, garden sheds, or similar type when in compliance with the following regulations:
- (1) Non-electric heating elements are prohibited inside any temporary shelters.
 - (2) The location of all non-electric portable heating elements must be a minimum of ten (10) feet from temporary shelters.
- (e) Access. All outdoor services areas, whether located on a sidewalk or accessed from a sidewalk, must allow a minimum of five (5) feet of unobstructed pedestrian access along the sidewalk, as well as ingress/egress to the principal use for which the outdoor service area is accessory. Unobstructed pedestrian access along the sidewalk may be reduced to no less than three (3) feet when street furnishings, such as but not limited to street trees, fire hydrants, benches or trash receptacles, are present and dedicated passing areas are immediately adjacent.
- Outdoor service areas must comply with Michigan Barrier Free Code, including but not limited to the following:
- (1) Entrances must be a minimum of 48 inches wide.
 - (2) Connections between platforms, ramps, sidewalks, or parking spaces must be flush, and must not leave a horizontal gap greater than 1/2 inch, or a vertical separation greater than a quarter inch. 1:4 bevels are required for vertical differences that exceed a quarter inch.
 - (3) For outdoor service areas proposed on parking spaces with grades that exceed 5%, level platforms must be provided.

- (4) Ramps must be provided for parking space outdoor service areas that are accessed from curbed sidewalks.
- (f) Ramps and Platforms. Ramps and platforms for outdoor service areas must comply with the following regulations:
 - (1) Bolting of ramps and platforms into the road or penetrating the surface of the road/parking space is prohibited. Ramps and platforms may be bolted to the existing curb, but curbs must be restored to the satisfaction of the City of Berkeley DPW.
 - (2) Ramps and platforms must be designed and constructed to maintain unobstructed drainage flow along the gutter.
 - (3) Platform and ramp substructures must be made of quality materials: i.e., wood, treated wood or composite materials. Platform and ramp surfaces must be of a non-slip, composite material.
- (g) Enclosures. Enclosures are required for outdoor service areas in the following circumstances: when alcohol is served, when outdoor service areas on the sidewalk are within one foot of the back of the curb, and when using parking spaces. Enclosures must comply with the following regulations:
 - (1) The enclosures must be clearly marked, using railings, planters, fencing, or similar materials.
 - (2) Enclosures must not block the view of traffic, including pedestrian traffic, or block the view of traffic control devices such as traffic signs, traffic signals, and other traffic warning devices.
 - (3) The minimum height of an enclosure is 36 inches and maximum height is 42 inches.
 - (4) For outdoor service areas serving alcohol, the enclosure must define and secure the outdoor service area for alcohol consumption.
 - (5) For sidewalk outdoor service areas within one foot of the back of the curb, the enclosure must be located along the curb separating the outdoor service area from the roadway.
 - (6) For outdoor service areas using parking spaces, the enclosure must be a continuous, rigid physical separation with a height of 42 inches on all sides of the outdoor service area adjacent to vehicle traffic lanes, vehicle circulation aisles, alleys, and parking spaces not used as an outdoor service area.
- (h) Alcohol service. Alcoholic beverages may be served in an outdoor service area, as licensed by the State, for consumption by customers of the licensee.
- (i) Street furniture and furnishings. Street furniture and furnishings are allowed in outdoor service areas when the following regulations are met:

- (1) Outdoor service area street furniture/fixtures must not block the view of traffic, including pedestrian traffic, or block the view of traffic control devices such as traffic signs, traffic signals, and other traffic warning devices.
- (2) All outdoor service area street furniture/fixtures must be of substantial weight so that at no time could the outdoor service area furniture present an obstruction or risk to public safety, especially during inclement weather. All umbrellas must be closed or removed each evening.
- (3) Hanging or overhead objects, including umbrellas, must have a minimum clearance of at least 7 feet.
- (4) All outdoor service area furniture/fixtures must be maintained in a state of good repair. Any outdoor service area furniture/fixtures having broken, peeling, or rusting features or are showing other signs of disrepair must be promptly removed and replaced.
- (5) All sun shading must be constructed of fire-retardant materials.
- (j) Lighting. Temporary, decorative outdoor lighting, such as string lights or electric candles, may be permitted in outdoor services areas when such lighting is limited to the hours of operation of the outdoor service area, does not create glare that negatively impacts public safety or adjacent properties, and is secured in a manner to prevent trip or electrical hazard. All other lighting must meet the requirements in Section 138-143(b).
- (k) Heating elements. Electric and non-electric heating elements may be permitted in outdoor services areas. Non-electric heating elements must be placed a minimum of 10 feet from all permanent or temporary structures. Electric heating elements must be secured in a manner to prevent tripping or electrical hazard.
- (l) Maintenance. The maintenance of an outdoor service area is the responsibility of the establishment. Maintenance includes, but is not limited to surface treatment and cleaning, litter control, sweeping, and snow and ice removal. Any sidewalk or public property permitted to be used as an outdoor service area must be kept neat and clean at all times and free from any substance that may cause pedestrian injury or damage to the sidewalk or public property.

SECTION 4: Section 138-387 of Chapter 138 of the Berkley City Code must be amended, as follows:

Sec. 138-387. – Principal Uses permitted.

Principal uses permitted in the LB district are as follows:

- (1) Any generally recognized retail business whose principal activity is the sale of commodities on the premises, in a completely enclosed building including, but not limited to, the sale of groceries, meats, dairy products, baked goods and other food items dispensed for consumption off the site, drugs, pharmaceutical, apothecary items, flowers, dry goods, furnishings, jewelry, clothing millinery, shoes, books and periodicals, stationery and office supplies and hardware.

- (2) Specialty shops such as, but not limited to, antique shops, craft shops and shops for the sale of gifts and notions.
- (3) Personal service establishments which perform services on the premises directly for the consumer such as, but not limited to, repair shops (shoes, watches, jewelry, radios, televisions, small appliances, vacuum and sewing machines, etc.), beauty salons, hair salons, barber shops, manicuring studios, tanning salons, massage facilities, spa service facilities, self-service laundries, reproduction/copy centers, printing, mailing/shipping centers, while prohibiting service facilities of package shipping providers, but which may require a retail adjunct.
- (4) Any service establishments including a showroom or workshop of an electrician, decorator, caterer, baker, painter, upholsterer, tailor, seamstress/dressmaker, photography studios and similar service establishments that require a retail adjunct.
- (5) Dry cleaning establishments of a retail nature. Strictly wholesale dry cleaning establishments must be prohibited.
- (6) Business establishments which perform services on the premises such as, but not limited to, banks, credit unions, savings and loan associations, loan companies, insurance offices, travel services, and real estate offices. Bank, savings and loan associations and credit unions may include drive-up facilities only as an accessory use subject to the required provisions for stacking or waiting space, apart from required off street parking areas, at the rate of 4 car spaces for each service window or pedestal, in addition to providing a full car length space at the window or pedestal.
- (7) Offices for any of the following occupations: executive, administrative, manufacturer representatives, building/construction company or contract sales headquarters, professional, accounting, writing, clerical, stenographic, drafting and real estate sales, subject to the limitations contained in section 138-390.
- (8) Professional offices for medical (doctors, osteopaths, chiropractors, psychologists, and psychiatrists) dental and optical, including clinics (outpatient service only); and other similar or allied professions subject to the limitations contained in section 138-390.
- (9) Professional offices for lawyers, architects, landscape architects, urban planners, engineers and other similar or allied professions, subject to the limitations contained in section 138-390.
- (10) Theaters, assembly halls, concert halls or similar places of assembly when conducted completely within enclosed buildings.
- (11) Places of worship.
- (12) Commercial recreational uses such as bowling alleys, billiard halls, indoor archery ranges, indoor skating rinks, indoor tennis courts, athletic or health clubs, schools of dance, schools of martial arts, or similar forms of indoor commercial recreation.
- (13) Restaurants, bars, lounges or other places serving food or beverage within enclosed buildings, not including drive-in or, drive-through ~~or outdoor service~~ eating establishments.

- (14) Single-family, two-family and multiple-family dwellings when located on the second floor or above a first floor permitted or special use. Single-family detached dwellings and first floor dwelling units are prohibited.
- (15) Accessory structures and uses customarily incidental to the above permitted uses.
- (16) Marihuana retailers and medical marihuana provisioning centers.

SECTION 5: Section 138-388 of Chapter 138 of the Berkley City Code must be amended, as follows:

Sec. 138-388. Special uses.

The following special uses must be permitted in the LB local business district, subject to the regulations in article VI, division 6, Special Uses, of this chapter:

- (1) Automobile service stations, subject to the requirements of section 138-389.
- (2) Drive-in and drive-through eating establishments.
- (3) Drive-through retail/service establishments.
- (4) Open air business uses when developed as uses accessory to primary uses and structures in the LB local business district as follows:
 - a. [Rooftop](#) outdoor seating areas for restaurants or other food serving establishments.
 - b. Outdoor retail sales of fruits, vegetables and plant materials not grown on site and sales of lawn furniture, playground equipment, hardware supplies and other home garden supplies.
 - c. Businesses in the character of open store fronts.
- (5) Commercial amusement device centers.
- (6) Nursery schools, day nurseries and child care centers, provided:
 - a. Applicants are licensed through the Michigan Department of Licensing and Regulatory Affairs (LARA). Proof of licensing must be provided to the city when submitting an application for a business license.
 - b. Facilities meet the minimum requirements established by the Michigan Department of Licensing and Regulatory Affairs (LARA) and meet the minimum standards of section 138-391 Area and bulk requirements and section 138-392 Building design requirements.
 - c. Facilities meet screening requirements as deemed reasonable by the planning commission, including masonry walls up to six feet in height, decorative fencing or landscaping.
 - d. Applicants, staff, and facilities meet the minimum standards established by the Michigan Child Care Organizations, MCL 722.111 et seq., as amended.

SECTION 6: Section 138-418 of Chapter 138 of the Berkley City Code must be amended, as follows:

Sec. 138-418. Special uses.

The following special uses must be permitted in the downtown district, subject to the regulations in article VI administration and enforcement, division 6 special uses, of this chapter:

- (1) Offices or agencies, when located on the first floor.
- (2) Banks.
- (3) Convenience stores.
- (4) Outdoor sales or [rooftop outdoor](#) eating areas, when developed as accessory to primary uses and structures.
- (5) Repair shops or workshops such as, but not limited to, clothing, shoes, watches, televisions, small appliances, electrician, painter, and upholstery.
- (6) Resale shops.

SECTION 7: Section 138-427 of Chapter 138 of the Berkley City Code must be amended, as follows:

Sec. 138-427. Principal uses permitted.

Principal uses permitted in the Gateway district are as follows:

- (1) Any generally recognized retail business whose principal activity is the sale of commodities on the premises, in a completely enclosed building including, but not limited to, the sale of groceries, meats, dairy products, baked goods and other food items dispensed for consumption off the site, drugs, pharmaceutical, apothecary items, flowers, dry goods, furnishings, jewelry, clothing millinery, shoes, books and periodicals, stationery and office supplies and hardware.
- (2) Specialty shops such as, but not limited to, antique shops, craft shops and shops for the sale of gifts and notions.
- (3) Personal service establishments which perform services on the premises directly for the consumer such as, but not limited to, repair shops (shoes, watches, jewelry, radios, televisions, small appliances, vacuum and sewing machines, etc.), beauty salons, hair salons, barber shops, manicuring studios, tanning salons, massage facilities, spa service facilities, self-service laundries, reproduction/copy centers, printing, mailing/shipping centers, while prohibiting service facilities of package shipping providers, but which may require a retail adjunct.
- (4) Any service establishments including a showroom or workshop of an electrician, decorator, caterer, baker, painter, upholsterer, tailor, seamstress/dressmaker, photography studios and similar service establishments that require a retail adjunct.
- (5) Dry cleaning establishments of a retail nature. Strictly wholesale dry cleaning establishments must be prohibited.

- (6) Business establishments which perform services on the premises such as, but not limited to, banks, credit unions, savings and loan associations, loan companies, insurance offices, travel services, and real estate offices. Bank, savings and loan associations and credit unions may include drive-up facilities only as an accessory use subject to the required provisions for stacking or waiting space, apart from required off street parking areas, at the rate of 4 car spaces for each service window or pedestal, in addition to providing a full car length space at the window or pedestal.
- (7) Offices for any of the following occupations: executive, administrative, manufacturer representatives, building/construction company or contract sales headquarters, professional, accounting, writing, clerical, stenographic, drafting and real estate sales, subject to the limitations contained in section 138-410.
- (8) Professional offices for medical (doctors, osteopaths, chiropractors, psychologists, and psychiatrists) dental and optical, including clinics (outpatient service only); and other similar or allied professions subject to the limitations contained in section 138-410.
- (9) Professional offices for lawyers, architects, landscape architects, urban planners, engineers and other similar or allied professions, subject to the limitations contained in section 138-410.
- (10) Theaters, assembly halls, concert halls or similar places of assembly when conducted completely within enclosed buildings.
- (11) Places of worship.
- (12) Commercial recreational uses such as bowling alleys, billiard halls, indoor archery ranges, indoor skating rinks, indoor tennis courts, athletic or health clubs, schools of dance, schools of martial arts, or similar forms of indoor commercial recreation.
- (13) Restaurants, bars, lounges or other places serving food or beverage within enclosed buildings, not including drive-in; or drive-through ~~or outdoor-service~~ eating establishments.
- (14) Single-family, two-family and multiple-family dwellings when located on the second floor or above a first floor permitted or special use. Single-family detached dwellings and first floor dwelling units are prohibited.
- (15) Accessory structures and uses customarily incidental to the above permitted uses.
- (16) Marihuana retailers and medical marihuana provisioning centers.

SECTION 8: Section 138-428 of Chapter 138 of the Berkley City Code must be amended, as follows:

Sec. 138-428. Special uses.

The following special uses must be permitted in the Gateway district, subject to the regulations in article IV, division 6, special uses, of this chapter:

- (1) Automobile service stations, subject to the requirements of section 138-429.
- (2) Drive-in and drive-through eating establishments.
- (3) Drive-through retail/service establishments.
- (4) Commercial amusement device centers.

- (5) Open air business uses when developed as uses accessory to primary uses and structures in the Gateway district as follows:
 - a. [Rooftop](#) outdoor seating areas for restaurants or other food serving establishments.
 - b. Outdoor retail sales of fruits, vegetables and plant materials not grown on site and sales of lawn furniture, playground equipment, hardware supplies and other home garden supplies.
 - c. Businesses in the character of open store fronts.

SECTION 9: Section 138-442 of Chapter 138 of the Berkley City Code must be amended, as follows:

Sec. 138-442. Principal uses permitted.

Principal uses permitted in the Coolidge Districts are as follows:

- (1) Any generally recognized retail business whose principal activity is the sale of commodities on the premises, in a completely enclosed building including, but not limited to, the sale of groceries, meats, dairy products, baked goods and other food items dispensed for consumption off the site, drugs, apothecary items, flowers, dry goods, furnishings, jewelry, clothing, shoes, books and periodicals, stationery and office supplies and hardware.
- (2) Specialty shops such as, but not limited to, antique shops, craft shops and shops for the sale of gifts and notions.
- (3) Personal service establishments which perform services on the premises directly for the consumer such as, but not limited to, repair shops (shoes, watches, jewelry, small appliances, etc.), hair salons, barber shops, manicuring studios, spa service facilities, self-service laundries, reproduction/copy centers, printing, mailing/shipping centers, while prohibiting service facilities of package shipping providers, but which may require a retail adjunct.
- (4) Any service establishments including a showroom or workshop of an electrician, decorator, caterer, baker, painter, upholsterer, tailor, photography studios and similar service establishments that require a retail adjunct.
- (5) Dry cleaning establishments of a retail nature. Strictly wholesale dry cleaning establishments must be prohibited.
- (6) Business establishments which perform services on the premises such as, but not limited to, banks, credit unions, savings and loan associations, insurance offices, travel services and the like. Banks and other financial institutions may include drive-up facilities only as an accessory use subject to the required provisions for stacking spaces.
- (7) Offices for any of the following occupations: executive, administrative, manufacturer representatives, building/construction company or contract sales headquarters, professional, accounting, writing, clerical, stenographic, drafting and real estate sales.
- (8) Professional offices for medical (doctors, osteopaths, chiropractors, psychologists, and psychiatrists) dental and optical, including clinics (outpatient service only); and other similar or allied professions.
- (9) Professional offices for lawyers, architects, landscape architects, urban planners, engineers and other similar or allied professions.

- (10) Theaters, assembly halls, concert halls or similar places of assembly when conducted completely within enclosed buildings.
- (11) Places of worship.
- (12) Commercial recreational uses such as bowling alleys, billiard halls, indoor archery ranges, indoor skating rinks, indoor tennis courts, athletic or health clubs, schools of dance, schools of martial arts, or similar forms of indoor commercial recreation.
- (13) Restaurants, bars, lounges or other places serving food or beverage within enclosed buildings, not including drive-in, ~~or drive-through or outdoor service~~ eating establishments.
- (14) Dwellings above a business use.
- (15) Accessory structures and uses customarily incidental to the above permitted uses.
- (16) Marihuana retailers and medical marihuana provisioning centers.

SECTION 10: Section 138-443 of Chapter 138 of the Berkley City Code must be amended, as follows:

The following special uses must be permitted in the Coolidge district, subject to the regulations in article VI, division 6, special uses, of this chapter:

- (1) Automobile service stations, subject to the requirements of section 138-444.
- (2) Drive-in and drive-through eating establishments.
- (3) Drive-through retail/service establishments.
- (4) Open air business uses when developed as uses accessory to primary uses and structures in the Coolidge district as follows:
 - a. Rooftop outdoor seating areas for restaurants or other food serving establishments.
 - b. Outdoor retail sales of fruits, vegetables and plant materials not grown on site and sales of lawn furniture, playground equipment, hardware supplies and other home garden supplies.
 - c. Businesses in the character of open store fronts.
- (5) Commercial amusement device centers.

SECTION 11: Section 138-457 of Chapter 138 of the Berkley City Code must be amended, as follows:

Sec. 138-457. Principal uses permitted.

Principal uses permitted in the twelve mile district are as follows:

- (1) Any generally recognized retail business whose principal activity is the sale of commodities on the premises, in a completely enclosed building including, but not limited to, the sale of groceries, meats, dairy products, baked goods and other food items dispensed for consumption off the site, pharmaceuticals, apothecary items, flowers, dry goods, furnishings, jewelry, clothing, shoes, books and periodicals, stationery and office supplies and hardware.

- (2) Specialty shops such as, but not limited to, antique shops, craft shops and shops for the sale of gifts and notions.
- (3) Personal service establishments which perform services on the premises directly for the consumer such as, but not limited to, repair shops (shoes, watches, jewelry, small appliances, etc.), hair salons, barber shops, manicuring studios, spa service facilities, self-service laundries, reproduction/copy centers, printing, mailing/shipping centers, while prohibiting service facilities of package shipping providers, but which may require a retail adjunct.
- (4) Any service establishments including a showroom or workshop of an electrician, decorator, caterer, baker, painter, upholsterer, tailor, photography studios and similar service establishments that require a retail adjunct.
- (5) Dry cleaning establishments of a retail nature. Strictly wholesale dry cleaning establishments must be prohibited.
- (6) Offices for any of the following occupations: executive, administrative, manufacturer representatives, building/construction company or contract sales headquarters, professional, accounting, writing, clerical, stenographic, drafting and real estate sales.
- (7) Professional offices for medical (doctors, osteopaths, chiropractors, psychologists, and psychiatrists) dental and optical, including clinics (outpatient service only); and other similar or allied professions.
- (8) Professional offices for lawyers, architects, landscape architects, urban planners, engineers and other similar or allied professions.
- (9) Theaters, assembly halls, concert halls or similar places of assembly when conducted completely within enclosed buildings.
- (10) Places of worship.
- (11) Commercial recreational uses such as bowling alleys, billiard halls, indoor archery ranges, indoor skating rinks, indoor tennis courts, athletic or health clubs, schools of dance, schools of martial arts, or similar forms of indoor commercial recreation.
- (12) Restaurants, bars, lounges or other places serving food or beverage within enclosed buildings, not including drive-in, ~~or drive-through or outdoor service~~ eating establishments.
- (13) Apartments or townhouses,
- (14) Dwellings above a business use.
- (15) Accessory structures and uses customarily incidental to the above permitted uses.
- (16) Marihuana retailers and medical marihuana provisioning centers.

SECTION 12: Section 138-458 of Chapter 138 of the Berkley City Code must be amended, as follows:

Sec. 138-458. Special uses.

The following special uses must be permitted in the twelve mile district, subject to the regulations in article VI, division 6, special uses, of this chapter:

- (1) Automobile service stations, subject to the requirements of section 138-409.

- (2) Drive-in and drive-through eating establishments.
- (3) Open air business uses when developed as uses accessory to primary uses and structures in the twelve mile district as follows:
 - a. [Rooftop](#) outdoor seating areas for restaurants or other food serving establishments.
 - b. Outdoor retail sales of fruits, vegetables and plant materials not grown on site and sales of lawn furniture, playground equipment, hardware supplies and other home garden supplies.
 - c. Businesses in the character of open store fronts.

SECTION 13: Severability Clause

Should any word, phrase, sentence, paragraph, or section of this Ordinance be held invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

SECTION 14: Penalty

All violations of this ordinance shall be municipal civil infractions and upon determination of responsibility therefore shall be punishable by a civil fine of not more than \$500, and/or such other sanctions and remedies as prescribed in Article IX of Chapter 82 of the Code of Ordinances.

SECTION 15: Effective Date

This Ordinance shall become effective 30 days following the date of adoption.

SECTION 16: Publication

The City Council directs the City Clerk to publish a summary of this ordinance in compliance with Public Act 182 of 1991, as amended, and Section 6.5 of the Berkley City Charter.

Introduced on the First Reading at the Special City Council Meeting on May 10, 2023.

Adopted on the Second Reading at the Regular City Council Meeting on May 15, 2023.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk



CITY OF BERKLEY

COMMUNITY DEVELOPMENT

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

MEMORANDUM

To: City Council

From: Kristen Kapelanski, Community Development Director

Subject: **Outdoor Seating Amendments Second Reading**

Date: May 10, 2023

Over the past several months, the Planning Commission has been working with the City's planning consultant Carlisle Wortman to develop a zoning ordinance amendment to allow outdoor seating primarily as a principal permitted use with specific requirements and regulations and to allow rooftop outdoor seating as a special land use.

Detailed requirements provide businesses with a clear expectation of the information they will need to provide and the standards they will need to meet as part of the administrative approval process and for continued maintenance and upkeep. This would be subject to a yearly renewal, expiring at the end of each calendar year. Standards have been provided for the following:

- Application requirements;
- Hold Harmless Agreement;
- Certificate of Liability Insurance;
- Photometrics (if lighting is proposed);
- Temporary shelters (i.e. cabanas, igloos, etc.);
- Permitted locations;
- Access;
- Enclosures (i.e. moveable fencing);
- Street furniture and furnishings; and
- Maintenance

The Planning Commission held the required public hearing and recommended approval of the amendment at the April 25, 2023 regular meeting. City Council approved the first reading at a Special Council meeting on May 10, 2023. As noted at the first reading, "and/or" has been added to the definition of outdoor service area and 'temporary' has been stricken from the definition of rooftop outdoor seating.

A PROCLAMATION
of the Council of the City of Berkley, Michigan
Declaring the first Friday in June to be National Gun Violence Awareness Day

- WHEREAS,** Every day, more than 100 Americans are killed by gun violence and on average there are more than 13,000 gun homicides every year; and
- WHEREAS,** Americans are 25 times more likely to die from gun homicide than people in other high-income countries; and
- WHEREAS,** In Michigan has 1,212 gun deaths every year, with a rate of 12.1 deaths per 100,000 people. Michigan has the 31st highest rate of gun deaths in the US; and
- WHEREAS,** Gun homicides and assaults are concentrated in cities, with more than half of all firearm-related gun deaths in the nation occurring in 127 cities; and
- WHEREAS,** Cities across the nation, including Berkley, are working to end the senseless violence with evidence-based solutions; and
- WHEREAS,** Protecting public safety in the communities they serve is the mayors' high responsibility; and
- WHEREAS,** Support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and
- WHEREAS,** Mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it and are best positioned to understand how to keep their citizens safe; and
- WHEREAS,** Gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than a year of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in city gun violence; and
- WHEREAS,** In January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 3, 2022, to recognize the 25th birthday of Hadiya Pendleton (born June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to Hidaya Pendleton and other victims of gun violence, and the loved ones of all victims; and
- WHEREAS,** the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and
- WHEREAS,** anyone can join this campaign by pledging to wear orange on June 2nd, the first Friday in June 2023, to help raise awareness about gun violence; and
- WHEREAS,** by wearing orange on June 2, 2023, Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF BERKLEY HEREBY PROCLAIMS

- SECTION 1:** That the first Friday in June, June 2, 2023, is hereby declared to be *National Gun Violence Awareness Day* in the City of Berkley, and by wearing orange on this day citizens will help to raise awareness about gun violence and honor the lives of gun violence victims and survivors.
- SECTION 2:** The City of Berkley renews our commitment to reducing gun violence and pledges to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

SECTION 3: The City of Berkley further encourages all citizens to support their communities' efforts and renew their commitment to preventing the tragic effects of gun violence and honor and value human lives.

Proclaimed this 15th day of May 2023 at a Regular Meeting of the Berkley City Council.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

A PROCLAMATION
of the Council of the City of Berkley, Michigan
Proclaiming May 15-21, 2023 as National Police Week

WHEREAS, There are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Berkley Public Safety Department; and

WHEREAS, Since the first recorded death in 1786, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of; and

WHEREAS, The names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 556 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 224 officers killed in 2022 and 332 officers killed in previous years;

NOW, THEREFORE, THE CITY OF BERKLEY HEREBY PROCLAIMS

SECTION 1: That the week of May 15-21, 2023 is hereby recognized as *National Police Week* in the City of Berkley and publicly we salute the service of law enforcement officers in our community and in communities across the nation.

Proclaimed this 15th day of May 2023 at a Regular Meeting of the Berkley City Council.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

A PROCLAMATION
of the Council of the City of Berkley, Michigan
Proclaiming June 2023 as LGBTQIA+ Pride Month

- WHEREAS,** The City of Berkley strives to be an exceptional place to live, work, play, learn, grow a business, raise a family; and
- WHEREAS,** The City of Berkley accepts and welcomes all people of diverse backgrounds and believes a diverse population leads to a more vibrant community; and
- WHEREAS,** The City of Berkley supports the rights of every citizen to experience equality and freedom from discrimination; and
- WHEREAS,** The City of Berkley is dedicated to fostering acceptance of all of its residents and further preventing discrimination, harassment, and bullying based on sexual orientation, gender identity, and the expression of both facets of an individual; and
- WHEREAS,** While we as a society-at-large are slowly embracing new definitions of sexuality and gender we must also acknowledge that the need for education and awareness remains vital to end discrimination and prejudice; and
- WHEREAS,** It is imperative that young people in our community, regardless of sexual orientation, gender identity, and expression, feel valued, safe, and supported by their peers and community leaders; and
- WHEREAS,** The City of Berkley's Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, and nonbinary identifying (LGBTQIA+) community members are a vital part of our overall community and contribute to making it a stronger one.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF BERKLEY HEREBY PROCLAIMS

- SECTION 1:** That June 2023 shall be recognized as *LGBTQIA+ Pride Month* in the City of Berkley.
- SECTION 2:** The City of Berkley urges the citizens, government agencies, public and private institutions, businesses, and schools in the City of Berkley to recommit to increasing our support and recognition of the contributions made by members of the LGBTQIA+ community and to actively promote the principles of equality, liberty, and justice.

Proclaimed this 15th day of May 2023 at a Regular Meeting of the Berkley City Council.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

A PROCLAMATION
of the Council of the City of Berkley, Michigan
Proclaiming June 2023 as Pet Preparedness Month

- WHEREAS,** Through the year's pets have provided a sense of safety and companionship to individuals and families throughout the City of Berkley; and
- WHEREAS,** Ensuring that emergency plans are in place for our furry family members is an essential responsibility of all Berkley pet owners. When disaster strikes it is up to pet owners to ensure that their pets are out of harm's way; and
- WHEREAS,** All residents need to make an emergency plan that includes pets and prepare a pet disaster-preparedness kit with essentials such as food, water, favorite toys, and extra items including medication; and
- WHEREAS,** Knowing where the nearest pet-friendly hotels and/or shelters are ahead of a potential evacuation can influence which routes we take; and
- WHEREAS,** It is critical that effective public education campaigns concerning pet safety and preparedness procedures continue for the benefit of all Berkley animals.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF BERKLEY HEREBY PROCLAIMS

- SECTION 1:** That June 2023 shall be recognized as *Pet Preparedness Month* in the City of Berkley.
- SECTION 2:** The City Council encourages all citizens to educate themselves and others about preparing pets for all emergencies, and further urges residents to ensure that their pet disaster-preparedness plans and kits are in place for the safety of their furry family members.

Proclaimed this 15th day of May 2023 at a Regular Meeting of the Berkley City Council.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

A PROCLAMATION
of the Council of the City of Berkley, Michigan
Proclaiming June 2023 as Summer Safety Month

- WHEREAS,** In 1996, the National Safety Council established June as National Safety Month in the United States to increase public awareness of the leading safety and health risks that are increased during the summer season; and
- WHEREAS,** Since the late 19th Century the planet's average surface temperature has risen 2.12 degrees Fahrenheit, which scientists indicate has been and will continue to alter our climate and weather patterns; and
- WHEREAS,** During the summer season every year the risk of heat-related illnesses such as heatstroke increases as the outside temperature climbs; and
- WHEREAS,** It is estimated from 2005-2014 that there were approximately 10 deaths per day related to unintentional drowning, underscoring the importance of taking proper precautions before entering water activities such as swimming during the summer season; and
- WHEREAS,** Increased exposure to heat and the sun's ultraviolet (UV) light can impact our health detrimentally without proper protection including, sunglass eyewear to protect eye health, sunscreen, and coverings to protect skin health, and water to keep hydrated.

NOW, THEREFORE, THE CITY OF BERKLEY HEREBY PROCLAIMS

- SECTION 1:** That June 2023 is hereby recognized as *Summer Safety Month* in the City of Berkley and urges all citizens, government agencies, public and private institutions, businesses, and schools to commit to learning and sharing proper safety and emergency procedures.
- SECTION 2:** That the City Council directs the City administration to actively share and communicate summer safety and preparedness materials helping to educate our community on the importance of staying cool, staying hydrated, and staying safe during the summer season.

Proclaimed this 15th day of May 2023 at a Regular Meeting of the Berkley City Council.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

A RESOLUTION
OF THE CITY COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
APPROVING THE 2023/2024 THROUGH 2029/2030
CAPITAL IMPROVEMENTS PLAN OF THE CITY OF BERKLEY, MICHIGAN

- WHEREAS:** Michigan Compiled Law (MCL) Section 125.3865 requires that a Planning Commission annually prepare a capital improvements program for the ensuing six (6) years, which program shall show those public structures and improvements, in general order of priority, which in the Commission's judgment will be needed or desirable and can be undertaken within a six (6) year period; and
- WHEREAS:** City of Berkley staff has developed a seven (7) year program based upon the requirements of the City of Berkley highlighting those public structures and improvements in general order of priority including time tables and costs; and
- WHEREAS:** The proposed Capital Improvement Plan amounts to a total of \$49,023,100 for fiscal year 2023/2024 through fiscal year 2029/2030 with \$8,985,800 of capital improvements being appropriated in 2023/2024 across all City operating funds and component units.
- WHEREAS:** The Planning Commission recommended the proposed Capital Improvements Plan to the City Council at their April 25, 2023, Planning Commission meeting.

NOW THEREFORE BE IT RESOLVED:

- SECTION 1:** The Berkley City Council hereby approves the 2023/2024 through 2029/2030 Capital Improvements Plan in the amount of \$49,023,100

Introduced and Passed at a regular City Council Meeting on Monday, May 15, 2023.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

A RESOLUTION
OF THE CITY COUNCIL OF THE CITY OF BERKLEY
ESTABLISHING A RESIDENTIAL AND COMMERCIAL SERVICE FEE FOR
THE COLLECTION AND DISPOSAL OF SOLID WASTE
EFFECTIVE JULY 1, 2023

- WHEREAS,** The City of Berkley provides a broad range of residential services in the area of solid waste Collection, recycle and disposal; and
- WHEREAS,** The City also provides a commercial refuse pick up and invoicing service for eligible City of Berkley commercial merchants; and
- WHEREAS:** The Southeastern Oakland County Resource Recovery Authority (SOCRRA) is establishing a single stream recycling program; and
- WHEREAS,** The cost to the City for providing solid waste services has diminished its ability to keep pace with expenses in other areas of city services, and threatens the ability of the city to continue these services which contribute to the quality of life of persons living here.

NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:

- SECTION 1:** An annual residential solid waste collection and disposal fee of \$68.84 per year, per residential dwelling unit in the City is hereby established.
- SECTION 2:** The fee herein established shall be collected in quarterly installments of \$17.21 which the City Manager be and hereby is, authorized and directed to cause to appear on the water billing of each residence as each is issued. The same penalty shall apply to unpaid balances of the service fee as apply to unpaid water bills.
- SECTION 3:** The fee shall be collected from all residential dwelling units in the city which receive refuse collection and disposal services through the city and its appointed contractors with the exception of those multiple dwelling unit locations which currently are, or in the future may be billed as commercial accounts.
- SECTION 4:** All dwelling units labeled a commercial account or a commercial or industrial business in the City of Berkley will be billed for said service from the City. The City shall charge the following rates per month:

Container	Weekly	Twice Weekly
Up to 2cy Dumpster	\$41.05	\$82.10

As of July 1, 2023, these rates will now appear on your water bill.

- SECTION 5:** The annual residential and commercial solid waste collection and disposal service fees shall take effect July 1, 2023, and shall end June 30, 2023, unless readopted, extended or revised by resolution of the Council.
- SECTION 6:** If total revenues from fees significantly exceed revenue requirements of the Solid Waste Fund it shall be applied to a future year total fee requirement and the cost to residents and commercial customers reduced accordingly.

Introduced and Passed at the City Council Meeting held on Monday, May 15, 2023.

Attest:

Bridget Dean, Mayor

Victoria Mitchell, City Clerk

A RESOLUTION
OF THE COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
SETTING THE CHARGES FOR WATER AND SEWER SERVICES
EFFECTIVE JULY 1, 2023

- WHEREAS,** City Council has determined that, in order to provide safe, adequate water to the users of the system, and to assure safe transportation and treatment of sewage discharged into the system by all users of the system, the system must receive sufficient total annual revenue to ensure the proper operation and maintenance of the system, the development and perpetuation of the system, and the preservation of the financial integrity of the system. The city council has also determined that the system shall be self-sustaining, supported solely by the revenues of the system and not dependent upon the property tax payers of the city. To meet those ends, City Council shall fix the rates and charges to be imposed on all users of each component of the system in accordance with the principles and standards set forth in the Berkley City Code; and
- WHEREAS,** the purpose of water and sewer rates is to produce sufficient revenues each year to pay the costs of water and sewer service utilized by the rate payers of the city. The city council has found that annual revenues and expenditures of the system can fluctuate substantially from year to year. City council has determined that, in order to provide adequate, but not excessive, annual adjustments in revenue levels in a timely manner, the city shall develop the estimated costs of service and shall base rates each year on those estimated costs; and
- WHEREAS,** City Council has received a cost of service study commissioned for the purpose to establish or confirm the current and future cost of providing water, sanitary sewer, and storm water disposal based upon guidelines consistent with the tests for distinguishing a fee from a tax prescribed by the decision in Bolt v City of Lansing; and
- WHEREAS,** City Council wishes to revise current water rates both to continue to provide sufficient revenue for the water fund and to meet the guidelines prescribed in the Bolt v City of Lansing, decision in a manner consistent with the recommendations of the cost of service study; and
- WHEREAS,** Charges established pursuant to Sections 126-18, 19, 68, and 70 of the Berkley City Code have been addressed in other resolutions adopted by City Council.

NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:

Section 1.00: That pursuant to the Berkley City Code, the City Council does hereby determine that the following rate schedule for water and sewer service shall be in effect for all bills due and payable on or after July 1, 2023.

1.10: CONSUMPTION CHARGE:

Per 100 Cubic Feet		
Water Service	Sewer Service	TOTAL
\$4.82	\$5.39	\$10.21

1.20: READY TO SERVE FIXED CHARGE:

Per Meter, Per Quarter			
Meter Size	Water Service	Sewer Service	TOTAL
0.75"	\$13.74	\$13.19	\$26.93
1.00"	\$22.94	\$22.02	\$44.96
1.50"	\$45.77	\$43.98	\$89.75
2.00"	\$73.24	\$70.36	\$143.60
3.00"	\$160.20	\$153.92	\$314.12
4.00"	\$266.63	\$256.18	\$522.81

1.30: STORM WATER SERVICE FIXED CHARGE:

Per Equivalent Residential Unit, Per Quarter
\$82.95

Section 2.00: As required by the Great Lakes Water Authority, a high strength surcharge shall be levied against industrial and commercial customers of the Berkley sewer system who contribute sewage to the system with concentrations of pollutants in excess of the levels, and for rates as established for 2023-2024 with a 3% increase which are described as follows:

Pollutant Source	Maximum Allowable Pollutant Concentration (mg/l.)	Surcharge Per Pound of Excess Pollutant*
Biochemical Oxygen Demand	275	\$0.362
Total Suspended Solids	350	\$0.496
Phosphorous	12	\$6.641
Fats, Oils, and Grease	100	\$0.115

2.10: It is assumed that normal domestic customers do not contribute sewage with concentrations of pollutants exceeding the levels specified in Section 2.0 above, therefore, the high strength surcharge will not apply to domestic customers.

2.11: Further, the high strength surcharge will not apply to restaurants pursuant to the order of the U.S. District Court dated July 10, 1981, (C.A. No. 77-71100).

2.13: Amounts due for the high strength surcharge shall be calculated either by the Great Lakes Water Authority or by the Oakland County Drain Commissioner's staff. Customers who believe the charges have been improperly assessed shall bring their objections to the agency performing the calculations.

2.14: When the City is presented with an invoice or similar document by the Oakland County Water Resources Commissioner or the Great Lakes Water Authority for a high strength surcharge for a customer of the Berkley sewage system, the City shall add the amount of the high strength surcharge to that customer's next regular bill for water and sewer services, and it shall be collected in the same manner as the regular charges for water and sewer services.

2.20: As further required by the Great Lakes Water Authority/Oakland County Water Resources Commissioner, a non-residential flow surcharge which shall be added as a flat rate charge to each regular quarterly invoice for water and sewer charges issued by the City to customers that are liable for the charge shall be charged according to the schedule below.

Meter Size In Inches	Flat Rate Non-Residential Flow Surcharge Per Regular Water Bill
0.75	\$16.59
1.00	\$27.35
1.50	\$60.16
2.00	\$87.51
3.00	\$158.61
4.00	\$218.78

Section 3.00: The rates described herein shall be effective with all bills rendered by the City of Berkley which are due and payable on or after July 1, 2023. **Please note that occasionally due to the timing of rate approvals by other bodies, if any of the previous identified rates should need to change prior to 7/1/2023, the Berkley City Council will adopt a new resolution with the corrected rates.**

Section 4.00: Whenever an overdue amount is transferred to the City tax roll for collection, an overdue administration fee of \$20.00 shall be added to the amount due. The fee shall be waived for property owners who have received a reduction in taxable property value by the Berkley Board of Review for reasons of economic hardship.

Introduced and Passed at a City Council Meeting held on Monday, May 15, 2023.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

A RESOLUTION
OF THE COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2023 AND ENDING JUNE 30, 2024

Whereas, it is the determination of the Council of the City of Berkley that the annual budget resolution should be enacted pursuant to the provisions of the City Charter, and the Uniform Budget and Accounting Act, (P.A. 2 of 1968 as amended); to budget and appropriate money; and to provide for a levy of the amounts necessary to be raised by taxation for municipal purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2024:

Now, Therefore, The City of Berkley Resolves:

Section 1.00 TAX LEVY

Pursuant to Section 9.4 of the Berkley City Charter the tax levy for the fiscal year beginning July 1, 2024 and ending June 30, 2024 shall be composed of the constituent rates, for purposes, and with estimated yields described as follows based upon an aggregate of Taxable Assessed Values of \$766,329,150 for the City of Berkley, Michigan or as may be subsequently certified and amended net of tax increment finance capture.

Purpose	Rate Per \$1,000 Taxable Assessed Value	Estimated Levy
General Operations	5.3747	\$3,915,724
General Operations - Voted	2.5552	\$1,861,584
Public Safety Operations	1.6120	\$1,174,418
Sanitation Operations	1.6120	\$1,174,418
Community Promotion	0.0652	\$47,501
Public Safety Pension	2.7000	\$1,967,077
2019 Capital Improvement Projects	1.8507	\$1,348,323
Debt	0	0
Total	\$15.7698	\$11,489,046

Section 1.10 DOWNTOWN DEVELOPMENT AUTHORITY TAX

Pursuant to Section 12 of Public Act 197 of 1975 and as may have been further amended to date, generally known as the "Downtown Development Authority Act," the Council of the City of Berkley approves a levy of an ad valorem tax of \$1.8184 per \$1,000 of taxable assessed value on all real and personal property not exempt by law. It is estimated that the taxable value for the City of Berkley Downtown Development Authority will be \$37,781,780 or as may be subsequently certified and amended in the downtown district of the Downtown Development Authority of the City of Berkley. The estimated tax levy to be generated is \$37,599 for the Downtown Development Authority net of tax increment finance capture.

Section 1.20 PROPERTY TAX ADMINISTRATION FEE

Pursuant to Section 44(7) of the General Property Tax Act, MCL 211.44(7), there is hereby adopted a tax administration fee of 1% on all property taxes collected or returned delinquent by the City of Berkley. The tax administration fee shall be collected and used pursuant to the terms of Section 44 of the act

Section 1.30 ADOPTION OF BUDGET BY ACTIVITY/DEPARTMENT

The Council of the City of Berkley adopts the 2024-2024 fiscal year budgets for the various funds by Department. City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each Department.

Section 1.40 GENERAL FUND REVENUE AND APPROPRIATIONS

The total estimated available resources of the General Fund – (101) is identified below, shall be, and hereby are, appropriated for the municipal purposes of the City of Berkeley for the fiscal year beginning July 1, 2024 and ending June 30, 2024, according to the recommended budget submitted by the City Manager and approved by City Council pursuant to the City Charter and state law.

GENERAL FUND – 101

Estimated Beginning Fund Balance – 7/1/22:	\$3,403,615
Revenue Appropriation:	
Property Taxes and Tax Related Sources	\$9,337,839
Licenses and Permits	\$667,300
Federal and State Revenue Sources	\$1,197,975
Charges for Services	\$4,508,440
Fines and Forfeitures	\$152,000
Investment Earnings	\$210,000
Property and Equipment Rental	\$231,500
Contributions/Donations	\$15,600
Miscellaneous Revenue	\$222,163
Transfers – In	\$100,000
TOTAL REVENUE APPROPRIATION	\$16,642,817
Expenditure Appropriation:	
Operations and Capital	\$15,542,215
Transfers – Out	\$1,050,000
TOTAL EXPENDITURE APPROPRIATION	\$16,592,215

Section 2.00 SPECIAL REVENUE FUNDS

The total estimated available resources of each of the Special Revenue – (200 and 600 Series) are identified below, shall be, and hereby are, appropriated in accordance with state law for the municipal purposes of the City of Berkeley for the fiscal year beginning July 1, 2023 and ending June 30, 2024, according to the recommended budget submitted by the City Manager and approved by City Council pursuant to the City Charter and state law.

MAJOR STREET FUND – 202

Estimated Beginning Fund Balance – 7/1/23:	\$3,103,175
Revenue Appropriation:	
Federal and State Revenues	\$1,376,910
Charges for Services	\$32,210
Investment Earnings	\$70,000
TOTAL REVENUE APPROPRIATION	\$1,479,120
Expenditure Appropriation:	
Operations and Capital	\$2,946,924
Operating Transfers – Out	\$200,000
TOTAL EXPENDITURE APPROPRIATION	\$3,146,924

LOCAL STREET FUND – 203

Estimated Beginning Fund Balance - 7/1/2023	\$981,808
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Revenue Appropriation:

Federal and State Revenues	\$525,390
Investment Earnings	\$20,000
Miscellaneous Revenues	\$35,000
Operating Transfer - In	\$200,000
TOTAL REVENUE APPROPRIATION	\$780,390

Expenditure Appropriation:

Operations and Capital	\$832,835
TOTAL EXPENDITURE APPROPRIATION	\$832,835

SOLID WASTE SERVICES FUND – 226

Estimated Beginning Fund Balance – 7/1/2023:	\$311,045
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Revenue Appropriation:

Property Taxes	\$1,175,461
Charges for Services	\$673,173
Investment Earnings	\$15,000
Miscellaneous Revenue	\$11,000
TOTAL REVENUE APPROPRIATION	\$1,874,634

Expenditure Appropriation:

Operations and Capital	\$1,563,589
TOTAL EXPENDITURE APPROPRIATION	\$1,563,589

COMMUNITY DEVELOPMENT BLOCK GRANT FUND – 275

Estimated Beginning Fund Balance – 7/1/2023:	\$17,237
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Revenue Appropriation:

State and Federal Revenue Sources	\$35,000
TOTAL REVENUE APPROPRIATION	\$35,000

Expenditure Appropriation:

CDBG- Contractual Services	\$35,000
TOTAL EXPENDITURE APPROPRIATION	\$35,000

RECREATION REVOLVING FUND – 614

Estimated Beginning Fund Balance – 7/1/2023:	\$145,265
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Revenue Appropriation:

Federal and State Grants	\$300,000
Charges for Services	\$523,515
Investment Earnings	\$300
Contributions/Donations	\$12,300
Transfers In	1,370,000

TOTAL REVENUE APPROPRIATION	\$1,736,115
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Expenditure Appropriation:

Operations and Capital	\$1,590,850
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TOTAL EXPENDITURE APPROPRIATION	\$1,590,850
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Senior Activities Fund – 615

Estimated Beginning Fund Balance – 7/1/2023:	\$27,322
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Revenue Appropriation:

Federal and State Grants	\$22,880
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Charges for Services	\$22,000
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Investment Earnings	\$700
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Miscellaneous/Contributions/Donations	\$44,706
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TOTAL REVENUE APPROPRIATION	\$78,611
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Expenditure Appropriation:

Operations and Capital	\$87,671
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TOTAL EXPENDITURE APPROPRIATION	\$87,671
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Section3.00 DEBT FUND REVENUE AND APPROPRIATIONS

The total estimated available resources of each of the Debt – (300 Series) which are identified below, shall be, and hereby are, appropriated for the municipal purposes of the City of Berkley for the fiscal year beginning July 1, 2023 and ending June 30, 2024 according to the recommended budget submitted by the City Manager and approved by City Council pursuant to the City Charter and state law.

As of 7/1/2023 there are no current debt revenues or appropriations collected or due in Berkley.

Section4.00 PUBLIC IMPROVEMENT (CAPITAL) FUND REVENUE AND APPROPRIATIONS

The total estimated available resources of each of the Public Improvement (Capital) – (200 and 400 Series) funds which are identified below, shall be, and hereby are, appropriated for the municipal purposes of the City of Berkley for the fiscal year beginning July 1, 2023 and ending June 30, 2024, according to the recommended budget submitted by the City Manager and approved by City Council pursuant to the City Charter and state law.

DISTRICT COURT 45A - BUILDING FUND – 266

Estimated Beginning Fund Balance – 7/1/2023:	\$291,690
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Revenue Appropriation:

Investment Earnings/Fines and Forfeitures	\$3,500
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TOTAL REVENUE APPROPRIATION	\$3,500
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Expenditure Appropriation:

Other Charges	\$ 0
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Transfer Out	\$100,000
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TOTAL EXPENDITURE APPROPRIATION	\$100,000
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CAPITAL IMPROVEMENTS ROADS FUND – 313

Estimated Beginning Fund Balance – 7/1/2023:	\$2,095,074
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Revenue Appropriation:

Property Taxes	\$1,349,519
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Investment Earnings	50,000
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TOTAL REVENUE APPROPRIATION	\$1,399,519
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Expenditure Appropriation:

Capital Outlay	\$1,850,000
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TOTAL EXPENDITURE APPROPRIATION	\$1,850,000
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SIDEWALK FUND – 470

Estimated Beginning Fund Balance – 7/1/2023:	\$1,302
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Revenue Appropriation:

Property Taxes	\$59,000
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Investment Revenues	\$1,000
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Special Assessment Revenues	\$35,000
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Transfers – In/Loan Proceeds	\$150,000
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TOTAL REVENUE APPROPRIATION	\$95,000
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Expenditure Appropriation:

Capital Outlay	\$200,000
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Miscellaneous	40,000
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TOTAL EXPENDITURE APPROPRIATION	\$240,000
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ENTERPRISE AND INTERNAL SERVICE FUNDS (500 SERIES AND FUND 690)

The total estimated available resources of the enterprise and internal service funds which are identified below, shall be, and hereby are, allocated for expenditure for the municipal purposes of the City of Berkley for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Section 5.10 WATER/SEWER FUND - All Water/Sewer and storm water rates shall be set by a separate City Council resolution in May 2023. The rate increases shall be effective for those billings sent July 1, 2023 and thereafter for the fiscal year.

Water/Sewer Fund – 592

Est. Beginning Total Net Position – 7/1/2023:	\$16,884,138
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Revenue Appropriation:

Charges for Services	\$8,573,009
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Federal and State Revenue Sources	\$101,920
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Fines and Penalties	\$175,000
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Investment Earnings	\$7,000
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Equipment Rental	\$15,400
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Miscellaneous Revenues	\$235,000
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TOTAL REVENUE APPROPRIATION	\$9,107,329
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Expenditure Appropriation:

Operations and Capital	\$9,986,292
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TOTAL EXPENDITURE APPROPRIATION	\$9,986,292
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Section 6.00 - INTERNAL SERVICE FUND:

FRINGE BENEFITS FUND – 690

Estimated Beginning Fund Balance – 7/1/2023:	(\$51,000)
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Revenue Appropriation:

Investment Earnings	\$6,500
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Transfers In from Cash Reserve	0
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TOTAL REVENUE APPROPRIATION	\$6,500
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Expenditure Appropriation:

Fringe Benefits	\$57,000
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TOTAL EXPENDITURE APPROPRIATION	(\$132,182)
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Section 7.00 PUBLIC SAFETY RETIREMENT SYSTEM

Pursuant to Section 9(4) of Public Act 345 of 1937 and as may have been further amended to date, generally known as the "Fire Fighters and Police Officers Retirement Act," the Council of the City of Berkley based upon a recommendation from the Public Safety Retirement System Board determines what the necessary expense for investment consulting, advisory, city and outside management services, legal, fiduciary general liability costs and any other costs incurred by the retirement system. These costs shall be borne from the investment income of the retirement system.

The City Council will levy the necessary tax rate to defray the cost of the annual employer pension contribution and eligible health care costs for public safety retirees. Public approval of the pre-Headlee tax levy was in 1965. Currently, no employee contribution is contractually required or appropriated in fiscal year 2023/2024.

Property taxes are originally collected and appropriated for in the General Fund. The employer pension contribution only is transferred from the General Fund as an expense within the Public Safety Operations department and is credited in the Public Safety Pension System Fund as revenue to the retirement fund.

PUBLIC SAFETY PENSION FUND – 732

Estimated Beginning Fund Balance – 7/1/2023:	\$18,772,547
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Revenue Appropriation:

Property Taxes	\$1,380,750
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Investment Earnings	\$600,000
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Employer Contributions	\$15,500
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Miscellaneous	700
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REVENUE APPROPRIATION	\$1,996,950
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Expenditure Appropriation:

Retiree Pension Payments	\$2,241,000
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Contractual Services	\$155,600
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Insurance	\$19,086
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EXPENDITURE APPROPRIATION	\$2,415,686
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Section 8.00 Downtown Development Authority of the City of Berkley

Pursuant to Section 28(1) of Public Act 197 of 1975 and as may have been further amended to date, generally known as the "Downtown Development Authority Act," the Council of the City of Berkley hereby concurs with the appropriation

approved and recommended by the Downtown Development Authority a discretely presented component unit of the City of Berkley as follows for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

DOWNTOWN DEVELOPMENT AUTHORITY FUND – 814	
Estimated Beginning Fund Balance – 7/1/2023:	\$314,539
Revenue Appropriation:	
Property Taxes and Capture	\$398,000
Federal and State Revenue	\$24,000
Contributions/Donations	\$11,000
Investment Earnings	\$30,000
TOTAL REVENUE APPROPRIATION	\$463,000
Expenditure Appropriation:	
Operations and Capital	\$657,110
TOTAL EXPENDITURE APPROPRIATION	\$657,110

Introduced and Passed at the City Council Meeting held on Monday, May 15, 2023.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

May 15, 2023 Regular City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the Corporate Cup Relays on Saturday, June 17, 2023 at 7:45 a.m. beginning and ending at Hurley Field at Anderson Middle School. Approval is conditional upon the submission of required items and documents prior to event dates.

Ayes:

Nays:

Motion:



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

CITY OF BERKLEY, MICHIGAN

CHARITABLE SOLICITATION

PERMIT APPLICATION DISPOSITION CHECKLIST

Event Name: Corporate Cup Relays

Event Date(s)	Location(s)	Event Hours
<u>6/17/23</u>	<u>Anderson Middle School, Berkley, MI</u>	<u>7:45AM to 4:30PM</u>

ORGANIZATION:

Organization Name: <u>MidWest Corporate Athletic Association</u>			
Headquarters Street Address: 			
City: 	State: 	Zip Code: 	Phone:
Website: <u>www.mwccr.org</u>			

Tax Exempt Status (as defined by the US Internal Revenue Service):

☒ Non-Profit
 ☐ 501(c)(3)
 ☐ N/A
 ☐ Other (specify) _____

The following documents have been submitted:

Completed application	✓ YES ___ NO
Valid IRS tax exempt verification	✓ YES ___ NO
Financial report for the preceding fiscal year	✓ YES ___ NO
Proof of Commercial Liability Coverage	✓ YES ___ NO
Estimated cost to execute the solicitation / event	✓ YES ___ NO
Charitable Solicitation / Special Event Hold Harmless Agreement	✓ YES ___ NO

Application reviewed by: Public Safety 6511-21 Public Works See Email
Community Dev.
Building Official

Comments:

Presented to City Council:

Date: _____	Approved: ___ YES ___ NO	Organization Notified ___ YES ___ NO
-----------------------	------------------------------------	--



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

Print Form

CITY OF BERKLEY, MICHIGAN CHARITABLE SOLICITATION PERMIT APPLICATION

Event Name: Corporate Cup Relays

Event Date(s) June 17, 2023 Location(s) Anderson Middle School, Berkley, MI Event Hours 7:45AM to 4:30PM

ORGANIZATION INFORMATION

Name: MidWest Corporate Athletic Association			
Street Address:			
City:	State:	Zip Code:	Phone:
Website: www.mwccr.org			

Tax Exempt Status (as defined by the U.S. Internal Revenue Service):

☒ Non-Profit ☐ 501(c)(3) ☐ N/A ☐ Other (specify) _____

CONTACT PERSON (Authorized Representative)

Name Joe Baldwin Title President Phone _____
Email _____

AGENTS/OFFICERS OF ORGANIZATION

Name Ron Papke Title Vice President Phone _____
Address _____

Name Geoff Lane Title Treasurer Phone _____
Address _____

Name Joe Baldwin Title President Phone _____
Address _____

Describe the type and purpose of the solicitation and how collected funds be used.

Teams pay event fees for team entry, based on their number of participants and size of company. Funds are used to pay all event expenses. Aside from start up money for the next years' event, remaining funds are donated to two designated charities. Teams fundraise for the charities themselves, and distribute to charities directly. No funds are solicited on the day of the event.

The amount of wages, fees, commissions, expenses to be paid to any person in connection with the solicitation, together with the manner in which such wages, fees, expenses, commissions are to be paid:

See attached 2023 preliminary event budget.

Estimated cost of the solicitation

There is no cost. Teams do their own fundraising prior to the event, and distribute directly to charities. No funds are solicited on the day of the event.

The following documents must be submitted with this application, pursuant to *Chapter 34 Charitable Solicitations, Article I* of the City of Berkeley Code of Ordinance:

1. Internal Revenue Service tax exempt documentation for the organization
2. Organization's financial report for the preceding fiscal year
3. Proof of Commercial Liability Coverage on an "occurrence basis" with no less than \$500,000 per occurrence and/or combined single limit, Personal Injury, Bodily Injury, and Property Damage. The insured endorsement portion of the Certificate of Insurance must read EXACTLY as follows:
The City of Berkeley, including all elected and appointed officials, all employees, and volunteers, all boards, commissions, and/or authorities and their board members, employees, and volunteers.
4. Charitable Solicitation Hold Harmless Agreement signed by an authorized representative of the organization.

If the above information cannot be furnished, please provide a detailed statement of the reason.

I hereby solemnly swear that no solicitor will be paid, either directly or indirectly, a salary, wage, commission or benefit for his/her service.


Applicant Signature

Joseph J Baldwin / President

Print Name/Title

3/27/23

Date

For City Use Only

Approved by

Title

Signature

Date



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3901
www.berkleymich.org

CITY OF BERKLEY, MICHIGAN CHARITABLE SOLICITATION HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement is between MidWest Corporate Athletic Association, (the Organization) and the City of Berkley, Michigan, (City) for the date(s) specified below.


Organization Name MidWest Corporate Athletic Association
Address _____
City _____ State _____ Zip _____ Phone _____
Event Name Corporate Cup Relays
Event Location(s) Anderson Middle School, Berkley, MI Event Date(s) 6/17/23

To the fullest extent permitted by law, the Organization expressly agrees to indemnify and hold harmless the City of Berkley, its elected and appointed officials, its employees and volunteers and others working on behalf of the City, from and against all loss, cost, expense, damage, liability or claims (whether groundless or not) arising out of bodily injury, sickness or disease (including death resulting at any time there from) which may be sustained or claimed by any person or persons participating in the above named event.

This includes damage or destruction of any property (including loss of use) based on any act or omission (negligent or otherwise) of the Organization or anyone acting on its behalf in connection with or incidental to this agreement. The Organization shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder. In the event of any suit, action or proceeding, the Organization shall pay:

- Any and all judgments which may be recovered.
- Any and all expenses, including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred.

The Organization shall not be responsible to the City on indemnity for damages caused by or resulting from the City's sole negligence.

Authorized Representative Joseph J Baldwin Title President
(Please print)
Signature  Date 3/27/23



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

CITY OF BERKLEY, MICHIGAN TEMPORARY TRAFFIC CONTROL ORDER

(TCO NUMBER)

In accordance with the duly adopted Uniform Traffic Code for Cities, Townships, and Villages, the Traffic Engineer hereby issues the following Temporary Traffic Control Order.

Film Permit Applicant: Please provide the information requested in the shaded area. Submit this page with your application.

PROJECT NAME:	Corporate Cup Relays
Location	Anderson Middle School, Berkley, MI
DATE/S/TIMES:	June 17, 2023, 7:45AM - 10K Run Start, 9:00AM - 5K Run Start, 9:05AM - 5K Walk Start June 17, 2023, 7:45AM - 10K Run Start, 9:00AM - 5K Run Start, 9:05AM - 5K Walk Start June 17, 2023, 7:45AM - 10K Run Start, 9:00AM - 5K Run Start, 9:05AM - 5K Walk Start June 17, 2023, 7:45AM - 10K Run Start, 9:00AM - 5K Run Start, 9:05AM - 5K Walk Start June 17, 2023, 7:45AM - 10K Run Start, 9:00AM - 5K Run Start, 9:05AM - 5K Walk Start
RESPONSIBLE PARTY:	
Name:	Joe Baldwin
Street Address:	
City/State/ZIP:	
Contact Phone:	
Email address:	

For Official Use Only:

Action required by City : (Attach additional pages if needed)	

Approved by: (Print name and title below)	Signature:	Date:
Public Safety	M, R	5-11-23
Public Works	See Email	
Building Official Community Dev.	Kat Yoon	4-11-23

****Original – Traffic Control File**

Submit completed form to City Clerk's Office

January 2017



City of Berkley
Department of Public Safety



INTEROFFICE CORRESPONDENCE

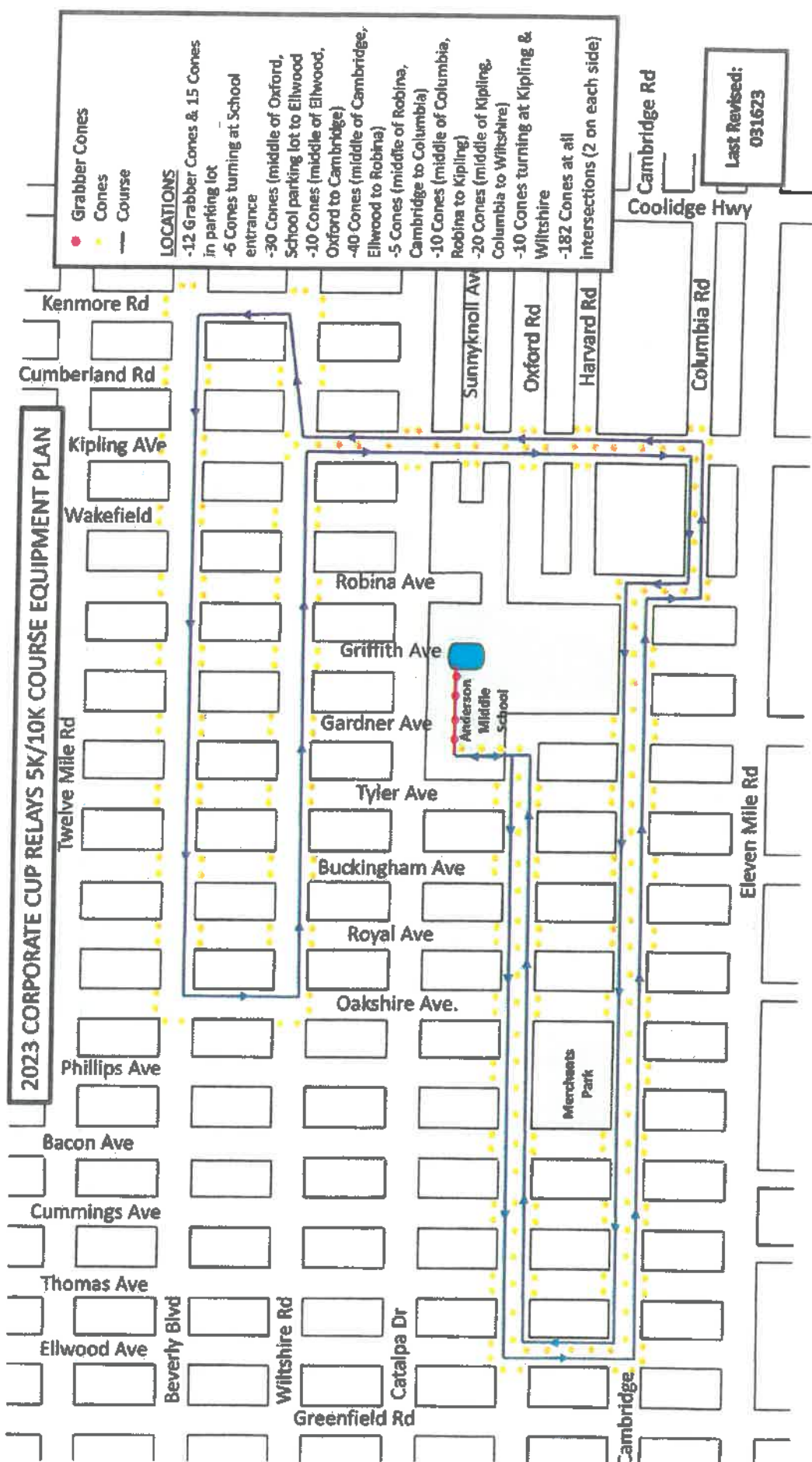
DATE: April 13, 2023
TO: Matthew Baumgarten, City Manager
FROM: Matt Koehn, Director of Public Safety *mk*
SUBJECT: Corporate Cup Relays

Mr. Joe Baldwin, the President of Midwest Corporate Athletic Association, has submitted an application to conduct the Corporate Cup Relays. The event will take place on Saturday, June 17, 2023, from 7:45 AM (registration begins at 6:30 AM) to 4:30 PM, including a 10K Run and a 5K Run/Walk occurring over an approximately two hour period in the morning beginning at 7:45 AM. The event will begin and end at Hurley Field at Anderson Middle School. The routes will take participants from Hurley Field to the neighborhoods west of Coolidge from Columbia to Beverly (see attached map for specific routes). The remainder of the events will be held at Hurley Field at Anderson Middle School. It should be noted that this event has been held at this location for several years in the past, with the last being in 2019.

The Department of Public Safety has reviewed the application and spoken to Mr. Baldwin. The Midwest Corporate Athletic Association is a Nonprofit Corporation (ID #800810452). All funds raised by the Corporate Cup Relays funds are donated to two designated charities (Michigan Special Olympics (and local chapters) and the Friends for Animals of Detroit). The Midwest Corporate Athletic Association will have numerous volunteers to assist with the event, including adults at all intersections in the routes. Midwest Corporate Athletic Association will also have volunteers go door-to-door the week prior to the event to notify residents of the runs/walk. The application contains all of the necessary accompanying documents.

The last Corporate Cup Relays event (2019) was extremely well planned and executed and there were no issues. Midwest Corporate Athletic Association also reimbursed the City for the overtime of two PSOs to monitor the event. I have confirmed with Mr. Baldwin that his organization will provide all materials and that DPW will not be required for this event.

The Department of Public Safety will assign personnel to the runs/walk and will monitor the remainder of this event. DPS recommends approval of the Corporate Cup Relays, contingent on the approval of other city departments.



MidWest Corporate Athletic Association

March 28, 2023

To the City of Berkley, MI,

The MidWest Corporate Athletic Association (MWCAA) is a non-profit organization that puts on the Corporate Cup Relays (CCR) every June. This year's event will take place on June 17, 2023, at Anderson Middle School, in Berkley, MI. CCR is meant to "promote health in the workplace and competition among corporate athletes." The MWCAA also promotes philanthropy by supporting fundraising by our participating teams to local charities. Teams do their fundraising before the event, and provide the donations they raise directly to the selected charities. There is no fundraising on the day of the event.

With the support of the Berkely HS track team, who volunteer to help put on this event, we've held the track & field portion of this event at Anderson Middle School since 2016. In 2019 we were able to bring our 5K and 10K road races in Berkley, and we look forward to bringing them back to since the Covid pandemic.

Found within the application package sent to the City of Berkley includes verification of MWCAA's non-profit status. Nobody within the MWCAA is paid and no donations are solicited by the MWCAA. Once the all financial obligations of CCR are met a small sum of money remains in the MWCAA account to be used to start the next year's event, and any remaining balance is donated to the two charities supported by the event. I've provided proof of our non-profit status. The 2022 form doesn't require us to update the Board members info if it hasn't changed, so I've also included our 2018 form, with that info. The 2023 certificate of insurance is also included, with exact verbage requested by the city.

Upon approval from the City of Berkley, the MWCAA will provide a letter of notification to all residents and businesses along the race routes, via existing email distributions. In addition, hand delivery of the letter to each affected residence will be completed the weekend prior to the event.

On June 17th, the event team will provide the course barriers for the road events, as agreed to with the Berkley Police Department and DPW. The event team will install and remove all barriers in a reasonable timeframe before and after the event, per the schedule agreed to with the city. During the events, the streets will not be closed to local traffic. Barriers will be placed, and volunteers will help local traffic to navigate in and around the course, to avoid potential injuries, and minimize disruption to residents. The MWCAA will also provide payment to the City of Berkley for use of their police officers during our event. The police department will stipulate the number of officers and length of time they're needed.

I am available for any questions or additional information required by the City of Berkley. Thank you for your time.

Regards,

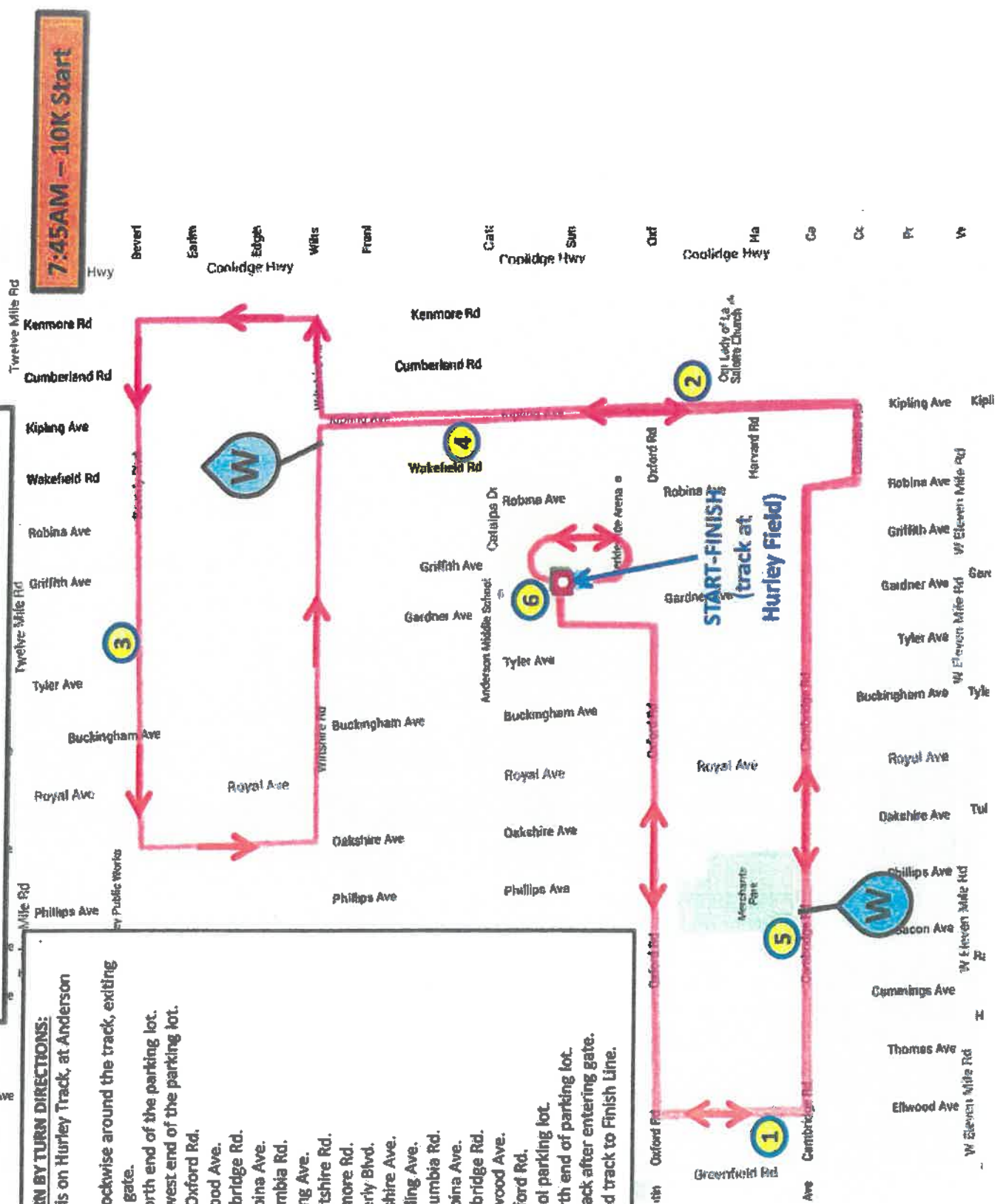
Joe Baldwin

MWCAA President

2023 CORPORATE CUP RELAYS 10K COURSE

10K COURSE TURN BY TURN DIRECTIONS:

- Start-Finish line is on Hurley Track, at Anderson Middle School
- Head counter-clockwise around the track, exiting at the northwest gate.
- Go across the north end of the parking lot.
- Turn left at the north end of the parking lot.
- Turn left onto Oxford Rd.
- Turn right at Ellwood Ave.
- Turn left at Cambridge Rd.
- Turn right at Robina Ave.
- Turn left at Columbia Rd.
- Turn left at Kipling Ave.
- Turn right at Witshire Rd.
- Turn left at Kenmore Rd.
- Turn left at Beverly Blvd.
- Turn left at Oakshire Ave.
- Turn right at Kipling Ave.
- Turn right at Columbia Rd.
- Turn right at Robina Ave.
- Turn left at Cambridge Rd.
- Turn right at Ellwood Ave.
- Turn right at Oxford Rd.
- Turn left at school parking lot.
- Turn right at north end of parking lot.
- Turn left onto track after entering gate.
- Clockwise around track to Finish Line.



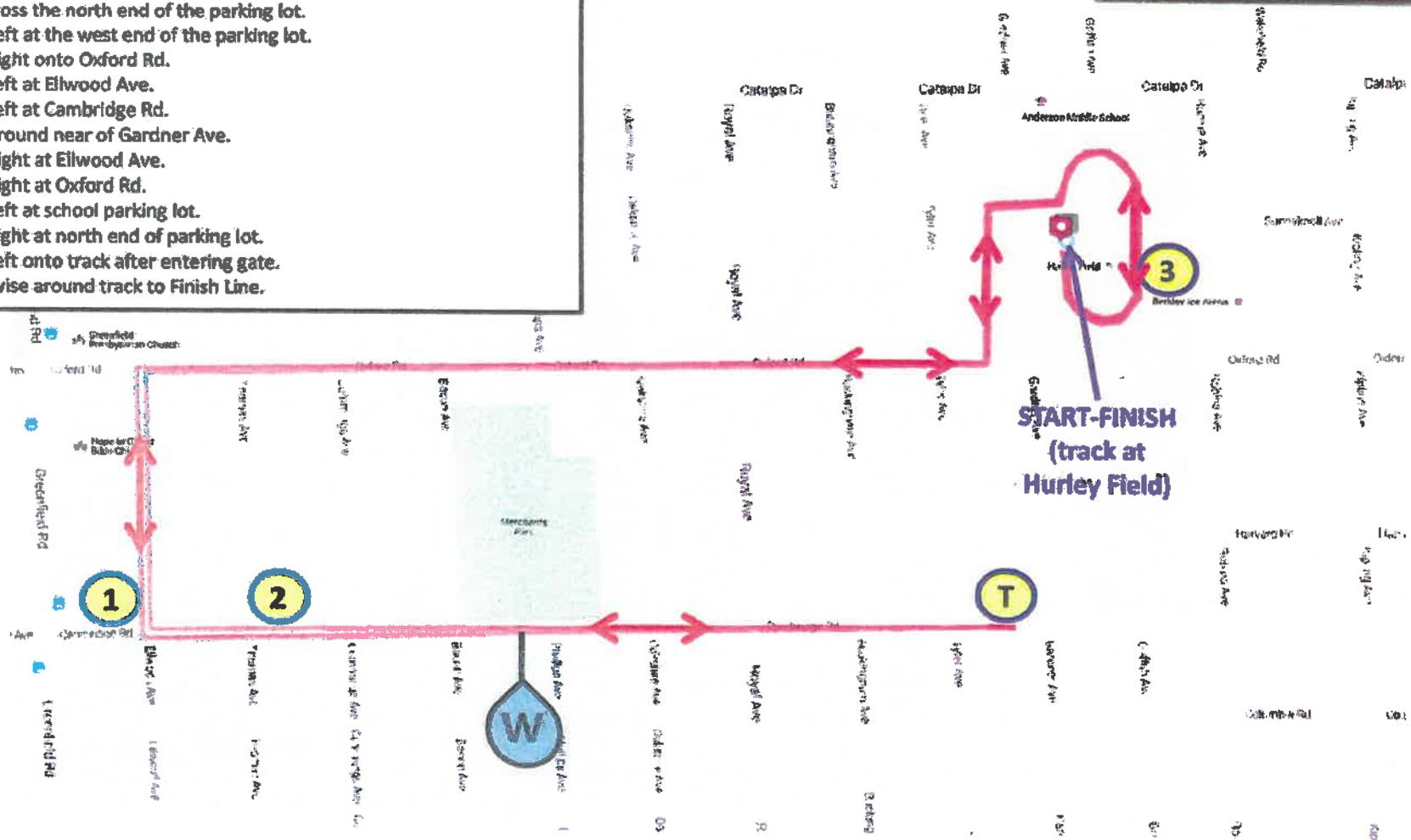
2023 CORPORATE CUP RELAYS 5K COURSE

5K COURSE TURN BY TURN DIRECTIONS:

- Start-Finish line is on Hurley Track, at Anderson Middle School
- Head counter-clockwise around the track, exiting at the northwest gate.
- Go across the north end of the parking lot.
- Turn left at the west end of the parking lot.
- Turn right onto Oxford Rd.
- Turn left at Ellwood Ave.
- Turn left at Cambridge Rd.
- Turn Around near of Gardner Ave.
- Turn right at Ellwood Ave.
- Turn right at Oxford Rd.
- Turn left at school parking lot.
- Turn right at north end of parking lot.
- Turn left onto track after entering gate.
- Clockwise around track to Finish Line.

- 5K COURSE TURN BY TURN DIRECTIONS:**
- Start-Finish line is on Hurley Track, at Anderson Middle School
 - Head counter-clockwise around the track, exiting at the northwest gate.
 - Go across the north end of the parking lot.
 - Turn left at the west end of the parking lot.
 - Turn right onto Oxford Rd.
 - Turn left at Ellwood Ave.
 - Turn left at Cambridge Rd.
 - Turn Around near of Gardner Ave.
 - Turn right at Ellwood Ave.
 - Turn right at Oxford Rd.
 - Turn left at school parking lot.
 - Turn right at north end of parking lot.
 - Turn left onto track after entering gate.
 - Clockwise around track to Finish Line.

9:00AM – 5K Run Start
9:05AM – 5K Walk Start





Victoria Mitchell <vmitchell@berkleymich.net>

Corporate Cup Relays

Shawn Young <syoun@berkleymich.net>

Thu, Apr 13, 2023 at 12:52 PM

To: Victoria Mitchell <vmitchell@berkleymich.net>

Cc: Matt Koehn <mkoehn@berkleypublicsafety.net>, Andrew Hadfield <ahadfield@berkleypublicsafety.net>, Corey Miller <cmiller@berkleypublicsafety.net>, Jordan Kobernick <jkobernick@berkleypublicsafety.net>, Kristen Kapelanski <kkapelanski@berkleymich.net>, Theresa McArlton <tmcarlton@berkleymich.net>, Matthew Baumgarten <mbaumgarten@berkleymich.net>

Victoria- It appears that this event will not need assistance from our department so we should be good to go on our end.

[Quoted text hidden]

--

Shawn Young
Director of Public Works
City Of Berkley
3238 Bacon Ave
Berkley, Michigan 48072
248.658.3490
248.658.3491 fax
syoun@berkleymich.net

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
NONPROFIT CORPORATION ANNUAL REPORT

13-03

2018

Due October 1, 2018 File Online at www.michigan.gov/corpfileonline

Identification Number 800810452	Corporation name MIDWEST CORPORATE ATHLETIC ASSOCIATION (MWCAA)
Resident agent name and mailing address of the registered office GEOFFREY W LANE	
The address of the registered office <div style="text-align: right;">RECEIVED SEP 21 2018 20.00</div>	

If no change in the address of the registered office and/or resident agent proceed to Item 4.

1. Mailing address of registered office in Michigan if changed (may be a P.O. Box)		2. Resident Agent if changed	
3. The address of the registered office in Michigan if changed (a P.O. Box may not be designated as the address of the registered office)			
4. The purposes and general nature and kind of business in which the corporation engaged in during the year covered by this report: TO ORGANIZE AND COORDINATE ACTIVITIES FOR THE CORPORATE RUNNER AND PROMOTE CORPORATE TEAM SPORTMANSHIP.			
5. NAME and BUSINESS OR RESIDENCE ADDRESS			
	President JOE BALDWIN		
If different than President	Secretary DANA WICK		
	Treasurer GEOFF LANE		
If the corporation is a private foundation or formed to provide care to a dentally underserved population, check the following box. If box is checked the board shall consist of 1 or more directors. The board of all other corporations shall consist of 3 or more directors. <input type="checkbox"/>			
Required Director(s)	Director LEONARDO BRITO		
	Director RON PAKE		
	Director TIM GREGORIO		
6. Report due October 1, 2018. Filing Fee \$20.00.		File Online at www.michigan.gov/corpfileonline or mail your completed report with a check or money order payable to the State of Michigan. Return to : Corporations Division P.O. Box 30757 Lansing, MI 48809 (517) 241-6470	
Signature of authorized officer or agent Joe Baldwin		Title PRESIDENT	Date 9-17-18
		Phone (Optional)	

If more space is needed additional pages may be included. Do not staple any items to report. This report is required by Section 911, Act 162, Public Acts of 1992, as amended.
Failure to file this report may result in the dissolution of the corporation.

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
NONPROFIT CORPORATION ANNUAL REPORT

13-03

2022

Due October 1, 2022

File Online at www.michigan.gov/corpfilingonline

Identification Number 800810452	Corporation name MIDWEST CORPORATE ATHLETIC ASSOCIATION (MWCAA)
Resident agent name and mailing address of the registered office GEOFFREY W LANE	
The address of the registered office	



To certify there are NO CHANGES from the previously filed report, check this box and PROCEED TO ITEM 6 for signature. No other sections can be completed if box is checked.

1. Mailing address of registered office in Michigan if changed (may be a P.O. Box)		2. Resident Agent if changed	
3. The address of the registered office in Michigan if changed (a P.O. Box may not be designated as the address of the registered office)			
4. The purposes and general nature and kind of business in which the corporation engaged in during the year covered by this report:			
5. NAME and BUSINESS OR RESIDENCE ADDRESS (Print legible and complete names and addresses)			
	President		
If different than President	Secretary		
	Treasurer		
If the corporation is a private foundation or formed to provide care to a dentally underserved population, check the following box. If box is checked the board shall consist of 1 or more directors. The board of all other corporations shall consist of 3 or more directors.			
Required Director(s)	Director		
	Director		
	Director		
6. Signature of authorized officer or agent <i>X [Signature]</i>		Title PRESIDENT	Date 8/03/22
		Phone (Optional)	

FILE ONLINE AND SAVE time by going to www.michigan.gov/corpfilingonline. You will get an immediate response and you can elect to receive future notices by email to the resident agent. The agent will also be sent an email when a document is filed or a CID/PIN is requested.

Report due October 1, 2022.

Filing Fee \$20.00.

or mail your completed report with a check or money order payable to the State of Michigan, return to:
Corporations Division
P.O. Box 30767
Lansing, MI 48906
(517) 241-6470

If more space is needed additional pages may be included. Do not staple any items to report. This report is required by Section 911, Act 162, Public Acts of 1962, as amended. Failure to file this report may result in the dissolution of the corporation.

2022 FINAL BUDGET

	PD	
<u>SOURCE OF INCOMING FUNDS</u>		<u>AMOUNT (\$)</u>
June 2021 Account balance		\$ 1,589.37
Chevy entry fees - 33 x \$22		\$ 726.00
Ford entry fees 29 x \$22		\$ 638.00
Stellantis entry fees - 40 x 22		\$ 880.00
TOTAL INCOMING FUNDS FOR 2022		\$ 3,833.37
<u>OUTGOING COSTS</u>		
Checking Act Service Fee		\$ 12.00
Treasurer USATF membership (\$25) Geoff to pre-pay		\$ 44.40
USATF meet insurance < 500 Participants Geoff to prepay		\$ 211.00
note: after post report USATF refunded \$149 from \$360 initial payment		
Medals and Trophy		\$ -
Running meet (Les Hale)		\$ 800.00
Track facilities for meet (Les Hale - Anderson Middle School)		\$ 800.00
State of Michigan filing fee for "Non-Profit" status		\$ 20.00
Website costs: \$5 x 12 = \$60 + 15 FOR DOMAIN (Joe to Pre-pay)		\$ 75.00
Tents (two-20x40)		\$ 134.50
TOTAL OUTGOING COSTS FOR 2022		\$ 2,096.90
REMAINING ACCOUNT BALANCE TO BEGIN JUNE 2023 WITH		\$ 1,736.47
Note: green colored outgoing costs are typical yearly costs.		
TOTAL: \$1,996 DONATED BY TEAMS TO CHARITY ORGANIZATIONS		
\$1,178 DONATED TO Michigan Special Olympics & LOCAL CHAPTERS		
\$818 DONATED TO FRIENDS FOR ANIMALS OF DETROIT		

CERTIFICATE OF INSURANCE

PRINT DATE: 12/13/2022

CERTIFICATE NUMBER:

AGENCY:

Edgewood Partners Insurance Center
5509 Peachtree Dunwoody Road, Suite 800
Atlanta, GA 30328
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. Midwest Corp Athletic Assoc
130 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Accredited Surety and Casualty Company, Inc. NAIC# 26379
INSURER B: Allied World National Assurance Company NAIC# 19466

EVENT INFORMATION:

MWCAA Corporate Cup Relays (8/17/2023 - 8/17/2023)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	X Occurrence	1-TRE-IN-17-01338542-00	11/1/2022 12:01 AM	11/1/2023 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$4,000,000
	X Participant Legal Liability				EACH OCCURRENCE \$2,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$2,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	X Occurrence	1-TRE-IN-17-01338543-00	11/1/2022 12:01 AM	11/1/2023 12:01 AM	EACH OCCURRENCE \$3,000,000
					AGGREGATE \$3,000,000
B	OTHER				
	X EXCESS LIABILITY	0313-1301	11/1/2022 12:01 AM	11/1/2023 12:01 AM	EACH OCCURRENCE \$7,000,000
					AGGREGATE \$7,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (RSCG 03 03)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01)

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:

The City of Berkeley, including all elected and appointed officials, all employees, and volunteers, all boards, commissions, and/or authorities and their board members, employees, and volunteers.
3338 Coolidge Hwy
Berkeley MI 48072

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

2023 PRELIMINARY BUDGET

	PD	
<u>SOURCE OF INCOMING FUNDS</u>		<u>AMOUNT (\$)</u>
June 2022 Account balance		\$ 1,736.47
Chevy entry fees - 90 x \$20		\$ 1,800.00
Ford entry fees 85 x \$20		\$ 1,700.00
Stellantis entry fees - 120 x 20		\$ 2,400.00
Nissan (II) 25 x \$20		\$ 500.00
Shinola (II) 25+ x \$20		\$ 500.00
TOTAL INCOMING FUNDS FOR 2023		\$ 8,636.47
<u>OUTGOING COSTS</u>		
Checking Act Service Fee		\$ 12.00
Treasurer USATF membership (\$25) Geoff to pre-pay		\$ 44.40
USATF meet insurance < 500 Participants Geoff to prepay		\$ 360.00
Medals and Trophy		\$ 1,000.00
Running meet (Les Hale)		\$ 800.00
Track facilities for meet (Les Hale - Anderson Middle School)		\$ 800.00
Walk Judge fee (to Jeanne Jeffery)		\$ 100.00
State of Michigan filing fee for "Non-Profit" status		\$ 20.00
Website costs: \$5 x 12 = \$60 + 15 FOR DOMAIN (Joe to Pre-pay)		\$ 75.00
2-30x60 tent- Div I/III. 20X40 tent - Div II		\$ 2,165.00
EastSide Racing (5K/10K Timing fee)		\$ 1,050.00
City of Berkley - 2 Officers Overtime		\$ 450.00
TOTAL OUTGOING COSTS FOR 2023		\$ 6,876.40
REMAINING ACCOUNT BALANCE TO BEGIN JUNE 2024 WITH		\$ 1,760.07
Note: green colored outgoing costs are typical yearly costs.		
Numbers in red font are estimated, since costs are finalized on the day of the event.		
TOTAL: \$???? DONATED BY TEAMS TO CHARITY ORGANIZATIONS		
\$??? DONATED TO Michigan Special Olympics & LOCAL CHAPTERS		
\$??? DONATED TO FRIENDS FOR ANIMALS OF DETROIT		

2023 MWCAA Corporate Cup Relays Event Schedule

(as of 03/16/23)

start time

CCR Event Order:

6:30 AM	Registration begins for 5K & 10K events
---------	---

7:45 AM	10K Run (Div. 1)
9:00 AM	5K Run (Div. 1, 2 & 3)
9:05 AM	5K Walk (Div. 1)
10:10 AM	Break for team pictures (morning events)
10:30 AM	Team Shot Put (Div. 1 & 2)
10:30 AM	Team Jump (high & long) (Div. 1)

Events on the track:

12:00 PM	Sprint Relay (Div. 3)
12:10 PM	Submaster Sprint Relay (Div. 2)
12:20 PM	Submaster Sprint Relay (Div. 1)
12:30 PM	Distance Relay (Div. 1)
1:00 PM	Executive Relay (Div. 1)
1:20 PM	4x100 (Div. 3)
1:25 PM	4x100 (Div. 2)
1:30 PM	4x100 (Div. 1)
1:35 PM	Women's Relay (Div. 1)
1:45 PM	Submaster Distance Relay (Div. 1) & (Div. 3) Distance Relay
2:05 PM	Masters Relay (Div. 2)
2:15 PM	Michigan Special Olympics 100m dash
2:30 PM	Break for team pictures (afternoon events)
2:40 PM	Pyramid Relay (Div. 1)
2:55 PM	3 Lap Sprint (Div. 2)
3:00 PM	3 Lap Sprint (Div. 1)
3:15 PM	Masters Relay (Div. 1)
3:30 PM	Women's 800m (Div. 1)
3:45 PM	Men's Mile (Div. 1)
4:00 PM	Open Mile (Div. 2)
4:15 PM	Sprint Relay (Div. 1)

Div. 1 competes in all events

Indicates a Div. 2 event

Indicates a Div. 3 event

May 15, 2023 Regular City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the "Berkley Street Art Fest" event on Saturday, July 15, 2023 from 11 a.m.-5 p.m. on Coolidge Highway, between Catalpa and Beverly, for the Berkley Area Chamber of Commerce, P.O. Box 72-1253. Approval is conditional upon the submission of required items and documents prior to event dates.

Ayes:

Nays:

Motion:



CITY OF BERKLEY
COMMUNITY SPECIAL EVENT
PERMIT APPLICATION DISPOSITION CHECKLIST

Event Name: Berkeley Art Fest

Event Date(s) July 15 2023 Location(s) Coolidge Ave between Event Hours 11 am - 5 pm
Catapla & Berkeley Culinary Arts Alley
Drexel & ~~Franklin~~

ORGANIZATION:

Organization Name:

Berkeley Chamber

Headquarters Street Address:

PO Box 72-1253

City:

Berkeley

State:

MI

Zip Code:

48072

Phone:

Website:

www.BerkeleyStreetArtFest.com

Tax Exempt Status (as defined by the US Internal Revenue Service):

Non-Profit ☒ 501(c)(3) ☐ N/A ☐ Other (specify) _____

The following documents have been submitted:

Completed application ☒

☒ YES ☐ NO

Valid IRS tax exempt verification

☒ YES ☐ NO

Financial report for the preceding fiscal year ☒

☒ YES ☐ NO

Proof of Commercial Liability Coverage ☒

☒ YES ☐ NO

Estimated cost to execute the solicitation / event

☒ YES ☐ NO

Charitable Solicitation / Special Event Hold Harmless Agreement ☒

☒ YES ☐ NO

Application reviewed by:

Public Safety
Community Dev.
Building Official

Wm. K. 5-11-23

Public Works

Dee Blake

Comments:

VA 4/23

Presented to City Council:

Date:

Approved:

☐ YES ☐ NO

Organization Notified

☐ YES ☐ NO

Date



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

Print Form

CITY OF BERKLEY, MICHIGAN COMMUNITY SPECIAL EVENT APPLICATION

Name of Event: Berkley Street Art Fest

Organization / Contact:

Name of Organization: Berkley Area Chamber of Commerce Contact's Name: Katie Kutscher
Address: PO Box 72-1253 City: Berkey State/zip: MI
Telephone: _____ 24 Hour Emergency Contact: _____

If event will be on private property owned by someone else, then a letter of permission from the property owner must be submitted with the application.

Event Location:

If the event involves city streets or sidewalks, include a map showing the location.
A petition from affected businesses may be required. Coolidge Ave between Catapla and Beverly Avenues/Doretha

Dates and Hours of Event: July 15th Set up 6am Event 11am-5pm Tear down ends at 6pm Road Closure 4am-8pm

How many employees or volunteers? 3 staff 5-10 volunteers depending on time of day

How will site be secured during off-hours? No off hours, volunteers will open and close barriers to let vendors in and out

What type of merchandise will be sold? Sidewalk chalk, handmade goods, jewelry, food trucks

If you are selling food, include a copy of your receipt from Oakland County Health Department.

Will there be any electricity outside the building (e.g., extension cords, heaters, lights)?
If yes, an electrical inspection by the City will be required after set up and before opening. For the DJ

Include a Site Plan showing where merchandise will be sold, how pedestrian and vehicular traffic will circulate on the site.

What are your plans for set up and removal?
Vendors set up and tear down booths. Staff and volunteers open and close barriers at set up and tear down as vendors arrive and leave

Tax Exempt Status (as defined by the US Internal Revenue Service):

Non-Profit ☐ 501.C3 ☐ Other (specify) ☐ 501(c) 6

Include the following documents:

- ☐ Internal Revenue Service tax exempt documentation for the organization.
- ☐ Organization's financial report for the preceding fiscal year.
- ☐ Proof of Commercial Liability Coverage on an "occurrence basis", naming the City of Berkley as additional insured, with no less than \$1,000,000 per occurrence and/or combined single limit, Personal Injury, Bodily injury, and Property Damage.
- ☐ Liquor Liability, \$500,000 per occurrence and \$500,000 aggregate. (if applicable)
- ☐ Special Event Hold Harmless Agreement signed by an authorized representative

By Ordinance, each Community Special Event is limited to a maximum of 7 days.

Applications must be received at least 45 days prior to the event. Events involving the public right of way will require City Council approval. I understand that a representative of the organization will need to attend the City Council meeting. The City will notify me of the meeting date and time.

An application will be denied or an event shut down if complete and accurate information is not provided.

Katie Kutscher
Signature of Applicant

3/30/23
Date

APPROVALS

DEPARTMENT	Approve (YES/NO)	Signature	Date
Planning/Building	Yes	<i>[Signature]</i>	4-20-23
Comments:			
Public Safety	Yes	<i>[Signature]</i>	5-11-23
Comments:			
Notify SMART, ambulance, and waste collection of any road closures.			
Public Works:		<i>[Signature]</i>	5-11-23
Comments:			
Parks/Recreation	Yes	<i>[Signature]</i>	5/10/23
Comments:			
City Clerk	Yes	Victoria Mitchell	4/26/23
Comments:			
City Manager	Yes	<i>[Signature]</i>	5/11/23
Comments:			

For City Use Only:

Date Application Received 4-24-23 Receipt Number PTU 23-0004

Received		Receipt Number	Date Received
Application Fee (\$200.00)	<input checked="" type="checkbox"/>	64 522	4-24-23
Clean up Bond (\$100.00)	<input checked="" type="checkbox"/>	64 523	4-24-23
Fee Waived	<input type="checkbox"/>	City Manager's approval required	N/A

City Manager's Signature: _____ Date: _____

IF APPLICABLE:

Motion Number:

Conditions (if any):

Is fee to be reimbursed?



CITY OF BERKLEY COMMUNITY SPECIAL EVENT HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement is between Berkley Chamber (the Organization) and the City of Berkley, Michigan, (City) for the date(s) specified below.

Organization Name Berkley Chamber
Address PO Box 72-1253
City Berkley State MI Zip 48072 Phone _____
Event Name Berkley Art Fest
Event Location(s) Coolidge Ave between Event Date(s) 7/15/23
Catapult + Berkley Doretha ~~Fontaine~~ ~~Market~~
Culinary arts alley

To the fullest extent permitted by law, the Organization expressly agrees to indemnify and hold harmless the City of Berkley, its elected and appointed officials, its employees and volunteers and others working on behalf of the City, from and against all loss, cost, expense, damage, liability or claims (whether groundless or not) arising out of bodily injury, sickness or disease (including death resulting at any time there from) which may be sustained or claimed by any person or persons participating in the above named event.

This includes damage or destruction of any property (including loss of use) based on any act or omission (negligent or otherwise) of the Organization or anyone acting on its behalf in connection with or incidental to this agreement. The Organization shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder. In the event of any suit, action or proceeding, the Organization shall pay:

- Any and all judgments which may be recovered.
- Any and all expenses, including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred.

The Organization shall not be responsible to the City on indemnity for damages caused by or resulting from the City's sole negligence.

Authorized Representative Rachel Kutscher Title Events operations
(Please print)
Signature [Signature] Date 4/16/23

CITY OF BERKLEY MICHIGAN

TEMPORARY TRAFFIC CONTROL ORDER

(TCO NUMBER)

In accordance with the duly adopted Uniform Traffic Code for Cities, Townships, and Villages, the Traffic Engineer hereby issues the following Temporary Traffic Control Order.

Film Permit Applicant: Please provide the information requested in the shaded area. Submit this page with your application.

PROJECT NAME:	Berkley Street Art Fest
Location	Coolidge Hwy between Catalpa & Berkley
DATE/S/TIMES:	July 15 11 am - 5 pm Road Closure 4 am - 8 pm Dorothy Farmer Market "Culinary Arts Alley"
RESPONSIBLE PARTY:	
Name:	Berkley Area Chamber of Commerce / Katie Kulscher
Street Address:	PO Box 72-1253
City/State/ZIP:	Berkley MI 48072
Contact Phone:	
Email address:	events@berkleychamber.com

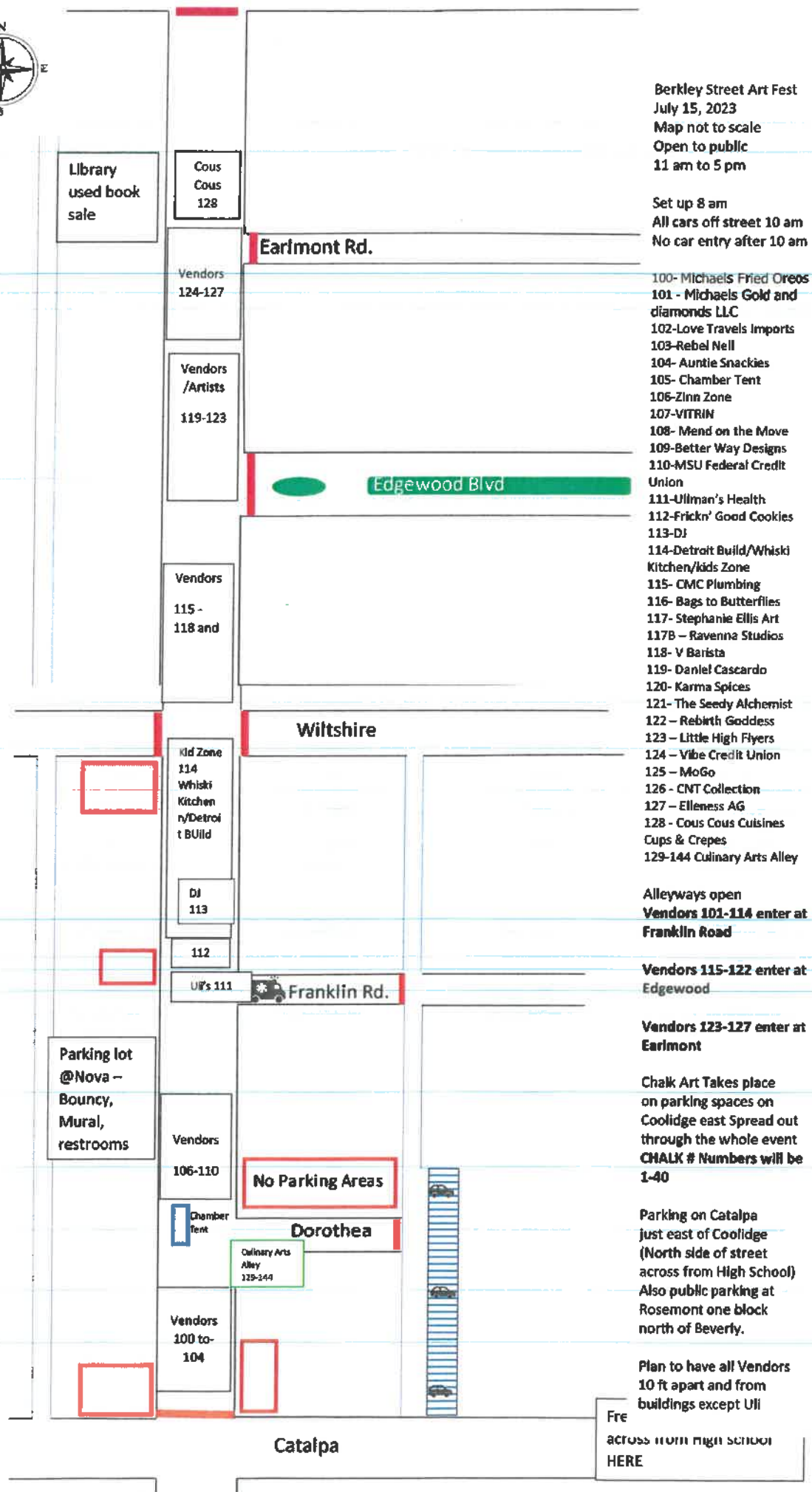
For Official Use Only:

Action required by City :	
(Attach additional pages if needed)	

Approved by: (Print name and title below)	Signature:	Date:
Public Safety	M. K	5-11-23
Public Works	Pat Olan	5-11-23
Building Official Community Development	LA [Signature]	4-27-23

**Original – Traffic Control File

Return copy of completed form to City Clerk's Office





Victoria Mitchell <vmitchell@berkleymich.net>

Berkley Street Art Fest

Katherine Kutscher <521sunrise@gmail.com>

Wed, Apr 26, 2023 at 7:15 AM

To: Victoria Mitchell <vmitchell@berkleymich.net>

\$7700 - Estimated cost to operate

And here is the map that will be updated with vendors as applications come in.

Thanks!

[Quoted text hidden]

--

Katherine Kutscher



2023 BSAF Map.docx

223K



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

THE GREATER BERKLEY CHAMBER OF
COMMERCE
PO BOX 72 1253
BERKLEY, MI 48072

Date:
08/06/2021
Employer ID number:

Person to contact:
Accounting period ending:
December 31
Form 990/990-EZ/990-N required:
Yes
Effective date of exemption:
November 12, 2020
Contribution deductibility:
No
Addendum applies:
No
DLN:

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(6). This letter could help resolve questions on your exempt status. Please keep it for your records.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Berkley Area Chamber of Commerce
Profit and Loss
January - March, 2023

	Total Actual		Budget
	Jan - Mar, 2023	Jan - Mar, 2022 (PY)	Jan - Dec, 2023
Income			
400 Membership Dues Collected	7,890.00	9,000.00	32,000.00
410 ART FAIR REVENUE	26,280.00	17,874.80	29,070.00
420 CRUISEFEST REVENUE	-	-	3,400.00
430 OTHER PROGRAM REVENUE	2,765.00		4,000.00 *BERK PERK
435 Berkley Street Art Fest	1,075.00	975.00	14,087.00
440 NETWORKING REVENUE	1,000.00	1,000.00	2,300.00
460 OTHER MEMBER REVENUE	7,000.00	10,427.00	25,255.00
482 Reimbursement		3,702.75	-
Total Income	46,010.00	42,979.55	110,112.00
Gross Profit	46,010.00	42,979.55	110,112.00
Expenses			
50 ADMINISTRATIVE EXPENSES	12,992.15	17,144.53	71,591.00
70 PROGRAM EXPENSES	4,892.55	3,431.14	45,072.18
Total Expenses	17,884.70	20,575.67	116,663.18
Net Operating Income	28,125.30	22,403.88	(6,551.18)
Other Expenses			
728 Redeemed Gift Certificate	24.00		
Total Other Expenses	24.00	-	-
Net Other Income	(24.00)	-	-
Net Income	28,101.30	22,403.88	(6,551.18)

Berkley Area Chamber of Commerce
Profit and Loss
January - March, 2023

	Total Actual		Budget
	Jan - Mar, 2023	Jan - Mar, 2022 (PY)	Jan - Dec, 2023
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Total Other Expenses	24.00	-	-
Net Other Income	(24.00)	-	-
Net Income	28,101.30	22,403.88	(6,551.18)

11-0080-00
EAGLE ROCK INSURANCE AGENCY INC
1904 11 MILE RD
BERKLEY MI 48072-3046

Auto-Owners INSURANCE

LIFE • HOME • CAR • BUSINESS

PO BOX 30660 • LANSING, MI 48909-8160

Agency phone: 248-548-5530

03-06-2023

Home-Owners Insurance Company

You can view your policy or change your paperless options at any time online at www.auto-owners.com.

BERKLEY AREA CHAMBER OF COMMERCE
PO BOX 1253
BERKLEY MI 48072

RE: Policy 102311-04353953-23

Thank you for selecting Auto-Owners Insurance Group to serve your insurance needs! Feel free to contact your independent Auto-Owners agent with questions you may have. If you have questions your agent is unable to answer, please contact us at 517.323.1200.

Auto-Owners and its affiliate companies offer a full complement of policies, each of which has its own eligibility requirements, coverages and rates. Please take this opportunity to review your insurance needs with your Auto-Owners agent, and discuss which company and program may be most appropriate for you.

Auto-Owners Insurance Company was formed in 1916. Our A++ (Superior) rating by A.M. Best Company signifies that we have the financial strength to provide the insurance protection you need. The Auto-Owners Insurance Group is comprised of six property and casualty companies and a life insurance company.

Serving Our Policyholders and Agents Since 1916



INSURANCE COMPANY
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

TAILORED PROTECTION POLICY DECLARATIONS

AGENCY EAGLE ROCK INSURANCE AGENCY INC
11-0080-00 MKT TERR 004 248-548-5530

Renewal Effective 03-09-2023

INSURED BERKLEY AREA CHAMBER OF COMMERCE

POLICY NUMBER

Company Use 04-23-MI-1003

ADDRESS PO BOX 1253

Company
Bill

Policy Term

12:01 a.m. 12:01 a.m.
03-09-2023 to 03-09-2024

BERKLEY MI 48072

In consideration of payment of the premium shown below, this policy is renewed. Please attach this Declarations and attachments to your policy. If you have any questions, please consult with your agent.

55039 (11-87)

COMMON POLICY INFORMATION

Business Description: Chamber Of Commerce

Entity: Chamber Of Commerce

Discount Applies For Affiliation With: Berkley Chamber Of Commerce

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PART(S):	PREMIUM
COMMERCIAL GENERAL LIABILITY COVERAGE	\$1,981.00
TOTAL	\$1,981.00
PAID IN FULL DISCOUNT	\$11.00
TOTAL POLICY PREMIUM IF PAID IN FULL	\$1,970.00

THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

The Paid in Full Discount does not apply to fixed fees, statutory charges or minimum premiums.

Forms that apply to all coverage part(s) shown above (except garage liability, dealer's blanket, commercial automobile, if applicable):
55002 (07-12) 55056 (07-87) 59390 (11-20)

THIS POLICY IS EXEMPT FROM THE FILING REQUIREMENTS OF SECTION 2236 OF THE INSURANCE CODE OF 1956, 1956 PA 218, MCL 500.2236.



Home-Owners Ins. Co.

Issued 03-06-2023

AGENCY EAGLE ROCK INSURANCE AGENCY INC
11-0080-00 MKT TERR 004Company POLICY NUMBER
Bill

04-23-MI-1003

INSURED BERKLEY AREA CHAMBER OF COMMERCE

Term 03-09-2023 to 03-09-2024

LOCATION 0002 - BUILDING 0001

Location: 13142 Borgman Ave, Huntington Woods, MI 48070-1004

Territory: 003

County: Oakland

CLASSIFICATION	CODE	SUBLINE	PREMIUM BASIS	RATE	PREMIUM
Commercial General Liability Plus Endorsement Included At 7.5% Of The Premises Operation Premium	00501	Prem/Op	Prem/Op Prem Included	Included	Included
Special Event Per 55056 Attached - Premium Not Subject To Cancellation Adjustment	00505	Prem/Op Prod/Comp Op	Flat Charge 3 3		\$1,575.00 \$175.00
Professional And Trade Associations No Building Or Premises Owned Or Leased Except As Offices (For-Profit)	46881	Prem/Op Prod/Comp Op	Members 156 156	Each 1 .705 .007	\$110.00 \$1.00
Additional Interests	49950				
Designated Per/Organization L					
1. Berkley School Distr		Prem/Op Prod/Comp Op	Flat Charge Flat Charge		\$25.00 \$25.00
Cg2037 04-13 Add'L Ins - O/L/C					
1. City Of Berkley		Prod/Comp Op	Flat Charge		\$30.00
Cg2010 04-13 Add'L Ins-Excl Prod					
1. City Of Berkley		Prem/Op	Flat Charge		\$20.00

COMMERCIAL GENERAL LIABILITY COVERAGE - LOCATION 0002 SUMMARY

	PREMIUM
TERRORISM - CERTIFIED ACTS SEE FORM: 59350, 55405, 59390	\$20.00
LOCATION 0002	\$1,981.00



Home-Owners Insurance Company

COMMERCIAL GENERAL LIABILITY
CG 20 26 04 13**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****ADDITIONAL INSURED - DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE**Name Of Additional Insured Person(s) Or Organization(s):**

BERKLEY SCHOOL DISTRICT

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not

be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



Home-Owners Insurance Company

COMMERCIAL GENERAL LIABILITY
CG 21 00 07 98**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****EXCLUSION - ALL HAZARDS IN CONNECTION WITH
DESIGNATED PREMISES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE**Description And Location Of Premises:**

PUB CRAWL

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The following exclusion is added to Paragraph 2., **Exclusions of Section I – Coverage A – Bodily Injury And Property Damage Liability** and Paragraph 2., **Exclusions of Section I – Coverage B – Personal And Advertising Injury Liability**:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of:

1. The ownership, maintenance or use of the premises shown in the Schedule or any property located on these premises;

2. Operations on those premises or elsewhere which are necessary or incidental to the ownership, maintenance or use of those premises; or
3. Goods or products manufactured at or distributed from those premises.



insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its

intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



Home-Owners Insurance Company

55405 (7-08)Y

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONDITIONAL EXCLUSION OF TERRORISM INVOLVING NUCLEAR, BIOLOGICAL OR CHEMICAL TERRORISM (RELATING TO DISPOSITION OF FEDERAL TERRORISM RISK INSURANCE ACT)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
OWNERS AND CONTRACTORS PROTECTIVE LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART

A. Applicability Of This Endorsement

1. The provisions of this endorsement will apply if and when one of the following situations occurs:

a. The federal Terrorism Risk Insurance Program ("Program"), established by the Terrorism Risk Insurance Act of 2002 (including ensuing Congressional actions pursuant to the Act), terminates; or

b. The Program is renewed, extended or otherwise continued in effect:

(1) With revisions that increase insurers' statutory percentage deductible or decrease the federal government's statutory percentage share in potential terrorism losses above such deductible, or that results in a change in the level or terms or conditions of coverage; and

(2) We are not required by the Program to make terrorism coverage available to you and elect not to do so.

2. When this endorsement becomes applicable in accordance with the terms of A.1.a. or A.1.b., above, it supersedes any terrorism

endorsement already endorsed to this policy that addresses "certified acts of terrorism".

3. If this endorsement does NOT become applicable, then any terrorism endorsement already endorsed to this policy, that addresses "certified acts of terrorism", will remain in effect. However, if the Program is renewed, extended or otherwise continued in effect with revisions that change the level or terms or conditions of coverage, and we are required to offer you the revised coverage or to provide revised coverage to those who previously accepted coverage under the Program, then we will take the appropriate steps in response to the federal requirements.

- B. The following definition is added and applies under this endorsement wherever the term terrorism is enclosed in quotation marks.

"Terrorism" means activities against persons, organizations or property of any nature:

1. That involve the following or preparation for the following:
- a. Use or threat of force or violence; or
 - b. Commission or threat of a dangerous act; or



**CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM
AND
IMPORTANT INFORMATION REGARDING TERRORISM RISK
INSURANCE COVERAGE**

It is agreed:

1. With respect to any one or more certified acts of terrorism, we will not pay any amounts for which we are not responsible because of the application of any provision which results in a cap on our liability for payments for terrorism losses in accordance with the terms of the federal Terrorism Risk Insurance Act of 2002 (including ensuing Congressional actions pursuant to the Act).
2. Certified act of terrorism means any act certified by the Secretary of the Treasury, in consultation with:
 - a. the Secretary of Homeland Security; and
 - b. the Attorney General of the United Statesto be an act of terrorism as defined and in accordance with the federal Terrorism Risk Insurance Act of 2002 (including ensuing Congressional actions pursuant to the Act).
3. Under the federal Terrorism Risk Act of 2002 (including ensuing Congressional actions pursuant to the Act) a terrorist act may be certified:
 - a. if the aggregate covered commercial property and casualty insurance losses resulting from the terrorist act exceed \$5 million; and
 - b. (1) if the act of terrorism is:
 - a) a violent act; or
 - b) an act that is dangerous to human life, property or infrastructure; and(2) if the act is committed:
 - a) by an individual or individuals as part of an effort to coerce the civilian population of the United States; or
 - b) to influence the policy or affect the conduct of the United States government by coercion.

All other policy terms and conditions apply.



Home-Owners Ins. Co.

Issued 03-06-2023

AGENCY EAGLE ROCK INSURANCE AGENCY INC
11-0080-00 MKT TERR 004

Company POLICY NUMBER
Bill

04-23-MI-1003

INSURED BERKLEY AREA CHAMBER OF COMMERCE

Term 03-09-2023 to 03-09-2024

55056 (07-87)

SUPPLEMENTAL DECLARATIONS

SPECIAL EVENTS INCLUDE:

BERKLEY ART BASH - JUNE 2023

BERKLEY STREET ART FEST - JULY 2023

Home-Owners Ins. Co.

Issued 03-06-2023

AGENCY EAGLE ROCK INSURANCE AGENCY INC
11-0080-00 MKT TERR 004Company POLICY NUMBER
Bill

04-23-MI-1003

INSURED BERKLEY AREA CHAMBER OF COMMERCE

Term 03-09-2023 to 03-09-2024

55040 (11-87)

COMMERCIAL GENERAL LIABILITY COVERAGE

COVERAGE	LIMITS OF INSURANCE
General Aggregate (Other Than Products-Completed Operations)	\$2,000,000
Products-Completed Operations Aggregate	\$2,000,000
Each Occurrence	\$1,000,000
COMMERCIAL GENERAL LIABILITY PLUS ENDORSEMENT	
Damage to Premises Rented to You (Fire, Lightning, Explosion, Smoke or Water Damage)	\$300,000 Any One Premises
Medical Payments	\$10,000 Any One Person
Hired Auto & Non-Owned Auto	\$1,000,000 Each Occurrence
Expanded Coverage Details See Form:	
Extended Watercraft	
Broadened Supplementary Payments	
Broadened Knowledge Of Occurrence	
Additional Products-Completed Operations Aggregate	
Blanket Additional Insured - Lessor of Leased Equipment	
Blanket Additional Insured - Managers or Lessors of Premises	
Newly Formed or Acquired Organizations Extension	
Blanket Waiver of Subrogation	

Twice the "General Aggregate Limit", shown above, is provided at no additional charge for each 12 month period in accordance with form 55885.

AUDIT TYPE: Non-Audited

Forms that apply to this coverage:

CG2100 (07-98)	55405 (07-08)	59350 (01-15)	55146 (06-04)	CG0168 (10-92)
IL0017 (11-85)	IL0021 (07-02)	IL0286 (04-17)	CG2106 (05-14)	55091 (05-17)
CG2138 (11-85)	CG0001 (04-13)	55513 (05-17)	CG2109 (06-15)	55029 (05-17)
CG2196 (03-05)	CG2132 (05-09)	CG2147 (12-07)	55885 (05-17)	CG2037 (04-13)
CG2010 (04-13)	59325 (12-19)	CG2026 (04-13)	59390 (11-20)	

May 15, 2023 Regular City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the Berkley Dads' Club Opening Day Parade on Saturday, June 3, 2023 at 10 a.m. beginning at Berkley High School and concluding at Community Field #1. Approval is conditional upon the submission of required items and documents prior to event dates.

Ayes:

Nays:

Motion:



**CITY OF BERKLEY
COMMUNITY SPECIAL EVENT
PERMIT APPLICATION DISPOSITION CHECKLIST**

Event Name: Berkley DADS Club opening Day Parade 2023

Event Date(s) 6/3/2023 Location(s) BHS to 2400 Robina ^{PARADE} _{WALK} Event Hours _____

ORGANIZATION:

Organization Name:

Berkley DADS Club

Headquarters Street Address:

P.O. Box 721036 288612m.

City:

Berkley

State:

MI

Zip Code:

48072

Phone: _____

Website:

Leagueathletics.com/?org=berkleydadsclub.org

Tax Exempt Status (as defined by the US Internal Revenue Service):

Non-Profit _____

501(c)(3) ☒

N/A _____

Other (specify) 38-6087751

The following documents have been submitted:

Completed application

☒ YES ☐ NO

Valid IRS tax exempt verification

☒ YES ☐ NO

Financial report for the preceding fiscal year

☒ YES ☐ NO

Proof of Commercial Liability Coverage

☒ YES ☐ NO

Estimated cost to execute the solicitation / event

☒ YES ☐ NO

Charitable Solicitation / Special Event Hold Harmless Agreement

☒ YES ☐ NO

Application reviewed by:

Public Safety ☒ [Signature]

Public Works [Signature]

Building Official

Comments:

Community Dev. [Signature]

Presented to City Council:

Date: _____

Approved: _____

☐ YES ☐ NO

Organization Notified _____

☐ YES ☐ NO

Date _____



City Clerk's Office
3938 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

Print Form

CITY OF BERKLEY, MICHIGAN COMMUNITY SPECIAL EVENT APPLICATION

Name of Event: Berkley Dads Club opening day parade 2023

Organization / Contact:

Name of Organization: Berkley Dads Club Contact's Name: Joshua Pollard

Address: _____ City: _____ State/zip: _____

Telephone: _____ 24 Hour Emergency Contact: _____

If event will be on private property owned by someone else, then a letter of permission from the property owner must be submitted with the application.

Event Location:

If the event involves city streets or sidewalks, include a map showing the location.
A petition from affected businesses may be required.

Dates and Hours of Event: 6/03/23 10AM to 10:15AM

How many employees or volunteers? 20+

How will site be secured during off-hours?

What type of merchandise will be sold? N/A

If you are selling food, include a copy of your receipt from Oakland County Health Department.

Will there be any electricity outside the building (e.g., extension cords, heaters, lights)?
If yes, an electrical inspection by the City will be required after set up and before opening. N/A

Include a Site Plan showing where merchandise will be sold, how pedestrian and vehicular traffic will circulate on the site.

What are your plans for set up and removal? N/A

Tax Exempt Status (as defined by the US Internal Revenue Service):

Non-Profit ☐ 501.C3 ☒ Other (specify) ☐

38-6087751

Include the following documents:

- ☐ Internal Revenue Service tax exempt documentation for the organization.
- ☐ Organization's financial report for the preceding fiscal year.
- ☐ Proof of Commercial Liability Coverage on an "occurrence basis", naming the City of Berkley as additional insured, with no less than \$1,000,000 per occurrence and/or combined single limit, Personal injury, Bodily Injury, and Property Damage.
- ☐ Liquor Liability, \$500,000 per occurrence and \$500,000 aggregate. (if applicable)
- ☐ Special Event Hold Harmless Agreement signed by an authorized representative

By Ordinance, each Community Special Event is limited to a maximum of 7 days.

Applications must be received at least 45 days prior to the event. Events involving the public right of way will require City Council approval. I understand that a representative of the organization will need to attend the City Council meeting. The City will notify me of the meeting date and time.

An application will be denied or an event shut down if complete and accurate information is not provided.

Joshua Pollard
Signature of Applicant

5/3/23
Date

APPROVALS

DEPARTMENT	Approve (YES/NO)	Signature	Date
Planning/Building	yes	<i>[Signature]</i>	5-10-23
Comments:			
Public Safety	yes	<i>[Signature]</i>	5-5-23
Comments:			
Notify SMART, ambulance, and waste collection of any road closures.			
Public Works:	yes	<i>[Signature]</i>	5-11-23
Comments:			
Parks/Recreation	yes	<i>[Signature]</i>	5/10/23
Comments:			
City Clerk	yes	<i>[Signature]</i>	5-10-23
Comments:			
City Manager	yes	<i>[Signature]</i>	5/11/23
Comments:			

For City Use Only:

Date Application Received
Receipt Number PTU23-0005

Received	Receipt Number	Date Received
Application Fee (\$200.00) <input type="checkbox"/>		
Clean up Bond (\$100.00) <input type="checkbox"/>		
Fee Waived <input checked="" type="checkbox"/>	City Manager's approval required	<i>[Signature]</i>

City Manager's Signature: _____ Date: _____

IF APPLICABLE:

Motion Number:

Conditions (if any):

Is fee to be reimbursed?



CITY OF BERKLEY COMMUNITY SPECIAL EVENT HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement is between Berkley DADS Club, (the Organization) and the City of Berkley, Michigan, (City) for the date(s) specified below.

Organization Name Berkley DADS Club
Address P.O. Box 721036 2886 12 mile rd
City Berkley State MI Zip 48072 Phone _____
Event Name Berkley DADS Club opening day PARADE 2023
Event Location(s) RTS to 2400 Robina Event Date(s) 6/3/23

To the fullest extent permitted by law, the Organization expressly agrees to indemnify and hold harmless the City of Berkley, its elected and appointed officials, its employees and volunteers and others working on behalf of the City, from and against all loss, cost, expense, damage, liability or claims (whether groundless or not) arising out of bodily injury, sickness or disease (including death resulting at any time there from) which may be sustained or claimed by any person or persons participating in the above named event.

This includes damage or destruction of any property (including loss of use) based on any act or omission (negligent or otherwise) of the Organization or anyone acting on its behalf in connection with or incidental to this agreement. The Organization shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder. In the event of any suit, action or proceeding, the Organization shall pay:

- Any and all judgments which may be recovered.
- Any and all expenses, including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred.

The Organization shall not be responsible to the City on indemnity for damages caused by or resulting from the City's sole negligence.

Authorized Representative DAVID SCHMIDT Title President
(Please print)
Signature [Signature] Date 5-3-23

CITY OF BERKLEY MICHIGAN

TEMPORARY TRAFFIC CONTROL ORDER

(TCO NUMBER)


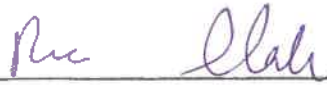
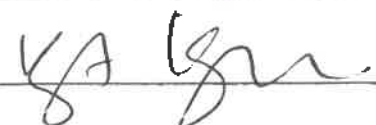
In accordance with the duly adopted Uniform Traffic Code for Cities, Townships, and Villages, the Traffic Engineer hereby issues the following Temporary Traffic Control Order.

Film Permit Applicant: Please provide the information requested in the shaded area. Submit this page with your application.

PROJECT NAME:	Berkley DADS Club Parade
Location	BHS to 2400 Robina Community field 1
DATE/S/TIMES:	6/03/23 10:00AM parade start BHS 10:15 Am parade ends Community field 1
RESPONSIBLE PARTY:	
Name:	Joshua Pollard
Street Address:	
City/State/ZIP:	Berkley MI 48072
Contact Phone:	
Email address:	

For Official Use Only:

Action required by City :	
(Attach additional pages if needed)	

Approved by: (Print name and title below)	Signature:	Date:
Public Safety		5-5-27
Public Works		5-19-23
Building Official Community Development		5-10-23

**Original – Traffic Control File

Return copy of completed form to City Clerk's Office

WILLOW

GRIFFITH AVE

WAKEFIELD RD

CUMBERLAND RD

KENMORE RD

BERKLEY AVE

TENNYSON
HOMES

FRANKLIN RD

HENLEY AVE

KIPLING AVE

Robina Ave

CATALPA DR

Berkley
High School

Hurley Field

SUNNYKNOLL
FARMS

OXFORD RD

DENLER ACRES

The Wedding
Shoppe

HARVARD RD

BERKLEY AVE

HANNAN
ROYAL

COLUMBIA RD

IT

MSU Federal



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/09/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne Indiana 46804	CONTACT NAME: Mass Merch Underwriting PHONE (A/C, No, Ext): 800-722-5676 FAX (A/C, No): 260-459-5105 E-MAIL ADDRESS: NRPA_Insurance_Programs@aon.com PRODUCER CUSTOMER ID:														
INSURED Berkley Dads' Club P.O. Box 721036 Berkley, MI 48072 A Member of the Sports, Leisure & Entertainment RPG	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Nationwide Mutual Insurance Company</td><td>23787</td></tr><tr><td>INSURER B: Nationwide Life Insurance Company</td><td>66869</td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Nationwide Mutual Insurance Company	23787	INSURER B: Nationwide Life Insurance Company	66869	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER B: Nationwide Life Insurance Company	66869														
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: W02384235

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
X	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6BRPG0000007845500	02/15/2023 12:01 AM EDT	02/15/2024 12:01 AM	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 LEGAL LIAB TO PARTICIPANTS \$2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> NOT PROVIDED WHILE IN HAWAII			6BRPG0000007845500	02/15/2023 12:01 AM EDT	02/15/2024 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
B	Participant Accident			6ABAX0000007845600	02/15/2023 12:01 AM EDT	02/15/2024 12:01 AM	AD&D \$25,000 Excess Medical - Youth \$250,000 Excess Medical - Adult \$100,000 LEGAL LIAB TO PARTICIPANTS NONE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Legal Liability to Participants (LLP) limit is a per occurrence limit.

Sport(s): Baseball Age(s): 12 and under, 16 yrs, Day Camps/Clinics Ages 18 yrs and under (LLP - \$1,000,000), 19 & under; Camp Location: 29235 Stephenson Hwy, Madison Heights, Michigan, 48071; Date(s) of Camp: 02/18/2023, 02/25/2023,

CERTIFICATE HOLDER

Evidence of Coverage

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Michael

Berkley Dads Club

EIN: 38-6087751 | Berkley, Michigan, United States

Other Names

BERKLEYS DADS CLUB

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC ⓘ

Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

✓ Tax Year 2020 Form 990EZ

✓ Tax Year 2019 Form 990EZ

✓ Tax Year 2019 Form 990EZ

✓ Tax Year 2018 Form 990EZ

✓ Tax Year 2017 Form 990EZ

✓ Tax Year 2016 Form 990EZ

Internal Revenue Service District Director
Department of the Treasury
P. O. Box 2508 Cincinnati, OR
45201

Date: Dec. 14, 1995

Person to Contact:
Lois Parrott
Telephone Number:
513-684-3957
Refer Reply to:
EP/EO
Federal Identification

Accounting Period Ends
December 31

Number:

Berkley Dad's Club 2087 Beverly
Berkley, MI 48072-1860

Dear Sir. Or Madam:

This is in response to your request for affirmation of your tax exempt status.

Our records show that we issued a determination letter dated February 8, 1950, which recognized your organization as exempt from Federal income tax under section 101(6) of the Internal Revenue Code of 1939 which now corresponds to section 501(c)(3) of the Internal Revenue Code of 1986. That determination letter is still in effect.

We classified your organization as a publicly supported organization, and not a private foundation, because it is described in section 509(a)(2) of the Code. This classification was based on the assumption that your organization's operations would continue as stated in the application. If your sources of support, purposes, character, or method of operations have changed, please let us know so we can consider the effect of the change on the organization's exempt status and foundation status.

You are required to file Form 990, Return of Organization Exempt from Income Tax, only if your gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

As of January 1, 1984, your organization is liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more the organization pays to each of its employees during a calendar year. There is no liability for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal Excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Berkley Dad's Club

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it with your permanent records.

If you have questions, you may direct them to us at the address or telephone number shown in the heading of this letter.

Sincerely,

C. Ashely Bullard
District Director

Berkley Dads' Club
Treasurer's Report
FEBRUARY-2022

January 1, 2022	\$	38,428.42
------------------------	-----------	------------------

Receipts

2022 Summer Registration	Website registrations	\$	2,370.71
Berkley Summer Classic	Registration Fees - Expos 11U		450.00
Total Receipts			\$ 2,820.71

Disbursements

Umpire Director Fee	Summer Season	\$	700.00
	Berkley Summer Classic		300.00
	Fall Season		500.00
Donation	City of Berkley - Winterfest donation		500.00
	HWMC - Ad book, advertising		345.00
Equipment	BSN - Baseballs		3,995.40
	BSN - Catchers Gear		1,832.02
	BSN - Drag mat		314.84
	BSN - Tanner Tee		390.72

Total Disbursements	\$	8,877.98
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Cubs Account January Activity	\$	5,927.25
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January 31, 2022	\$	38,298.40
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**Balance includes accounts ending 5390 & 7684*

Outstanding Liabilities/Receipts

Cooperstown Deposit	2022 12U Team owes BDC this	1,000.00
---------------------	-----------------------------	----------

Berkley Dads' Club
Treasurer's Report
MARCH-2022

February 1, 2022 **\$ 38,298.40**

Receipts

2022 Summer Registration	Website registrations	\$ 19,760.40
Berkley Summer Classic	Registration Fees	3,717.05
Tournament Teams	12U Cooperstown	1,000.00
Donation	Bob LaFountain	290.00
Donation	Corporate Donation	350.00
Senior League Sponsor	Senior - Pools & Spas a Go-Go	500.00

Total Receipts \$ 25,617.45

Disbursements

Donation	City of Berkley - Berkley Buzz	\$ 150.00
Tournament Teams	Facility Rental	3,000.00
Insurance	2022 Cubs Insurance + BOD	1,893.00
Equipment	450 Hats for Cubs to sell	4,500.00

Total Disbursements \$ 9,543.00

Cubs Account Activity \$ 14,894.58

February 28, 2022 **\$ 69,267.43**

**Balance includes accounts ending 5390 & 7684*

Outstanding Liabilities/Receipts

Cooperstown Deposit	2022 12U Team owes BDC this	1,000.00
---------------------	-----------------------------	----------

Berkley Dads' Club
Treasurer's Report
APRIL-2022

March 1, 2022	\$	69,267.43
----------------------	-----------	------------------

Receipts

2022 Summer Registration	Website registrations	\$	9,616.20
Berkley Summer Classic	Tournament Fees		3,516.35
Donation	Corporate Donation		200.00
Senior League Sponsor	Plasti-Fab		500.00

Total Receipts	\$	13,832.55
-----------------------	-----------	------------------

Disbursements

Berkley Summer Classic	Tournament Fees - Ret Check	\$	450.00
Equipment	Tarp		1,161.97
	Base set & Pitching Spikes		737.98
	Port-a-potty Sept 21 - Oct 18, 2021		660.00
	Registration banners - Vinyl		160.38
Field Maintenance	Clay - Comm 1		636.00
Insurance - Property	Property - Travelers		612.00
Opening Day	Varsity Shop - Raffle items (+ \$500 Dicks card)		700.00
Opening Day	State of Michigan Raffle Fee		50.00
Scholarship	William Brennan Award - Patrick Nichols		500.00
Trophies & Awards	Mike Kerby		80.00

Total Disbursements	\$	5,748.33
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Cubs Account Activity	\$	(160.12)
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Cubs Acct Balance	\$	26,502.26
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BDC Acct Balance	\$	50,689.27
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March 31, 2022	\$	77,191.53
-----------------------	-----------	------------------

1,000.00

Berkley Dads' Club
Treasurer's Report
MAY-2022

April 1, 2022	\$	77,191.53
----------------------	-----------	------------------

Receipts

2022 Summer Registration	Website registrations	\$	14,345.94
Berkley Summer Classic	Tournament Registration		3,050.00
Equipment	Beacon Athletics - Tax refund		455.65
Uniforms	Socks / Hats BSN wrong order refund		296.40
Total Receipts			\$ 18,147.99

Disbursements

Donation	Berkley Days Softball event	\$	426.00
Equipment	5T infield mix, normally 5 yds		966.25
Opening Day	Bike		74.18
	raffle tickets		30.69
Summer League (Preparation)	Junior Draft		217.50
	Major Draft		247.50
Umpire Fees	Summer - Juniors		1,620.00
	Summer - Minors		180.00
Uniforms	Lasting Impressions - Jerseys		3,960.00
	BSN - Catchers Gear		1,005.81
	BSN - Scorebooks		319.96
	BSN Socks / Hats		6,411.45
Total Disbursements			\$ 15,459.34

Cubs Account Activity	\$	(24,661.97)
------------------------------	-----------	--------------------

Cubs Acct Balance	\$	1,840.29
--------------------------	-----------	-----------------

BDC Acct Balance	\$	53,377.92
-------------------------	-----------	------------------

April 30, 2022	\$	55,218.21
-----------------------	-----------	------------------

**Balance includes accounts ending 5390 & 7684*

Berkley Dads' Club
Treasurer's Report
JUNE-2022

May 1, 2022 **\$ 55,218.21**

Receipts

Sponsorship	Guernsey	\$	10,000.00
2022 Summer Registration	Website registrations		7,754.89
Donation	CyberGrants		100.00
Donation	Ally		100.00
Senior League Sponsor	Clark's Ice Cream		500.00

Total Receipts \$ 18,454.89

Disbursements

Equipment	Tamper rental	\$	52.99
Insurance	Cubs Insurance		4,164.00
Presidents Allowence	In memory of Karen Koerber		104.85
Summer League (Preparation	Senior Draft		75.00
	Minor League Ump Clickers		84.70
Umpire Fees	BDC vs City Softball game		110.00
	Summer - Juniors		2,700.00
	Summer - Majors		1,440.00
	Summer - Minors		360.00
	Summer - Seniors		2,070.00
Uniforms	Socks / hats		482.10
	Astros hats / socks		623.60
	Minor Ump shirts		160.00
	Ken Straske - 16U (owes us)		1,323.00

Total Disbursements \$ 13,750.24

Cubs Account March Activity \$ 280.00

Cubs Acct Balance	#REF!
BDC Acct Balance	#REF!

May 31, 2022 **\$ 60,202.86**

**Balance includes accounts ending 5390 & 7684*

Berkley Dads' Club
Treasurer's Report
JULY-2022

June 1, 2022 **\$ 60,202.86**

Receipts

2022 Summer Registration	Website registrations	\$	1,488.88
Berkley Summer Classic	Team Registration		890.55
Berkley Summer Classic	Ad book sponsorship		9,400.00
Donation	Raffle prize donations		100.00
Uniforms	Service Sports - Ken Straske - 16U		1,373.00

Total Receipts \$ 13,252.43

Disbursements

Administrative	PO Box renewal & Printing	\$	232.00
Berkley Summer Classic	Umpire Money		8,205.00
	Sponsorship Banners		1,365.00
	Michigan Tournament Fleet - Golf Carts		930.00
	Jay's Septic		520.00
	Food / Bev		501.37
	Team Registration refund		450.00
	Admin supplies + iVolunteer & Tourney Machine		391.17
	Petty Cash (Bruce outlet, Bagels/Coffee, Jamie)		235.00
Equipment	BSN Baseballs		1,039.96
Field Maintenance	Angell Supplies		390.28
	Pitching Rubber, base sets & plugs, CH Anchors		974.68
Opening Day	Food / Bev		488.15
	Raffle Prizes		3,000.00
Summer League (Preparation, Ops, Ur	Signs by Tomorrow - Registration Banners		160.38
Umpire Fees	Summer - Majors, seniors, minors		1,950.00
	Junior & Senior extra ump fees		720.00
	Junior & Major Playoff \$		1,340.00
Uniforms	Lasting Impressions - Extra Astro Jerseys		475.00
	Service Sports - Ken Straske - 16U		50.00
	Scott Rowlett - T-ball Hats		241.01

Total Disbursements \$ 23,659.00

Cubs Account Activity \$ 1,242.32

Cubs Acct Balance \$ 3,362.61

BDC Acct Balance \$ 47,676.00

June 30, 2022 **\$ 51,038.61**

**Balance includes accounts ending 5390 & 7684*

Berkley Dads' Club
Treasurer's Report
AUGUST-2022

July 1, 2022 **\$ 47,676.00**

Receipts

Donation	Bob LaFountain	\$	100.00
Berkley Summer Classic	Concessions - 12U Reimb		183.16
Berkley Summer Classic	Concessions - Sales		502.71
Total Receipts			\$ 785.87

Disbursements

Berkley Summer Classic	Printing Knello - Ad Books	\$	150.00
	Awards - Championship		1,599.50
	Awards - HR Derby		165.00
	Concessions - Food/Bev		1,770.54
	Concessions - Ice/Misc		390.64
	Concessions - Pizza Deliv Tip		300.00
	Concessions - Tables		116.80
	Concessions - Totes		169.52
	Tournament Shirts		1,935.00
Marketing	City of Berkley - Berkley Buzz		150.00
Opening Day	Raffle ticket printing		100.00
Summer League (Preparation, Ops, Ur	Awards - Championship		2,470.00
	End of Season Party (t-ball/minor)		120.00
Trophies & Awards	Dave Barber Award - 2021		1,000.00
Umpire Fees	Minor Ump \$		540.00

Total Disbursements \$ 10,977.00

Cubs Account Activity \$ 743.00

Cubs Acct Balance \$ 4,105.61

BDC Acct Balance \$ 37,484.87

July 31, 2022 **\$ 41,590.48**

**Balance includes accounts ending 5390 & 7684*

Berkley Dads' Club
Treasurer's Report
SEPTEMBER-2022

August 1, 2022 **\$ 41,590.48**

Receipts

Fall Registration	Web Payments	\$	28,578.57
Berkley Summer Classic	Concessions - Sales		4,482.00
Donation	Nationwide		40.00
	Ally		200.00
Umpire Fees	Summer - Senior & Junior (Rainouts)		725.00
Senior League Sponsor	Chop Shop		500.00
	Total Receipts	\$	34,525.57

Disbursements

Uniforms	BSN - Fall uniforms	\$	3,934.09
Berkley Summer Classic	Golf Cart Repair		788.37
	14U Northville Mustangs - Refund		450.00
	Brendals - extra service fee		30.00
Donation / Sponsorship	MHSBCA		200.00
End of Season Party	Anna LaFountain - Food / Bev		144.00
	Gatorade		33.38
All Star Games	H2O and Gatorade & Ice		148.72
Equipment	BSN - Baseballs		1,008.00
	Big D - Locks for equip storage		68.95
Fall League (Preparation, Ops, Uncolle	Drafts (Major, Junior, Senior)		375.75
Field Maintenance	Brendel's Septic Tank		2,886.42
	Clay		1,192.50
	Fence Repair / Locks		48.28
	Durst - Hardware		21.50
Umpire Fees	Summer - Senior (Playoffs)		655.00
	Summer - Majors		360.00
	Fall - Seniors & Juniors (Partial)		3,875.00
	Total Disbursements	\$	16,219.96

Cubs Account Activity	\$	100.00
Cubs Acct Balance	\$	4,205.61
BDC Acct Balance	\$	55,790.48

August 31, 2022 **\$ 59,996.09**

Berkley Dads' Club
Treasurer's Report
OCTOBER-2022

September 1, 2022 **\$ 59,996.09**

Receipts

Fall Registration	Web Payments	\$	4,987.36
Berkley Summer Classic	Golf Carts - Repair		784.71
Total Receipts			\$ 5,772.07

Disbursements

Berkley Summer Classic	Dog / Pony	\$	193.20
	Ice - Marathon		63.19
Dave Barber Award	2022 Dave Barber Award - Logan Field		1,000.00
Donation	Pam Moultrup Donation		155.00
End of Season Party	Roth Reimbursement - Food/Bev		49.64
Field Maintenance	Around Town Landscaping - Com 1 clean-up		634.00
	Flag bunting for fences (all star games)		340.43
	Bases Hardware		37.10
Umpire Fees	Fall - Senior		1,875.00
	Fall - Junior		2,500.00
	Fall - Majors		2,400.00
Uniforms	Lasting Impressions - Fall Jersey's - Major / Junior		2,475.00
	Lasting Impressions - Fall Jersey's - Seniors		1,464.00
Total Disbursements			\$ 13,186.56

Cubs Account Activity	\$	8,253.47
Cubs Acct Balance	\$	12,459.08
BDC Acct Balance	\$	48,375.99

September 30, 2022 **\$ 60,835.07**

**Balance includes accounts ending 5390 & 7684*

Berkley Dads' Club
Treasurer's Report
NOVERMBER-2022

October 1, 2022 **\$ -**

Receipts

Fall Registration	Web Payments	\$	4,987.36
Berkley Summer Classic	Golf Carts - Repair		784.71
Total Receipts			\$ 5,772.07

Disbursements

Berkley Summer Classic	Dog / Pony	\$	193.20
	Ice - Marathon		63.19
Dave Barber Award	2022 Dave Barber Award - Logan Field		1,000.00
Donation	Pam Moultrup Donation		155.00
End of Season Party	Roth Reimbursement - Food/Bev		49.64
Field Maintenance	Around Town Landscaping - Com 1 clean-up		634.00
	Flag bunting for fences (all star games)		340.43
	Bases Hardware		37.10
Umpire Fees	Fall - Senior		1,875.00
	Fall - Junior		2,500.00
	Fall - Majors		2,400.00
Uniforms	Lasting Impressions - Fall Jersey's - Major / Junior		2,475.00
	Lasting Impressions - Fall Jersey's - Seniors		1,464.00
Total Disbursements			\$ 13,186.56

Cubs Account Activity	\$	8,253.47
Cubs Acct Balance	\$	69,088.54
BDC Acct Balance	\$	(7,414.49)

Seniors - Masons manager owes us \$125 for 10/6/22, Jim Clemens covered, we reimbursed Jim

September 30, 2022 **\$ 61,674.05**

**Balance includes accounts ending 5390 & 7684*

**Berkley Dads' Club
Treasurer's Report
JANUARY-2023**

December 1, 2022	\$	52,091.39
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Receipts

Donation Ally Financial (Rob Zink)	\$	1,000.00
Berkley Summer Classic Registrations		3,475.00

	\$	4,475.00
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Disbursements

Donation	City of Berkley - Winterfest	500.00
Administrative	Website, Laptop, Deposit Slips, Raffle Lic	1,495.92
Supplies	Parade of Lights	119.25
American Legion	Rules Meeting	160.00

	\$	2,275.17
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Cubs Acct Activity

	\$	7,206.94
--	-----------	-----------------

	\$	22,412.15
--	-----------	------------------

	\$	24,672.13
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December 31, 2022	\$	47,084.28
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***\$5850 Berk Classic

**Berkley Dads' Club
Treasurer's Report
FEBRUARY-2023**

January 1, 2023	\$ 47,084.28
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Receipts

Berkley Summer Classic Registrations	\$ 1,200.00
Nationwide Donations	140.00

Total Receipts	\$ 1,340.00
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Disbursements

Donations	186.88
Brendel's Septic Tank	1,578.58
Dumpster	250.00
Umpire fees	1,500.00
Advertising 1/2 page ad HW Mens Club	345.00

Total Disbursements	\$ 3,860.46
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Cubs Acct Activity

Total Inflow	\$ 10,693.33
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Cubs Acct Balance	\$ 33,105.48
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BDC Acct Balance	\$ 22,151.67
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January 31, 2023	\$ 55,257.15
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***\$7050 Berk Classic

**Berkley Dads' Club
Treasurer's Report
MARCH-2023**

February 1, 2023	\$	55,257.15
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Receipts

Berkley Summer Classic Registrations	\$	3,300.00
Summer Registrations		34,239.00
Senior League Sponsor		500.00

Total Receipts	\$	38,039.00
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Disbursements

Insurance		1,672.64
Equipment		13,869.78
Brendel's Septic		297.50

Total Disbursements	\$	15,839.92
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Cubs Acct Activity

Total Inflow	\$	2,875.59
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Cubs Acct Balance	\$	35,981.07
BDC Acct Balance	\$	44,350.75

February 28, 2023	\$	80,331.82
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***\$10350 Berk Classic

**Berkley Dads' Club
Treasurer's Report
APRIL-2023**

March 1, 2023	\$ 80,331.82
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Receipts

Berkley Summer Classic Registrations	\$ 2,393.99
Summer Registrations	13,639.95
Senior League Sponsors	2,000.00
Donation - Nationwide	80.00

Total Receipts	\$ 18,113.94
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Disbursements

Insurance	626.00
Equipment	3,832.22
Berkley Cubs 12U Destination Tournaments	6,000.00

Total Disbursements	\$ 10,458.22
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Cubs Acct Activity

Total Outflow	\$ 2,190.75
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Cubs Acct Balance	\$ 33,790.32
BDC Acct Balance	\$ 52,006.47

March 31, 2023	\$ 85,796.79
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***\$12,743.99 Berk Classic

**Berkley Dads' Club
Treasurer's Report
MAY-2023**

April 1, 2023	\$	85,796.79
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Receipts

Berkley Summer Classic Registrations	\$	500.00
Summer Registrations		7,749.64

Total Receipts	\$	8,249.64
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Disbursements

Supplies & Equipment		1,472.03
Uniforms		4,612.92
Coaches Clinic & Rec Rental		1,165.00
Summer league prep - Majors/Juniors drafts		295.25
Umpire Fees		8,400.00
IRS		760.00

Total Disbursements	\$	16,705.20
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Cubs Acct Activity

Total Outflow	\$	2,470.68
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Cubs Acct Balance	\$	31,319.64
BDC Acct Balance	\$	43,550.91

April 30, 2023	\$	74,870.55
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***\$13,243.99 Berk Classic

May 15, 2023 Regular City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve a Downtown Development Authority (DDA) event, "Berkley Pride Block Party" on Robina south of 12 Mile Road, on Gardner south of 12 Mile Road, and in the Municipal Parking Lot located between those two roads, on Sunday, June 25, 2023 from noon to 4 p.m. Approval is conditional upon the submission of required items and documents prior to the event date.

Ayes:

Nays:

Motion:



CITY OF BERKLEY
COMMUNITY SPECIAL EVENT
PERMIT APPLICATION DISPOSITION CHECKLIST

Event Name: BERKLEY PRIDE BLOCK PARTY

Event Date(s) <u>JUNE 25, 2023</u>	Location(s) <u>ROBINA, SOUTH OF 12 MILE ROAD</u> <u>GRIFFITH, SOUTH OF 12 MILE ROAD</u> <u>AND MUNICIPAL PARKING LOT BETWEEN THE TWO ROADS</u>	Event Hours <u>12:00 - 4:00 P.M.</u>
--	--	--

ORGANIZATION:

Organization Name: <u>BERKLEY DOWNTOWN DEVELOPMENT AUTHORITY</u>			
Headquarters Street Address: <u>3338 COOLIDGE HIGHWAY</u>			
City: <u>BERKLEY</u>	State: <u>MI</u>	Zip Code: <u>48072</u>	Phone: <u>(248) 658-3353</u>
Website: <u>WWW.DOWNTOWNBERKLEY.COM</u>			

Tax Exempt Status (as defined by the US Internal Revenue Service):

Non-Profit _____ 501(c)(3) _____ N/A _____ Other (specify) PUBLIC AUTHORITY

The following documents have been submitted:

Completed application	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Valid IRS tax exempt verification	<input type="checkbox"/> YES <input type="checkbox"/> NO
Financial report for the preceding fiscal year	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Proof of Commercial Liability Coverage	<input type="checkbox"/> YES <input type="checkbox"/> NO
Estimated cost to execute the solicitation / event	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Charitable Solicitation / Special Event Hold Harmless Agreement	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Application reviewed by: Public Safety

Community Dev
Building Official

BY 5-11-23

Public Works

Re Clark

Comments:

YA 1822

Presented to City Council:

Date:

Approved:

☐ YES ☐ NO

Organization Notified

☐ YES ☐ NO

Date



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

Print Form

CITY OF BERKLEY, MICHIGAN COMMUNITY SPECIAL EVENT APPLICATION

Name of Event: BERKLEY PRIDE BLOCK PARTY

Organization / Contact:

Name of Organization: BERKLEY DDA Contact's Name: MICHAEL MCGUINNESS
Address: 3338 COOLIDGE HIGHWAY City: BERKLEY State/zip: MI 48072
Telephone: (248) 658-3353 24 Hour Emergency Contact: _____

If event will be on private property owned by someone else, then a letter of permission from the property owner must be submitted with the application.

Event Location: ROBINA, SOUTH OF 12 MILE ROAD; GRIFFITH, SOUTH OF 12 MILE ROAD; AND THE MUNICIPAL PARKING LOT BETWEEN THOSE TWO STREETS
If the event involves city streets or sidewalks, include a map showing the location.
A petition from affected businesses may be required.

Dates and Hours of Event: SUNDAY, JUNE 25, 2023 FROM 12 PM TO 4 PM

How many employees or volunteers? 1 EMPLOYEE, 28 VOLUNTEERS

How will site be secured during off-hours? NO SETUP OR MATERIALS WILL REMAIN BEYOND THE EVENT'S SAME DAY

What type of merchandise will be sold? BRANDED T-SHIRTS

If you are selling food, include a copy of your receipt from Oakland County Health Department. NOT APPLICABLE

Will there be any electricity outside the building (e.g., extension cords, heaters, lights)?
If yes, an electrical inspection by the City will be required after set up and before opening. YES (FOR D.J. BOOTH)

Include a Site Plan showing where merchandise will be sold, how pedestrian and vehicular traffic will circulate on the site.

What are your plans for set up and removal? HANDLED BY DDA EMPLOYEE AND VOLUNTEERS, SAME DAY OF EVENT

Tax Exempt Status (as defined by the US Internal Revenue Service):

Non-Profit ☐ 501.C3 ☐ Other (specify) ☒ PUBLIC AUTHORITY, ALTHOUGH THERE IS ALSO A 501(C)3 NON-PROFIT

Include the following documents:

- ☐ Internal Revenue Service tax exempt documentation for the organization.
- ☐ Organization's financial report for the preceding fiscal year.
- ☐ Proof of Commercial Liability Coverage on an "occurrence basis", naming the City of Berkley as additional insured, with no less than \$1,000,000 per occurrence and/or combined single limit, Personal injury, Bodily injury, and Property Damage.
- ☐ Liquor Liability, \$500,000 per occurrence and \$500,000 aggregate. (If applicable)
- ☒ Special Event Hold Harmless Agreement signed by an authorized representative

By Ordinance, each Community Special Event is limited to a maximum of 7 days.

Applications must be received at least 45 days prior to the event. Events involving the public right of way will require City Council approval. I understand that a representative of the organization will need to attend the City Council meeting. The City will notify me of the meeting date and time.

An application will be denied or an event shut down if complete and accurate information is not provided.

Signature of Applicant

MAY 5, 2023
Date

APPROVALS

DEPARTMENT	Approve (YES/NO)	Signature	Date
Planning/Building	yes	KA [Signature]	5-10-23
Comments:			
Public Safety	yes	M. [Signature]	5-11-23
Comments:			
Notify SMART, ambulance, and waste collection of any road closures.			
Public Works:		Ric [Signature]	5-11-23
Comments:			
Parks/Recreation	yes	[Signature]	5/10/23
Comments:			
City Clerk	yes	[Signature]	5/10/23
Comments:			
City Manager	yes	[Signature]	5/11/23
Comments:			

For City Use Only:

Date Application Received _____ Receipt Number _____

Received	Receipt Number	Date Received
Application Fee (\$200.00) <input type="checkbox"/>		
Clean up Bond (\$100.00) <input type="checkbox"/>		
Fee Waived <input checked="" type="checkbox"/>	City Manager's approval required	[Signature]

City Manager's Signature: _____ Date: _____

IF APPLICABLE: Motion Number: Conditions (if any): Is fee to be reimbursed?
--



CITY OF BERKLEY COMMUNITY SPECIAL EVENT HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement is between BERKLEY D.D.A. (the Organization) and the City of Berkley, Michigan, (City) for the date(s) specified below.

Organization Name BERKLEY DOWNTOWN DEVELOPMENT AUTHORITY

Address 3338 COOLIDGE HIGHWAY

City BERKLEY State MI Zip 48072 Phone (248) 658-3353

Event Name BERKLEY PRIDE BLOCK PARTY

Event Location(s) ROBINA, SOUTH OF 12 MILE;
GRIFFITH, SOUTH OF 12 MILE;
MUNICIPAL PARKING LOT BETWEEN THOSE STREETS Event Date(s) JUNE 25, 2023

To the fullest extent permitted by law, the Organization expressly agrees to indemnify and hold harmless the City of Berkley, its elected and appointed officials, its employees and volunteers and others working on behalf of the City, from and against all loss, cost, expense, damage, liability or claims (whether groundless or not) arising out of bodily injury, sickness or disease (including death resulting at any time there from) which may be sustained or claimed by any person or persons participating in the above named event.

This includes damage or destruction of any property (including loss of use) based on any act or omission (negligent or otherwise) of the Organization or anyone acting on its behalf in connection with or incidental to this agreement. The Organization shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder. In the event of any suit, action or proceeding, the Organization shall pay:

- Any and all judgments which may be recovered.
- Any and all expenses, including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred.

The Organization shall not be responsible to the City on indemnity for damages caused by or resulting from the City's sole negligence.

Authorized
Representative MICHAEL MCGUINNESS
(Please print)

Title EXECUTIVE DIRECTOR

Signature  Date MAY 5, 2023

CITY OF BERKLEY MICHIGAN

TEMPORARY TRAFFIC CONTROL ORDER

(TCO NUMBER)

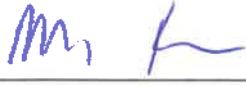

In accordance with the duly adopted Uniform Traffic Code for Cities, Townships, and Villages, the Traffic Engineer hereby issues the following Temporary Traffic Control Order.

Film Permit Applicant: Please provide the information requested in the shaded area. Submit this page with your application.

PROJECT NAME:	BERKLEY PRIDE BLOCK PARTY
Location	ROBINA, SOUTH OF 12 MILE ROAD; GRIFFITH, SOUTH OF 12 MILE ROAD; MUNICIPAL PARKING LOT BETWEEN THOSE STREETS
DATE/S/TIMES:	SUNDAY, JUNE 25, 2023
	9:00 AM TO 12:00 PM SETUP
	12:00 PM TO 4:00 PM EVENT TIME
	4:00 PM TO 6:00 PM CLEANUP
RESPONSIBLE PARTY:	BERKLEY DOWNTOWN DEVELOPMENT AUTHORITY
Name:	MICHAEL MCGLINNESS
Street Address:	3338 COOLIDGE HIGHWAY
City/State/ZIP:	BERKLEY, MICHIGAN 48072
Contact Phone:	(248) 658-3353
Email address:	MMCGLINNESS@BERKLEYMICH.NET

For Official Use Only:

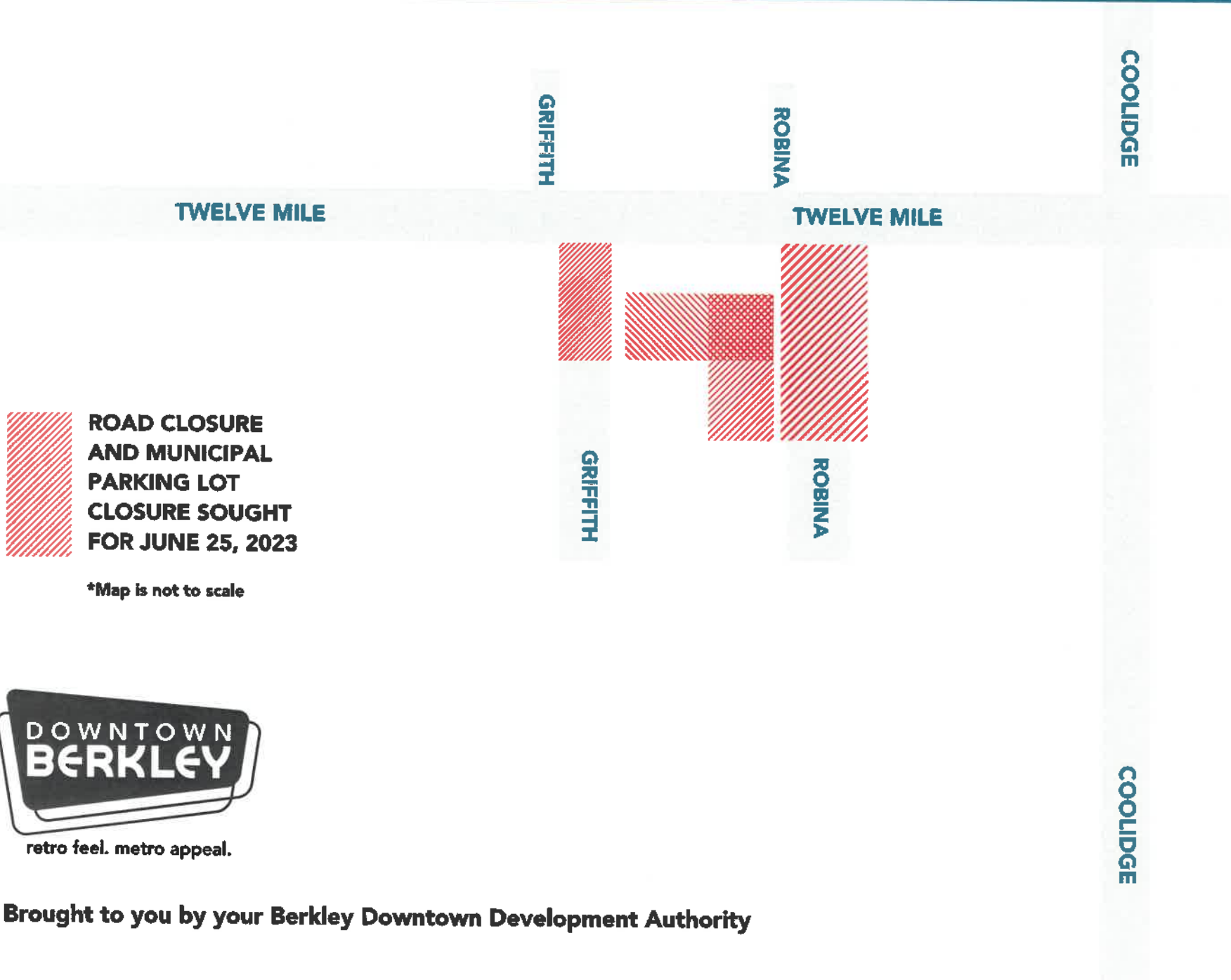
Action required by City :	
(Attach additional pages if needed)	

Approved by: (Print name and title below)	Signature:	Date:
Public Safety		5-11-23
Public Works		5-11-23
Building Official Community Development		5-10-23

****Original – Traffic Control File**

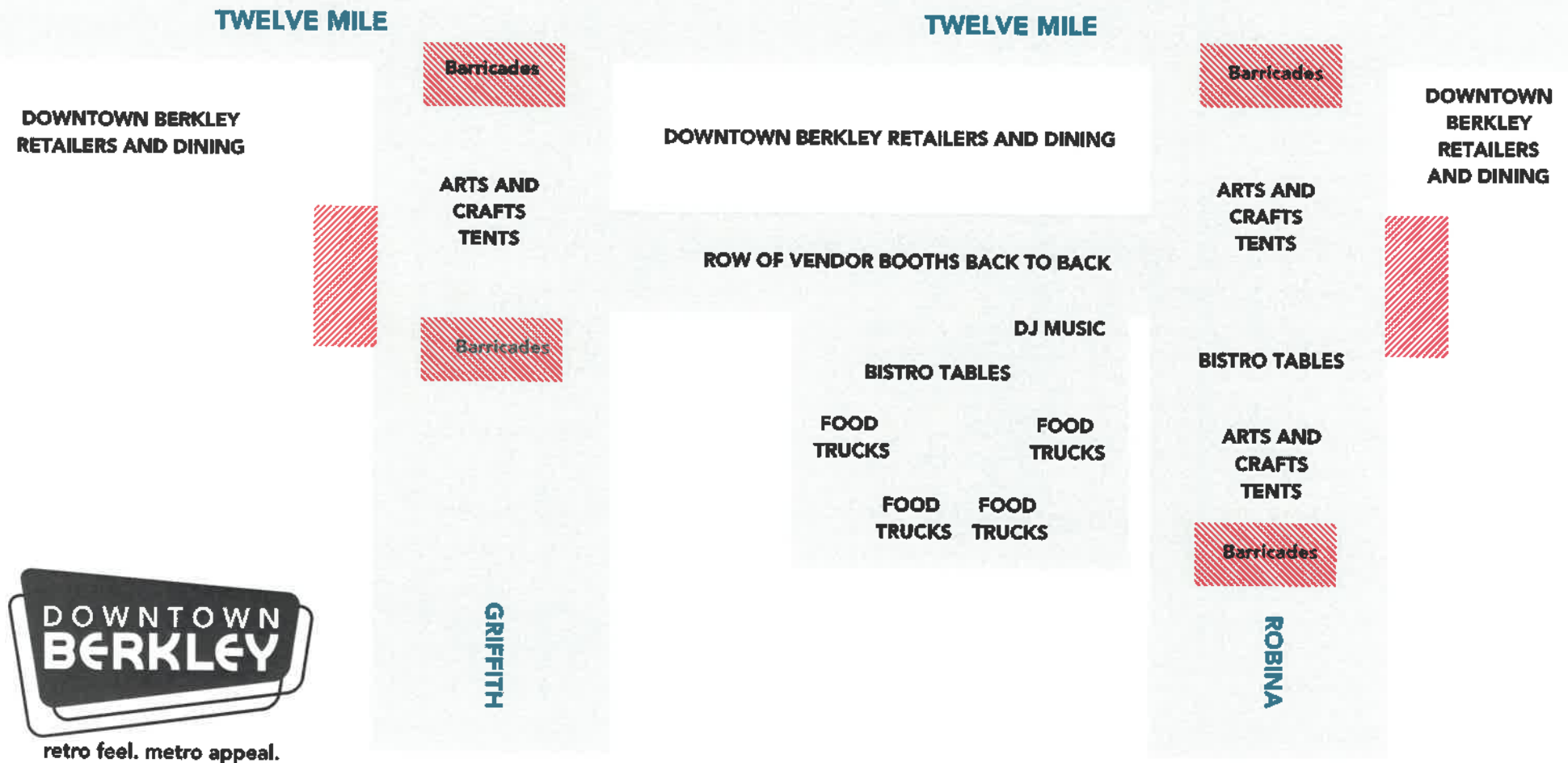
Return copy of completed form to City Clerk's Office

BERKLEY PRIDE BLOCK PARTY 2023 LAYOUT



BERKLEY PRIDE BLOCK PARTY 2023 LAYOUT

DOWNTOWN BERKLEY RETAILERS AND DINING



Brought to you by your Berkley Downtown Development Authority

*Map is not to scale

Berkley Downtown Development Authority
Berkley Pride Block Party

Sunday, June 25, 2023
12:00 PM to 4:00 PM

Location: Robina Avenue, south of 12 Mile Road; Griffith Avenue, south of 12 Mile Road; the municipal parking lot located between Robina and Griffith Avenues south of 12 Mile Road

(pending municipal approval)

Objective: Continue our expanded Downtown Berkley promotional events calendar and build upon the momentum of our Downtown Block Party Series; Draw further interest and activity to the 12 Mile and Robina business cluster and infuse foot traffic for downtown businesses on an otherwise slower Sunday; Leverage the latest downtown murals planned at Robina; Stimulate additional exposure of the unique experiences and shopping opportunities offered in dynamic Downtown Berkley; Bring the Berkley community together during Pride month.

Estimated Budget: \$6,500

Costs to Cover Include:

- Paid Social Media Marketing and Promotional Efforts
- Printed Posters, Flyers, and Promotional Materials
- Downtown Berkley Promotional Items for Distribution
- 'Card My Yard' BERKLEY PRIDE Temporary Signage and Photo Stations
- Décor to Enhance the Robina and Griffith Streetscapes
- Arts and Craft Station Supplies
- Face Painting Station Materials
- Anticipated Stipend for Musical DJ Service
- Promotional Shirts for Downtown Berkley Volunteers
- Additional Insurance Policy Coverage

**SEEKING VENDORS,
ENTERTAINERS, & SPONSORS**



SUNDAY, JUNE 25 • 12-4PM

DOWNTOWN BERKLEY /// ROBINA AT 12 MILE

**HOST A BOOTH
PROVIDE ENTERTAINMENT
BECOME A SPONSOR
VOLUNTEER**



Let us know how you fit into our outdoor street festival.

**No cost to participate or host a booth,
but donations of any level are appreciated.**

VISIT BERKLEYPRIDE.COM

or email hello@berkleypride.com

**FREE
FAMILY
FUN
& FREE
PARKING**





SPONSORSHIP OPPORTUNITIES

PRESENTING
\$5,000

YELLOW
\$2,500

GREEN
\$1,000

BLUE
\$500

PURPLE
\$250

PRE-EVENT RECOGNITION & PERKS

Social Media Acknowledgment	3x DEDICATED	1x DEDICATED	2x GROUPED	1x GROUPED	1x GROUPED
Website & Email Acknowledgement	PROMINENT LOGO	MEDIUM LOGO	SMALL LOGO	LISTED	LISTED
Print Materials (Flyer & Poster)	PROMINENT	LISTED			
PR Announcement/Recognition	PROMINENT	LISTED	LISTED		

DAY OF EVENT RECOGNITION & PERKS

Event Signage Provided By Us	2 DEDICATED BANNERS	2 GROUPED BANNERS	1 GROUPED SIGN	1 GROUPED SIGN	
Bring Your Own Signage	UP TO 3	UP TO 2	UP TO 1		
On Event T-Shirt	PROMINENT LOGO	LOGO	LISTED	LISTED	LISTED
Verbal Acknowledged By Emcee	5x DEDICATED	2x DEDICATED	2x GROUPED	1x GROUPED	1x GROUPED
Booth at Event	PRIME LOCATION	BOOTH	BOOTH	BOOTH	BOOTH

Sunday, June 25, 2023 from 12-4pm in Downtown Berkley

SECURE YOUR SPONSORSHIP AT [BERKLEYPRIDE.COM](https://berkeleypride.com)

DEADLINES FOR COMMITMENT

4/5/2023 to be on printed marketing materials
5/25/2023 to be on t-shirt and event signage
5/1/2023 for all other sponsors to receive all recognition benefits

CONTACT

For sponsorship-specific questions, inquiries, or to customize your support, contact us at sponsor@berkeleypride.com

Fund 814 DDA

GL Number	Description	PERIOD ENDED 04/30/2022	PERIOD ENDED 04/30/2023
*** Assets ***			
814-000-001-000	CASH IN BANK	383,699.56	420,592.68
814-000-004-000	CASH - IMPREST PAYROLL	0.00	(6,630.04)
814-000-005-000	PETTY CASH	300.00	300.00
814-000-026-000	DELINQUENT PPT RECEIVABLE	2,488.62	2,912.26
Total Assets		386,488.18	417,174.90
*** Liabilities ***			
814-000-202-001	ACCOUNTS PAYABLE - MANUAL	0.00	8,244.53
814-000-232-000	EMPLOYEE PENSION DEDUCTIONS-DB	1,482.50	2,668.87
814-000-241-000	FICA TAXES	89.32	171.64
814-000-257-000	ACCRUED PAYROLL	1,167.61	2,266.47
814-000-259-000	ACCRUED HEALTH CARE	758.62	1,050.07
814-000-285-000	UNEARNED REVENUE	(1,586.87)	1,264.16
Total Liabilities		1,911.18	15,665.74
*** Fund Balance ***			
814-000-390-000	FUND BALANCE	386,500.75	314,861.00
Total Fund Balance		386,500.75	314,861.00
Beginning Fund Balance		386,500.75	314,861.13
Net of Revenues VS Expenditures		(1,923.75)	86,648.16
Fund Balance Adjustments		0.00	(0.13)
Ending Fund Balance		384,577.00	401,509.16
Total Liabilities And Fund Balance		386,488.18	417,174.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 814 - DDA						
Dept 001 - REVENUES						
814-001-401-000	PROPERTY TAXES	37,000.00	36,563.79	659.75	436.21	98.82
814-001-401-001	PROPERTY TAX CAPTURE - DDA	361,000.00	339,858.26	3,304.84	21,141.74	94.14
814-001-539-000	STATE GRANTS	10,000.00	0.00	0.00	10,000.00	0.00
814-001-573-000	LOCAL COMMUNITY STABILIZATION SHARE-PPT	14,000.00	0.00	0.00	14,000.00	0.00
814-001-664-000	INVESTMENT EARNINGS (LOSSES)	3,000.00	7,510.35	0.00	(4,510.35)	250.35
814-001-674-005	MERCHANDISE REVENUE	500.00	1,728.49	0.00	(1,228.49)	345.70
814-001-675-005	CORPORATE DONATIONS	5,000.00	500.00	0.00	4,500.00	10.00
814-001-675-814	EVENT SPONSORSHIPS	2,500.00	6,181.45	0.00	(3,681.45)	247.26
Net - Dept 001 - REVENUES		433,000.00	392,342.34	3,964.59	40,657.66	
Dept 175 - DDA ADMINISTRATION						
814-175-704-000	FULL TIME EMPLOYEES	77,250.00	65,278.75	5,942.30	11,971.25	84.50
814-175-715-000	FICA	5,909.00	4,943.87	450.04	965.13	83.67
814-175-725-000	WORKERS COMPENSATION	255.00	0.00	0.00	255.00	0.00
814-175-728-000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
814-175-817-008	BOARD TRAININGS	2,000.00	0.00	0.00	2,000.00	0.00
814-175-818-000	CONTRACTUAL	0.00	150.00	0.00	(150.00)	100.00
814-175-960-000	PROFESSIONAL DEVELOPMENT	3,000.00	1,402.14	515.39	1,597.86	46.74
Net - Dept 175 - DDA ADMINISTRATION		(88,914.00)	(71,774.76)	(6,907.73)	(17,139.24)	
Dept 265 - CITY HALL						
814-265-921-100	TRIBUNAL/BOARD OF REVIEW TAX EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
Net - Dept 265 - CITY HALL		(2,000.00)	0.00	0.00	(2,000.00)	
Dept 822 - DDA OPERATIONS						
814-822-727-100	INTERNAL SRVC - LABOR & ADMIN	20,000.00	10,000.00	0.00	10,000.00	50.00
814-822-730-000	POSTAGE-PRINTING-MAILING	300.00	520.00	0.00	(220.00)	173.33
814-822-803-000	MEMBERSHIPS AND DUES	1,100.00	725.00	0.00	375.00	65.91
814-822-807-000	AUDIT SERVICES	1,800.00	900.00	0.00	900.00	50.00
814-822-818-205	SECRETARIAL SERVICES	2,000.00	1,200.00	0.00	800.00	60.00
814-822-824-000	LEGAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
814-822-853-000	TELEPHONE	600.00	323.06	0.00	276.94	53.84
814-822-865-000	DOWNTOWN BERKLEY PARTNERS NON PROFIT	100.00	0.00	0.00	100.00	0.00
814-822-866-000	SUBSCRIPTION SERVICES	300.00	0.00	0.00	300.00	0.00
814-822-904-000	PRINTING	300.00	0.00	0.00	300.00	0.00
Net - Dept 822 - DDA OPERATIONS		(29,000.00)	(13,668.06)	0.00	(15,331.94)	
Dept 824 - SPECIAL EVENTS						
814-824-817-004	DDA - EVENTS	24,000.00	39,893.27	823.66	(15,893.27)	166.22
814-824-817-015	HOLIDAY LIGHTS	40,000.00	37,615.15	0.00	2,384.85	94.04
814-824-901-000	ADVERTISING	0.00	136.25	0.00	(136.25)	100.00
Net - Dept 824 - SPECIAL EVENTS		(64,000.00)	(77,644.67)	(823.66)	13,644.67	
Dept 826 - MARKETING AND ADVERTISING						
814-826-814-000	WEBSITE	500.00	352.34	312.00	147.66	70.47
814-826-817-002	DOWNTOWN MERCHANDISE EXPENDITURES	3,000.00	205.02	0.00	2,794.98	6.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2023 NORMAL (ABNORMAL)	MONTH 04/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 814 - DDA						
814-826-818-000	CONTRACTUAL SERVICES	7,200.00	13,484.91	0.00	(6,284.91)	187.29
814-826-901-000	ADVERTISING/MARKETING	37,800.00	23,280.07	10,132.08	14,519.93	61.59
814-826-901-001	MAP UPDATE & REPRINT	1,500.00	0.00	0.00	1,500.00	0.00
Net - Dept 826 - MARKETING AND ADVERTISING		(50,000.00)	(37,322.34)	(10,444.08)	(12,677.66)	
Dept 829 - STREETScape & DESIGN						
814-829-818-200	FLOWER BASKET PROGRAM	28,000.00	10,336.68	0.00	17,663.32	36.92
814-829-818-201	PUBLIC ART/PLACEMAKING	40,000.00	27,680.86	0.00	12,319.14	69.20
814-829-818-207	PEST CONTROL	500.00	320.00	0.00	180.00	64.00
814-829-974-001	FACADE GRANT INCENTIVE PROGRAM	15,000.00	5,000.00	0.00	10,000.00	33.33
Net - Dept 829 - STREETScape & DESIGN		(83,500.00)	(43,337.54)	0.00	(40,162.46)	
Dept 940 - PUBLIC IMPROVEMENT						
814-940-974-002	STREETScape IMPROVEMENTS	60,000.00	25,051.78	1,000.00	34,948.22	41.75
814-940-974-005	WAYFINDING	7,000.00	0.00	0.00	7,000.00	0.00
814-940-974-007	BERKLEY PLAZA PROJECT	5,500.00	14,915.00	0.00	(9,415.00)	271.18
Net - Dept 940 - PUBLIC IMPROVEMENT		(72,500.00)	(39,966.78)	(1,000.00)	(32,533.22)	
Dept 952 - ACTIVE EMPLOYEE BENEFITS						
814-952-716-000	DENTAL/VISION/LIFE-LTD/RHCS	3,000.00	2,686.07	237.70	313.93	89.54
814-952-716-500	HEALTH CARE COSTS - BC/BS	12,800.00	6,453.36	0.00	6,346.64	50.42
814-952-718-000	RETIREMENT-DB MERS	27,000.00	12,840.60	0.00	14,159.40	47.56
Net - Dept 952 - ACTIVE EMPLOYEE BENEFITS		(42,800.00)	(21,980.03)	(237.70)	(20,819.97)	
Fund 814 - DDA:						
TOTAL REVENUES		433,000.00	392,342.34	3,964.59	40,657.66	90.61
TOTAL EXPENDITURES		432,714.00	305,694.18	19,413.17	127,019.82	70.65
NET OF REVENUES & EXPENDITURES		286.00	86,648.16	(15,448.58)	(86,362.16)	30,296.5